

Annexure A

QUOTATIONS:

1.

a. Interested bidders / Suppliers shall submit their offer through e-Procurement mode at <https://bheleps.buyjunction.in>. **Offers in any other mode will not be accepted.**

For Enterprise Procurement System (EPS) Bidders/Suppliers are requested to follow these steps.

REQUIREMENTS

1. A PC with Internet connectivity.
2. DSC (Digital Signature Certificate)(Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION)
3. The site is best viewed in Internet Explorer 9.0. If you are using Internet Explorer 10 or above then enable compatibility view available under Tools menu
4. Install Java 1.7 Update 67/72/79 (Both 32 & 64 Bit)

MANDATORY REQUIREMENT:

Suppliers interested for registration for BHEL Open Tenders should have a valid DSC (Digital Signature Certificate) before Proceeding forward for Registration. Herein a Valid DSC refers to an Active and unexpired Signing and Encryption Certificate, with specification Class III SHA 2 2048 bit.

UNREGISTERED SUPPLIER IN EPS:

Procedure for Online Registration in EPS for Open Tender Suppliers for BHEL

Please follow the below steps for registration

1. Click Register Button (Top of the Screen)
2. Please input your organization PAN No (in case of Indian supplier) or click "Foreign" in case you are an overseas Supplier.
3. Click on INTERESTED Button against the respective BHEL Unit
4. Key in your desired login id (Login Code should be 8 - 24 characters in length and can only use numeric values) If you have registered by keying in PAN No. then your desired login id will be prefixed by "OTI", In case of overseas suppliers it will be prefixed with "OTF"
5. Fill in the other details.
6. Fill in the Captcha code and click next
7. Register your Signing certificate and click next
8. Select atleast one procurement category you may be dealing in.

Once the above steps are completed, your profile will be activated by mjunction within 2 business hours. After registering follow the steps provided in "For Registered Supplier" to view RFQ.

In case of any assistance, please call the following nos for support:

033-6601 1717 (From 9:30am to 5:30pm)

NB:-

1 -- BHEL Administrator or user will have no role for approving Registration and Open Tenders and DSC for Any supplier who has registered himself from the front END which is in case of OT.

FOR REGISTERED SUPPLIER IN EPS:

- a. Supplier visits EPS home page
- * b. Supplier signs in with their user id and password
- c. Selects the RFQ Code and views it.
- d. Attaches themselves to the RFQ by clicking the interested button
- e. Supplier fills the bid template and makes necessary attachments
- f. Supplier submits their bid by clicking CONFIRM.

In case of any assistance, please call the following Nos for support:

033-6601 1717 (From 9:30am to 5:30pm)

Annexure for Techno Commercial Bid
Check List - to be filled and submitted along with Technical Bid

BHEL Commercial Terms and Conditions for Indigenous Supplies		Vendor's Confirmation / Comments
Technical confirmation to BHEL's Specification as called for in BHEL Format shall be furnished. If needed additional sheets shall be used.		
Prices shall be quoted item wise only as per the model format enclosed		
Prices shall be quoted on " FIRM PRICE " basis only The prices should be only on F.O.R / Despatching station basis with Packing & Forwarding charges if any. Applicable % of ED & Sales Tax, Freight & Insurance, Installation & Commissioning Charges should be clearly Indicated		
Validity of offer shall be for a minimum period of 120 days from the date of Tender opening		
Delivery period from the date of Letter of Intent / Purchase order shall be clearly mentioned in the offer		
Liquidated damages @ '0.5% per week subject to a maximum of 10% of the order value shall be applicable for delay in deliveries For Details Refer Annexure- v		
Following Risk Purchase clause shall be applicable The purchaser at his option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated or if the same were not available, the best and the nearest available substitute therefore The supplier shall be liable for any loss which the Purchaser may sustain by reason of such risk purchases		
Payment term for supply portion: Payment term is 100% direct payment after 45 days from the date of receipt and acceptance of materials For details Refer Annexure- v		
Erection / commissioning: (if applicable only) Erection / commissioning charges if any has been mentioned in the offer or else confirmation that Erection / commissioning shall be done at free of cost is available in the offer,		
The equipment shall be guaranteed for a period of 12 months from the date of commissioning		
Final inspection and acceptance of equipment will be after installation at BHEL, Trichy		
The vendor shall provide necessary drawings, Test Certificates and Operating Maintenance Manuals etc., as called for in the Technical Specification, in the required number of copies at no extra cost		
Any warranty replacement during warranty period shall be supplied free of charge on FOR BHEL, Trichy basis.		
% of Excise Duty with cess		
% of TAX (CST/VAT)-(INGST with FORM-17 or CST with C-FORM)		
Packing & Forwarding Charges (if any in % only)		
Percentage of Freight& transit insurance charges, if any Freight charges from Dispatching station to BHEL, Tiruchirappalli • Supplier should quote for F.O.R-BHEL Trichy Stores.		
As per Commercial terms and conditions, acceptance for participation in Reverse auction (RA).Yes/No to be indicated		
Name of the person for participating reverse auction		
Land Line Number		
Fax Number		
Mobile Number		
E-mail ID		

NOTE:-

- a) It is confirmed that all the terms and conditions stipulated In the Enquiry have been fully understood by us and all clarifications & details have been obtained.
- b) Your offer should be indicating applicable If any P&F Charges, % of ED, Sales Tax -CST or VAT, Service Tax), Freight, Insurance and Installation and Commissioning Charges etc., as per our Price Format
- c) Your specific acceptance to our Payment terms, LD & Risk Purchase Clause are essential for consideration of your offer. Other wise your offer is liable for rejection.
- d) No row shall be left blank. Please indicate NA, in case the item is "not applicable"

Annexure for Price Bid

**Bharat Heavy Electricals Limited TIRUCHIRAPPALLI
MODEL PRICE BID FORMAT FOR INDIAN BIDDERS**

CAPITAL PURCHASE
Annexure-IV

Enquiry No. & Date:
Bidder's Offer No. & Date:

SI No	Description of item	Unit	Quantity	Rate in Rs.	Value in Rs.
	TOTAL VALUE IN RS.				
	Packing & Forwarding charges in % if any				
	Freight & Insurance Charges In % if freight charges are not mentioned it will be considered as FOR-BHEL TRICHY.				
	Excise Duty (indicate in %)				
	A) TNGST — VAT (%)				
	B) CST with C-FORM — (%)				
	C) CST without C-Form — (%)				
	Approximate Net weight of the total consignment				
	Approximate Gross weight of the total consignment				
	Approximate Dimensions of the Consignment				
	The price indicated shall be inclusive of all accessories, spares etc. as given in the scope of supply. Individual item-wise break-up price shall be attached as an annexure to this price bid format.				

Signature & Seal of Vendor

NOTE:

1. The price bid should be submitted only as per the above format. No row shall be left blank. Please indicate NA, in case the item is "not applicable"
2. Prices shall be quoted item-wise only as per the above format.
3. If Price quoted is Inclusive of ED, the included ED Value and Base Value shall be indicated item-wise.

Payment Term (Indigenous)	
If materials are receivable at Stores/Trichy without PBG	Payment term is 100% direct payment after 45 days from the date of receipt and acceptance of materials.
If materials are receivable at Stores/Trichy <u>with</u> PBG	Payment term is 100% direct payment after 45 days from the date of receipt and acceptance of materials and against 10% PBG valid for the warranty period.
Any deviation in the above payment term will attract loading as mentioned below. “Base rate of SBI (as applicable on the date of bid opening. Techno-commercial bid opening in case of two part bids) + 6% shall be considered for loading for the period of relaxation sought by bidders.	

Payment through Bank is not preferred. In case of Payment through Bank is opted by Supplier, BHEL prefers documents submission through bank with copy of LR and door delivery of Goods to Site/Stores with Consignee copy attached. In this case Loading will be 3% on the offered value.

Offers of indigenous Suppliers with payment terms as LC/Advance Payment are liable for rejection.

Liquidated Damages / Penalty -

Liquidated damages shall be 0.5% of the total order value per week or part thereof subject to a maximum of 10% of the total order value.

For staggered delivery schedule, LD shall be 0.5% of the undelivered portion per week of the delay or part thereof subject to a maximum of 10% of the total order value.

Any deviation from the above LD clause, loading will be applied to the extent to which it is not agreed by the bidder (at offered value).

Guarantee / Warranty Period – (if applicable)

Normally No deviation permitted and the deviated offers are liable for rejection.

Ranking-

BHEL will consider the ranking after the loading is applied as referred above wherever deviations are observed.

Performance Bank Guarantee – (if applicable)

Normally No deviation permitted and the deviated offers are liable for rejection.

NOTE:-

1. If the due date of tender opening happens to be a holiday, the tenders will be opened on the next working day.
2. BHEL reserves the right to go for a reverse auction (RA) instead of opening the submitted sealed bid which will be decided after technical evaluation. Information and general terms and conditions covering RA are given in commercial terms and conditions.
3. Corrigendum if any, with respect to this tender will be hosted only in the website <http://www.bhel.com> or <http://tenders.gov.in>. You are requested to visit the website regularly for updates.

Special Provisions for Micro and Small Enterprises (MSE)

1. 20% of the tendered quantity is earmarked for MSE suppliers in this tender.
2. Out of the 20% tendered quantity reserved for MSE suppliers, 4% shall be earmarked for procurement from MSE owned by SC/ST entrepreneurs.
3. Incase MSE vendor participating in the tender quotes within the price band of L1+15%, they will be allowed to supply the portion of the requirement subject to acceptance of L1 price by MSE vendor. In case of more than one such MSE, the supply shall be shared proportionately.
4. "MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue of acknowledgement in EM-II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed at Annexure -VII where deemed validity of EM II certificate of five Years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer."

Certificate by Chartered Accountant on letter head

This is to Certify that M/S
(hereinafter referred to as 'company') having its registered office at
is registered under MSMED Act 2006, (Entrepreneur
Memorandum No (Part-II) dtd:.....,
Category: (Micro/Small)). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as on
date..... as per MSMED Act 2006 is as follows:

1. **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost
excluding land and building and the items specified by the Ministry of Small Scale Industries vide its
notification No.S.O.1722(E) dated October 5, 2006 :
Rs.....Lacs
2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and
furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED
Act, 2006:
Rs.....Lacs

The above investment of Rs.....Lacs is within permissible limit of
Rs.....Lacs forMicro / Small (~~Strike off which is not applicable~~)
Category under MSMED Act 2006.

Date:

(Signature)

Name -

Membership number -

Seal of Chartered Accountant