

	<p align="center">CORPORATE QUALITY ASSURANCE</p> <p align="center">VENDOR QUESTIONNAIRE</p>
--	--

ANNEXURE-5				(P4F2R0)
<i>*Supplier has to submit all the documents as per the annexures cited here and naming philosophy must be as prescribed in this document</i>				
i.	Item/Scope of Sub-contracting			
ii.	Address of the registered office 	Details of Contact Person (Name, Designation, Mobile, Email) 		
iii.	Name and Address of the proposed Sub-vendor's works where item is being manufactured 	Details of Contact Person: (Name, Designation, Mobile, Email) 		
iv.	Annual Production Capacity for proposed item/scope of sub-contracting			
v.	Annual production for last 3 years for proposed item/scope of sub-contracting			
vi.	Details of proposed works			
1.	Year of establishment of present works			
2.	Year of commencement of manufacturing at above works			
3.	Details of change in Works address in past (if any)			
4.	Total Area			
	Covered Area			
5.	Factory Registration Certificate	(Details to be attached as Annexure – F2.1)		
6.	Design/ Research & development set-up (No. of manpower, their qualification, machines & tools employed etc.)	Applicable / Not applicable if manufacturing is as per Main Contractor/purchaser design (Details to be attached as Annexure – F2.2) (if applicable)		
7.	Overall organization Chart with Manpower Details (Design/Manufacturing/Quality etc)	(Details to be attached as Annexure – F2.3)		

	<p align="center">CORPORATE QUALITY ASSURANCE</p> <p align="center">VENDOR QUESTIONNAIRE</p>
--	--

8.	After sales service set up in India, in case of foreign sub-vendor <i>(Location, Contact Person, Contact details etc.)</i>	<i>Applicable / Not applicable</i> <i>(Details to be attached as Annexure – F2.4)</i>			
9.	Manufacturing process execution plan with flow chart indicating various stages of manufacturing from raw material to finished product including outsourced process, if any	<i>(Details to be attached as Annexure – F2.5)</i>			
10.	Sources of Raw Material/Major Bought Out Item	<i>(Details to be attached as Annexure – F2.6)</i>			
11.	Quality Control exercised during receipt of raw material/BOI, in-process , Final Testing, packing	<i>(Details to be attached as Annexure – F2.7)</i>			
12.	Manufacturing facilities <i>(List of machines, special process facilities, material handling etc.)</i>	<i>(Details to be attached as Annexure – F2.8)</i>			
13.	Testing facilities <i>(List of testing equipment)</i>	<i>(Details to be attached as Annexure – F2.9)</i>			
14.	If manufacturing process involves fabrication then- List of qualified Welders List of qualified NDT personnel with area of specialization	<i>Applicable / Not applicable</i> <i>(Details to be attached as Annexure – F2.10)</i> <i>(if applicable)</i>			
15.	List of out-sourced manufacturing processes with Sub-Vendors' names & addresses	<i>Applicable / Not applicable</i> <i>(Details to be attached as Annexure –F2.11)</i> <i>(if applicable)</i>			
16.	Supply reference list including recent supplies	<i>Details to be attached as Annexure – F2.12</i> <i>(as per format given below)</i>			
Project/ package	Customer Name	Supplied Item (Type/Rating/Model /Capacity/Size etc)	PO ref no/date	Supplied Quantity	Date of Supply
17.	Product satisfactory performance feedback letter/certificates/End User Feedback	<i>(Details to be attached as Annexure - F2.13)</i>			

	CORPORATE QUALITY ASSURANCE VENDOR QUESTIONNAIRE
--	---

18.	Summary of Type Test Report (Type Test Details, Report No, Agency, Date of testing) for the proposed product (similar or higher rating) Note:- Reports need not to be submitted	Applicable / Not applicable (Details to be attached as Annexure – F2.14) (if applicable)
19.	Statutory / mandatory certification for the proposed product	Applicable / Not applicable (Details to be attached as Annexure – F2.15) (if applicable)
20.	Copy of ISO 9001 certificate (if available)	(Details to be attached as Annexure – F2.16)
21.	Product technical catalogues for proposed item (if available)	(Details to be attached as Annexure – F2.17)

Name:		Desig:		Sign:		Date:	

Company's Seal/Stamp:-