

## ANNEXURE A

### **PART 1 (Techno – Commercial bid)**

Annexure A consists of following documents:

- SECTION I – Pre-Qualifying Criteria
- SECTION II - Vendor Details & supply point details
- SECTION III - Techno Commercial Terms and Conditions
- SECTION IV - List of Tender Annexures

All the above documents shall be filled-up (wherever necessary) with sign & seal of company on all pages and uploaded in the portal. Vendor shall submit appropriate supporting documents along with PART 1 offer.

Vendor shall upload filled Unpriced schedule (Technical BoQ excel) in e-procurement portal.

Price bid duly filled as per the format in e-procurement portal. Vendor should not change the price bid (BoQ) format.

For any query contact: 0431- 2571958, 2571906, 2577072

E-mail: [medstores@bhel.in](mailto:medstores@bhel.in) ; [medsurstores1@bhel.in](mailto:medsurstores1@bhel.in) ; [gmuru@bhel.in](mailto:gmuru@bhel.in)

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**PRE-QUALIFICATION CRITERIA**

S/no	CRITERIA	Documents to be provided	Bidder's Compliance
1	Vendors must have previous experience in supply of medicines items to CPSU / Central Govt. Hospitals (CGH) / Central Govt. Establishments such as Railways, Defense etc. Vendors shall enclose Purchase Order Copy.	PO copy	Attached / not attached
2	Vendor must have had an annual turnover of minimum 1 Crore in <b>any one</b> of the last 3 Financial Years for which Auditor's certificate duly certified by chartered accountant with CA membership number to be furnished. (If a company did not exist for 3 Financial Years out of last 5 Financial Years, the average turnover may be calculated from the year of existence of the company)	Auditor's certificate (with CA membership number )	Attached / not attached
3	Vendors must enclose a copy of any one of the valid Manufacturing License/ Loan Manufacturing License / Import License / Manufacturing and marketing certificate issued by Govt. Agency, for the Medicine items quoted by the vendor.	Copy of valid license.	Attached / not attached
4	Vendors should offer <b>BRANDED Medicine items</b> only and not offer Generic items.	Bidder confirmation	Confirmed / not confirmed

**Vendor Signature with Seal**

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**VENDOR DETAILS**

SNo.	PARAMETER	VENDOR TO SPECIFY
1	Name of the Agency/Company/Vendor and year of Establishment	
2	Register / Head Office Address	
3	Register / Head Office Address contact person details : Name, Phone No., Mobile No, Fax No, e-mail address if any.	
4	Marketing Office address (Packing and forwarding)	
5	Marketing Office Contact Person Details: Name, Ph. No Mob. No, e-mail, Fax if any	
6	Goods and Service Tax (GST) Registration	Copy of GST REGISTRATION Enclosed /Not Enclosed
7	Manufacturer / Marketing / Loan License / Import License with Govt. approved certificate & agreement copy, details to be enclosed with list of items in each category	
8	Whether banned by any Central Govt / State Govt / Public sector undertaking companies (if yes – give reason)	
9	Income Tax Registration (PAN) (Details & self – attested copy to be furnished)	Copy of Income Tax Registration Enclosed / Not Enclosed

**VENDOR SIGNATURE & SEAL**

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SUPPLIER'S SUPPLY POINT DETAILS FOR  
**BHEL HOSPITAL / TRICHY 620 014**

Name of the Supplier / Distributor:
Address:
Contact person:
E mail ID :
Fax No :
Phone No :
Mobile No :

**VENDOR SIGNATURE & SEAL**

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**TERMS AND CONDITIONS**

THIS IS ONLY A REQUEST FOR QUOTATION AND NOT AN ORDER. FAX / E MAIL OFFERS WILL NOT BE CONSIDERED. OFFER SHOULD BE SUBMITTED THROUGH EPROCUREMENT PORTAL <https://eprocurebhel.co.in> only. OFFERS IN ANY OTHER MODE WILL NOT BE ACCEPTED.

Medical department/BHEL TRICHY invites offer from reputed manufacturers for entering into frame work agreement (Rate Contract) for supply of medicines required for BHEL Hospital - Trichy. The list of items and tentative quantity for each item is mentioned in **Annexure B**. The rate contract will be valid for a period of 12 months from the date of award. Traders / Dealers and Distributors are not eligible to Quote/participate in the tender.

The tender will be operated on **Two Part bid** basis. **PART 1** (PQR, Techno commercial bid) & **PART 2** (Price bid). Rate shall be submitted in the "Price bid (BoQ) format" enclosed in the e-procurement portal.

**A. QUOTATION MUST COMPLY WITH THE TERMS & CONDITIONS LISTED BELOW:**

1. The offer should be submitted only for Branded Products and shall be based on "DOOR DELIVERY" F.O.R basis to MEDICAL STORES / BHEL Main Hospital, Trichy 620 014. The Brand Name of the medicine shall be clearly mentioned in the offer.
2. Offers not meeting Pre-Qualification criteria will not be considered further for evaluation. Vendor offers will be considered for PART 2 (Price bid) opening subject to the fulfilment of pre-qualification criteria and techno-commercial suitability.
3. Evaluation of offers: Offer will be evaluated item wise on total cost to BHEL basis inclusive of GST. The price quoted shall be on F.O.R – Free on Road BHEL, Medical Stores, Trichy basis only (inclusive of base price, P&F, Freight & Transit Insurance charges to seller account). Ex-works offer will be rejected. Supplier shall indicate applicable GST in percentage along with HSN code against each item. If different GST rates have been quoted by different suppliers for the same item, then Tender will be evaluated item wise based on the total Cost to BHEL inclusive of GST on F.O.R basis.
4. Firm price: Price quoted shall be "FIRM" during the tenure of Rate Contract and "NO ESCALATION" in price shall be allowed. The price quoted shall be "FIRM" and on F.O.R – Free on Road BHEL, Medical Stores, Trichy basis only (inclusive of base price, P&F, Freight & Transit Insurance charges to seller account). GST extra as applicable. Supplier shall indicate applicable GST in percentage along with HSN code against each item. In case any changes in GST as per Govt. Notification, the same shall be applicable from time to time.
5. Rate quoted by Vendor shall be in per UOM basis. Vendor shall submit duly filled in Price Schedule (BoQ) as available in portal. (To be attached in Price bid Attachment Section). Vendor should not change the price bid (BoQ) format. Any other document uploaded in the price bid, apart from tendered Price schedule, shall not be taken into cognizance for evaluation.
6. Offers for part quantity on item level basis are not acceptable to BHEL. Such partial offers will not be considered in our Enquiry for that Item. The Vendors have to furnish their offers only for the items indicated in the schedule as per the instructions incorporated in the tender document.

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7. Offer validity: Offers should be valid for a period of **120 days** from the date of Techno-Commercial bid (Part-I) opening.
8. Expiry date of all items supplied should be minimum of one year at the time of Supply (unless concerned BHEL authority asks (in writing) vendor to supply certain quantity with short expiry, (to overcome emergency situations). For medicine items which have shelf life of less than 1 year, have to be supplied within 3 months of their manufacturing date.
9. Concerned BHEL authority will reserve the right to ask vendor to replace medicine items (supplied by vendor at any point of time and present in BHEL store) having less than six months' expiry (in case BHEL authority thinks that item cannot be utilized before expiry date) with medicines having more than one-year expiry, free of-cost. Replacement requirement will be intimated to the authorized E-mail furnished in the quotation. However, BHEL will intimate vendor at least three months before expiry date, for replacement of the nearing expiry items. Vendor should replace within 45 days of getting E-mail information, failing which BHEL will be free to dispose it off and recover an amount equal to purchase order value of disposed off items. The amount may be recovered from the security deposit or the respective vendor's bills.
10. Delivery period: The delivery period shall be **45 days** from Purchase Order date.
11. L.D Clause: In case of failure in supply by the Bidder as per schedule, a penalty of 0.5% per week for undelivered portion shall be deducted subject to a maximum of 10% of total purchase order value from the bills during payment.
12. Supply, Freight & Insurance: Material shall be supplied on door delivery basis and Insurance has to be arranged by supplier from the place of dispatch to the Destination.
13. Payment Terms: 100% direct EFT payment within 90 days from the date of receipt of items at BHEL's stores Trichy and acceptance of medicines based on original / copy of self-attested Lab batch test reports. For MSE vendor payment will be within 45 days & for Medium Enterprises payment will be within 60 days. Any deviation in the above payment terms or any other Payment terms will not be accepted.
14. **Contract validity:** A Contract entered into with L1 vendor for finalised items & Qty shall be valid for ordering up to 12 months from the date of Contract finalization (LOA). Moreover, validity of contract is subject to further extension with mutual consent. PO placed under this contract shall be governed by the T&C's of this contract till the completion of PO and settlement of all dues with the vendor. **Purchase orders will be released within the validity of RC as per BHEL requirement.**
15. In the event of reduction of prices during contract Period, the benefit should be passed on to BHEL.
16. If at any time during the period of contract, the price of tendered items is reduced or brought down by any law or act of the Central or State Govt. or by the tenderer himself, the tenderer shall be morally and statutorily bound to inform BHEL, Trichy immediately about such reduction in the contracted prices. The BHEL, Trichy is empowered to unilaterally effect such reduction as is necessary in rates in case the tenderer fails to notify or fails to agree for such reduction of rates.
17. The price quoted by the tenderers shall not in any case exceed the controlled price, if any, fixed by the Central / State Govt. / N.P.P.A (National Pharmaceutical Pricing Authority) / DGS&D and the Maximum Retail Price (MRP).
18. Evaluation of price bids:

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- a) In general ranking L-1, L-2 etc. shall be done for individual items for the techno commercially acceptable offers based on total landed cost to BHEL basis inclusive GST. Supplier should quote all charges (if any) per item wise only to evaluate offers per item wise.
- b) Vendor with the lowest FOR rate per UOM shall be declared as L1. Bid with the next highest evaluated cost shall be ranked L2, and the next be L3, and so on.
- c) L1 Tie breaking: In the course of evaluation, if more than one bidder happens to occupy L-1 status, effective L-1 will be decided by soliciting discounts from the respective L-1 bidders. In case more than one bidder happens to occupy the L-1 status even after soliciting discounts, the L-1 bidder shall be decided by a toss/ draw of lots, in the presence of the respective L-1 bidder(s) or their representative(s). Ranking will be done accordingly. BHEL's decision in such situations shall be final and binding.
- d) BHEL reserves the right to negotiate with L1 vendor or re-float the tender for items where, L1 price is not the lowest acceptable price; increase or decrease the tender quantity.

### 19. Breach of contract, Remedies and Termination

In case of breach of contract, wherever the value of security instruments like performance bank guarantee available with BHEL against the said contract is 10% of the contract value or more, such security instruments to the extent of 10% contract value will be encashed. In case the value of the security instruments available is less than 10% of the contract value, the balance amount will be recovered in all or any of the following manners:

- i. from dues available in the form of Bills payable to defaulted supplier against the same contract.
- ii. from the dues payable to defaulted supplier against other contracts in the same Region/Unit /any other region/unit
- iii. In-case recoveries are not possible with any of the above available options, Legal action shall be initiated for recovery against defaulted supplier.

20. Micro and Small Enterprises (MSE Bidders): 25% of the tendered quantity (item wise) is earmarked for MSE suppliers in this tender. If L1 offer is from a Micro / Small enterprise, this provision is not applicable.

If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity.

Out of the 25% tendered quantity reserved for MSE suppliers, 6.25% shall be earmarked for procurement from MSE owned by SC / ST entrepreneurs. In the event of failure of such Micro and Small enterprises to participate in the tender process or meet the tender requirements and the L1 price, the 6.25% sub-target for procurement ear-marked MSE owned by SC / ST entrepreneurs shall be met with other MSE enterprise/s.

- Ministry of MSME has given following definition of MSE owned by SC/ ST:
  - In case of proprietary MSE, proprietor(s) shall be SC/ ST.
  - In case of partnership MSE, the SC/ ST partners shall be holding at least 51% shares in the unit.
  - In case of Private limited companies, at least 51% share shall be held by SC/ST promoters.
- Minimum of 3% reservation for women owned MSEs within the above mentioned 25% reservation. In the event of failure of such Micro and Small enterprises to participate in the tender process or meet the tender requirements and the L1 price, the 3% sub-target for procurement

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ear-marked MSE owned by women entrepreneurs shall be met with other MSE enterprise/s. (The definition for MSEs owned by Women Entrepreneurs is clarified as:

- i) In case of proprietary MSE, proprietor shall be woman.
  - ii) In case of partnership MSE, the women partners shall be holding at least 51% share in the unit.
  - iii) In case of private limited companies, at least 51% share shall be held by the women promoters.
- Vendor to submit Udyam Registration Certificate to validate the MSE status.

21. Preference to Make in India: "For this procurement, the local content to categorize a supplier as a Class I local supplier/ Class II local Supplier / Non-local supplier and purchase preference to Class I local supplier, is as defined in Public Procurement (Preference to Make in India), order (No. P-45021/2/2017-PP (BE-II) Dt:16.09.2020) 16.09.2020 issued by Department for Promotion of Industry and Internal Trade (DPIIT) and order F.No.31026/65/2020-MD dt.30.12.2020 issued by Department of Pharmaceuticals, Ministry of Chemicals & Fertilisers, Govt. of India. In case of subsequent orders issued by the nodal ministry, changing the definition of local content for the items of the NIT, the same shall be applicable even if issued after issue of this NIT, but before opening of Part-II bids against this NIT".

The local supplier at the time of tender, bidding or solicitation shall be required to provide certification that the item offered meets the minimum local content and shall give details of the location(s) at which the local value addition is made.

**22. Reverse Auction: Reverse auction is not applicable for this tender.**

23. Tender opening: On the due date of tender opening, PART1 BID will be opened. Offers not meeting pre-qualification criteria will not be considered further for evaluation. Technical / commercial clarification, if any, will be initiated through email; vendor to respond to the clarifications within 5 working days. If the vendor fails to respond, even after two reminders, then the vendor will be considered as non-responsive and is liable to be rejected.
24. PART 2 (Price Bid): Vendor offers will be considered for PART 2 (Price bid) opening subject to the fulfilment of pre-qualification criteria and techno-commercial suitability. Qualified bidder's Price Bid will be opened on a later date with prior intimation through system generated email from BHEL e- procurement system.
25. Duties & Taxes: In case any changes in taxes and duties as per Govt. Notification (including GST), the same shall be applicable from time to time.

(i). Statutory variation in the rate of GST, taking place between the date of award of contract and the original / refixed delivery period, shall be to the BHEL's account. For claiming any change in price due to such Statutory variation, the seller shall have to lodge claim before the Buyer providing documentary evidence of change in rate of GST taking place after the date of award of contract and the date of supply within the original / refixed delivery period. Buyer shall issue necessary amendment in the contract to enable generation of supplementary invoice or revised invoice as the case may be.

(ii). No increase in price on account of statutory increase in the rate of GST taking place during the period of delivery period extension with liquidated Damages shall be admissible. Nevertheless, the Buyer shall be entitled to the benefit of any decrease in price on account of reduction in GST taking place during extended delivery period.

(iii). Seller shall comply with all the necessary statutory compliances including but not limited to providing GST invoices or other documentation as per GST Law relating to the supply of Goods or Services, uploading the details of the invoices, payment of taxes, timely filing of valid statutory returns for the tax period in the GST portal. In case the Input Tax Credit of GST is denied or demand is recovered from Buyer on account of any act/ omission of the Seller in this regard, the Seller shall be liable in respect of all claims of tax, penalty

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and / or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. Buyer shall have the right to recover such amount from any payments due to the Seller or from Performance Security, or any other legal recourse from the said Seller. If any tax is required to be paid by the Seller in pursuance of any demand from tax authorities, on account of Seller's suppression of facts, fraud or willful misstatement of facts while offering the products or submitting the bids, then the same shall not be passed on to Buyer through debit notes or Invoices or Supplementary Invoices and the seller shall be solely liable for payment of the same.

26. Please indicate a person in your company with full correspondence Address, Telephone No, Mobile No, Fax No, and e-mail ID for any clarification and Correspondence as per vendor detail format of Annexure A.
27. Please indicate your respective Local supply point's full correspondence address with Contact person name, Telephone No, Mobile No, Fax No, and e-mail ID, who are responsible for supply, billing, execution and receipt of payment for BHEL Hospital Trichy 620 014 as per vendor detail format of Annexure A. In case, there is no Local Supply Points in our listed locations Trichy, other nearest addresses from which material shall be delivered to be given.
28. The vendor shall comply with and submit all the documents specified in Annexure A. Offers not meeting the above will not be considered for further evaluation.
29. On finalization of the contract the LOA (Letter of Award) will be issued to principals for supply of items on frame work agreement (Rate contract) basis for the finalized items for a period of 12 months from the date of award. However further individual POs may be released to supplier as per supply point detail provided by the manufacturer.
30. The supplier/dealer should inform the status of the availability of the items and the status of the Purchase Order within 7 days.
31. The supplier will ensure replacement of the defective items etc. as and where found, within 24 hours at his own cost.

### **B. GENERAL TERMS & CONDITIONS:**

1. Resolution of Disputes: If dispute or difference of any kind shall arise between the Purchaser/Consignee and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. In case of further dispute arises out of this contract, the decision of Medical Superintendent of BHEL / Trichy shall be final and binding on all the parties.
2. Venue of Arbitration: The venue of arbitration shall be the place from where the contract has been issued, i.e., BHEL Trichy.
3. Jurisdiction of the court will be from the place where the tender enquiry document has been issued, i.e., Trichy, India.
4. Arbitration and conciliation: Except as provided elsewhere in this contract, in case amicable settlement is not reached between the parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the contract; or, the respective rights and liabilities of the parties; or, in relation to interpretation of any provision of the contract; or, in any manner touching upon the contract, then, either party may, by a notice in writing to the other party refer such dispute or difference to the sole arbitration of an arbitrator appointed by head of BHEL Trichy – 620 012.

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The arbitrator shall pass a reasoned award and the award of the arbitrator shall be final and binding upon the parties. Subject as aforesaid, the provisions of arbitration and conciliation act 1996(India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The seat of arbitration shall be Trichy, India. The cost of arbitration shall be borne as per the award of the arbitrator. Subject to the arbitration in terms of clause Arbitration and conciliation above, the courts at Trichy shall have exclusive jurisdiction over any matter arising out of or in connection with this contract. Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the contractor shall proceed with and continue without hindrance the performance of its obligations under this contract with due diligence and expedition in a professional manner except where the contract has been terminated by either party in terms of this contract.

5. Any deviation in specified commercial terms of Annexure A will lead to rejection of offer. Any other Techno –Commercial Terms indicated by the vendor in their offer elsewhere will be ignored. BHEL will proceed with tender evaluation as per Annexure A only.
6. In the event of our drugs requirements are being cancelled /placed on hold / otherwise modified BHEL would be constrained to accordingly cancel / hold / modify the tender at any stage of execution.
7. BHEL reserves the right to randomly select any drug sample from the batch and get it analyzed from a recognized laboratory at BHEL cost. In case of any discrepancy, recovery to an amount of loss incurred by BHEL will be made from concerned vendor's payment / BG will be invoked and concerned vendor's name will be removed from RC.
8. Frequent changes in local supplying agency is not acceptable. Not more than two Changes shall be allowed during the tenure of the Rate Contract.
9. Literature / catalogues may be attached with the offer.
10. Proper packing to be ensured and material shall be stamped as "BHEL / HOSPITAL/ INSTITUTION SUPPLY, NOT FOR SALE" until permitted by BHEL authority in writing (i.e. email), to supply certain quantity without stamping, to overcome emergency situations.
11. The supplier shall arrange for securely protecting and packing the stores to avoid loss or damages during transit.
12. BHEL reserves the right to terminate the Rate Contract at any point of time without assigning any reasons there-of.
13. In case there is any merger / take over / change of address during the course of Proposed Rate Contract, it is the duty of the supplier to inform BHEL accordingly with proper documentary evidence, by both the parties, so that suitable amendments can be done.
14. Once Rate Contract is finalized, for any failure to supply the items against Purchase Orders the Placed under Rate Contract, appropriate action will be taken as per the Risk purchase clause.
15. One Original and 2 copies of Invoices/bills are to be sent along with the consignment while dispatching the materials. Supply without invoices will not be accounted and payment processing will not be done.
16. All supply Invoices shall be accounted and sent for payment within 15 days from the date of receipt of supply. Any clarifications/corrections in the invoices, should be settled within 15 days from the date of goods receipt.
17. Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

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18. Option Clause: BHEL reserves the right to increase or decrease the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates.
19. Fraud Prevention Policy: The Bidder along with its associate/collaborators/sub-contractors/sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <https://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.
20. Guidelines for suspension of business dealings is available in the webpage: <https://www.bhel.com/supplier-registration> which includes actions that would be taken against suppliers who do not execute the order placed on them.
21. Cartel Formation: All the firms should desist from forming cartel as the practice is prohibited under Section 3(3) (a) & (d) of the competition Act 2002. If any such instance is observed during this tender will attract disciplinary action as per BHEL policies. All the firms should desist from forming cartel as the practice is prohibited under Section 3(3) (a) & (d) of the competition Act 2002. If any such instance is observed during this tender will attract disciplinary action as per BHEL policies.

The Bidder declares that they will not enter into any illegal or undisclosed agreement or understanding, whether formal or informal with other Bidder(s). This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process. In case, the Bidder is found having indulged in above activities, suitable action shall be taken by BHEL as per extant policies/guidelines.

### **22. Subletting:**

- The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
- The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
- The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

23. Orders issued by Govt. of India with respect to Restriction under Rule 144 (xi) of GFR 2017 on will be applicable for this tender. In case of subsequent orders issued by Govt. of India in this regard, the same shall be applicable even if issued after issue of this NIT.

### **24. GOODS & SERVICE TAX (GST) REGISTRATION & COMPLIANCE:**

a) Response to Tenders for Indigenous supplier will be entertained only if the vendor has a valid GST registration Number (GSTIN) which should be clearly mentioned in the offer. If the dealer is exempted from GST registration, a declaration with due supporting documents need to be furnished for considering the offer. Dealers under composition scheme should declare that he is a composition dealer supported by the screen shot taken from GSTN portal. The unregistered dealer as well as the composition dealer has to submit an undertaking stating that they will not claim GST during the execution of the contract even if their status under GST changes to regular tax payer. The dealer has to submit necessary documents if there is any change in status under GST.

b) Supplier shall mention their GSTIN in all their invoices (incl. credit Notes, Debit Notes) and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No. which is linked/uploaded in GSTN

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network shall be clearly indicated), Billed to party (with GSTIN) & Shipped to party details, item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, Place of Supply etc. Wherever E-Invoice is applicable, the tax invoice/ CN / DN submitted by the vendor must contain the QR code generated in E-Invoice Portal & IRN.

c) All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code)

d) Invoices will be processed only upon completion of statutory requirement and further subject to following:

i. Vendor declaring such invoice in their GSTR-1 Return/ IFF

ii. Receipt of Goods or Services and Tax invoice by BHEL

e) As the continuous uploading of tax invoices in GSTN portal (in GSTR-1/ IFF) is available for all (i.e. both Small & Large) tax payers, all invoices raised on BHEL may be uploaded immediately in GST portal on dispatch of material /rendering of services. The supplier shall ensure availability of Invoice in GSTN portal before submission of invoice to BHEL. Invoices will be admitted by BHEL only if the invoices are available in GSTN portal (in BHEL's GSTR-2A/ GSTR-2B).

f) In case of discrepancy in the data uploaded by the supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note or debit note (details also to be uploaded in GSTN portal) for the shortages or rejections in the supplies or additional claims, within the calendar month informed by BHEL.

g) In cases where invoice details have been uploaded by the vendor but failed to remit the GST amount to GST Department (Form PMT-08 or Form GST RET-01 to be submitted) within stipulated time, then GST paid on the invoices pertaining to the month for which GST return not filed by the vendor will be recovered from the vendor along with the applicable interest (currently 24% p.a) and all subsequent bills of the vendor will not be processed till filing of the GST return by the vendor.

h) In case GST credit is denied to BHEL due to non-receipt or delayed receipt of goods and/ or tax invoice or expiry of timeline prescribed in GST law for availing such ITC, or any other reasons not attributable to BHEL, GST amount claimed in the invoice shall be disallowed to the vendor.

i) Where any GST liability arising on BHEL under Reverse Charge (RCM), the vendor has to submit the invoices to BHEL well within the timeline prescribed in GST Law, to enable BHEL to discharge the GST liability. If there is a delay in submission of invoice by the vendor resulting in delayed payment of GST by BHEL along with Interest, then such Interest payable or paid shall be recovered from the vendor.

j) Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/contracts. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Tax Invoice will be issued by BHEL indicating the respective supply invoice number.

k) GST TDS will be deducted as per Section 51 of CGST Act 2017 and in line with Notification 50/2018 –Central Tax dated 13.09.2018. GST TDS certificate will be generated in GSTN portal subsequent to vendor accepting the TDS deduction in the GSTN portal & the vendor can directly download the Certificate from the GSTN Portal.

TDS as applicable under GST law shall be deducted from contractor's bill.

### 25. Force Majeure Clause:

- Notwithstanding the provisions contained in other clauses, the supplier shall not be liable for imposition of any such sanction so long the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure. For purposes of this clause, Force Majeure means an event beyond the control of the supplier and not involving the supplier's fault or negligence and which is not foreseeable and not brought about at the instance

of the party claiming to be affected by such event and which has caused the non – performance or delay in performance. Such events may include, but are not restricted to, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes excluding by its employees, lockouts excluding by its management, freight embargoes and Acts of GOD.

- If a Force Majeure situation arises, the supplier shall promptly notify the Purchaser/Consignee in writing of such conditions and the cause thereof within twenty-one days of occurrence of such event. Unless otherwise directed by the Purchaser/Consignee in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding sixty days, either party may at its option terminate the contract without any financial repercussion on either side.
- In case due to a Force Majeure event the Purchaser/Consignee is unable to fulfil its contractual commitment and responsibility, the Purchaser/Consignee will notify the supplier accordingly and subsequent actions taken on similar lines described in above subparagraphs.

26. The correspondences between the bidder and BHEL through email are considered as valid document legally though not signed. It is treated as valid confirmations made on behalf of the respective company and comes under the legal ambit of the business transaction and hence binding on both the parties.

27. Conflict of Interest: A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if,

a) they have controlling partner (s) in common; or

b) they receive or have received any direct or indirect subsidy/financial stake from any of them; or

c) they have the same legal representative/agent for purposes of this bid; or

d) they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about; or

e) Bidder participates in more than one bid in this bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. this does not limit the inclusion of the components/ sub-assembly/ Assemblies one bidding manufacturer in more than one bid

f) In cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/dealer. There can be only one bid from the following:

1.The principal manufacturer directly or through one Indian agent on his behalf; and

2. Indian/foreign agent on behalf of only one principal;

g) A Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid; or

h) In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business.,,

28. General notes:

#### **HPBP\_MED\_RC25-26\_VARICELLA**

- Conditional offers are likely to be rejected.
- BHEL reserves the right to negotiate L1 rate or re-float the tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons.
- No payment will be made for the excess quantity supplied.
- The offers of the bidders who are on the banned list as also the offer of bidders who engage the services of the banned firms, shall be rejected. The list of banned firms is available on the BHEL website - <https://www.bhel.com/supplier-registration>.
- Indigenous supplier shall indicate applicable GST rate along with HSN code against each item.
- Indigenous supplier shall indicate GSTIN number & PAN number of the Business.
- Manufacturer's name trademark or patent no. if any should be specified. Illustrative leaflets giving technical particulars are required along with quotation wherever necessary.
- The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. BHEL and e-procurement service provider will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Purchaser for processing.
- Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.
- Bidders have to confirm that whether they have been black-listed / kept on hold / given Business holiday for a specified period by any Public Sector Undertaking or Government Departments/any other units of BHEL.
- The bidder has to keep track of any changes by viewing the addendum / Corrigendums issued by the Purchaser on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.
- Disclaimer Clause: The Organization (Bharat Heavy Electricals Ltd.) nor the service provider is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.

By signing this Annexure A, the vendor consents that the terms & conditions accepted, in this Annexure-A alone, shall be binding between BHEL and the Vendor; Any other Techno –Commercial Terms indicated by the vendor in their offer elsewhere will be ignored.

[Type here]

**SECTION IV**

Vendor shall submit the following documents filled up (wherever necessary) with sign & seal of company and same to be uploaded in the portal along with PART 1 offer.

- Declaration by Authorized Signatory of Bidder (Annexure 1)
- Declaration regarding Insolvency/ Liquidation/ Bankruptcy Proceedings (Annexure 2)
- Submission of Non-Disclosure Certificate (Annexure 3)
- Declaration reg. Related Firms & their areas of Activities (Annexure 4)
- Declaration for relation in BHEL (Annexure 5)
- Declaration regarding compliance to Restrictions under Rule 144 (xi) of GFR 2017 (Annexure 6)
- Submission of Certificate of No Deviation (Annexure 7)

**ANNEXURE 1**

**DECLARATION BY AUTHORISED SIGNATORY OF BIDDER**

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

-----

To,

**The Executive,  
Medical stores / Main Hospital,  
BHEL, Trichy - 620014**

Dear Sir,

Sub: **Declaration by Authorized Signatory regarding Authenticity of submitted documents.**

Ref : 1) GeM / NIC Bid No : **HPBP\_MED\_INFLUENZA\_2**

2) All other pertinent issues till date

I/We, hereby certify that all documents submitted by us in support of possession of "Qualifying Requirements" are true copies of the original and are fully compliant required for qualifying / applying in the bid and shall produce the original of same as and when required by Bharat Heavy Electricals Limited.

I / We hereby further confirm that no tampering is done with documents submitted in support of our qualification as bidder. I / We understand that at any stage (during bidding process or while executing the awarded contract) if it is found that fake / false / forged bid qualifying / supporting documents / certificates were submitted, it would lead to summarily rejection of our bid / termination of contract. BHEL shall be at liberty to initiate other appropriate actions as per the terms of the Bid / Contract and other extant policies of Bharat Heavy Electricals Limited.

Yours faithfully,

**(Signature, Date & Seal of Authorized  
Signatory of the Bidder)**

**Date:**



**UNDERTAKING**

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

-----

To,  
The Executive,  
Medical stores / Main Hospital,  
BHEL, Trichy - 620014

Dear Sir/Madam,

**Sub: DECLARATION REGARDING INSOLVENCY/ LIQUIDATION/ BANKRUPTCY  
PROCEEDINGS**

**Ref:** GeM / NIC Bid No HPBP\_MED\_INFLUENZA\_2

I/We,

\_\_\_\_\_ declare that,

I/We am/are not admitted under insolvency resolution process or liquidation under Insolvency and Bankruptcy Code, 2016, as amended from time to time or under any other law as on date, by NCLT or any adjudicating authority/authorities.

**Sign. of the AUTHORISED SIGNATORY  
(With Name, Designation and Company seal)**

Place:

Date:

**NON-DISCLOSURE CERTIFICATE**

(To be Typed & submitted in the Letter Head of the Company/Firm of Bidder)

-----

I/We understand that BHEL TRICHY is committed to Information Security Management System as per their Information Security Policy.

Hence,

I/We M/s

.....

who are submitting offer for providing services to BHEL TRICHY against GeM / NIC Bid No: **HPBP\_MED\_INFLUENZA\_2** hereby undertake to comply with the following in line with Information Security Policy of BHEL TRICHY.

- To maintain confidentiality of documents & information which shall be used during the execution of the Contract.
- The documents & information shall not be revealed to or shared with third party which shall not be in the business interest of BHEL TRICHY.

**(Signature, date & seal of Authorized  
Signatory of the bidder)**

**Date:**

**DECLARATION**

Date: \_\_\_\_\_

To,  
**The Executive,**  
**Medical stores / Main Hospital,**  
**BHEL, Trichy – 620014**

Dear Sir/ Madam,

Sub: **Details of related firms and their area of activities**

Please find below details of firms owned by our family members that are doing business/ registered for same item with BHEL, \_\_\_\_\_ (NA, if not applicable)

1	Material Category/ Work Description	
	Name of Firm	
	Address of Firm	
	Nature of Business	
	Name of Family Member	
	Relationship	
2	Material Category/ Work Description	
	Name of Firm	
	Address of Firm	
	Nature of Business	
	Name of Family Member	
	Relationship	
...		

**Note:** I certify that the above information is true and I agree for penal action from BHEL in case any of the above information furnished is found to be false.

Regards,

(\_\_\_\_\_)

From: M/s \_\_\_\_\_

Supplier Code: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**DECLARATION FOR RELATION IN BHEL**

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder failing which the offer of Bidder is liable to be summarily rejected)

-----

To,

**The Executive,  
Medical stores / Main Hospital,  
BHEL, Trichy - 620014**

Dear Sir,

**Sub: Declaration for relation in BHEL**

**Ref: 1) GeM / NIC Bid No: HPBP\_MED\_INFLUENZA\_2**

I/We hereby submit the following information pertaining to relation/relatives of Proprieter/Partner(s)/ Director(s) employed in BHEL

**Tick (✓) any one as applicable:**

1. The Proprieter, Partner(s), Director(s) of our Company/Firm DO NOT have any relation or relatives employed in BHEL

OR

2. The Proprieter, Partner(s), or Director(s) of our Company/Firm HAVE relation/relatives employed in BHEL and their particulars are as below:

i.

ii.

**(Signature, Date & Seal of Authorized  
Signatory of the Bidder)**

**Note:**

1. Attach separate sheet, if necessary.
2. If BHEL Management comes to know at a later date that the information furnished by the Bidder is false, BHEL reserves the right to take suitable against the Bidder/Contractor.

**DECLARATION REGARDING COMPLIANCE TO RESTRICTIONS UNDER RULE 144 (xi) OF  
GFR 2017**

(To be typed and submitted in the Letter Head of the Entity/ Firm providing certificate as  
applicable)

-----

To,

**The Executive,  
Medical stores / Main Hospital,  
BHEL, Trichy - 620014**

Dear Sir,

**Sub:** Declaration regarding compliance to Restrictions under Rule 144 (xi) of GFR 2017

**Ref:** 1) GeM /NIC Bid No : **HPBP\_MED\_INFLUENZA\_2**

2) All other pertinent issues till date

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that \_\_\_\_\_ **(SPECIFY THE NAME OF THE ORGANIZATION HERE)**, is not from such a country/ has been registered with the Competent Authority (attach valid registration by the Competent Authority, i.e., the Registration Committee constituted by the Dept. for Promotion of Industry and Internal Trade (DPIIT)).

I hereby certify that we fulfil all requirements in this regard and is eligible to be considered.

Thanking you,

Yours faithfully,

**(Signature, Date & Seal of  
Authorized Signatory of the Bidder)**

**Note:** Bidders to note that in case above certification given by a bidder, whose bid is accepted, is found to be false, then this would be a ground for immediate termination and for taking further action in accordance with law and as per BHEL guidelines.

**CERTIFICATE OF NO DEVIATION**

(To be Typed & submitted in the Letter Head of the Company/Firm of Bidder)

---

To  
**The Executive,**  
**Medical stores / Main Hospital,**  
**BHEL, Trichy - 620014**

Dear Sir,

Subject: **No Deviation Certificate**

Ref: 1) GeM / NIC Bid No: **HPBP\_MED\_RC25-26\_VARICELLA**  
2) All other pertinent issues till date

Certified that the quoted medicines items are branded only not generic and nutritional product. We accept all the other specifications and requirements in full to your enquiry. This is to declare that we do not have any deviations to the tender terms and conditions and accordingly we accept all the terms and conditions of this tender without any reservations whatsoever.

I/ we unconditionally agree to all the tender conditions and no new conditions are imposed by us in the technical / price bid. I understand in the event of imposing any condition in the technical / price bid, such condition would be ignored by BHEL and only the prices will be considered for the purpose of evaluation.

Yours faithfully,

**(Signature, date & seal of authorized representative of the bidder)**

Date:

Place:

Tender Ref: HPBP\_MED\_RC25-26\_VARICELLA

## Annexure - B

SLNO	ITEM DESCRIPTION	UNIT	QTY	BRAND NAME	HSN Code
1	Inj. Varicella Vaccine live IP Freeze-dried SD 0.5ml	VIAL	300		

Tender Ref : HPBP_MED_RC25-26_VARICELLA		
CHECK LIST FOR ENCLOSURES ANNEXURE - A		
S/no	Terms	Vendor response
1	Submission of supporting documents required against Pre-Qualification Criteria ( Section I)	Yes /No
2	Submission of vendor details & supply point details ( Section II)	Yes /No
3	Submission of acceptance for BHEL Terms and conditions duly signed and stamped on all pages. ( Section III)	Yes /No
4	Submission of Tender Annexures to be filled-in, signed / with company seal. (Section IV)	Yes /No
5	Submission of filled-in, signed / with company seal "Un Priced Schedule". (Annexure B)	Yes /No
6	Whether vendor belongs to MSE category ; If yes, submit copy of Udyam Registration certificate.	Yes /No

**Vendor sign & seal**

Note: Vendor shall submit filled check list along with PART1 offer