

# TENDER DOCUMENT

TENDER SPECIFICATION No : **BAP:CTS:OT:01 / 2011-12 Dt. 21.06.2011**

## NAME OF WORK:

PROVIDING TEAK WOOD WOODEN FLOORING TO SHUTTLE COCK COURT AT PALAR CLUB IN BHEL TOWNSHIP, RANIPET - 6

Issued to M/s. :

## **PART – I ( TECHNICAL BID )**



**CIVIL TOWNSHIP DEPARTMENT**  
**BHARAT HEAVY ELECTRICALS LIMITED**  
( A Government of India Undertaking )  
BOILER AUXILIARIES PLANT  
INDIRA GANDHI INDUSTRIAL COMPLEX  
RANIPET – 632 406

## CIVIL TOWNSHIP DEPARTMENT

BHE: CTS : 001

JUNE 21, 2011

To

The Tenderer

Dear Sirs,

Sub: Providing Teak Wood Wooden Flooring to Shuttle Cock Court in Palar Club- **reg.**

Ref: 1. Tender Notice No. BAP:CTS:OT: 01 / 2011 – 12 dt. 21.06.2011

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Please find enclosed non-transferable tender document for the subject work in two parts as PART – I – TECHNICAL BID or QUALIFICATION BID and PART – II– PRICE BID to offer your most competitive rates.

- 1) **Earnest Money Deposit for the Tender is : NIL**
- 2) This Tender Document has to be signed by the tenderer in all the pages (1 to 18 as Technical bid and 19 & 20 as Price bid) and submitted to us along with other documents as called for in this tender.
- 3) Part – II - Price bid has to be duly filled in and signed by the tenderer in all the pages ( 2 pages, 19 & 20 ). **The tenderer has to quote most competitive rates for all the items in the Rate Schedule. The quoted rate shall be valid for 3 months period from the date of technical bid opening.**

The completed bid shall reach the office of the undersigned on or before **18.07.2011 at 15.00 hrs.** In case of opening day falls on holiday or happened to be declared as a holiday, the receipt and opening of the tender shall automatically fall on the same timing of the next working day. You / your authorized representative may participate in the tender opening.

Clarification if any, can be obtained contacting following phone No. 04172 – 284440 / 09442201087  
e-mail: [mmselvam@bhelrpt.co.in](mailto:mmselvam@bhelrpt.co.in)

Thanking you,

Yours faithfully  
For and on behalf of  
BHARAT HEAVY ELECTRICALS LIMITED,

DY. MANAGER / CIVIL TOWNSHIP

ACCEPTING OFFICER

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TENDERER

## NOTICE INVITING TENDERS

1. Tender Notice Number : BAP:CTS:OT:01 / 2011 – 12 DT. 21.06.2011
2. Name of work : Providing Teak Wood Wooden Flooring to Shuttle Cock Court in Palar Club, BHEL, Ranipet.
3. Completion Time : **2 months.**
4. Estimated Cost : Undisclosed
5. Document cost : NIL
- 6. Earnest Money Deposit (EMD) : NIL**
7. Last Date & Time for receipt of Completed Tender. : **Before 3.00 P.M. on 18.07.2011.**
8. Date & Time of tender Opening:
  - Technical bid : At 3.00 P.M. on 18.07.2011.
9. Place of submission of Tender : **Additional General Manager / Civil  
Civil Township office  
BHEL / BAP / RANIPET  
Vellore Dist.  
Tamil Nadu. Pin - 632 406.**

This tender document contains 20 pages including the following.

**Part - I :-** Technical Bid from Page No.1 to 18

**Part - II :-** Price Bid - Page No. 19 & 20

**Tender should be submitted in a sealed cover super scribing the name of work, Tender Notice number, Due date of Opening .**

**Note: The tenderer shall return the duly filled in tender document after affixing signature on all the pages of the Tender Documents.**

**ELIGIBILITY CRITERIA FOR PROVIDING TEAK WOOD WOODEN FLOORING AT PALAR CLUB IN BHEL TOWNSHIP, RANIPET - 6**

**1) Eligibility criteria:**

- a. Average annual financial turnover of the Tenderer during the last 3 years ending on 31st March 2010, should be at least Rs. 5.00 Lakh.
- b. Experience of having successfully completed similar works during last 7 years as on 31.05.2011 for Government Departments, Government Undertakings, **reputed private sectors** etc. should be atleast 3,000 square foot.

**2) The tenderer should have executed similar type of work in their own name shall be considered.**

(Completion certificates or other proofs given by clients for successful completion of wooden courts by the tenderer during the period of last 7 years to be enclosed with this technical offer)

**Tender bids not meeting any of the above pre-qualification criteria shall be rejected.**

## **CHAPTER – I - INSTRUCTIONS TO TENDERERS**

1. Tenderers are instructed to go through the tender documents fully before submitting their Technical / price bids.
2. Tenderers whose technical bids are found acceptable to BHEL will be intimated separately about the status of their offers and the date of opening of Price Bids.
3. Tender specification documents with complete details are hosted in web page ([www.bhel.com](http://www.bhel.com)). Bidders can directly download the same and use for submission of offer. The Tender documents can be down loaded from BHEL website ([www.bhel.com](http://www.bhel.com)) at free of cost.
4. Interested bidders may alternatively collect hard copy of tender specification documents from Civil Township Dept / BHEL / Ranipet on all working days (between 10.00 to 15.00 hrs) within the sale period at free of cost ( From 23.06.2011 to 16.07.2011 ).
5. BHEL reserves the right to accept or reject any or all tenders without assigning any reasons whatsoever.
6. Dates of price bid opening will be intimated to the qualified bidders later.
7. All corrigenda, addenda, amendments, clarifications etc. to tender specification will be hosted in the web page ([www.bhel.com](http://www.bhel.com) > **Tender notifications** > **view corrigendum**) only and not in the news paper. Bidders shall keep themselves updated with all the such developments.

**Fulfillment of qualifying requirements: A bidder must satisfy all the qualifying requirements enumerated as 1 a & b and 2 in page – 4 above for this tender concurrently in order to get qualified.**

### **8. Supporting documents for Qualifying Requirement (QR):**

**Bidder shall submit documents in support of possessing qualifying requirements as under, duly self certified and stamped by the authorized signatory.**

- (i) List of wooden courts provided with the name of the Client / customer, Work order reference No and date, brief details of jobs, executed value, date of start, date of completion.
- (ii) Photocopies of work orders issued by the Customer containing details of bill of quantities / schedule of rates and certificates for proof of satisfactory completion of the works.
- (iii) Photo copies of balance sheets and profit and loss account accompanied by relevant schedules for turn over figures for last 3 years ending 31.03.2010..

## **CHAPTER – II - PROCEDURE FOR SUBMISSION OF SEALED TENDERS**

**THE TENDERER MUST SUBMIT THEIR TENDER IN TWO PARTS IN SEPARATE SEALED COVERS PROMINENTLY SUPERSCRIBED AS 'PART-I TECHNICAL BID' AND 'PART-II PRICE BID' AND ALSO INDICATING ON EACH OF THE COVERS THE TENDER SPECIFICATION NUMBER AND DUE DATE AND TIME OF SUBMISSION AS MENTIONED IN THE TENDER NOTICE.**

### **PART-I (TECHNICAL BID) COVER-I :**

Excepting Rate Schedule ( pages 19 & 20 ) , the whole of this tender document signed and stamped at all pages (1 to 18 ) , all other schedules, data sheets and details called for in the specification shall be enclosed in Part-I “Technical Bid”.

### **PART-II (PRICE BID) COVER-II :**

All indications of price shall be given in this part-II “Price Bid” only which contains mainly the ‘Rate Schedule’ (Page 19 & 20).

THESE TWO COVERS I & II (PART-I AND PART-II) SHALL TOGETHER BE ENCLOSED IN A **THIRD ENVELOPE (COVER-III)** AND THIS SEALED COVER SHALL BE SUPERSCRIBED AND SUBMITTED TO ADDL. GENERAL MANAGER / CIVIL TOWNSHIP DEPARTMENT AT THE ADDRESS GIVEN ABOVE IN PAGE – 3.

## **CHAPTER – III - IMPORTANT NOTE TO TENDERERS**

- 1) **Part – I Qualification bid cover shall contain duly filled in qualification bid document signed by the Tenderer in all the pages with documentary evidences for pre-qualification such as experience, value of work executed in the similar nature of work etc. Any bid without proper documentary evidence for pre-qualification shall not be considered for further evaluation.**
- 2) **The price bid cover Part – II shall contain price bid document duly filled in and signed by the tenderer in all the pages (Pages 19 & 20 only). The tenderer has to quote most competitive rates for all the items in the Rate Schedule in price bid. The completed qualification bid and price bid along with requisite documents placed in the 3<sup>rd</sup> sealed cover shall reach the Office of the Addl. General Manager / Civil Township on or before 18.07.2011 at 15.00 Hrs.**
- 3) **The Qualification bid will be opened on the same day at 15.00 hrs. Date and time of opening of the price bid shall be intimated to those bidders who have qualified after evaluation of the qualification bid. You / Your authorized representative may participate in the tender opening (both technical bid opening and price bid opening) for which they shall bring authorization letter for attending tender opening.**
- 4) **Tenderers are required to submit their price bid in the BHEL format only (page 20).**
- 5) **If required, the tenderers whose offers are found to be technically and commercially acceptable may submit their revised / final price bid.**

- 6) This latest price bid submitted by the tenderers for the frozen technical and commercial terms and conditions will be opened in the presence of those tenderers who have submitted the latest price bid. Based on this latest price bid only, the ranking of the tenderers will be made and finalized the tender accordingly.

#### **CHAPTER – IV - SPECIAL TERMS AND CONDITIONS TO ENQUIRY**

1. BHEL reserves the right to increase or decrease the tendered quantity.
2. Lowest prices received against BHEL tenders need not be the technically acceptable one, and in that case, BHEL reserves the right not to consider the same.
3. BHEL reserves the right to negotiate or refloat the tender opened, if L1 Price is not lowest acceptable price to them inter-alia other reasons.
4. BHEL reserves the right to negotiate the L1 rate.
5. The contract will be finalized based on the overall LOWEST value and to be awarded to single party only since split in schedules is not possible. Clarification if any can be obtained from Dy. Manager / Civil Township, the tender issuing officer.
- 6 All entries in the tender documents should be in one ink. Erasures and over-writing are not permitted. The Tenderers concerned should duly sign all cancellations and insertions.
- 7 Tenderer should fill in all the required particulars in the blank spaces provided for this purpose in the tender documents and also sign and seal each and every page of the tender document including the drawings / annexure attached thereto before submitting the tender.
- 8 Conditional and un-witnessed tenders, tender containing absurd rates and amounts, tenders, which are incomplete or otherwise, considered defective and tenders not in accordance with the tender conditions laid down by the Accepting Officer are liable for rejection.
- 9 Tenders not submitted in the prescribed forms are liable for rejection.
- 10 In quoting the rates, the Tenderers are advised to take into account all factors including any fluctuations in the market rates etc. No claim will be entertained on this account after acceptance of the tender or during the currency of the contract.
- 11 Before tendering, the Tenderers are advised to inspect the site of work and its environments and be well acquainted with actual working and other prevalent conditions, position of materials and labor. General instructions to Tenderers, drawings, specifications and other documents also form part of the agreement to be entered into.
- 12 The rates quoted in the tender shall remain valid for a period of **THREE MONTHS** from the date of opening of Technical Bid of the tender.
- 13 In the event of tender being submitted by a firm, the tender must be signed separately and legibly by each partner or member of the firm or in their absence, by the person holding the Power of Attorney on behalf of the firm concerned. In the latter case, a copy of the Power of Attorney duly attested by a Gazetted Officer must accompany the tender.

- 14 The successful tenderer shall make necessary Security Deposit specified before commencement of the work.
- 15 Unit rates should be quoted in figures as well as in words with reference to each item and for all the items shown in the attached schedule. These rates shall be for the finished work at site.
- 16 Rates for each item of the tender schedules should be quoted in rupees and paise only. In case of any difference in the rates quoted in figures and in words, the lower of the two rates will be taken as the tendered rate.

17 Rates quoted SHALL INCLUDE ALL royalties, terminal taxes, octroi duties, central and provincial excise tax, sales tax / VAT and other taxes levied under the State or Central Government Rules **excluding service tax which is to be quoted extra, if service tax is applicable for this work.** BHEL will reimburse the service tax to the contractor, subject to service tax rules in force. The Bharat Heavy Electrical Limited will not entertain any claim whatsoever in this respect after the issue of contract.

- 18 Should a Tenderer find discrepancies or omissions in the tender documents or should be in doubt as to their meaning, he should at once address the authority inviting the tender for clarification. Every endeavor is made to avoid any error which can materially affect the basis of the tender but the successful tenderer shall take up on himself to provide for the risk of any error which may be subsequently discovered and shall make no subsequent claim on account thereof.
- 19 Tenders submitted by post should be sent "REGISTERED POST WITH ACK.DUE". This should be posted with due allowance for any delay in postal delivery. On no account, will tenders received after the due date and time of opening tenders, be considered.
- 20 Quantities shown in the attached schedules are only approximate and liable to change without entitling the contractor for any compensation.
- 21 The Bharat Heavy Electricals Limited will not bound by any Power of Attorney granted by the Tenderer or changes in the composition of the firm made subsequent to the execution of the contract. They may, however, recognize such power of attorney and changes after obtaining proper legal advice, the cost of which will be chargeable to the contract concerned.
- 22 The expenses for completing and stamping the agreement shall be to the contractor's account.
- 23 Tenderers shall not increase their quoted rates incase Bharat Heavy Electricals Limited negotiated for reduction of rates, such negotiations shall not amount to cancellation or withdrawal of the original offer and the rates originally quoted shall be binding on the Tenderers for a period of Three months from the date of opening of tender.
- 24 All contractors will have to produce Income Tax clearance certificate from the Income Tax authorities concerned along with their tenders. Those contractors whose income is not taxable will be required to give an affidavit of their income on the prescribed form.

- 25 The contractor should possess necessary licenses, Permanent PF A/c No., and should take Insurance for his workers and produce them before commencement of work. The Contractor shall insure all his materials, tools, tackles etc. and also for third party.
- 26 The contractor should deduct Provident Fund and ESI amount from the wages of the workers as per the provisions and amount so deducted along with the matching contribution of the contractor shall be remitted to the authorities concerned within the stipulated time. The statement of deduction along with the challans evidencing remittance shall be submitted to Officer-in-charge. If the evidences are not shown, further bills of the contractor will not be paid.
- 27 Minimum wages as per Govt. of Tamilnadu shall be paid to the workers.
- 28 Contractor should employ only persons of age above 18 years old for the work..
- 29 The Tenderer should be present if called for negotiation both technical and commercial. In case, the Tenderer's authorized person is attending the negotiation such person should have the authorization letter and he should be capable of taking spot decisions.
- 30 In case the tenderer is not interested in submitting your quotation, they should return all the tender papers with a covering letter stating that your regrets for not submitting your offer for this tender.
- 31 The contractor should have registered for Service Tax and a copy of registration certificate shall be attached along with the offer, if service tax is applicable for this work. In case service tax registration is applied for, proof of the same shall be enclosed.
- 32 Safety in working shall be fully adhered to. The contractor shall be fully responsible for the safety of his men and materials and safe working practice to be followed. BHEL shall have no obligation in this regard.
- 33 The contractor shall strictly adhere to various labour laws in force.
- 34 All materials brought by the Contractor for incorporation in the work shall be got inspected and approved by the Engineer-in-charge before they are incorporated in the work.
- 35 Tenderers are requested to furnish the duly filled in E format attached as separate sheet along with a cancelled cheque leaf to accept Electronic fund transfer / R T G S transfer for any payment from BHEL, Ranipet.
- 36 Bank Guarantee format can be obtained after award of work in case of successful tenderer.
- 37 No advance / mobilization advance will be given.**
- 38 LD / Penalty clause is applicable;**

Any delay in execution of the work beyond the contract period specified in the tender will attract penalty @ 0.5% per week on the total contract value to a maximum extent of five (5)%, if the delay is attributable to the contractor.
- 39 In all matters of dispute, the decision of the Addl. General Manager / Civil Township, Bharat Heavy Electricals Ltd., Ranipet – 632 406. shall be final and binding on the tenderer / contractor.

## CHAPTER – V – QUESTIONNAIRE TO BE FILLED

Questionnaire to be answered by the tenderer by ticking the suitable boxes.

| Sl.No. | Description   | Yes | No |
|--------|---|-----|----|
| 01     | Whether the tenderer has understood the scope of work and agrees to supply materials & deploy required man power to complete the work on time. (If there is any clarification required, the same may be got cleared from the Executive-in-charge, before submitting the offer.) |     |    |
| 02     | Whether the tenderer has agreed to all Terms & Conditions given in the tender. (If there is any deviation, the same may be mentioned in a separate sheet.)  |     |    |
| 03     | Whether the tenderer has their own code for ESI & PF. (A copy of the certificates to be enclosed).  |     |    |
| 04     | Whether the tenderer has enclosed copy of the present Service / Sales / Works contract sales Tax registration certificates. If a vendor is exempted from the registration under Service / Sales Tax, the reason there of be stated.   |     |    |
| 05     | Whether the vendor / Contractor is availing service Tax credit / VAT Credit for their inputs.   |     |    |
| 06     | Whether the vendor will submit Service Tax invoice as per the existing ACT and the rules their under.   |     |    |
| 07     | Whether the tenderer agrees to Pay Wages as per Minimum wages Act, EL Wages, Holiday Wages as per Tamilnadu Factory rules.  |     |    |
| 08     | Whether the PAN Number of the vendor is furnished. If exempted from IT, the exemption certificate shall be enclosed.  |     |    |
| 09     | Whether the tenderer agrees to keep the validity of their offer for <b>three months</b> from the date of opening of bid and keep the prices firm throughout the contract period.  |     |    |
| 10     | Whether the tenderer agrees for the payment terms of BHEL.  |     |    |
| 11     | Whether the tenderer has agreed to submit Security Deposit immediately after receipt of the work order.   |     |    |
| 12     | Whether the tenderer has enclosed the list of their clients with addresses & contact persons.   |     |    |
| 13     | Whether the tenderer has enclosed the completion certificates received from Government / Reputed organization for the similar work done for the last 7 years ending 31.05.2011.   |     |    |

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|----|--|--|--|
| 14 | Whether the tenderer has enclosed the list of similar works carried out with supporting documents  |  |  |
| 15 | Whether the includability / excludability of the taxes and duties in the rates offered has been clearly indicated. If the same is not done, BHEL will choose to assume the rates are inclusive only. |  |  |
| 16 | All payments will be made through e-payment only for which required certificate to be submitted as enclosed by the vendor with the tender offer.   |  |  |
| 17 | Whether the tenderer has enclosed the annual report for the last three years, ending 31.03.2010,   |  |  |
| 18 | Whether the tenderer has submitted the proof of turnover for last 3 years for a value of Rs. 5.00 Lakh or more for each year.  |  |  |

Note: If any of the question is not applicable, please mention as "Not Applicable"

**CHAPTER – VI - CERIFICATE OF NO DEVIATION**

I / We ..... of M/s .....

hereby certify that there is no deviation from the tender conditions either technical or commercial and I am

/We are agreeing to all the terms and conditions mentioned in the Tender Specification.

Date:

Signature of the tenderer

## **CHAPTER – VII - PERFORMANCE OF THE CONTRACT**

For ensuring successful, continued execution and completion of the quality work by the contractor, Security Deposit will be collected from the successful tenderer as below:

### **1.0 Security Deposit**

1.1 Security Deposit should be collected from the successful tenderer. The rate of Security Deposit will be as below:

|                                   |  |
|-----------------------------------|--|
| VALUE OF WORK                     |  |
| Upto Rs. 10 lakh                  | 10%  |
| Above Rs. 10 lakh upto Rs.50 lakh | 1 lakh + 7.5% of the amount Exceeding Rs.10 Lakh |
| Above Rs. 50 lakh                 | 4 lakh + 5 % of the amount exceeding Rs.50 Lakh  |

At least 50% of the security Deposit should be furnished before start of the work by the contractor in the form of Demand Draft / Bank Guarantee.

Security Deposit may be furnished in any one of the following forms :-

- i) Cash (as permissible under the Income Tax Act)
- ii) Pay Order, Demand Draft in favour of BHEL.
- iii) Local cheques of scheduled banks in the name of BHEL subject to realization
- iv) Securities available from Post Offices such as National Savings Certificates, Kisan Vikas Patras etc. (Certificates should be held in the name of Contractor furnishing the security and duly pledged in favour of BHEL and discharged).
- v) Bank Guarantee from Scheduled Banks / Public Financial Institutions as defined in the Companies Act subject to a maximum of 50% of the total security deposit value. The balance 50% has to be remitted either by cash or in the other form of security. The Bank Guarantee format should have the approval of BHEL.
- vi) Fixed Deposit Receipt issued by Scheduled Banks / Public Financial Institutions as defined in the Companies Act . The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.
- vii) Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be collected before start of the work and the balance 50% may be recovered from the running bills.
- viii) EMD of the successful tenderer shall be converted and adjusted against the security deposit.
- ix) The security deposit shall not carry any interest.

**NOTE:** Acceptance of Security Deposit against Sl. No. (iv) and (vi) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

50% of the Security Deposit / may be refunded on completion of the work after payment of the final bill and the balance 50% of the Security Deposit is refundable only after the expiry of the maintenance period of six (6) months from the date of completion of work as stipulated in the Contract concerned.

The Contractor shall comply with the provisions of the Payment of Wages Act 1936, Minimum Wages Act 1948, Employers liability Act 1938, Workmen's Compensation Act 1923, Industrial Disputes Act 1947, Maternity Benefit Act 1961 and Mines Act 1952, Contract Labour Regulation and Abolition Act 1970 or any modifications there of or any other law relating thereto and rules made there under from time to time.

The contractor shall be liable to pay his contribution and the employees' contribution to the State Insurance Scheme in respect of all labour employed by him for the execution of the contract, in accordance with the provision of " The Employees" State Insurance Act, 1948" as amended from time to time. In case the contractor fails to submit full details of his account of labour employed and the contribution payable, the Engineer-in-charge shall recover from the running bills of contractor an amount of contribution as assessed by him. The amount so recovered shall be adjusted against the actual contribution payable for Employees' State Insurance.

## **CHAPTER – VIII**

### **DETAILED SPECIFICATION FOR SUPPLYING MATERIALS AND PROVIDING TEAK WOOD**

#### **WOODEN COURT FOR SHUTTLE COCK COURT AT PALAR CLUB IN BHEL TOWNSHIP, RANIPET**

Palar Club, an officers club in BHEL, Ranipet is having an indoor shuttle cock court with cement concrete floor under use. Now a wooden flooring of about 1056 square foot (one court) as per following details is planned to be provided for the court. The existing concrete flooring thickness is about 150 mm.

The required wooden floor shall be provided as below:

- 1 Size of the wooden flooring required is about 22 ' x 48 '
- 2 The contractor shall supply all wooden materials, Rubber boots, bet bolts, nuts & washers and provide the flooring.

The flooring shall be made by providing vertical & horizontal teak wood runners over which tongued & grooved teak wood planks shall be fit up, covered & fixed firm to the runners to form as suitable floor for playing shuttle cock.

- 3 **The contractor shall bring all required tools & plants, materials, required skilled man power and carry out the quality work within the quoted rates.**
- 4 The detailed specification for the materials and the flooring work is as follows.

a) Minimum 7 mm diameter threaded bet bolts of required length to be supplied and driven / grouted in the existing concrete floor by drilling holes. **Required cement and sand for groutng the bolts shall be supplied by BHEL on free issue basis.**

The bolts (along with nuts & washers) shall be supplied and fixed by the contractor at a spacing of 1.5 foot centre to centre both ways in the entire court to hold the rubber boots and vertical layer of teak wood runners firmly with the existing concrete floor.

b) EPDM Rubber Boots with shore hardness 60 - 62; size 45 mm x 45 mm x 22 mm height to be supplied & fixed @ spacing of 1.5 foot centre to centre both ways in the entire court. (EPDM - Ethylene Polyethylene Diene Manmar).

- c) **THE TEAK WOOD RUNNERS & PLANKS TO BE SUPPLIED FOR THE WORK SHALL BE OF BEST QUALITY, PROPERLY SEASONED AND TERMITE TREATED.**

**(WOODEN RUNNERS & PLANKS WITH WHITENESS, KNOTS, CRACKS, TWIST, BEND ETC SHALL NOT BE ACCEPTED)**

**Vertical layer size : 45 mm x 30 mm x Random length - to be placed at 1.5 feet Centre to centre.**

**Horizontal layer size: 45 mm x 30 mm x Random length- to be placed at 1.5 feet centre to centre.**

**Final layer plank (tongued & grooved ) size : 3', 1.5' length & 3" or 4" width and 20 mm thick for covering the whole area of the court.**

The vertical frames to be inserted in the bolts & placed above the rubber boots & tightened by nuts and washers. The horizontal runners to be nailed down with the vertical ones. Over the horizontal runners, the planks have to be fitted with glue at tongue and groove and nailing to be done suitably - to true horizontal level to be ensured.

All materials shall be got approved from the Engineer -in-charge before start of the work.

- d) The upper surface of planks will be sanded smooth by an electrical sander and finally polished with 2 coats of sealer and anti skid Polish (PU) with printing of badminton markings as per Badminton Association of India Rules

**(OR) – Optional item – BHEL may or may not order for this)**

EPDM coating - 2 mm thickness over the wooden floor without resorting to sealer and anti Skid polish coatings. Printing of badminton markings as per Badminton Association of India Rules to be done.

**CONDITIONS OF CONTRACT :**

- i) **Rate quoted shall be over all square foot basis for actual size of the court completed inclusive of all applicable taxes and duties and shall be firm through out the tenure of the contract. Only service tax at extra will be considered, if applicable for this work.**

**Rates for procurement of materials, transport, unloading, storing, insurance, watch & ward for the materials and rate for carrying out & completing the work are under vendor's scope within the quoted rates.**

- ii) Material shall be delivered within 30 days from the date of receiving the work order. Delivered material shall be in the custody of the contractor for due execution of the work.
- iii) Supply of materials and all works shall be completed within 2 months from the date of our work order.
- iv) **No advance payment shall be made by BHEL. 100 % payment will be made by BHEL on completion of the work on submission of necessary invoices within 1 month period.**

( Security Deposit equivalent to 5 % of the value of work shall be deposited by the contractor before commencement of work ; and another 5 % will be recovered from

the contractor's bills. The total deposit so deposited / recovered will be paid back to the contractor at 50 % along with the final bill and balance 50% of the security deposit after 6 months of maintenance period ). All payments will be made by BHEL only by e-mode / RTGS.

- v) Workmen of the contractor may stay inside the indoor stadium / Palar Club to complete the work within the completion time.
- vi) Electricity and water shall be provided by BHEL on free of charges.
- vii) **Vendor shall enclose drawings of flooring & EPDM coating details.**
- viii) The supplied court shall be guaranteed for a period of 24 months.
- ix) Excess material if any shall be taken back by the contractor immediately on completion of the work to the satisfaction of BHEL incharge.
- x) Vendor shall enclose details of the wooden courts set up by them in the recent years. Copy of work orders executed by them may also be enclosed. Completion certificates with value of works or other proofs given by clients during last 7 years may be enclosed for meeting qualifying criteria of this tender. Copy of audited balance sheets with Profit & Loss accounts for continuous 3 years for up to year ending on 31.03.2010, for proof of turnover made by the contractor to be enclosed..

**E FORMAT**

THE PURCHASE / CONTRACT EXECUTING AGENCY / BHEL

**ACCEPTANCE FOR ELECTRONIC FUND TRANSFER / RTGS TRANSFER**

|                          |   |   |
|--------------------------|---|---|
| 01                       | Name & Address of the Supplier / Sub-contractor |   |
| 02                       | VENDOR CODE assigned by BHEL                    |   |
| Details of Bank Account: |   |   |
| 03                       | NAME & ADDRESS OF THE BANK                      |   |
| 04                       | NAME OF THE BRANCH                              |   |
| 05                       | BRANCH CODE                                     |   |
| 06                       | MICR CODE                                       | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| 07                       | ACCOUNT NUMBER                                  |   |
| 08                       | TYPE OF ACCOUNT                                 | CURRENT A/C / OD / CASH CREDIT  |
| 09                       | BENEFICIERY'S NAME                              |   |
| 10                       | IFSC CODE OF THE BRANCH                         | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| 11                       | EMAIL ID  |   |
| 12                       | TELEPHONE/MOBILE NO.                            |   |

**CERTIFICATE**

I / We hereby agree to receive the payments due from BHARAT HEAVY ELECTRICALS LIMITED by the National Electronic Funds Transfer and/or RTGS Transfer mode by credit to my / our above mentioned Bank Account. I / We also agree that payments made to the above mentioned Account are a valid discharge of the liability of Bharat Heavy Electricals Limited. I / We also agree to bear the applicable Bank Charges for the above mode of transfer. **A copy of the cheque leaf/cancelled cheque leaf of the above account is sent herewith.**

AUTHORISED SIGNATORY WITH NAME SEAL

**Banker's Certification**

We confirm that we are enabled for receiving RTGS and NEFT credits and we \_\_\_\_\_ further confirm that the account number of \_\_\_\_\_ (name of account holder), the signature of the authorized signatory and the MICR and IFSC codes of our Branch mentioned above are correct.

PLACE:

(Manager / Officer's)

DATE :

Signature Under Bank stamp and Name Seal

With Membership No.

(Telephone / Mobile No. )

Forwarded to Accounts Dept.

We confirm the above details are verified with the records available with us.

Signature of the BHEL Executive with Name Seal (Operating the Contract/Services)

**ACCEPTING OFFICER**

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**TENDERER**

# TENDER DOCUMENT

TENDER SPECIFICATION No : **BAP:CTS:OT:01 / 2011-12 Dt. 21.06.2011**

TENDER SUBMISSION & OPENING AT : **15.00 HRS ON 18.07.2011**

## NAME OF WORK:

PROVIDING TEAK WOOD WOODEN FLOORING TO SHUTTLE COCK COURT AT PALAR CLUB IN BHEL TOWNSHIP, RANIPET - 6

Issued to M/s. :

## **PART – II ( PRICE BID )**



**CIVIL TOWNSHIP DEPARTMENT**  
**BHARAT HEAVY ELECTRICALS LIMITED**  
( A Government of India Undertaking )  
BOILER AUXILIARIES PLANT  
INDIRA GANDHI INDUSTRIAL COMPLEX  
RANIPET – 632 406

## RATE SCHEDULE

NAME OF WORK: PROVIDING TEAK WOOD WOODEN FLOORING TO SHUTTLE COCK COURT AT PALAR CLUB IN BHEL TOWNSHIP, RANIPET – 6; TENDER SPECIFICATION No : **BAP:CTS:OT:01 / 2011-12 Dt. 21.06.2011**

**Please quote your firm Unit Rate of `Rate per square foot' for the following items.**

| Sl. No.   | DESCRIPTION   | RATE PER SQUARE FOOT (sq. ft.)<br>Rs. P. | TOTAL sq. ft. | AMOUNT<br>Rs. P. |
|---|---|--|---------------|------------------|
| 1 a   | <p>SUPPLY AND FIXING OF THREE LAYER SUSPENDED BADMINTON TEAK WOODEN FLOORING BY USING THE WOOD VERTICALLY AND HORIZONTALY TO THE HARD FLOOR WITH RUBBER BOOT BY FIXING 1.5 FEET CENTRE TO CENTRE ENABLE TO FIX FINAL LAYER OF WOODEN PLANKS TO THE HORIZONTAL PLANKS. THE UPPER SURFACE WILL BE SANDED SMOOTH BY AN ELECTRICAL SANDER AND FINALLY POLISHED WITH 2 COATS OF SEALER AND ANTI SKID POLISH (PU) WITH PRINTING OF BADMINTON MARKINGS AS PER BADMINTON ASSOCIATION OF INDIA RULES. ALL AS PER SPECIFICATIONS GIVEN IN THIS TENDER.</p> <p>WORK SHALL ALSO INCLUDE SUPPLY &amp; FIXING OF MINIMUM 7 MM DIA THREADED BOLTS IN THE EXISTING CONCRETE FLOOR BY SUITABLE METHOD @ 1.5 FEET C/C ENABLE TO FIX THE VERTICAL RUNNERS FIRMLY WITH THE FLOOR BY SUPPLYING AND USING NUTS &amp; WASHERS IN THE EXISTING CONCRETE FLOOR .</p> |  | 1056          |                  |
| 1 b   | <b><u>Service tax % &amp; amount (if applicable )</u></b>   | %  |               |                  |
| 2 a.  | <p><b><u>(OPTIONAL ITEM)</u></b><br/>THE SAME ABOVE DESCRIBED FLOORING WITH EPDM COATING - 2 MM THICKNESS OVER WOODEN COURT (EPDM – Ethylene Polyethylene Diene Manamer) (AVOIDING POLISHING PU) Quote your rate per sq.ft "for flooring along with EPDM coating"</p>   |  | 1056          |                  |
| 2 b   | <b><u>Service tax % &amp; amount (if applicable )</u></b>   | %  |               |                  |
| <p><b><u>NOTE :</u></b> Rate quoted for item 1a &amp; 1 b above only will be considered for evaluating the lowest tenderer for placing the order.</p> |   |  |               |                  |