

## **ANNEXURE 4 – INSTRUCTION REGARDING E-PROCUREMENT**

**Digital Certificate:** To access an e-Tender, you need to have a Class-II/III Digital Signature Certificate (DSC) for Signing & Encryption (Required both digital signature certificate: Signing & Encryption) of bids issued by any of the valid Certifying Authorities (approved by Controller of Certifying Authorities) in India. Valid Digital Signature Certificate (DSC) must be installed in a computer system from where you want to access the website.

### **MINIMUM REQUIREMENT: (Mandatory)**

- Computer with good Internet Connection.
- Operating System should be Windows Vista / Windows 7 and above.
- Web Browsers: Internet Explorer 9.0 (32-bit Browser only) & above

**At first time login, to verify and approve your login profile & DSC, you are requested to contact e-Procurement Service Provider.**

### **E-procurement service Provider details:**

M/s e Procurement Technologies limited, Ahmedabad

B705. Wall Street II, Opp Orient Club, Near Gujrat college, Ellis Bridge, Ahmedabad, PIN 380 006.

Please get in touch with service provider at the earliest for required support.

The contact details of the service provider is given below:

| <b>Name</b>        | <b>Contact Nos.</b> | <b>e-mail ID</b>                                                   | <b>Role</b>                                 | <b>Location</b> |
|--------------------|---------------------|--------------------------------------------------------------------|---------------------------------------------|-----------------|
| Mukunthan          | +91 6353215001      | <a href="mailto:Trichy.bhel@eptl.in">Trichy.bhel@eptl.in</a>       | Support Executive                           | Trichy          |
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| Sanjeev Kumar      | +91 6353215003      | <a href="mailto:Jhansi.bhel@eptl.in">Jhansi.bhel@eptl.in</a>       | Support Executive                           | Jhansi          |
| Gaurav Panwar      | +91 6353215004      | <a href="mailto:Haridwar.bhel@eptl.in">Haridwar.bhel@eptl.in</a>   | Support Executive                           | Haridwar        |
| Mallikarjun        | +91 6353215005      | <a href="mailto:Bengaluru.bhel@eptl.in">Bengaluru.bhel@eptl.in</a> | Support Executive                           | Bangalore       |
| Avinash Govu       | +91 6353215007      | <a href="mailto:Hyderabad.bhel@eptl.in">Hyderabad.bhel@eptl.in</a> | Support Executive                           | Hyderabad       |
| Swapnil Hamilton   | +91 7940270549      | <a href="mailto:swapnil.h@eptl.in">swapnil.h@eptl.in</a>           | Support Executive                           | HO – Ahmedabad  |
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| Pradip Parmar      | +91 7940270532      | <a href="mailto:pradip@eptl.in">pradip@eptl.in</a>                 | Sr Mgr – Implementation<br>& Support        | HO – Ahmedabad  |
| Devang Patel       | +91 7940270576      | <a href="mailto:devang@eptl.in">devang@eptl.in</a>                 | Sr Manager –<br>Implementation & Support    | HO – Ahmedabad  |