



BHARAT HEAVY ELECTRICALS LIMITED

(A Govt. of India Undertaking)

POWER SECTOR- EASTERN REGION

WBPDC, Sagardighi Thermal Power Project

STAGE III (1×660 MW, Unit. 5)

P.O.: Monigram, Dist. Murshidabad, W.B.PIN: 742237

NOTICE INVITING TENDER

Ref. No.: BHEL: PSER: SDG: AC HIRING: ENQ: 2026

Date: 04.04.2026

To,

SUB: Tender Specification for hiring 20 Nos. 1.5 Ton Split AC for BHEL Sagardighi Site

TENDER SPECIFICATION NO: BHEL: PSER: SDG: AC HIRING: ENQ: 2026

Sealed tender in two parts (Technical & Price Bids) are invited from reputed and experienced bidders for providing 20 Nos. 1.5 Ton Split ACs on hire basis to BHEL Sagardighi Site. Detail tender Specifications and term & conditions are enclosed herewith.

Bidders are requested to quote their most competitive rates as per rate schedule of the tender specification and submit their bids in the office of undersigned on or before 06/04/2026, 1500 hrs.

Thanking You,

Yours faithfully,

On behalf of
BHARAT HEAVY ELECTRICALS LIMITED,

Sr. Engineer/HR



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SECTION - I

GENERAL INSTRUCTIONS TO TENDERERS

1.0 Tender specification as a whole, furnishing the following details, shall be sent in a sealed cover super scribing "TENDER FOR AC SERVICES for BHEL SAGARDIGHI SITE".

- | | |
|------------------------------|---|
| a) TENDER SPECIFICATION NO. | : BHEL: PSER: SDG: AC HIRING: ENQ: 2022 |
| b) LAST DATE OF SUBMISSION | : 06/04/2026, 1500 hrs |
| c) DATE OF OPENING OF TENDER | : 06/04/2026, 1700 hrs |

2.0 Tenderer should submit their offer for AC Services as per followings:

Part-I details in the sealed envelope – As stated in 2.1

Part-II details in the sealed envelope- Price bid as per Annexure- I

At the top of each envelope it must be mentioned as Part-I details (No deviation certificate, PAN Card copy, Documents of vehicles) & PART- II (Price Bid.) as the case may be.

Both these sealed envelopes are to be put again in another sealed envelope with writing on top

"TENDER FOR AC SERVICES FOR BHEL SAGARDIGHI SITE".

PART-I

2.1 The Tenderer should submit the following documents.

- Covering letter of offer (in bidder's letterhead)
- Techno-Commercial Bid (signed copy of enquiry)
- Price schedule / Rate schedule – **Unpriced** but mentioning only **quoted** against each item of price bid format and
- Declaration by Contractor at **Annexure - II**.
- No deviation certificate as per format given at **Annexure - III**.
- PAN No. A photocopy of PAN card is to be submitted.
- GST registration number. A photocopy of GST certificate is to be submitted.

PART-II

- Complete price offer in line with prescribed price schedule (in bidder's letterhead) as per **Annexure I**

2.2 The Tender should be addressed to:

Bharat Heavy Electricals Limited,
Sagardighi TPP, 1x660 MW, Unit-5,
WBPDC, P.O. - Manigram,
Dist.: Murshidabad, West Bengal-742237

3.0 Tender to be submitted either by post or by COURIER SERVICE or by hand delivery by depositing directly in the BHEL OFFICE at BHEL: Sagardighi site. Tenders sent by post shall be sent by "REGISTERED POST WITH ACKNOWLEDGEMENT DUE". Tenders received after due date is liable



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to be rejected.

3.1 Price bids of techno commercial qualified bidders' shall be opened by the authorized officials of BHEL at their office at the time and date intimated by BHEL, in the presence of bidders or their authorized representative(s) who wishes to be present. Such representatives must bring with them their authorization letter during opening of the price bids. For any clarification, the bidders should contact BHEL, Sagardighi site.

3.2 The Tenderer should thoroughly go through all the clauses/ specifications, terms and conditions stipulated in the tender documents. In case the tenderers have any doubt about the meaning of any portion of the tender specifications or the tender documents issued are incomplete or shall required clarification on any of the technical aspect, scope of work etc. they should at once contact the authority inviting the tender for clarification before submission of the tender.

3.3 The tenderers must furnish all the required information as per the instructions given in various sections of the tender specifications. Each and every page of the tender specification must be signed and submitted along with the offers by the tenderers as a token of complete acceptance thereof. The information furnished shall be completed by itself.

3.4 The tenderers should quote the rates in English language and international numerals. The rates shall be in whole rupees. The rates shall be entered in figures as well as in words.

3.5 All entries in the tender shall either be typed or be in written form. Erasures and overwriting are not permitted and may render such tenders liable to be summarily rejected. All cancellations, insertions, overwriting etc. shall be duly attested by the bidders.

4.0 In the event of any dispute of any nature, the decision of BHEL shall be final and binding on the contractor.

6.0 VALIDITY OF OFFER:

The offer shall remain valid for a period of 6 months from the date of submission of offer.

7.0 EXECUTION OF CONTRACT:

The responsibility of successful Bidder under this contract commences from the date as specified in the letter of Intent by BHEL.



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SECTION – II

GENERAL TERMS AND CONDITIONS OF THE CONTRACT

DEFINITION:

The following terms and expressions shall have the meaning hereby assigned to them except where the context otherwise requires.

BHEL (or B.H.E.L.) shall mean Bharat Heavy Electricals Limited, a Company registered under Indian Company's Act, 1956 having its registered office at BHEL HOUSE, Siri Fort, New Delhi-110049 and its Regional Head Quarter at Power Sector Eastern Region, Plot No. 9/1, DJ Block, BHEL BHAVAN, Sector-II, Salt Lake, Kolkata-700091.

MANAGER shall mean the Officer in administrative charge of BHEL, Power Sector Eastern Region at Sagardighi Stage-III (1 X 660 MW) project site.

"CONTRACTOR" shall mean the individual firm or Company who enters into this contract with BHEL and shall include their executors, administrators, successors and assigns.

"LETTER OF INTENT" shall mean the intimation letter to the Bidder that his offer has been accepted in accordance with the provisions contained in the said letter. The responsibility of the contractor commences from the date of issue of this letter and the terms and conditions of the contract are applicable from that date.

ISSUE OF NOTICE:

The contractor shall furnish to BHEL, the name, designation and address of his authorized agent and all complaints notices, communications and reference shall be deemed to have been duly given to the contractor if delivered to the contractor or his authorized agent or left at or posted to the address either of the contractor or his representative/authorized agent and shall be deemed to have been so given, in the case of posting on the day on which they would have reached such address in the ordinary course of post or on which they were so delivered or left.

COMMENCEMENT OF SERVICE:

The contractor shall commence the work within the time indicated in the Letter of Intent from BHEL and shall proceed with the same expeditiously without any delay.

If the successful Bidder fails to start the work within the stipulated time, BHEL at its sole discretion will have the right to cancel the contract. The earnest money and/or security deposit if applicable deposited will stand forfeited without any further reference to him, without prejudice to any and all of BHEL's other rights and remedies in this regard.

DURATION OF CONTRACT

The duration of this contract will be for a period of 9 months from the date of installation of ACs.

MODE OF PAYMENT & TAXES & DUTIES:

All payment due to the contractor shall be made after deduction of Income Tax at source as applicable and as prescribed under Income Tax Act/Rules/amended from time to time by NEFT/ RTGS only after submission of bills duly verified by BHEL's authorized representative/office/department (within 30 days



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from the date of receipt of such bills).

RIGHTS OF BHEL:

BHEL reserves the following rights in respect of this contract without entitling the contractor for any compensation:

1. To terminate the contract any time by giving 7 days' notice without assigning any reasons thereof.
2. To effect recovery of any amount due from the contractor under this or any other contract etc. or in any other form, the sum of money BHEL is forced to pay anybody due to contractor's failure to fulfil any of his obligations.
3. In the event of any dispute of any nature, the decision of BHEL shall be final and binding on the contractor.

RESPONSIBILITIES OF THE CONTRACTOR IN RESPECT OF LOCAL LAWS

The contractor shall comply with all state and central laws/ statutory rules, regulations etc. as applicable.

The contractor shall pay all taxes, fees, license charges, duties, royalty commissions or any other charges which may be levied on account of his operation and in executing the contract to the concerned authorities. In case BHEL is forced to pay any of such taxes/charges, BHEL shall have the right to recover the same from the contractor either from his bill or otherwise as deemed fit.

The behavior of contractor at the place of work shall be polite & he should have good temperament. The contractor should be responsible for observance of all regulations from the staff deployed by him.

The contractor shall be responsible for the safety of the equipment deployed and shall maintain all protection necessary for the purpose

INSURANCE

If due to negligence and/or non-observance of the safety and other precaution any accident/injury takes place to any other person(s)/public, the contractor shall have to pay necessary compensation and other expenses, if so decided by the BHEL authorities.

If due to contractor's carelessness, negligence of non-observance of safety precautions damage to BHEL's property and personnel should occur and if BHEL is unable to recover in full cost from the Insurance Company, the balance will, be recovered from the contractor's bill. In the event of loss/theft of BHEL's property while in the custody of the contractor it will be the responsibilities of the contractor to lodge a F.I.R. with the local police authorities' and furnish the details of F.I.R. about loss/theft within 48 hours of the occurrence. This is for the purpose of lodging insurance claim. If BHEL is unable to recover in full cost from the Insurance Company, the balance including deductible franchise wherever applicable will be recovered from the contractor.

LAW GOVERNING THE CONTRACT AND COURT JURISDICTION

The contract shall be governed by the law for the time being in force in the Republic of India. The Civil Court, having ordinary original civil jurisdiction in Berhampore, WB shall alone have exclusive jurisdiction in regard to all claims in respect of this contract.



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SECTION- III

SCOPE, SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

1. You have to supply and installation of 20 Nos. 1.5 Ton split AC at earliest possible time as directed by BHEL.
2. ACs should be of VOLTAS/ GODREJ/ HITACHI/ DAIKIN/ CARRIER/ LG/ SAMSUNG make.
3. The AC machine must be installed at BHEL Guest Houses as directed by BHEL.
4. Monthly hiring rate to be mentioned excluding GST. Installation charges will be paid as per contract T&C. However, the reimbursement of GST shall be made on producing receipt of actual GST paid towards this order.
5. Transporations charge will be paid One Time Lump sum as quoted by bidder, however requirement is initially about 20% of total required as shown above and will be increase as per our requirement up to (+/-) 25% of total required quantity.
6. Cost of spares including Gas refilling will not be paid extra and the same will be under bidder scope.
7. The bidders have to depute their technical /staff for day-to-day services/maintenance of installed AC machines at their own cost.
8. Minimum 2 services of each ACs per year shall be provided by bidder.
9. Bidders to note that ACs to be provided in phases. Initially 02 Split ACs shall be taken in phase 1. Remaining ACs shall be taken spread over approx. 9 months in phases. Notice of 7 days shall be given to install the ACs as per requirement of BHEL. Initial quoted accepted rate shall remain fixed for 12 months.
10. The bidder will have to attend the faults of ACs within 48 hours of receiving the complaint from BHEL.
11. Payment shall be made in Indian currency through NEFT/RTGS against bill within 30 days of receipt of bill (GST invoice), on pro rate basis as per actual installed ACs. GST for bill will be released subject to confirmation of full GST credit to BHEL
12. AC hire Services contract shall be terminated by serving one-month notice from either side.