



# भारत हेवी इलेक्ट्रिकल्स लिमिटेड Bharat Heavy Electricals Limited

Ref. : AA:GAX:PR:08:101  
Date: May 25, 2009

Due Date: 15.06.09 by 2.00 PM

To :

**Sub: Tender for supply of Stainless Steel Thalis/ Lunch Plates**

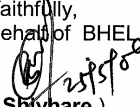
Dear Sirs,

Bharat Heavy Electricals Ltd. (A Govt. of India Undertaking) requires 800 Nos. **Stainless Steel Lunch Plates (Thali with cover)** for their office at BHEL House, Siri Fort, New Delhi. Offers are invited in sealed cover for the under mentioned Scope / items subject to acceptance of the enclosed Terms and Conditions. The offers should reach in the office of the undersigned by 2.00 PM on or before the Due Date.

SN	Description / instructions
1.	a) 800 Nos. Stainless Steel Lunch Plates / Thali with cover as per Technical specifications (Annexure-"A") b) General Terms & Conditions (Annexure-"B") c) Price Format (Annexure-"C") d) Acceptance letter/deviation statement (Annexure-D) e) Bid submission / Opening (Annexure-E)
2.	<b>IMPORTANT INSTRUCTIONS:</b> 1. Vendors must go through all these Annexures before submitting the bid. 2. The prices must be <b>Quoted in the enclosed Price Format only.</b> 3. Quoted Rates shall remain <b>FIRM</b> till the supply is completed. 4. Parties should see the sample of lunch plate /Thali available with the undersigned on any working day before submission of their offer. 5. Offers should be submitted in Two Parts as described in Annexure-"E". 6. Price Bids will be opened for the technically & commercially acceptable parties only.

Tender / offer (Part-I & Part-II) to be submitted in separate sealed envelopes put together in one sealed envelope, but the Part-I offers of the parties, shall be opened on the Due Date of Opening i.e. **15.06.2009 at 3.00 PM** in the presence of authorised representatives of the parties who may like to be present.

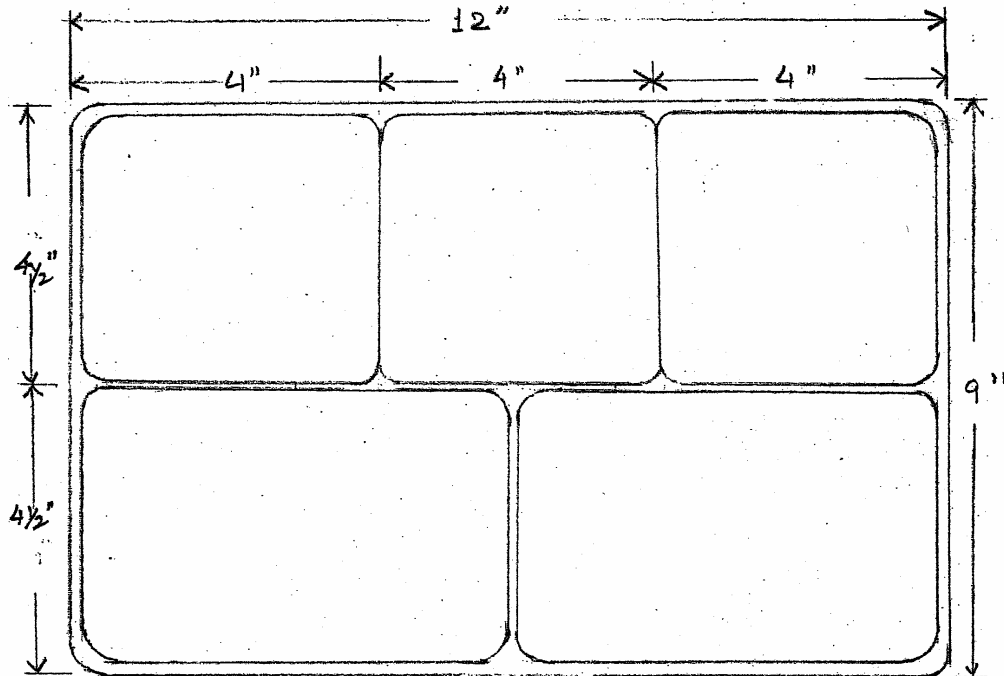
Thanking you,

Yours faithfully,  
For and on behalf of BHEL  
  
( S. C. Shivhare )  
Dy. Manager (HR-GAX)

पंजीकृत कार्यालय : बीएचईएल हाउस, सीरी फोर्ट, नई दिल्ली-110049, भारत, फोन : 26001010-12, फैक्स : 011-26493021  
Regd. Office : BHEL House : Siri Fort, New Delhi-110049, INDIA, Phone : 26001010-12, Fax : 011-26493021

**Annexure-A**

**Stainless Steel Thali (Plan)**



**Technical Specifications**

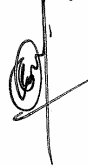
1. Material - Stainless Steel (20 Gauge) of Salem brand.
2. Depth of each segment of thali will be 1"
3. Weight of One set of Thali with cover to be 1 kg approximately.
4. The segments of Thali should be straight to the extent possible.
5. Other details as per sample. (available in our office)

A handwritten signature or mark, possibly a stylized 'S' or 'L', is located at the bottom right of the page.

**Annexure- "B"**

**General Terms & Conditions**

1. The offer shall remain valid for 90 days from the due date of opening of Price Bid. No request will be entertained for any increase of rates till the supply is over what so ever may be the reason.
2. Delayed tenders are liable to be rejected.
3. Rates shall be quoted in the Price Format only (Annexure – E).
4. Bid should be free from correction and erasers. Corrections, if any, must be counter-signed. If there is a difference between price quoted in words and figures or there is any other discrepancy in the Price Schedule, higher value(s) will be considered for evaluation and lower values will be considered for ordering.
5. BHEL reserves the right to split the order / increase or decrease the quantity.
6. The sample of 20 gauge thick Salem brand Stainless Steel sheet of size 9" x 6" shall be required to be submitted along-with sealed quotation. The sample shall be marked with permanent marker as following
  - i) Name of supplier
  - ii) Tender No. and date
  - iii) Thickness and make of steel sheet
7. The Lunch Plates / Thalies shall be supplied within 30 days time after placement of Purchase Order.
8. The Test-certificate of the lot shall be required along-with bill to the effect that the thalis supplied are as per our specifications / sample and Stainless Steel sheet used in the Thalies is of Salem brand.
9. The successful bidder will require to get the samples of Thali and cover approved from the undersigned prior to supply. The Thalies will be strictly as per the specifications mentioned in the tender. If the supplied items are found of inferior quality or not as per the approved sample, will be rejected by this office.
10. The parties should submit duly signed and stamped Acceptance / deviation certificate placed at Annexure-D to the effect that they have properly understood the specifications and quoted for the supply of Thalies made from 20 gauge thick Salem brand Stainless Steel sheet.
11. 100% payment shall be made within 20 days time after satisfactory receipt of the material and submission of bill. No advance payment shall be made.



12. Delivery of the material shall be made FOR at BHEL House, Siri Fort, New Delhi - 110049.

13. Order shall be placed on overall L-1 bidder after confirming the specification of Thalys & the terms and conditions stipulated in the tender letter.

A handwritten signature in black ink, appearing to be 'S. C. Shivhare', with the date '25/5/09' written next to it.

( S. C. Shivhare )  
Dy. Manager (HR-GAX)

**Annexure-C**

**BID SUBMISSION**

Bids shall be submitted latest by 2.00 P.M. on or before the due date, in two parts as follows:

**PART-I : (TECHNO-COMMERCIAL BID)** This part shall contain the following:

- a. **Certificate of Acceptance of specifications, terms & conditions and Acceptance / Deviation Certificate** as per **Annexure -D**
- b. **Sample of Stainless Steel sheet as per SI no. 6 of terms and conditions**
- c. **Un-priced Copy of the Price Bid format** with all Amounts / Percentages wherever quoted in the Price Bid to be replaced with **the word 'Quoted' or 'Q'**.

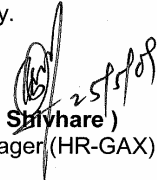
**PART-2: (PRICE BID)**

This part shall contain Prices only and should not contain any technical details and / or Commercial Terms & Conditions. Any technical details/or Commercial Terms & Conditions, if found in this part shall be ignored as the same are supposed to be contained in Part-I only as indicated above.

This part shall be submitted in a Sealed Cover with bidder's Seal super scribed with correct Enquiry No., due date of opening and **'Part-2: PRICE BID'**. Rates shall **be quoted** both in **words and figures**.

**Bid Opening**

Part-I (Techno-Commercial Bids) will be opened at 3.00 PM on the due date in the presence of bidders who may like to be present. Part-II (Price Bid) shall be opened for the technically & commercially acceptable parties only. Date and time of opening of Part-II (Price Bids) shall be communicated separately.

  
( S C Shivhare )  
Dy. Manager (HR-GAX)

**Annexure-D**

Tender No. AA:GAX:PR:09:101

Dated : .....

**Supply of Lunch Plates (Thali) with cover**

**Acceptance / Deviation Certificate**  
(To submit with Part-1 Bid)

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of this tender. We hereby undertake and confirm that we have understood the specifications properly and the Lunch Plates (Thalies) with covers shall be supplied made from 20 gauge thick Salem Stainless Steel sheet as per the specifications, sample and design etc. as mentioned in this tender enquiry.

Or

We hereby accept all terms and conditions of the above tender except the followings:

- 1.
- 2.
- 3.

Signature

With name, Designation & seal of the firm

**ANNEXURE- E**

**PRICE FORMAT**

SN	Description	Quantity	Rate per unit (Rs.)	VAT % (if any)	Total Amount for 800 Thali (incl. VAT) (Rs.)
1.	Stainless Steel Lunch Plates / Thali with cover	800 Nos.			

**Total amount in words:**

Signature

Name & Company Seal