

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022**BHARAT HEPAVY ELECTRICALS LIMITED**

(A Govt of India Undertaking)

High Pressure Boiler Plant, Tiruchirappalli – 620 014, Tamil Nadu

Ph No.0431-2571519, 1579, e-mail: aitrc@bhel.in, website: www.bhel.com

WORKS CONTRACTS MANAGEMENT DEPT.

Ref: WCM / 21-22 / 4035E

dt.18.03.2022

NOTICE INVITING e-TENDER (NIT)

SL	Description	Details
1	Scope of Work	Speedy Transportation and Safe delivery of consignments (up to 3000 kg), by road, for BHEL Tiruchirappalli, on All India basis, for a period of One Year. (Note: For despatches from BEHL Trichy (Section-A), the consignments will be booked on Godown booking basis i.e. the materials will be handed over to the Contractor's godown at Trichy for transportation. For despatches from other than BHEL Trichy (Section-B), the contractors has to door collect the consignments).
2	Quantity	Approximately 503 consignments
3	Duration of Contract	One year from date of award of work
4	Last date of receipt of filled-in Tender / Offer	10.00 a.m. on 29.03.2022
5	Date & Time of opening of techno-commercial bid (Part-I)	02.30 p.m. on 29.03.2022
6	Date & Time of opening of Price Bids (Part-2)	The date/time of opening of Price Bids will be intimated to all the technically qualified carriers at a later date by BHEL.
7	Place of opening of Techno Commercial Bids (Part-I)	Online bid opening through e-Procurement Portal
8	Tender Shall be addressed and submitted to	Online bid submission through e-Procurement Portal
9	EMD	NIL

The tender documents comprise the following: -

(I) This Covering letter : **WCM / 21-22 / 4035E , dt.18.03.2022****(II) Part-1 – Techno Commercial Bid**

- Annexure-T1 : Terms & conditions for finalizing the Contract
- Annexure-T2 : Terms & conditions for submitting the offers
- Annexure-T3 : Terms & conditions for operation of the Contract
- Annexure-T4 : General Terms & Conditions of the Contract
- Annexure-T5 : Safety Conditions
- Annexure-T6 : Operational Control Procedures
- Annexure-T7 : Pre-Qualification Requirements (PQRs)

(III) Part-2 – Price Bid

- Annexure-P1 : Price bid proforma

Date :

Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

Kindly note that the bidders have to submit Part-1 and Part-2 at the same time. The Part-1 will be opened initially. The price bids (Part-2) of the technically qualified carriers only will be opened for further processing.

Tender can be cancelled at any stage due to unavoidable circumstances. Please note that this is only a request for an Offer and not a Contract.

Sr. Engineer / WCM
(Anjana Pachori)

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

PART-1

TECHNO-COMMERCIAL BID

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TERMS & CONDITIONS FOR FINALIZING THE CONTRACT

1. DESPATCH CLASSIFICATIONS

1.1 The despatches are classified in to two sections i.e. Section A & Section-B. The details are given below: -

1.1.1 Section- A – Despatches from BHEL Trichy (Godown booking & door delivery)

1.1.2 Section- B – Despatches from other than BHEL Trichy (Door collection & door delivery)

2. REGION OF OPERATIONS

2.1 The despatches are spread into **six regions** (region- 1 to 6) and the details are given below: -

Zone No.	Detail
1	Tamil Nadu, Pondicherry, Kerala, Karnataka, Andhra Pradesh, Telangana
2	Maharashtra, Goa, Gujarat, Rajasthan
3	Orissa, Bihar, Jharkhand, West Bengal
4	Madhya Pradesh, Chhatisgarh
5	Delhi, Chandigarh, Uttar Pradesh, Punjab, Uttarakhand, Haryana, Himachal Pradesh, Jammu & Kashmir
6	Assam, Sikkim, Meghalaya, Tripura, Arunachal Pradesh, Mizoram

3. QUANTUM OF WORK

3.1 The approximate quantum (in kg) of materials to be transported for one-year validity of the contract is given below:-

Approx. weight (kg.)							
Loading Point	Unloading Point						
	Zone-1	Zone-2	Zone-3	Zone-4	Zone-5	Zone-6	TOTAL
Trichy Speed Cargo godown	41,667.17	9,891.22	35,262.06	24,109.76	3,600.72	638.49	1,15,169.42
Zone-1	15698.86	1300	5690	1460	100	100	24,348.86
Zone-2	4737	100	100	100	100	100	5,237.00
Zone-3	7796.46	100	100	100	100	100	8,296.46
Zone-4	1866.39	100	100	100	100	100	2,366.39
Zone-5	100	100	100	100	100	100	600.00
Zone-6	100	100	100	100	100	100	600.00
GRAND TOTAL							1,56,618.14

3.2 The above quantum is only indicative and no fixed quantum will be assured to the contractors as Speed Cargo service will be utilized on emergency basis only.

4. METHOD OF EVALUATION OF PRICES

4.1 BHEL will finalize the rates through e- procurement portal. Hence Tenderers are requested to give their best prices at the first instance itself.

4.2 BHEL would negotiate or re-float the Tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons.

4.3 Lowest prices received against BHEL Tenders need not be acceptable price to BHEL and in that case BHEL would not consider the same for award of Contract, despite the price being L1 in the Tender.

4.4 In the event of the final L1 prices are not reasonable / acceptable to BHEL; BHEL also may resort to short closure of this Tender.

Date :
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5. RANKING

- 5.1 Individual rate schedule wise ranking of Carriers will be done.
- 5.2 The basic rates i.e. rates for freight including all taxes, duties, charges, costs, incidentals etc., excluding GST will be the basis for deciding the rank of the Bidder in the Rate schedules.
- 5.3 The lowest rate quoted by the Bidder will be identified as L1 Bidder and so on.
- 5.4 In case identical rates are quoted by more than one Bidder for a particular rate schedule, then following action will be taken:
- (i) In course of evaluation, if more than one bidder happens to occupy L1 status, effective L1 will be decided by soliciting discounts from respective L1 bidders.
 - (ii) In case more than one bidder happens to occupy the L1 status even after soliciting discounts, the L1 shall be decided by a toss / draw of lots, in the presence of the respective L1 bidder(s) or their representative(s).
 - (iii) Ranking will be done accordingly. BHEL decision in such situation shall be final and binding.

6. NUMBER OF CARRIERS REQUIRED FOR OPERATION

- 6.1 BHEL envisages max. **two** Contractors for award of contract for each rate schedule (subject to acceptance of L1 rates by other vendor) to carryout the subject transportation.

7. COUNTER OFFER

- 7.1 BHEL will counter offer the L1 Rate / Negotiated final L1 rate / lowest acceptable price to BHEL, if required, to the L2, L3, ... Ln carriers till the required carriers accepts the counter offer for award of Contract.
- 7.2 H1 will be eliminated from counter offer, in case more than two bidders will get technically qualified.
- 7.3 If the counter offer given by BHEL to other than L1 Vendors is not accepted by them, then BHEL will place Contracts totally on the respective L1 Vendor – rate schedule wise, and those Carriers have to place required number vehicles for that rate schedule as per dispatch requirement of BHEL otherwise Penalty for not accepting the demand (For Section-A) or **non placement penalty (For Section-B) will be levied for defaulted demands.**

8. LOAD DISTRIBUTION

- 8.1 BHEL will allot the load through BHEL's VIS (Vendor Information System) Demand System, **Individual rate schedule wise**, based on the price bid ranking of the Carriers
- 8.2 The L1 Bidder of each rate schedule will be given two demands in each turn (demand cycle), whereas others will get one demand in each turn (demand cycle).
- 8.3 **For Section-A** – After Accepting the demand, the consignments will be handed over to the Transporter's Godown. Non Acceptance of the consignments at this stage will lead non acceptance penalty as per the tender terms & conditions.
- 8.4 **For Section-B** - Against a particular demand, if the original allottee is not placing vehicle within the stipulated time, then the same demand will be displayed as "Open Demand" to all the Carriers available **in that particular rate schedule**, including the original allottee (duly recovering the non-placement penalty). For such open demands, allocation will be made on first come first served basis. If the original allottee lifts the same consignment from Open Demand then non-placement penalty will be waived for the first time.

Date :
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TERMS & CONDITIONS FOR SUBMITTING THE OFFERS

1. SIGNING THE TENDER DOCUMENTS

- 1.1 The tender & all other connected documents shall be signed by the Authorized Signatory Only. Authorized signatory shall be the person holding 'power of attorney' on behalf of the firm/company/Bidder-concerned authorized/empowered, by MD or Board of Directors or authorized person, to act on behalf for the specific purpose of quoting Tender and all procedures connected with, till finalization and execution of the Contract.

2. QUOTING OPTIONS

- 2.1 Eligibility for participation against this tender
- 2.1.1 Contractors who have been presently put under Hold by BHEL Trichy or De-listed by BHEL Trichy or Banned by BHEL Trichy or any other BHEL unit / office are not eligible to participate in this Tendering process. Also Contractors on whom Show Cause Notice are served & banning action initiated by BHEL Trichy are not eligible to participate in this Tendering process. If any offer received from such Carriers will not be considered against this tender and will be rejected.
- 2.1.2 During the Tender finalization process also, if any bidder put under Hold by BHEL Trichy or De-Listed by BHEL Trichy or Banned by BHEL Trichy or any other BHEL unit / office, then the offer of such Carriers will be rejected and contract will be finalized without considering their offer.

2.2 Quoting option

- 2.2.1 This Tender covers 2 Sections viz., Section-A (6 Rate Schedules) & Section-B (36 Rate Schedules). Totally there are 42 Rate schedules covered under this tender.**
- 2.2.2 The Bidders may choose to quote for any of the Sections i.e. Section-A and/or Section-B.**
- 2.2.3 However, within a Section quoting all the rate schedules in compulsory. Partial quoting may lead total rejection of the offer in the respective Section.**

2.3 Quoting best lowest rate and the sanctity of the L1 status

- 2.3.1 Quoting the lowest best rate is a must against this Tender. However, Transporters are required to understand that the lowest rate offered by them or accepted by them, as the case may be, should be honored throughout the tenure of the Contract. During the tenure of the Contract, if any such Transporter who have quoted/accepted the lowest rate, do not place the vehicle as per BHEL's requirements or shun away from doing business with BHEL on some pretext or other, and on whatsoever may be the reason, will be considered as a defaulter and that will purport to sabotaging the total Tendering process of BHEL. Hence BHEL will exercise their right in taking severe action under Contractual obligations including legal action against those Transporters.

3. VALIDITY OF OFFERS

- 3.1 The rates quoted shall be valid for acceptance for a minimum period of 120 days from the date of Tender opening. If bidders indulge in withdrawal of Tender or increasing the rates, within this validity period, it will be treated as backing out from the quoted rate and action will be taken accordingly.
- 3.2 After price bid opening but before placement of LOI / Order, if any carrier withdraws his offer / varies it any manner within the validity period, BHEL will initiate suitable penal action against the bidder as per the guidelines of Suspension of Business Dealings with Suppliers / Contractors.

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4. SUBMISSION OF OFFERS

4.1 Totally there will be two part bid viz., (i) Techno-Commercial Bid & EMD & (ii) Price Bid.

Part – (i)

4.2 EMD is waived for this tender.

4.3 Techno Commercial Bid consists of the documents Annexure T1 to T5 shall be duly digitally / physically signed & stamped by the bidder in all the pages and uploaded in EPS while submitting offer.

4.4 The copies of all the supporting documents uploaded in EPS may be SELF attested by the Bidder concerned.

4.5 All the required documents shall be filed in the same serial as per the format / column of the “Techno Commercial Bid”. All the pages shall be serially numbered on the right hand side top corner.

Part – (ii)

4.6 The price bids shall be uploaded in EPS while submitting offer.

General

4.7 Kindly ensure that the total size of the scanned documents to be uploaded remains minimum. If required, documents may be scanned at lower resolutions say at 150 dpi. However, it shall be sole responsibility of bidder that the uploaded documents remain legible.

4.8 Bidder are advised not to wait till the last minutes or last few seconds w.r.t tender closing time to submit their offer to avoid complications related with internet connectivity / network problem/ power failure etc.

4.9 Bidders are advised take due care while quoting the technical and price bids forms in the e-procurement system. Bidders, those who tampers with tendering procedure affecting ordering process or misusing the technical information of the tender document or withdrawing their offer after price bid opening, will be penalized as per BHEL guidelines on suspension of business dealings with suppliers/ contractors. Abridged version of the guideline is available in www.bhel.com.

4.10 It is advised that all the documents to be submitted are kept scanned or converted to PDF format in a separate folder on your computer before starting online submission.

4.11 The bidder has to upload the scanned copy of all the mentioned original documents (in colour) during online bid-submission.

5. OTHER CONDITIONS

5.1 While quoting their rates, the Bidders are advised to take into account the likely expenditure, taxes whatsoever, etc., excluding GST which are incidental for transit and in deploying the vehicles during the operation of Transport Contract.

5.2 The rates quoted in the schedules are applicable for the distances involved from the place of booking to the destination.

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TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

- 5.3 All entries in tender documents shall be clearly written in one ink or typed. All the corrections/cancellations/ insertions, if any, shall be duly attested by the Bidders concerned.
- 5.4 Rates should be quoted as per the Price Bid. Rates quoted in any other form will not be accepted and will be rejected.
- 5.5 If there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
- 5.6 If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- 5.7 If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (6.5) and (6.6) above.
- 5.8 If there is such discrepancy in an offer, the same will be conveyed to the bidder with target date upto which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.
- 5.9 Words imparting singular number shall be deemed to include plural number and vice-versa where the context so requires.
- 5.10 The tender shall fill in all the required particulars of the tender documents and also sign on each and every page of the tender documents before submitting their offer.
- 5.11 Should a Bidder find discrepancies or omissions in the tender documents or should there any doubt as to their meaning, he should at once address the authority inviting the Tender, for clarification well before the due date, so as to submit his Tender in time. (No extension of time shall be given for submission of the tender on any account)
- 5.12 Conditional offers, offers which are incomplete or otherwise considered defective with respect to tender Terms & conditions and tenders not in accordance with the Terms & Conditions herein contained and the tenders not in original shall be rejected, outrightly, at any point of time during the evaluation process.
- 5.13 If a bidder deliberately gives wrong information in his offer or creates conditions favorable for the acceptance of his offer, the BHEL WILL REJECT SUCH OFFER AT ANY STAGE and take very severe action as per BHEL procedure/ guidelines/ practices.
- 5.14 Canvassing in any form, in connection with the tender is strictly prohibited and such tender are bound to be rejected. All information furnished is taken to be authentic by the Bidder for evaluation of offers. Should any information found to be incorrect subsequently, at any point of time, the LOI / Contract shall be rejected / terminated and the EMD / SD shall be forfeited and take very severe action as per BHEL procedure/ guidelines/ practices.
- 5.15 Should a Bidder's or a Contractor's or in the case of a firm or company of Bidder/any of its shareholder's or shareholder's relative is employed in BHEL, the authority inviting the Tenders shall be informed in writing of this fact at the time of submission of the tender, failing which the offer may be disqualified, or if such fact subsequently comes to light, the LOI / Contract may be cancelled.
- 5.16 The Tender schedule and the total Tender terms and Conditions shall be deemed to form an integral part of the Contract to be entered into for this work.

Date :
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6. LAWS GOVERNING THE CONTRACT

- 6.1 The Contract to be operated complying with the following Acts / Rules and the Acts/Rules implemented / to be implemented by the Govt. of India regarding road transportation as amended up-to-date
- 6.1.1 Motor Vehicles Act, 1988
 - 6.1.2 Central Motor vehicles Rules, 1989
 - 6.1.3 Other Central Rules, Notifications
 - 6.1.4 Tamil Nadu Motor Vehicle Rules, 1989
 - 6.1.5 Tamil Nadu Motor Vehicles Accident Claims Tribunal Rules, 1989
 - 6.1.6 Tamil Nadu State Transport Appellate Tribunal Rules, 1989
 - 6.1.7 Tamil Nadu Motor Vehicles Taxation Act, Rules and Notes of Cases
 - 6.1.8 Road Transport Corporations Act, 1950
 - 6.1.9 Carriage by Road Act, 2007.
 - 6.1.10 GST & E-Way Bill regulations
- 6.2 The Contract as entered into between BHEL and the successful Bidder(s) shall in no way, nullify, reduce, mitigate or absolve the parties of any responsibility, obligation or liability that may devolve upon them under the Carriage by Road Act, 2007
- 6.3 The Transport Carriers / Fleet owners should ensure to comply with Rules and Regulations and notifications issued by various State Governments in this regard, from time to time.
- 6.4 Transport Carriers/Fleet Owners should ensure that overloading of vehicles is absolutely stopped.
- 6.5 The Transport Carriers/Fleet Owners, should ensure that they comply with the orders and guidelines issued by Hon'ble Supreme Court, with regard to the road transportation so as to ensure safety of not only themselves/ vehicles but also other road users.
- 6.6 The Contractor is responsible for any cost, either explicit or implied payable enroute and penalty levied by State/central Governments. All costs relating to the ownership of the vehicles should be borne by the Contractor.
- 6.7 The Contractor shall be held responsible for any damage or loss to the company's property that may be caused by their vehicles or staff in the company's premises and the loss shall be recovered from the Contractor. BHEL, Trichy is not responsible for any injuries to the Contractor's personnel inside the company premises.
- 6.8 **MOTOR VEHICLE ACT**
- 6.8.1 As per the Motor Vehicle Act with the latest amendments/notifications there to, overloading of the vehicles will not be allowed over and above the designated carrying capacity as per the registered document. The Transporter should carry the consignment complying with the applicable provisions of the relevant Motor Vehicle Act/State Act. No payment on account of violation of Motor Vehicle Act/State Act shall be payable. If any of the issues has not been dealt specifically in any schedule then the same will be decided in line with the provisions of other schedules/terms and conditions dealing with the same issue.

Date :
Place:

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TERMS AND CONDITIONS FOR OPERATION OF THE CONTRACT

1. SCOPE OF WORK

- 1.1 Speedy Transportation and Safe delivery of consignments (up to 3000 kg), by road, for BHEL Tiruchirappalli, on All India basis, for a period of One Year. (Note: For despatches from BHEL Trichy (Section-A), the consignments will be booked on Godown booking basis i.e. the materials will be handed over to the Contractor's godown at Trichy for transportation. For despatches from other than BHEL Trichy (Section-B), the contractors have to door collect the consignments).

2. TENURE OF CONTRACT

- 2.1 The duration of the contract will be one year from date of award of contract by BHEL, Trichy
- 2.2 The GC / LR date should be within the contract validity, irrespective of the date of delivery and surrendering of the consignee copies of the LR / GRs.
- 2.3 One or more extensions of the Contract may be done with mutual agreement between BHEL, Trichy and the contractors. Such agreements shall be based on acceptance of the lowest rates and terms & conditions of the corresponding Contract.

3. DOOR COLLECTION AND DOOR DELIVERY CHARGES

DOOR COLLECTION

- 3.1 Door collection is not applicable for despatches from BHEL Trichy Complex (Section-A). The consignments will be booked at contractor godown.
- 3.2 However, despatches from other than BHEL Trichy Complex (Section-B) i.e. from BHEL Sub Vendor works, Power Stations, Sites, or any Supplier Works etc., must be door collected as per the following rates.

SL. No.	Distance from courier hub to collection point	Maximum Distance covered (To and Fro)	Wt. Slab	Door Collection Charge per demand
1	Upto 25 km	50 km	<=700 Kg	₹ 2,000/-
			>700 Kg	₹ 3,500/-
2	26-50 km	100 km	<=700 Kg	₹ 2,000/-
			>700 Kg	₹ 3,500/-
3	51-150 km	300 km	<=700 Kg	₹ 4,000/-
			>700 Kg	₹ 6,000/-
4	151-350 km	700 km	<=700 Kg	₹ 4,000/-
			>700 Kg	₹ 6,000/-

DOOR DELIVERY

- 3.3 Ex-Godown delivery is not permitted under this Contract with BHEL or for BHEL consignments all over India for all delivery points, when the booking is done by supplier or customer or BHEL or any authorized agency and shall be booked on door delivery basis only.
- 3.4 Hence all despatches from Power Stations, Sites, or any Supplier Works etc., must be door delivered, at the consignee addresses (supplier works, BHEL Trichy, Sites etc.) as per the following rates

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TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

SL. No.	Distance from courier hub to delivery point	Maximum Distance covered (To and Fro)	Wt. Slab	Door Delivery Charge per demand	
				For Despatches from BHEL Trichy	For Despatches from other than BHEL Trichy
1	Upto 25 km	50 km	<=700 Kg	₹ 2,000/-	₹ 1,000/-
			>700 Kg	₹ 3,500/-	₹ 1,000/-
2	26-50 km	100 km	<=700 Kg	₹ 2,000/-	₹ 1,000/-
			>700 Kg	₹ 3,500/-	₹ 1,000/-
3	51-150 km	300 km	<=700 Kg	₹ 4,000/-	₹ 1,000/-
			>700 Kg	₹ 6,000/-	₹ 1,000/-
4	151-350 km	700 km	<=700 Kg	₹ 4,000/-	₹ 1,000/-
			>700 Kg	₹ 6,000/-	₹ 1,000/-

4. PENALTY FOR NON ACCEPTANCE OF CONSIGNMENTS (SECTION-A)

- 4.1 The Contractor have to accept the demand within 24 Hrs in VIS.
- 4.2 If demand is not accepted within 24 Hrs, the penalty of ₹500 will be imposed and deducted automatically from the bills of the Transporter.
- 4.3 The carrier booking time i.e. the notice time for accepting the demand will be counted from morning 10 am, for the carrier booking done before 10 am. Also, the carrier booking time i.e. the notice time for accepting the demand will be counted from evening 2 pm, for the carrier booking done after 10 am.
- 4.4 For accepted demands, if the consignments brought to the Transporter godown is not accepted by the transport carriers due to any reason, than non-acceptance penalty will be levied as follows

SL	Weight Range	Penalty per Trip
1	Up to 1 MT	₹ 2,500/-
2	Above 1 MT	₹ 3,400/-

5. PENALTY FOR NON PLACEMENT OF VEHICLES (SECTION-B)

- 5.1 BHEL will allot the load through BHEL's VIS (Vendor Information System) Demand System, Individual rate schedule wise, based on the price bid ranking of the Carriers
- 5.2 Form the date / time of demand, vehicles will have to be placed by the Transporter within stipulated period (notice time) given below: -

Location	Notice Time in "Hours"
Pick up at Harbour / Container Freight Stations / Airports	48
Pick up at other locations (Other than BHEL Trichy)	72

- 5.3 However, the Carriers have to accept the demand within 24 Hrs in VIS but vehicles can be placed as per the above time schedule.
- 5.4 For Open Demands, the notice time is reduced half of the above time, since if the vehicle is readily available, then only the carriers has to pick the open demands.
- 5.5 The carrier booking time i.e. the notice time for placement of vehicle will be counted from morning 10 am, for the carrier booking done before 10 am. Also, the carrier booking time i.e. the notice time for placement of vehicle will be counted from evening 2 pm, for the carrier booking done after 10 am.

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- 5.6 For non-placement of vehicles / not accepting the demand within stipulated period the penalty will be imposed and deducted automatically from the bills of the Transporter who have not placed the vehicles and the details of penalty is furnished below: -

Location	Penalty Charges per demand (in ₹)
Pick up from other than BHEL Trichy	500

- 5.7 The above penalty will also be applicable for non-placement of vehicles by accepting the demands from “Open Demand Category” and is applicable for each time of non-placement for a same demand picked multiple times from open category but vehicles not placed.
- 5.8 If the original allottee lifts the same consignment in Open Demand then non-placement penalty will be waived automatically.

5.9 WAIVER OF NON-PLACEMENT PENALTY FOR GENUINE CASES

- 5.9.1** For the cases where the non-placement is not attributable to the contractor such as (i) problems in making VIS In Entry, (ii) Demand went to Open but the carrier is asked to pick the demand in Open but materials are not ready, (iii) System errors etc., **BHEL Executives not below the rank of AGM of User Agencies or Logistics will have the power to waive such penalty on case to case basis.**

6. PENALTY FOR DELAYED UNLOADING OF CONSIGNMENTS AT TRANSPORTER GODOWN

- 6.1 Normally the vehicle from BHEL will reach tentatively from 3.00 p.m to 4.00 p.m at transporter godown for booking. The Transporter has to unload the consignment, complete the documentation formalities & release the vehicles with in 2 hrs from the time of reporting.
- 6.2 Any delay beyond the above stipulated time will attract a penalty of **₹ 300/- per hr (Limited to non-acceptance penalty)** till the vehicle is released.

7. TRANSIT TIME & PENALTY FOR DELAYED DELIVERY

- 7.1 The maximum transit time allowed is given below subject to e-way bill notifications: -

Max. transit time allowed (Number of days)							
Loading Point → Unloading Point ↓	BHEL Trichy	Zone-1	Zone-2	Zone-3	Zone-4	Zone-5	Zone-6
Zone-1	3	3	7	7	7	10	10
Zone-2	7	7	5	7	7	7	5
Zone-3	7	7	7	3	7	7	7
Zone-4	7	7	7	7	3	7	7
Zone-5	10	10	7	7	7	7	7
Zone-6	10	10	5	7	7	7	5

- 7.2 Date of dispatch of consignments from the loading point and the date of reporting of vehicle at the unloading point will be excluded from the transit time.
- 7.3 In case the due date of delivery falls on Sunday/Public holiday, next working day will be treated as due date of delivery.
- 7.4 BHEL attaches very great importance to the timely delivery of the consignment and hence delivery should be effected without any delay. Hence penalties for delayed deliveries of consignments are levied as under.
- 7.5 Delay in delivery beyond average travel per day period as described above, will attract a penalty as follows. This is applicable for Normal & Volume Certified Loads

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TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

SL No	Delay	% Penalty on basic freight
1	Up to 1 week	2% per week or part thereof
2	From 2 nd Week to 8 th week	4% per week or part thereof
3	Beyond 8 weeks	50% (fixed)

7.6 WAIVER OF DELAY PENALTY

7.6.1 In deserving cases, competent authority / AGM of Logistics or User Agency of BHEL shall have the powers to waive the penalty on case to case basis. In such cases, the carriers should have given timely intimation in writing with the reasons which caused delay and also with supporting documentary evidence.

7.7 If vehicles are standing at the project sites and are not allowed IN, due to various reasons for number of days after reaching the site, the site officials invariably indicate the date of entry into the site as the date of reaching and in such cases the detention of the vehicle for the no. of days outside the gate is not accounted for and is not certified by the site officials. In such cases, on a case to case basis, the date of reaching the site and the date of unloading as certified by the respective **Manager / Commercial** at Trichy will be the basis for calculation of penalty.

7.8 Frequent delays beyond the stipulated time by any carrier will be viewed seriously. BHEL will take suitable penal action against such carrier including suspension / foreclosure / termination of the Contract.

8. DETENTION CHARGES

8.1 In the loading point, if the vehicle is not loaded and released on the **same day** of vehicle reporting (excluding Sunday and Holidays), detention charges will be paid @ **₹ 500/- per Day**.

8.2 In the unloading point, if the vehicle is not unloaded and released on the **next day** of vehicle reporting (excluding Sunday and Holidays), detention charges will be paid @ **₹ 500/- per Day**.

8.3 For the above two cases, the vehicle has to report before 11.30 AM. If vehicle reported after 11.30 AM then the date of reporting will be considered as next day for detention charges purposes.

8.4 Date of reporting of vehicle at loading point and the date of release of vehicle with load at loading point security gate will be excluded for payment of detention charges at loading point.

8.5 Date of reporting of vehicle at unloading point with load and the date of release of vehicle at unloading point security gate after unloading will be excluded for payment of detention charges at unloading point.

8.6 If the reporting period happened to be Sundays & Holidays, then the next working day will be considered as the date of reporting of vehicle.

8.7 It is the responsibility of the Transport Carrier to obtain the required gate entries / endorsements in the G.C. with time & date from other areas such as Logistics / Stores / Harbour & CFS and Sites / commercial certification if applicable etc., to enable BHEL to effect the detention payment. Without this detention payment cannot be paid.

8.8 Detention charges shall be paid on certification of an Executive not below the rank of DGM of user agencies (Shipping / Commercial / MM etc.) in case of detention at BHEL, Trichy and Harbours / CFSs.

8.9 Detention at Site shall be paid based on the Gate Entry at Site / Any site personnel - with signature & official seal. In case official seal is not provided by the certifying person at site / if further clarity and confirmation required, the certification by DGM of Commercial / end user is required for payment of detention charges.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

8.10 Detention charges will be restricted to maximum for 30 days including detention at loading & unloading point.

9. UNDELIVERED CONSIGNMENTS:

9.1 Undelivered consignments shall be returned back to consignor with their prior permission. In such cases freight shall be payable for both ways as per this contract.

9.2 However, if the consignment is lifted on "To pay" basis then it will be responsibility of the Contractor to collect payment from destination office as per their own agreement. If such consignment is not deliverable/ delivered due to any dispute with the receiving party, then the same should be returned back to source party safely after prior permission from BHEL. In such cases freight shall be payable for one way (return path) only.

10. RISK PURCHASE

10.1 In the event of any successful Tenderer's failure to fulfill any of the tender / Contract obligations including non-lifting of consignment(s) as per Contract / Agreement, BHEL may entrust the job to an alternate Transport Carrier and get it completed to meet the BHEL requirement and additional expenditure, if any, including consequential cost viz., demurrage etc., will be fully recovered from the Contractor who failed to complete the job in line with the Contract.

10.2 The decision of BHEL with regard to the actual losses / consequential expenditure incurred by BHEL shall be final and binding on the Contractor. Also 5% overhead charges is also to be added in addition to extra expenditure to BHEL

11. TAXES AND DUTIES

11.1 The rates agreed shall be inclusive of all charges such as Surcharge, Hamali, Statutory charges, Goods Tax, Loading and Unloading enroute etc., **except GST and power block charges** at Railway Crossing and no extra claim whatsoever shall arise on any account over and above the accepted rates during the currency of Contract will be entertained.

11.2 Hence while quoting their rates, the Bidders are advised to take into account the likely expenditure, taxes what so ever, etc., excluding GST

12. GST:

12.1 mentioned in the offer. If the dealer is exempted from GST registration, a declaration with due supporting documents need to be furnished for considering the offer. Dealers under composition scheme should declare that he is a composition dealer supported by the screen shot taken from GST portal. The dealer has to submit necessary documents if there is any change in status under GST.

12.2 Supplier shall mention their GSTIN in all their invoices (incl. credit Notes, Debit Notes) and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No. which is linked/uploaded in GSTN network shall be clearly indicated), Billed to party (with GSTIN) & Shipped to party details, item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, Place of Supply etc.

12.3 All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code).

12.4 Invoices will be processed only upon completion of statutory requirement and further subject to following:

- a. Vendor declaring such invoice in Form GST ANX-1
- b. Receipt of Goods or Services and Tax invoice by BHEL

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

- 12.5 As the continuous uploading of tax invoices in GSTN portal (in GST ANX-1) is available for all (i.e. both Small & Large) tax payers under proposed new GST Return System, all invoices raised on BHEL may be uploaded immediately in GST portal on despatch of material /rendering of services. The supplier shall ensure availability of Invoice in GST portal before submission of invoice to BHEL.Invoices will be admitted by BHEL only if the invoices are available in GSTN portal (in BHEL's GST ANX-2).
- 12.6 In case of discrepancy in the data uploaded by the supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note or debit note (details also to be uploaded in GSTN portal) for the shortages or rejections in the supplies or additional claims, within the calendar month informed by BHEL.
- 12.7 In cases where invoice details have been uploaded by the vendor but failed to remit the GST amount to GST Department (Form PMT-08 or Form GST RET-01 to be submitted) within stipulated time, then GST paid on the invoices pertaining to the month for which GST return not filed by the vendor will be recovered from the vendor along with the applicable interest(currently 24% p.a) and all subsequent bills of the vendor will not be processed till filing of the GST return by the vendor
- 12.8 In case GST credit is denied to BHEL due to non-receipt or delayed receipt of goods and/ or tax invoice or expiry of timeline prescribed in GST law for availing such ITC, or any other reasons not attributable to BHEL, GST amount claimed in the invoice shall be disallowed to the vendor.
- 12.9 Where any GST liability arising on BHEL under Reverse Charge (RCM), the vendor has to submit the invoices to BHEL well within the timeline prescribed in GST Law, to enable BHEL to discharge the GST liability. If there is a delay in submission of invoice by the vendor resulting in delayed payment of GST by BHEL along with Interest, then such Interest payable or paid shall be recovered from the vendor.
- 12.10 Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/contracts. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Tax Invoice will be issued by BHEL indicating the respective supply invoice number.
- 12.11 GST TDS will be deducted as per Section 51 of CGST Act 2017 and in line with Notification 50/2018 – Central Tax dated 13.09.2018. GST TDS certificate which will be generated in GST portal subsequent to vendor accepting the TDS deduction in the GST portal, will be issued to the vendor.
- 12.12 GST is also applicable for all penalties and same will be recovered from defaulted contractor.
- 12.12.1 GST will be charged on the EMD/SD amount forfeited from the bidder at the applicable rates. GST tax Invoice will be issued to the vendor on receipt/recovery of GST amount from the vendor.
- 12.12.2 GST is also applicable for all penalties and same will be recovered from defaulted contractor.

13. TYPE OF VEHICLE TO BE PLACED

- 13.1 It is the sole responsibility of the Transporter to place and transport the BHEL consignments in specific carrying capacity of vehicles, to suit the weight/dimensions of the consignment. All BHEL consignments shall be transported only in fully insured vehicles. Any damage due to wrong deployment of vehicles is to the Transporter's account.
- 13.2 The Contractors shall at their own expense maintain the said vehicles in good condition and shall duly apply for and obtain all Licenses, Permits, TREM Card (wherever applicable), etc., necessary under the rules, in force and promptly pay all registration, License or other fees and all Taxes payable in respect of the said vehicles. The Contractors shall also appoint and provide at their own cost for each vehicle a driver, assistant and other staff as may be necessary. If demanded by BHEL Officials, the original RC Book and Driving License shall be produced for verification.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

- 13.3 BHEL prefer their consignment, being carried in the Contractors' own vehicles. If carried in a hired vehicle, the Contractor should ensure that the party is a reputed one, with well-maintained vehicles and valid permits / documents. Should any dispute arise in their deal, it would be viewed with disfavour. In any case, only the contractor will be solely responsible for the safe delivery of BHEL. Consignments without prejudice or any other rights or remedy, to proceed against the Contractor.

14. LOADING AND UNLOADING

- 14.1 Loading and unloading is the responsibility of consignor or consignee at BHEL / Vendors / Sub-Contractors / Sites and will be taken care by the respective Agency. Transporter scope will not cover Loading & Unloading.
- 14.2 However, Loading and unloading at other intermediate places due to transshipment will be the responsibility of the Contractor.

15. BILLS & PAYMENT

- 15.1 Only the actual dimensions of the consignment lifted (as indicated in PGMA, GMS, DC & Invoice by Subcontractor etc.) shall be essentially indicated in the LR / GC / GC Certification Sheet & Freight Bills of the Carrier. Any bill without these actual dimensions will not be passed for payment and returned to Carrier.
- 15.2 In regard to the weight of the consignment booked, especially in case of outward despatches, the BHEL design weight / GMS Weight will be the authorized weight for freight billing wherever design / GMS weights are available.
- 15.3 In case of doubt regarding the weight, freight to be claimed, documentation such as road permits, or any applicable document while crossing the State border or any clarification in Tax Invoice or Sale on Transit., etc., it must be clarified or brought to the notice of the officials concerned before the vehicle moves out of Gate after verification by Security or brought back once again with due permission from the agency concerned to the loading official or at the loading point as applicable without any implications or claim, etc.
- 15.4 Time of Submission of freight bills
- 15.4.1 Freight Bills will be submitted **within one month immediately after delivery with proper acknowledgements and there should not be delay for more than one month.**
- 15.4.2 However, BHEL will not honour such claims after a period of six months on expiry of the Contract unless substantiated with valid reasons for delayed submission of the bills.
- 15.4.3 **Right of acceptance of such claims is with BHEL. Condonation for delay in this respect will require the approval of BHEL Officials not below the rank of DGM / Commercial / Logistics / MM concerned.**
- 15.5 Mode of Payment
- 15.5.1 All payments to be made to the Transporter, shall be through NEFT (National Electronic Fund Transfer / RTGS (Real Time Gross Settlement) within reasonable time, say after 45 days, after receipt of the bill along with consignee's acknowledgement.
- 15.5.2 Wherever applicable payments to be made to the Contractor, under this Contract shall also be by "CHEQUE" crossed "A/C PAYEE ONLY" within a reasonable time, say after 45 days, after receipt of the bill along with consignee's acknowledgement.

16. BILLS SUBMISSION PROCEDURE TO BE FOLLOWED BY THE CONTRACTOR FOR FREIGHT PAYMENT

- 16.1 Bill Submission

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

- 16.1.1 Freight bill shall be submitted in triplicate (three copies) in case of FB Dept. and four copies in case of Valves & Spared Departments.
- 16.1.2 All Inward / Outward booking of consignment to be made on "To be billed at Trichy" basis only.
- 16.1.3 Bookings on "Freight payable by Customer / Supplier / Site " basis for outward consignments may be done on specific request by BHEL Officials not below the rank of MANAGER of the User Department concerned.
- 16.1.4 All bookings from outstation branches should indicate consignee's designation/ department /purchase order particulars, Ward Number, location of receiving area etc. in the docket for handing over of materials without any problem.
- 16.2 Documents to be enclosed along with freight claim bill:
- 16.2.1 Demand copy - Downloaded from VIS in Vendor Id.
- 16.2.2 Gate Pass
- 16.2.3 Original GST Invoice
- 16.2.4 *Consignee copy (photocopy) of docket / LR / GC with acknowledgement by Stores Ward / User Dept. etc. in the front page of the docket/ LR / GC, with two / three photo copies of the same as applicable along with sign and seal of the transporter shall be enclosed along with the freight bills. In case of acknowledgement taken on the back page of docket / LR / GC, then the scanned / photocopy of the back page should clearly reflect the LR Number. For exceptional cases, originals should be submitted whenever demanded by BHEL.***

17. TRANSIT CONDITIONS / TRAFFIC REGULATIONS & REQUIREMENTS:

- 17.1 The Transporters will operate their vehicles entirely at their own risk and BHEL shall not be held responsible for any damage to the vehicle while on the company's/customer's work or when parked in or around the company's/ customer's or any other premises.
- 17.2 The Transporters will make their own arrangements for proper parking of their vehicles overnight / during detention in company's/customer's premises.
- 17.3 The Transporters will ensure that all vehicles used for the transportation of consignments under transportation rate contracts are covered by a comprehensive insurance policy. Under no circumstance shall the company be liable to compensate them for any loss or damage that may be caused to the vehicles while engaged in the discharge of the Transporter's obligations under this contract.
- 17.4 It shall be the responsibility of the Transporter to provide at his cost trained and licensed personnel for running the vehicles.
- 17.5 The Transporter shall ensure placing vehicles of suitable category, capacity (i.e. size and load) and quality. Overloading of the vehicles will not be permitted under whatsoever may be the reasons / conditions.
- 17.6 Proper loading and lashing of the consignments in most secured manner shall be done keeping in view extant government regulations and constraints en-route for safe transportation of consignments and its delivery to destination.
- 17.7 Transporters shall make aware concerned drivers/staff about the danger related to transportation of hazardous/ODC lifting, handling and tilting of such consignments.
- 17.8 Transporters shall ensure that Motor Vehicle Act 1989 (as amended up to date) is strictly followed as applicable. Vehicles must carry up to date fitness, insurance and related documents/ certificates.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

- 17.9 All drivers/concerned staff related to the transportation activities under this rate contract should be well aware about material safety, data sheet etc. and well conversant with the environmental impact arising from the specified activities pertaining to use of fuels, lube oils, its spillage and disposal of various harmful items used in automotive vehicles.
- 17.10 Transporters shall follow all necessary instructions relating to ISO-14001 and OHSAS 18001 obligations for environmental safety and occupational Health Safety

18. ROUTE PERMIT / NATIONAL PERMIT / CLEARANCE:

- 18.1 The Transporter shall arrange required permits from RTO or other concerned authorities and ensure compliance of any other legal and statutory formalities connected with the transportation of goods at his cost. BHEL doesn't take any responsibility in this regard.

19. PROTECTION / SAFETY OF CONSIGNMENT DURING TRANSIT:

To ensure safe transit, the consignment loading shall be done by BHEL in its warehouse(s). The Transporter shall ensure: -

- 19.1 Placement of vehicles of good and roadworthy conditions having all welded structures and joints of vehicle chassis in sound condition.
- 19.2 That good quality lashing ropes in sufficient numbers, with suitable length and diameters and other items required to accompany the vehicle so as to securely lash the consignment as per lashing scheme to be provided /explained by BHEL unit to ensure its safer transit in the same condition and same vehicle. Whenever explicitly mentioned by BHEL.
- 19.3 To protect the consignments from rains in warranting situations, Transporters shall ensure Tarpaulin covering to the consignments.
- 19.4 Compliance of all the safety precautions and other instructions required in road transportation e.g. red flags/lamps; pilot, escort etc. as may be required shall be the responsibility of the Transporter.
- 19.5 Lashing to be proper and safe. The Transporter to check the same and to be satisfied before departing from work premises.
- 19.6 Complaints of unsatisfactory packing or lashing will not be entertained after the vehicle has departed from the loading point.

20. SAFETY OF CONSIGNMENT:

- 20.1 The Transporter shall be solely responsible for the safe custody of the consignments from the time the documents are handed over to him until the consignments are delivered at the destination, duly obtaining acknowledgement of delivery.
- 20.2 Any failure in this regard shall be viewed seriously and BHEL shall be free to take deterrent/penal action on the Transporter concerned e.g. Suspension of business forthwith and future business dealings by BHEL and recovery of all losses suffered by BHEL from the Transporter.
- 20.3 The Transporter will indemnify BHEL against any loss, damage, breakage, shortage and pilferage of any materials while in his custody.
- 20.4 Even, in cases where the Transporter does not have his branch office or delivery points, all consignments shall be accepted for transportation and deliver at such points. Similarly, the Transporter shall arrange for the collection of materials from such points and delivery at any such points.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

- 20.5 Transporter shall NOT auction the material belonging to BHEL where customer/ suppliers have defaulted in taking delivery for various reasons. The Transporter will give notice under registered post to BHEL and ask for instruction in the matter. The local manager of the Transporter concerned should follow up these cases with the consignee at one end and consignor at the other end.
- 20.6 Where all measures have exhausted and still the consignment is held by the Transporter for a period of one year or more, material shall be rebooked to the Consignor, without waiting for instructions on freight "To Pay". But no demurrage payable basis. In such cases, liability for to & fro freight will rest with BHEL.

21. STATUTORY OBLIGATIONS OF TRANSPORTER:

- 21.1 The Transporter will observe and comply with the requirements of the Minimum Wages Act and all other Industrial & Labour legislation for the time being in force or that may hereafter be brought into force, governing the relationship between the employer and the employee.
- 21.2 The contractor should remit the salary/wages for their workmen only through Bank in line with GOI guidelines.
- 21.3 The Transporter shall indemnify BHEL against all claims, payments and losses that the company may have to make or suffer on account thereof. The Transporter shall whenever required to do so by the company or Govt. officials authorized under law, produce for inspection all forms, register and other papers required to be maintained under the various statutes.
- 21.4 The Transporter shall accept liability for compensation in accordance with the provision of the Indian Worker's Compensation Act 1923 read with Employees State Insurance Act 1948, amendments thereafter and or other law for the time being in force for personal injury caused to any workmen by accident arising out of and in the course of this contract.
- 21.5 Should the company be held liable for any loss, damage or compensation to third parties arising from or in relation to transport operations done by the Transporters; the Transporters shall reimburse such loss, damage or compensation to the company together with the costs incurred by the company on any legal proceedings pertaining thereto.

22. ROUTE, SURVEY, PERMIT etc.

- 22.1 It is the responsibility of the Carrier to have made a prior survey of the route through which the subject consignment has to be transported and ensure the technical feasibility of the consignment to be safely carried in that route by conducting route survey where ever necessary including documentation formalities.
- 22.2 The Transporter shall clear while transporting any obstructions, as may arise, with the permission of the authorities involved. All expenses incurred in this connection have to be borne by them. Further any damage to Private / Public Property arises in the course of transportation by the Carrier's vehicle / consignment, the Carrier alone shall be liable for its indemnification.

23. INSURANCE COVERAGE AND CLAIM

- 23.1 Transit insurance of the consignment under transportation by the Transporter will be responsibility of BHEL/Consignee as the case may be and Transport Carrier shall ensure the insurance coverage and mark in the Lorry Way Bill. However, Transporter will be responsible for any external damages as per Carriage by Road Act 2007.
- 23.2 The Contract as entered into between BHEL and the Transporter(s) shall in no way nullify, reduce, mitigate or absolve the parties of any responsibility, obligation or liability that may devolve upon them under the Carriage by Road Act 2007 as amended up to date.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

- 23.3 Position as above shall not absolve the Transporter of his responsibility for safe and proper transportation of the goods to the proper destination or his liability to compensate for the damage/ shortage / loss in respect of the consignments transported by him.
- 23.4 The Transporter's consignment note (LR) shall be acceptable to insurance company. In addition, the Transporter shall get 'LEGAL LIABILITY' from Insurance Company for Insurance Cover.
- 23.5 Damage / Loss
- 23.5.1 If any remark is made by the Consignee while delivering the consignment with respect to damage / shortage or loss i.e. total or partial, the Transporter after delivery of the consignment shall inform the agency responsible for booking the consignment or WCM within a week of delivery and the Transporter should submit the Xerox copy of LR with covering letter to the Consignor or Consignee (Supplier or Customer or BHEL Unit, Region or Site and/ or WCM, as applicable).
- 23.5.2 On receipt of this information, BHEL Trichy (Logistics / WCM) will refer this to the concerned Commercial department. Commercial department will advise in writing, the value of damage / shortage or any other comments to Logistics / WCM so that further action will follow.
- 23.5.3 In case Commercial cannot assess the extent of damage / shortage immediately, they will advise accordingly so that, after taking necessary documents such as Indemnity Bond from Transport Carriers and Logistics shall process the bills accordingly.
- 23.6 Open Delivery
- 23.6.1 In case of any visible damage/ suspected damage in the consignment, the Carrier should arrange delivery of the consignment on "OPEN DELIVERY" and the open delivery certificate should be issued along with the consignment, duly signed by both parties.
- 23.7 **Non-acceptance of insurance claim lodged by BHEL and Carriers responsibility.**
- 23.7.1 Logistics / Loading Agencies are ensuring that the vehicle placed is loaded, taking cognizance of the passing weight of the RC book copy presented by the Carrier. However Carrier has to own responsibility for the RC Book copy presented at the time of loading and also ensure that the loading is done inline with the passing weight of the RC Book of the vehicle. In the event of any accident / damage visibly seen or inflicted to the consignment which could not be seen visibly but that could be found at the site at any point of time, BHEL would take up with underwriters and lodge claim. If the underwriter observes during the course of survey or otherwise that the vehicle was overloaded beyond RC Book capacity, the claim will be out rightly rejected. In such case the Carrier is totally responsible and contractually bound to compensate fully the total damage, cost involved in rectification or the value of the insurance claim lodged as the case may be, within 30 days from the date of such communication received from BHEL for compensation.
- 23.8 Accidents
- 23.8.1 All accidents at any point shall be reported to agency concerned and WCM in writing through mail immediately within two days followed by hard copy. Failure to send communication will be viewed seriously resulting in suspension or termination of the Contract as deemed fit over and above the recovery of value of the consignment lost or damaged – total or partial.
- 23.8.2 Further, any accident that occurs while the consignment which is booked in transit shall also be brought to the notice of Consignor or consignee and/ or WCM as applicable. Subsequently, the F.I.R. and Survey Report by authorized insurance agency (for the damage or loss of consignment en-route) shall also be submitted. BHEL Site officials or concerned Loading agency shall be informed in writing through Mail, Fax or Letter and WCM for Incoming consignment and Purchase & Site for DTS consignment within 48 hours of incident or accident or loss or damage to enable the agency responsible to lodge and settle the claims with Underwriters

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

- 23.8.3 No freight bill for movement of such consignments shall be entertained till BHEL's / Customer's insurance claim is settled.**
- 23.8.4 The freight payment upto the point of accident, for the consignment met with accident, will be paid only after settlement of insurance claim by the Underwriters This payment is to be considered only in the case of the Carrier complying with the above two accident clauses.
- 23.9 In case, the Transporters fail to send communication in respect accident or damage or loss or act on the above lines and insurance claim is not made or compensation obtained by the authorized agency, the recovery will be effected for the value of damage or loss – total or partial of the subject consignment. Suitable action including suspension, de-listing or termination of the Contract as deemed fit.

24. SECURITY DEPOSIT

- 24.1 Security Deposit means the security provided by the Contractor towards fulfilment of any obligations in terms of the provisions of the contract.
- 24.2 The total amount of Security Deposit will be 5% of the contract value. EMD (if applicable) of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit.
- 24.3 Submission of Security Deposit by the Contractors
- 24.3.1 At least 50% of the required Security Deposit, including the EMD (if applicable), should be submitted by then successful bidders before start of the work.
- 24.3.2 Balance of the Security Deposit can be submitted by deducting 10% of the gross amount progressively from each of the running bills of the Contractor till the total amount of the required Security Deposit is collected.
- 24.3.3 If the value of work done at any time exceeds the contract value, the amount of Security Deposit shall be correspondingly enhanced and the additional Security Deposit shall be immediately deposited by the Contractor or recovered from payment/s due to the Contractor.
- 24.3.4 The recoveries made from running bills (cash deduction towards balance SD amount) can be released against submission of equivalent Bank Guarantee in acceptable form, but only once, before completion of work, with the approval of the authority competent to award the work
- 24.3.5 Note: In case of (a) small value contracts not exceeding ₹20 lakhs or (b) SAS jobs, work can be started before the required Security Deposit is collected. However, payment can be released only after collection/ recovery of initial 50% Security Deposit).
- 24.4 The balance amount to make up the required Security Deposit of 5% of the contract value may be accepted in the following forms:
- 24.4.1 Cash (as permissible under the extant Income Tax Act)
- 24.4.2 Local cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL
- 24.4.3 Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL
- 24.4.4 Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)
- 24.4.5 Security deposit can also be deposited online in SBI online website under “SBI Collect”.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

- 24.4.6 Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL) (Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith)
- 24.5 Security Deposit shall be released to the Contractor upon fulfilment of contractual obligations as per terms of the contract.
- 24.6 The Security Deposit shall not carry any interest.

25. GOODS CONSIGNMENT NOTE

- 25.1 G.C. Note issued should bear printed serial numbers. Vehicle No. should be indicated in G.C Notes for all bookings. Original G.C copy only should be produced with acknowledgement of the consignee for billing. Erasing or over-writing etc. in the G.C Notes should not be done and will not be accepted, if not authenticated by the consignor. G.C Notes should be of good quality paper and in reasonable size to enable necessary details being written. Copies of G.C Notes submitted to BHEL & its customers should be legible.
- 25.2 The Company takes a very serious view of issue of G.Cs. issued to the Suppliers without taking physical possession of materials and if any contravention is noticed, BHEL will have the right to terminate the Contract or take appropriate action.
- 25.3 Once G.C. Note is issued, it is treated as physical acceptance of the consignment by the Carrier and in such cases, it shall be the responsibility of the Carrier for the safe and timely delivery of the consignment. Any dispute between the consignor and the Transport Carrier on this account will not be entertained.
- 25.4 The G.C. Notes shall be got countersigned by the Consignor at the time of booking of the consignment. Every consignment in a vehicle should be covered by G.C. Note.
- 25.5 More than one delivery/collection at the time destination/point of collection should be accepted, while G.C. is to be prepared separately for each consignment giving cross reference of the G.C. the bill should be submitted for one load only enclosing all the G.C. involved.
- 25.6 The Carrier should feed systematic information viz., GC Note No. & Date, booking stations, delivery date with place of delivery to BHEL / WCM and User Department within time span as per terms of Contract (4 days to 20 days,) failing which BHEL will have the right to stop further loads.
- 25.7 The Carrier shall use the Lorry Way Bill of the approved Carrier only and shall not book in the name of sister concern or any other agency which is not approved. In case the bill is submitted or any dispute arises at the time of delivery, all the expenses incurred will be recovered from the running bill of the Transport Carrier and view the above as the violation of the Contract.

26. TAX INVOICE

- 26.1 Duplicate Transporter Copy of Tax Invoice in respect of all taxable items are to be invariably obtained from the suppliers and the Tax Invoice number incorporated in the Lorry Way Bill and surrender the same to BHEL along with the consignment. Otherwise any loss on account of this will be recovered from the Carrier. In case, such Tax Invoice is not obtained from the Suppliers along with the consignment, an endorsement "TAX INVOICE NOT RECEIVED" should be made in the Lorry Way Bill.
- 26.2 In case Duty is not applicable, it should be mentioned in the GC Note and the applicable document shall be collected from the consignor.
- 26.3 In case if Free Issue Materials/Site Returned Materials/Rejected Materials/or the consignment booked without any BHEL Purchase Order reference, the Transport Carrier should demand the relevant duty forms as applicable.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

27. DESPATCH & ENROUTE DOCUMENTS

- 27.1 While accepting the consignments for transportation, the Carriers should ensure, that necessary documents for check post are collected, so that the consignments are not detained en route for want of these documents. Any detention on this account will be the Carriers responsibility
- 27.2 Consignment without BHEL Purchase Order reference should not be collected/delivered at BHEL / Trichy or to any consignee without any written permission from WCM or stores or User Department. In such cases, the Transport Carrier is solely responsible for the safe delivery of the consignment at the right place in BHEL.
- 27.3 The Transport Carrier should ensure the collection of Road Permit Form (if applicable) at the time of booking the consignment and suppose the same is not made available, the matter should be brought to the notice of Purchase or commercial, WCM by the Transport Carrier concerned.
- 27.4 Wherever the required documents are issued to Transport Carriers, the Carrier should get an acknowledgement from the consignee on the back of G.C itself that the "Counter Foil/Copy of such documents received" while getting acknowledgement for receipt of goods. Otherwise any loss on account of this will be recovered from the Carrier which amounts to ₹25,000/- per-form as on date.
- 27.5 The Carriers at the time of booking of the consignments should mark each and every package with Customer name, LWB number etc., wherever necessary, so that the items are identifiable at the time of transshipment / delivery.
- 27.6 If a consignment is detained en route by the check-post authorities due to insufficient documentation or for any other reason and penalty, such as advance tax, compound tax etc. are imposed, such payment will have to be borne by the Carriers and consignment got released and delivered in time.
- 27.7 The documents handed over at the booking points and meant to be handed over to the consignee such as DELIVERY CHALLAN, INVOICE, DUPLICATE/TRANSPORTERS COPY OF TAX INVOICE, SALES TAX FORM etc., should be carefully brought and handed over to the consignee along with the materials. Any loss, delay, additional expenditure due to non-compliance of the above on this account, will be debited to the Carriers

28. INDEMNITY:

- 28.1 The Transporter shall have to indemnify BHEL against all claims for injury or damage to any person or property caused by his negligence or negligence of his employees whilst in BHEL premises/sites.
- 28.2 The Transporter shall indemnify the company against all payments by way of compensation or otherwise which the company may be called upon to make under the provisions of the applicable Acts to any workmen as aforesaid, and any cost incurred by the company in connection with any claim preferred by such workmen and or against all actions, claims and demands whatsoever in respect thereof or in respect of any loss, injury or damages whatsoever to any third person arising out of or occasioned by the negligent, imperfect or improper performance of this Contract by the Transporters, their workmen servants or agents.
- 28.3 The Transporters approved and operating under the transportation rate Contracts shall further indemnify BHEL against the following: -
- 28.3.1 Observance of Labour & Industrial Laws.
- 28.3.2 All claims by way of compensation and all other types of unforeseen claims, which may arise in the course of Contract.
- 28.3.3 Documentary compliance relating to freight billing.
- 28.3.4 Indemnity shall cover the entire transit right after loading to the unloading at destination.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

29. RESOLUTION OF DISPUTES

- 29.1 The Parties agree that if at any time (whether before, during or after the arbitral or judicial proceedings), any Disputes (which term shall mean and include any dispute, difference, question or disagreement arising in connection with construction, meaning, operation, effect, interpretation or breach of the contract/tender which the Parties are unable to settle mutually), arise inter-se the Parties, the same may, be referred by either party to Conciliation to be conducted through Independent Experts Committee to be appointed by competent authority of BHEL from the BHEL Panel of Conciliators.
- 29.2 The proceedings of Conciliation shall broadly be governed by Part-III of the Arbitration and Conciliation Act 1996 or any statutory modification thereof.
- 29.3 Notes:
- 29.3.1 No serving or a retired employee of BHEL/Administrative Ministry of BHEL shall be included in the BHEL Panel of Conciliators.
- 29.3.2 Any other person(s) can be appointed as Conciliator(s) who is/are mutually agreeable to both the parties from outside the BHEL Panel of Conciliators.
- 29.4 The proceedings of Conciliation shall broadly be governed by Part-III of the Arbitration and Conciliation Act 1996 or any statutory modification thereof and as provided in Annexure ... to the Terms and conditions of the tender.
- 29.5 The Annexure-1 together with its appendices will be treated as if the same is part and parcel hereof and shall be as effectual as if set out herein in the terms and conditions of the tender.
- 29.6 Except as provided elsewhere in this Contract, in case amicable settlement is not reached between the parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the Contract; or, the respective rights and liabilities of the Parties; or, in relation to interpretation of any provision of the Contract ; or , in any manner touching upon the Contract, then, either Party may , by a notice in writing to other Party refer such dispute or difference to sole arbitration of an arbitrator appointed as per the Arbitration and Conciliation Act, 1996 (India) or statutory modification or re-enactment thereof and the rules made thereunder and for the time being in force .
- 29.7 The Arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon the parties.
- 29.8 Subject as aforesaid, the provision of Arbitration & Conciliation Act 1996 (India) or statutory modification or re-enactment thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceeding under this clause.
- 29.9 The seat of arbitration shall be the place from which the Contract is issued.
- 29.10 The cost of arbitration shall be borne as per the award of the Arbitrator.
- 29.11 Subject to arbitration in terms of clause above, the Courts at the place from which the Contract is issued shall have exclusive jurisdiction over any matter arising out of or in connection with this Contract.
- 29.12 Notwithstanding the existence or any dispute or difference and/or reference for the arbitration, the vendor shall proceed with and continue without hindrance the performance of its obligation under this Contract with due diligence and expedition in a professional manner except where the Contract has been terminated by either Party in terms of this Contract.
- 29.13 In Case of Contract with Public Sector Enterprise (PSE) or a Government Department, the following shall be applicable:
- 29.14 In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract(s) between Central Public Sector Enterprises (CPSEs)/Port Trusts inter se and also between CPSEs and Government Departments/Organizations (Excluding disputes concerning Railways, Income Tax, Customs & Excise Departments, such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in DPE OM No. 4(1)/2013 –DPE (GM)/FTS-1835 dated 22-05-2018.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

BRIEF PROCEDURE FOR CONDUCT OF CONCILIATION PROCEEDINGS

1. The proceedings of Conciliation shall broadly be governed by Part-III of the Arbitration and Conciliation Act 1996 or any statutory modification thereof and as provided herein:
2. The party desirous of resorting to Conciliation shall send an invitation/notice in writing to the other party to conciliate specifying all points of Disputes with details of the amount claimed. The party concerned shall not raise any new issue thereafter. Parties shall also not claim any interest on claims/counter-claims from the date of notice invoking Conciliation till the conclusion of the Conciliation proceedings.
3. The party receiving the invitation/notice for Conciliation shall within 30 days of receipt of the notice of Conciliation intimate its consent for Conciliation along with its counter-claims, if any.
4. The Conciliation in a matter involving claim or counter-claim (whichever is higher) up to Rs 5 crores shall be carried out by sole Conciliator nominated by BHEL while in a matter involving claim or counter-claim (whichever is higher) of more than Rs 5 crores
5. Conciliation shall be carried out by 3 Conciliators nominated by BHEL.
6. The Parties shall be represented by only their duly authorized in-house executives/officers and neither Party shall be represented by a Lawyer.
7. The first meeting of the IEC shall be convened by the IEC by sending appropriate communication/notice to both the parties as soon as possible but not later than 30 days from the date of his/their appointment. The hearings in the Conciliation proceeding shall ordinarily be concluded within two (2) months and, in exceptional cases where parties have expressed willingness to settle the matter or there exists possibility of settlement in the matter, the proceedings may be extended by the IEC by a maximum of further 2 months with the consent of the Parties subject to cogent reasons being recorded in writing.
8. The IEC shall thereafter formulate recommendations for settlement of the Disputes supported by reasons at the earliest but in any case within 15 days from the date of conclusion of the last hearing. The recommendations so formulated along with the reasons shall be furnished by the IEC to both the Parties at the earliest but in any case within 1 month from the date of conclusion of the last hearing.
9. Response/modifications/suggestions of the Parties on the recommendations of the IEC are to be submitted to the IEC within time limit stipulated by the IEC but not more than 15 days from the date of receipt of the recommendations from the IEC.
10. In the event, upon consideration, further review of the recommendations is considered necessary, whether by BHEL or by the other Party, then, the matter can be remitted back to the IEC with request to reconsider the same in light of the issues projected by either/both the Parties and to submit its recommendations thereon within the following 15 days from the date of remitting of the case by either of the Parties.
11. Upon the recommendations by the Parties, with or without modifications, as considered necessary, the IEC shall be called upon to draw up the Draft Settlement Agreement in terms of the recommendations.
12. When a consensus can be arrived at between the parties only in regard to any one or some of the issues referred for Conciliation the draft Settlement Agreement shall be accordingly formulated in regard to the said Issue(s), and the said Settlement Agreement, if signed, by the parties, shall be valid only for the said issues. As regards the balance issues not settled, the parties may seek to resolve them further as per terms and conditions provided in the contract.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

13. In case no settlement can be reached between the parties, the IEC shall by a written declaration, pronounce that the Conciliation between the parties has failed and is accordingly terminated.
14. Unless the Conciliation proceedings are terminated in terms of para 22 (b), (c) & (d) herein below, the IEC shall forward his/its recommendations as to possible terms of settlement within one (1) month from the date of last hearing. The date of first hearing of Conciliation shall be the starting date for calculating the period of 2 months.
15. In case of 3 members IEC, 2 members of IEC present will constitute a valid quorum for IEC and meeting can take place to proceed in the matter after seeking consent from the member who is not available. If necessary, videoconferencing may be arranged for facilitating participation of the members. However, the IEC recommendations will be signed by all members. Where there is more than one (1) Conciliator, as a general rule they shall act jointly. In the event of differences between the Members of IEC, the decision/recommendations of the majority of the Members of IEC shall prevail and be construed as the recommendation of the IEC.
16. The Draft Settlement Agreement prepared by the IEC in terms of the consensus arrived at during the Conciliation proceedings between the Parties shall be given by the IEC to both the parties for putting up for approval of their respective Competent Authority.
17. Before submitting the draft settlement agreement to BHEL's Competent Authority viz. the Board Level Committee on Alternative Dispute Resolution (BLCADR) for approval, concurrence of the other party's Competent Authority to the draft settlement agreement shall be obtained by the other party and informed to BHEL within 15 days of receipt of the final draft settlement agreement by it. Upon approval by the Competent Authority, the Settlement Agreement would thereafter be signed by the authorized representatives of both the Parties and authenticated by the members of the IEC.
18. In case the Draft Settlement Agreement is rejected by the Competent Authority of BHEL or the other Party, the Conciliation proceedings would stand terminated.
19. A Settlement Agreement shall contain a statement to the effect that each of the person(s) signing thereto (i) is fully authorized by the respective Party(ies) he/she represents, (ii) has fully understood the contents of the same and (iii) is signing on the same out of complete freewill and consent, without any pressure, undue influence.
20. The Settlement Agreement shall thereafter have the same legal status and effect as an arbitration award on agreed terms on the substance of the dispute rendered by an arbitral tribunal passed under section 30 of the Arbitration and Conciliation Act, 1996.
21. Acceptance of the Draft Settlement Agreement/recommendations of the Conciliator and/or signing of the Settlement Agreement by BHEL shall however, be subject to withdrawal/closure of any arbitral and/or judicial proceedings initiated by the concerned Party in regard to such settled issues.
22. Unless otherwise provided for in the agreement, contract or the Memorandum of Understanding, as the case may be, in the event of likelihood of prolonged absence of the Conciliator or any member of IEC, for any reason/incapacity, the Competent Authority/Head of Unit/Division/Region/Business Group of BHEL may substitute the Conciliator or such member at any stage of the proceedings. Upon appointment of the substitute Conciliator(s), such reconstituted IEC may, with the consent of the Parties, proceed with further Conciliation into the matter either de-novo or from the stage already reached by the previous IEC before the substitution.
 1. The proceedings of Conciliation under this Scheme may be terminated as follows:
 - a. On the date of signing of the Settlement agreement by the Parties; or,
 - b. By a written declaration of the IEC, after consultation with the parties, to the effect that further efforts at conciliation are no longer justified, on the date of the declaration; or,
 - c. By a written declaration of the Parties addressed to the IEC to the effect that the Conciliation proceedings are terminated, on the date of the declaration; or,

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

- d. By a written declaration of a Party to the other Party and the IEC, if appointed, to the effect that the Conciliation proceedings are terminated, on the date of the declaration.
- e. On rejection of the Draft Settlement Agreement by the Competent Authority of BHEL or the other Party.

2. The Conciliator(s) shall be entitled to following fees and facilities:

Sl No	Particulars	Amount
1	Sitting fees	Each Member shall be paid a Lump Sum fee of Rs 75,000/- for the whole case payable in terms of paragraph No. 27 herein below.
2	Towards drafting of settlement agreement	In cases involving claim and/or counter-claim of up to Rs 5crores. Rs 50,000/- (Sole Conciliator) In cases involving claim and/or counter-claim of exceeding Rs 5 crores but less than Rs 10 crores. Rs 75,000 (per Conciliator) In cases involving claim and/or counter-claim of more than Rs 10 crores. Rs 1,00,000/- (per Conciliator) Note: The aforesaid fees for the drafting of the Settlement Agreement shall be paid on Signing of the Settlement Agreement after approval of the Competent Authority or Rejection of the proposed Settlement Agreement by the Competent Authority of BHEL.
3	Secretarial expenses	Rs 10,000/- (one time) for the whole case for Conciliation by a Sole Member IEC. Where Conciliation is by multi member Conciliators –Rs 30,000/- (one time)- to be paid to the IEC
4	Travel and transportation and stay at outstation i) Retired Senior Officials of other Public Sector Undertakings (pay scale wise equivalent to or more than E-8 level of BHEL)	As per entitlement of the equivalent officer (pay scale wise) in BHEL.
	Others	As per the extant entitlement of whole time Functional Directors in BHEL. Ordinarily, the IEC Member(s) would be entitled to travel by air Economy Class.
5	Venue for meeting	Unless otherwise agreed in the agreement, contract or the Memorandum of Understanding, as the case may be, the venue/seat of proceedings shall be the location of the concerned Unit / Division / Region / Business Group of BHEL. Without prejudice to the seat/venue of the Conciliation being at the location of concerned BHEL Unit / Division / Region / Business Group, the IEC after consulting the Parties may decide to hold the proceedings at any other place/venue to facilitate the proceedings. Unless, Parties agree to conduct Conciliation at BHEL premises, the venue is to be arranged by either Party alternately.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

3. The parties will bear their own costs including cost of presenting their cases/evidence/witness(es)/expert(s) on their behalf. The parties agree to rely upon documentary evidence in support of their claims and not to bring any oral evidence in IEC proceedings.
4. If any witness(es) or expert(s) is/are, with the consent of the parties, called upon to appear at the instance of the IEC in connection with the matter, then, the costs towards such witness(es)/expert(s) shall be determined by the IEC with the consent of the Parties and the cost so determined shall be borne equally by the Parties.
5. The other expenditures/costs in connection with the Conciliation proceedings as well as the IEC's fees and expenses shall be shared by the Parties equally.
6. Out of the lump sum fees of Rs 75,000/- for Sitting Fees, 50% shall be payable after the first meeting of the IEC and the remaining 50% of the Sitting Fees shall be payable only after termination of the conciliation proceedings in terms of para 22 hereinabove.
7. The travelling, transportation and stay at outstation shall be arranged by concerned Unit as per entitlements as per Serial No. 3 of the Table at para 23 above, and in case such arrangements are not made by the BHEL Unit, the same shall be reimbursed to the IEC on actuals limited to their entitlement as per Serial No. 4 of the Table at Para 23 above against supporting documents. The IEC Member(s) shall submit necessary invoice for claiming the fees/reimbursements.
8. The Parties shall keep confidential all matters relating to the conciliation proceedings. Confidentiality shall extend also to the settlement agreement, except where its disclosure is necessary for purposes of its implementation and enforcement or as required by or under a law or as per directions of a Court/Governmental authority/ regulatory body, as the case may be.
9. The Parties shall not rely upon or introduce as evidence in any further arbitral or judicial proceedings, whether or not such proceedings relate to the Disputes that is the subject of the Conciliation proceedings:
 - a. Views expressed or suggestions made by the other party in respect of a possible settlement of the Disputes;
 - b. admissions made by the other party in the course of the Conciliator proceedings;
 - c. proposals made by the Conciliator;
 - d. The fact that the other Party had indicated his willingness to accept a proposal for settlement made by the Conciliator.
10. The Parties shall not present the Conciliator(s) as witness in any Alternative Dispute Resolution or Judicial proceedings in respect of a Disputes that is/was the subject of that particular Conciliation proceeding.
11. None of the Conciliators shall act as an arbitrator or as a representative or counsel of a Party in any arbitral or judicial proceeding in respect of a Disputes that is/was the subject of that particular Conciliation proceeding.
12. The Parties shall not initiate, during the Conciliation proceedings, any arbitral or judicial proceedings in respect of a Disputes that is the subject matter of the Conciliation proceedings except that a Party may initiate arbitral or judicial proceedings where, in his opinion, such proceedings are necessary for preserving his rights including for preventing expiry of period of limitation. Unless terminated as per the provisions of this Scheme, the Conciliation proceedings shall continue notwithstanding the commencement of the arbitral or judicial proceedings and the arbitral or judicial proceedings shall be primarily for the purpose of preserving rights including preventing expiry of period of limitation.
13. The official language of Conciliation proceedings under this Scheme shall be English unless the Parties agree to some other language.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

**30. FORMAT FOR SEEKING CONSENT FOR REFERRING THE DISPUTES TO
CONCILIATION THROUGH IEC**

To,

M/s. (Stakeholder's name)

Sub: Resolution of the Disputes through conciliation by Independent Expert Committee (IEC).

Ref: Contract No/MoU/Agreement/LOI/LOA& date _____.

Sir,

With reference to above referred Contract/MoU/Agreement/LOI/LOA, you have raised certain Disputes/claims. Vide your letter dated____ you have requested BHEL to refer the Disputes/claims to IEC for Conciliation.

We are enclosing herewith Format (3) for giving consent and the terms and conditions of BHEL Conciliation Scheme, 2018 governing conciliation through IEC. You are requested to give your unconditional consent to the said terms and conditions of the Scheme by returning the same duly sealed and signed on each page. On receipt of your consent, matter will be put to the Competent Authority for consideration and decision.

Please note that BHEL has also certain claims against you (if applicable). BHEL reserves its right to agree or not to agree conciliation of the said disputes through BHEL and this letter is being issued without prejudice to BHEL's rights and contentions available under the contract and law.

Yours faithfully,

Representative of BHEL

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

**FORMAT FOR GIVING CONSENT BY CONTRACTOR /VENDOR/ CUSTOMER/
COLLABORATOR /CONSORTIUM PARTNERS FOR REFERRING THE DISPUTES TO
CONCILIATION THROUGH IEC**

To,

BHEL

.....

Sub: Resolution of Disputes through Conciliation by Independent Expert Committee (IEC).

Ref: Contract/MoU/Agreement/LOI/LOA No _____ & date _____

With reference to above referred contract, our following bills/invoices/claims submitted to BHEL are still unpaid giving rise to Disputes:

SL. no.	Claim Description	Bill submitted to BHEL (no. and date)	Amount of the bill/claim	Amount received from BHEL	Outstanding Amount

Accordingly we request you to kindly refer the Disputes in respect of above claims to IEC for Conciliation.

We hereby agree and give our unconditional consent to the terms and conditions of BHEL Conciliation Scheme, 2018 governing conciliation through IEC. We have signed the same on each page and enclosed it for your consideration.

Yours faithfully,

(Signature with stamp)
**Authorized Representative of Contractor
Name, with designation Date**

Appendix III

STATEMENT OF CLAIMS/COUNTER CLAIMS TO BE SUBMITTED TO THE IEC BY BOTH THE PARTIES

1. Chronology of the Disputes
2. Brief of the Contract/MoU/Agreement/LOI/LOA
3. Brief history of the Disputes:
4. Issues:
5. Details of Clam(s)/Counter Claim(s):

SI. No.	Description of claim(s)/Counter Claim	Amount (in INR)Or currency applicable in the contract	Relevant contract clause

Basis/Ground of claim(s)/counter claim(s) (along with relevant clause of contract)

Note– The Statement of Claims/Counter Claims may ideally be restricted to maximum limit of 20 pages. Relevant documents may be compiled and submitted along with the statement of Claims/Counter Claims. The statement of Claims/Counter Claims is to be submitted to all IEC members and to the other party by post as well as by email.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

31. RIGHTS

- 31.1 BHEL may enter into parallel Contract simultaneously with any number of Transporters as may be deemed fit at any time during the period of Contract in the Interest of the work for any or all the stations and for any or all the schedules / consignment categories.
- 31.2 In case of breach of any of the terms and conditions of the Contract, BHEL will entrust the work to any other Transporters at the risk and cost of the Transporter and the Transporter shall be liable to pay the extra expenditure, damages, loss suffered on account of the cancellation of the Contract.
- 31.3 All amounts including the losses/damages/penalties/compensations and extra charges of freight, resulting from non-compliance with the terms of Contract, payable by the Transporter to BHEL under the Terms of the Contract will be recovered from the outstanding payments to Transporter either under this Contract or any other Contracts or from Security Deposit or from both. In case this amount is insufficient for such recoveries, the Transporter shall make good the balance amount by actual payment. In addition, BHEL, Trichy has the right to recover the said amounts through its sister concerns, from the payments due to the Transporter in any of the units of BHEL located in any part of India.
- 31.4 The Transporter is not allowed to pass the responsibilities connected with the transportation to other agencies/Transporters. The Transporter shall not sublet or transfer the Contract or any part thereof, which tantamount to termination of the Contract and thereby attracting the penalty or forfeiture of security deposit. However hiring of vehicles and services from other agencies/ Transporters is permitted.
- 31.5 The Transporter shall have no right to demand at any time during the currency of this Contract any minimum quantity of load for transportation.
- 31.6 It may be noted that as despatches are to take place at different locations in India, it is not possible for BHEL to monitor such loadings, check to the fitness of the vehicle placed, to ensure that the vehicles are loaded to their full capacity and also to restrict over loading. Hence it is the responsibility of the Transport Carriers to ensure that the vehicles are loaded to their full capacity as per the RC Book, to ensure that overloading is not done, and also to ensure the vehicles placed is fit enough to suit the dispatch of the materials being dispatched. Non observance of the above by the Transport Carrier, if results in damage / loss to the materials of BHEL, the Transport Carriers should compensate the loss to BHEL in the same way as demanded by BHEL.
- 31.7 BHEL has the right to verify / audit check by surprise visits at various locations of despatches at their discretion and see whether the above requirements are complied with by the Transporters In case the above requirements are not complied with, severe actions may be taken by BHEL on such Transport Carriers, as deemed fit.

32. PREFERENCE TO MAKE IN INDIA:

- 32.1 For this procurement, the local content to categorize a supplier as a Class I local supplier/ Class II local Supplier/ Non Local supplier and purchase preference to Class I local supplier, is as defined in Public Procurement (Preference to Make in India), Order 2017 dated 04.06.2020 issued by DPIIT. In case of subsequent orders issued by the nodal ministry, changing the definition of local content for the items of the NIT, the same shall be applicable even if issued after issue of this NIT, but before opening of Part-II bids against this NIT.

33. BHEL's FRAUD PREVENTION POLICY

- 33.1 The Bidder along with its associate/ collaborators/ sub – vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about fraud or suspected fraud as soon as it comes to their notice. Fraud Prevention policy and List of Nodal Officers shall be hosted on BHEL website, vendor portals of Units / Regions intranet.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

34. BHEL'S GUIDELINES FOR SUSPENSION OF BUSINESS DEALINGS WITH SUPPLIERS / CONTRACTORS:

- 34.1 Penal action can be initiated on the suppliers / Contractors in line with extant 'Guidelines for Suspension of Business Dealings with Suppliers/ Contractors'. The abridged version of extant 'Guidelines for suspension of business dealings with suppliers/ contractors' has been uploaded on <http://www.bhel.com> on "supplier registration page".
- 34.2 The offers of the bidders who are under suspension as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL web site www.bhel.com.
- 34.3 Integrity commitment, performance of the contract and punitive action thereof:
- 34.3.1 Commitment by BHEL: BHEL commits to take all measures necessary to prevent corruption in connection with the tender process and execution of the contract. BHEL will during the tender process treat all Bidder(s) in a transparent and fair manner, and with equity.
- 34.3.2 Commitment by Bidder/ Supplier/ Contractor: The bidder/ supplier/ contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India.
- 34.4 The bidder/ supplier/ contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/ BHEL.
- 34.5 The bidder/ supplier/ contractor will perform/ execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/ money/ reputation, to BHEL.
- 34.6 If any bidder/ supplier/ contractor during pre-tendering/ tendering/ post tendering/ award/ execution/ post-execution stage indulges in mal-practices, cheating, bribery, fraud or and other misconduct or formation of cartel so as to influence the bidding process or influence the price or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/ supplier/ contractor as per extant guidelines of the company available on [www. bhel.com](http://www.bhel.com) and/or under applicable legal provisions.

35. SECRECY OF CONFIDENTIAL INFORMATION:

- 35.1 The Contractor undertakes and agrees that he/it will not disclose or reveal in part or full the proprietary/confidential information, which terms shall mean and include patents, trademarks, service marks, registered designs, copyright, design rights, know-how, confidential information, trade and business names and any other similar protected information of BHEL received during negotiation or currency of the contract to any third party or governmental authorities without written permission from BHEL. In the event of termination or expiry of the contract, the contractor shall return all proprietary/confidential information to BHEL. This clause shall survive termination or expiry of the contract.
- 35.2 All the input details: transmittals and sample drawings supplied for preparation of drawings are confidential information of BHEL for specific purpose only. The contractor shall never pass on / part with the information to anybody and shall maintain the secrecy of the information. As soon as the bills are certified by BHEL, all the relevant drawing files shall be erased from PCs and shall not be made use under any circumstances.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

- 35.3 BHEL reserves the right to initiate appropriate action including legal proceeds / termination of contract, recovery of damages, penalties etc., if the contractor is found guilty / wrong usage of the documents given by BHEL for any unauthorised activity.

36. EMS, SECURITY AND SAFETY REGULATIONS

- 36.1 Security, Safety and Environmental Management Systems (EMS) regulations should be observed while in BHEL complex, en-route and at consignee location. Ignorance of such regulations will not be accepted as an excuse and the risk and cost will be that of Transporter.

37. COMPENSATION CLAUSE

"BHEL shall recover the amount of compensation paid to victim(s) by BHEL towards loss of life / permanent disability due to an accident which is attributable to the negligence of contractor, agency or firm or any of its employees as detailed below:

- a) Victim: Any person who suffers permanent disablement or dies in an accident as defined below
b) Accident: Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the manufacturing / operation and works incidental thereto at BHEL factories/ offices and precincts thereof, project execution, erection and commissioning, services, repairs and maintenance, trouble shooting, sewing, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by the company or during any works / during working at BHEL Units/ Offices/ townships and premises/ Project Sites.
c) Compensation in respect of each of the victims:
(i) In the event of death or permanent disability resulting from Loss of both limbs: ₹10,00,000/- (Rs. Ten Lakh)
(ii) In the event of other permanent disability: ₹7,00,000/- (Rs. Seven Lakh)
d) Permanent Disablement: A disablement that is classified as a permanent total disablement under the proviso to Section 2 (1) of the Employee's Compensation Act, 1923."

38. MICRO & SMALL ENTERPRISES (MSE)

- 38.1 MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copy of valid UDYAM Registration Certificate.
- 38.2 Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer.
- 38.3 Any new supplier will be eligible for registration with BHEL as MSE supplier provided following document is submitted along with application for registration
- 38.3.1 Valid UDYAM Registration Certificate
The above MSE document must be Notarized or attested by a Gazetted Officer.
- 38.4 However, credentials of all MSE suppliers will be verified before considering the intended benefits for MSE suppliers at the time of tender evaluation.
- 38.5 In case NON-MSE vendor is L1 and MSE vendors offer values are within L1 + 15 %, the L1 offer value shall be counter offered to MSE Vendors as per merit. If the work cannot be split amongst two or more vendors, 100% work shall be awarded to MSE vendor accepting the counter offered L1 value of Non MSE L1 Vendor. If the work can be split, then MSE may be awarded at least 25% of the total work. Out of the 25% tendered quantity reserved for MSE vendors, 6.25% shall be earmarked to MSE owned by SC / ST and 3% shall be earmarked to MSE owned by women.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

- 38.6 Definitions of MSEs owned by SC/ST is under:
- 38.6.1 In case of proprietorship firm, proprietor must be SC/ST.
- 38.6.2 In case of partnership firm, the SC/ST partners must be holding at least 51% shares in the unit. In case of private limited companies, at least 51% share must be held by SC/ST promoters.
- 38.7 Definitions of MSEs owned by Women is under:
- 38.7.1 In case of proprietorship firm, proprietor must be woman.
- 38.7.2 In case of partnership firm, the women partners must be holding at least 51% shares in the unit.
- 38.7.3 In case of private limited companies, at least 51% share must be held by women promoters.
- 38.8 Authorized Offices to Issue SC/ST certificate.
- 38.8.1 The caste/Tribe/Community certificate issued by the following authorities in the prescribed form for SCs/STs can be considered.
- 38.8.2 District Magistrate / Additional District Magistrate / Collector / Deputy commissioner / Additional Deputy commissioner / Deputy collector / 1st class stipendary magistrate / Sub divisional Magistrate / Taulka Magistrate / Executive magistrate / Extra Assistant commissioner.
- 38.8.3 Chief Presidency magistrate / Additional chief presidency magistrate / Presidency magistrate.
- 38.8.4 Revenue Officer not below the rank of thasildar.
- 38.8.5 Sub-Divisional officer of the area where the individual and / or his family normally resides.
- 38.8.6 To avail the benefits of MSE under SC/ST category, the related documents as stated above should be submitted along with tender documents.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

GENERAL TERMS & CONDITIONS OF THE CONTRACT

1. DEFINITION: - In these General Conditions of Contract, the following terms shall have the meaning hereby assigned to them, except where the context otherwise requires: -

- 1.1 The "Contract" means, the documents forming the tender and acceptance thereof, together with all the documents referred to therein including general and special conditions to contract. All these documents as applicable taken together shall be deemed to form one contract and shall be complementary to one another.
- 1.2 The "work" means, the work described in the tender documents in individual work-orders as may be issued from time to time to the contractor by the Officer-Incharge within the power conferred upon him including all notified or additional items of works and obligations to be carried out as required for the performance of contract.
- 1.3 The "contractor" means, the individual Firm or Company whether incorporated or not, undertaking the work and shall include the legal personal representatives of such individuals or the persons composing the firm or Company or the successors of the firm or company and the permitted assigns of such individual or firm or Company.
- 1.4 "The Officer-In charge" means, the Officer deputed by the AGM/WCM, to supervise the work or part of the work.
- 1.5 "Approved" and "Directed" means, the approval or direction of AGM/WCM, or person deputed by him for the particular purposes.
- 1.6 "BHARAT HEAVY ELECTRICALS LIMITED" (herein after referred to as BHEL) shall mean the Board of Directors, Chairman, Executive Director, General Manager or other Administrative Officer of the said Company including SM/WCM authorised to invite tenders and enter into contract for works on behalf of the Company.
- 1.7 The "Contract sum" means, the sum accepted or the sum calculated in accordance with the prices accepted in tender and / or the contract rates as payable to the contractor for the execution of the work during the currency of the contract.
- 1.8 A "week" means, Seven Days, without regard to the number of hours worked or not worked in any day in that week.
- 1.9 A "day" means, the day of 24 hours (TWENTY FOUR) irrespective of the number of hours worked or not worked in that day.
- 1.10 A "working day" means, any day other than that prescribed by the NEGOTIABLE INSTRUMENTS ACT as being a Holiday, and consists of the number of hours of labour as commonly recognised by good employers in the trade in the district where the work is carried out or as laid down in the BHEL regulations.

2. HEADING TO THE CONTRACT CONDITIONS

- 2.1 The heading to these conditions shall not affect the interpretations thereof.

3. WORK TO BE CARRIED OUT

- 3.1 The Contract shall, include all labour, materials, tools, plant, equipment and transport which may be required for the execution of the work. The Contractor will be deemed to have satisfied himself as to the nature of the site, local facilities of access and all matters affecting the execution of the work. No extra charges consequent on any misunderstanding in these respects or otherwise will be allowed.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

4. DEVIATIONS

- 4.1 The contractor shall not carry out any work not covered by schedule except in pursuance of the written instructions of an executive not below the rank of DGM of WCM. No such work shall be valid unless the same has been specifically confirmed and accepted by BHEL in writing and incorporated in the Contract.

5. OCTROI AND OTHER DUTIES

- 5.1 All charges on account of Octroi terminal or Sales Tax and or other Duties on materials obtained for the work shall be borne by the Contractor.

6. PLANT AND EQUIPMENT

- 6.1 The Contractor shall at his own expense, supply all tools plant and equipment (Herein after referred to as T&P) required for the execution of the contract.

7. ASSIGNMENT OF TRANSFER OF CONTRACT

- 7.1 The Contractor shall not without the prior written approval of the BHEL, assign or transfer the contract or any part thereof, or any share, or interest thereon to any other persons. No sum of money which may become payable under the contract shall be payable to any person, other than the contractor unless the prior written approval of the BHEL to the assignment or transfer of such money is given.

- 7.2 **SUB-CONTRACT :-** The Contractor shall not sub-let any portion of the contract without the prior written approval of the BHEL .

8. COMPLIANCE TO REGULATIONS AND BY-LAWS

- 8.1 The Contractor shall confirm to the provisions of any statute relating to the work and regulations and Bye-Laws of any local authority. The Contractor shall be bound to give all notices required by statute regulations or By-Laws as aforesaid and to pay all fees and taxes payable to any authority in respect thereof.

9. SECURITY DEPOSIT:-

- 9.1 BHEL shall not be responsible for any loss of securities, due to liquidation for any other reasons, what-so-ever or any depreciation in the value of the securities while in their charge or for any loss of interest there on.

- 9.2 All compensation or other sums of money payable by the Contractor to BHEL under the terms of this contract or under any other contract with BHEL may be deducted from the Security Deposit or realised by the sale of the securities or from the interest arising therefrom or from any sums which may be due or may become due to the contractor by BHEL and in the event of this Security Deposit being deducted by reason of such deductions or sale, as aforesaid, the Contractor shall within 7 days thereafter, make good in cash or in securities endorsed as aforesaid, any sum by which the Security Deposit has been reduced.

10. REFUND OF SECURITY DEPOSIT

- 10.1 The Security Deposit mentioned above may be refunded to the Contractor after successful completion or on termination or expiry of the contract provided always that the Contractor shall first have been paid the last and final bill and have rendered a "NO DEMAND CERTIFICATE".

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

11. ORDERS UNDER THE CONTRACT

- 11.1 All orders, notices etc. to be given under the contract shall be in writing, type-script or printed and if sent by registered post to the address given in the tender of the Contract, shall be deemed to have been served on the date, when in the ordinary course they would have been delivered to him. The Contractor shall carry out without delay all orders given to him.

12. CONTRACTOR'S SUPERVISION

The Contractor shall either himself supervise the execution of the contract or shall appoint a competent agent acceptable to the Executive not below the rank of DGM of WCM or Logistics, to act in his stead.

- 12.1 Orders given to the Contractor's agent shall be considered to have the same force as if they have been given to the Contractor himself.
- 12.2 The Contractor or his accredited agent shall attend when required without making any claim for doing so, either the office of the SM/WCM or the OFFICER-INCHARGE, to receive instructions.
- 12.3 The Executive not below the rank of DGM of WCM, shall have full powers and without assigning any reason, require the Contractor to immediately cease to employ in connection with this contract, any agent, servant or employee where continued employment is, in his opinion undesirable. The Contractor shall not be allowed any compensation on this account.

13. LABOUR

- 13.1 The Contractor shall remain liable for the payment of all wages or other moneys to his work-people or employees under the payment of Wages Act 1936, Employees Liability Act. 1938, Workmen's Compensation Act 1923 or any other Act or enactment, relating thereto and rules framed, thereunder from time to time.

14. PRECAUTIONS AGAINST RISK

- 14.1 The Contractor shall be responsible for providing at his own expense for all precautions to prevent loss or damage from any and all risks and to minimize the amount of any such loss or damage and for the necessary steps to be taken for the said purpose.

15. DAMAGE & LOSS TO PRIVATE PROPERTY & INJURY TO WORKMEN

- 15.1 The Contractor shall at his own expense reinstate and make good to the satisfaction of the Executive not below the rank of DGM of WCM and pay compensation for any injury, loss or damage occurred to any property or rights whatever including property and rights of BHEL (or agents) servants or employee of BHEL, the injury loss or damage arising out of or in any way in connection with the execution or purported execution of the contract and further the contractor shall indemnify, the BHEL against all claims enforceable against BHEL (or any agent, servant or employee of BHEL) or which would be so enforceable against BHEL where BHEL is a private person, in respect of any such injury (including injury resulting in death) loss or damage to any person whomsoever or property including all claims which may arise under the Workmen's Compensation Act or otherwise.

16. LAWS GOVERNING THE CONTRACT

- 16.1 The contract shall be governed by the Indian Laws for time being in force.

17. CANCELLATION OF CONTRACT FOR CORRUPT ACTS

BHEL , whose decision shall be final and conclusive, shall without prejudice to any other right or remedy which shall have accrued shall accrue thereafter to BHEL cancel the contract in any of the following cases and the Contractor shall be liable to make payment to BHEL for any loss or damage resulting from any such cancellation to the same extend as provided in the case of cancellation for default.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

If the Contractor shall :-

- 17.1 Offer or give or agree to give to any person in BHEL service any gift or consideration of any kind, as an inducement or reward for doing or for bearing to do or for having done or for borne to do any act, in relation to the obtaining or execution of this or any other contract for BHEL service,
OR
- 17.2 enter in to a contract with BHEL in connection with which commission has been paid or agreed to be paid by him or with his knowledge, unless the particulars of any such commission and the terms of payment thereof have previously been disclosed in writing to BHEL.
OR
- 17.3 obtain a contract with BHEL as a result of ring tendering or by non-bonafide methods of competitive tendering, without first disclosing the fact in writing to BHEL.

18. CANCELLATION OF CONTRACT FOR INSOLVENCY ASSIGNMENT OF TRANSFER OR SUB-LETTING OF CONTRACT

BHEL, without prejudice to any other right or remedy which shall have accrued or shall accrue thereafter to BHEL shall cancel the contract in any of the following cases:

If the Contractor,

- 18.1 being an individual or if a firm any partner thereof shall at any time be adjudged bankrupt or have a receiving order for administration of his estate, made against him or shall take any proceedings for liquidation or composition under any bankruptcy Act or assignment of his effects of composition or arrangement for the benefit of his creditors or purport to do so, or if any application made under any Bankruptcy Act for the time being in force for the sequestration of his estate or if a trust deed be granted by him on behalf of his creditors
OR
- 18.2 being a Company, shall pass a resolution or the Court shall make an order for the liquidation of its affairs, or a receiver or Manager on-behalf of the debenture holders shall be appointed or circumstances shall arise which entitle the Court or debenture holders to appoint a receiver or Manager,
- 18.3 Assigns, Transfers, Sub-lets or attempts to assign, transfer or sub-let any portion of the work without the prior written approval of the BHEL.
- 18.4 Whenever BHEL exercise the authority to cancel the contract under this conditions, BHEL may have the work done by any means at the Contractor's risks and expenses provided always that in the event of the cost of the work so done (as certified by an Executive not below the rank of DGM of WCM which is final and conclusive) being less than the contract cost, the advantage shall accrue to the BHEL and if the cost exceeds the money due to Contractor under the contract, the Contractor shall either pay the excess amount ordered by the Executive not below the rank of DGM of WCM, or the same shall be recovered from the Contractor by other means.
- 18.5 In case the BHEL carries-out the work under the provisions of this condition the cost to be taken into account in determining the excess cost to be charged to the Contractor under this condition shall consist of the cost of the materials, hire charges of tools and plants and/or labour provided by the BHEL with an addition of such percentage to cover superintendence and establishment charges as may be decided by the Executive not below the rank of DGM of WCM, whose decision shall be final and conclusive.

19. CANCELLATION OF CONTRACT IN PART OF FULL FOR CONTRACATOR'S DEFAULT

If the Contractor :

- 19.1 makes default in carrying out the work as directed and continues in that state after a reasonable notice from the Executive not below the rank of DGM of WCM, or his authorised representative ;
- 19.2 fails to comply with any of the Terms and Conditions of the contract or after reasonable notice in writing with orders properly issued thereunder ;

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

- 19.3 BHEL, may without prejudice to any other right or remedy which shall have accrued or shall accrue thereafter to BHEL CANCEL the contract as whole or in part thereof or only such work order or items of work in default from the contract. Whenever BHEL exercise the authority to cancel the contract as whole or part under this condition BHEL may complete the work at the contractor's risk and cost (as certified by the Executive not below the rank of DGM of WCM, which is final and conclusive) being less than the contract cost, the advantage shall accrue to the BHEL. If the cost exceeds the moneys due to the Contractor under this contract the Contractor shall either pay the excess amount ordered **by the Executive not below the rank of DGM of WCM** or the same shall be recovered from the Contractor by other means. In case the BHEL carries out the work or any part thereof under the provisions of the conditions the cost to be taken into account in determining the excess cost to be charged to the Contractor under this condition shall consist of the cost of the materials, hire charges of tools and plant and/or labour provided by the BHEL with an addition of such percentage to cover the superintendence and establishment charges as may be decided by the Executive not below the rank of DGM of WCM, whose decision shall be final and conclusive.

20. TERMINATION OF CONTRACT ON DEATH OF CONTRACTOR

- 20.1 Without prejudice to any of the rights or remedies under this contract, if the Contractor dies, or if the firm is dissolved or the company is liquidated BHEL shall have the option of terminating the contract without compensation to the Contractor.

21. SPECIAL POWER TO TERMINATION

- 21.1 If at any time after the award of contract, BHEL shall for any reason whatsoever not require whole or any part of the work to be carried out the Executive not below the rank of DGM of WCM, shall give notice in writing of the fact to the Contractor who shall have no claim to any payment of compensation or otherwise howsoever on account of any profit or advantage which he might have derived from the execution of the work in full but which he did not derive in consequence of the fore-closing of the work.

22. SUBMISSION OF BILLS BY CONTRACTOR

- 22.1 The Contractor at the end of each month shall submit a bill in triplicate detailing the various items of work done during the month supported by the requisitions issued from time to time. The Contractor shall, once in every month, submit to the Executive not below the rank of DGM of WCM separately details of his claims for the work done by him upto and including the previous month which are not covered by his contract agreement in any of the following respects:
- 22.1.1 Deviation from the items provided in the contract documents.
- 22.1.2 Extra items / new items of work.
- 22.1.3 Items in-respect of which rates have not been settled. He should in addition furnish a clear certificate to the effect that the claims submitted by him as aforesaid cover all his claims and that no further claims shall be raised by him in respect of the work done upto and including the period under report.

23. PAYMENT OF BILLS

- 23.1 All payments to be made to the transporter, shall be through NEFT (National Electronic Fund Transfer) / RTGS (Real Time Gross Settlement) within reasonable time, say after 45 days, after receipt of the bill along with consignee's acknowledgement. Wherever applicable payments to be made to the Contractor, under this contract shall be by "CHEQUE" crossed "A/C PAYEE ONLY" within a reasonable time say after 45 days after receipt of bill along with consignee's acknowledgement.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

24. RECOVERY FROM CONTRACTOR

- 24.1 Whenever under the contract, any sum of money, shall be recoverable from or payable by the Contractors, the same may be deducted from or any sum then due or which at any time thereafter may become due to Contractor under the contract or under any other contract with BHEL or from his Security Deposit or he shall pay the claim on demand.

25. POST TECHNICAL AUDIT OF WORK AND BILLS

- 25.1 BHEL reserves the right to carry out the post-payment Audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc., and enforce recovery of any sum becoming due as a result thereof in the manner provided in the presiding sub-paragraphs. However no such recovery shall be enforced after three years of passing the final bill.

26. FORCE MEJEURE CLAUSE

- 26.1 If, at any time during the continuance of this Contract the performance in whole or in part by either party of any obligations under this Contract shall be prevented or delayed by reason of any War, Hostile acts of the public enemy Civil Commotion, Epidemics, or Acts of God (Floods, Storm/Cyclone, Hurricane, Earth Quake etc.) then provided notice of happening of any such event is given by either party to other within 7 days from the date of occurrence therefor neither party shall by reason of such event be entitled to terminate this Contract nor shall either party have any claim for damages against the other in respect of such non-performance and delay in performance under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If the performance in whole or part of any obligation under this Contract is prevented or delayed by reason of any such event, claims for extension of time shall be granted for periods considered reasonable by the Executive not below the rank of DGM of WCM subject to prompt notification by the contractor.

27. SIGNING OF CONTRACT

- 27.1 Each contract document shall be signed by the Contractor with his usual signature. Contract by partnership of Hindu Joint Family firm, may be signed in the FIRM'S name by one of the Partners or the Karta or Manager as the case may be or by any other duly authorised representative followed by the name and designation of the persons so signing. Contracts by a Company shall be signed with the name of the Company by a person authorised in this behalf and a power of attorney or other satisfactory proof showing that the persons signing the Contract documents on behalf of the Company is duly authorised to do so, shall accompany the contract.

28. STATUTORY REQUIREMENTS

- 28.1 All statutory requirements under Minimum Wages Act,1948, Factories Act 1948, Workmen Compensation Act 1923,Employees Provident Fund and Miscellaneous Provisions Act, 1952,Payment of Gratuity Act 1972, Employee State Insurance Act 1948, Contract Labour (R&A) Act 1970, Payment of Bonus Act 1965, Income Tax Act, GST Act and all other applicable Acts shall be complied with by the Contractor.
- 28.2 Contractor shall comply with all statutory requirements, rules, regulations, notifications in relation to employment of his employees issued from time to time by the concerned authorities.
- 28.3 Contractor shall indemnify BHEL against all claims and losses under various Labour Laws, statutes or any civil or criminal law in connection with employees deployed by him.
- 28.4 Contractor wherever applicable shall maintain proper records prescribed by the concerned statutory authorities and provide a copy of the same to BHEL.
- 28.5 Contractor shall furnish proper returns to the concerned statutory authorities and provide a copy of the same to BHEL.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

29. REGISTERS & RECORDS

- 29.1 The Contractor shall maintain all registers and records in the proper manner and as required by the regulations of the various authorities concerned and indemnify the Employer from the consequences due to any inaccurate or faulty documentation on the part of the Contractor.

30. MOTOR VEHICLE ACT

- 30.1 The transporter shall carry the weight of the consignment to the rated capacity of the vehicle only and Honor the Supreme Court Judgment by not carrying Over Weight and comply the relevant Motor Vehicle Act and other statutory requirement.

31. REMOTE TRANSACTIONS

- 31.1 The Contractor shall agree to and comply with all such terms and conditions as BHEL may prescribe from time to time and shall confirm that all transactions effected by or through facilities for conducting remote transactions including the Internet, World Wide Web, electronic data interchange, call centers, teleservice operations (whether voice, video, data or combination thereof) or by means of electronic, computer, automated machines network or through other means of telecommunication established by BHEL shall constitute legally binding and valid transactions when done.

32. CHANGE IN CONSTITUTION OF FIRM

- 32.1 Changes in constitution of firm whenever it is made after submission of application or during currency of the contract, the existing firm has to duly inform the proposed changes to contracting department of BHEL at the appropriate time before the changes in the constitution are made. In case the absence of any such information BHEL is not responsible for the consequences arising out of the absence or suppression of information and the issue / dispute arising out of these changes and the firm is responsible for settling the issue or dispute among themselves (Partners etc) or with the bankers or with any third party. Under the above circumstances when dispute arises and the firm does not inform the change in the constitution of the firm BHEL may reserve its rights for suspending or terminating the contract.

33. LIEN OF CONSIGNMENTS

- 33.1 The Contractor shall have no 'lien' of any kind over the consignments entrusted for transportation. Any dispute with the Contractor and the consignees shall be settled on negotiations but under no circumstances, delivery of the materials shall be withheld by the Contractor.

34. EMPLOYER'S INTERESTS

- 34.1 Contractor shall watch and safeguard Employer's interests during the performance of the work. The Contractor shall carefully check each consignment with the relevant despatch documents to ensure correctness of each despatch and each delivery

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

SAFETY CONDITIONS

1. GENERAL

1.1 Vehicles carrying materials should have proper registration documents and must be produced on demand by BHEL security staff.

1.1.1 The lights on right side (i.e.) over driver's cabin should be in working condition.

1.1.2 Both the head lights as well as park lamps must be in working condition.

2. HANDLING OF VEHICLES INSIDE BHEL TRICHY

2.1 The vehicle should not travel at more than 20 kmph in BHEL premises.

2.2 The driver of the vehicle must possess heavy duty license and produce on demand by the security staff.

2.3 Vehicles carrying inflammable liquid in the tank containers should have grounding cabin or the tank should be coated with the insulating materials to avoid static electricity. In road junctions, speed breakers and railway crossing the speed should be lowered and vehicles should proceed cautiously.

2.4 The driving should be kept in the left at all places.

2.5 The vehicle should not be parked in the road in such a way to cause obstruction to vehicular traffic.

2.6 No persons other than driver should be allowed to sit or stand on the prime Movers of the trailer.

2.7 The vehicle should pass only through approved routes. Short cuts are forbidden.


2.8 There must be a safe distance behind another moving truck.

2.9 The driver should avoid making quick starts, jerky stops or quick turns at excessive speed.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

OPERATIONAL CONTROL PROCEDURE

 40, 70 & 80-938	OCUPATIONAL HEALTH &SAFETY MANAGEMENT SYSTEM	REV.	00
		DATE	22.1.02
OCP:BMM:014	OPERATIONAL CONTROL PROCEDURE	PAGE	1 of 1

1.0 Purpose : To ensure safety in transporting materials through LCV, HCV/Lorry Taurus & Trailers.

2.0 Scope : Transportation of Heavy consignments from anywhere to anywhere in India for BHEL

3.0 Responsibility : Sr. Manager/Logistics/End User

4.0 Performance criteria : Accident/Damage Record

5.0 Cross Reference : OHSAS 18001:1999 – Clause 4.4.6
Central Motor Vehicles Act and Rules
Contract given by BHEL.
Record of Hazard and Risk

6.0 Activities :

SN.	Activity	Responsibility
01	The vehicle chosen must have original RC Book, proper Fitness certificate as per Motor Vehicles Act 1988 and amended 1992 Sec.33(256)	Transporter
02	Drivers must have valid licence as specified in the Motor Vehicle Sec.3 to 28	Transporter / Owner
03	Control of Transporter's vehicle Road permit (Sec.66-68)	Transporter
04	Control of Traffic Limit – Speed (Sec.112)	Transporter
05	Limits of weight and limit in Safety Precautions (Sec.113.114)	Transporter / Consignor
06	Insurance of Motor vehicle against third party (Sec.146)	Transporter
07	Adherence to Motor Transport Vehicle Act 1961 (Sec.4 & 5)	Transporter
08	Ensure Welfare and Health requirements (Sec.8 – 12)	Transporter
09	Packing as per Designer/Manufacturer /Purchaser instructions.	Consignor
10	Insurance of Goods	Consignor / consignee
11	Documentation : 1) Vehicle (2)Insurance (3)ED Invoice or relevant forms for free issue / rejection material (4)Road Permit for consignments wherever applicable , (5) Lorry Way Bill etc.,	Transporter/ Consignor
12	Special support, Lashing, Checking permissible Over hanging of materials; provision of red flag and light during night in the rear end and sides of the vehicle	Shipping department/ Transporter
13	Checking of the goods/consignments during loading/unloading and ensuring safe despatch/delivery.	Concerned executing department
14	Transportation of goods as per terms and conditions of BHEL for all consignments.	Executing Agency/Transporter
15	Record of information regarding the accident / damage to material.	Lorry Owner / Transporter
16	Review of accidents/damages to materials	Logistics / End User

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

PRE-QUALIFYING REQUIREMENTS (PQRs)
(M/s Department of Post, Govt. of India is exempted for PQRs 1 to 7)

IMPORTANT CONDITIONS

The Bidders must comply with all the PQR mentioned below. Noncompliance of any one of the PQR will lead to total rejection of the offer submitted by the bidders, who are not complying with the PQR, in full. All the supporting documents enclosed shall be duly self-attested by the bidder concerned.

All the information furnished / supporting documents enclosed by the bidders will be considered as authentic for evaluation of Bid. If any information furnished / supporting documents attached are subsequently found to be incorrect / fraudulent / forged, at any later date or during the tenure of the Contract, it will be viewed seriously and suitable penal action (viz., delisting, termination of the carrier from Contract, legal action, forfeiture of EMD / SD etc.,) will be initiated against such Carriers as per the Rules and Guidelines prevailing in BHEL.

1. ORGANIZATION/FIRM REGISTRATION

1.1 Only registered / licensed companies / firms / proprietors / partnerships, in the field of Transportation, will be eligible for participating in this Tendering Process. Wherever “Companies Act 1956” is applicable the Company shall be registered in line with “Companies Act 1956”.

1.2 **Documents to be submitted:** The details of the registration Documents to be submitted are below:-

SL	Type of Organization	Documents to be submitted (Self-Attested)
1	Sole Proprietorship	Trade License / GST registration / Auditor’s letter / PAN
2	Partnership	Partnership Deed Copy of Extract from Register of Firms showing latest constitution of Firm (Form A /G/any other form as the case may be) , Trade License / GST Certificate and PAN
3	Unregistered Partnership	Partnership Deed, Notarised Declaration as to the constitution of Firm signed by all the Partners and Trade License , GST Certificate and PAN
4	Private Limited Company	Certificate of Incorporation / Memorandum of Association & Articles of Association
5	Public Limited Company	Certificate of Incorporation / Memorandum of Association & Articles of Association
6	Public Sector / Govt. org.	Certificate of Incorporation / Memorandum of Association & Articles of Association

1.3 POWER OF ATTORNEY:

1.3.1 The tender documents should be signed by authorized signatory. Authorized signatory shall be the person holding ‘power of attorney’ on behalf of the firm/company/bidder-concerned authorized/empowered to act on behalf for the specific purpose.

1.3.2 BHEL will not be bound by any other Power of Attorney granted or the change in the composition of the firm made, subsequent to the execution of the Contract agreement. They may however recognize such Power of Attorney or change in status after obtaining legal advice and the cost involved in that connection shall be chargeable to the bidder concerned

1.3.3 **Documents to be submitted:** A self-attested copy of the Power of Attorney, in case an individual/authorized signatory other than the sole proprietor signs the tender shall be submitted along with the tenders.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

2. ESTABLISHMENT OF BRANCH OFFICES

2.1 Bidders must have owned (i) one established branch at Trichy for quoting in Section-A, (ii) one established branch office at any place other than Trichy (For quoting in Section-B).

2.2 Established branch offices means the existence of branch office in the specified places, **before opening of this tender.**

2.3 **Documents to be submitted:** Any one of the documentary proof such as valid lease / Rent agreement, Latest Landline Telephone / post-paid mobile Bill Receipt, EB Bill Receipt, any other relevant documentary proof from any Govt. Authorities shall be submitted. Document(s) submitted in this regard should be dated on or before the date for technical bid opening.

3. FINANCIAL SOUNDNESS:

3.1 Auditor's certificate (with CA membership number) – average turnover of ₹ 11.20 lakhs in the three consecutive years out of last five years (FY 2020-21, 2019-20, 2018-19, 2017-18, 2016-17).

4. GST TAX REGISTRATION

4.1 The bidder should have been registered with GST. Copy of the document showing the proof of registration of GST to be enclosed along with techno-commercial bid.

5. EXPERIENCE

5.1 The bidder should submit copy of documentary proof (award of contract / experience certificate etc.) for having the experience of transporting consignments through road. The previous contractors of BHEL, can enclose BHEL award of Contract copy against experience proof.

5.2 In case of document submitted against experience is / are issued by any other organisation (other than BHEL), then the bidder also has to submit Form 26 AS or Bank Statement as a proof of transaction between bidder and the said company.

6. AFFIDAVIT

6.1 Bidder shall ensure furnishing an undertaking in the form of an affidavit (Format-1) on non-judicial stamp paper valued ₹100/- and duly self-attested by the Bidder.

NOTE : Govt. depts. are exempted from submission documents of eligibility criteria mentioned from point 1 to point 6

7. NO DEVIATION CERTIFICATE.

7.1 The Bidder should furnish and enclose the “No Deviation Certificate” as per Format-2

8. DECLARATION

8.1 The bidder should furnish and enclose the “Declaration” as per Format-3

9. SPECIFIC CONDITIONS TO BE ACCEPTED BY THE BIDDER

9.1 The bidder should accept the following special conditions as given in Format-4:-

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

SL	Description	Details
1	Minimum chargeable weight	20 kg per docket
2	Volume Loads — weight equivalent	Freight will be regulated 10 kg per cubic feet even if the actual weight is less than 10 kg per cubic feet. (Though the maximum weight covered under the Contract is 3000 kg, if the volume equivalent weight exceeds 3000kgs also, freight will be paid for the actual weight equivalent (say 3500, 4000 kg etc.))
3	Maximum Size of the consignment to be accepted by the Bidder for transportation through Speed Cargo	L:5 m X W:2 m X H:2 m (Approx.: 16 Ft X 6.5 Ft X 6.5 Ft)
4	Insurance	Insurance will be covered by Consigner / Consignee.

10. CORRIGENDUM (If any)

10.1 Corrigendum issued, if any, shall be enclosed.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

AFFIDAVIT-CUM-UNDERTAKING

(To be submitted by the bidders along with their bid in Transportation tenders on non-judicial stamp paper appropriate value duly notarised)

I,, S/o. Aged about years, Occ:, Resident of, do hereby solemnly affirm on oath and state as follows:

I am working as _____ in M/s. _____, i.e. the bidder herein.

I hereby declare that I have power to execute this Affidavit-cum-Undertaking under its memorandum and Articles of Association and the Executant has to full powers on its behalf under the power of attorney granted to him by the proper authorities of the bidder. I am authorized submit this Affidavit – cum-Undertaking on behalf of bidder.

That I am an intended bidder in the transportation contract against NIT No..... issued by BHEL. As per the NIT provisions, the bidder is required to submit an affidavit-cum- undertaking along with the bid disclosing/confirming the details of its group concerns, or affiliates or partners/proprietors/directors of bidder/ such group concerns or affiliates etc., along with other details of DIN and PAN Nos. etc. Accordingly, I submit the same hereunder.

1. I hereby state that the following group concerns or affiliates of the bidder (give name, address and other details of the bidder and its group concerns or affiliates etc.) are engaged in transportation business for last Years.
2. I state that we hereby furnish the details/particulars of the bidder and its partners/proprietors/ Directors of bidder/ such group concerns or affiliates etc., including details of DIN Numbers (in case of Directors) and PAN Number (in case of partners/proprietors), duly supported by self-attested copies of relevant documents.

S.No.	Name of the Directors/Partners/proprietor	PAN	DIN for Director

3. I state and hereby confirm that other than this bidder, none of its group concerns or affiliates or participating in the tender either directly or indirectly through any other agency under same proprietor/common partner(s) /common Director(s).
4. I state and hereby confirm and declare that my/our firm/Company M/s.....and none of my Group concerns or affiliates etc., have not been banned and appeared on the list of banned firms/companies by BHEL (List available on www.bhel.com) nor any of the Director/Partner/Proprietor of bidder/such group concern or affiliate etc., are involved with such firm/company.
5. I hereby state that there is no change in the name, Constitution and status of the firm/Company before submission of tender. If there is any change in the name, Constitution and status of the firm/Company during the tender process and/or awarded of contract (in case contract is awarded) same will be intimated to the BHEL immediately.
6. I further, agree and declare that BHEL may reject the bid or in case the contract has been awarded, then terminate the contract apart from taking any other suitable action under the contract or applicable legal provisions or BHEL guidelines, including Guidelines for suspension of business dealings without any liability for any compensation to the bidder; if,

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

6.1 BHEL discovers at any time that any statement made by the bidder in this Affidavit-cum-undertaking is false, fraudulent; or

6.2 any document submitted by the bidder was fake or forged; or

6.3 if BHEL determines in its sole discretion that any statement was aimed at deliberately misleading BHEL with a view to ensure award of the subject contract to the bidder.

7. I declare that I am accepting all the Terms & conditions of BHEL, on behalf of our Company, as given in the Tender Documents, unconditionally, without any deviation. Also I declare that I have fully understood the dispatch requirements, terms & conditions of BHEL and signed the documents accordingly

That the facts stated above are true and correct to the best of my knowledge and belief and nothing has been concealed or misrepresented in any manner whatsoever.

Hence, this Affidavit cum undertaking.

DEPONENT

Solemnly affirmed and signed
Before me on this the ___ day
of _____, 2020 at Trichy.

NOTARY

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

<To be typed in Bidder's letter head>

NO DEVIATION CERTIFICATE

This is to declare that we do not have any deviations to the tender terms and conditions as per the following: -

AA. Covering letter : WCM / 21-22 / 4035E, dt. 18.03.2022

BB. Part-1 – Techno Commercial Bid

- Annexure-T1 : Terms & conditions for finalizing the Contract
- Annexure-T2 : Terms & conditions for submitting the offers
- Annexure-T3 : Terms & conditions for operation of the Contract
- Annexure-T4 : General Terms & Conditions of the Contract
- Annexure-T5 : Safety Conditions
- Annexure-T6 : Operational Control Procedures
- Annexure-T7 : Pre-Qualification Requirements (PQRs)

CC. Part-2 – Price Bid

The price bid comprises the following documents:-

- Annexure-P1 : Price bid proforma

And accordingly we accept all the Terms and conditions of TENDER NO. WCM / 21-22 / 4035E, dt. 18.03.2022 without any reservations whatsoever.

We unconditionally agree to all the tender conditions and no new conditions are imposed by us in the technical / price bid. We understand in the event of imposing any condition in the technical / price bid, such condition would be ignored by BHEL and only the prices will be considered for the purpose of evaluation.

Yours faithfully,

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

<To be typed in Bidder's letter head>

DECLARATION

With reference to the above Tender Enquiry, this is to declare that we will not enter into any illegal or undisclosed agreement or understanding, whether formal or informal with other Bidder(s). This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

In case, we are found having indulged in above activities, suitable action shall be taken by BHEL as per extant policies/ guidelines.

Yours faithfully,

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

<To be typed in Bidder's letter head>

We hereby accept the following specific conditions against this Tender ref. WCM / 20-21 / 4035E,
18.03.2022

SL	Description	Details
1	Minimum chargeable weight	20 kg per docket
2	Volume Loads — weight equivalent	Freight will be regulated 10 kg per cubic feet even if the actual weight is less than 10 kg per cubic feet. (Though the maximum weight covered under the Contract is 3000 kg, if the volume equivalent weight exceeds 3000kgs also, freight will be paid for the actual weight equivalent (say 3500, 4000 kg etc.))
3	Maximum Size of the consignment to be accepted by the Bidder for transportation through Speed Cargo	L:5 m X W:2 m X H:2 m (Approx.: 16 Ft X 6.5 Ft X 6.5 Ft)
4	Insurance	Insurance will be covered by Consigner / Consignee.

Yours faithfully,

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

PART-2

PRICE BID

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

PRICE BID

COMMERCIAL CONDITIONS WHICH WILL BE APPLICABLE FOR ALL THE CONSIGNMENT CATEGORIES / REGIONS

1. Rates shall be quoted on “Rate in ₹ per kg” Basis excluding GST.
2. Detention Charges, Penalty Charges, Storage Charges, etc., will apply as per Special Conditions of the Contract.
3. It is the responsibility of the Transport Carriers to ensure the consignments loaded within the RC Passing weight Capacity of the vehicle.
4. The approximate quantum to be despatched is given under Clause 2.1 of Annexure – T1.

Other Special conditions

1. Maximum weight per demand is 3000 kg
2. Demurrage and storage of consignments is not applicable. If materials are not accepted by the consignee within 5 days (excluding Sundays & Holidays) then the materials has to be rebooked and returned to consigner after clearance of AGM / Logistics and the return freight has to be paid as per the applicable rate schedule.
3. Documents through Bank is not applicable. Letter of Credit is not applicable.
4. GST may be paid by the contractor and reimbursed by BHEL.
5. Loading and unloading is the responsibility of consignor or consignee at BHEL / Vendors / Sub-Contractors/ Sites will be taken care of by the respective Agency
6. Penalty for delayed delivery will be applicable as per tender terms & conditions
7. Detention Charges will be applicable as per Tender Terms & Conditions
8. Transit schedule to be enclosed by the bidders.
9. For small vehicles (similar to TATA-ACE type), cleaner or helper is not required for pick up / deliver the materials inside BHEL Trichy complex. However for larger vehicle where other than one person required for reversing and guiding the vehicles, the vehicles to be accomplished by cleaner or helper in addition to the driver.
10. Priority will be given to the Speed Cargo vehicles to enter in to BHEL premises depending on the urgency.

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

PRICE BID

FREIGHT RATES (Rate in ₹ per kg – Excluding GST)

SL	Scope	Rate Sch	Qty. (kg)	Rate ₹ per kg. (excluding GST)
SECTION-A (DESPATCHES FROM BHEL TRICHY)				
1	From Trichy Cargo Godown to Zone-1	FCT1	41667.17	<to be finned in eProcurement Portal>
2	From Trichy Cargo Godown to Zone-2	FCT2	9891.22	<to be finned in eProcurement Portal>
3	From Trichy Cargo Godown to Zone-3	FCT3	35262.06	<to be finned in eProcurement Portal>
4	From Trichy Cargo Godown to Zone-4	FCT4	24109.76	<to be finned in eProcurement Portal>
5	From Trichy Cargo Godown to Zone-5	FCT5	3600.72	<to be finned in eProcurement Portal>
6	From Trichy Cargo Godown to Zone-6	FCT6	638.49	<to be finned in eProcurement Portal>
SECTION-B (DESPATCHES FROM OTHER THAN BHEL TRICHY)				
7	From Zone-1 to Zone-1	FC11	15698.86	<to be finned in eProcurement Portal>
8	From Zone-1 to Zone-2	FC12	1300.00	<to be finned in eProcurement Portal>
9	From Zone-1 to Zone-3	FC13	5690.00	<to be finned in eProcurement Portal>
10	From Zone-1 to Zone-4	FC14	1460.00	<to be finned in eProcurement Portal>
11	From Zone-1 to Zone-5	FC15	100	<to be finned in eProcurement Portal>
12	From Zone-1 to Zone-6	FC16	100	<to be finned in eProcurement Portal>
13	From Zone-2 to Zone-1	FC21	4737.00	<to be finned in eProcurement Portal>
14	From Zone-2 to Zone-2	FC22	100	<to be finned in eProcurement Portal>
15	From Zone-2 to Zone-3	FC23	100	<to be finned in eProcurement Portal>
16	From Zone-2 to Zone-4	FC24	100	<to be finned in eProcurement Portal>
17	From Zone-2 to Zone-5	FC25	100	<to be finned in eProcurement Portal>
18	From Zone-2 to Zone-6	FC26	100	<to be finned in eProcurement Portal>
19	From Zone-3 to Zone-1	FC31	7796.46	<to be finned in eProcurement Portal>
20	From Zone-3 to Zone-2	FC32	100	<to be finned in eProcurement Portal>
21	From Zone-3 to Zone-3	FC33	100	<to be finned in eProcurement Portal>
22	From Zone-3 to Zone-4	FC34	100	<to be finned in eProcurement Portal>
23	From Zone-3 to Zone-5	FC35	100	<to be finned in eProcurement Portal>
24	From Zone-3 to Zone-6	FC36	100	<to be finned in eProcurement Portal>

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)

TENDER NO. WCM / 20-21 / 4035E , 18.03.2022

SL	Scope	Rate Sch	Qty. (kg)	Rate ₹ per kg. (excluding GST)
25	From Zone-4 to Zone-1	FC41	1866.39	<to be finned in eProcurement Portal>
26	From Zone-4 to Zone-2	FC42	100	<to be finned in eProcurement Portal>
27	From Zone-4 to Zone-3	FC43	100	<to be finned in eProcurement Portal>
28	From Zone-4 to Zone-4	FC44	100	<to be finned in eProcurement Portal>
29	From Zone-4 to Zone-5	FC45	100	<to be finned in eProcurement Portal>
30	From Zone-4 to Zone-6	FC46	100	<to be finned in eProcurement Portal>
31	From Zone-5 to Zone-1	FC51	100	<to be finned in eProcurement Portal>
32	From Zone-5 to Zone-2	FC52	100	<to be finned in eProcurement Portal>
33	From Zone-5 to Zone-3	FC53	100	<to be finned in eProcurement Portal>
34	From Zone-5 to Zone-4	FC54	100	<to be finned in eProcurement Portal>
35	From Zone-5 to Zone-5	FC55	100	<to be finned in eProcurement Portal>
36	From Zone-5 to Zone-6	FC56	100	<to be finned in eProcurement Portal>
37	From Zone-6 to Zone-1	FC61	100	<to be finned in eProcurement Portal>
38	From Zone-6 to Zone-2	FC62	100	<to be finned in eProcurement Portal>
39	From Zone-6 to Zone-3	FC63	100	<to be finned in eProcurement Portal>
40	From Zone-6 to Zone-4	FC64	100	<to be finned in eProcurement Portal>
41	From Zone-6 to Zone-5	FC65	100	<to be finned in eProcurement Portal>
42	From Zone-6 to Zone-6	FC66	100	<to be finned in eProcurement Portal>

Date :
Place:

Signature of the Bidder with seal
(Authorized Signatory)