

Instruction for bid submission

Against this enquiry, you can submit your offer to BHEL Bhopal tender room through post /email etc. However offer should be strictly in **TWO PART BID SYSTEM ONLY**.

The methodology for submitting your offer through email as explained below:

Offer to be sent to the email id mmtender.bpl@bhel.in with two attachments,

Attachment-1 - **Techno Commercial Offer along with desired annexures as our enquiry (without Price bid).**

Attachment 2 - **Only Price Bid**

Please ensure that your offer should reach us by post or via email at email id mmtender.bpl@bhel.in well before due date 25.02.2025 **(11.00 AM)**.

For speed post/by hand submission :

Please submit your lowest quotation in sealed envelop essentially superscribed with ENQUIRY NO, DUE DATE AND PARTY'S NAME so as to reach at TENDER ROOM, GROUND FLOOR, ADM BUILDING, BHEL, PIPLANI BHOPAL-462022 by 11.00 am of due date

*Vendors who choose to submit their Bids may please take note of following important points regarding **RISK**:*

- 1) *There is a risk of bids not being received/late receipt at tender room email on account of internet link failure/spam filtering/hardware malfunction /mail over quota or other unforeseen reason. BHEL shall not be responsible in any way for such loss of opportunity to vendors.*
- 2) *Bids should contain attachments strictly in PDF format only and should be complete in all respects.*
- 3) *The size of the bid may please be restricted to at best below 6-7 pages.*
- 4) *All catalogues/Brochures etc may be sent separately to Purchase Officer(s)*