



Date: 13.08.2021

TENDER DOCUMENT

For Tender Enquiry No.: LMM/TS/1/01

For

“Service contract for Assistance in Loco Assembly Shop & Bogie Shop”

Contact Person:

Name : Anshuman Sharma
Designation: Dy.Mgr (MM-CCC)
Email : anshuman.sharma@bhel.in
PH: 0510-2412784

Tender Due Date: 27/08/21 at 13:15 Hrs.
Tender Opening Date: 27/08/21 at 14:00 Hrs.

Department: Loco Planning
BHEL, PO: BHEL, Jhansi 284120 (UP)

DETAILS OF TENDER DOCUMENT

SCOPE OF WORK: Service contract for Assistance in Loco Assembly Shop & Bogie Shop.

The detailed content of tender document are as follows:

Sl. No.	Description	Schedule	Pages
1	Details Of Tender documents	-	2
2	Notice Inviting Tender	A	3
3	Scope of Work/ Work Specifications	B	4-5
4	Qualifying Requirements	C	6
5	Special Instruction to Bidder	D	7
5	Technical Bid format	E	8-9
6	Format JS 471 – Blank Price Bid Sheet for Service Contracts	Separate Chapter	1-2
7	Format JS 145 - Price Bid Sheet for Service Contracts*	Separate Chapter	1-2
8	General Terms & Conditions (GTC) of Enquiry	Separate Chapter	1 - 14
9	Annexures (I-IX)	Separate Chapter	1-27

* Price quoted should be as per Price Bid Format Form JS 145 enclosed as soft copies to the Enquiry. Bidder to fill the same take a print, and submit the Price Bid with seal and stamp.

Bids shall be submitted in a sealed cover (envelope) with '**Enquiry No. LMM/TS/1/01, Due Date – 27.08.2021, Bidder's Name-**_____ ' indicated on the cover. The cover should contain two separate envelopes (super scribed with Enquiry No., Bid Part No., Due Date & Bidder's Name), one for Part – 1 bid (Technical Bid) and other for Part-2 bid (Price Bid).

The duly filled all the tender documents with the signature of the bidder on all the pages must reach to Tender Box/ Room of BHEL, Jhansi latest by 13:15 hrs of the enquiry due date. The above sealed cover should be addressed to:

In-Charge, Tender Room, Administrative Building, Bharat Heavy Electricals Limited, Jhansi-284120 (U.P.)

For detail about submission of bid, please refer '**Clause – II of GTC (Instruction to Bidders)**'.

Note: Dropping of tender in the Tender Box within schedule time and date is the responsibility of the bidder.

NOTICE FOR INVITING TENDER

S. No	Particulars	Details
1	Brief Description of work	Service Contract for Assistance in Loco Assembly Shop & Bogie Shop
2	Tender Evaluation Criteria	As per clause IV – of GTC
3	Duration of Contract	12 months from award of the contract
4	Type of Tender	Two Part Bid Part – I : Techno Commercial bid Part – II : Price Bid
5	Last date of receipt of the Tender	<i>Up to 13:15 hrs. on 27.08.2021</i>
6	Date of opening of Techno – Commercial Bid.	<i>14:00 hrs on 27.08.2021</i>
7	Address for submitting the Tender	<i>as in Clause – II(C) of GTC</i>
8	Earnest Money Deposit (EMD)*	Rs 2,37,313/- (Rupees Two Lakh Thirty-Seven Thousand Three Hundred Thirteen only)
9	Cost of Tender	Nil, Tender Documents can be downloaded from BHEL website: www.bhel.com/ Tender Notifications
10	Validity of Offer	120 Days
11	Security Deposit	The total amount of Security Deposit will be 5% of the contract value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit. Refer Clause-IX of GTC for more details.

*The EMD will be accepted only by Electronic Fund Transfer credited in BHEL account (before tender opening)

BHEL account details:

Bank Name:- SBI; A/c No. :- 10670828866; IFS Code:- SBIN0003807

A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED

SCOPE OF WORK / WORK SPECIFICATION: -

Assistance in various activities of Loco Assembly Shop, Bogie Shop & LMP/ SPC.

SL NO.	ASSISTANCE IN FOLLOWING ACTIVITIES OF SHOP & LMP/ SPC:
A	WAG-9HC : SHOP ACTIVITY
1(a)	CABLING WITHOUT HARNESS CABLE
1(b)	CABLING WITH HARNESS CABLE
2	MECHANICAL
3	BOGIE MACHINING
4	BOGIE ASSEMBLY
5	RAIN TEST
6	S-CURVE TEST
7	LONG CATENARY
8	MATERIAL HANDLING BY LIFTER (WITHIN SHOP)
9	RDSO BOOKING :-
(a)	PNEUMATIC
(b)	MECHANICAL
(c)	ELECTRICAL
10	TESTING BOOKING
11	MISCELLANEOUS POINTS
12	PDI/ PINKING
15	LOCO CLEANING
B	WAG-7 Reg. : SHOP ACTIVITY
1	ASSEMBLY INCLUDING BOGIE :-
(a)	EQUIPMENT MOUNTING
(b)	CABLE LAYING & TERMINATION
(c)	CONTROL CABLE TERMINATION & BALANCE CABLING WORK
(d)	PIPING
(e)	BALANCE ASSEMBLY WORK
2	RAIN TEST
3	S-CURVE TEST
4	LONG CATENARY
5	MATERIAL HANDLING BY LIFTER (WITHIN SHOP)
6	TESTING BOOKING
7	MISCELLANEOUS POINTS
8	PDI/ PINKING
9	LOCO CLEANING

SL NO.	ASSISTANCE IN FOLLOWING ACTIVITIES OF SHOP & LMP/ SPC
C	WAG-7 Reg. Kit : SHOP ACTIVITY
1	ASSEMBLY INCLUDING BOGIE :-
(a)	EQUIPMENT DISMANTALING
(b)	CABLING
(c)	EQUIPMENT MOUNTING
(d)	TESTING BOOKING
(e)	MATERIAL HANDLING BY LIFTER (WITHIN SHOP)
(f)	MISCELLANEOUS POINTS
(g)	PDI/ PINKING
(h)	LOCO CLEANING
D	WAG-5 : SHOP ACTIVITY
1	WHEEL AXLE - MACHINING & PRESSING
E	COMMON ACTIVITY WITHIN SHOP
1	MATERIAL HANDLING - ASSISTANCE IN CRANE OPERATION
F	LMP / SPC ACTIVITY
	ACTIVITY
1	INTER SHOP MATERIAL MOVEMENT
2	COMPUTER DATA PUNCHING
3	DRAWING VAULT/ PRINTING
4	DAK DISTRIBUTION

PRE-QUALIFYING REQUIREMENTS (PQR)

For eligibility of tender, the bidder should submit the following documents:

1. The documents required for legal entities under whose name & style contractor has participated in the tender are as follows:
 - (i) **Partnership Firm:** Partnership Deed registered at the office of Registrar of Firms.
 - (ii) **Company:** Certified copy of Memorandum of Association, Article of Association and Incorporation Certificate.
 - (iii) **Society:** Registration certificate issued by Registrar of Society.
 - (iv) **Sole Proprietorship Firm:** Undertaking on oath (Rs. 100 Stamp Paper) that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Proprietorship firm namely (_____)
2. **Financial Strength and Experience:** Duly audited financial statement/ Balance Sheet/ Certificate from CA to be submitted as a supporting document in respect of following :
 - 2.1 **Average Annual Financial Turnover** during the last 3 years, ending 31st March of 2021, should be at least Rs 35.60 lakhs. If all balance sheets/ Financial Statements are not available for all three years, then the average shall be calculated by dividing the sum of turnover of submitted balance Sheet/ Certificate from CA/ Financial statement by three.
 - 2.2 **Experience** of having successfully completed similar works during last 7 years ending 31st July'2021 should be either of the following: -

Three similar completed works each costing not less than Rs 47.46 lakhs

Or

Two similar completed works each costing not less than Rs 59.33 lakhs

Or

One similar completed work, each costing not less than Rs 94.92 lakhs

(a) In case of experience in Government Organization/ PSU/ Semi- Government, following documents must be attached:

- (i) Copy of Work order/ Purchase Order. (ii) Copy of Work Completion Certificate.

(b) In case of experience in Private Sector, following documents must be attached:

- (i) Copy of Work order/ Purchase Order. (ii) Copy of Work Completion Certificate.
(iii) TDS Certificate.

Note: Similar work means all types of labour supply/ Service Contracts and Works Contracts.

SPECIAL INSTRUCTIONS TO BIDDERS

1. The contractors may physically visit the work place before quoting their rates. For relevant details, please visit our website "www.bhel.com".
2. The tender should be submitted in two Part Bid (refer clause II (C) of GTC).
3. Bidders to submit the bid duly signed and sealed on each page of Tender Document including Price bid, GTC and Annexures.
4. Taxes and Duties:
 - a) GST shall be paid at actual as per the applicable govt. norms, current GST rate is 18%.
 - b) In case of credit is not available as denied by GST portal due to improper documentation or wrong uploading of data by bidder, the same will be recovered from bidder along with interest, if any.
5. The contract will commence on the date as applicable against the contract and shall be valid as per the validity period of the contract. The contract can be extended further on mutual agreement, for a mutually agreed period, on same terms, conditions and rates.
6. Bidder should refer the GTC documents enclosed with Tender documents for details regarding General Terms and Conditions applicable during the period of contract.



Bharat Heavy Electricals Limited, Jhansi

Department : Loco Planning

Tender Enquiry No: LMM/TS/1/01

Schedule: 'E'

TECHNICAL BID FORMAT: 'Assistance in Loco Shop And Bogie Shop'

1. Name of the firm : _____ (Essential)
2. Name of the Proprietor : _____ (Essential)
3. Address and Contact Numbers : _____ (Essential)

4. Registration Number : _____ (Essential)
Copy of the Certificate : Enclosed / Not Enclosed
5. Labour License Number : _____ (Desirable)
Copy of the License : Enclosed / Not Enclosed
6. PF Code Number : _____ (Essential)
Attach Copy of the PF registration
7. ESI Code Number : _____ (Essential)
Attach Copy of the ESI registration
8. 1) PAN Number : _____ (Essential)
2) Income Tax return last 3 yrs ending 31.03.21 Enclosed / Not Enclosed (Essential)
3) Audited Financial Annual Statement by CA for Enclosed / Not Enclosed (Essential)
last 3 yrs ending 31.03.21
9. GST Number : _____ (Essential)
(Attach Copy of the GST certificate)
10. Experience Certificate : Enclosed / Not Enclosed (Essential)
11. No. of Workers including Supervisors : _____ (Essential)
on the rolls of the firm
12. Earnest Money Deposit : Rs _____ (Essential)
a) EFT transaction no. : _____ Date _____
b) Bank Name & Branch : _____



Bharat Heavy Electricals Limited, Jhansi

Department : Loco Planning

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13. Any other relevant information : _____
14. Tender Cost :Rs. NIL (Essential)
a) EFT transaction no. : XXXX Date XXXX
b) Bank Name & Branch : XXXX
15. Validity of offer :120 days from the date of tender
Opening
16. Blank Price bid format :Enclosed/Not Enclosed(Essential)
17. Self-Declaration as per Annexure V :Enclosed/Not Enclosed(Essential)
18. Email :
19. Mobile/Contact No :

We will fulfill all the obligations of the contractor and abide by the Terms & Conditions mentioned in the enquiry.

Signature with Name & Office Seal

Date:

Note : Technical bid and price bid should be submitted in separate sealed envelopes. In case the bids are found in one single envelope then the “bids” are liable to be rejected.