



Bharat Heavy Electricals Limited, Jhansi

COMMUNICATIONS & PUBLIC RELATIONS

Tender Enquiry No : **CPR/TPT/ 05 TAXIES-WFD/2021-22**

For Hiring of 05 nos. Brand new AC Taxies (Maruti Suzuki Swift Dzire Tour S(CNG)) for four years.

TENDER DOCUMENT

For Tender Enquiry No.: **CPR/TPT/05 TAXIES-WFD/2021-22**

For

“Tender for Hiring of 05 Nos. Brand new AC Maruti Suzuki Swift Dzire Tour S (CNG) Taxies without fuel and driver for four years

Contact Persons:

Name: Anshuman Sharma

Designation: Deputy Manager (Trfr-MM/ CCC)

Email: anshuman.sharma@bhel.in

PH: 0510-2412784

And

Name: P B S Ekka

Designation: AGM (MM-CCC)

Email: pbsekka@bhel.in

PH: 0510-2412549

Tender Due Date: 31.08.2021 at 13:15 Hrs.

Tender Opening Date: 31.08.2021 at 14:00 Hrs.

Bharat Heavy Electricals Limited,

PO: BHEL, Jhansi 284120

Accepted

Signature and Seal of Bidder



Bharat Heavy Electricals Limited, Jhansi

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Schedule "A"

NOTICE INVITING TENDER

Sealed Tenders are invited for the work: - "Tender for Hiring of 05 Nos. Brand new Maruti Suzuki Swift Dzire Tour S (CNG) Taxies without fuel and driver for four years

Important Information

| S. No. | Particulars | Description |
|---------------|---|---|
| 1 | Name of Work | Hiring of 05 Nos. Brand new AC Maruti Suzuki Swift Dzire Tour S (CNG) Taxies without fuel and driver for four years |
| 2 | Tender Evaluation Criteria | As per GTC |
| 3 | Duration of Contract | Four Years extendable by one more year with mutual agreement. |
| 4 | Last date of receipt of the Tender | 31.08.2021 on 13.15 Hours. |
| 5 | Date of opening of Techno - Commercial Bid. | 31.08.2021 on 14.00 Hours. |
| 6 | Address for submitting the tender | Tender Box at Security Office Administrative Building gate BHEL, Jhansi-284120. |
| 7 | Earnest Money Deposit | Rs.50,000/- |
| 8 | Cost of Tender | Nil |
| 9 | Security Deposit | 5% of contract value. As per GTC. |
| 10 | Validity of Offer | 120 Days from tender opening date. |

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Schedule -“B”

SCOPE OF WORK

1. Sealed Bids are invited in two parts for Contract of hiring of following vehicles as under:

Hiring of 05 Nos. Brand new AC Maruti Suzuki Swift Dzire Tour S (CNG) Taxies without fuel and driver for four years

2. The commencement date of the contract shall be the date of the LOI or LOA, whichever is earlier.

Instructions for furnishing of offer

1. Offer to be submitted in two bid, i.e. Techno Commercial Bid and Price Bid. Techno commercial bid consist of General Terms & Conditions (JHS 2055C R01), and all its sections, all enclosures in support of various clauses and Pre - Qualifying requirements as per Schedule-C, and blank price bid as per Schedule - F.
2. Price bid to be submitted duly filled as per schedule – G.
3. Price bid shall be opened of the technically qualified bidders only.
4. Bidders must properly sign and put seal on all documents, on each page.
5. **Techno commercial bid** (From page no. 01 to 22) along with supporting documents attached by bidder and **Price bid (Only Page no.23)** to be submitted in separate sealed envelopes mentioning/ boldly super-scribing **“PART-I TECHNO COMMERCIAL BID FOR** tender enquiry no. & tender opening date and **“PART-II PRICE Bid FOR** tender enquiry no. & tender opening date respectively. Both the envelop (price bid and Techno commercial bid) to be kept in third envelop mentioning tender no. and tender due date with the name of bidder, addressed to Manager CPR BHEL Jhansi. This offer to be dropped in tender box located at Security post ADM Gate BHEL Jhansi.
6. Overwriting /correction may attract for rejection of offer.
7. Offer with any deviation or any comments/additional remark/condition on price bid shall be liable for rejection of offer.
8. Tender Cost –NIL
9. EMD – Rs 50,000
 - .. The contractors may physically visit the work place before quoting their rates. For relevant details, please visit our website “www.bhel.com” & “www.eprocure.gov.in

Note: BHEL takes no responsibility for any delay / loss of documents or correspondence sent by courier or post. Late tenders shall be rejected outright.

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Schedule -“C”

Details of bidder and Documents to be submitted along with Techno-commercial Bid

| S.No. | Particular | Detail (Please mention) |
|-------|---------------------------------|-------------------------|
| 1. | Name of the firm | |
| 2. | Name of the Proprietor/Partners | |
| 3. | Address | |
| 4. | Mobile No. | |
| 5. | E-mail ID | |

Pre - Qualifying Requirements

Essential documents to be submitted as per PQRs. And mention the detail in the last column of table shown below-

| Sl. No. | Particulars | Supporting documents | Enclosed (✓ Mark) |
|---------|--|-----------------------------------|-------------------|
| 1 | PAN Number | Copy of PAN card | |
| 2 | EMD of Rs. 50,000.00 or Valid MSMED Certificate (Udhyam) and “Bid Security declaration” on letter head (for the bidders claiming exemption for submitting EMD). | NEFT/RTGS/Cheque/ DD etc. | |
| 3 | Ownership of fleet:- Bidder should have minimum one owned Motor Cabs (taxi) duly registered in their own name or in the name of firm/partner’s/spouse/parents/son/daughter (unmarried). | Copy of registration certificate. | |
| 4 | The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid. | Self-declaration | |

Self Declaration/ Capability

I declare that i will provide minimum 3 (Three) number of vehicles as quoted above.

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Schedule - D

Special Terms & Conditions

1. Contractor/Operator will have to fulfill all legal obligations regarding Pollution Norms, Motor Vehicle Act (Amendment) - 2019, GST etc. as may be applicable to him. The vehicles should have valid taxi permit issued by R.T.O. The vehicle must be comprehensively insured for driver, passengers & the third party for the period of the contract.
2. The contractor has to abide by all laws, rules & regulations of Government, applicable to this type of work. Ignorance of the same does not entitle him to any concessions or claims.
3. The vehicle(s) may be required to go outside Jhansi. Permit charges/Toll tax of other States shall be reimbursed against documentary proof. Fastag shall be fitted on the taxies.
4. The Vehicle should have to be properly maintained as per RTO norms, dust proof and in good running condition. The vehicle shall be available with BHEL to be used on 24X7 basis.
5. **GPS Tracking system:** Taxis shall be fitted with GPS. Successful bidder shall share Taxis tracking system (web tracking and mobile tracking). No separate charges for tracking system shall be paid by BHEL. Hence bidders have to consider pricing of GPS system (hardware tracking platform and network data required for tracking and if any cost involved in tracking system) and rates quoted shall be including the GPS system.
The taxis should be provided with GPS Tracker (like indiatracks.com) for getting live/instantaneous and past movement details up to 90 days and to trace distance covered in Km and have to provide the GPS tracking app/ application to BHEL which must be compatible to latest version of PCs and mobiles.
6. Penalty/ LD: Rs 1000 / day for not providing a taxi. In case of breakdown of the taxi requiring major repair on any day, another taxi will have to be provided without delay. In case of failure to provide another taxi penalty as above will be imposed and at the same time additional cost of hiring the alternate taxi will be charged to the defaulting contractor's account. This will be allowed maximum for 10 incidents in a year after which management reserves the right to terminate the contract. However, taxi shall be allowed to be sent for periodic maintenance and servicing once in a month without any penalty. Air Condition, GPS tracking system and Fastag shall remain functional all the time and any breakdown shall be attended immediately without any delay otherwise penalty as above shall be imposed.
7. All major repair works and schedule maintenance shall be in the scope of the supplier and shall be attended as when required without any delay. If at all the supplier does not attend the same after receiving communication, BHEL reserves the right to get the vehicle repaired from the authorized dealer and deduct the repair charges from running bills of the supplier.
8. All minor repairs such as puncture, car perfume, providing seat towels and washing charges for seat towels etc. shall be in the scope of BHEL.
9. The total enquired quantity shall be distributed among 2 vendors in the ratio of 60 : 40 i.e. 3 nos : 2 nos. (3 taxies from the L1 bidder and 2 taxies from L2 bidder by counter offer).
10. Brand New Vehicle: Purchase date and the registration date of the vehicles shall be on or after the tender opening date. The time given for placement of vehicle is 45 days after issue

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11. Security Deposit: Contractor shall be liable to Security Deposit @ 5% of the contract value.
Mode of deposit: As per General Terms & Conditions.
(Any other conditions related to security deposit shall be applicable as per GTC).
12. Monthly Bills will have to be submitted to Transport Pool. Certified bill will be routed for payment to CPR department & CPR will make appropriate necessary corrections (if required) before forwarding the bills for payment to finance dept.
13. Payment Terms: Contractor shall raise the bills at the end of the month and submit the same to CPR department within a week after the completion of service month along with all the supporting documents. Payment shall be made within 15 days after submission of clear and admissible bills in BHEL.
14. **Taxes & Duties:** Rates are inclusive of GST.

Note: In case of any clash of terms in STC and GTC, STC will prevail.

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Schedule - E

Self-declaration on bidder's letter head

I / We M/s.....proprietorship / Pvt. Ltd. / partnerships firm represented by Shri.....s/o.....aged aboutresident ofdo here by solemnly affirm and state as follows:

1. That the firm stated hereinabove holds all statutory requirements such as under: -
 - A. PAN number in the name of the firm.
2. That no criminal trial/prosecution for any offence involving fraud dishonesty and moral turpitude is pending against the deponent in any court of law. Further no penalty/guilty/conviction was awarded against the deponent by any court of law/statutory authority in India.
3. That neither myself & my firm was declared as insolvent by any court of law nor any insolvency proceedings pending in any court of law.
4. That the firm referred herein above never been blacklisted/banned/delisted on the date of tender by any establishment of any PSU / State Govt. / Govt. of India.
5. That he is not Blacklisted / under hold from BHEL Jhansi OR banned by any unit / region / office of BHEL.
6. That he will deploy all ordered vehicles meeting specifications within 45 Days from the date of receiving of Letter of Award / Letter of Intent.

Deponent (Authorised Signatory)

VERIFICATION

The facts stated herein above are true and correct to the best of my knowledge and nothing has been concealed. Verified on/...../2021 at.....).

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Schedule – F

Blank Price Bid

(Not to be filled, but to be signed only)

NAME OF WORK: Hiring of **05 Nos.** Brand new AC Maruti Suzuki Swift Dzire Tour S (CNG) Taxies without fuel and driver for **four years**

| Item | Description | UOM | Quoted Rates in INR (to be filled in by the cont.) in figures and words |
|--|---|-----------------------|---|
| 1 | Hiring Charges of Brand new AC Maruti Suzuki Swift Dzire Tour S (CNG) Taxies without fuel and driver. | Per Month Per Taxi | ----Not to be quoted---- |
| The rates shall be inclusive of applicable GST | | | |

Accepted

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Annexure 'G'

Price Bid

NAME OF WORK: Hiring of **05 Nos.** Brand new AC Maruti Suzuki Swift Dzire Tour S (CNG) Taxies without fuel and driver for **four years**

| Item | Description | UOM | Quoted Rates in INR (to be filled in by the cont.) in figures and words |
|---|---|-----------------------|--|
| 1 | Hiring Charges of Brand new AC Maruti Suzuki Swift Dzire Tour S (CNG) Taxies without fuel and driver. | Per Month Per Taxi | |
| The rates to be quoted above shall be inclusive of applicable GST | | | |

Accepted

Signature and Seal of Bidder