

BHARAT HEAVY ELECTRICALS LIMITED

ESTATE OFFICE
BHEL TOWNSHIP, SECTOR-17
NOIDA- 201301



TENDER DOCUMENT FOR

Providing the tentage items & Music system etc. on hiring basis on 19th January, 2025 at BHEL Township, Sector - 17, NOIDA.

NIT no. 20: AA:NOI:ADMN.:Tent:112:2024-25
Dated: 17.01.2025

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1- Notice Inviting Single Tender

Last date for Submission: 18/01/24 at 1400 hrs.

Date for opening of tender: 18/01/24 at 1430 hrs.

(Signature of Party with seal)

सन्तोष कुमार / SANTOSH KUMAR
अभियंता / Engineer
जनसंपदा प्रशासन / Township Administration
भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electricals Limited
सम्पदा कार्यालय, बीएचईएल टाउनशिप, सेक्टर 17, नोडा-201301
Estate Office, BHEL Township, Sector 17, Noida-201301



भारत हेवी इलेक्ट्रिकल्स लिमिटेड

Bharat Heavy Electricals Ltd.

सम्पदा कार्यालय, सेक्टर -17, नोएडा – 201301 (यू.पी.), भारत

BHEL Township: Estate Office, Sector-17, Noida-201 301 (UP) INDIA

फोन (का.)/ Tel.- 01206027803

NOTICE FOR INVITING SINGLE TENDER

NIT no. 20: AA:NOI:ADMN.:Tent:112:2024-25

dated: 17.01.2025

Last date of Submission of Sealed Tender: **18/01/24 at 1400 hrs.**

Date of opening of Tender: **18/01/24 at 1430 hrs.**

To,
M/s. Mohan Tent Palace,
154, Ring Road Market, Sarojini Nagar,
New Delhi

Sub: Providing the tentage items & Music system etc. on hiring basis on 19th January, 2025 at BHEL Township, Sector - 17, NOIDA.

Dear Sir,

We are pleased to invite your most competitive offer for subject Services in BHEL Township as detailed below: -

Price Format

ON NEXT PAGE

Price Format

Sl. No.	Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
1	Tent- Pipe Pandal of size 15'x15' each with back curtains	sqft	1800		
2	Delux carpet	sqft	800		
3	Table with white cover & frills	pc	30		
4	Banquet chairs with covers and bow	pc	200		
5	Double seater sofa with covers	pc	5		
6	Side wall/ view cutter - Curtain with pole 15'x 15'	sqft	900		
7	Public address system: Providing, Installation, Testing and Operation of PA/Music system consisting of following items including all the accessories like extension cords etc. on hiring basis :- a) Speakers (JBL, 1200 watts each) - 2 nos. b) Collar Mikes (Shure/BM /Ahuja/JBL model or equivalent) - 4 nos c) Cordless mikes (Shure/BM /Ahuja/JBL model or equivalent) - 4 nos d) 24 channel Yamaha sound mixer (it should have effects and input from 3.5 mm input from phone / laptop, with minimum 6 meter long cord) - 1 no. e) Amplifier - 1 no. f) Laptop for playing Music through CD/Pen Drive / Mobile 1 no. g) Other accessories not mentioned above and may be required for the above setup, technician etc. and the standby of items as per above on Lumpsum basis.	pc	1		
8	Dust Bin	Nos.	10		
9	High Top Tables	Nos.	10		
10	Total (Rs.)				
11	GST (@ %)Rs.				
12	Total with GST (Rs.)				

In Words: Rupees _____

Note: Please quote your rates inclusive of all including GST on above item in BHEL Township, Sector-17, Noida.

A. INSTRUCTIONS FOR TENDERER:

- The offer shall be submitted as per the instructions of tender document. Only one set of tender document duly signed by authorized representative of tenderer and signed & stamped on each page shall be submitted as detailed further. Tenderer should note specifically that all pages of tender document, including the NIT page for this particular tender shall be submitted by them (after signing/stamping on each page) as a part of their offer. In case of any clarification, bidder may contact this office.
- Tender documents are also available on BHEL web site (www.bhel.com) & on CPP Portal (<http://eprocure.gov.in/cppp/>) which can be downloaded and used as tender document for submitting the bid.
- Bid should be free from correction, overwriting, using corrective fluid, etc. any interlineation, cutting, erasure or overwriting shall be valid only if they are attested under full signature (s) of person (s) signing the bid else bid shall be liable for rejection.
- The tenderer must submit their tender in sealed envelope prominently super scribed as 'Single Part Bid' along with NIT No. & due date written on the envelope.
- BHEL reserves the right to accept or reject the offer without assigning any reason thereof. Also BHEL

shall not entertain any correspondence from bidder in this matter.

6. In case any typing error/other clerical errors is noticed by the tenderer, in the tender documents, the same must be pointed out and got clarified before submission of offer, else, BHEL's interpretation shall prevail & shall be binding on the tenderer.
7. Tenderers are requested to go through the scope of work, visit the site/location etc. and get fully acquainted with the work place and prevailing working conditions to get all their doubts clarified regarding the above work before submitting the offer. Engineer-in-charge's decision will be full and final in the event of any doubt. Any queries regarding this tender may be clarified from Engineer (HR-TAX), on mobile No.- 8527770286 or at e-mail: santosh_kumar@bhel.in.
8. The tenderer or their representative may attend the opening of bids if they desire to do so.

B. DOCUMENTS TO BE SUBMITTED ALONG WITH TENDER ENQUIRY

1. Complete tender document in all respects duly signed & stamped on each and every page as a token of acceptance of all the terms and conditions of tender.
2. Declaration certificate as per Annexure-I must be signed and stamped.
3. No deviation certificate as per Annexure-II must be signed and stamped.
4. Bidder's details as per Annexure-III must be signed and stamped.

C. SPECIAL CONDITIONS:

1. The above installation of the set up should be completed by **7 am on 19th January, 2025** at the venue.
2. All the tent items as curtains, tent, sofas, table, chair cloths should be neat and clean.
3. The music system/PA system should be of high quality and as per the give specifications.
4. BHEL looks forward to get excellent services from the bidder.

D. GENERAL TERMS & CONDITIONS: -

1. Tenders received late /in open condition/ not meeting the tender condition / incomplete in any respect are likely to be rejected.
2. BHEL will not be responsible for the postal delay under any circumstances for non-receipt of Tenders by due date & time.
3. The offer of the bidders who are on the banned list and also the offer of the bidders who engage the services of the banned firms, shall be rejected. The list of the banned firms is available on BHEL web site www.bhel.com
4. The Tenderers are required to quote for the complete scope of services. Tenders for part of the services or incomplete in any respect are liable to be rejected.
5. Rates quoted by the bidder will be firm during the contract period. No price variation and escalation due to any reason will be allowed.
6. The rates quoted by the bidder are deemed to be inclusive of all and any other incidental works required to complete the services and inclusive of all the taxes and duties except Goods and Service Tax which will be payable extra at applicable rate as per Price Format.
7. The rate should be indicated both in words and figures. All entries in the Tender must be written in ink or typewritten. Over-writing should be avoided. Corrections, if any, should be attested with signature by the bidder.
8. **OFFER VALIDITY:** Validity of offer will be **7 days** from the date of opening of Tender.
9. **EVALUATION CRITERIA:** Evaluation of bid will be on total cost to 'BHEL' (i.e. at Sl. No. 12 of above Price Format). The order will be placed on your offer subjected to the reasonability of rates.
10. **CORRECTION OF ARITHMETIC ERRORS:** Provided that the bid is substantially responsive, BHEL shall correct arithmetical errors on the following basis:
 - i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the BHEL there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
 - ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
 - iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.

iv) In case, gross total price does not match with the total of item wise breakup, the highest price so calculated shall be considered for evaluation but in case of order, the same shall be placed at the lowest price.

v) If any bidder does not accept the correction of errors, the bid is liable to be disqualified.

11. You should ensure the equipment to be provided under the contract against perils like fire, earthquake, theft, high voltage etc. i.e. your own cost.

12. **L. D. Clause:** LD amounting to 10% of order value may be deducted if the quality of the product is not found satisfactory.

13. **CONTRACT PERIOD:** The tentage items and the music system are to be provided and installed on designated locations by 7:00 am on 19th January, 2025 for 1 day only.

14. **SUBLETING:** The Contractor shall not sublet, transfer or assign the full work or any part thereof to any other person/company/organization.

15. **SECURITY DEPOSIT:**

a) The security deposit shall be collected from the successful tenderer. The rate of Security Deposit will be 5% of work order value. The security deposit should be collected before start of work by the contractor.

b) Security deposit may be furnished in any one of the following forms:

i) Cash (as permissible under the Income Tax Act)/ Electronic Fund Transfer credited in BHEL account (before tender opening)

Bank Name	Kotak Mahindra Bank
Address of Bank	G-F 3A-3J GROUND FLOOR, AMBA DEEP, 14 KG MARG, NEW DELHI
IFSC	KKBK0000172
CA NO.	9011196535
BANK A/C NAME	BHARAT HEAVY ELECTRICALS LTD.

ii) Pay order/demand draft in favour of BHEL.

iii) Local cheques of schedule banks, subject to realization.

iv) Securities available from Post Offices such as National Saving Certificates, Kisan Vikas Patras etc. (Certificate should be held in the name of the contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).

v) Bank Guarantee from Schedule Banks/Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL.

vi) Fixed Deposit Receipt (FDR) issued by Schedule Banks/Public Financial Institutions Mined in the Companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.

vii) Security deposit can also be recovered at the rate of 10% from the running bills. However, in such cases at least 50% of the Security Deposit should be deposited before start of the work and balance 50% may be recovered from the running bills.

viii) The Security Deposit shall not carry any interest.

(Acceptance of Security Deposit against Sl. No. (iv) & (vi) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith).

c) The security deposit will be released only after completion of work.

d) Failure to pay the security deposit shall be treated as failure to discharge the duties under the contract and may result in cancellation of the contract and the contractor shall be liable to compensate BHEL for any losses incurred by BHEL. BHEL reserves the right to appropriate any part / whole of the amount of the security deposit without prejudice to other claims against the contractor for losses suffered by BHEL due to failures on the part of the contractor, due to termination of contract or contractor becoming dis-qualified because of liquidation / insolvency. The decision of BHEL in respect of such losses, damages, charges, expenses or costs, shall be final and binding to the contractor.

e) In case of delay in submission of performance security, enhanced performance security which would include interest (Repo rate + 4%) for the delayed period, shall be submitted by the bidder.

16. TAXES AND DUTIES:

- a) To enable BHEL to avail GST input tax credit, contractor shall submit GST compliant Tax invoice containing all the particulars as stipulated under invoice Rules of GST Law. Payment shall be made to the contractor only after submission of GST compliant Tax invoice. The successful bidder shall raise GST compliant invoice affixing GSTIN of BHEL's unit availing the services.
- b) BHEL reserves the right to protect its interest against any loss on account of availability of GST credit.
- c) GSTIN of BHEL is 09AAACB4146P2ZC.
- d) Any new/ change in statutory levy as and when made applicable by the Government shall become applicable against documentary evidence.
- e) Payment to the contractor will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST, as amended from time to time and a certificate to this effect shall be provided to the contractor by BHEL.
- f) Invoice submitted should be in the format as specified under GST Laws viz. all details as mentioned in Invoice Rules like GSTIN registration number, invoice number, quantity, rate, value, taxes with nomenclature – CGST, SGST, IGST mentioned separately, HSN (Harmonized System of Nomenclature) Code/ SAC (Services Accounting Code) Code etc.
- g) The Contractor has to give an undertaking that GST as mentioned in the invoice has been/ will be paid and also file returns as per respective extant rule.

17. PAYMENT TERMS:

- a) No advance payment or the payment for mobilization of work will be made to the contractor.
 - b) Payment will be made for actual number of items provided.
 - c) Payment will be made within 45 days of submission of bills to our office after successful completion of contract period.
 - d) The bill amount shall be inclusive of all taxes and duties, except Good and Service tax (GST), which will be payable extra as per Price Format.
 - e) The contractor shall not be entitled to any interest with respect to any money which may be due to him from BHEL.
 - f) All payment will be subject to deduction of taxes at source as per rules.
 - g) Any tax incurred on purchase of materials by the contractor in respect of this contract shall be treated as included in the charges and BHEL will not entertain any additional claim whatsoever in this respect.
 - h) Bills raised by the Contractors shall be certified by the official in-charge of BHEL and the payments will be made against bill excluding GST portion, within 30 days by NEFT/RTGS from the date of receipt of in discrepant bill. GST portion will be paid after verification in GST portal.
18. After completion of contract period, the contractor shall remove all material from the premises at his own risk and cost after due permission from BHEL.
19. All necessary precautions with respect to safety at site and environmental aspects and their impacts shall have to be taken by the contractor for activities performed by his workers.
20. In case of any dispute, the decision taken by BHEL Management will be final and binding on the contractor.
21. No party shall be permitted to tender for work in BHEL in which any of their near relatives is an employee connected with the award and execution of the contract. They shall also intimate the names of persons who are working with them in any capacity or subsequently employed by them and who are near relatives of any employee of the BHEL. Any violation of this condition which comes to the Notice of the BHEL after the work is awarded will entitle the BHEL to treat the contractors as having committed a breach of contract and to exercise all the rights and remedies available to the BHEL on account thereof.
22. The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ Service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.
23. **TERMINATION OF CONTRACT:** BHEL may terminate the contract by giving written notice of termination to the successful tenderer. If the successful tenderer does not remedy a failure in performance of their obligation under the contract, after being notified.

24. **RECOVERY FROM CONTRACTOR:** Whenever under the contract, any sum of money shall be recoverable from or payable by the contractor, the same may be deducted from any sum then due or which at any time thereafter may become due to the contractor under the contract or under any other contract with BHEL or from his security deposit, or the contractor shall pay the claim on demand without any terms & conditions.
25. **POST TECHNICAL AUDIT OF WORK AND BILLS:** BHEL reserves the right to carry out a post payment audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc. and to enforce recovery of any sums becoming due as a result thereof in the manner provided into the proceeding sub-paragraph provided however, that no such recovery shall be enforced after three years of passing the final bill.
26. **ARBITRATION / CONCILIATION:**
In the event of any dispute arising between the parties hereafter referred as BHEL and Contractor in respect of or connected with this contract, General & Special terms & conditions of tender, then the same shall be referred to Arbitration and Arbitrator will be nominated by the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be final and binding on both the parties. However, any differences or doubt pertaining to meaning/ interpretation of any phrase word used in terms or in the schedule of services, their nature and manner of rendering of such services shall be the excepted matter and be referred to the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be the final and binding. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modification and re-enactment thereof will apply to such arbitration provided however, in all matters the venue of proceedings will be Delhi and only Delhi or appropriate Courts will have jurisdiction over the same.
27. **Breach of Contract, Remedies and termination:** In case of breach of contract, wherever the value of security instruments like performance bank guarantee available with BHEL against the said contract is at least 10% of the contract value, the same be encashed. In case the value of the security instruments available is less than 10% of the contract value, the balance amount be recovered from other financial remedies (i.e. available bills of the contractor, retention amount, etc. with BHEL) or legal remedies be pursued. The balance scope shall be got done independently without risk & cost of the failed supplier/contractor.
Further, levy of liquidated damages, debarment, termination, de-scoping, short-closure, etc. shall be applied as per provisions of the contract.
Accordingly, the tender / contract terms shall be structured in such a way to ensure recovery of an amount equivalent to 10% of the contract value in case of breach of contract.

For & on behalf of "BHEL"


(Santosh Kumar)
Engineer (HR-TAX)
सन्तोष कुमार / Engineer
अभियंता / Engineer
उपनगरी प्रशासन / Township Administration
भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electricals Limited
सम्पदा कार्यालय, बीएचईएल टाउनशिप, सेक्टर 17, नोएडा-201301
Estate Office, BHEL Township, Sector 17, Noida-201301

DECLARATION

I / We, do hereby declare that I/We have not been suspended / delisted / blacklisted by any other Govt. Ministry / Department/Public Sector Undertaking/ Autonomous Body/Financial institution/Court. We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication.

(Signature & seal of the Bidder)

Place:

Date:

ESTATE OFFICE: BHEL TOWNSHIP: NOIDA

No Deviation Certificate

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of the above tender and there is no deviation in the terms & conditions of tender. We confirm that the offer submitted by is confirming to all the terms and conditions mentioned in the tender document. We hereby undertake and confirm that we have understood the scope of services properly and shall carry out the job as mentioned in this tender.

(Signature & seal of the Bidder)

BIDDER'S DETAILS

Name of the Contractor /Party/ Firm	
Name of Representative	
Postal Address	
Phone/ Landline Nos.	
Mobile Nos.	
Fax No.	
E-Mail Address	
Web Site Address (If Any)	
Bank details for payment through NEFT/RTGS and for release of EMD*	Name of Bank: Branch: Account No.: IFSC No.: MICR No.:

Note: Submit a cancelled cheque for verification of above bank details.

(Signature & seal of the Bidder)