



Bharat Heavy Electricals Limited, Jhansi

COMMUNICATIONS & PUBLIC RELATIONS

Tender Enquiry No : CPR/TPT/ BOLERO TAXI-WFD/2022-23

for Hiring of 1 No. Brand New AC Mahindra Bolero Taxi without fuel and driver on 24X7 Hrs. basis for Patrolling Duty at BHEL Jhansi Plant and City Dispensary Duty for four years.

TENDER DOCUMENT

For Tender Enquiry No.: CPR/TPT/BOLERO TAXI-WFD/2022-23

for

Tender for Hiring of 1 No. Brand New AC Mahindra Bolero Taxi without fuel and driver on 24X7 Hrs. basis for Patrolling Duty at BHEL Jhansi Plant and City Dispensary Duty for four years

Contact Persons:

Name: Monika

Designation: Manager (Trfr-MM/ CCC)

Email: monikav@bhel.in

PH: 0510-2770001/Extn. 2414

and

Name: P B S Ekka

Designation: AGM (MM-CCC)

Email: pbsekka@bhel.in

PH: 0510-2770001/Extn. 2549

Tender Due Date _____ **09.08.2022 at 13:15 Hrs.**

Tender Opening Date: _____ **09.08.2022 at 14:00 Hrs.**

Bharat Heavy Electricals Limited,
PO: BHEL, Jhansi 284120

Accepted
Signature and Seal of Bidder



Bharat Heavy Electricals Limited, Jhansi

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Accepted
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Schedule "A"

NOTICE INVITING TENDER

Sealed Tenders are invited in two parts for the work: - Tender Hiring of 1 No. Brand New AC Mahindra Bolero Taxi without fuel and driver on 24X7 Hrs. basis for Patrolling Duty at BHEL Jhansi Plant and City Dispensary Duty for four years.

Important Information

S. No.	Particulars	Description
1	Name of Work	Hiring of 1 No. Brand New AC Mahindra Bolero Taxi without fuel and driver on 24X7 Hrs. basis for Patrolling Duty at BHEL Jhansi Plant and City Dispensary Duty for four years.
2	Tender Evaluation Criteria	As per GTC JHS 2055C R02
3	Duration of Contract	Four Years extendable by one more year with mutual agreement.
4	Last date of receipt of the Tender	09.08.2022 on 13.15 Hours.
5	Date of opening of Techno - Commercial Bid.	09.08.2022 on 14.00 Hours.
6	Address for submitting the tender	Tender Box at Security Office Administrative Building gate BHEL, Jhansi-284120.
7	Earnest Money Deposit	Rs.15,000/-
8	Cost of Tender	Nil
9	Security Deposit	5% of contract value (As per GTC).
10	Validity of Offer	120 Days from tender opening date.

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Schedule - "B"

SCOPE OF WORK

Sealed Bids are invited in two parts for Contract of hiring of following vehicles as under:

Hiring of 1 No. Brand New AC Mahindra Bolero Taxi without fuel and driver on 24X7 Hrs. basis for Patrolling Duty at BHEL Jhansi Plant and City Dispensary Duty for four years. The estimated running of the vehicle will be approx. 3500 kms./ month. The bidders have to quote considering the above factor also.

The commencement date of the contract shall be the date of the LOI or LOA, whichever is earlier.

Instructions for furnishing of offer

1. Offer to be submitted in two bid, i.e. Techno Commercial Bid and Price Bid. Techno commercial bid consist of all schedules of Tender document except PRICE BID as per schedule-G, General Terms & Conditions (JHS 2055C R02), and all its sections, all enclosures in support of various clauses and Pre - Qualifying requirements as per Schedule-C, and blank price bid as per Schedule - F.
2. Price bid to be submitted duly filled as per schedule – G.
3. Price bid shall be opened of the technically qualified bidders only.
4. Bidders must properly sign and put seal on all documents, on each page.
5. Techno commercial bid (From page no. 01 to 14 except page no. 10) along with supporting documents attached by bidder and Price bid (Only Page no.10) to be submitted in separate sealed envelopes mentioning/ boldly super-scribing "**PART-I TECHNO COMMERCIAL BID** FOR tender enquiry no. & tender opening date and "**PART-II PRICE Bid** FOR tender enquiry no. & tender opening date respectively. Both the envelop (price bid and Techno commercial bid) to be kept in third envelop mentioning tender no. and tender due date with the name of bidder, addressed to Manager (Trfr-MM/ CCC) BHEL Jhansi. This offer to be dropped in tender box located at Security post ADM Gate BHEL Jhansi.
6. Overwriting /correction may attract for rejection of offer.
7. Offer with any deviation or any comments/additional remark/condition on price bid shall be liable for rejection of offer.
8. Tender Cost –NIL
9. EMD – Rs 15,000
10. The contractors may physically visit the work place before quoting their rates. For relevant details, please visit our website "www.bhel.com" & "www.eprocure.gov.in".

Note: BHEL takes no responsibility for any delay / loss of documents or correspondence sent by courier or post. Late tenders shall be rejected out.

Accepted
Signature and Seal of Bidder



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Schedule - "C"

Details of bidder and Documents to be submitted along with Techno-commercial Bid

S.No.	Particular	Detail (Please mention)
1.	Name of the firm	
2.	Name of the Proprietor/Partners	
3.	Address	
4.	Mobile No.	
5.	E-mail ID	

Pre - Qualifying Requirements

Essential documents to be submitted as per PQRs. And mention the detail in the last column of table shown below-

Sl. No.	Particulars	Supporting documents	Enclosed (☐ Mark)
1	PAN Number	Copy of PAN card	Enclosed/ Not Enclosed
2	EMD of Rs. 15,000.00 or Valid MSMED Certificate (Udhyam) and "Bid Security declaration" on letter head (for the bidders claiming exemption for submitting EMD).	NEFT/RTGS/Cheque/ DD etc. Bank A/C – 10670828866 IFSC- SBIN0003807	Enclosed/ Not Enclosed
3	Ownership of Fleet: Bidder should have minimum one owned Motor Cabs (taxi) duly registered in their own name or in the name of firm/ partner's/ spouse/ parents/ son/daughter (unmarried) or an agreement of arrangement with third party for plying the Motor Cabs (taxi) . RC copy to be enclosed in respective name along with agreement copy	Copy of registration certificate.	Enclosed/ Not Enclosed
4	The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid.	Self-declaration as per Schedule- K	Enclosed/ Not Enclosed
5	Self-Declaration. I declare that, I will provide 1 No. Brand New AC Mahindra Bolero Taxi. Purchase date and the registration date of the vehicles shall be on or after the tender opening date, within 45 days after issue of LOI/LOA whichever is earlier.		Accepted/ Not Accepted

Accepted
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Schedule - D

Special Terms & Conditions

1. Contractor/Operator will have to fulfil all legal obligations regarding Pollution Norms, Motor Vehicle Act (Amendment) - 2019, GST etc. as may be applicable to him. The vehicles should have valid taxi permit issued by R.T.O. The vehicle must be comprehensively insured for driver, passengers & the third party for the period of the contract.
2. The contractor has to abide by all laws, rules & regulations of Government, applicable to this type of work. Ignorance of the same does not entitle him to any concessions or claims.
3. The vehicle(s) may be required to go outside Jhansi. Permit charges/Toll tax of other States shall be reimbursed against documentary proof. Fastag shall be fitted on the taxis.
4. The Vehicle should have to be properly maintained as per RTO norms, dust proof and in good running condition. The vehicle shall be available with BHEL to be used on 24X7 basis.
5. Penalty/ LD: Rs 1000/ day for not providing a taxi. In case of breakdown of the taxi requiring major repair on any day, another taxi will have to be provided without delay. In case of failure to provide another taxi penalty as above will be imposed and at the same time additional cost of hiring the alternate taxi will be charged to the defaulting contractor's account. This will be allowed maximum for 10 incidents in a year after which management reserves the right to terminate the contract. However, taxi shall be allowed to be sent for periodic maintenance and servicing once in a month without any penalty. Air Condition, Fastag shall remain functional all the time and any breakdown shall be attended immediately without any delay otherwise penalty as above shall be imposed.
6. All major repair works and schedule maintenance shall be in the scope of the supplier and shall be attended as and when required without any delay. If at all the supplier does not attend the same after receiving communication, BHEL reserves the right to get the vehicle repaired from the authorized dealer and deduct the repair charges from running bills of the supplier.
7. All minor repairs such as puncture, car perfume, providing seat towels and washing charges for seat towels etc. shall be in the scope of BHEL.
8. Brand New Vehicle: Purchase date and the registration date of the vehicles shall be on or after the tender opening date. The time given for placement of vehicle is 45 days after issue of LOI/LOA whichever is earlier however the supplier should try to provide the vehicles as early as possible.
9. Security Deposit: Contractor shall be liable to Security Deposit @ 5% of the contract value.
10. Mode of deposit: As per General Terms & Conditions. (Any other conditions related to security deposit shall be applicable as per GTC).

Accepted
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11. Monthly Bills will have to be submitted to Transport Pool. Certified bill will be routed for payment to CPR department & CPR will make appropriate necessary corrections (if required) before forwarding the bills for payment to finance dept.
12. Payment Terms: Contractor shall raise the bills at the end of the month and submit the same to CPR department within a week after the completion of service month along with all the supporting documents. Payment shall be made within 30 days after submission of clear and admissible bills in BHEL.
13. Taxes & Duties: Rates are exclusive of GST. GST (Goods and Services Tax) if applicable and as legally leviable and payable by the tenderer under the provisions of applicable law/ act, shall be paid extra as per provision of applicable law and as elaborated in GTC JHS 2055C R02 Clause no. X.6.(iii)
14. If covered under RCM, the applicable GST will directly be paid to GST authorities by BHEL.
15. Since this contract is for Hiring of 1 No. Brand New AC Mahindra Bolero Taxi without fuel and driver on 24X7 Hrs. basis for Patrolling Duty at BHEL Jhansi Plant and City Dispensary Duty for four years and the quantity cannot be split hence preference for MSE and other bidders is not applicable.
16. Hiring Charges is fixed and no PVC is applicable.

Note: In case of any clash of terms in STC and GTC, STC will prevail.

Accepted
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Schedule - E

Self-declaration on bidder's letter head

I / We M/s.....proprietorship / Pvt. Ltd. / partnerships firm represented by
Shri..... s/o.....aged about resident of
.....do here by solemnly affirm
and state as follows:

1. That the firm stated hereinabove holds all statutory requirements such as under: -
A. PAN number in the name of the firm.
2. That no criminal trial/prosecution for any offence involving fraud dishonesty and moral turpitude is pending against the deponent in any court of law. Further no penalty/guilty/conviction was awarded against the deponent by any court of law/statutory authority in India.
3. That neither myself & my firm was declared as insolvent by any court of law nor any insolvency proceedings pending in any court of law.
4. That the firm referred herein above never been blacklisted/banned/delisted on the date of tender by any establishment of any PSU / State Govt. / Govt. of India.
5. That he is not Blacklisted / under hold from BHEL Jhansi OR banned by any unit / region / office of BHEL.
6. That he will deploy ordered vehicles meeting specifications within 45 Days from the date of receiving of Letter of Award / Letter of Intent.

Deponent (Authorised Signatory)

VERIFICATION

The facts stated herein above are true and correct to the best of my knowledge and nothing has been concealed.
Verified on/...../2022 at.....).

Accepted
Signature and Seal of Bidder



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Schedule – F

Blank Price Bid

(Not to be filled, but to be signed only)

NAME OF WORK: Hiring of 1 No. Brand New AC Mahindra Bolero Taxi without fuel and driver on 24X7 Hrs. basis for Patrolling Duty at BHEL Jhansi Plant and City Dispensary Duty for four years.

Item	Description	UOM	Quoted Rates in INR (to be filled in by the cont.) in figures and words
1	Hiring Charges of Brand new One diesel Bolero Taxi without fuel and driver.	Per Month Per Taxi	----Not to be quoted----
The rates shall be exclusive of applicable GST			

Accepted
Signature and Seal of Bidder



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NOT TO BE SUBMITTED WITH PART –I BID, IT IS TO BE SUBMITTED IN SEPARATE ENVELOPE

Schedule 'G'

Price Bid

NAME OF WORK: Hiring of 1 No. Brand New AC Mahindra Bolero Taxi without fuel and driver on 24X7 Hrs. basis for Patrolling Duty at BHEL Jhansi Plant and City Dispensary Duty for four years..

Item	Description	UOM	Quoted Rates in INR (to be filled in by the cont.) in figures and words
1	Hiring Charges of Brand new One diesel Bolero Taxi without fuel and driver.	Per Month Per Taxi	In Figure In Words
The rates shall be exclusive of applicable GST			

Accepted
Signature and Seal of Bidder



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Schedule 'H'

Certificate by Chartered Accountant on letter head
(Only for those bidders claiming MSE Preference)

Accepted
Signature and Seal of Bidder



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Annexure – I

Certificate by Chartered Accountant on letter head.

This is to Certify that M/s, (hereinafter referred to as 'company/') having its registered office at is registered under MSMED Act 2006 as per following details:-

UDYAM Reg. No. -

UDYAM Reg. Date :,

Category: (Micro/Small),

Major Activity:(Manufacturing/Services).

Further verified from the Books of Accounts that the investment and turnover of the company as per the latest three financial statements as per MSMED Act 2006 is as follows:-

(Amount in Crores)

Financial Year	Investment in plant and machinery*	Turnover during the Year	Type of Financial Statements
			Audited/Provisional
			Audited/Provisional
			Audited/Provisional

*Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Micro, Small and Medium Enterprises vide its notification No.S.O.2119 (E) dated June 26, 2020:

(Strike off whichever is not applicable)

The above investment of Rs..... Crore and Turnover of Rs..... Crore is within permissible limit of Investment of Rs. Crore and Turnover of Rs..... Crore for Micro/ Small (Strike off which is not applicable) Category under MSMED Act 2006.

.Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) as notified vide S.O. No. 2119(E) published in the gazette notification dated 26.06.2020 by Ministry of MSME.

Date:

(Signature)

Name -

Membership number -

Seal of Chartered Accountant

UDIN -

Schedule 'I'

DECLARATION BY BIDDER

Accepted
Signature and Seal of Bidder



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We declare that the following family firms or sister concern affiliates / subsidiary firms are participating in the tender No NIT **CPR/TPT/ BOLERO TAXI-WFD/2022-23** 1.0..... 2.0.....
3.0..... I....., hereby declare on behalf of M/s..... and the family firms or sister concern affiliates / subsidiary firms listed above that we are not indulging in cartel formation for tender No NIT: **CPR/RC/Hiring Vehicle/ 22-23**.

Name & signature of the bidder (Seal)

Schedule 'J'

DECLARATION BY BIDDER

Accepted
Signature and Seal of Bidder



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I declare that, I will provide 1 No. Brand New AC Mahindra Bolero Taxi. Purchase date and the registration date of the vehicles shall be on or after the tender opening date, within 45 days after issue of LOI/LOA whichever is earlier.

Name & signature of the bidder
(Seal)

Schedule “K”

Declaration

I/ We hereby declare that I / we have not been banned or blacklisted by any PSU / Government Department / Financial Institute / Court and no case is pending with the police / court against our firm/ partner or the company.

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Signature

with name, Designation & seal of the firm

Accepted

Signature and Seal of Bidder