

ANNEXURE –“A”**ENQ. No.** _____**COMMERCIAL TERMS AND CONDITIONS****(To be filled in full and to be submitted along with offer)**

SL. NO.	DESCRIPTION	BHEL'S REQUIREMENT	SUPPLIER'S COMMENTS
01.	PRICE	Firm till completion of order.	
02.	DELIVERY TERMS	FOR Destination (BHEL RANIPET STORES)	
03.	PACKING & FORWARDING	Included. (if extra indicate in %)	
04.	FREIGHT & INSURANCE (Including applicable taxes and duties if any)	Included.	
05.	GST ID/ Regn Number		
06.	HSN CODE (S)		
07.	GST RATE (S) %	To be indicated by supplier. (Necessary documentation required for availing Input Tax Credit shall be provided in/with the tax invoice)	
08.	PAYMENT	100% within 45 days for MSE (micro & small) and within 90 days for non-MSE after receipt & acceptance of materials at site. If any supplier is asking for payment terms other than the above specified, then suitable loading on cost will be considered. Loading of any deviation in the payment terms w.r.t tender terms will be "MCLR of State Bank of India (SBI) (as applicable on the date of bid opening: Techno-commercial bid opening in case of two part bids) + 6%, will be considered for loading for the periods of relaxation sought by bidders.	
09.	DELIVERY PERIOD	To be indicated by supplier	
10.	L.D.CLAUSE	The applicable LD shall be at the rate of 0.5% per week to maximum of 10% for the order value and for the deliveries made beyond the agreed Delivery Period. Delivery being the essence of BHEL's contract requirements, in the event that a Supplier does not accept the above LD condition, the offer would be loaded to the extent of the shortfall with respect to upper limit specified above.	
11.	OFFER VALIDITY	Min 90 days from the date of price bid opening.	
12.	INSPECTION BEFORE DESPATCH	Will be done at Your Works Before Dispatch	
13.	TEST CERTIFICATE	Required	
14.	GUARANTEE CERTIFICATE (Period: 12 months from the date of commissioning (or) 18 months from the date of supply which ever is earlier.	Required	
15.	INSTALLATION & COMMISSIONING	Supplier's scope (if required)	
16.	PERFORMANCE BANK GUARANTEE (10% OF ORDER VALUE)	REQUIRED for a period of 21 months from the date of SRV (including 3 months retention period) Loading will be done as (8) above for deviation.	
17.	Place of Manufacturing: Mention the place of manufacturing		
18.	Vendor status like Micro / Small / Medium	To be indicated by vendor [latest copy of supporting document shall be furnished along with offer applicable to Indian vendor]	
19.	O&M MANUAL		
20.	RISK PURCHASE (PLEASE REFER OVERLEAF OF ENQUIRY FORMAT CLAUSE:7)	SPECIFICALLY CONFIRM YOUR ACCEPTANCE	

Date

SIGNATURE WITH SEAL

ANNEURE – “B” TO ENQUIRY NO: _____
REQUIREMENT OF TECHNICAL DETAILS /CONFIRMATION
(To be filled in full and to be submitted along with offer)

S.NO	DESCRIPTION	BHEL'S REQUIREMENT	SUPPLIER'S COMMENTS
01	SPECIFICATION	Clause wise / Point wise confirmation to be given in TOTO for all specifications & to be submitted along with offer. (i.e. Xerox copy of specn duly filled with your acceptance / comments duly signed & sealed).	
02	DATA SHEET / DRGS	Filled Data Sheet and your Drgs are to be submitted along with offer. (if applicable).	
03	QUALITY PLAN	To confirm applicable QP will be followed. (OR) Your Quality Plan to be submitted for our review & approval along with offer.	
04	SPECIFICATION DEVIATION DISPOSITION REPORT (SDDR)	Attached SDDR to be filled & submit along with offer. (Even NO deviation is taken, NIL report to be submitted).	

Date:

SIGNATURE WITH SEAL

(to be submitted along with the offer)

SPECIFICATION DEVIATION DISPOSITION REPORT				
Specn		Item		
Enq.No & Date				
Vendor Name				
SPECN				
Page	Clause	Details Of Deviation With Reason	Disposition By BHEL	
Signature Of Vendor			Reviewed By	
" AGREED DEVIATION "			APPROVED BY	
if any to be incorporated in the PO in the event of order.				

Date:

SIGNATURE WITH SEAL