

Annexure–A1 to Enquiry
Essential Commercial Terms & Conditions
(To be filled in full and to be submitted along with offer)

SL. NO.	DESCRIPTION	BHEL'S REQUIREMENT	SUPPLIER'S COMMENTS
01.	PRICE	Firm till completion of order.[offer with Price Variation Clause is not acceptable]	
02.	DELIVERY TERMS	FOR DESTINATION	
03.	DELIVERY PLACE	BHEL STORES RANIPET	
04.	PACKING&FORWARDING	To be included. [if extra indicate in %]	
05	FREIGHT & INSURANCE	To be included. [if extra indicate in %]	
06	GST	Applicable GST to be indicated by supplier. (IGST/SGST/CGST/UTGST) (Applicable on basic price----- ---)	
07	OCTROI: If any, to supplier's account only. [since enquiry Destination has been given, vendor has to ascertain the applicability of OCTROI].		
08	PAYMENT	100% within 45 days (for registered MSE vendors) / 90 days (for non MSE vendors) after receipt & acceptance of materials at our end. Please confirm your acceptance for the same. In the event of any deviation in the above payment terms the following loading on your base rate will be done as below." Base rate of SBI (as applicable on the date of techno commercial bid opening) + 6% shall be considered for loading for the period of relaxation sought by you")	
09	DELIVERY PERIOD	To be indicated by vendor	
10	L.D. CLAUSE: As indicated in Enquiry (as per IMPORTANT NOTE) Confirmation L.D. Clause as indicated in Enquiry @0.5% per week subject to a maximum of 10% for the delayed delivery. (In case any bidder is not accepting the above penalty for delayed supply, the offer of bidder shall be loaded to the extent to which it is not agreed by the bidder. Example: If the supplier has accepted for maximum 5 % penalty clause, then balance 5% will be loaded for evaluating lowest bidder)		
11	OFFER VALIDITY	Minimum 90 days from the date of tender opening.	
12	INSPECTION BEFORE DESPATCH	Will be done at Vendor's Works before Dispatch by BHEL / BHEL's customer / BHEL's authorized Inspection agency	
13	TEST CERTIFICATE	Required	
14	BHEL Standard Guarantee Clause: Your confirmation to our standard Guarantee clause that the materials are to be guaranteed for satisfactory performance for a period of twelve months from the date of commissioning / putting into use (or) eighteen months from the dispatch which ever is earlier and if any defect is noticed during the above period, the same shall be rectified/replaced free of cost on Ranipet/ Destination basis within a reasonable time. To this effect a Guarantee certificate should be sent along with the dispatch documents in the event an order		
15	Risk Purchase Clause: The purchaser at his option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the seller has failed to deliver or dispatch within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitute thereof. The seller shall be liable for all losses and extra expenditure which the purchaser may sustain by reason of such risk purchases in addition to penalty at the rates of LD clause agreed.		
16	Place of Manufacture & supply (Along with State)		
17	Vendor status like Micro / Small / Medium (Latest copy of supporting document shall be furnished along with offer)		
18	HSN # No of products - To be indicated for each product		
19	GST registration no- Supplier to indicate GST registration no of firm		
20	MANUFACTURING PLACE & COUNTRY- To be indicated by supplier.		

The above format shall be completely filled and deviation if any shall be clearly spelt out. The columns which are not applicable shall be mentioned as "Not applicable". No column should be left without filled up and this may be liable for rejection of offer.

Date:

SIGNATURE WITH SEAL

ANNEXURE – A2 TO ENQUIRY
REQUIREMENT OF TECHNICAL DETAILS /CONFIRMATION
(To be filled in full and to be submitted along with offer)

S.NO	DESCRIPTION	BHEL'S REQUIREMENT	SUPPLIER'S COMMENTS
01	SPECIFICATION	Clause wise / Point wise confirmation to be given in TOTO for all specifications & to be submitted along with offer. (i.e. Xerox copy of specn duly filled with your acceptance / comments duly signed & sealed).	
02	Specification	Colour laser Jet Printer:TEP:ECI:CLJET	
03	SPECIFICATION DEVIATION DISPOSITION REPORT (SDDR)	Attached SDDR to be filled & submit along with offer.[In case of NO deviation is taken, NIL report to be submitted]	

Date:

VENDOR's SIGNATURE WITH SEAL

(To be submitted along with the offer)

SPECIFICATION DEVIATION DISPOSITION REPORT				
Specn			Item	
Enq.No & Date				
Vendor Name				
SPECN				
Page	Clause	Details Of Deviation With Reason	Disposition By BHEL	
Signature Of Vendor			Reviewed By	
"AGREED DEVIATION " if any to be incorporated in the PO in the event of order.			APPROVED BY	

The above Commercial Terms and Conditions are confirmed by us for this tender. In case there is a variance between the conditions confirmed above and the main offer, we certify that the Commercial Terms and Conditions given above is applicable. Such Commercial Terms and Conditions in the main offer may be considered null and void by the Purchaser and this is accepted by us.

Date:

VENDOR's SIGNATURE WITH SEAL