



भारत हेवी इलेक्ट्रिकल्स लिमिटेड Bharat Heavy Electricals Limited

Due date for submission of bid: 27/12/2022, 02:00 PM

Due date for opening of bid: 27/12/2022, 02:30 PM

Ref no.: AA:GAX:22:BD:001

Date: 24/12/2022

To,
M/s Priya Tent House
42, Corner Market,
Malviya Nagar, New Delhi - 110017
Email:

Kind attention: Mr. Rahul Mathur (98111 07397)

Sub: NIT for Tentage, Audio and Flower Decoration arrangements for Organizing BHEL Day at BHEL House on 02th January 2023


BHEL invites bid for Tentage, Audio and Flower Decoration arrangements for Organizing BHEL Day at BHEL House on 02th January 2023. The scope of work, terms & conditions are placed below. Price Bid Format is placed at Annexure-I.

Scope of Work:

1. Setup of Tentage, Audio and Flower Decoration arrangements as per instruction received from BHEL Incharge.
2. Set up of Tentage, Audio and Flower Decoration shall be completed by 08:00 am on 02.01.2023 at BHEL House, Sirifort, New Delhi – 110049.
3. Cloths with theme to be use as side wall/ side masking, frill and cover on table should be bright and clean.
4. Red Carpet should be neat and clean.
5. All flowers, petals and leaves etc. should be fresh and of top quality and decoration should be done in a proper and clean manner.
6. It is to be ensured that Audio arrangements should be done properly and all testing should be completed by 08:00 am of 02.01.2023.

7. Taxes & Duties

- (i) To enable BHEL to avail GST Input tax credit, contractor shall submit GST compliant Tax invoice containing all the particulars as stipulated under Invoice Rules of GST Law. Payment shall be made to the contractor only after submission of GST complaint Tax invoice. The successful bidder shall raise GST compliant invoice affixing GSTIN of BHEL's unit availing the services.
- (ii) BHEL reserves the right to protect its interest against any loss on account of availability of GST credit.
- (iii) GSTIN of BHEL will be provided to the contractor along with the work order.
- (iv) Any new/change in statutory levy as and when made applicable by the Government shall become applicable against documentary evidence.


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Bharat Heavy Electricals Ltd.
बी.एच.ई.एल. हाऊस, सिरि फोर्ट
BHEL House, Siri Fort
नई दिल्ली-110 049
New Delhi - 110 049



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(v) Payment to the contractor will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST, as amended from time to time and a certificate to this effect shall be provided to the contractor by BHEL.

(vi) Applicable GST shall also be recoverable from the contractor in case of LD recovery/penalty on account of breach of terms of contract.

8. **Payment Terms:**

- i) Payment shall be made as per the actual numbers of BOQ items provided.
- ii) No advance payment or the payment for mobilization of work will be made.
- iii) The payment of final bill will be made only after satisfactory completion of the event as per tender terms & conditions. No additional claim will be entertained after signing the final bill.
- iv) Bills raised by the Agency shall be certified by the official in-charge of BHEL present at the venue and the payments will be made against final bill, within 30 days from the date of receipt of invoice by NEFT/RTGS subject to conditions mentioned at S. No. 6 (Taxes & Duties). The agency shall not be entitled to any interest with respect to any money which may be due to him from BHEL.

9. **Penalty/ LD Clause:** It is expected that the service provider will provide the best services during entire event. Complaint in any of the services/ arrangements shall lead to penalty of 2% minimum & 10% maximum of the contract value. Decision of BHEL shall be final in this respect. In case of penalty/ LD recovery, the applicable GST shall also be recoverable.

10. No advance shall be given by BHEL.

11. Bid validity shall be 7 days and completion period shall be 1 day.

12. BHEL also reserves the right to reject the offer without assigning any reason.

13. The quoted prices shall remain firm till the conclusion of the event.

14. Any clarification on the scope of work is to be obtained from the undersigned.

15. **You are requested to kindly quote your best rates in the enclosed price bid format only (Annexure-I) and signed copy of the NIT (as a token of acceptance of all terms & conditions) may be given in the sealed envelope/ email before due date & time as mentioned at first page.**

This should be treated IMPORTANT & reply may be sent to us on "Priority". Thanks & Regards.

For & on behalf of

(Y K Singh)

Engineer (HR-GAX)

BHEL Corporate Office

Asiad, Siri Fort, New Delhi 110049

(Phone: 011 66337415; Mobile: 99907 72660)



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Annexure-I
24/12/2022

PRICE BID FORMAT

Price Bid for Tentage, Audio and Flower Decoration arrangements for Organizing BHEL Day at BHEL House on 02th January 2023				
Sl. No.	Description of Items.	Tentative Qty. (A)	Unit rate, in Rs. (B)	Amport, in Rs. (C) = (A) X (B)
1	Side walls/ Side masking in sqft. (200 ft L X 10 ft H) (White Color & Blue Stripe Ribbons) (Sq.ft)	2000		
2	Table with theme cloth for sound system & snacks distribution	3		
3	Red Carpet for passage (size 30 ft L X 5 ft W)	8		
4	Sound setup with following inclusions: 4 JBL Tops with stand 1 Mixer 1 wireless microphones 1 podium microphone	1 set		
5	Flower Decoration Arrangement with Calcutta Marigold, Ashoka leaves (Ground Floor Atrium area, Glass gate, Podium, Stair, Flag base etc.) with 2 kg loose rose petals and 2 kg loose marigold petals	1 set		
6	Total, Excluding taxes (Sum of S.No. 1 to 5, Column C)	NA	NA	
7	Applicable taxes	NA		
8	Grand Total, including taxes (Cost to company), (Sum of S.No. 6, and 7, Column C)	NA	NA	

Note: 1. Any additional requirement of BHEL arises during the function shall also be catered by you and same shall be payable as per actual utilization of services / items, duly certified by BHEL.

2. **Since, there is very short time available, you are requested to send your most economical bid with stamped & signed by the authorised signatory through mail on priority.**

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Signature, Designation & Company Seal