

<u>Bharat Heavy Electricals Limited, Bhopal</u>
Traction Motor Manufacturing
TENDER ENQUIRY NO: TPTN/TXM/2019-20/01 DATED: 07/05/2019
<u>ANNEXURE–I: Detailed NIT (Notice Inviting Tender)</u>

Machine Shop of block-2 and block-9 of **Traction Motor Manufacturing (TXM)** Division, BHEL, Bhopal invites sealed tender on Two-Part bid system for Works contract for deployment of highly skilled operators in TXM division for CNC Machines **BHEL, Bhopal for the period of Twelve months** through open tender notification.

TENDER GUIDELINES:

1. Contractor who are interested to submit the tender, are required to pay **Rs.500/- towards Tender cost**. Tender cost is to be paid in favor of öBharat Heavy Electricals Ltd., Bhopalö through electronic mode only. GST shall be extra as applicable. Tender received without tender cost shall be rejected.
2. Before tendering, the tenderer if wants can inspect the site of work and the environments and be acquainted with the actual working and other prevalent conditions, facilities available etc. No claim will be entertained later on grounds of lack of Knowledge. Shri Manoranjan Thakur, Manager (TXM- Tel 0755-2503076) can be contacted for the very purpose.
3. **Earnest Money Deposit Rs. 85925/-**: The bidder has to deposit as Earnest money through electronic mode only. Offer without EMD will be rejected. Party may deposit one time EMD of Rs. 5 Lakhs instead of above.
4. Tender cost and EMD exempted for MSME party.
5. Tender documents can also be downloaded from our website: **www.bhel.com** Tender documents should then be duly signed & sealed for bid submission.
6. Detailed information regarding bidding document or clarifications w.r.t. tender if required can be obtained from Shri Manoranjan Thakur, Dy. Manager (TXM- Tel 0755-2503076), Email : manoranjant@bhel.in in between from 7AM to 4PM on all working days. All corrections/corrigendum will be given on our website **www.bhel.com**. Therefore all the tenderers /bidders are requested to be in touch with our website **www.bhel.com** till the last date and time of submission of tender. Visit our website **www.bhel.com** for detailed information.

PROCEDURE FOR SUBMISSION & OPENING OF BIDS:

Bids (in two parts bid system) should be deposited in Tender box at Tender Room (Works Tender Box), ADM Building, Ground Floor, BHEL, Bhopal on or before the due date & time indicated in the Tender Notice.

PART-I: TECHNO-COMMERCIAL BID

This part shall consist of the following:

- a) **EMD of Rs. 85925/-** in favor of öBharat Heavy Electricals Limitedö has to be submitted through electronic mode only. In the absence of submission of EMD, the offer will be summarily rejected. Party may deposit one time EMD of Rs. 5 Lakhs instead of above.
- b) **Tender fee of Rs.500/-** in favor of öBharat Heavy Electricals Limitedö through electronic mode only. In the absence of submission of tender fee, the offer will be rejected.GST on tender fee shall be extra.
- c) Attached annexures of Tender enquiry, duly signed and sealed as a token of acceptance in totality.
 - i) Un-priced copy of PRICE FORMAT as per Annexure IV. The un-priced copy of the Price Bid Format shall be the same as the PRICE BID **but without the Prices**. All the quoted Prices/Rates etc. shall be replaced with the word öQUOTEDö or öQö, in the un-priced copy.
 - ii) Documents required for fulfillment of pre-qualifying requirement as per attached Annexure-III

Sign and seal of contractor

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- iii) Documents for verification of declaration (as per attached Annexure-V) i.e. copy of PAN card, Labour License, ESI no., PF no., GST etc.

The bidder should offer only as per tender Specification. BHEL Bhopal reserves the right to accept or reject the Technical offer. Price bids of techno-commercially short listed vendors shall be opened only.

PART-II: PRICE BID

Price Format containing PRICES only (to be furnished in the enclosed Price Bid Format **must be submitted in separate envelope**. Prices shall be quoted in Indian Rupees only. Price Bid should not contain any technical details and/or Commercial Terms & Conditions as the same are supposed to be contained in PART-I only so that the same can be evaluated before opening of Price Bid(s).

MARKING ON ENVELOPE

Sealed envelope should have bidder's distinctive SEAL and should be super-scribed as follows:-

TENDER ENQUIRY NO: TPTN/TXM/2019-20/01 DATED: 07/05/2019
Works contract for deployment of highly skilled operators in TXM division for CNC Machines BHEL, Bhopal for the period of Twelve months
DUE DATE OF TENDER OPENING : 27/05/2019

This main envelope should contain 2 No. sealed envelope marked as Part-I & Part-II. Part-I and Part-II separate sealed envelopes should have bidder's distinctive SEAL super-scribed as follows:

PART-I: TECHNO-COMMERCIAL

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PART II: PRICE BID

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Un-sealed envelopes or envelopes not super-scribed as above may not be accepted/considered. After finalizing the techno-commercial offer, BHEL may negotiate or adopt reverse auction process for arriving at lowest price offer. Price bids of only techno-commercially qualified vendors shall be opened.

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BID SUBMISSION:

- a) Tender should be dropped in the tender box (Works Contract) at the address mentioned below:

Tender Box (WORKS CONTRACT), Tender Room,
Ground Floor, ADMINISTRATIVE Building,
Bharat Heavy Electricals Limited, Piplani
BHEL, Bhopal, M.P. - 462022

- b) Bids submitted by post shall be sent by "REGISTERED POST" only and shall be posted with due allowance for any postal delay. Bids shall be submitted latest by 11:00 Hrs. of the due date. Bids received after the Due Date and Time shall be rejected.

BID OPENING:

- i) PART-I (EMD, Tender fee and Techno-Commercial Bid) is to be opened on the due date and time as specified in the Tender Notice, in the presence of bidders who may like to attend in the tender room itself.
- ii) Part-II (Price Bid) shall be opened subsequently. Date and time of Price Bid (Part-II) opening shall be intimated to the technically and commercially acceptable bidders only.
- iii) Not more than two representatives will be permitted to be present for the tender opening.
- iv) No correspondence shall be entertained from the bidders after the opening of Price bid(s).
- v) Standard pre-printed conditions of the bidders attached to the offer will not be accepted and only those mentioned in the body of his offer will be considered.
- vi) Revised Price Bids also, shall not be entertained at any stage of the tendering process.
- vii) BHEL reserves the right to go further for price negotiation after opening of price bid if needed.
- viii) Vendor not submitting EMD and Tender Fee, their offer- PART II will not be opened.

LANGUAGE AND CORRECTION

- i) The bidder shall quote the rates in English Language & International Numerals only.
- ii) Bidder shall fill the original tender documents issued by BHEL. Each page of the bid shall be signed & stamped using official seal of the company by the bidder.
- iii) All entries shall be filled in neat & legible handwriting. No over-writings erasures & corrections are permitted and may render such bid liable for rejection.
- iv) However, if any cancellations, corrections & insertions are in the bid, the bidder shall dully attest the same.
- v) The Rate quoted shall be deemed to cover working under adverse conditions as well as supervision from the contractor side, Risk and overheads of all kinds. The bidder should take into account all statutory payments under labour laws, while quoting the rate.

VALIDITY OF OFFER:

Offer shall be kept valid for 90 Days from the due date of Tender opening date.

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TENDER EVALUATION:

1. Contract will be awarded to two parties in the ratio of 60% to L 1 and 40% to L 2 party on L 1 rate. If L 2 not accept L 1 rate then counter offer given to L 3 onwards till accepted by any one. If no one accepted then full quantity will be awarded to L 1 bidder.
2. Total / Gross Total of Prices should be indicated both in words as well as in figures. If there is a difference between prices quoted in words and figures or if there is any other price discrepancy, lower value(s) will be considered for evaluation & ordering.

L1 (Lowest Bid) will be evaluated based on Lump-sum amount (i.e. Lowest total cost to BHEL, Bhopal excluding GST).
3. In case of more than one bidder becoming L1, the selection of bidder for awarding works contract will be done in the following order.
 - i. Who have worked in BHEL for minimum 5 years among these bidders.
 - ii. Who have worked in TXM for minimum 3 years among these bidders.
 - iii. Who have done machining work for minimum 2 years.

In such case successful bidders will be asked to produce claim for complying the above conditions. Evaluation will be done on first condition first and if more than one L 1 bidders satisfy this condition, subsequent evaluation will be done for second condition and further if required evaluation will be done for third condition. If all conditions are met than work will be equally distributed among them.

4. Bids lower than statutory amount i.e. wages (Basic + additional) declared by BHEL HR department based on minimum wages declared by the Government of MP, PF, ESI and Labour welfare fund contribution shall be rejected.

DEVIATIONS

Bids shall be submitted strictly in accordance with the Technical specification and Term & Conditions of the Tender Enquiry. No Deviation is allowed.

PAYMENT TERMS:

- a) Payment shall be made against the submitted bill as per BHEL specified format on monthly basis.
- b) Billing against the works contract shall be done on deployment basis of highly skilled operators. The contractor shall maintain a daily log of work done and get it verified by the section in charge. Contractor has to ensure that every day all machining activities are carried out to the satisfaction of section in charge. Mere presence of operator does not entitle contractor to payment for man-day. The performance of all deployed contract workers will be monitored for initial 15 days if performance of any individual worker is not found satisfactory then payment of that particular worker will not be paid for initial 15 days and contractor will deploy other worker in place of that worker.

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- c) The contract is a fixed price contract & no **ESCALATION** of price will be permissible during any stage of contract.
- d) Computer soft copy in word and excel format shall be also submitted apart from hard copy of bill. Payment shall be made after deduction of income tax and other deductions as may be necessary as per the conditions of the contract.
- e) Penalty, if any, shall be deducted from the running bill payments.
- f) GST shall be payable extra as applicable. Any loss of credit due to the reason attributable to the contractor shall be recovered from them.
- g) Contractor to file GST returns and remit GST amount in time any loss of ITC to BHEL due to non-compliance by the contractor shall be recovered from the contractor.
- h) Contractor to submit a copy of GST challan and an undertaking stating that GST returns disclosing all invoices raised on BHEL has been filed on time along with bills claiming payments
- i) Payment shall be made on completion of work every one month against the running bill submitted by contractor as per the prevailing norms of BHEL. Payment will be done within 60days.

COST OF REWORK/REJECTION:

Cost of rework/rejection will be recovered from the contractor, if the same has found to be occurred due to negligence/ lack of skill of the operator. Contractor has to maintain the quality of work as well as try to complete the work on prescribed time. Calibration of measuring instrument should be ensured before checking the job dimension.

PENALTY:

Contractor has to supply the man power as required quantity within 10 days from the date of issue of work order/ requirement given by section in-charge from time to time for deployment of man power as per production plan through email/letter, failing which penalty shall levied at @ 0.5% per week subject to maximum 10% of contract value. GST in penalty shall be extra as applicable.

COMPENSATION IN CASE OF DEATH/PERMANENT INCAPACITATION:

BHEL shall recover the amount of compensation paid to victim(s) by BHEL towards loss of life/permanent disability due to an accident which is attributable to the negligence of contractor, agency or firm or any of its employees as detailed below:

- a) Victim: Any person who suffers permanent disablement or dies in an accident as defined below.
- b) Accident: Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the manufacturing/operation and works incidental thereto at BHEL factories/offices and precincts thereof, project execution, erection and commissioning, services, repair & maintenance, trouble shooting, serving, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by the company or during any works/ during working at BHEL Units/offices/townships and premises/project sites.
- c) Compensation in respect of each of the victims:
 - (i) In the event of death or permanent disability resulting from loss of both limbs : Rs.10,00,000/- (Rupees Ten Lakh).

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- (ii) In the event of other permanent disability : Rs.7,00,000/- (Rupees seven lakh).
- d) Permanent disablement: A disablement that is classified as a permanent total disablement under the proviso to section 2(I) of the employee compensation Act, 1923.

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