



## BHARAT HEAVY ELECTRICALS LIMITED

(A GOVT. OF INDIA UNDERTAKING)

ELECTRONICS DIVISION

P.B. No.2606, MYSORE ROAD, BANGALORE-560 026.

**DATE OF PUBLISHING: 04-02-2017**

**TENDER NUMBER: VKY439001**

Tender document for Establishment of site Office at 10MW SPV Power Plant site, in premises of Ordnance Factory at the place Badmal (Post Office), Bolangir District-767070, Orissa.

**Tender document submission due Date : 18/02/2017 (13:00 Hours)**

Tender will be 2 part Bid Technical and Price bid in 2 separate sealed envelopes enclosed in a third envelope clearly marked.

**Tender opening Date ( Technical): 20/02/2017 at 13:30 Hours**

**Price bid – will intimate later**

**Tender to be addressed to**

**DGM (SC&PV-ENGG)  
BHEL EDN, Mysore Road  
Post Bag No. 2620  
Bangalore-560026  
Contact No:(080) 26998237  
Mobile: 9449039232**



Ref.:SC&PV/PVSS/2017/NIT/BEL-O.F.BOL/01

Dated: 04/02/2017



## BHARAT HEAVY ELECTRICALS LIMITED

(A GOVT. OF INDIA UNDERTAKING)

ELECTRONICS DIVISION

P.B. No.2606, MYSORE ROAD, BANGALORE-560 026.

SC&PV-PVSS DEPARTMENT

**Notice Inviting Tender for  
Setting of site office establishment for Official Use at  
BHEL Site Office, in premises of Ordnance Factory at the place  
Badmal (Post Office), Bolangir District-767070, Orissa.**

**DATE OF PUBLISHING: 04-02-2017**

**TENDER NUMBER: VKY439001**

विवेक कुमार यादव, सी.एम.एस. (डी)/ई.एल.-बेल्-ओ.ए.बोल/०१ (ए.पी.सी.)  
विवेक कुमार यादव, सी.एम.एस. (डी)/ई.एल.-बेल्-ओ.ए.बोल/०१ (ए.पी.सी.)  
VIVEK KUMAR YADAV, Sr. MANAGER(DYCE-ENGG. (SPG)  
BHEL EDN. MYSORE ROAD, BANGALORE - 560 026



**Sub: Tender enquiry for establishment of Site office, in premises of Ordnance Factory at the place Badmal (Post Office), Bolangir District-767070, Orissa.**

Sealed bids are invited for hiring of Establishment of Site office **at** the place Badmal (P.O.), Bolangir District, Orissa, for a period of one year, which may be extended based on the requirement and satisfactory performance of the vendor on the same terms and conditions as specified and agreed. The General Conditions of Contract form part of the Tender specifications. **All pages of the tender documents shall be duly signed, stamped and submitted along with the offer in token of complete acceptance thereof.** The information furnished shall be complete by itself. The tenderer is required to furnish all the details and other documents as required in the following pages

**SUBMISSION OF TENDERS**

The tenderers must submit their tenders as a TWO part bids to Officer inviting tender as per instructions in the NIT.

Tenders submitted by post shall be sent by "REGISTERED POST ACKNOWLEDGEMENT DUE / by COURIER" and shall be posted with due allowance. BHEL takes no responsibility for delay, loss or non-receipt of tenders sent by post/courier. **The tenders received after the specified time of their submission are treated as 'Late Tenders' and shall not be considered under any circumstances.**

Tenders shall be opened by authorized Officer of BHEL at his office at the time and date as specified in the NIT, in the presence of such of those tenderers or their authorized representatives who may be present.

In case of omission in quoting any rate for one or more items, the evaluation shall be done considering the highest quoted rate obtained against the respective items by other tenderers for the subject tender.

Before submission of Offer, the tenderers are advised to inspect the site of work and the environments and be well acquainted with the actual working and other prevalent conditions, facilities available, position of material and labour, means of transport and access to Site, accommodation, etc. No claim will be entertained later on the grounds of lack of knowledge of any of these conditions.

1. Sealed Offers in the format attached should be reached BHEL EDN Bangalore
2. Offers will be opened at BHEL-EDN, Bangalore on receipt.
3. The offer shall be valid for 90 days from the date of opening of bid.
4. The rates quoted shall be FIRM. No escalation in rates will be allowed.
5. The rate quoted shall be **exclusive of service tax** and bidder has to **clearly bring out the service tax component in the rate schedule separately.**
6. The tender is likely to be finalized in a very short time.

विवेक कुमार यादव, Sr. Manager (DYCE-ENGG) (SPG)  
विवेक कुमार यादव, वरिष्ठ प्रबंधक (डी/सीई-इंजीनियरिंग) (एस.पी.जी.)  
VIVEK KUMAR YADAV, Sr. MANAGER(DYCE-ENGG. (SPG)  
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7. The bidder is advised to visit the site to familiarize themselves with the site conditions.
8. The Payment for services will be **on monthly basis based on certification of the Site I/C** along with bills as applicable.
9. Advance payment / interim payment will **not** be made to the contractor .Enquiry comprising of following documents are issued herewith.
10. Income tax will be deducted as per the IT rules.
  - a) Section 1: General terms
  - b) Section 2 : Scope of work and acceptance of terms and conditions
  - c) Section 3 : Bid Format

**BHEL reserves the right to cancel or reject the offer either partly or in full without assigning any reasons thereof.**

Thanking you,

ವಿವೇಕ್ ಕುಮಾರ್ ಯಾದವ್, ಸಿ.ಐ.ಎಂ. ಮ್ಯಾನೇಜರ್(ಡಿ)/ಬಿ.ಐ.ಎಂ.-ಪ್ರಾಜೆಕ್ಟ್‌ನಲ್ಲಿ (ಎಸ್.ಪಿ.ಸಿ.)  
विवेक कुमार यादव, वरिष्ठ प्रबंधक(ಡಿ)/सीई-इंजीनियरिंग (एस.पी.सी.)  
VIVEK KUMAR YADAV, Sr. MANAGER(DYCE-ENGG. (SPG))  
BHEL EDN. MYSORE ROAD, BANGALORE - 560 026

Yours Faithfully,  
For & On behalf of Bharat Heavy Electricals Ltd.,

ವಿವೇಕ್ ಕುಮಾರ್ ಯಾದವ್, ಸಿ.ಐ.ಎಂ. ಮ್ಯಾನೇಜರ್(ಡಿ)/ಬಿ.ಐ.ಎಂ.-ಪ್ರಾಜೆಕ್ಟ್‌ನಲ್ಲಿ (ಎಸ್.ಪಿ.ಸಿ.)  
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## SECTION 1 General terms

### **EVALUATION OF BIDS**

Technical Bids submitted by the tenderer will be opened first and evaluated for fulfilling the Pre-Qualification criteria and other conditions in NIT/Tender documents, based on documentary evidences submitted along with the offer. Bidder should submit the following documents along with the tender papers:

1. Financial Turn Over and IT return for the last 2 years.
2. Service Tax Registration Number
3. Pan Number
4. Details of Workman compensation Policy.

Tenderers whose bids are found techno commercially qualified shall be informed the date and time of opening of the Price Bids and such Tenderers may depute their representatives to witness the opening of the price bids. BHEL's decision in this regard shall be final and binding.

**Lowest bidder will be decided on overall cost.**

### **SECURITY DEPOSIT**

Upon acceptance of Tender, the successful Tenderer should deposit **5% of the contract value** as Security Deposit.

**The security Deposit should be furnished before start of the work by the contractor by Pay Order / Demand Draft in favor of BHEL**

Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be deposited in as Pay Order/ Demand Draft in favor of BHEL before start of the work and the balance 50% may be recovered from the running bills.

**The Security Deposit shall not carry any interest.**

### **RETURN OF SECURITY DEPOSIT**

Security Deposit shall be refunded/released to the Contractor along with the "Final Bill" after deducting all expenses/other amounts due to BHEL under the contract/other contracts entered into with them by BHEL

### **VALIDITY OF OFFER**

The rates in the Tender shall be kept open for acceptance for a minimum period of **90 days from** latest due date of offer submission (including extension, if any). In case BHEL (Bharat Heavy Electricals Ltd) calls for negotiations, such negotiations shall not amount to cancellation or withdrawal of the original offer which shall be binding on the tenderers.

### **COMMENCEMENT OF WORK**

The contractor shall commence the work within one week of issue of Letter of Intent/work order from BHEL and shall proceed with the same with due expedition without delay.

If the contractor fails to start the work within stipulated time as intimated by BHEL, then BHEL at its sole discretion will have the right to cancel the contract. The Security Deposit

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with BHEL will stand forfeited without any further reference to him without prejudice to any and all of BHEL's other rights and remedies in this regard.

**All the work shall be carried out under the direction and to the satisfaction of BHEL.**

**Billing:** Apart from BOS items other consumable/useable items shall be billed as actual and on submission of receipt **certified by site representative on monthly basis.**

**Payment term:** Payment will be made from Headquarters (Bangalore) **within 30 days** from the date of receipt of bills (complete in all respects) at Bangalore **certified by BHEL's site representatives.**

Payment can be released by **EFT (Electronic Fund Transfer)**. Acceptance for this arrangement to be indicated by the contractor in his offer.

Income tax, service tax and any other taxes as applicable shall be deducted while releasing the payment. TDS certificate for the year will be issued in the next financial year. For this purpose contractor shall furnish photo copy of Service tax details and Tin/PAN card issued by Income Tax Department.

**TAXES AND DUTIES:**

**The rate quoted should be exclusive of all taxes.** If BHEL is required to discharge the liability of any taxes on the transaction like TDS(IT), TDS (WCT), Service Tax under Reverse charge mechanism or any other similar taxes, which is or becomes payable by BHEL, the same shall be deducted from the bills of the contractor unless otherwise stated. The tenderer shall note that claim for variation of rates, on the ground that existing statutory levies have been increased/decreased or those new statutory levies have come into effect after tender, or on any other ground, will be entertained as applicable.

**The Contractor has to make his own arrangement at his cost for completing the formalities, if required, with the Customs/ Statutory authorities in India for bringing the materials and machinery etc. at site.**

Income Tax at the appropriate rate shall be deducted from Contractor's Bill amount under Income Tax Act. The Contractor shall provide Tax Payer's No. obtained from the Department of Revenue and Customs. TDS certificate shall be issued by BHEL.

The bidder is required to comply with these laws/acts and other relevant provisions particularly with reference to the taxes and duties. BHEL shall not be held responsible for non-compliance of any laws/acts.

**Sub Contract:** The contractor shall not sublet any portion of the contract without written permission of BHEL's representative.

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**Arbitration :** Except if otherwise provided for in the contract all questions and disputes relating to the specification, instructions, orders of the execution or failure to execute the same, whether arising during the tenure of contract or on completion, shall be referred to **the sole arbitration of AGM/PVSS, BHEL-Electronics Division, Bangalore.**

**Validity:** The offer submitted by the contractor shall remain valid for acceptance for a period of **90 days** from the date set for opening of the tender.

## **SECTION 2**

### **Scope of work and acceptance of terms and conditions**

The contractor shall himself obtain all necessary information on local conditions and factors, which may influence or affect his offer. It must be understood and agreed that such factors have been investigated and considered while submitting the offer. Neither any change in the time schedule of the contract nor any financial adjustment arising thereof shall be permitted by BHEL-EDN, which are based on the lack of such clear information or its effect on the cost of the works to the contractor.

Submission of offer by the contractor implies that he has read all the tender conditions and has made himself aware of

- **the scope of work**
- **Specification of the work to be done**
- **Local conditions**
- **Other factors bearing on the execution of work.**

**Firm price :** The rate quoted shall be firm throughout the tenure of the contract and shall be inclusive of all applicable taxes as may be applicable and BHEL-EDN shall entertain no claim, whatsoever, on this account.

**Validity and termination of the contract:** The contract shall be valid initially for a period ONE YEAR from the date of award which can be extended further on same terms and conditions based on site requirement. The contract may be terminated by BHEL-EDN by giving a notice of 30 (THIRTY) days' notice and no compensation shall be paid for remaining period of the contract period.

**The contractor will be required to provide as per following Scope and terms & conditions:**

### **Scope**

Providing and maintaining site office set up items/materials as required by BHEL for setting up site office at proposed **at** the place Badmal (P.O.), Bolangir District, Orissa. The contractor will maintain these facilities till the contract period completion.

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lighting circuits. ISI mark and concealed in PVC conduits insulated copper wire will be used for wiring to be done in PVC conduit with small size distribution board with MCB protection and to separate with main supply.

12. **Painting** NC Grey primer for Bunk House & Epoxy Paint for final 2 coats
13. **Type:** Lift and carry type
14. The furniture to be provided will be of good quality for the purpose and should last the contract duration. The layout will be finalized
15. The air conditioner will be 1.5 T capacity and should of 5 star BEE rating.
16. The cabling from DG set to the electrical load will be carried out by the contractor using appropriate cable size for the load.

### **TECHNICAL SPECIFICATIONS – SILENT DG SET**

#### **A. DIESEL ENGINE:**

**New Kirloskar/CUMMINS/** or any other reputed brands with silent version, cabling to the load to be included. 3 cylinders, inline, 4 stroke cycle, Water cooled Natural aspirated, developing rated power at 1500 RPM under NTP conditions of BS: 5514. The engine shall be provided with electrical starting arrangement & shall give the rated electrical output at 0.8 power factor, 415V at the alternator terminal.

#### **B. ALTERNATOR:**

Single bearing alternator suitable for operation generating on required KVA rating at 1500 RPM, 415Volts , 0.8 power factor (lag) suitable for 50 Hz, 3 phase, 4 wire system, confirming to BS 5000/ IS 4722. The alternator is brushless type, screen protected, revolving field, self-excited, self-regulated through an AVR. The alternator should have the following features:

- $\pm 1.0\%$  voltage regulation (max.) in static conditions
- IP: 23 protections with insulation class H
- Permissible overload of 10% for one hour in 12 hours of operation.

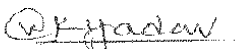
#### **C. CONTROL PANEL:**

The Control Panel is manufactured with 14/16 gauge CRCA sheet and is powered coated for a weather-proof and long lasting finish. The Control Panel consists of the following parts:

- Instrument fuses duly wired and ferruled
- MCCB of suitable rating with overload and short circuit protections.

PVC Water storage tank and plumbing materials should of reputed company and good quality. Motor for pumping the water from a sump to be considered including construction of a sump of suitable capacity for long term storage.

Securities should be in uniform and with adequate facilities for night duty with torch, flash light etc. Suitable lighting arrangement for night lighting for the yard and near the site office area may be considered in the overall quote.





Contractor can provide in the pantry suitable arrangement for preparation of light refreshment /snacks/tea etc. in lieu of LPG or any electrically operated equipment.

Split AC should be of 1.5 Ton 4/5 Star BEE rating and of reputed company, It will be fitted in containers as per the instruction of BHEL site reprehensive.

All other electrical items fans, lights etc. should be of reputed ISI Marked manufacturers.

**Water Supply:**

Supply of water for general purpose will be as per the requirement of the site. Drinking water should be of reputed branded and good quality of 20Ltrs. Bottles and as per requirement.

**DG Sets: -**

Should provide uninterrupted minimum 12 Hours of power supply, bidder has to ensure/provide uninterrupted power. Any technical problem has to be attended/provided by the vendor. Due to ant technical problem, DG fails to operate within 3 hours, vendor has to make alternate arrangement. **Vendor/contractor to indicate the optional price. BHEL reserves rights to provide services.**

**Security Arrangements:-**

**1. Security Guards:**

Securities should be in uniform and vender should have license for operating the security agency. Minimum 3 guards per shift are envisaged.

Security personnel should be vigilant in their duties and not consume alcohol drugs etc. during the duty hours. Any such action if any reported will be dealt with seriously.

In case any theft the contractor will lodge FIR/Complaint with local police on behalf of BHEL and take necessary follow up action.

The contractor has to provide the guard with adequate facilities for performing the duty as per site condition. No lighting will be available for night time. Agency has to make his own arrangements as per appropriate. No security cabin or post is available at site. Guards must be provides with adequate protection by the agency for different weather conditions.

The contractor has to pay minimum wages (Basic, DA, ESI, EPF EDLI Uniform Adm. Charges etc.) to the labour/s as per the Government notification from time to time considering security as a semi-skilled/skilled labour. Record of such shall be maintained.

Safety of work men or agent is contractor's responsibility, risk and necessary insurance and safety cover shall be taken care vendor.

**Loading/Unloading of materials:-**

Materials to be Loaded/Unloaded and stacking to be done as per instructions of site I/C, by Hydra- 10-15 T, fork lift or any other tools and tackle as per the requirement at site. Diesel and labour as required to be provided by vendor.

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**Notes:**

1. **Grand Total excluding Service Tax as applicable** (at present @ 15%) shall be the basis for finalizing The Lowest (L1) Bidder.
2. Service Tax as applicable (at present @ 15 %) will be payable as applicable. Proof of payment of Service tax to be submitted from second month onwards. In absence of same, Service tax shall be Deducted from contractor's bill and remitted to Govt as per the rules, wherever RCM is applicable.
3. Deduction towards theft/loss shall be adjusted from monthly invoice.
4. Document to be furnished along with monthly invoice.
  - (a). Wage register
  - (b). Attendance register duly signed by BHEL site incharge
  - (c.) Service tax remittance challan
  - (d). PF payment challan
  - (e.). No theft/loss certificate from BHEL Site Incharge
  - (f). In case of theft/loss, FIR copy from jurisdiction police station
  - (g). ESI document

**Certified that:**

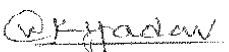
I have gone through the scope of work and other VOLUMES of the tender documents and do hereby quote as per the scope illustrated in scope of work detailed in the tender.

(Signature of the Tenderer with seal)

**SECTION 3**  
**Bid Format**

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विवेक कुमार यादव, वरिष्ठ प्रबंधक(डी/सी/ई-इंजीनियरिंग (एस.पी.सी.))  
VIVEK KUMAR YADAV, Sr. MANAGER(DYCE-ENGG. (SPG))  
BHEL EDN. MYSORE ROAD, BANGALORE - 560 026

BEL 10MW O.F.BOL at P.O. Badmal, Dist. Bolangir, Pincode-767070, Orissa, India.						
Sl No.	Description	Unit	Qty	Rate/month in Rs. Excluding Service Tax	Amount in Rs. for 12 months Excluding Service Tax	
A.i	Chemical toilet with Septic tank and periodic cleaning	Months	12			
A.ii	Sintex tank of capacity : 2,000 Liters including plumbing, motor etc.	Months	12			
A.iii	Water for general purpose to be stored in Sintex tank : @30,000 liters per month ( 15 tanker of 2000 Ltrs per month)	Per-tanker of 2000 Ltrs	180			
B.i	DG Set (New Kirloskar/Cummins and other reputed brands , Silent version). Cabling to the load to be included. Rating : 15 KVA - 1 No.	Months	12			
B.ii	Diesel - @10 hours operation per day including transportation of Diesel for the load of 8KW per hour. Payment will be on market rate. Diesel Consumption 0.3 Litre per KWHr. Consumption for 1-day @10 hours = 0.3*15*0.8*10 = 36 Litres. Estimated at @1000 Liters per month approx.	Ltrs	12000			Actual as certified by BHEL Site Incharge.
C.i	Fans, Lights, Plug points (Indicate numbers)	Lot	2			
C.ii	Engineers tables and chairs-(indicate Make)	Set	8			
C.iii	Site I/C table and visitor chairs -(indicate make)	Set	2			
C.iv	Latest version of Desktop Computers with Internet connection-4 Nos, 2-Printer, 2-Copier, and 2-Scanner including Maintenance, Stationary etc.	Set	1			
C.v	Pantry , Crockery Set, LPG or equivalent to serve 15 people. A temporary pantry shed to be made which can withstand all seasonal conditions. It should have enough space to prepare Tea / Coffee etc.	Set	1			
C.vi	Packaged drinking water in 20 Litre Bottles, 100 Litres (5 Bottles of 20 Ltrs) per day minimum, 150 Bottles of 20 Ltrs per month minimum. will be Local arrangement. Actual as certified by BHEL Site Incharge.	20 Ltrs per Bottle	1800			

  
 विवेक कुमार यादव, सी. मैनेजर (यू.ए.ए.)/सी.ई.ओ. (यू.ए.ए.ए.)  
 विवेक कुमार यादव, सी. मैनेजर (यू.ए.ए.ए.)  
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CREDENTIAL DOCUMENTS TO BE FURNISHED BY BIDDER FOR TECHNICAL QUALIFICATION

SL NO	CRITERION	STATUS (TO BE FILLED BY BIDDER)
1.	Name and complete address including phone no /fax/telex./e-mail	
2.	Type of firm (whether proprietorship/partnership/Private limited/public limited etc.). Documentary evidence in support of same	
3	Details of similar nature of jobs executed during Last Seven years, from the date of Tender Opening.	
4	Documentary evidence in support of above (self-attested work orders along with corresponding Work completion certificates, certificate of appreciation etc.)	
5	Details of jobs presently under execution Documentary evidence in support of above (work order)	
6	Last three years' Audited Balance Sheet and Profit & Loss account	
7	Provident Fund Account No. along with self- attested Copy of PF registration certificate.	
8	ESI No. along with self-attested copy of ESI registration Certificate	
9	PAN No. along with self-attested copy of Pan card.	
10	Service tax registration No. along with self-attested copy of Service Tax Registration Certificate.	
11	<b>BANK DETAILS:</b> The enclosed EFT format is to be submitted duly signed by the authorized signatory of the Agency and certified by bank official in <b>original</b> . The EFT format is attached in Annexure-III.	

## Note:

1. Bidder should enclose necessary details as asked for in the above format and should specify respective enclosure no. against each details in the format itself.
2. All documents should bear signature of the authorized signatory or a power of attorney in his favour (if applicable) is to be submitted.



Electronic Funds Transfer (EFT) OR Paylink Direct Credit Form

Please Fill up the form in CAPITAL LETTERS only. TYPE OF REQUEST(Tick one): \_\_\_\_\_ CREATE \_\_\_\_\_ CHANGE

BHEL Vendor / Supplier Code: [ ] Company Name : [ ] Permanent Account Number(PAN): [ ] Address [ ]

City: [ ] PINCODE [ ] STATE [ ]

Contact Person(s) [ ] Telephone No: [ ] Fax No: [ ] e-mail id: [ ]

1 Bank Name: [ ] 2 Bank Address: [ ] 3 Bank Telephone No: [ ] 4 Bank Account No: [ ] 5 Account Type: Savings/Cash Credit [ ] 6 9 Digit Code Number of Bank and branch appearing on MICR cheque issued by Bank [ ] 7 Bank swift Code(applicable for EFT only) [ ] 8 Bank IFSC code(applicable for RTGS) [ ] 9 Bank IFSC code(applicable for NEFT) [ ]

- A I hereby certify that the particulars given above are true, correct and complete and that I, as a representative for the above named Company, hereby authorise BHEL, EDN, Bangalore to electronically deposit payments to the designated bank account. B If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL / transferring Bank responsible. C This authority remains in full force until BHEL, EDN,Bangalore receives written notification requesting a change or cancellation. D I have read the contents of the covering letter and agree to discharge the responsibility expected of me as a participant under ECS / EFT.

Date: [ ] Authorised Signatory: [ ] Designation: [ ] Telephone NO. with STD Code [ ]

Company Seal

Bank Certificate

We certify that \_\_\_\_\_ has an Account No \_\_\_\_\_ with us and we confirm that the bank details given above are correct as per our records.

Date: [ ] Place: [ ] Signature [ ]

Please return completed form along with a blank cancelled cheque or photocopy thereof to: Bharath Heavy Electricals Ltd, Attn: Electronics Division, Mysore Road, BANGALORE - 560 026 In case of any Query, please call : 080-26998xxx / 2674xxxx or fax no. 080-2674xxxx

Vivek Kumar Yadav, Sr. Manager(DYCE-ENGG) (SPG) BHEL EDN, MYSORE ROAD, BANGALORE - 560 026