



Material Management Department

SUPPLIER'S NAME-.....

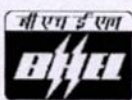
PURCHASE ENQUIRY NO.-.....

CONTACT NO.-.....

Mandatory sheet regarding instruction to bidders for compliance for enquiry

Important: This format is to be submitted, along with Part-1 of bid, duly signed by the bidder. Any deviation from the T&C mentioned below is not acceptable. Offers received without this acceptance will be treated as non-responsive and shall be liable for rejection.

S.N.	Description	Supplier's confirmation/ comments (Tick appropriate Answer)
1	We confirm that our offer meets in Toto all the technical requirements as given in the enquiry item description, technical annexure & remarks of the tender.	☐ Accepted
2	Technical deviations, if any, are to be clearly brought out in offer itself. (Note: Offers with technical deviations are liable for rejection)	☐ Yes / ☐ NA
3	Shortest Delivery period in number of Weeks from date of Purchase Order for supply of items. (PI note after expiry of this period, penalty due to late delivery will be applicable)	
4	Taxes & duties to be quoted as per GST act 2017	☐ Accepted
5	Rate of GST applicable on item (Not applicable for foreign suppliers)	
6	Any additional benefit accruing to supplier during the course of execution of contract in form of input tax credit relating to subject items under GST will be passed on to BHEL.	☐ Accepted
7	GST shall be levied on the LD portion (if any), as applicable, for which BHEL shall raise a GST related tax invoice on the supplier accordingly.	☐ Accepted
8	Basic rate quoted is inclusive of packing & forwarding charges	☐ Yes / ☐ No
9	if answer to Sl. No.-8 is 'NO', Mention P&F charges as % of basic rate	%
10	Rates quoted in the price bid are on FOR: BHEL, Jhansi for Indian suppliers or on CIF: Mumbai basis for foreign suppliers.	☐ Accepted ☐ Not accepted
11	If rates are Ex-works, suitable loading as decided by BHEL shall be considered for Freight & Insurance charges	☐ Accepted ☐ Not accepted
12	Foreign supplier have to mention Airport/Seaport of dispatch	
13	Offer should remain valid up to 120 days from the tender opening date	☐ Accepted
14	Inspection clause as per Purchase Enquiry remark	☐ Accepted
15	Prices should be remain firm till execution of the contract	☐ Accepted
16	Warranty clause as per Purchase Enquiry remark	☐ Accepted
17	Warranty replacement: Goods shall comply with the specifications for material, workmanship and performance. Any replacement of defective/failed item due to unsatisfactory performance and defects in design, materials and workmanship during above warranty period shall be replaced/ repaired free of cost within one month from date of intimation on the basis of FOR BHEL Jhansi/ Customer site. Customs clearance and duty payments, if any, for such cases shall be to the account of vendor only.	☐ Accepted
18	Test certificate / Warranty certificate/ Conformance certificate/ Instructions Manuals as specified in enquiry header will be provided along with supply.	☐ Accepted
19	BHEL reserves the right to go for reverse auction (RA) for finalisation of purchase order	☐ Accepted
20	Vendor to submit GSTIN certificate and copy of PAN card along with Part-1 of bid.	☐ Submitted
21	Risk Purchase- If the material is not supplied within the agreed delivery period, BHEL reserves the right to cancel the order and purchase the material (of the undelivered portion) from alternate source(s) at the Risk and Cost of the Seller.	☐ Accepted



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22.1	Our standard payment terms are "100 % payment within 90 days from the date of receipt of material and submission of clear and admissible bill, subject to acceptance of material at BHEL ". Any deviation from the standard payment terms shall be loaded suitably while evaluation of price bid/in excel sheet of reverse auction.	☐ Accepted ☐ Not accepted
22.2	The bidders who are registered with BHEL under micro & small categories (Refer MSMED Act 2006), payment shall be paid within 45 days (in place of 60 days as above) from the date of receipt of material and submission of clear and admissible bill, subject to acceptance of material at BHEL.	☐ Accepted ☐ Not accepted
22.3	Any other payment term like: Advance/LC/CAD (cash against dispatch) etc. will not be accepted from Indigenous vendors. Offers received with this payment term shall be rejected. LC payment term will be accepted only in case of foreign supplier. BHEL will load total outflow in case of alternate payment terms, as follows: • for documents through Bank/COD (cash on delivery i.e. against DRS): for 90 days @ (base rate of SBI+6%) per annum In case of payment term "document through bank" all bank charges shall be in supplier's account. Base rate of SBI shall be taken as the rate applicable on the date of 'techno-commercial bid' (Part 1) opening date. Base rate of SBI is available at SBI site. In case where there are deferred payment terms i.e. payment in more than one stage, loading shall be done on pro-rata basis on the deferred amounts.	☐ Accepted ☐ Not accepted
23.1	Payment terms, in case of foreign supplier quoted LC payment: - 100% payment through Irrevocable & unconfirmed LC with 120 days usance period from HAWB/BOL date. (if confirmed LC is required, confirmation charges will be in supplier's account)	☐ Accepted ☐ Not accepted
23.2	Bank charges for opening of LC is in BHEL account and LC negotiation charges will be in supplier account.	☐ Accepted
23.3	Any other LC payment terms will be loaded for deviation period (deviation period @ {base rate of state bank of India + 6%}) per annum	☐ Accepted
24	Liquidated damage (L.D)- A. LD shall be 0.5% of the order value per week of delay or part thereof subject to a maximum of 10% of the full order value. B. In case of any change to the order value, the LD shall be 0.5% of the revised order value per week of delay or part thereof subject to a maximum of 10% of the revised order value. C. In case of staggered delivery schedule, LD shall be 0.5% per week of delay or part thereof subject to maximum of 10% of the undelivered portion. Delivery for F.O.R. JHANSI shall take as request date of material at BHEL for LD purpose. Reference date shall be HAWB date for calculation of deduction for foreign supplier. In case of non-acceptance of BHEL LD clause, the suitable loading up to 10% shall be done on suppliers quoted rate to arrive at L-1 status	☐ Accepted
25	Vendor has to submit the un-priced copy of price bid along with Part-1 of bid. (mention all taxes & duties, freight & Insurance etc. without price).	☐ Submitted
26	Vendor has to confirm their contact number, name of contact person, email id in offer.	☐ Confirmed
27	The General Terms and Conditions (GTC) of Enquiry for - JHS 2055A Rev 02 sent along with purchase enquiry as annexure-A as well as uploaded on SIP at https://www.bheljhs.co.in/apps/sip/enq_terms/enq_terms18042017.pdf has been read by us and we confirm acceptance of all the General Terms & Conditions of Enquiry..	☐ Accepted

Note- In case of any discrepancy/deviation in terms & conditions accepted in Mandatory sheet and given in the offer, their acceptance given on Mandatory sheet shall be considered.

Signature with seal.....

Name

Company's Name

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