



**OFFICE OF THE DGM (CDC)
BHARAT HEAVY ELECTRICALS LIMITED, JHANSI
NOTICE FOR INVITING TENDER**

TENDER NO: CDC/T/21-22/108

DATE: 17.02.2022

SUB: TENDER DOCUMENTS (IN TWO-PART BID) FOR TRANSPORTATION OF 07 NOS., 1400 KVA DRY TYPE TRANSFORMERS FROM BHEL JHANSI TO EM-I PHPA-II PROJECT, BHUTAN BY SUITABLE VEHICLE

1. Sealed bids invited from reputed, IBA approved transporters for award of contract for Transportation of 07 nos., 1400 KVA Dry Type Transformer from BHEL Jhansi to EM-I PHPA-II Project, Bhutan (WO: 70611F) by suitable vehicle for a period of 03 months.
2. This documents shall be referred as **CDC/T/21-22/108** and it consists of the following documents:-

Sr.	Documents	Pages
1	Covering letter	2
2	Tender document including Terms & Conditions	19
3	Price Bid Format	1
4	Annexure enclosed with Tender document	2

3. **Scope of work:** The contracts will cover Transportation of 07 nos., 1400 KVA Dry Type Transformer from BHEL Jhansi to EM-I PHPA-II Project, Bhutan (WO: 70611F) by suitable vehicle.

For detailed scope of work, refer Clause G-1 of tender document.

4. The bid is to be submitted in two parts as under:
 - a. **Part 1 –Techno-Commercial Bid** should contain all the documents mentioned in clause G-2 & G-3 of the tender document including EMD and other annexure required for Techno-Commercial acceptance.
 - b. **Part 2 - Price Bid** – A separate sealed envelope should contain PRICE BID and should be super-scribed as “Part 2 Price Bid”, Tender No. “**CDC/T/21-22/108**” and due date of opening only.
5. **Earnest Money** of Rs. 18, 800/- (Rs. Eighteen thousand eight hundred only) is to be deposit in favour of “BHEL Jhansi” payable at Jhansi in the various modes as per clause G-9. MSE bidders (Micro & Small) are exempted from submission of EMD subjected to submission of proper credentials i.e. valid UAM etc. MSE’s Bidder to note and ensure that nature of services mentioned in MSE’s certificate matches with the nature of the services as per Tender.
6. Above two sealed envelopes (Part-1 and Part-2) along with “Letter from Bidder to DGM (CDC) regarding submission of Bid” should be again sealed in a separate common envelope super scribed as “Tender No. **CDC/T/21-22/108** and “Due Date of opening - **...04-Mar-2022...**and the offer must be dropped in tender box tender room, addressed to:

Signature



**DGM (CDC)
Tender Room
Administrative Building
BHEL, Jhansi
Jhansi – 284120 (UP)**

7. Above bid to reach on or before ...04- Mar-2022..., 1315 Hrs, in tender box. Above bid is to be sent under **Registered post/ speed post**. The bid must be posted with due allowance for postal transit time so as to reach on or before due date.
8. Bid can also be accepted (Personally dropped in the Tender Box) up to 13.15 Hrs, Due Date...04- Mar-2022...The sealed common envelope and first sealed envelope containing "Part I–Technical Bid" will be opened on the same day i.e. ...04- Mar-2022... at 14.00 Hrs in the presence of bidders who wish to be present on the occasion.
9. It is preferred that offers are sent in sealed envelope. However, if the bidder chose to send the offer through E-mail, offers received through E-mail shall be considered only when such offers are complete in all respects. In cases of offers through E-mail, the offers shall be sent to **tenderbox.jhs@bhel.in**, only (on or before 1200 hrs. of due date of tender), wherein the Subject of the Email should mention the Tender Number. Also, Email offers sent to any other Email ID shall not be entertained. BHEL shall not take any responsibility if the offers are incomplete or if the Tender number is not mentioned in the subject of the E-mail.
10. **Quotations received after DUE DATE and TIME will be treated as LATE and will NOT be considered.**
11. **Bid Evaluation Criteria:** Bidders are required to offer their best rates for executing the contract as per for scope of work (as defined in tender) in specific Price Bid format enclosed with this document. Refer clause of G.4 of Tender documents.
12. BHEL reserves the right to open / accept / reject / cancel / negotiate / split up any one or more groups or tender in totality whatsoever without assigning any reason thereof.
13. In case it comes to notice of BHEL at a later stage that any of the transporter to whom the contract is awarded, has given incomplete / false / suppressed / forged information then his contract is liable to be terminated and Earnest Money / Security Deposit will be forfeited.
14. Any clarifications on the Tender document can be sought from the undersigned till 5 days before due date of opening between **9 AM to 4 PM**.
15. Any request for change of opening date of tender shall not be entertained.

Note: - Dropping of tender in the tender box within schedule date & time is the responsibility of the bidder.

**DGM (CDC)
BHEL Jhansi**

As per



BHARAT HEAVY ELECTRICALS LIMITED
(A Government of India Undertaking)
P.O. BHEL, Jhansi - 284120

Central Dispatch Cell

TENDER DOCUMENT

For

**Transportation of 07 nos., 1400 KVA Dry
Type Transformer from BHEL Jhansi to
EM-I PHPA-II Project, Bhutan
(WO: 70611F) by suitable vehicle**

**Tender Document No.
CDC/T/21-22/108
Date 17th Feb'2022**

As per



Central Dispatch Cell, Bharat Heavy Electricals Limited, JHANSI
Terms & Conditions of Transportation by Suitable Vehicle

Tender Document No. CDC/T/21-22/108

INDEX

Sr.	Clause No	Title	Page No
1	G-1	Detailed Scope of Work	5-6
2	G-2	Pre-qualification Criteria	6
3	G-3	Statutory Documents	6-7
4	G-4	Bid Evaluation Criteria	8
5	G-5	Offer Validity	8
		GENERAL TERMS & CONDITIONS	
6	G-6	Bidders shall take note and ensure the following	9
7	G-7	BHEL Reserves the Right to	9-10
8	G-8	Contract Agreement	10
9	G-9	Earnest Money Deposit	10
10	G-10	Performance Security Deposit (PSD) & Stamp Duty	11
11	G-11	Tenure, Extension & Termination of Contract	12
12	G-12	Sub-Letting of Work	12
13	G-13	Traffic Regulations & Requirements	13
14	G-14	Route Permit/National Permit/Clearance	13
15	G-15	Protection/Safety of Consignment During Transit	14
16	G-16	Statutory Obligation of Transporter	15
17	G-17	Indemnity	15
18	G-18	Transshipment	16
19	G-19	Placement of Vehicles	16
20	G-20	Consignment Weight/Measurements	16
21	G-21	Dispatch Documents	17
22	G-22	Consignment note Certification	17
23	G-23	Transit Insurance	17-18
24	G-24	Vehicle Movement Reporting	19
25	G-25	Route & Distance	19
26	G-26	Escorts	19
27	G-27	Recovery Towards Idle Crane Charges	19
28	G-28	Transit Period & Penalty for Delay in Delivery	19
29	G-29	Delivery & Acknowledgement	20
30	G-30	Freight Payment	20
31	G-31	Freight Escalation (PVC)	21
32	G-32	Taxes & Duties (GST Clause)	21
33	G-33	Risk & Cost / Penalty	21
34	G-35	Arbitration	21
35	G-36	Jurisdiction	21
36		Price Bid Format	22
37	Annexure G-A	Checklist for offer evaluation	23
38	Annexure G-M	Guidelines for dealing with "discrepancy in words & figures"	24

Accepted



G-1) DETAILED SCOPE OF WORK

- 1.1. Transportation of 07 nos., 1400 KVA Dry Type Transformers from BHEL Jhansi to EM-I PPHA-II Project, Bhutan (WO: 70611F) by suitable vehicle. The Shipping weight and dimension of the transformers are as under:

WO / Rating/ Qty.	70611F / 1400 KVA/ 07 nos.
Dimension	2450 x 1500 x 2580 (L X W X H in mm)
Weight (MT)	6.5 MT approx. (for each DTT)
Destination	Engineer Charge, EM-I PPHA-II, Punatsangchhu HE Project (6 X 170) MW, Bjimthaangkha, Wangdue Phodrang, Bhutan
Contact no.	Sh. Sanjib Dutta (Construction Manager) - 9436494192 & 97577103685
Tentative Dispatch schedule	Ready for Dispatch

- 1.2. Unloading of the transformers will not be in the transporter's scope at Site & will be done by BHEL's Site representative.
- 1.3. **No extra charges shall be paid like ODC, RTO Penalty, Custom clearance charges, Railway blockade charges, Detention charges, go-down/storage, watch & ward charges etc. and bidder has to quote their best price in all-inclusive incidental charges.**
- 1.4. Custom clearance at Indo-Bhutan Border to be carried out by transporter through reputed CHA, who has experience in handling engineering goods, aware of custom procedures and familiar with clearance under project Imports/Exports for custom clearance of export items. Complete customs activity at the Bhutan border / entry point will have to be done in advance by the transporter so that the truck / trailers carrying cargo are not detained anywhere. The detention of truck / trailers is not payable at this point.
- 1.5. Transporter will have to collect the export documents like invoice & packing list from our office and file the same with Jaigaon/ Bhutan customs. Transporter will also be responsible for permissions and necessary co-ordination at Jhansi for examination/ endorsement by Local authorities and sealing for export if required. BHEL Jhansi will provide assistance/coordination in Export clearance to Transporter, if required.
- 1.6. Transporter will be responsible for all necessary permission for driver / person to visit Phuentsholing, project site and road transportation permit by Road Safety and Transport Authority for the transportation of project cargo to the site.
- 1.7. Transporters to have their requisite facility at India / Bhutan border for temporary storage of cargo along with suitable facilities to unload and load the cargo. The storage is envisaged with a view to following situations:
- Time required for custom clearance
 - Transshipment from Indian vehicle to Bhutan vehicle (if needed) - Road conditions from time to time

Handwritten signature



- 1.8. Transporter shall be responsible for registration of the contract with the Bhutan Authorities for all types of taxes to be paid by the transporter for the work done by them / agents in Bhutan.
- 1.9. The Following documents shall have to be arranged by the transporter:
- Copy of shipping bill/ Bill of export (bearing Tax Invoice No./ Delivery challan No. and Tax invoice value/ delivery challan value.)
 - Receipt of material from PHPA Customer at respective PHPA, Bhutan site.
 - Received Lorry Receipt (LR).
- 1.10. Transporter shall be responsible for getting endorsements on the relevant documents from relevant authorities, including BHEL / Contractor's Site representatives, upon delivery of the cargo and is to be obtained.

G-2) PRE-QUALIFICATION CRITERIA

The bidder shall ensure to comply with the following and submit all relevant documents in Part-1 bid to be eligible for this rate contract: -

a) **IBA APPROVAL:**

The bidder should be an IBA approved transporter & should attach IBA (Indian Banker's Association) recommendation Valid on the date of tender opening. It shall also be ensured that the same is available throughout the contract.

b) **EXPERIENCE:**

The bidder should have transported minimum 10 MT (Single/ Multi piece consignments), from India to Bhutan/Nepal by road suitable vehicle in either Mechanical Trailer OR Multi axle Truck in last 10 years as on 31.01.2022.

Documentary proof (Copy of WO/PO/LOI/ & work completion certificate/Acknowledged LRs clearly indicating the weight & material receipt by the consignee/customer) in support of above eligibility criteria shall be submitted along with techno-commercial bid.

G-3) STATUTORY DOCUMENTS

- 3.1. The following documents along with a covering letter should be attached with the offer (Techno-Commercial Bid, Part-1). All the attached document should be page numbered.
- Check List for Scrutiny on Bid Opening duly filled by bidder (Annexure G-A).
 - Earnest Money of Rs. 18, 800/- (Rs. Eighteen thousand eight hundred only)
 - Valid IBA Certificate as per clause no. G.2 (a).
 - Supporting for Experience as per clause no. G.2 (b).
 - Self-Declaration on Rs.100/- non-judicial stamp paper as Clause 3.2 and Clause 3.3.
 - Copy of tender document signed by authorized signatory and stamped on each and every page as a token of acceptance.

As per



- g. Blank price bids duly signed and stamped (Price bid in prescribed format without price).
- h. A sealed envelope containing price bids.
- 3.2. Bidders will ensure furnishing Certificate or an undertaking in the form of an affidavit on non-judicial stamp paper valued Rs.100/- and duly notarized for:
- Certifying that I/We are not been blacklisted/under hold/banned or delisted by BHEL Jhansi or any Unit/office of BHEL or any other organization, before or till, on the date of tender opening.
 - I / We have not been found guilty by a Court of law in India for any crimes of fraud, dishonesty or moral turpitude relating to transportation during last 5 years.
 - Should one or more partners/directors/proprietors of the bidder firm have a relation or relations employed in the capacity of an Officer of BHEL, the authority inviting tender should be informed of the fact with the offer, concealing this, BHEL may cancel the contract & forfeit EMD/SD forthwith.
 - Neither any arbitration case pending with any of the BHEL units nor penalized in any arbitration case.
 - Certifying that their EMD / Security Deposit has not been forfeited in BHEL Jhansi under any contract during last two financial years (2019-20 & 2020-21) on account of non-performance.
- 3.3. The Bidder shall disclose /confirm the following by way of a notarized affidavit cum undertaking executed on non-judicial stamp paper of appropriate value.
- Details of its group concerns or affiliates etc. who are also engaged in transportation business.
 - Details/particulars of Partners/Proprietors/Directors of bidder/ such group concerns or affiliates etc. including details of DIN numbers (in case of Directors) and PAN number (in case of Partners/Proprietors) duly supported by self-attested copies of relevant documents.
 - Confirm that none of its Group concerns or affiliates etc. appear on the list of banned firms/companies by BHEL (List available on www.bhel.com) nor any of the Director / Partner/Proprietor of bidder/ such group concern or affiliate etc. are involved with such firm/ company.
 - Confirm that other than the Bidder, none of its Group concerns or affiliates etc. are participating in the tender either directly or indirectly through any other agency under same Proprietor / common Partner(s) common Director(s).
 - BHEL may reject the bid or in case the contract has been awarded, then terminate the contract apart from taking any other suitable action under the contract or applicable legal provision or BHEL guidelines, including Guidelines for Suspension of Business Dealings, without any liability for any compensation to the Bidder if
 - BHEL discovers at any time that any statement made by the Bidder in the affidavit cum undertaking is false, fraudulent or
 - Any document submitted by the Bidder was fake or forged
 - or if BHEL determines in its sole discretion that any statement was aimed at deliberately misleading BHEL with a view to ensure award of the subject contract to the Bidder.

The bid submitted by any Bidder who omits to submit the affidavit cum undertaking as per the clause (iii), (iv) and (v) shall be liable to be summarily rejected.

Accepted



G-4) BID EVALUATION CRITERIA:

- 4.1. Part-1 Techno-commercial bids (refer Clause G-2 & G-3) received shall be first evaluated in regard to compliance with tender terms & conditions. Bids qualifying these criteria only shall be considered for Opening of price bids (Part-2).
- 4.2. Contract shall be awarded to only L1 bidder as per Price bid format.
- 4.3. In the course of evaluation after opening of price bid, if more than one bidder happen to occupy L-1 status, effective L-1 will be decided by soliciting discounts from the respective L1 bidders. In case more than one bidder happen to occupy the L1 status even after soliciting discounts, the L1 bidder shall be decided by, a toss / draw of lots, in the presence of the respective L1 bidder(s). BHEL's decision in such situations shall be final and binding.
- 4.4. In case of discrepancy in words and figures offered in price bid the decision shall be taken based on **Annexure-"G-M"**.

G-5) OFFER VALIDITY:

- 5.1. Tenders should remain valid for acceptance for a minimum period of Two (02) months from the date of tender opening.

Accepted



GENERAL TERMS & CONDITIONS

G-6) BIDDERS SHALL TAKE NOTE AND ENSURE THE FOLLOWING:

- 6.1. The bidders shall closely pursue all the clauses of the tender documents, and all annexures enclosed /referred in Tender Documents before quoting. If the bidder has any doubt about the meaning of any portion of the tender conditions, or find discrepancies or omission in the provisions or shall require clarification on any of the technical aspect, scope of work etc. he shall at once contact the authority inviting the tender for clarification before the submission of the tender.
- 6.2. The offers shall be submitted under TWO-PART bid system, enclosing the Price bid in separate envelope.
- 6.3. No over writing, cutting allowed in the price bid. Rates should be filled in words also.
- 6.4. When photocopy of a document is submitted along with the tender it must be attested by Public Notary or Gazette Officer.
- 6.5. Non-compliance with any of the tender conditions set forth thereon and incomplete, conditional and ambiguous offers are liable for rejection.
- 6.6. Before submitting the bid, the bidders are advised to be well acquainted with the actual working and familiar with all other prevalent conditions, facilities available, nature of consignments, dispatches etc. No claim will be entertained later on the ground of lack of knowledge.

G-7) BHEL RESERVES THE RIGHT TO: -

- 7.1. Acceptance or rejection any of the bid/all bids or cancel/withdraw the invitation for bid without assigning any reason whatsoever, and in such case no bidder/intending bidders shall have any claim arising out of such action by BHEL.
- 7.2. Reject conditional tenders, tenders containing absurd or unworkable rates and tenders, which are incomplete and otherwise considered defective and tenders not in accordance with the tender conditions, during the tender evaluation process.
- 7.3. Evaluate the bids as per BHEL norms by the 'Tender Finalization Committee' (TFC) duly constituted by the BHEL management and its decision shall be final and binding on the transporter.
- 7.4. Accept/Reject any or all tenders fully or partly, reduce/ increase business volume and number of transporters, split the award without assigning any reasons thereof.
- 7.5. Cancel/terminate the work order/contract at any time during its currency without assigning any reasons whatsoever.
- 7.6. Have parallel contract at the same rate or different rates with any number of transporters for any destination.
- 7.7. Award rate contract either partly or in combination thereof or fully simultaneously with any transporters as it may deem fit at the beginning of the rate contract or at any time during the currency of contract.
- 7.8. To restrict allotment of load for outgoing consignments for specific sites to specific transporters.



- 7.9. Ensure selection of transporters as far as possible on 'low to high' rating of their quoted rates computed with the quantum of business under rate contract, but overriding consideration will be applied to satisfy and justify BHEL's operational requirement of handling incoming consignments from multiple sites requiring wide network of branches as also the transporters having their Head Office locally.
- 7.10. Allot business loading subject to compliance of the following, within a maximum period of ten (10) days from the Letter of intent:
- Establishing local office with facilities, if required.
 - Submission of 'Performance security deposit' as bank guarantee from any of BHEL Consortium or nationalized banks valid till six months from the expiry date of contract.

G-8) CONTRACT AGREEMENT:

- 8.1. Within 07 days from Award of Contract, successful bidder shall entered into Contract agreement (send by BHEL) on a valid non-judicial stamp paper of Rs. 100/-, which deemed to form an integral part of the contract.
- 8.2. The acceptance of contract has to be signed by the competent authority of HO or by the representative authorized by the HO of the transporter and shall be submitted to BHEL confirming its acceptance in toto.

G-9) EARNEST MONEY DEPOSIT (EMD)

- 9.1. The Earnest Money Deposit (EMD) may be accepted only in the following forms-
- Electronic Fund Transfer credited in BHEL account (before tender opening)
The BHEL Bank Account details is as follows,
Bank Name: - SBI, A/c No.:- 10670828866, IFS Code: - SBIN0003807
A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED
 - Banker's Cheque/ Pay order/ Demand Draft, in favour of BHEL (along with offer)
 - Fixed deposit receipt (FDR) issued by scheduled banks/ Public financial institutions as defined in the companies act (FDR should be in the name of the bidder, a/c BHEL).
(In case total EMD amount is more than Rs. 2 lakhs, the amount in excess of Rs. 2 lakhs may be accepted in the form of Bank Guarantee from scheduled bank. The bank guarantee in such case shall be valid for at least 06 months).
- The EMD shall be submitted along with techno commercial bid. Tenders not confirming to this condition will be summarily rejected.
- 9.2. The Earnest Money Deposit (EMD) will be refunded to unsuccessful Bidders on his request within a reasonable time after the award of the contract. EMD may be converted to performance security deposit (PSD).
- 9.3. EMD shall be forfeited, if the bidder withdraws his offer during the validity period or fails to sign the contract agreement or the bidder fails to submit Performance Security Deposit) PSD within the stipulated period after award of the contract.
- 9.4. Earnest Money Deposit (EMD) shall not carry any interest.

Accepted



G-10) PERFORMANCE SECURITY DEPOSIT (PSD)

- 10.1. Performance Security Deposit shall be valid for the entire period of contract and a further claim period of six (6) months from the date of expiry of contract period for successful execution of contract. PSD will be refunded only after the expiry of claim period.
- 10.2. The total amount of security deposit will be 5% of the contract value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of security deposit.
- 10.3. Transporter shall submit the 'Performance Security Deposit' within 10 days of issue of Letter of Intent (LOI). The balance amount to make up the required security deposit of 5% if the contract value may be accepted in the following forms-
- a) Pay order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL, Jhansi.
 - b) Bank Guarantee from scheduled Banks/Public Financial Institutions as defined in Companies Act. The Bank Guarantee format should have the approval of BHEL. **Bank Guarantee should be valid throughout the contract period with additional six months claim period.**
 - c) Fixed Deposit Receipt (FDR) issued by Scheduled Banks/Public Financial Institutions as defined in Company's Act. The FDR should be in the name of transporter, A/C BHEL JHANSI duly discharged on the back.
 - d) Securities available from Post Offices such as National Savings Certificates, Kisan Vikas Patras etc. (Certificates to be held in the name of transporter furnishing the security and duly pledged in favor of BHEL and discharged on the back)
 - e) The PSD can also be recovered at the rate of 10% from running bills. However in such cases at least 50% of the PSD should be deposited before the start of work and balance 50% may be recovered from running bills.
 - f) All deposits in the form of bank instruments shall be caused to be submitted preferably through the issuing bank only and deposited with the Finance Department of BHEL under receipt in duplicate with copy of receipt submitted to CDC.
 - g) Security deposit shall be released to the contractor upon fulfilment of contractual obligations as per terms of the contract.
 - h) The Performance Security Deposit shall not carry any interest.
- 10.4. Loading of business shall commence only after submission of performance security deposit and other compliance in terms of contract.
- 10.5. If the transporter fails to deposit PSD within the stipulated period after getting the LOI/award letter, the EMD may be forfeited and appropriate action shall be taken.
- 10.6. If the transporter fails to perform satisfactorily as per the contract, PSD may be forfeited.



G-11) TENURE, EXTENSION & TERMINATION OF CONTRACT:

- 11.1. **TENURE:** Unless specified otherwise in tender notice or mutually agreed, the contract shall be valid for a period of three (03) months from the effective date of award of contract. However, BHEL reserves the right to short close the contract at its discretion. The consignments booked within the contract period shall fall in the scope of contract irrespective of date of deliveries.
- 11.2. **EXTENSION:** One or more extensions of the contract may be done with mutual agreement between BHEL, JHANSI and the successful transporters. Such agreements shall be based on acceptance of the lowest rates and terms & conditions of the corresponding contract.
- 11.3. **TERMINATION:** BHEL reserves the right to either short close or terminate the contract entered into with any of or all of the transport operators at its discretion without assigning any reason by giving one-month notice by registered post acknowledgement due or in person under recorded delivery.
- 11.4. If the transporter fails or neglects or refuses to observe/ perform any of the terms and conditions/obligation under the contract, BHEL may without prejudice to any other rights, terminate the contract by giving one month notice in writing and recover from the transporter any damage suffered by it on account of the failure, negligence, refusal, violation or breach of contract or any part thereof including the amount by which the cost of completion of the work done by any other agency shall exceed the amount payable to the transporter under this contract.
- 11.5. If a transporter is not found to be IBA approved at any time during the contract period or fails to submit valid IBA approval extension within one month of expiry of validity, the loading of business on them will be stopped immediately and the contract with him may ultimately be terminated.
- 11.6. The contract may be terminated at any time without paying any compensation whatsoever to the transporters in case of misbehavior, disobedience, dishonesty, clandestine insolvency of company, any court order, non-sanction of road permit or any other related activities on their part or their failure to fulfill the terms and conditions of this agreement.
- 11.7. If a transporter after award of contract fails to submit the Performance Security Deposit and / or fails to start the work in accordance with the terms of the contract and as per instructions, the EMD/PSD paid may be forfeited and contract terminated.
- 11.8. BHEL may enter into parallel contracts simultaneously with any other transporters as may be deemed fit at any time during the contract period in the interests of the work for any or all stations/sectors/specific projects. BHEL reserves the right for calling fresh tender (fully or partially) during the contract period, if the need arises.

G-12) SUB-LETTING OF WORK:

- 12.1. It is expected from the transporters that they shall deploy vehicle from their own fleet. However, in case of non-availability of vehicle from their own fleet, they may deploy vehicle from the market. In all cases, transporter shall be responsible for safe & timely delivery of consignment.

Accepted



G-13) TRAFFIC REGULATIONS & REQUIREMENTS:

- 13.1. The transporters will operate their vehicles entirely at their own risk and BHEL shall not be held responsible for any damage to the vehicle while on the company's/customer's work or when parked in or around the company's/ customer's or any other premises.
- 13.2. The Transporters will make their own arrangements for proper parking of their vehicles overnight / during detention in company's/customer's premises.
- 13.3. The transporters will ensure that all vehicles used for the transportation of consignments under transportation rate contracts are covered by a comprehensive insurance policy. Under no circumstance shall the company be liable to compensate them for any loss or damage that may be caused to the vehicles while engaged in the discharge of the transporter's obligations under this contract.
- 13.4. It shall be the responsibility of the transporter to provide at his cost trained and licensed personnel for running the vehicles.
- 13.5. The transporter shall ensure placing vehicles of suitable category, capacity (i.e. size and load) and quality. Overloading of the vehicles will not be permitted in any circumstances.
- 13.6. Proper loading and lashing of the consignments in most secured manner shall be done keeping in view extant government regulations and constraints en-route for safe transportation of consignments and its delivery to destination.
- 13.7. Transporters shall make aware concerned drivers/staff about the danger related to transportation of hazardous/ODC lifting, handling and tilting of such consignments.
- 13.8. Transporters shall ensure that the latest applicable Motor Vehicle Act 1989 (as amended up to date)/ Motor Vehicle Rule is strictly followed as applicable. Vehicles must carry up to date fitness, road permit, insurance and related documents/certificates.
- 13.9. All drivers/concerned staff related to the transportation activities under this rate contract should be well aware about material safety, data sheet etc. and well conversant with the environmental impact arising from the specified activities pertaining to use of fuels, lube oils, its spillage and disposal of various harmful items used in automotive vehicles.
- 13.10. Transporters shall follow all necessary instructions relating to ISO-14001 and ISO-18001 obligations for environmental safety and occupational Health Safety.

G-14) ROUTE PERMIT / NATIONAL PERMIT / CLEARANCE:

- 14.1. The transporter shall arrange required permits from RTO or other concerned authorities and ensure compliance of any other legal and statutory formalities connected with the transportation of goods at his cost. BHEL doesn't take any responsibility in this regard.
- 14.2. The transporter shall get permission from Govt. of India, Ministry of Road Transport & Highways OR from State Govt(s) or from local bodies necessitating such requirement relating to Motor Vehicles Act. The transporter will produce such approved documents requiring scrutiny accordingly, before the consignment is loaded.



G-15) PROTECTION / SAFETY OF CONSIGNMENT DURING TRANSIT:

- 15.1. To ensure safe transit, the consignment loading shall be done by BHEL in its warehouse(s). The transporter shall ensure: -
- a) Placement of vehicles of good and roadworthy conditions having all welded structures and joints of vehicle chassis in sound condition.
 - b) That good quality lashing ropes in sufficient numbers, length and diameters and other items required to accompany the vehicle so as to securely lash the consignment as per lashing scheme to be provided /explained by BHEL unit to ensure its safer transit in the same condition and same vehicle. Whenever explicitly mentioned by BHEL; the same should be got certified by BHEL authority.
 - c) **To protect the consignments, transporters shall ensure Tarpaulin covering to the consignments.**
 - d) Compliance of all the safety precautions and other instructions required in road transportation e.g. red flags/lamps; pilot, escort etc. as may be required shall be the responsibility of the transporter.
 - e) Lashing to be proper and safe. The transporter to check the same and to be satisfied before departing from work premises.
 - f) Complaints of unsatisfactory packing or lashing will not be entertained after the vehicle has departed from the loading point.
- 15.2. The transporter shall be solely responsible for the safe custody of the consignments from the time the documents are handed over to him until the consignments are delivered at the destination, duly obtaining acknowledgement of delivery.
- 15.3. Any failure in this regard shall be viewed seriously and BHEL shall be free to take deterrent/penal action on the transporter concerned e.g. Suspension of business forthwith and future business dealings by BHEL and recovery of all losses suffered by BHEL from the transporter.
- 15.4. The transporter will indemnify BHEL against any loss, damage, breakage, shortage and pilferage of any materials while in his custody.
- 15.5. Even, in cases where the transporter does not have his branch office or delivery points, all consignments shall be accepted for transportation and deliver at such points. Similarly, the transporter shall arrange for the collection of materials from such points and delivery at any such points.
- 15.6. Transporter shall not auction any material belonging to BHEL where customer/supplier has defaulted in taking delivery for various reasons. The transporter will give notice under registered post to BHEL and ask for instruction in the matter. The local manager of the transporter concerned should follow up these cases with the consignee at one end and consignor at the other end.
- 15.7. Where all measures have exhausted and still the consignment is held by the transporter for a period of one year or more, material shall be rebooked to the Consignor, on freight "To Pay" basis. In such cases, liability for to & fro freight will rest with BHEL.

Accepted



G-16) STATUTORY OBLIGATIONS OF TRANSPORTER:

- 16.1. The transporter will observe and comply with the requirements of the Minimum Wages Act and all other Industrial & Labour legislation for the time being in force or that may hereafter be brought into force, governing the relationship between the employer and the employee.
- 16.2. The transporter shall indemnify and keep indemnified BHEL Jhansi from and against claims, demands, actions, proceedings, losses, damages, recoveries, judgments, costs, charges and expenses which may be made or brought or commenced against BHEL Jhansi or which BHEL Jhansi may or may have to bear, pay or suffer, directly or indirectly which includes taxes or fine or compensation levied or imposed under the statute or otherwise by any judicial or quasi-judicial or any authority. The transporter shall, whenever required, to do so by the company or Govt. officials authorized under law, produce for inspection all forms, register and other papers required to be maintained under the various statutes.
- 16.3. The transporter shall accept liability for compensation in accordance with the provision of the Workmen's Compensation Act, 1923 read with Employees State Insurance Act 1948, amendments thereafter and or other law for the time being in force for personal injury caused to any workmen by accident arising out of and in the course of this contract.
- 16.4. Should the company be held liable for any loss, damage or compensation to third parties arising from or in relation to transport operations done by the transporters; the transporters shall reimburse such loss, damage or compensation to the company together with the costs incurred by the company on any legal proceedings pertaining thereto.

G-17) INDEMNITY:

- 17.1. The transporter shall have to indemnify and keep indemnified BHEL Jhansi from and against claims, demands, actions, proceedings, losses, damages, recoveries, judgments, costs, charges and expenses which may be made or brought or commenced against BHEL Jhansi or which BHEL Jhansi may or may have to bear, pay or suffer, directly or indirectly which includes taxes or fine or compensation levied or imposed under the statute or otherwise by any judicial or quasi-judicial or any authority.
- 17.2. The transporter shall indemnify and keep indemnified the BHEL against all payments by way of compensation or otherwise which the company may be called upon to make under the provisions of the applicable Acts to any workmen as aforesaid, and any cost incurred by the company in connection with any claim preferred by such workmen and or against all actions, claims and demands whatsoever in respect thereof or in respect of any loss, injury or damages whatsoever to any third person arising out of or occasioned by the negligent, imperfect or improper performance of this contract by the transporters, their workmen servants or agents.
- 17.3. The transporters approved and operating under the transportation rate contracts shall further indemnify BHEL against: -
 - Observance of Labour & Industrial Laws.
 - All claims by way of compensation and all other types of unforeseen claims, which may arise in the course of contract.
 - Documentary compliance relating to freight billing.
 - Indemnity shall cover the entire transit right after loading to the unloading at destination.

Al-pak



G-18) TRANS-SHIPMENT:

- 18.1. Transporters shall endeavor that direct to destination vehicles are placed for loading the consignment(s) and collection of incoming material. In exceptional cases, transporters may seek transshipment with reasons & the same may be permitted by CDC / MM / CRX executive not below the rank of Sr. Manager.
- 18.2. If it is established that unauthorized trans-shipment is done (i.e. without taking prior permission from BHEL), then 20% of Basic freight charge shall be deducted with approval of next higher authority of CDC head.
- 18.3. In case where unauthorized trans-shipment is done & goods are damaged, Transporter shall make good the costs incurred by BHEL towards repair, replacement, return freight, personnel expenses, back charging of BHEL by customer and other incidentals for damaged goods, if not settled by the underwriter for any reason whatsoever.
- 18.4. In all cases of trans-shipments, the entire responsibility for safety of goods shall be at the risk and cost of the transporter.
- 18.5. Transshipment is allowed on same / higher capacity vehicle, after taking prior permission from BHEL. Transporter has to submit copy of RC of transshipped vehicle along with the bill. If the transporter fails to submit copy of RC of transshipped vehicle, then it will be treated as un-authorized transshipment as per Clause 18.2.
- 18.6. Transshipment (authorized) shall be done under strict supervision of the transporter / his representatives to ensure safety of the consignment / item being transshipped.
- 18.7. Transporter shall ensure that the equipment damaged due to transshipment for any reasons are collected from the site & transported back to BHEL / Suppliers' work free of charge.
- 18.8. Vehicle shall not carry any other consignment in the same vehicle en-route. Should such a case be found, appropriate action including disallowance of freight / recovery of damages shall be taken.

G-19) PLACEMENT OF VEHICLES

- 19.1. The transporter should ensure that vehicles placed have valid registration, insurance, permit and fitness certificate.
- 19.2. At least 07 days advance written notice for placement of vehicle will be given by BHEL indicating required date of placement of vehicle. The transporters have to place the desired vehicle within 2 days of the demanded date. In case the vehicle is not placed within 2 days of demanded date, penalty of Rs. 1500/- per day shall be applicable limited to 5% of the Contract value.
- 19.3. In case, the vehicle is not placed beyond 10 days of demanded date or the transporter refuses to place the vehicle, BHEL reserves right to get the transportation done by hiring the vehicle from the market at the Risk & Cost of the transporter.

G-20) CONSIGNMENT WEIGHT / MEASUREMENTS: BLANK



G-21) DESPATCH DOCUMENTS:

- 21.1. While accepting the consignments for transportation, the transporter shall ensure to collect all the necessary documents from the consignor viz.
- Dispatch Advice Note / Challan, (DAN)
 - Excise Invoice (Pink/ Duplicate) indicating PO reference,
 - Driver /Lorry/Destination Copy of LR along with 'freight bill copy',
 - Consignee Copy of LR for door delivery,
 - Road Permit/Waybills etc. wherever applicable,
 - SMIV/PMIV/Excise Gate Pass, wherever applicable.
 - Instructions for Unloading (If not mentioned in DAN)
- 21.2. The transporter shall be responsible for delivering the connected documents particularly original excise gate pass/invoice, counter-foil of Road Permit etc. to the consignee and obtaining acknowledgement of the same.
- 21.3. In case the transporter fails to deliver original Excise Gate Pass (duplicate for transporter to claim ITC) and any other documents to CRX and counter-foil of the waybill to Consignee, responsibility for loss shall be entirely on transporter.
- 21.4. Wherever BHEL has arrangement with customer for furnishing Road Permits at Check-posts, transporter shall collect the same from customer's office en-route.
- 21.5. All documents related with transportation, required to be shown at various check posts are collected by the transporter so that the consignments are not detained/delayed en-route on this account. Detention / delays on this account will be the transporter's responsibility.

G-22) CONSIGNMENT NOTE CERTIFICATION:

- 22.1. The following information shall invariably be legibly and clearly indicated on the BHEL specific Consignment Note (i.e. LR) by the transporter at the time of loading of the consignment and prior to certification of dispatch by the consignor / customer:
- Registration No(s). of the vehicle(s).
 - Weight (Actual/charged), dimensions and No. of the packing cases or liquid quantity in KL.
 - Name & address of the consignor with specific destination.
 - Description of the consignments with BHEL Purchase Order (PO) reference.
 - Distance to destination in Km and rate of freight.
 - Dispatch Control Record Entry No. and reference to all other relevant information of Dispatch Advice Note, Excise Invoice, and Way Bill/Permit etc.
 - Freight details and consignment value.

G-23) TRANSIT INSURANCE:

- 23.1. Transit insurance of the consignment shall be covered by BHEL / Consignee / Supplier. However, as per Carriage by Road Act 2007 or its latest amendment, transporter shall be responsible for any damages to the consignment during transit.
- 23.2. Transit insurance of the consignment shall be covered under Open Marine Policy of BHEL/Consignee as the case may be subject to excess as per the insurance policy. At

Deepak



present this excess is Rs 20,000/- or 0.25% of consignment value, whichever is higher & may change from time to time.

- 23.3. The contract as entered into between BHEL and the transporter(s) shall in no way nullify, reduce, mitigate or absolve the transporter of any responsibility, obligation or liability that may devolve upon them under the Carriage by Road Act 2007.
- 23.4. Position as above shall not absolve the transporter of his responsibility for safe and proper transportation of the goods to the proper destination or his liability to compensate for the damage/ shortage / loss in respect of the consignments transported by him.
- 23.5. The transporter's consignment note (LR) shall be acceptable to insurance company. In addition, the transporter shall get 'LEGAL LIABILITY' from Insurance Company for Insurance Cover.
- 23.6. In case of any damage to the consignment in transit, open delivery certificate and joint inspection memo [JIM] whenever so called for by BHEL / Consignee shall be adhered to by the transporter.
- 23.7. The transporter will be bound under the contract to give shortages/ damage/open delivery/joint inspection certificate(s) wherever required for lodging our claim with the underwriters. In case they fail to comply with this, any loss, liability thus arising will rest with the transporter. In case of joint inspection memo (JIM), the transporter should intimate the BHEL representative authorized to sign the JIM, which should be properly stamped with the name of the person to avoid any dispute later. Manager of Transport Company shall duly attest the signature of the representative.
- 23.8. The transporter will be bound to accept letters/notice/claims from BHEL/ Insurance Co. in accordance with the provision of the Insurance Act.
- 23.9. Transporters shall ensure submission of damage/shortage/loss certificate in the prescribed format, immediately on receiving intimation to the effect under acknowledgement of the concerned official with submission of the 'acknowledged copy' of the certificate on freight billing.
- 23.10. In case a vehicle meets an accident en-route, the transporter shall immediately inform BHEL, furnishing details of the mishap, copy of FIR, photographs and damage report etc. to enable BHEL arrange survey, if required. The transporter shall move such consignment only after specific clearance is given by BHEL.
- 23.11. In case of accident, freight charges from loading point to accident place, reloading charges and freight charges from accident place to pick-up point will be paid to the transporter if these are paid by the underwriters to BHEL. No freight bill for movement of such consignment shall be entertained till BHEL/Customer's insurance claim is settled.
- 23.12. Transporter will furnish the damage / shortage certificate in the BHEL prescribed format within 15 days from the date of accident or damages / shortage / missing remarks at receipted LR. In addition, if damage found in sound box within 06 months from the date of delivery of consignment, the transporter is liable to furnish the damage / shortage certificate within 15 days as and when asked by BHEL.
- 23.13. Transporter will intimate BHEL within 24 Hours via Phone, fax, letter etc. to any damage / shortage / missing / pilferage/ stolen of the item / consignment in the custody of transporter
- 23.14. Each and every delivery of consignment is to be get signed by person taking the delivery, with designation and mobile No. and to be furnished to BHEL.

Asaf



G-24) VEHICLE MOVEMENT REPORTING:

The transporters shall be bound to report movement progresses of all consignments through electronic communication systems such as Mobile, Phone, e-mail, web based monitoring system or any other mode desired by BHEL at regular intervals.

G-25) ROUTE & DISTANCE:

- 25.1. The transporters are advised in their own interest to conduct and update/confirm route on their own before carrying the consignment to avoid any delays en-route.
- 25.2. The distance for the purpose calculation of freight & transit period shall be based on the shortest feasible distance by National highway, State highway, other roads, in the order of the preference as indicated in Google Map. Head (CDC) shall verify the shortest distance for all the zones. For freight calculation, actual distance will be worked out from BHEL Jhansi to destination. Alternate routes shall be allowed only on exceptional cases / force majeure conditions with the approval of GM.
- 25.3. For any destination in Andhra Pradesh/ Telangana, shortest feasible route avoiding Orissa/ Chhattisgarh would be allowed.
- 25.4. Wherever the consignee or consignor has re-directed the consignment to other destination, the transporter shall obtain such request from concerned authorities in writing and submit it along with freight bill for claiming the distance as per re-directed route.

G-26) ESCORTS:

Wherever BHEL intends to depute an escort for important consignments, they shall be allowed to travel in the same vehicle to the destination free of charge.

G-27) RECOVERY TOWARDS IDLE CRANE CHARGES:

As and when cranes are hired by BHEL/its representative(s)/clearing agents and same have to remain idle due to failure of the transporter not providing vehicles in time, in spite of advance intimation, such crane charges would be recoverable from the transporters.

G-28) TRANSIT PERIOD AND PENALTY FOR DELAY IN DELIVERY:

- 28.1. The transit time shall be 45 days from the date of exit from BHEL Jhansi excluding one working day for entering the destination.
- 28.2. Additional transit period shall be allowed with the approval of next higher authority up to Head of CDC, based on documentary proof such as release document, intimation by email etc.
- 28.3. **Force Majeure:** The following shall amount to force Majeure. Acts of God, Acts of any Government, War, Sabotage, Riots, Civil Commotion, Police Action, Revolution, Flood, Fire, Cyclones, Earth Quakes and Epidemic over which transporter has no control. Mechanical failure shall not come under force majeure.
- 28.4. Delay due to above force-majeure conditions and conditions not attributed to the transporters, will be reviewed by Head (CDC) / Head CRX) on representation by transporter on case to case basis, for granting additional transit time.
- 28.5. In case of delay w.r.t. allowable transit time, a penalty of 0.5% of the basic freight charges per week of delay or part thereof subject to a maximum of 10% shall be levied.
- 28.6. In case of excessive delay en-route, BHEL reserves right to get the transportation done at the Risk & Cost of the transporters. Transporter shall extend all help in transshipping the material to BHEL authorized vehicle.

Deepak



G-29) DELIVERY & ACKNOWLEDGEMENT:

- 29.1. The transporter shall be responsible to obtain acknowledgement of delivery of goods from the consignee with signature, name & seal of consignee's representative receiving the material duly specifying date & time, Registration No(s) of vehicle and condition of the consignment on delivery, on overleaf / in front of LR submitted along with their freight bill claim.
- 29.2. In case of non-compliance of above clause because of reasons such as person receiving the material does not have rubber seal, over writes the date of receipt, illiterate person receiving the material, consignee reluctant in giving receipt with date & vehicle number duly signed & stamped, transporter shall inform CDC/TRC deptt through an e-mail within 2 days. CDC / TRC deptt shall verify the transporters' claim for clearance of bills.
- 29.3. The consignee copies of LR's in all such cases may be collected immediately on delivering the consignments.
- 29.4. The consignee copy of the LR shall be surrendered by BHEL only after physical delivery of consignment is taken from the transporter and obtaining qualifying certificates, if required, regarding open delivery / damages / breakage / shortages / leakage etc. Pending issue of these certificates, the consignee copy shall be retained by BHEL.

G-30) FREIGHT PAYMENT:

- 30.1. Mode of payment of freight will be "To be billed" [TBB] (to be paid by BHEL) after satisfactory delivery of goods to Consignee/Customers or to our stores at BHEL JHANSI and production of documentary evidence in support thereof.
- 30.2. For Outgoing consignments dispatched from JHANSI under 'To be Billed' category, payment will be made at JHANSI only after submission of acknowledgement from site/customer in the prescribed manner, through CDC.
- 30.3. All freight payment will be made by Cheque / Electronic Fund Transfer after deducting TDS as per applicable law. Total freight amount will be rounded off to nearest full rupee value for claiming freight charges.
- 30.4. Payment of freight bills shall be made within (sixty) 60 days of presentation of the bill in prescribed format duly supported with the acknowledgement on the LR/GR, in duplicate, in the prescribed manner. The consignee's acknowledgement obtained on the LR/GR should clearly indicate the Vehicle Registration Number (s) on which the consignments have been delivered to the consignee, clearly indicating the date of delivery (Refer clause 1.9 & 1.10).
- 30.5. Freight charges for consignments acknowledged on delivery under damage/shortage/ discrepancy condition(s) shall be paid only after clearance by concerned product commercial in regard to acceptance of consignments by Customer, or settlement of insurance claim by underwriters in case of equipment damage.
- 30.6. Any levies or cess, if legally applicable on the freight charges shall be reimbursed on production of documentary evidence in original form, along with the freight bills.
- 30.7. In terms of Goods & Service Tax applicable under prevailing Act thereto (in case bidder has opted Reverse charge method), the transporters in their freight bills will ensure an endorsement of certificate stating that they have not availed Input Tax Credit on GST paid on inputs or capital goods.

As per



G-31) FREIGHT ESCALATION (PRICE VARIATION CLAUSE)

31.1. The rates agreed between BHEL and the transporters will remain firm during the entire period of contract without any freight escalation.

G-32) TAXES & DUTIES (GST Clause) -

- a) Bidder has to confirm whether he is opting for reverse charge or forward method as prescribed for GTA in CGST/SGST/IGST Act.2017.
- b) The option exercised in the bid shall be applicable for in the entire period of contract. No interim changes are allowed.
- c) At present, the forward charge rate is 12% which will be charged by bidder in the bill and for which 'BHEL is entitled to take input credit as per CGST/SGST/IGST invoice rules.
- d) In case of GST credit is denied by GST portal due to improper documentation OR wrong uploading of data by bidder, the same will be recovered from the bidder along with interest, if any.
- e) In case bidder is opting for reverse charge, BHEL is liable to pay 5% GST (for which ITC is available to BHEL) on such supply/ service. Proper bill & documents are to be submitted by bidder along with proper uploading on GST portal as per clause.

G-33) RISK & COST / PENALTY -

In the event of contractor abandoning the work or BHEL revoking the contract, BHEL shall have a right to get incomplete work completed at Transporters' risk and cost. BHEL shall have a right to terminate the contract at any time without assigning any reason thereof.

G-34) ARBITRATION:

In the event of a dispute, controversies or claims between the PARTIES (i.e. BHEL Jhansi and Contractor) in connection with this tender (including any dispute as to its validity, meaning, effect or termination), the dispute shall in the first instance be resolved amicably by the PARTIES. In the event that the dispute cannot be resolved amicably by the PARTIES then such dispute shall be finally settled by arbitration under by arbitration under the Arbitration and Conciliation Act, 1996 of India or amendments thereof by the Sole Arbitrator. The unit head of BHEL Jhansi shall appoint Sole arbitrator. The arbitrators shall be fluent and well conversant with the English language. The arbitration proceedings shall be conducted in English language. Documents shall be submitted in English. The arbitrators shall give a reasoned award. The decision of the arbitrators shall be final and binding upon the Parties. The venue of arbitration shall be Jhansi

G-35) JURISDICTION:

In case of any suit or other legal proceedings arising under or relating to the rate contract, the courts at JHANSI only shall have jurisdiction.

Note: The applicability and extent of the provisions under 'Tender & Contract Terms and Conditions' shall be forming an integral part of the tender documents in totality as also the Notice Inviting Tender (NIT) as far as the exact scope and nature of transportation rate contract.

Deepak



PART-2 (PRICE BID FORMAT)

Sl. No.	DESCRIPTION	Total Amount (in Rs.)
1	Transportation charges of 07 nos., 1400 KVA Dry Type Transformer (<i>In Single Lot</i>) having weight 6.5 MT of each DTT & Size: 2450 x 1500 x 2580 (L X W X H in mm) from BHEL Jhansi to EM-I PHPA-II Project, Bhutan by suitable vehicle (WO: 70611F)	
	TOTAL (In Words):	

Note:

- L1 shall be decided on the Total quoted in Price Bid format & the contract shall be awarded to only one bidder i.e. L1 bidder.
- Total Rates are to be written/typed/printed both in words and figures legibly.
- No extra charges shall be paid like ODC, RTO Penalty, Custom clearance charges, Railway blockade charges, Detention charges, go-down/storage, watch & ward charges etc. and bidder has to quote their best price in all-inclusive incidental charges.
- In case of non-conformities/errors/discrepancies observed between the quoted prices in figures and that in words, guidelines as per Annexure-G-M shall be followed.
- GST shall be paid extra as applicable.

Signature and Seal of the Bidder

Neofak



Annexure G-A

(Forming part of Techno-commercial [Part-1] bid)

(All statements to be substantiated with documentarily evidencing the same in the name of Bidder / firm only. Enclosures to be submitted orderly placed, serially numbered & properly Secured / bound , leaving no loose sheets)

Sr. No	Particulars for evaluation of techno-commercial bid	Comments/ Remarks by Bidder	Compliance enclosed at page...of offer
1	Is bid submission strictly in order as per tender terms & conditions. Have all the statutory documents required as per Clause G-2 & G-3 of Tender document submitted?		
2	EMD of Rs. 18,800/- (Rs. Eighteen thousand eight hundred only)		
3	Supporting documents for Experience as per clause G.2 (b).		
4	Valid IBA Certificate as per clause no. G.2 (a).		
5	Self-Declaration on Rs.100/- non-judicial stamp paper as per Clause 3.2 and Clause 3.3.		
6	Tender Document including blank price bids duly signed and stamped by bidder as a token of acceptance		
7	Price Bid (Part-2) in separate envelope		
8	Specific deviations if any, to our Terms & Conditions (enclosed separate sheet)		

Place: Signature of the authorized signatory affixing official Seal of the bidder
Name
Date : Designation

Accepted



Annexure-G-M

Sub: GUIDELINES FOR DEALING WITH "DISCREPANCY IN WORDS & FIGURES-QUOTED IN PRICE BID

In case of non-conformities/errors/discrepancies are observed between the quoted prices in figures and that in words, following guidelines shall be followed:

- (a) If, in the price structure quoted for the required goods / services / works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly. Unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
- (b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected and
- (c) If there is a discrepancy between words and figures, the amount in words shall prevail unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above
- (d) If there is such discrepancy in an offer the same shall be conveyed to the bidder with target date upto which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.

Reefak