



An ISO 9001  
Company

## Bharat Heavy Electricals Limited

(High Pressure Boiler Plant)

Tiruchirappalli – 620014, TAMIL NADU, INDIA

### VALVES SUBCONTRACTING

|  |  |
|--|--|
| <b>TITLE</b><br>NEW VENDOR REGISTRATION - VALVES<br>SUBCONTRACTING | Phone: +91 431 2577189<br>Fax : +91 431 252 0062<br>Email : <a href="mailto:adak@bheltry.co.in">adak@bheltry.co.in</a> |
|--|--|

|  |  |                                   |   |
|--|--|-----------------------------------|---|
|  | <b>Reference Number:</b><br><b>SCV:NEWVENDOR:002</b> | <b>Date:</b><br><b>21.02.2013</b> | <b>Last date for submission of Application : 20.02.2014</b> |
|--|--|-----------------------------------|---|

You are requested to quote the Reference number, date and due date in all your correspondences. This is only a request for New Vendor registration for Valves Subcontracting department.

**Applications are invited by SDGM/ Valves Subcontracting. NEW VENDORS REQUIRED** for rough-machined, semi finished, full finished components, stellite welding of Body, disc, seat ring, bonnet, OFE gate, Inconel welding, Tungston carbide coating, Tufftriding & HT for various Projects. We are also looking for sources possessing Heavy Duty CNC Lathes having Swing diameter above 800mm, CNC VTL table dia upto 2.5m, Horizontal boring upto 160 mm spindle dia, Drilling, Guide slot machining inside the Valve Body and Stellite welding with HT facility

The details of application and terms & conditions can be downloaded from BHEL web site <http://www.bhel.com> or from the Government tender website <http://tenders.gov.in> (public sector units) Bharat Heavy Electricals Limited) under enquiry reference "SCV:NEWVENDOR:002"

|  |   |
|--|---|
| Applications should reach us before 20.02.2014 -14:00 Hrs. which is the last date for receiving the Application. Applications will be processed then and there.<br>. | Yours faithfully,<br><b>For Bharat Heavy Electricals Limited</b><br><br>The SDGM/Valves Subcontracting<br>Bldg 24, BHEL, Tiruchirappalli-620014<br>Ph: 0431- 2577189, Fax: 0431- 2520062<br>Email: <a href="mailto:adak@bheltry.co.in">adak@bheltry.co.in</a> |
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**BHARAT HEAVY ELECTRICALS LIMITED  
TIRUCHIRAPALLI – 620014  
OUTSOURCING**

428-026 Rev : 01

**SUBCONTRACTOR BIO – DATA**

1. NAME OF THE COMPANY :
2. ADDRESS :  
(Including Phone / Fax / Mobile nos. / email ids)
3. CONSTITUTION : Proprietary / Partnership / Pvt. Ltd.
4. NAME AND ADDRESS OF PROPRIETOR / PARTNER/DIRECTOR/s :  
(IF REQUIRED SEPARATE ENCLOSURE SHALL BE ATTACHED)

| 5. | CONSTITUTION  | % OF SHARE | TECHNICAL QUALIFICATION | DOCUMENTARY PROOF   |
|----|---|------------|-------------------------|---|
| a. | If Partnership Concern  |            |                         | i) Copy of the latest registered partnership deed duly indicating the percentage of share<br><br>ii) Form-A Rule V issued by Registrar of Firms |
| b. | For Private Limited Company<br>i) Managing Director<br>ii) Technical Director |            |                         | Articles of Association   |
| c. | For Proprietary Concern<br>Name of the Proprietor                             |            |                         |   |

6. SSI / EM No. from DIC (Copy to be submitted) :
7. Area available for Production :
  - a) Covered shed area :
  - b) Open area with level concrete floor :
  - c) Area available for storage raw materials and finished products :
  - d) Total :

8. Clear Document regarding allotment :  
(Copy to be furnished as Documentary proof including latest Encumbrance Certificate)
9. Connected Power & Name details :  
(EB Card copy to be furnished)
10. Organisation for Production and Quality  
a) Production (No. of Employees) :  
b) Quality (No. of Employees) :
11. Number of Employees available :  
a) Permanent  
b) Temporary
12. Directors / partners, if related to any BHEL employee.  
Name :  
Staff No. :  
Designation :  
Department :  
Relationship :
13. If any ex-BHEL personnel is employed by the company, mention his / her details of last posting.  
Name :  
Staff No. :  
Designation :  
Department :  
Date of leaving service :
14. Reference list for previous experience :
15. Banker's Name and Address :
16. Payments from BHEL shall be on e-payment mode only : Mandatory

SIGNATURE WITH SEAL  
(PROPRIETOR /  
MANAGING PARTNER)



**BHARAT HEAVY ELECTRICALS LIMITED  
TIRUCHIRAPPALLI – 620 014  
OUTSOURCING  
SUBCONTRACTOR REGISTRATION FORM  
PRODUCT - MACHINING**

NAME : M/s

ADDRESS :

| SI No. | DETAILS   | MINIMUM REQUIRED   | AVAILABLE | REMARKS |
|--------|---|--|-----------|---------|
| 1      | Company   |  |           |         |
|        | a) Constitution                                   | Private/<br>Partnership/<br>Public   |           |         |
|        | b) Qualification of Proprietor/Partner/Supervisor | Degree / Diploma / ITI with experience   |           |         |
|        | c) Representative                                 | Collection of materials, documents & coordination with Stores, QC, Shipping & Accts (MUST) |           |         |
| 2      | Area  |  |           |         |
|        | Land (Own / Lease for 5 years agreement)          | Own Land with motorable approach for Lorry (2400 SQ.FT. IS MUST)                           |           |         |
|        | <u>Documents</u>                                  |  |           |         |
|        | a)  |  |           |         |
|        | b)  |  |           |         |
|        | c)  |  |           |         |
| 3      | <u>Handling Facility</u>                          | Crane etc.   |           |         |
| 4      | Office Room                                       | Adequate   |           |         |
| 5      | Shed with Asbestos Roofing with concrete flooring | Minimum 1200 Sq Ft   |           |         |
| 6      | Fencing   | All round  |           |         |
| 7      | List of Machinery / Facilities                    |  |           |         |
|        | a) Make   |  |           |         |
|        | b) size   |  |           |         |

|    |  |   |  |        |
|----|--|---|--|--------|
| 8  | Measuring instruments & Gauges   | All Taps & Gauges upto 2” are to be owned by vendor |  |        |
|    |  |   |  | .... 2 |
| 09 | a) Telephone No.   | Land Line (MUST)<br>Mobile (MUST)                   |  |        |
|    | b) PC with INTERNET facility   | (MUST)  |  |        |
|    | c) E.Mail ID   | (MUST)  |  |        |
| 10 | Additional Facility if any   |   |  |        |
| 11 | a) Financial Status<br>Solvency Certificate /<br>Balance Sheet ( 4<br>Years)<br>b) Willingness to execute<br>FD/BG |   |  |        |
|    |  |   |  |        |
|    |  |   |  |        |
| 12 | Manpower   |   |  |        |
| 13 | Other information  |   |  |        |
|    | a) Organisation Chart  |   |  |        |
|    | b) Contact Person  |   |  |        |
|    | c) IT PAN No.  | MUST  |  |        |
|    | d) SSI Regn. No.   | MUST  |  |        |
|    | e) Power Connection details  |   |  |        |

SIGNATURE WITH SEAL  
(PROPRIETOR /  
MANAGING PARTNER

|    |                |  |  |  |
|----|----------------|--|--|--|
| 14 | Recommendation |  |  |  |
|    |                |  |  |  |
|    |                |  |  |  |

Evaluation Committee :- Assessor 1 Assessor 2

|    | <b>DOCUMENTS REQUIREMENT FOR VALVES VENDOR REGISTRATION</b>    |   |
|----|--|---|
|    | <b>DOCUMENTS</b>   | <b>REMARKS</b>  |
| 1  | Firm request letter  | REQUIRED  |
| 2  | VENDOR REGISTRATIN FORMS                                       | REQUIRED  |
| 3  | PROPRIETOR/PARTNERS TECHNICAL QUALIFICATON                     | COPY OF ITI WITH EXPERIEANCE CERTIFICATE/DIPLOMO/DEGREE CERTIFICTE  |
| 4  | TOTAL MACHINARY LIST   | REQUIRED  |
| 5  | BHEL ALLOTMENT MACHINARY LIST                                  | REQUIRED  |
| 6  | INSTRUMENT LIST WITH CALIBRATION CERTIFICTE                    | REQUIRED  |
| 7  | PHOTO-PROPRIETOR/PARTNERS/DIRECTORS                            | PROPRIETOR/PARTNERS/DIRECTORS   |
| 8  | Solvency Certificate / Balance Sheet                           | 4 YEAR BALANCE SHEET WITH SARAL FORM FOR OLD FIRMS . 10 LAKS SOLVENCY CERTIFICATE FOR NEW FIRMS   |
| 9  | IT Pan card  | PROPRIETORYSHIP--OWN PAN CARD<br>PARTNERS/DIRECTORS--- COMPNAY PANCARD  |
| 10 | Land Documents   | Acre : Own / Lease 5 ( Years) Registered land documents Shed with asbetos roofing Minimum 1200 sq feet, including office room with material storage areas.Total land minimum 2400 sq feet. (Approach for lorry loading & unloading the materials) |
| 11 | Encumbrance Certificate  | Encumferance Certificate- UPTO DATE (15 years)FOR OWN LAND ONLY   |
| 12 | Municipal Tax Receipt  | APPLICACABLE FOR OWN LAND ONLY  |
| 13 | Registered Partnership deed including Forms C & A / PVT. LTD., | Not Applicable for Proprietorship / Registered partnership deed required  |
| 14 | EM No.   | SSI CERTIFICATE Required  |
| 15 | EB Card  | HP/ KWH/ KVA SC NO : REQUIRED   |
| 16 | PC & Internet facility including E - mail ID                   | REQUIRED  |
| 17 | Existing Organisation Chart                                    | REQUIRED  |
| 18 | TIN Number   | REQUIRED  |