



TENDER DOCUMENT

For Tender Enquiry No. : **TRE /TS/20/01**

For

**“ Labour supply contract for engineering & printroom activities ,
housekeeping & miscellaneous service in TRE /FES department of
bhel Jhansi ”**

Contact Person:

Name: Anshuman Sharma
Designation: Dy. manager (CMM)
Email: anshuman.sharma@bhel.in
PH: 0510-2412784

**Tender Due Date: 15.05.2021 at 13:15 Hrs
Tender Opening Date: 15.05.2021 at 14:00 Hrs**

BHEL, PO: BHEL, Jhansi 284120 (UP)

Annexure-A

DETAILS OF TENDER DOCUMENT

SCOPE of work:

The detailed content of tender document are as follows:

Sl. No.	Description	Annexure
1	Details Of Tender	A
2	Notice Inviting Tender	B
3	Scope of Work & Work Specifications	As per S.No 1 of Annexure -B
4	Qualifying Requirements	C
5	Terms and Conditions	As per GTC attached
10	Technical Bid	As per clause II (C) of GTC*
12	Annexure attachments	I to X (#)

* GTC- General Terms and Conditions of Enquiry

Annexure-B

NOTICE FOR INVITING TENDER

S. No	Particulars	Details
1	Brief Description of work	<i>Labour supply contract for engineering & print room activities ,housekeeping & miscellaneous service in TRE /fes department of BHEL Jhansi</i>
2	Tender Evaluation Criteria	<i>(as in Schedule A)</i>
3	Duration of Contract	<i>From 01.06.2021.to 31.05.2022</i>
4	Last date of receipt of the Tender	<i>Upto 13:15 hrs on 15/05/2021</i>
5	Date of opening of Techno – Commercial Bid.	<i>14:00 hrs on 15/05/2021</i>
6	Address for submitting the Tender	<i>(as in clause II(C) of GTC)</i>
7	Earnest Money Deposit * (EMD)	<i>Rs 49,911/-</i>
8	Cost of Tender	<i>Rs 1500/- plus 18% GST (as applicable)=Total Rs. 1770/- (payable in cash at BHEL cash office or through a Demand Draft in favor of “BHEL, Jhansi” along with technical bid, in case the documents downloaded from website)</i>
9	Validity of Offer	<i>90 Days</i>
10	Security Deposit	<i>The total amount of Security Deposit will be 5% of the contract value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit. Refer Clause IX (A) of GTC</i>
11	Contract Award Distribution	<i>. All the eligible bidders will be categorized from L1 to LH bidder (LH will be the bidder who quoted highest rate) on basis of their quoted rates. In case of equal rates at the same level, toss/lottery shall be drawn among all the contractors having quoted equal rates for grading from lower to higher rates. This list shall be referred for award of work.</i>

The EMD may be accepted only in the following forms:

(i) Electronic Fund Transfer credited in BHEL account (before tender opening)

BHEL account details: Bank Name:- SBI; A/c No. :- 10670828866 ; IFSCCode:- SBIN0003807

A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED

(ii) Banker's cheque/ Pay order/ Demand draft, in favour of BHEL (along with offer)

In case total EMD amount is more than Rs 20 Lakh, the amount in excess of Rs 20 lakh may be accepted in the form of Bank Guarantee from scheduled bank. The Bank Guarantee in such cases shall be valid for atleast 6 months.

The contractors may physically visit the work place before quoting their rates. For relevant details please visit our website “www.bhel.com” & “www.eprocure.gov.in”

Annexure-C

QUALIFYING REQUIREMENTS

1. Should have independent ESI and PF Registration numbers
2. Should have PAN/TAN number
3. Should have PAN Based Service Tax/ GST number
4. Self-Declaration that he is not blacklisted/under hold from BHEL Jhansi or banned by any Unit/Region/Office of BHEL/ Any PSU
5. Self-Declaration that he should not be guilty by a Court of Law in India for any offence involving fraud, dishonesty and moral turpitude.
6. Documentary proof in support of above eligibility criteria along with EMD shall be submitted along with Techno Commercial Bid.
- 7.

i) **Average Annual financial** turnover during the last 3 years, ending 31st March'2021, should be at least **7.485** lakhs. If all the balance sheets/financial statement are not available for all the three years, the average shall be calculated by dividing the sum of turnover of submitted financial statement (balance sheet & profit & loss account) by three.

Copy of duly audited financial statement (balance sheet & profit & loss account) by CA to be submitted as a supporting document.

ii) **Experience** of having successfully completed similar works (any contract executed on labor basis) during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following: -

a. **Three similar completed works each costing not less than the amount of Rs 9.98 lakhs.**

Or

b. **Two similar completed works each costing not less than the amount of Rs 12.475 lakhs**

Or

c. **One similar completed work, each costing not less than the amount of Rs 19.96 lakhs.**

Note :

1. (a) In case of experience in government organization /PSU / Semi-government, following document must be attached

(i) **Copy of work order/purchase order.**

(ii) **Copy of work completion certificate**

1. (b) In case of experience in private sector relevant TDS certificate/traces must be attached as evidence