

SUPPLIER USER MANUAL FOR BIDDING ON EXCEL TEMPLATE BASED
RFQ

1) Supplier has to click on the relevant RFQ to view all the RFQ details. They can download and check **Technical Bid** and **Price Bid** template attached under the **QUOTATION FILE FORMAT** header

The screenshot displays the mjunction web application interface. At the top, there's a navigation bar with 'File', 'Edit', 'View', 'Favorites', 'Tools', and 'Help'. Below this is a search bar and a list of tabs. The main content area is divided into several sections:

- Date-Time Detail(S):** This section shows the bid start date (Jan 4, 2013 9:45:34 AM IST), bid due date (Nov 1, 2013 12:56:34 AM IST), bid open date (Oct 2, 2014 1:26:34 AM IST), and time left (300d 14h 29m). A 'VIEW HISTORY' button is located below this section.
- Term & Condition Detail(S) - Special Term(S):** This section contains a table with columns 'Sl. No.', 'Category', and 'Description'. It lists a special term with the description 'TEST1 - MOTOR,HT,SCR,6.6KV,FR-600,610 KW.. TEST2 - MOTOR,HT,SCR,6.6KV,FR-600,610 KW..'. A 'VERIFY SIGN' button is present next to the term.
- ATTACHMENT(S):** This section shows a table with columns 'LABEL', 'FILE NAME', 'Upload Date', and 'Verified'. It lists an attachment named 'DEMO1.docx' uploaded on Jan 4, 2013 10:20:57 AM.
- QUOTATION FILE FORMAT:** This section is highlighted with a red circle and contains a table with columns 'FILE NAME', 'File', 'MANDATORY', 'Type of Format', and 'Comment(s)'. It lists two templates: 'TECH BID DEMO.docx' (Technical & Commercial) and 'PRICE BID DEMO.docx' (Price Format).

At the bottom of the page, there's a footer with the text 'Powered by Mjunction' and 'The Enterprise Procurement System is a hosted electronic procurement application from mjunction. Please check the minimum hardware and software requirement(s) for using this application.' Below this is a 'Disclaimer | Privacy Policy' link and a copyright notice: 'All rights reserved. © 2005-2012 mjunction Services Limited'.

2) If they want to verify sign of attachment(s), then download the attachment(s) and click on **VERIFY SIGN** button. A pop-up window will come with browse option. Here path of the downloaded attachment has to be provided.

The screenshot displays the Mjunction Enterprise Procurement System interface. A pop-up window titled 'Welcome - Windows Internet Explorer - [InPrivate]' is overlaid on the main content, prompting the user to 'Upload Document To Verify' and 'Please download the file before verifying signature.' The pop-up includes a 'Select document to verify*' field with a 'Browse...' button and a 'SELECT DOCUMENT TO VERIFY' button.

The main interface shows a 'Date-Time Detail(S)' section with bid start and end dates. Below this is a 'Term & Condition Detail(S) - Special Term(S)' table. The 'ATTACHMENT(S)' section is highlighted, showing a table with columns: LABEL, FILE NAME, Upload Date, and Verified. A 'VERIFY SIGN' button is circled in red in the 'Verified' column for the attachment 'DEMO1.docx'.

The 'QUOTATION FILE FORMAT' section lists files and their mandatory status:

FILE NAME	File	MANDATORY	Type of Format	Comment(s)
TECH BID DEMO.docx	TECH BID DEMO.docx	Y	Technical & Commercial	DEMO FILE
PRICE BID DEMO.xlsx	PRICE BID DEMO.xlsx	Y	Price Format	DEMO FILE

At the bottom, there are buttons for 'BACK', 'VIEW ITEMS', 'RESPOND TO RFP Q/REPLY', and 'VIEW CURRICULUM'. The footer includes the Mjunction logo, a disclaimer, and copyright information: 'All rights reserved. © 2005-2012 mjunction Services Limited'.

3) After giving file path click on **SELECT DOCUMENT TO VERIFY** button.

Date-Time Detail(S)

Bid Start Date	Jan 4, 2013 9:45:34 AM IST
Bid Due Date	Nov 1, 2013 12:58:34 AM IST
Bid Open Date (Scheduled)	Oct 2, 2014 1:25:34 AM IST
Time Left	300d 14h 29m

[VIEW HISTORY](#)

Term & Condition Detail(S) - Special Term(S)

Sl. No.	Category	Description
1	SPECIAL TERM(S)	SP... TES...

ATTACHMENT(S) *VERIFICATION OF ATTACHMENTS WILL BE APPLICABLE ON D...*

LABEL	FILE NAME	Upload Date	Verified
DEMOL	DEMOL.docx	Jan 4, 2013 10:20:57 AM	VERIFY SIGN

QUOTATION FILE FORMAT

FILE NAME	File	MANDATORY	Type of Format	Comment(s)
TECH BID DEMO.docx	TECH BID DEMO.docx	Y	Technical & Commercial	DEMO FILE
PRICE BID DEMO.xlsx	PRICE BID DEMO.xlsx	Y	Price Format	DEMO FILE

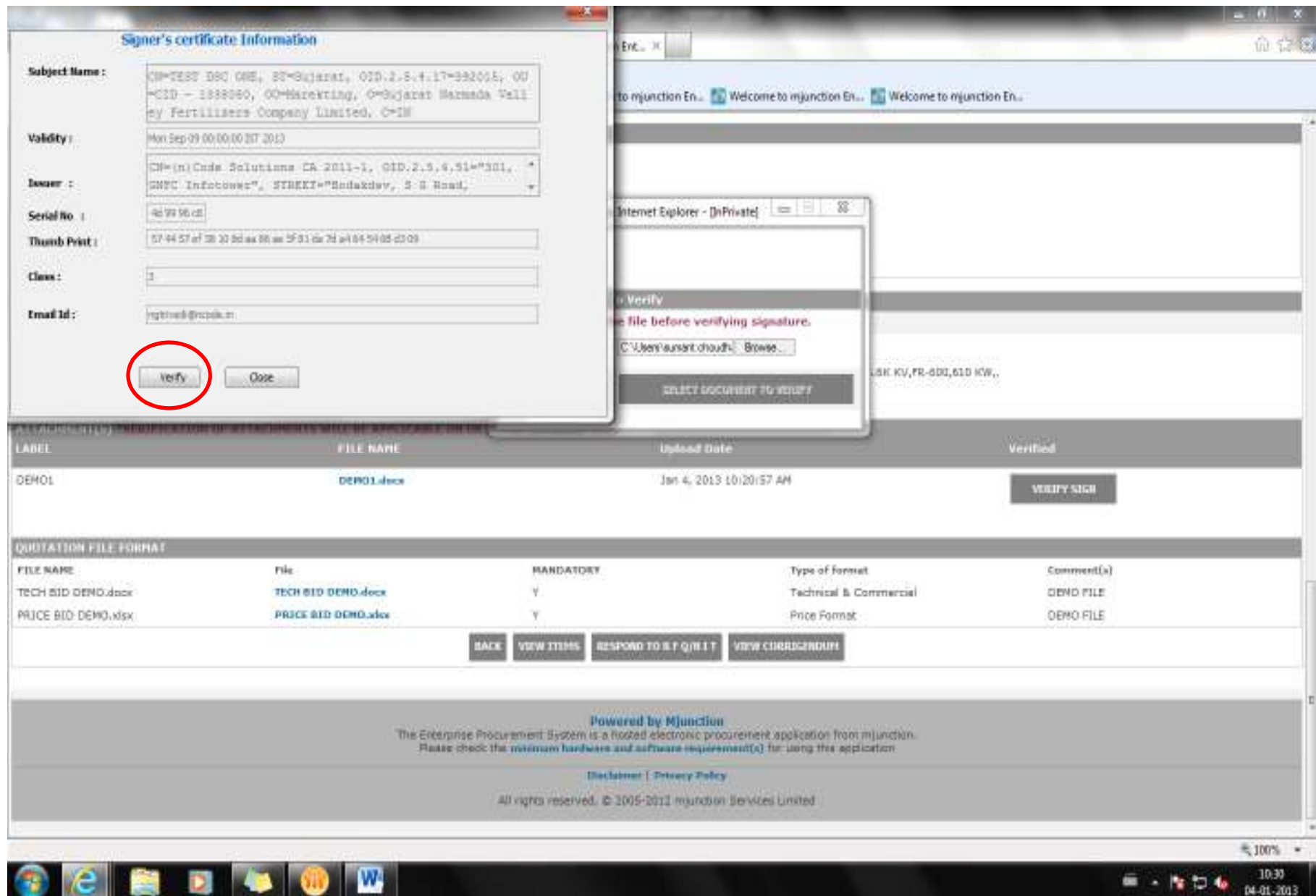
[BACK](#) [VIEW ITEMS](#) [RESPOND TO IT Q/R/I/T](#) [VIEW CURRICULUM](#)

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Please check the [minimum hardware and software requirement\(s\)](#) for using this application.

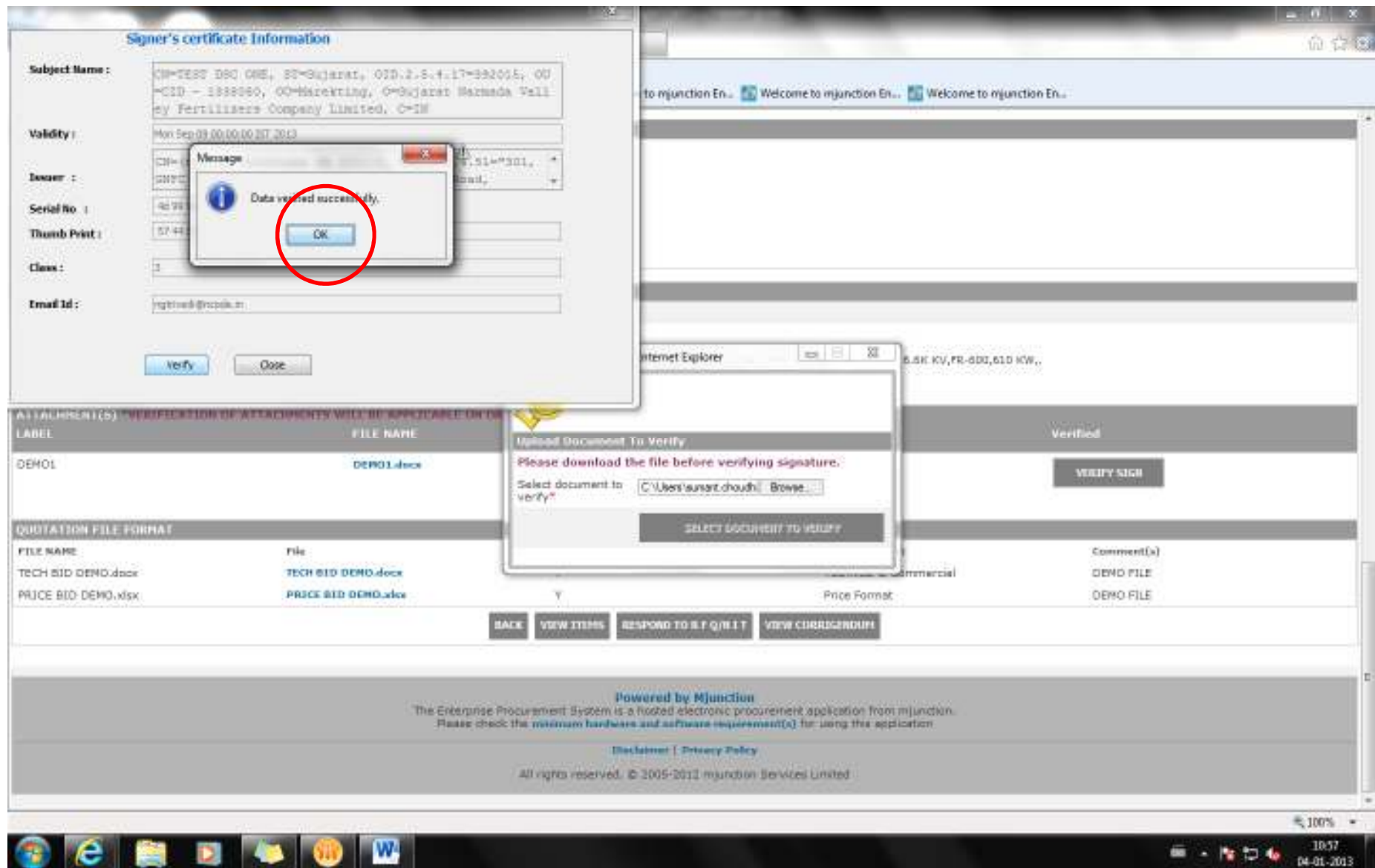
[Disclaimer](#) | [Privacy Policy](#)

All rights reserved. © 2005-2013 mjunction Services Limited

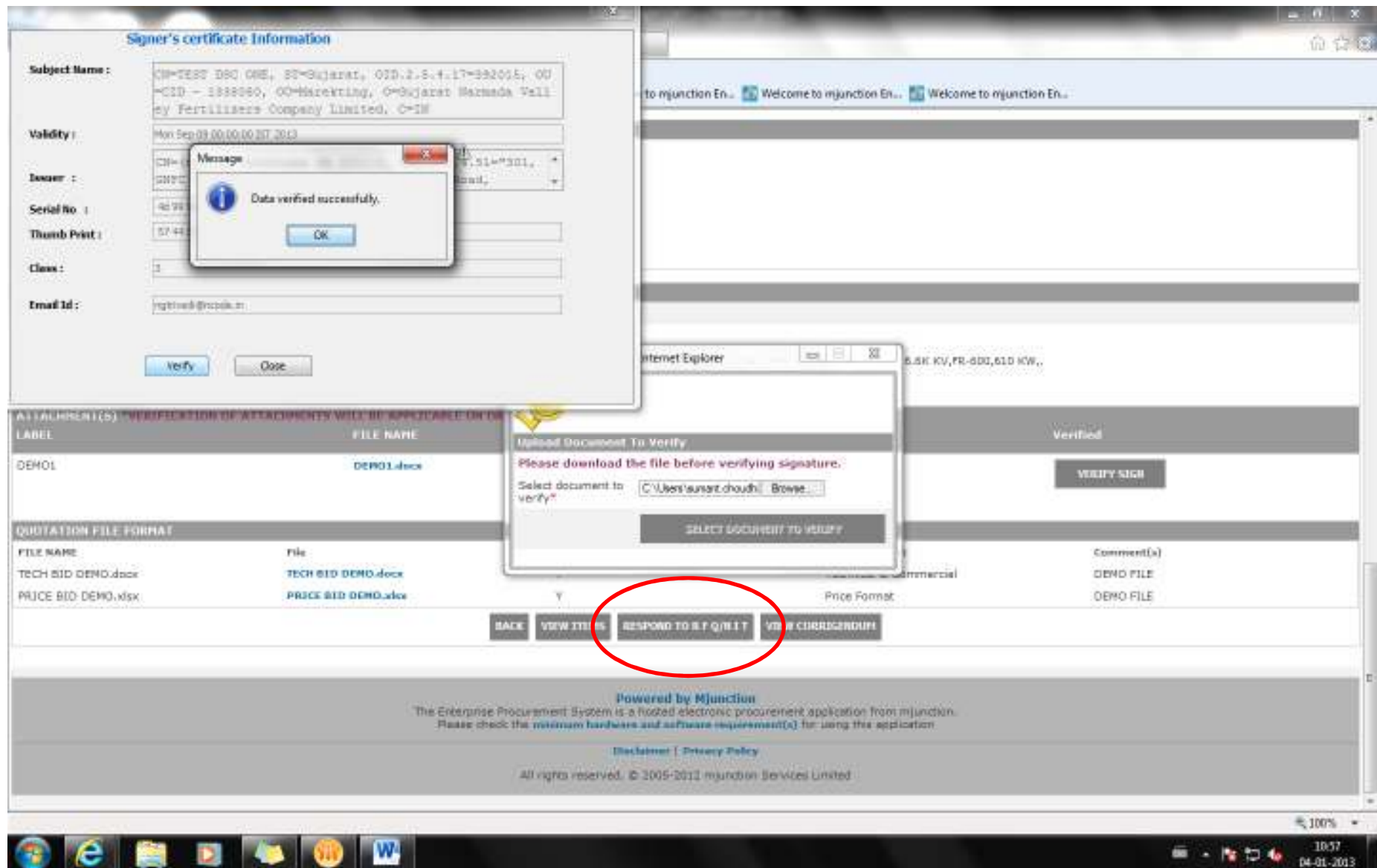
4) A new pop-up window will come with **Signer's certificate Information**. After checking details click on **Verify** button.



5) A message shows data verified successfully. After attachment verification done, click on **OK** button.



5) A message shows data verified successfully. After attachment verification done, click on **OK** button and then on **RESPOND TO RFQ/NIT** button at the bottom of the page.



6) The system again asks for the sign in DSC and on successful verification supplier is landed on to the Terms and Conditions page. Select the first option and click Enter

Document[S] > Tender[S] Response > Modify

ORGANIZATION NAME: BHRL - BHOPAL
PROCUREMENT CATEGORY: PROCUREMENT CATEGORY
RFQ/NT REFERENCE CODE/ENQUIRY NO: BHPL003_001_7543
RFQ OWNER/NT OFFICER/ENQUIRY OWNER: MS PRIYANKA MISWAS
NUMBER OF BID PART(S): 2
DESCRIPTION: TEST-RFQ FOR BHOPAL
BID PART NUMBER: 1
BID START DATE: JUL 15, 2013 10:14:00 AM IST
BID DUE DATE: NOV 1, 2013 12:56:34 AM IST

Term & Condition Detail[S] - General Term[S] (I have read them With Special Term[S])

1

Special Term

RESPONSE TO RFQ/NT: ☒ I HAVE UNDERSTOOD THE RFQ/NT IN FULL AND AGREE TO SUBMIT QUOTATION FOR THE SAME ON BEHALF OF MY ORGANIZATION

☐ I HAVE UNDERSTOOD THE RFQ/NT IN FULL AND DECLINE TO SUBMIT QUOTATION FOR THE SAME ON BEHALF OF MY ORGANIZATION (I UNDERSTAND THAT BY THIS ACTION THE RATING OF MY ORGANIZATION MAY BE ADVERSELY AFFECTED)

COMMENT(S):

LAST UPDATED BY (USER): HR P (HANWARA)
LAST UPDATED ON (DATE-TIME): 2013-01-04 12:31:18

ENTER RESET

Powered by Mjunction
The Enterprise Procurement System is a hosted electronic procurement application from mjunction.
Please check the [minimum hardware and software requirement\(s\)](#) for using this application.

6) The system again asks for the sign in DSC and on successful verification supplier is landed on to the Terms and Conditions page. Select the first option and click **Enter**

Document(S) > Tender(S) Response > Modify

ORGANIZATION NAME	BHEL - BHOPAL
PROCUREMENT CATEGORY	PROCUREMENT CATEGORY
RFQ/NIT REFERENCE CODE/ENQUIRY NO	BHPL003_001_7543
RFQ OWNER/NIT OFFICER/ENQUIRY OWNER	MS PRIYANKA MISWAS
NUMBER OF BID PART(S)	2
DESCRIPTION	TEST-RFQ FOR BHPAL
BID PART NUMBER	1
BID START DATE	JUL 15, 2013 10:14:00 AM IST
BID DUE DATE	NOV 1, 2013 12:56:34 AM IST

Term & Condition Detail(S) - General Term(S) [To Be Read Along With Special Term(S)]

1

Special Term

RESPONSE TO RFQ/NIT ☒ I HAVE UNDERSTOOD THE RFQ/NIT IN FULL AND AGREE TO SUBMIT QUOTATION FOR THE SAME ON BEHALF OF MY ORGANIZATION

☐ I HAVE UNDERSTOOD THE RFQ/NIT IN FULL AND DECLINE TO SUBMIT QUOTATION FOR THE SAME ON BEHALF OF MY ORGANIZATION [I UNDERSTAND THAT BY THIS ACTION THE RATING OF MY ORGANIZATION MAY BE ADVERSELY AFFECTED]

COMMENT(S)

LAST UPDATED BY USER: MR P (HANWARA)

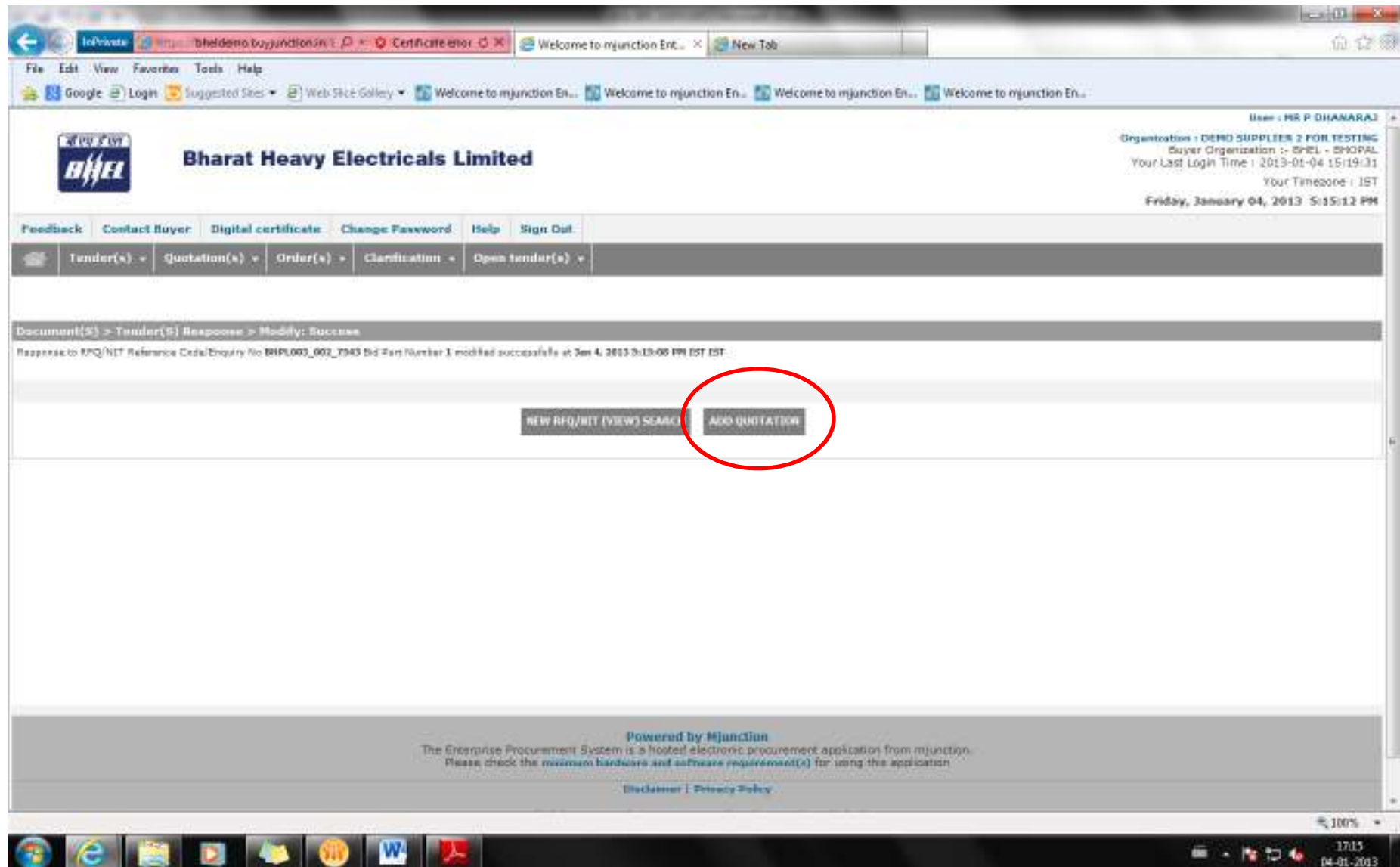
LAST UPDATED ON (DATE-TIME): 2013-01-04 12:31:18

ENTER **RESET**

Powered by Mjunction

The Enterprise Procurement System is a hosted electronic procurement application from mjunction. Please check the [minimum hardware and software requirement\(s\)](#) for using this application.

7) If he selects the second option then he can provide comment on the text box and then clicks enter then he cannot participate in the RFQ and is taken out of the system. If the supplier selects the first option and then clicks on enter button he is taken to the **ADD QUOTATION** page



8) The supplier then clicks on the **ADD QUOTATION** button and fills in **quotation reference code** in the next page.

Bharat Heavy Electricals Limited

User: MR P DHANARAJ
Organization: DEMO SUPPLIER 2 FOR TESTING
Buyer Organization: BHEL - BHOPAL
Your Last Login Time: 2013-01-03 10:06:43
Your Timezone: IST
Friday, January 04, 2013 9:54:02 AM

Feedback | Contact Buyer | Digital certificate | Change Password | Help | Sign Out

Tender(s) | Quotation(s) | Order(s) | Clarification | Open tender(s)

Decryption completed | Encryption Applet

Document(s) > Quotation(s) > Add

ORGANIZATION NAME: BHEL - BHOPAL
RFQ/NET REFERENCE CODE/ENQUIRY NO: BHPL005_XLS_9366
RFQ OWNER/NET OFFICER/ENQUIRY OWNER: MS PRIYANKA KISWAAS
DESCRIPTION: TEST-RFQ FOR BHOPAL
SELLER ORGANIZATION NAME: DEMO SUPPLIER 2 FOR TESTING(SUPPLIER2)
QUOTATION REFERENCE CODE: 12
CURRENCY: INDIAN CURRENCY

ATTACHED DOCUMENTS (PRICE NOT TO BE MENTIONED HERE)
NO DOCUMENT(S) ATTACHED

To attach the Techno-commercial documents click ADD attachments

1) Cess on service tax applicable at current rate on service tax
2) All other Term(s) and Condition(s) of the R F Q are acceptable. Deviations, wherever applicable have been indicated in the offer as above.

* Bidders are hereby, advised to initiate and complete their bidding process minimum 48 hrs in advance of the due date and time of bid submission to avoid last minute problems arising from unforeseen circumstances like internet connectivity, drivers for digital signatures, traffic at peak hours or any other reasons thereof.

RESET | ADD ATTACHMENT(S) | SAVE AND GOTO QUOTATION FORMAT | SUBMIT QUOTATION

8) The supplier then clicks on the **ADD QUOTATION** button and fills in **quotation reference code** in the next page. Then the supplier clicks on **ADD ATTACHMENT(S)** section to upload header level attachments (if applicable) in the usual manner.

The screenshot displays the BHEL portal interface. At the top, the BHEL logo and company name are visible. The user is logged in as 'MR P DHANARAJ' on Friday, January 04, 2013, at 9:54:02 AM. The portal shows a navigation bar with options like 'Tender(s)', 'Quotation(s)', 'Order(s)', 'Clarification', and 'Open tender(s)'. The main content area shows a 'Decryption completed' message and a form for adding a quotation. The form fields include:

- ORGANIZATION NAME: SHEL - SHOPAL
- RFQ/NET REFERENCE CODE/ENQUIRY NO: SHPL005_XLS_9366
- RFQ OWNER/NET OFFICER/ENQUIRY OWNER: MS PRIYANKA BISWAS
- DESCRIPTION: TEST-RFQ FOR SHOPAL
- SELLER ORGANIZATION NAME: DEMO SUPPLIER 2 FOR TESTING(SUPPLIER2)
- QUOTATION REFERENCE CODE: 12
- CURRENCY: INDIAN CURRENCY

Below the form, there is a section for 'ATTACHED DOCUMENTS' with the message 'NO DOCUMENT(S) ATTACHED'. A note states: 'To attach the Technical-commercial documents click ADD attachments'. Below this, there are two instructions:

- 1) Cess on service tax applicable at current rate on service tax
- 2) All other Term(s) and Condition(s) of the R F Q are acceptable. Deviations, wherever applicable have been indicated in the offer as above.

A disclaimer follows: 'Bidders are hereby, advised to initiate and complete their bidding process minimum 48 hrs in advance of the due date and time of bid submission to avoid last minute problems arising from unforeseen circumstances like internet connectivity, drivers for digital signatures, traffic at peak hours or any other reasons thereof.'

At the bottom of the form, there are four buttons: 'RESET', 'ADD ATTACHMENT(S)', 'SAVE AND GO TO QUOTATION FORMAT', and 'SUBMIT QUOTATION'. The 'ADD ATTACHMENT(S)' button is highlighted with a red circle.

8) The supplier then clicks on the **ADD QUOTATION** button and fills in **quotation reference code** in the next page. Then the supplier clicks on **ADD ATTACHMENT(S)** section to upload header level attachments (if applicable) in the usual manner. Then after revisiting the quotation header page he has to click on **SAVE AND GOTO QUOTATION FORMAT** button at the bottom of the page.

Bharat Heavy Electricals Limited

Organization : DEMO SUPPLIER 2 FOR TESTING
Buyer Organization :- BHEL - BHOPAL
Your Last Login Time : 2013-01-03 10:06:43
Your Timezone : IST
Friday, January 04, 2013 9:54:02 AM

Feedback | Contact Buyer | Digital certificate | Change Password | Help | Sign Out

Tender(s) | Quotation(s) | Order(s) | Clarification | Open tender(s)

Decryption completed

Encryption Applet

Document(s) > Quotation(s) > Add

ORGANIZATION NAME: BHEL - BHOPAL
RFQ/NET REFERENCE CODE/ENQUIRY NO: BHEL005_XLS_9366
RFQ OWNER/NET OFFICER/ENQUIRY OWNER: MS PRIYANKA BISWAS
DESCRIPTION: TEST-RFQ FOR BHOPAL
SELLER ORGANIZATION NAME: DEMO SUPPLIER 2 FOR TESTING(SUPPLIER2)
QUOTATION REFERENCE CODE: 12
CURRENCY: INDIAN CURRENCY

ATTACHED DOCUMENTS (PRICE NOT TO BE MENTIONED HERE)

NO DOCUMENT(S) ATTACHED

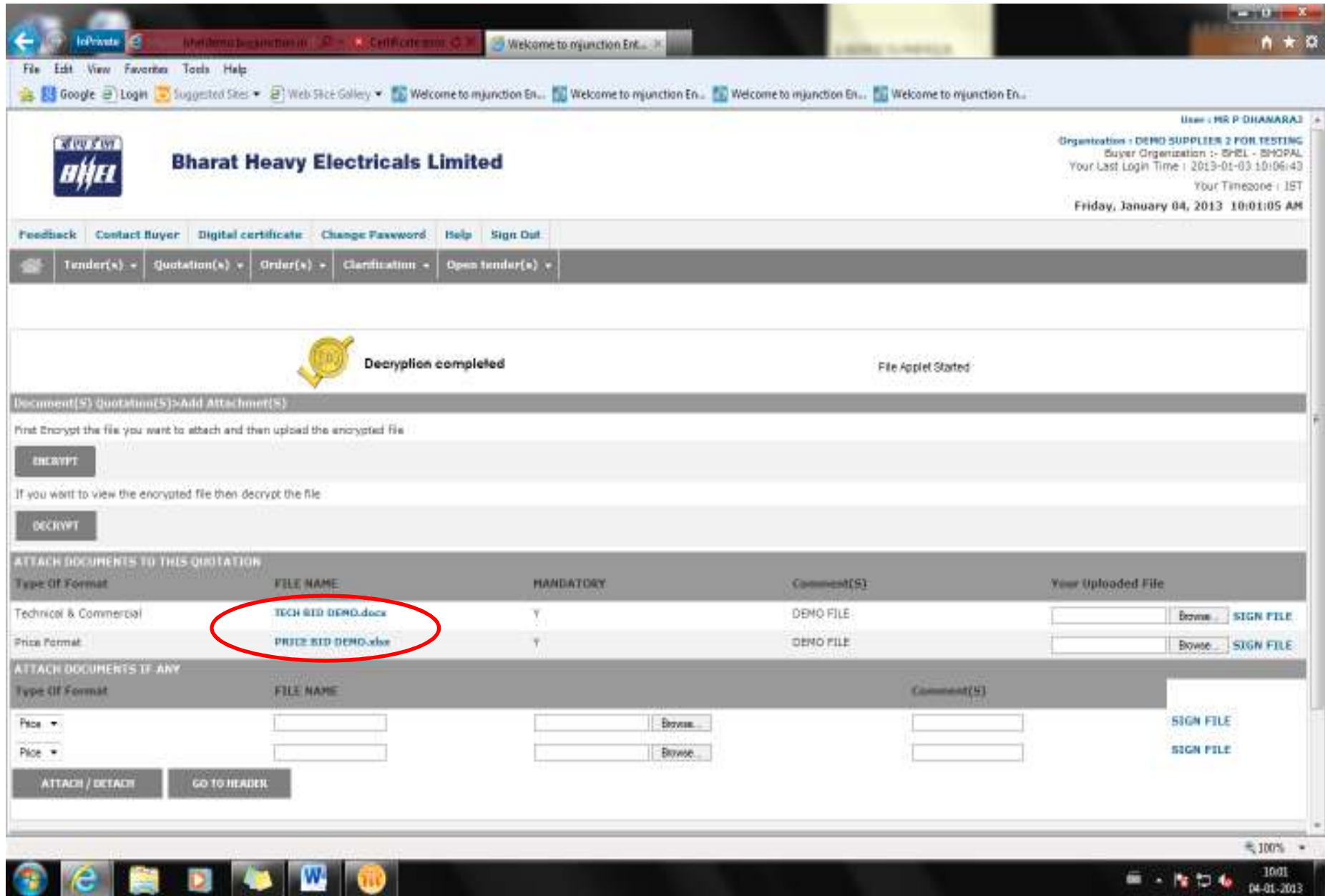
To attach the Technical-commercial documents click ADD attachments

1) Cess on service tax applicable at current rate on service tax
2) All other Term(s) and Condition(s) of the R F Q are acceptable. Deviations, wherever applicable have been indicated in the offer as above.

* Bidders are hereby, advised to initiate and complete their bidding process minimum 48 hrs in advance of the due date and time of bid submission to avoid last minute problems arising from unforeseen circumstances like internet connectivity, drivers for digital signatures, traffic at peak hours or any other reasons thereon.

RESET | ADD ATTACHMENT(S) | **SAVE AND GOTO QUOTATION FORMAT** | SUBMIT QUOTATION

9) Supplier now need to download Technical Bid and Price Bid format here if they haven't downloaded in **Step 1**.



The screenshot shows the BHEL portal interface. At the top, the BHEL logo and name are displayed. The user is logged in as 'MR P DHANARAJ' on 'Friday, January 04, 2013 10:01:05 AM'. The portal shows a 'Decryption completed' message with a gold medal icon. Below this, there is a section for attaching documents to a quotation. The table lists two mandatory files: 'TECH BID DEMO.docx' and 'PRICE BID DEMO.xlsx', both with 'DEMO FILE' comments. The 'TECH BID DEMO.docx' file is circled in red. The bottom section, 'ATTACH DOCUMENTS IF ANY', allows for additional file uploads with 'Price' as the format and 'BROWSE...' buttons for file selection.

Bharat Heavy Electricals Limited

User: MR P DHANARAJ
Organization: DEMO SUPPLIER 2 FOR TESTING
Buyer Organization: BHEL - BHOPAL
Your Last Login Time: 2013-01-03 10:06:43
Your Timezone: IST
Friday, January 04, 2013 10:01:05 AM

Feedback | Contact Buyer | Digital certificate | Change Password | Help | Sign Out

Tender(s) | Quotation(s) | Order(s) | Clarification | Open tender(s)

 **Decryption completed** File Applet Started

Document(S) Quotation(S) Add Attachment(S)

First Encrypt the file you want to attach and then upload the encrypted file

ENCRYPT

If you want to view the encrypted file then decrypt the file

DECRYPT

ATTACH DOCUMENTS TO THIS QUOTATION

Type Of Format	FILE NAME	MANDATORY	Comment(S)	Your Uploaded File
Technical & Commercial	TECH BID DEMO.docx	Y	DEMO FILE	Browse... SIGN FILE
Price Format	PRICE BID DEMO.xlsx	Y	DEMO FILE	Browse... SIGN FILE

ATTACH DOCUMENTS IF ANY

Type Of Format	FILE NAME	Comment(S)
Price		SIGN FILE
Price		SIGN FILE

[ATTACH / DETACH](#) [GO TO HEADER](#)

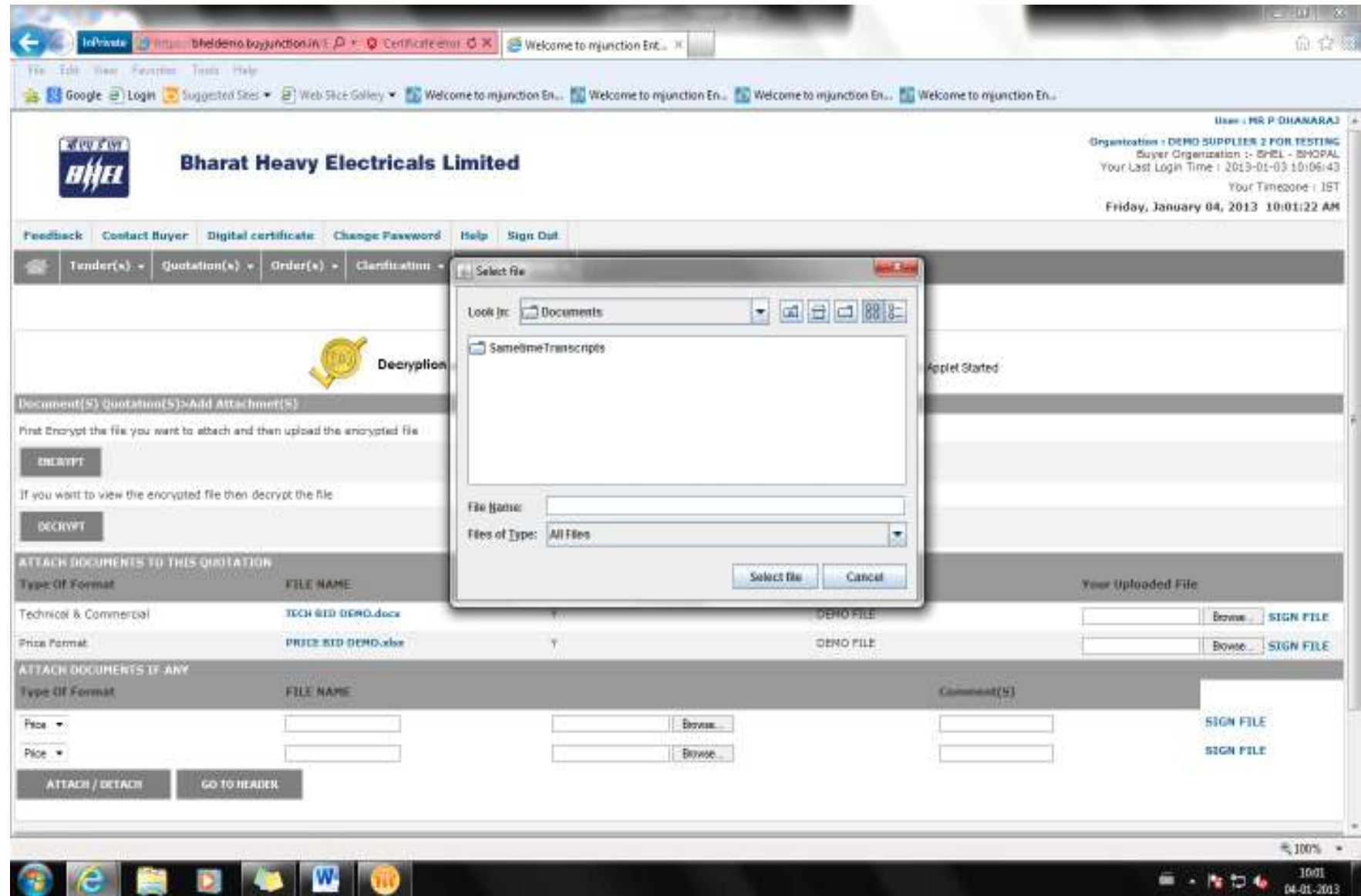
10) After filling all the details in Technical Bid and Price Bid supplier have to encrypt their bids and have to upload encrypted files one after another. Click on **ENCRYPT**. Click **OK** on pop-up screen.

The screenshot displays the BHEL portal interface. At the top, the BHEL logo and company name are visible. The user is logged in as 'MR P DHANARAJ' on Friday, January 04, 2013, at 10:01:19 AM. The main content area shows a 'Decryption completed' message with a gold medal icon. Below this, there are instructions to encrypt and decrypt files, with 'ENCRYPT' and 'DECRYPT' buttons. A pop-up window titled 'Message from webpage' displays a warning: 'Your key has been decrypted. Please encrypt the file now.' with an 'OK' button. The 'ATTACH DOCUMENTS TO THIS QUOTATION' section contains a table with columns: Type Of Format, FILE NAME, MANDATORY, Comment(S), and Your Uploaded File. It lists 'Technical & Commercial' and 'Price Format' documents. The 'ATTACH DOCUMENTS IF ANY' section has a similar table with 'Price' entries, where the 'Price' dropdown is circled in red. At the bottom, there are 'ATTACH / DETACH' and 'GO TO HEADER' buttons. The Windows taskbar at the bottom shows various application icons and the system clock.

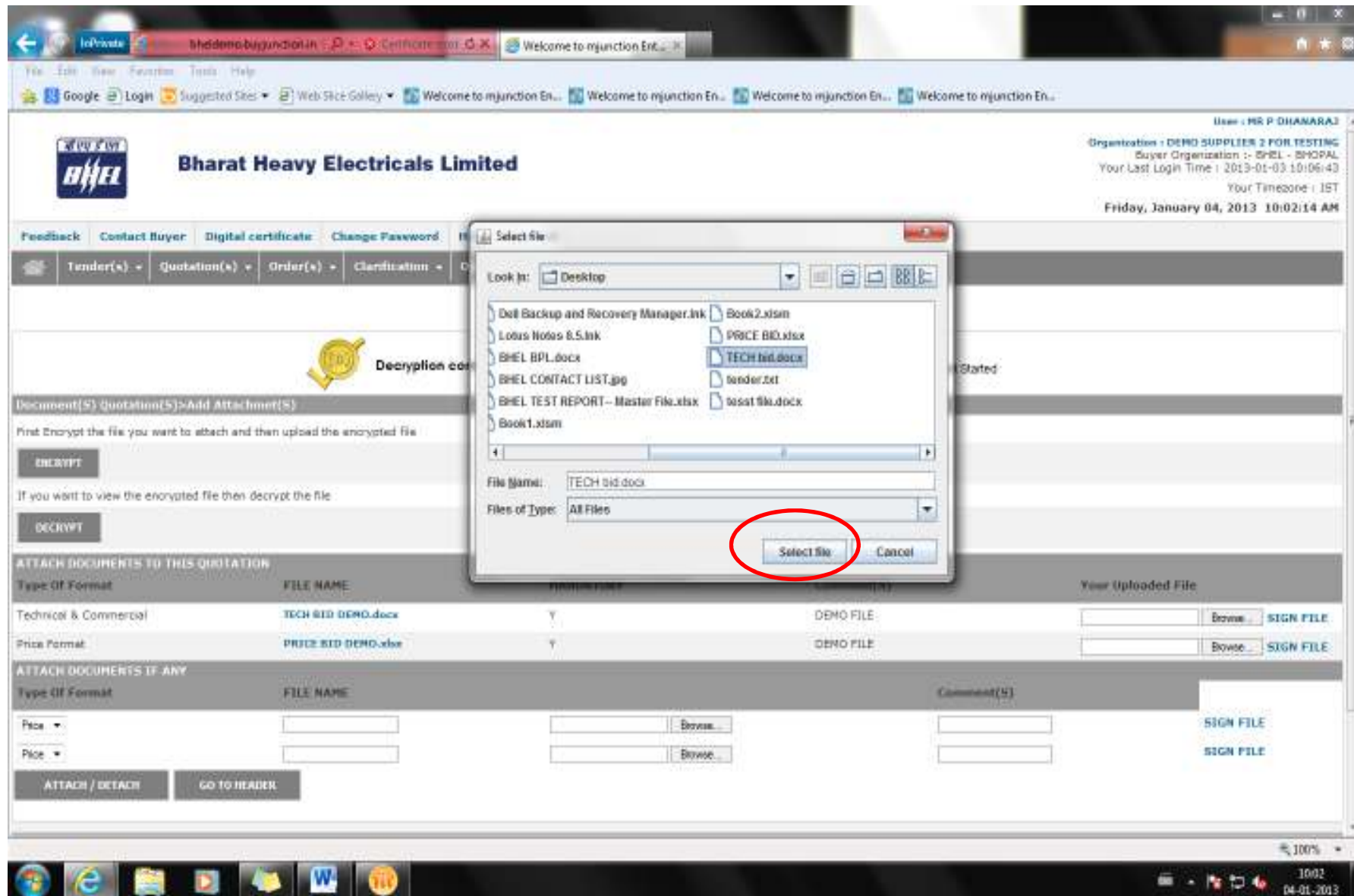
Type Of Format	FILE NAME	MANDATORY	Comment(S)	Your Uploaded File
Technical & Commercial	TECH BID DEMO.docx	Y	DEMO FILE	Browse... SIGN FILE
Price Format	PRICE BID DEMO.xlsx	Y	DEMO FILE	Browse... SIGN FILE

Type Of Format	FILE NAME	MANDATORY	Comment(S)	Your Uploaded File
Price				Browse... SIGN FILE
Price				Browse... SIGN FILE

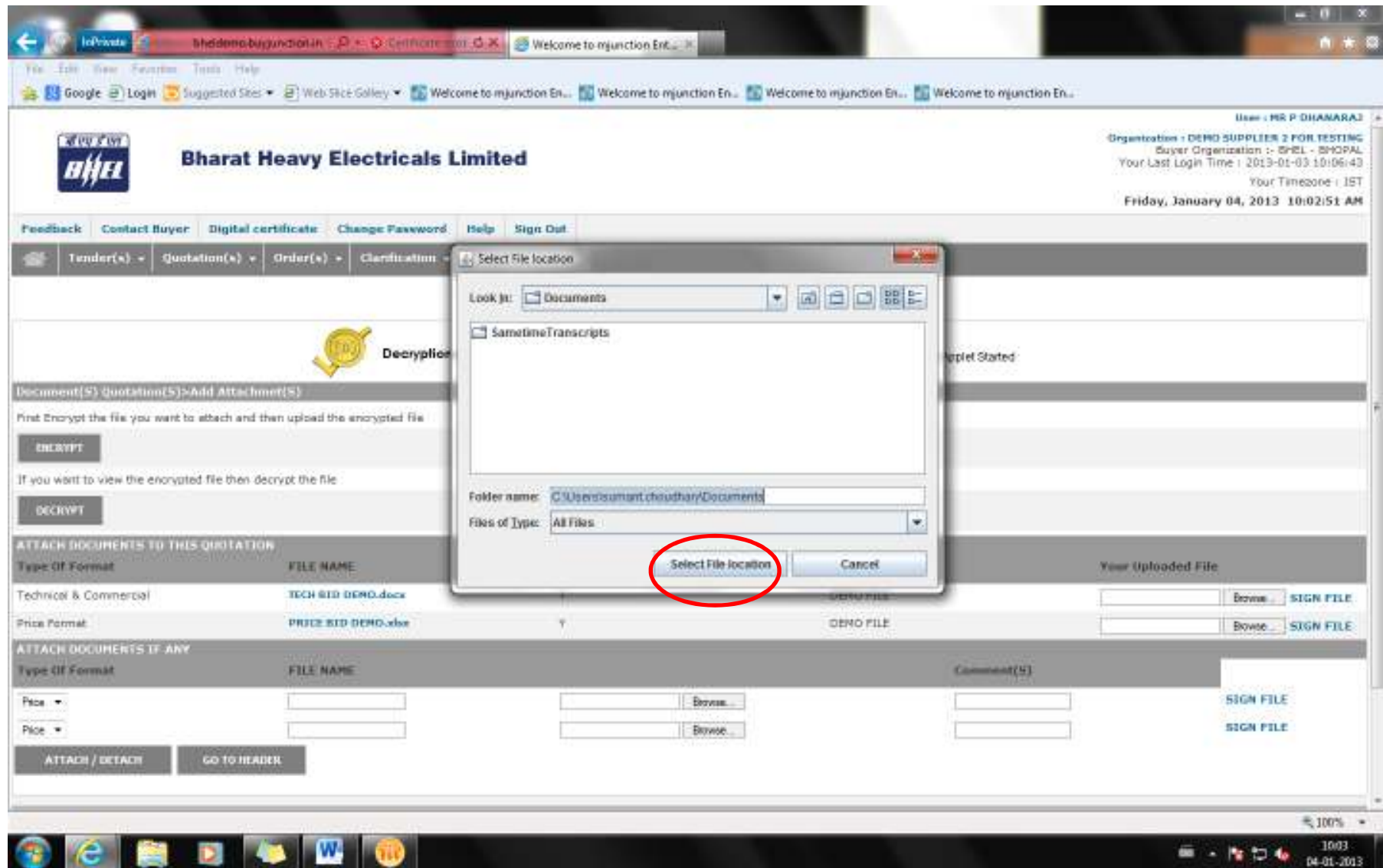
11) A window will come to select the file(s) (Technical Bid and Price Bid). Here give the path of the Bid file to encrypt.



12) After selecting your bid file click on **Select file** button.



13) A new window will come with **Select File location** button. The supplier needs to click on the button and give the path to store encrypted file (Bid). From Step 10 to Step 13 have to follow again to encrypt another bid file. (However Multiple Files can be selected at once itself)



14) When encryption is done, Supplier has to upload encrypted file. Click on **browse** (ATTACH DOCUMENTS TO THIS QUOTATION) and select the path of the encrypted file.

The screenshot shows a web browser window displaying the mjunction Enterprise Procurement System. The interface includes a navigation bar with tabs for Tender(s), Quotation(s), Order(s), Clarification, and Open tender(s). A message indicates 'Decryption completed' and 'File Applet Started'. Below this, there are buttons for 'ENCRYPT' and 'DECRYPT'. The main section is titled 'ATTACH DOCUMENTS TO THIS QUOTATION' and contains a table with columns for 'Type Of Format', 'FILE NAME', 'MANDATORY', 'Comment(S)', and 'Your Uploaded File'. Two rows are visible: 'Technical & Commercial' with file 'TECH BID DEMO.docx' and 'Price Format' with file 'PRICE BID DEMO.xlsx'. Both rows have a 'browse' button next to the file name. The 'browse' button for the 'PRICE BID DEMO.xlsx' file is circled in red. Below the table, there is a section for 'ATTACH DOCUMENTS IF ANY' with input fields for file name and comment, and 'SIGN FILE' buttons. At the bottom, there is a footer with 'Powered by Mjunction', a disclaimer, and copyright information.

Type Of Format	FILE NAME	MANDATORY	Comment(S)	Your Uploaded File
Technical & Commercial	TECH BID DEMO.docx	Y	DEMO FILE	C:\Users\sumant.choudhary\Documents\TECH BID DEMO.docx browse SIGN FILE
Price Format	PRICE BID DEMO.xlsx	Y	DEMO FILE	C:\Users\sumant.choudhary\Documents\PRICE BID DEMO.xlsx browse SIGN FILE

ATTACH DOCUMENTS IF ANY

Type Of Format	FILE NAME	MANDATORY	Comment(S)	
Price				SIGN FILE
Price				SIGN FILE

ATTACH / DETACH GO TO HEADER

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Please check the [minimum hardware and software requirement\(s\)](#) for using this application.

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14) When encryption is done, Supplier has to upload encrypted file. Click on **browse** (**ATTACH DOCUMENTS TO THIS QUOTATION**) and select the path of the encrypted file. Now click on **SIGN FILE** to digitally sign the Bid.

The screenshot displays the Mjunction Enterprise Procurement System interface. At the top, a navigation bar includes links for Tender(s), Quotation(s), Order(s), Clarification, and Open tender(s). Below this, a status message indicates 'Decryption completed' with a gold medal icon. The main section is titled 'ATTACH DOCUMENTS TO THIS QUOTATION' and contains a table for managing attachments.

Type Of Format	FILE NAME	MANDATORY	Comment(S)	Your Uploaded File
Technical & Commercial	TECH BID DEMO.docx	Y	DEMO FILE	C:\Users\sumant.choudh\Browse... SIGN FILE
Price Format	PRICE BID DEMO.xlsx	Y	DEMO FILE	C:\Users\sumant.choudh\Browse... SIGN FILE

Below the table, there is a section for 'ATTACH DOCUMENTS IF ANY' with input fields for file name, comment, and a 'Browse...' button. At the bottom of this section, there are 'ATTACH / DETACH' and 'GO TO HEADER' buttons.

The footer of the page includes the text 'Powered by Mjunction', a disclaimer, and copyright information: 'All rights reserved. © 2005-2013 mjunction Services Limited'.

14) When encryption is done, Supplier has to upload encrypted file. Click on **browse** (**ATTACH DOCUMENTS TO THIS QUOTATION**) and select the path of the encrypted file. Now click on **SIGN FILE** to digitally sign the Bid. After signing the file click on **ATTACH / DETACH**.

The screenshot shows the mjunction Enterprise Procurement System interface. The browser window displays the URL <http://demo.mjunction.in/>. The navigation bar includes links for Tender(s), Quotation(s), Order(s), Classification, and Open tender(s). The main content area shows a 'Decryption completed' message and a 'File Applet Started' status. Below this, there are sections for 'Document(s) Quotation(s) > Add Attachment(s)' and 'ATTACH DOCUMENTS TO THIS QUOTATION'. The 'ATTACH DOCUMENTS TO THIS QUOTATION' section contains a table with columns for Type Of Format, File Name, Mandatory, Comment(s), and Your Uploaded File. Two rows are visible: 'Technical & Commercial' and 'Price Format'. Each row has a 'Browse...' button and a 'SIGN FILE' button. Below the table, there is a section for 'ATTACH DOCUMENTS IF ANY' with two rows for 'Price' format, each with a 'Browse...' button and a 'SIGN FILE' button. The 'ATTACH / DETACH' button is circled in red. At the bottom, there is a 'GO TO HEADER' button and a footer section with the text 'Powered by Mjunction', 'The Enterprise Procurement System is a hosted electronic procurement application from mjunction. Please check the minimum hardware and software requirement(s) for using this application.', 'Disclaimer | Privacy Policy', and 'All rights reserved. © 2005-2012 mjunction Services Limited'.

Document(s) Quotation(s) > Add Attachment(s)

First Encrypt the file you want to attach and then upload the encrypted file

ENCRYPT

If you want to view the encrypted file then decrypt the file

DECRYPT

ATTACH DOCUMENTS TO THIS QUOTATION

Type Of Format	FILE NAME	MANDATORY	Comment(s)	Your Uploaded File
Technical & Commercial	TECH BID DEMO.docx	Y	DEMO FILE	C:\Users\aurant.choudh\Browse... SIGN FILE
Price Format	PRICE BID DEMO.xlsx	Y	DEMO FILE	C:\Users\aurant.choudh\Browse... SIGN FILE

ATTACH DOCUMENTS IF ANY

Type Of Format	FILE NAME		Comment(s)	
Price				SIGN FILE
Price				SIGN FILE

ATTACH / DETACH GO TO HEADER

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15) File will be uploaded.

The screenshot shows the BHEL portal interface. At the top, the BHEL logo and name are displayed. The user is logged in as 'MR P DHANARAJ' with the organization 'DEMO SUPPLIER 2 FOR TESTING'. The date and time are 'Friday, January 04, 2013 10:11:52 AM'. The main navigation bar includes links for 'Feedback', 'Contact Buyer', 'Digital certificate', 'Change Password', 'Help', and 'Sign Out'. Below this, there are tabs for 'Tender(s)', 'Quotation(s)', 'Order(s)', 'Clarification', and 'Open tender(s)'. The 'Quotation(s)' tab is selected, and the 'Add Attachment(s)' button is visible. The 'ATTACH DOCUMENTS TO THIS QUOTATION' section shows a table with columns for 'Type Of Format', 'FILE NAME', 'MANDATORY', 'Comment(S)', and 'Your Uploaded File'. Two files are listed: 'TECH BID DEMO.docx' and 'PRICE BID DEMO.docx', both marked as mandatory. The 'Your Uploaded File' column shows the uploaded files: 'SUPPLIER2_TECH BID DEMO.docx.enc' and 'SUPPLIER2_PRICE BID DEMO.docx.enc'. A red circle highlights these uploaded files. Below the table, there are fields for 'Type Of Format' and 'FILE NAME' with 'Browse...' buttons, and a 'SIGN FILE' button. The bottom of the page shows the Windows taskbar with various application icons and the system clock.

Bharat Heavy Electricals Limited

User : MR P DHANARAJ
Organization : DEMO SUPPLIER 2 FOR TESTING
Buyer Organization :- BHEL - BHOPAL
Your Last Login Time : 2013-01-03 10:06:43
Your Timezone : IST
Friday, January 04, 2013 10:11:52 AM

Feedback Contact Buyer Digital certificate Change Password Help Sign Out

Tender(s) Quotation(s) Order(s) Clarification Open tender(s)

Initialized File Applet Started

Document(S) Quotation(S) Add Attachment(S)

First Encrypt the file you want to attach and then upload the encrypted file

ENCRYPT

If you want to view the encrypted file then decrypt the file

DECRYPT

ATTACH DOCUMENTS TO THIS QUOTATION

Type Of Format	FILE NAME	MANDATORY	Comment(S)	Your Uploaded File
Technical & Commercial	TECH BID DEMO.docx	Y	DEMO FILE	SUPPLIER2_TECH BID DEMO.docx.enc
Price Format	PRICE BID DEMO.docx	Y	DEMO FILE	SUPPLIER2_PRICE BID DEMO.docx.enc

ATTACH DOCUMENTS IF ANY

Type Of Format	FILE NAME	Comment(S)
Price	Browse...	SIGN FILE
Price	Browse...	SIGN FILE

ATTACH / DETACH GO TO HEADER

15) File will be uploaded. If supplier wants to give any other supporting document for price bid then he can give from here or else click on **GO TO HEADER**.

The screenshot shows the BHEL portal interface. At the top, there's a navigation bar with links like 'Feedback', 'Contact Buyer', 'Digital certificate', 'Change Password', 'Help', and 'Sign Out'. Below this is a header section with the BHEL logo and the text 'Bharat Heavy Electricals Limited'. On the right side of the header, user information is displayed: 'User: MR P DHANARAJ', 'Organization: DEMO SUPPLIER 2 FOR TESTING', 'Buyer Organization: BHEL - BHOPAL', 'Your Last Login Time: 2013-01-03 10:06:43', 'Your Timezone: IST', and 'Friday, January 04, 2013 10:11:52 AM'.

Below the header, there's a section titled 'Document(S) Quotation(S) Add Attachment(S)'. It contains instructions: 'First Encrypt the file you want to attach and then upload the encrypted file' with an 'ENCRYPT' button, and 'If you want to view the encrypted file then decrypt the file' with a 'DECRYPT' button.

There are two tables for attaching documents. The first table, 'ATTACH DOCUMENTS TO THIS QUOTATION', has columns for 'Type Of Format', 'FILE NAME', 'MANDATORY', 'Comment(S)', and 'Your Uploaded File'. It lists two documents: 'TECH BID DEMO.docx' and 'PRICE BID DEMO.docx', both marked as mandatory and uploaded as 'SUPPLIER2_Tech BID DEMO.docx.anc' and 'SUPPLIER2_PRICE BID DEMO.docx.anc' respectively.

The second table, 'ATTACH DOCUMENTS IF ANY', has columns for 'Type Of Format', 'FILE NAME', 'MANDATORY', 'Comment(S)', and 'Your Uploaded File'. It shows two rows for 'Price' format, each with a 'Browse...' button and a 'SIGN FILE' button. The 'GO TO HEADER' button is circled in red at the bottom left of the page.

16) Click on **CONFIRM** button to submit the bid.

The screenshot shows a web browser window with the URL <http://bhdemo.bymjunction.in/>. The page displays bid details for a buyer organization named 'BHEL - BHOPAL'. The RFQ/MTI reference code is 'BHP005_XLS_B366', and the RFQ owner is 'RSPRIYANKA SISWAS'. The description is 'TEST-RFQ FOR BHPAL'. The seller organization is 'DEMO SUPPLIER 2 FOR TESTING (SUPPLIER2)' and the quotation reference code is '12'. There are no documents attached. A warning message states: '* Bidders are hereby, advised to initiate and complete their bidding process minimum 48 hrs in advance of the due date and time of bid submission to avoid last minute problems arising from unforeseen circumstances like internet connectivity, drivers for digital signatures, traffic at peak hours or any other reasons thereof.' Below this, there is a section for 'Quotation Format Documents' with two files: 'SUPPLIER2_TECH BID DEMO.docx.enc' and 'SUPPLIER2_PRICE BID DEMO.xlsx.enc'. A 'DECRYPT' button is present. At the bottom, a message states 'THE LCNC CALCULATED IS PROVISIONAL AND IS SUBJECT TO LOADING AS PER STANDARD TERMS & CONDITIONS'. Two buttons, 'BACK' and 'CONFIRM', are shown, with 'CONFIRM' circled in red. Below the buttons, a red message says 'YOU HAVE NOT YET SUBMITTED YOUR BID. PLEASE PRESS CONFIRM TO SUBMIT YOUR BID.' The footer includes 'Powered by Mjunction', a disclaimer, and copyright information for Mjunction Services Limited.

BUYER ORGANIZATION NAME: BHEL - BHOPAL
RFQ/MTI REFERENCE CODE/ENQUIRY NO: BHP005_XLS_B366
RFQ OWNER/NET OFFICER/ENQUIRY OWNER: RSPRIYANKA SISWAS
DESCRIPTION: TEST-RFQ FOR BHPAL
SELLER ORGANIZATION NAME: DEMO SUPPLIER 2 FOR TESTING (SUPPLIER2)
QUOTATION REFERENCE CODE: 12

ATTACHED DOCUMENTS (PRICE NOT TO BE MENTIONED HERE)
NO DOCUMENT(S) ATTACHED
Quotation Specific Documents:
NO DOCUMENT(S) ATTACHED

* Bidders are hereby, advised to initiate and complete their bidding process minimum 48 hrs in advance of the due date and time of bid submission to avoid last minute problems arising from unforeseen circumstances like internet connectivity, drivers for digital signatures, traffic at peak hours or any other reasons thereof.

Quotation Format Documents:

FILE NAME	Comment(s)
SUPPLIER2_TECH BID DEMO.docx.enc	
SUPPLIER2_PRICE BID DEMO.xlsx.enc	

If you want to view the encrypted file then decrypt the file

DECRYPT

THE LCNC CALCULATED IS PROVISIONAL AND IS SUBJECT TO LOADING AS PER STANDARD TERMS & CONDITIONS

BACK CONFIRM

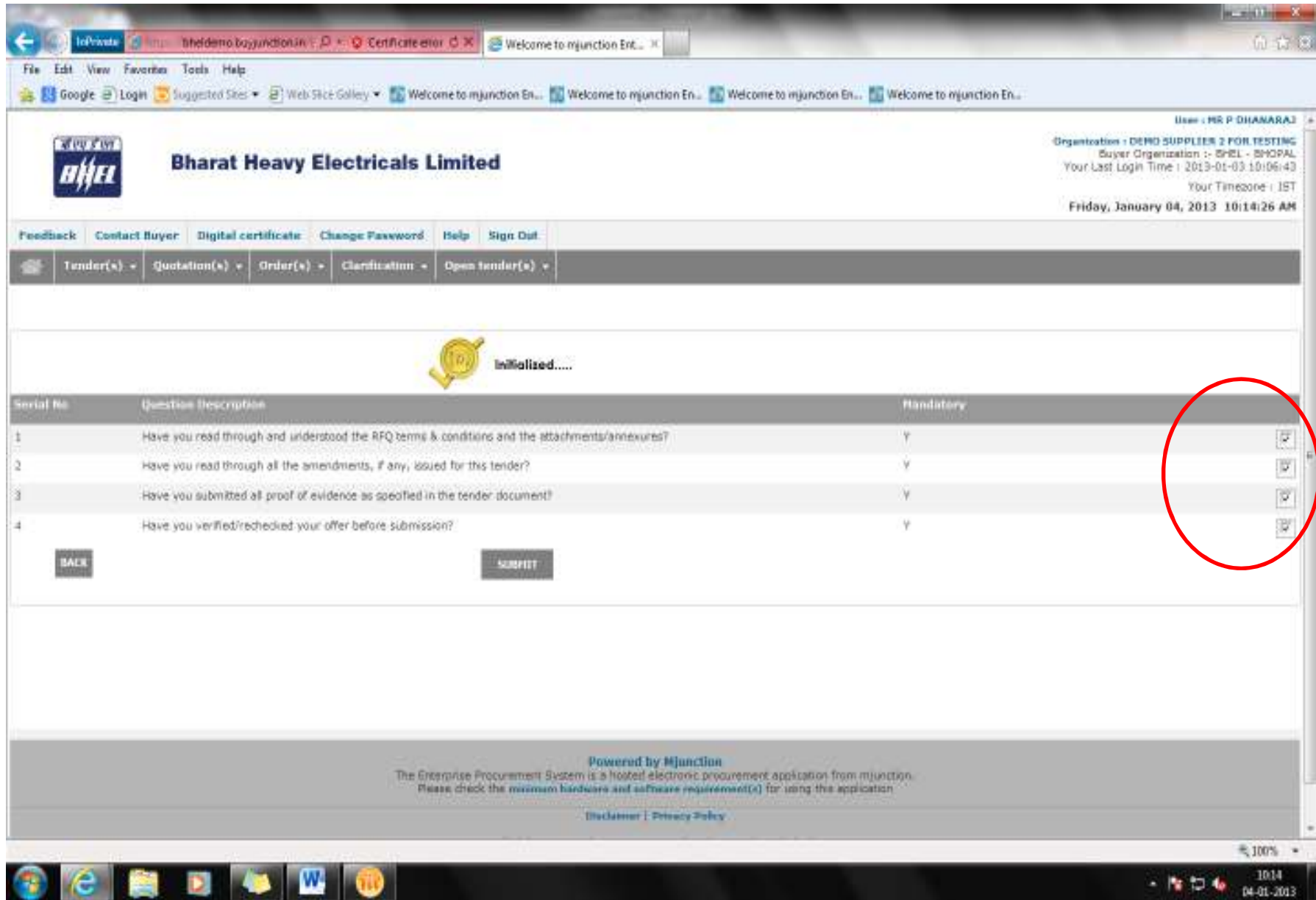
YOU HAVE NOT YET SUBMITTED YOUR BID. PLEASE PRESS CONFIRM TO SUBMIT YOUR BID.

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Please check the minimum hardware and software requirement(s) for using this application

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17) Read the questions & Tick all the details and click on **SUBMIT** button.



Organization : DEMO SUPPLIER 2 FOR TESTING
Buyer Organization :- BHEL - BHOPAL
Your Last Login Time : 2013-01-03 10:06:43
Your Timezone : IST
Friday, January 04, 2013 10:14:26 AM

Feedback Contact Buyer Digital certificate Change Password Help Sign Out

Tender(s) Quotation(s) Order(s) Classification Open tender(s)

Serialized.....

Serial No	Question Description	Mandatory	
1	Have you read through and understood the RFQ terms & conditions and the attachments/annexures?	Y	☒
2	Have you read through all the amendments, if any, issued for this tender?	Y	☒
3	Have you submitted all proof of evidence as specified in the tender document?	Y	☒
4	Have you verified/rechecked your offer before submission?	Y	☒

BACK SUBMIT

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100% 10:14 04-01-2013

17) Read the questions & Tick all the details and click on **SUBMIT** button.

The screenshot shows a web browser window displaying the BHEL portal. The page header includes the BHEL logo and the text "Bharat Heavy Electricals Limited". The user is logged in as "MR P DHANARAJ" and the organization is "DEMO SUPPLIER 2 FOR TESTING". The page shows a questionnaire with four questions, all of which are mandatory and have been ticked. The "SUBMIT" button is circled in red.

Organization : DEMO SUPPLIER 2 FOR TESTING
Buyer Organization :- BHEL - BHOPAL
Your Last Login Time : 2013-01-03 10:06:43
Your Timezone : IST
Friday, January 04, 2013 10:14:26 AM

Feedback Contact Buyer Digital certificate Change Password Help Sign Out

Tender(s) Quotation(s) Order(s) Clarification Open tender(s)

Serialized.....

Serial No	Question Description	Mandatory	
1	Have you read through and understood the RFQ terms & conditions and the attachments/annexures?	Y	☒
2	Have you read through all the amendments, if any, issued for this tender?	Y	☒
3	Have you submitted all proof of evidence as specified in the tender document?	Y	☒
4	Have you verified/rechecked your offer before submission?	Y	☒

BACK SUBMIT

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