

Mandatory sheet regarding instruction to bidders for compliance

(to be necessarily signed by bidder & submitted along with offer)

Enquiry No. E1969017 (Rev00) Due on

Sl. No.		Description	Confirmation by vendor
1.	(a)	We confirm that our offer meets in toto all the technical requirements as given in the enquiry item description, technical annexure & remarks of the tender.	Accepted
	(b)	Technical deviations, if any, are to be clearly brought out in offer itself. (Note: offers with technical deviations are liable for rejection)	Accepted
2.	(a)	We confirm acceptance of all the commercial terms & conditions of purchase enquiry.	Accepted
	(b)	Commercial deviations, if any, are to be specifically brought out in offer itself.	Accepted
3.		Terms of payment:	
	(a)	<u>BHEL standard terms of payment:</u> Our standard payment term is, "100% payment after 60 days of receipt and acceptance of material at BHEL works." The supplier, who are availing SIDBI/HDFC bill discounting facility (payment by BHEL in about 120 days from the date of invoice) with us will continue to get this facility. These payment terms will be treated at par with standard terms of payment. The bidders, who are registered with BHEL under micro & small categories (refer MSMED ACT 2006) & quoted payment within 45 days of DRS, if there is no objection will also be treated at par with standard terms of payment.	Accepted
	(b)	<u>Any other payment term like:</u> BHEL will load total outflow in case of alternate payment terms, as follows: For documents through bank/COD (cash on delivery i.e. against DRS): For 75 days @ (base rate of SBI+6%) per annum Base rate of SBI shall be taken as the rate applicable on the date of 'techno-commercial bid' opening date. Base rate of SBI is available at SBI site. In case where there are deferred payment terms i.e. payment in more than one stage, loading shall be done on pro-rata basis on the deferred amounts.	Accepted
4		Quantity of item given in enquiry is indicative only. It may vary in +/- 25%. This quantity and variation of +/-25% is for evaluation of RC. During execution of RC awarded to a vendor, the quantity of item may vary but it is limited to total value calculated on the basis of quantity of item awarded to vendor limited to +/- 25 % of the value of RC.	Accepted
5		In case of any inconsistency between offers of supplier and the accepted terms and conditions in this mandatory sheet, the terms and conditions of this mandatory sheet shall prevail.	Accepted

Signature

Name

Company's Name

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5		Due to large quantity requirements, we may finalize the rate contract on two sources of supply (Distribution shall be 70% to L1 and 30% to L2). Depending on the no. of techno-commercially acceptable offers received and acceptance of vendors on L1 rates, counter offer shall be sequentially given to L2, L3 and other vendors and final ordering shall be done on L1 rates. If we get two techno-commercially clear offers, total ordering shall be done on L1 supplier.	Accepted
6		R/C Enquiry be valid for ordering up to 24 months from the date of finalization of R/C and three months thereafter for supply. R/C may be extended for further three months for ordering on mutual consent. Quoted rates shall remain firm throughout the validity of R/C.	Accepted
7		Manufacturing capacity reserved for BHEL Jhansi (in KGs. per months).PI note that our minimum requirement is 5000 KGs. per month. Offers of suppliers with manufacturing capacity less than this shall be summarily rejected. This Qty is excluding +/- 25% Qty variation.	
8		Quoted delivery for first lot(in nos. of weeks).Please note our minimum required delivery is 08-10 weeks from the date of P.O. Offers of suppliers with delivery time more than this shall be summarily rejected.	
9		Rates quoted are on FOR Jhansi basis with Freight and Insurance to supplier's account. Offers of suppliers with other delivery terms shall be summarily rejected	Accepted
10		Clause pertaining to Reverse Auction:	
		"BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed Price Bids, submitted by the Bidder. This will be decided after Techno-Commercial Evaluation. All the bidders to give their acceptance for participation in the RA. Non-acceptance to participate in the RA may result in the non-consideration of their bids, in case BHEL decides to go for RA In case BHEL decides to go for Reverse Auction, Only those bidders who have given their acceptance to participate in the RA will be allowed to participate in the reverse auction. Those bidders who have given their acceptance to participate in Reverse auction will have to necessarily submit 'online sealed bid' in the reverse auction. Non-submission of 'Online sealed bid' by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue. http://www.bhel.com/pdf/RA%20guidelines-Sept'13_abridged_final_webpdf.pdf	Accepted
12		In case of any inconsistency between BHEL Terms and Conditions and Terms and Conditions given in the mandatory sheet, the terms and conditions given in the mandatory sheet shall prevail.	Accepted
13		Water proof packing shall be done set wise/KG as per Qty indicated on annexure against firm PO.	
14		Rates are to be quoted in Rs. Per KG basis.	Accepted

Signature

Name

Company's Name

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