

Price - Bid Format.					
Annexure - A					
Deatails of Multi Brand Air Conditions & Water Coolers are given below.					
(Makes : Voltas,Blue Star,Carrier,Daikin & Others)					
Sl.No.	Description.	Total	Unit	Rate per Unit	Rate in figures
1	1.5 TR Window AC	70	Each		
2	1.5 TR Split AC	85	Each		
3	2.0 TR Split AC	70	Each		
4	3.0 TR Split AC	35	Each		
5	5.8 Ductable AC	2	Each		
6	SR-100 WC	10	Each		
7	SR-144 WC	2	Each		
8	SR 400 WC	2	Each		
9	SR 800 WC	2	Each		
10	SR 40/40 WC	1	Each		
11	SR 80/80 WC	1	Each		
		Water Coolers	18		
		Air Conditioners	262		
Service Tax					
Grand Total					

Date :

V. Ganesh

Signature of Vendor.

Job Description and Terms & Conditions of the AMC.

1. DURATION OF CONTRACT:

The contract is for a period of 1 year from the Date of agreement.

EQUIPMENTS COVERED UNDER THE CONTRACT

a) 1.5 Tr Window ACs	70 Nos.
b) 1.5 Tr Split ACs	85 Nos.
c) 2.0 Tr Split ACs	70 Nos.
d) 3.0 Tr Split ACs	35 Nos.
e) 5.8 Tr Ductable ACs	2 Nos.

Total number of ACs **262 Nos.**

f) Water Coolers	18 Nos.
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2. JOB REQUIREMENTS AND RESPONSIBILITIES OF CONTRACTOR:

The contractors shall attend as detailed below including inspection, supervision and maintaining the standard and quality of the units.

- Breakdown calls directly received from in charge/from their representatives during working hours, i.e. from 8.00 a.m. to 4.30 p.m. on week days of BHEL (R&D) and on extraordinary emergencies after office hours and should be recorded and attended.
- After the unit is removed from site and carried to workshop, the custody, including transporting from site to workshop and returning to its location is the sole responsibility of the contractor.
- Quarterly inspection / service of all the units under contract and to attend necessary repairs, like oiling of fan motor, cleaning of air filter and front panel as per agreement schedule by the in-charge and to the satisfaction of user/section in-charge.
- Annual overhauling / servicing including cleaning, washing, replacement of damaged parts, including outer cover painting, required, testing and commissioning after installation at site. This annual servicing will be attended during off season as per schedule agreed by the in charge.
- The ACs units are from multi brand. All window ACs are more than 25 Years old. All split units are 2 to 10 years old.**
- Sufficient number of qualified, trained and experienced **supervisors (one)**, **technicians (Two)** and **helpers (Four)** be made available at Bharat Heavy Electricals Limited, Corporate R&D

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Division, Vikasnagar, Hyderabad to attend and supervise the contract works promptly to the Satisfactory level.

3. PREVENTIVE MAINTENANCE SCHEDULE FOR THE MAINTENANCE OF WINDOW Air-CONDITIONERS AND SPLIT AIR COONDITIONERS AND WATER COOLERS UNDER ALL INCLUSIVE MAINTENANCE SERVICE CONTRACT

Quarterly: Removal of the unit to Service station. Cleaning, washing, fabrication works, replacement of damaged parts, including out cover complete testing & commissioning after installation at site. This is to keep up the life of equipment.

Yearly: Removal of the unit to Service station. Cleaning, washing, replacement of damaged parts, complete painting including outer enclosure if required, testing and commissioning after Installation at site. This is to keep up the life of the equipment.

4. DEFINITIONS:

Contract means - Service contract for the maintenance and servicing/overhauling and repairs of split air conditioners, window air conditioners and water coolers. This agreement including the responsibility for proper working, upkeep and security of these equipment which are handed over to the contractor for necessary maintenance/ servicing/overhauling and repairs under this contract.

5. INCLUSION/EXCLUSION OF UNITS

- a) The models which are covered under this contract and units which would be expiring warranty during this contract period will be automatically covered under this contract immediately after expiry of guarantee period.
- b) New units which are purchased during the contract period will also be included, after the expiry of warranty period.
- c) The rates for such units will be paid on **prorate** basis in this contract.
- d) Any unit / units covered under this contract shall be subjected for withdrawal from the purview of this Contract which will be intimated to the contractor in writing by the in-charge and payments will be adjusted accordingly.
- e) Additional units of ACs and Water Coolers will be added (15% on 280 Nos.) during the contract period on need basis.

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6. RECORD KEEPING:

Contractor shall maintain the following records:

- a) Record of daily breakdown calls and shall submit the completion report to the in-charge every day.
- b) Record of replacement of spares, compressor, fan motors, gas miscellaneous items during maintenance/ servicing/overhauling by unit – wise, including workshop maintenance, shall be recorded in a register.
- c) Record of idle hours of unit i.e. Date of receipt in workshop and date of delivery after repairs unit wise.
- d) Record of satisfactory repairs of units. Each repaired unit will be inspected, approved by the in-charge.
- e) All the above records shall be maintained as per the approval of the in-charge and shall be submitted for inspection as and when desired by the in-charge or any other competent officer of BHEL Corporate R&D Hyderabad.

7. GENERAL:

- a) The contractor shall be responsible to rectify at his own expense for any defect which may develop or may be noticed within the maintenance period.
- b) The contractor shall be responsible for care and safe custody of BHEL's property.
- c) No work under this work order shall be assigned or Sub-let without the prior written approval by BHEL.
- d) Any point not covered in the agreement, if comes up, will be mutually, resolved in the best interest of the work.

Handwritten signature

Handwritten mark

Particulars of Experience/Credentials.

Experience of having successfully completion of similar works during last 7 years w.r.to. the date of tender notice should be either of the following : a) Three similar completed works each costing not less than an amount equal to 40% of estimated value mentioned Against each work in the tender notice (Refer Item specs Sl.No:1.1 in Enquiry for Value of AMC). OR b) Two similar completed works each costing not less than an amount equal to 50% estimated value mentioned against Each work in the tender notice (Refer Item specs Sl.No:1.1 in Enquiry for Value of AMC). OR c) One similar completed works each costing not less than an amount equal 80% estimated value mentioned against Each work in the tender notice (Refer Item specs Sl.No:1.1 in Enquiry for Value of AMC).	
Average annual financial turn over during the last 3 years, ending 31st March of the previous financial year, should be 30% of the estimated cost as mentioned against Each work in this notice (Refer Item specs Sl.No:1.1 in Enquiry for Value of AMC).	
ESI NO. (Copy to be enclosed)	
PF-CODE NO. (Copy to be enclosed)	
PAN NO. (in case not available, proof of having applied with acknowledgement from concerned authorities)	
Service Tax No.	
APGST/VAT/TIN NO. (in case applied for, proof of having applied with Acknowledgement from concerned authorities).	

NOTE:

1. Tenders without PAN, PF No., APGST/VAT/TIN, Service Tax, etc. will be Rejected.

2. Technical-bids will be scrutinized on opening of Technical-bid. In case the Agency has not satisfied all the above conditions with documentary proof the

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Offer will be rejected and price-bid will not be opened.

3. In case of a registered firm, all the documents shall be in the name of the firm. However in case of sole proprietor or individuals, documents in favour of sole Proprietor or individual is acceptable.

4. Tenderer presently working with BHEL R&D should submit requisite documents, Even though such documents are submitted by them in previous contracts.

5. All the columns shall be filled with proper information.

6. The contractors are requested to sign on all pages in the documents.

7. BHEL R&D reserves the right to reject or cancel the tender at any stage of the Tender process without assigning any reasons thereof.

8. **Penalty:** Time is the essence of the contract, if the contractor fails to Complete the work within stipulated time, the contract is liable to pay at a Rate of 0.50 % of the contract value per week, subject to a maximum penalty Of 10% of the contract value.

We/ I agree to above conditions and certify that the particulars given are correct.

Signature of Contractor

Seal

Date:

TENDERER AND CONTRACTOR'S CERTIFICATE

I / WE hereby declare that I have pursued in detail and examined closely the Central Public Works Department Detailed Standard Specifications and its addenda volume and also the BHEL General Conditions of Contract, I / WE agree to be bound by and comply with all specifications contained in CPWD Standard Specifications and BHEL General Conditions of Contract, for the various items of work specified in the Specifications and the work as a whole.

I / WE hereby declare that I / WE shall pay the statutory minimum wages to my workers as applicable from time to time. I shall also adhere to all the statutory obligations under Contract labour (Regulation and Abolition) Act 1971 and Rules framed there under with subsequent revisions if any.

SIGNATURE OF CONTRACTOR(S)

Date:

SEAL:

SPECIAL CONDITIONS OF CONTRACT

1 THAT the contractor shall undertake to maintain the following registers as per prescribed Proforma

1.1 Register of workmen (Form xiii)

1.2 Muster Roll (Form xvi)

1.3 Wages Register (Form xvii)

1.4 Leave Register

1.5 Register of Over time and deductions

2 THAT the company after proper checking of the bills submitted by the said contractor will pay to him during the progress of the said work, at the said contract rates and agreed terms of payment, a sum as determined by the company in respect of the work executed by the contractor.

3 THAT the contract shall come into force with effect from..... the date on which the letter accepting the tender (letter of Intent) has been communicated to the said contractor.

4 THAT whenever under this contract or otherwise any sum of money shall be recoverable from or payable by the contractor the same may be deducted in the manner as set out in the conditions of contract as aforesaid.

5 THAT all charges on account of Octroi, Terminal and Sales-Tax other duties on materials obtained for the works shall be borne by the said contractor.

5.1 It is also agreed between parties that the second party to the contract will ensure adherence to all statutory requirements under the State Rules in respect of service conditions for the employment of contract labour. The second party also hereby undertakes to get himself licensed from the appropriate authority as a contractor in accordance with A.P. Contract Labour (R&A) Rules, 1971. It is understood by the second party that for this agreement to be effective, the prime condition is his fulfilling the condition being licensed as a contractor under the state Legislation and the continuance of the agreement is subject to his sustained assurance of the agreement is subject to his sustained endurance of fulfillment of all statutory requirements including those contained in Labour Commissioner's Notification No.8385/79 in respect of employment conditions for contract labour and payment of wages as specified by the State Government. Further as and when there are changes in the service conditions/wages rates for contract labour, as notified by the State Labour Department, the same will be implemented even if the said modification is given at any time after the conclusion of the Agreement. Any violation in respect of absorbance of statutory requirement under the contract Labour

(Regulation and Abolition) Act 1970, will make the Agreement liable for immediate termination in regard to paid holidays, the contractor will observe BHEL list of holidays as notified from time to time.

5.2 The Contractor shall ensure abidance by all the labour laws especially including contract Labour (R&A) Act, payment of wages, Workmen's Compensation Act, Minimum wages Act, as amended from time to time.

5.3 The contractor will obtain a separate provident fund code for his establishment and ensure implementation of provident fund Act in the case of all eligible employees and in the process shall conform to all the stipulated conditions under the PF Act and rules framed there under.

5.4 Notwithstanding clause (c) above in case of any financial loss incurred by the company on account of the contravention of the provident fund regulations or any regulation of rules touching the same by the contractor, the contractor shall undertake to indemnify the company to the extent of the loss incurred by the company.

6 THAT the contractor shall be **solely responsible for the safety** and good conduct of the staff employed/ deputed by him at site. BHEL shall not have any obligation toward compensation or otherwise towards any incident, mishap etc.

7 THAT it is agreed between the parties that the non-exercise of any of the powers conferred on the Authorities of the company, will not in any manner constitute waiver of the conditions here to contained in those presents and the liability of the said contractor either of past or future compensation shall remain unaffected.

8 Any claim or dispute arising under the terms of this document shall only be enforced or settled at any courts located at Hyderabad (Telangana)only.

9 THAT the expression BHEL wherever occurring means THE BHARAT HEAVY ELECTRICALS LIMITED, Corporate R&D Division Hyderabad-500 093 (Telangana)

SIGNATURE OF CONTRACTOR(S)

Date:

SEAL: