

# **BHARAT HEAVY ELECTRICALS LIMITED**

**ESTATE OFFICE BHEL TOWNSHIP, SECTOR-17 NOIDA- 201301**



**Maharatna Company**

## **TENDER DOCUMENT**

**FOR**

**Two years Comprehensive AMC for 106 nos. Window Air Conditioners 1.5 TR each, 5 Star (Voltas make) in BHEL Township, Sector-17, Noida**

**NIT No.: 19:AA:NOI:ADMN.: AC-AMC:112:2016-17**

**Dated : 08.09.2016**

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**LAST DATE FOR SUBMISSION: 28.09.2016 at 15:00 Hrs.**

**DATE FOR OPENING OF TENDER: 28.09.2016 at 16:30 Hrs.**

*Mender*

भारत हेवी इलेक्ट्रिकल्स लिमिटेड

**Bharat Heavy Electricals Ltd.**

सम्पदा कार्यालय, सेक्टर -१७, नोएडा - २०१ ३०१ (यू.पी.), भारत  
BHEL Township : Estate Office, Sector-17, Noida-201 301 (UP) INDIA  
फोन (का.)/ Tel.- 0120- 2515635, फैक्स (Fax)- 0120-2515635

**NOTICE FOR INVITING OPEN TENDER**

Sealed tenders are invited in two part bids for the following Job/ Services in BHEL Township, Sector-17, Noida.

**Name of Services** : Two years Comprehensive AMC for 106 nos. Window Air Conditioners 1.5 TR each, 5 Star (Voltas make) in BHEL Township, Sector-17, Noida

**NIT No.** : 19:AA:NOI:ADMN.:AC-AMC:112:2016-17 Dated: 08.09.2016

**Earnest Money** : Rs 10,000.00

**Tender Cost** : Nil

**DATE OF SUBMISSION & OPENING OF TENDER**

**Last date for submission of sealed tender at Estate Office, BHEL Township, Sector-17, Noida** : 28/09/2016 at 1500 Hrs.

**Date of opening the tender** : 28/09/2016 at 1630 Hrs.

**Venue for opening of Tender** : Estate Office, BHEL Township Sector-17, Noida

The Tender Document may be obtained from the Office of Engineer (HR-TAX), Estate Office, Sector-17, Noida free of cost or may be downloaded from BHEL web site ([www.bhel.com](http://www.bhel.com)) or from CPP Portal (<http://eprocure.gov.in>). The sealed tender may be sent either by registered post/ Speed Post/ Courier Services or by hand in the Office of Engineer (HR-TAX), between 9.00 AM to 5.30 PM on any working day latest by **28.09.2016 at 3:00 PM**. In case of any clarification the bidder can contact undersigned on Tel. No.-0120-2515635, mobile No.-8800957694 or at e-mail: [omender@bhel.in](mailto:omender@bhel.in).

*Omender*  
(Omender Singh)  
Engineer (HR-TAX)  
On behalf of "BHEL"



## **PART 'A' – TECHNO- COMMERCIAL BID**

### **A. INSTRUCTIONS FOR THE BIDDERS:**

1. The offer shall be submitted as per the instructions of tender document. Only one set of tender document duly signed & stamped on each page shall be submitted as detailed further. Tenderer should note specifically that all pages of tender document, including the NIT page for this particular tender shall be submitted by them (after signing/ stamping on each page) as a part of their offer. **Price shall not be mentioned by them anywhere in the techno-commercial portion of offer, except in the relevant price bid and submitted in separate sealed envelope.** In case of any clarification, bidder may contact this office.
2. Tender documents are also available on BHEL web site ([www.bhel.com](http://www.bhel.com)) & on CPP Portal (<http://eprocure.gov.in/cppp/>) which can be downloaded and used as tender document for submitting the bid.
3. All documents submitted by the Tenderer in his tender may be accompanied with a covering letter giving index interlinking all the documents.
4. No overwriting / correction in tender documents by tenderer shall be allowed. However if correction is unavoidable, the same must be signed.
5. Tender must be submitted in two parts, i.e., (i) Techno-Commercial Bid along with un-price bid (Annexure-I) and (ii) Price Bid. The tenderer must submit their tenders in three separate sealed envelopes prominently super scribed as 'EMD Deposit', Part – A 'Techno- commercial bid' and Part-B 'Price Bid' along with NIT No. & due date written on each of the envelope. These three separate envelopes shall together be kept in fourth envelop super scribed with name of Work, NIT No. & due date of opening.
6. Techno-commercial bid should contain all the documents in proof of Pre- qualifying criteria, signed tender document having NIT page, Instructions for tenderer, general conditions, Special Conditions, Contractor's Obligations, un-price bid, all the annexure duly filled & signed by the tenderer and the envelope containing EMD.
7. Bid without requisite Earnest Money (EMD) will not be considered.
8. The tenderer shall submit the Bank details along with a cancelled cheque for payment through NEFT/RTGS.
9. Price Bid should contain only the "Part-B, Price Bid Format" after quoting the rates as specified in the Price bid format.
10. Rate shall be quoted for each item inclusive of all taxes including service tax which shall be quoted separately in same price bid format. Rates must be quoted in figures as well as in words.
11. On the date of opening of tender, only Techno-Commercial Bid shall alone be opened.
12. BHEL may finalize successful tenderer either by opening of sealed price bid or Reverse Auction. Date of opening of sealed Price Bid or Reverse Auction will be intimated, by post or e-mail separately to the Tenderers who qualify in the Techno-Commercial bid.
13. Opening of Price bids or Reverse Auction will be done for the offers of only those tenderers, whose bids are found technically acceptable.
14. BHEL reserves the right to accept or reject any or all offers without assigning any reason thereof. Also BHEL shall not entertain any correspondence from bidders in this matter (except for the refund of EMD).
15. In case any typing error/other clerical errors is noticed by the tenderer, in the tender documents, the same must be pointed out and got clarified before submission of offer, or else, BHEL's interpretation shall prevail & shall be binding on the tenderer.
16. The Tenderer should accept all terms & conditions of the tender unconditionally. Tenders with deviations from terms and conditions are likely to be rejected.
17. **In case any document required as per PQR is not submitted in techno-commercial bid (part-A) the party shall be asked to submit the same within stipulated time by email, etc. If the document(s) is/are not received within stipulated time the offer may be rejected.**  
(Signature & seal of the bidder)

*Amender*



18. **Tenderers are requested to go through the scope of work, visit the site/location etc. and get fully acquainted with the work place and prevailing working conditions to get all their doubts clarified regarding the above work before submitting the offer.** Engineer-in-charge's decision will be full and final in the event of any. Any queries regarding this tender may be clarified from Engineer (HR-TAX), on Telephone No. 0120- 2515635 / mobile No.-8800957694 or e-mail : omender@bhel.in
19. The tenderers or their representative may attend the opening of techno-commercial bid (Part-A) and the technically qualified tenderers or their representative may attend the opening of Price bid (Part B), if the so desire. The tenders (both the parts) shall be opened on schedule date & time even if the bidders or their representative are not present.

**B. PRE QUALIFYING CRITERIA:**

- 1) **EMD of Rs. 10,000/- (Rupees Ten thousand only)** only in the form of Pay Order or Demand Draft in favour of BHEL, payable at New Delhi, must be submitted in a separate envelope. **Tender not accompanied with EMD/ EMD submitted in any forms other than PO & DD will not be accepted.**
- 2) The bidder shall submit the complete tender document in all respects duly signed & stamped on each and every page as a token of acceptance of all the terms and conditions of tender.
- 3) Bidder should be an authorized service provider of M/s Voltas Ltd., the bidder shall submit a certificate issued from M/s Voltas Ltd. to certify that the bidder is an authorized service provider.
- 4) The bidder should have **PAN No., VAT Registration No., & Service Tax Registration No.**
- 5) The bidder's average annual financial turnover should be Rs 1.30 lakhs or above for the last 03 financial Years (2012-13, 2013-14 & 2014-15 ending 31<sup>st</sup> Mar 2015). Self-attested copies of Balance Sheet, Profit & Loss Account Certified by CA along with copies of Income Tax return of last three financial years ending 31<sup>st</sup> Mar 2015 to be submitted.
- 6) Bidder must submit the Un-Price bid in the enclosed format (Annexure-I).
- 7) The manufacturer should have their service center in Delhi/ NCR and the same should be indicative in Bidder's details as per Annexure IV.
- 8) The Bidder must submit a declaration (enclosed at Annexure –II), that no case is pending with the police/ court against the proprietor/ firm/ partner or the company (Agency). As well as the bidder has not been suspended / blacklisted by any organization.
- 9) No deviation certificate as per Annexure –III (enclosed) must be signed and stamped.
- 10) Bidder must submit Pulse rate as acceptance in the enclosed format (Annexure-IV).

**C. SPECIAL TERMS & CONDITIONS RELATED TO THE SUBJECT WORK:**

- 1) All the ACs are installed at different locations in the same premises of BHEL Township, Sector-17, Noida.
- 2) The bidders are advised to visit the premises before quoting the rates for comprehensive AMC.
- 3) All ACs are of window type, 1.5 TR each capacity, BEE 5 star rated and Voltas make only. These were procured and installed in July'2015.
- 4) The sufficient manpower such as Service Engineer/ technicians/ supervisors must be deployed by the contractor to complete the comprehensive AMC within stipulated time (as per A.8(h) tender document) as and when required. They will carry out instructions of Engineer-in-charge during the progress of work.
- 5) The bidder must be an authorized service center/ provider of M/s. Voltas Limited.
- 6) The bidder should have its service center/service facility based in Delhi/NCR.
- 7) Any machine damaged by the negligence of the contractor's representative shall be repaired up to its original condition at no extra cost to BHEL.
- 8) The following are to be covered during the period of Comprehensive AMC:

The spare parts for maintenance as and when required, like Compressor, Evaporator coil, Condenser Coil, electronic card(s), PCB, remote sensor, internal electrical wiring, Thermocol, Cabinet, capillary, strainer, selector switch, thermostat, starting and running capacitor, starting



relay, wiring, power cable, blower fan, condenser fan, flapper motor, contactor, relay, capacitors etc. shall have to be provided and replaced by the contractor.

- 9) The spares not included above and required for smooth running/ functioning of the AC shall also have to be provided by the contractor at no extra cost to BHEL.
- 10) All the spare parts supplied by vendor should be genuine, brand new and of Original Equipment Manufacturer make.
- 11) The refrigerant Gas charging shall be done by the contractor as and when required.
- 12) However, the remote control handset, grill/plastic cover/panel & plastic air filters and voltage stabilizer will not be covered in this contract.
- 13) Wet service of all machines shall have to be undertaken at least twice a year and whenever required. The wet service shall include checking of electrical connections, washing of cooling coils and condenser coils, oiling and greasing of motors, checking compressors and measuring grill temperature.
- 14) The dry service of all machines shall have to be undertaken once in a quarter and whenever required. The dry service shall include cleaning of the air filter, grill etc.

**D. GENERAL TERMS & CONDITIONS:-**

- 1) Tenders received late /in open condition/without EMD/ not meeting the tender condition / incomplete in any respect are likely to be rejected.
- 2) BHEL will not be responsible for the postal delay under any circumstances for non-receipt of Tenders by due date & time.
- 3) BHEL has the right to reject all or any of the tenders and accept any tender(s) irrespective of its / their being the lowest / highest.
- 4) If any information/ documents submitted by the tenderer are found false/fake at any stage, the tender will be cancelled and Earnest Money deposited (EMD) shall be forfeited.
- 5) The offer of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firms, shall be rejected. The list of the banned firms is available on BHEL web site [www.bhel.in](http://www.bhel.in)
- 6) The Tenderers are required to quote for the complete scope of work. Tenders for part of the work or incomplete in any respect are liable to be rejected.
- 7) Rates quoted by the bidder will be firm for the contract period or extended period of contract. No price variation and escalation due to increase in labour / material cost will be allowed.
- 8) The rates quoted by the bidder are deemed to be inclusive of all, cost of site clearance and any other incidental works required to complete the work and inclusive of all the taxes including Service Tax. Service Tax shall be quoted extra in the same price bid format.
- 9) The rate should be indicated both in words and figures. All entries in the Tenders must be written in ink or typewritten. Over-writing should be avoided. Corrections, if any, should be attested with signature by the bidder.
- 10) **VALIDITY OF RATES:** Validity of rates will be **90 days** from the date of opening of the techno-commercial bid.
- 11) **EVALUTION CRITERIA:** The criteria of evaluation of techno-commercial bids shall be on the basis of documents submitted by the tenderers. BHEL may finalize successful tenderer by either **opening of sealed price bid** or conducting **online Reverse Auction**. Date of opening of sealed Price Bid / conducting of online Reverse Auction will be intimated, by post or e-mail separately to the Tenderers who qualify in the Techno-Commercial bid. The decision of BHEL will be final in this regard. In case of opening of Price Bid, evaluation of bid will be on total cost to 'BHEL'. Evaluation of Price Bid will be done on overall L-1 rate inclusive all including Service tax (on Sl.No.-10 of Price Format). In case of tie between the rates of two or more bidders, the Snap bidding system will be followed to arrive the L-1 bidder.
- 12) **REVERSE AUCTION:** BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial



evaluation. All bidders to give their acceptance for participation in RA. Non- acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.

In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit online sealed bid in the Reverse Auction. Non-submission of online sealed bid by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue. The Reverse Auction shall be conducted by a Service Provider (empaneled with BHEL).

- 13) **CORRECTION OF ARITHMETIC ERRORS:** Provided that the bid is substantially responsive, BHEL shall correct arithmetical errors on the following basis:
  - a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the BHEL there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
  - b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
  - c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
  - d) If any bidder does not accept the correction of errors, their bids are liable to be disqualified.
- 14) You should ensure the equipment to be provided under the contract against perils like fire, earthquake, theft, high voltage etc. i.e. your own cost.
- 15) **COMPLANT RESOLUTION PERIOD:** The remedial or breakdown maintenance shall have to be undertaken as and when complaint is lodged. The complaint should be attended and resolved within 24 hours of their lodgement. If any AC is to be taken to your workshop, an operational window AC shall be provided by the contractor at no extra cost to BHEL, to get uninterrupted services.
- 16) **L. D./ Penalty Clause:** The complaint should be attended and resolved as per complaint resolution period from the date of their lodgement. If any complaint remains unresolved, a penalty of ₹ 100/- per day per down AC shall be imposed and recovered from the quarterly bill.
- 17) **CONTRACT PERIOD:** The tenure of contract for providing comprehensive AMC Services shall be valid for a period of Two year (24 months) which can further be extended for one year on the same rates, terms & conditions on the mutual agreement between the company and the contractor on satisfactory performance of the contract and will be decided later.
- 18) **QUANTITY VARIATION:** The numbers of ACs to be covered under this contract may vary  $\pm 5\%$  during the contract period as per the direction of Engineer-in-charge.
- 19) **SUBLETING:** The Contractor shall not sublet, transfer or assign the full work or any part thereof to any other person/company/organization.
- 20) **PAYMENT TERMS:**
  - a) The payment will be made on quarterly basis for Comprehensive AMC and the quarterly bill shall be paid within 15 days of the submission of correct bill. However, discontinuation of services due to delayed payment shall not be permissible. No late charges & advance payment shall be paid by BHEL. The date of starting of quarter will be start date of placement of work order.
  - b) No advance payment or the payment for mobilization of work will be made to the contractor.
  - c) The contractor shall not be entitled to any interest with respect to any money which may be due to him from BHEL.
  - d) All payment will be subject to deduction of taxes at source as per rules.
  - e) Any tax incurred on purchase of materials by the contractor in respect of this contract shall be treated as included in the charges and BHEL will not entertain any additional claim whatsoever in this respect.



- f) The Service Tax shall be paid as per the quoted rate of Service Tax (at Sl. No.- 7 (a) & (b) or 8 of Price Format). No payment of Service Tax will be made if not quoted by the tenderer in the Price Format.
- 21) Accommodation in any manner will not be provided to the workers of the contractor deployed in the execution of work.
- 22) No party shall be permitted to tender for work in BHEL in which any of their near relatives is an employee connected with the award and execution of the contract. They shall also intimate the names of persons who are working with them in any capacity or subsequently employed by them and who are near relatives of any employee of the BHEL. Any violation of this condition which comes to the Notice of the BHEL after the contract is awarded will entitle the BHEL to treat the contractors as having committed a breach of contract and to exercise all the rights and remedies available to the BHEL on account thereof.
- 23) **EARNEST MONEY DEPOSIT (EMD):**
- 1) **EMD of Rs. 10,000/- (Rupees Ten thousand only)** in the form of Pay order or Demand Draft in favour of "Bharat Heavy Electricals Ltd.", payable at any scheduled Bank at Delhi will only be acceptable. Earnest Money is to be paid by each tenderer to ensure that the tenderer does not refuse to execute the Work after it is awarded to him.
  - 2) EMD of the tenderer will be forfeited if:
    - a) After opening of the tender the tenderer revokes his tender within the validity period or increase his earlier quoted rates.
    - b) The tenderer does not commence the Work within the period as per LOI/ Contract.
  - 3) EMD given by all unsuccessful tenderers shall be refunded normally within 15 days of acceptance of award of work by the successful tenderer.
  - 4) EMD shall not carry any interest.
- 24) **SECURITY DEPOSIT:**
- a) The security deposit shall be collected from the successful tenderer. The rate of Security Deposit will be as below :
- Upto Rs. 10 lakhs : 10% of work order value**
- Above Rs. 10 lakhs & upto Rs. 50 lakhs: Rs. 1 Lakh + 7.5 % of the amount exceeding 10 lakhs**
- Above Rs. 50 lakhs: Rs 4 lakhs + 5% of amount exceeding Rs 50 lakhs**
- The security deposit should be collected before start of work by the contractor.
- b) Security deposit may be furnished in any one of the following forms:
- i) Cash ( as permissible under the Income Tax Act)
  - ii) Pay order / demand draft in favour of BHEL.
  - iii) Local cheques of schedule banks, subject to realization.
  - iv) Securities available from Post Offices such as National Saving Certificates, Kisan Vikas Patras etc. (Certificate should be held in the name of the contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).
  - v) Bank Guarantee from Schedule Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL.
  - vi) Fixed deposit Receipt issued by Schedule Banks/ Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.
  - vii) Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be deposited before start of the work and balance 50% may be recovered from the running bills.
  - viii) EMD of the successful bidder shall be converted & adjusted against the security deposit, if so desired by the successful tenderer.
  - ix) The Security Deposit shall not carry any interest.



(Acceptance of Security Deposit against Sl.No. (iv) & (vi) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith).

- c) The security deposit will be released only after the completion of contract period within 15 days.
- d) Failure to pay the security deposit shall be treated as failure to discharge the duties under the contract and shall result in cancellation of the contract and the contractor shall be liable to compensate BHEL for any losses incurred by BHEL. BHEL reserves the right to appropriate any part / whole of the amount of the security deposit without prejudice to other claims against the contractor for losses suffered by BHEL due to failures on the part of the contractor, due to termination of contract or contractor becoming disqualified because of liquidation / insolvency. The decision of BHEL in respect of such losses, damages, charges, expenses or costs, shall be final and binding to the contractor.
- 25) **INSPECTION OF MATERIALS:** All the spare parts used/replaced by the contractor at site shall be inspected and verified by Engineer-in-charge.
- 26) **WORKMANSHIP:** Good workmanship is an essential requirement to be complied with. The entire work shall conform to sound engineering practice. In case of bad workmanship re-work will be done by the contractor on no extra claim.
- 27) Contractor to accept full and exclusive liability for the wages, Allowances, PF, ESI, for the workforce deployed by the contractor and other obligation referred under the law at present and any future taxes imposed by the Government / Local Bodies.
- 28) Contractor to get all his employees insured against all type of risks at his own cost and ensure that all precautions are taken for safety of his employees and equipment.
- 29) BHEL looks forward to get excellent services from the bidder. The contractor will be responsible for the quality of the work.
- 30) The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ Service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.
- 31) BHEL may terminate the contract by giving not less than thirty day's written notice of termination to the successful tenderer. If the successful tenderer do not remedy a failure in performance of their obligation under the contract, within thirty days after being notified.
- 32) **TERMINATION OF CONTRACT ON DEATH:** Without prejudice to any of the rights or remedies under this contract, if the contractor dies, the accepting officer shall have the option of terminating the contract without compensation to the contractor's survivors.
- 33) **RECOVERY FROM CONTRACTOR:** Whenever under the contract, any sum of money shall be recoverable from or payable by the contractor, the same may be deducted from any sum then due or which at any time thereafter may become due to the contractor under the contract or under any other contract with BHEL or from his security deposit, or the contractor shall pay the claim on demand without any terms & conditions.
- 34) **POST TECHNICAL AUDIT OF WORK AND BILLS:** BHEL reserves the right to carry out a post payment audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc. and to enforce recovery of any sums becoming due as a result thereof in the manner provided into the proceeding sub-paragraph provided however, that no such recovery shall be enforced after three years of passing the final bill.
- 35) **ARBITRATION / CONCILIATION:** In the event of any dispute arising between the parties hereafter referred as BHEL and Contractor in respect of or connected with this contract, General & Special terms & conditions of tender, then the same shall be referred to Arbitration and Arbitrator will be nominated by the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be final and binding on both the parties. However, any differences or doubt pertaining to meaning/ interpretation of any phrase word used in terms or in the schedule of services, their nature and manner

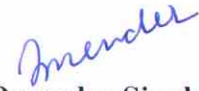
*Amender*



of rendering of such services shall be the excepted matter and be referred to the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be the final and binding. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modification and re-enactment thereof will apply to such arbitration provided however, in all matters the venue of proceedings will be Delhi and only Delhi or appropriate Courts will have jurisdiction over the same.

- 36) **RISK CLAUSE:** BHEL reserves the right to terminate the contract due to any failure on the part of the Contractor in discharging his obligations under the contract or in the event of his becoming insolvent or going into liquidation. The decision of the BHEL about the failure on the part of the Contractor shall be final and binding on the Contractor. In the event of any failure on the part of the Contractor, BHEL shall have the right without any prejudice to get the work done through any other alternate agency at the risk and cost of Contractor. The additional cost including loss, if any incurred by BHEL will be recovered from the Contractor.

For & on behalf of "BHEL"

  
(Omender Singh)  
Engineer (HR-TAX)



**UN-PRICE BID**

**Name of Services** : Two years Comprehensive AMC for 106 nos. Window Air Conditioners 1.5 TR each, 5 Star (Voltas make) in BHEL Township, Sector-17, Noida.

**NIT No.** : 19:AA:NOI:ADMN.:AC-AMC:112:2016-17 Dated: 08.09.2016

Sl. No.	DESCRIPTION	QTY (a)	RATE (per year per AC) (b)	AMOUNT per year (c ) = (a) X (b)
1	One year Comprehensive AMC of Window Air Conditioners 1.5 TR each, 5 Star <b>Make:-</b> Voltas <b>Model:-</b> 185 DY	106 Nos.	xxxxxxxxxx	xxxxxxxxxx
2	<b>Total contract value for one year without Service Tax &amp; VAT (₹)</b>			xxxxxxxxxx
3	<b>Total contract value for two year without Service Tax &amp; VAT (₹)</b> (2 X amount at Sl. No. 2)			xxxxxxxxxx
4	<b>Discount, if any (____ %)</b>			xxxxxxxxxx
5	<b>Total contract value after Discount without Service Tax &amp; VAT (3-4) (₹)</b>			xxxxxxxxxx
6	VAT @ ____% on ____% of amount mentioned at Sl. No. 5 (₹)			xxxxxxxxxx
7 (a)	In case, as per the current status the party (service provider) is an Individual, HUF, or partnership firm including AOP	Service Tax (on.....% of total amount of Sl No. 5) to be payable by party (.....%) (Rs)		xxxxxxxxxx
7 (b)		Service Tax (on.....% of total amount of Sl No. 5) to be payable by BHEL (.....%) (Rs)		xxxxxxxxxx
8	In case, as per the current status the party is a Private or Public limited Company	Service Tax (on.....% of total amount of Sl No. 5) to be payable by party (.....%) (Rs)		xxxxxxxxxx
9 (a)	Total Amount inclusive of Service Tax and VAT	In case of Individual, HUF,or partnership firm including AOP(Total of 5+6+7a+7b) (Rs)		xxxxxxxxxx
9 (b)		In case of Private or Public limited Company (Total of 5+6+8) (Rs)		xxxxxxxxxx
10	<b>Total amount inclusive of Service Tax &amp; VAT (i.e. 9(a) or 9(b)) (₹)</b>			xxxxxxxxxx
<b>Total (amount in Words)</b> xxxxxxxxxxx xxxxxxxxxxx xxxxxxxxxxx xxxxxxxxxxx xxxxxxxxxxx				

**Note:** - At Sl. No. 1, the quoted rates must be inclusive of all taxes & duties but excluding Service Tax & VAT.

(Engineer-in-charge)

(Signature & seal of the bidder)

(Signature & seal of the bidder)

*Amender*



**ANNEXURE-II**

**DECLARATION**

I / We, do hereby declare that there is no case with the Police/Court/Regulatory authorities against the proprietor/firm/partner. Also I/We have not been suspended / delisted / blacklisted by any other Govt. Ministry / Department/Public Sector Undertaking/ Autonomous Body/Financial institution/Court. We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication

(Signature & seal of the bidder)

Place:

Date:

*Amender*



**ANNEXURE-III**

**ESTATE OFFICE: BHEL TOWNSHIP: NOIDA**

NIT no. 19:AA:NOI:ADMN.:AC-AMC:112:2016-17

Dated: 08.09.2016

**No Deviation Certificate**

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of the above tender and there is no deviation in the terms & conditions of tender. We confirm that the offer submitted by is confirming to all the terms and conditions mentioned in the tender document. We hereby undertake and confirm that we have understood the scope of services properly and shall carry out the job as mentioned in this tender.

(Signature of Party with seal)

Place:

Date:

*Amender*



**BIDDER'S DETAILS**

Name of the Supplier /Party/ Firm	
Name of Authorized Representative	
Postal Address	
Phone/ Landline Nos.	
Mobile Nos.	
Fax No.	
E-Mail Address	
Web Site Address ( If Any)	
Details of Local Service Centre:-	
Bank details for payment through NEFT/RTGS	Name of Bank: Branch: Account No.: IFSC No.: MICR No.:

**Note:** Submit a cancelled cheque for verification of above bank details.

(Signature & seal of the contractor)

*Imender*

## PART-'B' -PRICE BID

**Name of Services** : Two years Comprehensive AMC for 106 nos. Window Air Conditioners 1.5 TR each, 5 Star (Voltas make) in BHEL Township, Sector-17, Noida.

**NIT No.** : 19:AA:NOI:ADMN.:AC-AMC:112:2016-17 Dated: 08.09.2016

Sl. No.	DESCRIPTION	QTY (a)	RATE (per year per AC) (b)	AMOUNT per year (c ) = (a) X (b)
1	One year Comprehensive AMC of Window Air Conditioners 1.5 TR each, 5 Star <b>Make:-</b> Voltas <b>Model:-</b> 185 DY	106 Nos.		
2	<b>Total contract value for one year without Service Tax &amp; VAT (₹)</b>			
3	<b>Total contract value for two year without Service Tax &amp; VAT (₹)</b> (2 X amount at Sl. No. 2)			
4	<b>Discount, if any (____%)</b>			
5	<b>Total contract value after Discount without Service Tax &amp; VAT (3-4) (₹)</b>			
6	VAT @ ____% on ____% of amount mentioned at Sl. No. 5 (₹)			
7 (a)	In case, as per the current status the party (service provider) is an Individual, HUF, or partnership firm including AOP	Service Tax (on.....% of total amount of Sl No. 5) to be payable by party (.....%) (Rs)		
7 (b)		Service Tax (on.....% of total amount of Sl No. 5) to be payable by BHEL (.....%) (Rs)		
8	In case, as per the current status the party is a Private or Public limited Company	Service Tax (on.....% of total amount of Sl No. 5) to be payable by party (.....%) (Rs)		
9 (a)	Total Amount inclusive of Service Tax and VAT	In case of Individual, HUF,or partnership firm including AOP(Total of 5+6+7a+7b) (Rs)		
9 (b)		In case of Private or Public limited Company (Total of 5+6+8) (Rs)		
10	<b>Total amount inclusive of Service Tax &amp; VAT (i.e. 9(a) or 9(b)) (₹)</b>			
<b>Total (amount in Words) :</b>				

**Note:-** At Sl. No. 1, the quoted rates must be inclusive of all taxes & duties but excluding Service Tax & VAT.

(Engineer-in-charge)

(Signature & seal of the bidder)

(Signature & seal of the bidder)

*Amender*