



Ranipet

Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant, Ranipet –632406
ERECTION SERVICES DEPARTMENT

TENDER DOCUMENTS

Page 01 of 07

BAP/ERN/JPL-Tamnar/ESP/Taxi/C: 350

TENDER DOCUMENT

Tender Notice No	BAP/ERN/JPL-Tamnar/ESP/Taxi/C: 350
Name of work	Hiring of AC Diesel Taxi(Tata-Indica, Figo-Aspire, Swift-Desire or better model) for BHEL / Ranipet Staff at JPL-Tamnar site during Restoration works in damaged ESP pass-D in unit# 4 (600MW) at OP Jindal Power Ltd, STPP, Tamnar, Chhattisgarh.
Type of tender	Open tender.
Period of contract	06 Months
Last date & Time for Receipt of the Tender	30-June-2021 at 14.30 Hrs.
Date of Technical bid Opening	30-June-2021 at 14.30 Hrs.
<i>(Please obtain updated information from the BHEL website about the latest applicable dates & other changes if any in the tender contents)</i>	
Date of Price Bid Opening	Will be intimated to technically qualified bidders separately though E-mail.
Place of submission of Tender	Tender Box placed in Erection Services Department (Nearer to East-Gate), BHEL –BAP- Ranipet – 632406.
Address on the Sealed Tender Cover to be:	SDGM / Erection Services Department BHARAT HEAVY ELECTRICALS LIMITED RANIPET, VELLORE DISTRICT TAMIL NADU– 632406.
Venue of the Tender Opening	Office of SDGM/ES Dept./BHEL/BAP/Ranipet
Note: All corrigenda, addenda, amendments, clarifications etc. to tender specification will be hosted in the web pages (www.bhel.com > Tender notifications > view corrigendum) only and not in the newspapers. Bidders shall keep themselves updated with all such developments.	



Ranipet

Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant, Ranipet –632406
ERECTION SERVICES DEPARTMENT

TENDER DOCUMENTS

Page 02 of 07

BAP/ERN/JPL-Tamnar/ESP/Taxi/C: 350

PROCEDURE FOR SUBMISSION OF SEALED TENDERS

A. The bidders must submit their offers in two parts in separate sealed covers prominently super scribed as **PART-I TECHNICAL BID** and **PART-II PRICE BID** and indicating on each of the covers the following details.

- a. TENDER SPECIFICATION NUMBER
- b. NAME OF WORK and
- c. DUE DATE AND TIME FOR SUBMISSION

B. PART-I (TECHNICAL BID) COVER-I :

- a. Excepting Rate Schedule, all other Documents like Copy of RC book, Insurance copy, Tender condition details called for in the NIT / specification etc. shall be enclosed in Part-I "Technical Bid".
- b. Supporting documents / annexure etc. as required in line with Qualifying Requirement shall be enclosed. The documents shall be indexed properly.

C. PART-II (PRICE BID) COVER-II :

- a. All indications of price shall be given in this PART-II "Price Bid" only. Discounts, if any shall be indicated only in the price bid.

D. These two Covers - I & II (PART-I AND PART-II) shall together be enclosed in a **third envelope (COVER-III)** this SEALED COVER shall be super scribed and submitted to THE Sr. Dy. GENERAL MANAGER, ERECTION SERVICES DEPARTMENT, BAP., BHEL, Ranipet at the address given in "Special Instructions to Bidders" on or before the due date.

E. In case of submitting of **your offer by email, the following instruction** may be carried out

- i) **PART-I (TECHNICAL BID):** Excepting Rate Schedule, all other documents , data sheets and details called for in the specification including payment details of EMD if any(in the form of DD or e-payment reference copy) shall be scanned in PDF format and can be send to email ID: plramana@bhel.in or rahulsarkar@bhel.in
- ii) **PART-II (PRICE BID):** The signed copy of duly filled price-bid copy may be scanned in PDF format and (a password protection may be incorporated for opening of the file) shall be submitted through email to plramana@bhel.in or rahulsarkar@bhel.in.

The Password for opening of this price bid document shall be send to us only at the time of Price- bid opening.

Note: If price bid file could not be opened due to system error/corrupt file format/incorrect password etc, the offer shall not be considered for further processing



Ranipet

Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant, Ranipet –632406
ERECTION SERVICES DEPARTMENT

TENDER DOCUMENTS

Page 03 of 07

BAP/ERN/JPL-Tamnar/ESP/Taxi/C: 350

OFFER OF CONTRACTOR **(FORMAT-to be typed in your letter-head)**

Ref:

Date:

To

The Sr. Deputy General Manager / Erection Services,
Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant
Indira Gandhi Industrial Complex
RANIPET –632406 (TAMIL NADU)

Sir,

Sub: Hiring of AC Diesel Taxi (Tata-Indica, Figo-Aspire, Swift-Desire or better model) for BHEL / Ranipet Staff at JPL-Tamnar site during Restoration works in damaged ESP Pass-D in unit# 4 (600MW) at OP Jindal Power Ltd, STPP, Tamnar, Chhattisgarh.

Ref: Tender specification No. BAP/ERN/JPL-Tamnar/ESP/Taxi/C: 350

I/We hereby offer to provide of Taxi on rental basis for BHEL/ Ranipet staff at JPL-Tamnar project site at Chhattisgarh as per terms and conditions of Tender Specification No.: BAP/ERN/JPL-Tamnar/ESP/Taxi/C: 350 issued by M/s. Bharat Heavy Electricals Limited, Boiler Auxiliaries Plant, Ranipet.

I/ we have carefully perused all the terms and condition of contract for hiring of taxi at JPL-Tamnar site and agree to abide by the same. I / We have quoted our best rates in the attached rate schedule.

SIGNATURE OF THE CONTRACTOR

Place:
Date:

ADDRESS:



Ranipet

Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant, Ranipet –632406
ERECTION SERVICES DEPARTMENT

TENDER DOCUMENTS

Page 04 of 07

BAP/ERN/JPL-Tamnar/ESP/Taxi/C: 350

RATE SCHEDULE **(Un priced-bid)**

Tender Specification: BAP/ERN/JPL-Tamnar/ESP/Taxi/C: 350

NAME OF WORK: Hiring of AC Diesel Taxi (**Tata-Indica, Figo-Aspire, Swift-Desire or better model**) for BHEL / Ranipet Staff at JPL-Tamnar site during Restoration works in damaged ESP Pass-D in unit# 4 (600MW) at OP Jindal Power Ltd, STPP, Tamnar, Chhattisgarh.

SL. No.	Description of Work	Qty.	Unit	Rate Per Month Rs.	Amount Rs.
01	Monthly Charges for Hiring of diesel taxi with driver for 12 Hrs. duty per day including Sundays & holidays	06	Vehicle-Month		
02	GST at _____%			Quoted	Quoted
03	Total amount including GST			Quoted	Quoted

TOTAL AMOUNT IN WORDS :

Note: GST rate must be mentioned in unpriced bid. If GST not applicable kindly mention as NA on GST rate.

The following charges shall be reimbursed (at actuals only) apart from the above monthly rental charges.

- Diesel Charges @ 1 liter cost of diesel for every 12 KM run of the vehicle/Liter
- Oil charges @ 1 liter cost of oil for every 500 KM run of the vehicle.
- Over time charges @ Rs. 50/hr shall be paid extra for operating the taxi beyond 12 hours a day.
- The approximate vehicle mileage run in a month would be 900 KM.
- The approximate OT hours in a month would 60 hours.

Note: Photocopies of the following documents are to be submitted along with the offer.

- Registration Certificate
- Taxi tourist permit
- Comprehensive Insurance
- The authorization Bond countersigned by a Notary (if applicable)
- PAN Card
- GST Registration certificate



Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant, Ranipet –632406
ERECTION SERVICES DEPARTMENT

TENDER DOCUMENTS

Page 05 of 07

BAP/ERN/JPL-Tamnar/ESP/Taxi/C: 350

Tender Specification for Hiring of Taxi at JPL-Tamnar

1. Qualification criteria:

The bidder has to submit the photocopies of the following documents along with this offer.

1. Vehicle Registration Certificate
2. Taxi tourist permit
3. Comprehensive Insurance
4. The authorization Bond countersigned by a Notary (if Vehicle is not in the name of bidder)
5. PAN Card
6. GST Registration certificate (If Annual turnover is more than Rs.40 Lakhs)

If any bidder does not submit the above documents, the offer of the bidder shall be summarily rejected.

2. EARNEST MONEY DEPOSIT: NA

3. INCOME TAX:

Income tax as per statutory requirement will be deducted on each payment made to the contractor and TDS certificate will be issued to this effect.

4. TDS ON GST:

TDS on GST amount as per statutory requirement as applicable will be deducted on each payment made to the contractor. Present TDS on GST is 2%.

5. PAYMENT TERMS:

100% Bill payments will be made within 30 days from the date of submission of correct/ complete bill with all relevant documents to Erection Services Department.

Payment shall be made every month based on the bills to be raised by the contractor and certified by BHEL Engineer. Bills should be submitted by the contractor before 7th of every month. Vendor has to submit the all necessary documents along with the bill.

- i. Vehicle log book - Xerox copy 4 Sets
- ii. Diesel Bill for diesel rate (Two bills in a month)
- iii. Toll gate/ parking charges if any
- iv. Engine oil Bill for oil rate (Two bills in a month)

Note: All payments will be released only through NEFT/RTGS. BHEL Electronic Funds Transfer form (Refer Annexure-B) duly Filled and certified through bank may be enclosed.

6. VALIDITY OF OFFER:

The offer shall be valid for a period of **3 months** from the last date for tender submission.

7. RISK PURCHASE:

In case the contractor fails to execute the work due to any reason, BHEL reserves the right to get the same completed through some other party at the risk & cost of the contractor and any additional expenditure incurred due to the same shall be charged to the contractor.

8. Other terms and conditions

- a. The Vehicle provided shall be fairly in good condition and should have been registered after 2014
- b. The vehicle supplied shall have good appearance and riding comforts. The inner and outer condition of the vehicle should be good and clean and up to the satisfaction of the using staff. The Vehicle should be cleaned regularly and be brought for daily use.
- c. The vehicle should be deployed within 07 days from the date of this work order
- d. The normal hours of taxi operation will be from 07:30 A.M to 19.30 PM. The vehicle should report to the first party's (BHEL's) garage at 7.30 AM and will be utilized by the first party up to 7.30 PM daily. However, the reporting time of the vehicle may vary according to the requirement of the first party at site. Any delay in the reporting time will attract a Liquidated damages/penalty of 5% of daily average charge per hour for the day



Ranipet

Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant, Ranipet –632406
ERECTION SERVICES DEPARTMENT

TENDER DOCUMENTS

Page 06 of 07

BAP/ERN/JPL-Tamnar/ESP/Taxi/C: 350

- e. If the vehicle is required beyond normal working hours, the same should not be refused and such overtime services, overtime charges @Rs.50/- per hour shall be paid.
- f. The vehicle should be made available by the contractor to the first party on all working days of BHEL Site Office. The contractor should also make available the taxi on closed and weekly holidays, if required by the first party. But, there will be no extra payment for providing taxi on such holidays, except for mileage and over time charges, if any.
- e. Proper logbook as required by the first party shall be maintained by the contractor's driver and the same shall be submitted daily.
- f. During the contract period, if the contractor is unable to provide any vehicle on any particular day(s) or for a continuous period, an alternative vehicle shall be arranged by BHEL and the difference in cost will be recovered from the contractor.
- g. **BREAK IN TAXI OPERATION:** There may be break(s) in taxi operation as per site requirement. When the taxi is not required by BHEL for a continuous period of 05 (Five) or more days, prior intimation will be given for stoppage of taxi operation and NO PAYMENT will be made for that period. Break of 05 or more continuous days shall be inclusive of intervening Sundays and holidays, where applicable.
- h. As per requirement BHEL reserves the right to use the vehicle for Local trips and also Outstation Trips without any extra cost implication to BHEL.
- i. **DEDUCTION FOR BREAK(S) IN TAXI OPERATION:** When the taxi is not utilized by BHEL for a continuous period of 05 or more days, hire charges for the total period of non-utilization will be deducted proportionate to the quoted/accepted monthly hire charges. A month means a calendar month. When taxi is not utilized/required by BHEL for a continuous period of up to 04 days, no deduction will be made in the monthly hire charges
- j. The contractor must have Registration Certificate on his own name or he / she should be empowered to operate the offered vehicle through a bond. The authorization Bond must be countersigned by a Notary.
- k. The vehicle offered shall be **Tata-Indica, Figo-Aspire, Swift-Desire or better model** and shall be in good conditions. The Photostat copies of the Registration Certificate and other permits shall be submitted along with the offer.
- l. The tourist taxi provided should have a valid permit and be in good condition to the satisfaction of the first party. The contractor shall maintain the vehicle always in good running condition and BHEL reserves the right to terminate the contract in case of continued negligence of maintenance by the contractor.
- m. The driver should follow and obey all Traffic Rules. Any penalties imposed for violation of Traffic Rules shall be borne by the contractor
- n. The vehicle is required on all days including Sundays and Holidays and beyond normal working hours as per BHEL requirement. However, one day in a month shall be given as Holiday for the vehicle maintenance, at the discretion of BHEL's Site-In charge at JPL-Tamnar.
- o. The driver of the vehicle should have valid license.
- p. BHEL will assist the contractor in getting the gate pass. It is the contractor's responsibility to arrange gate pass for the vehicle and driver for entering site, namely JPL-Tamnar
- q. The contractor should appraise himself of the safety regulation and other conditions to be complied with at the site of operation before quoting. Adherence to safety requirements of BHEL's customer shall be ensured.
- r. **SUBMISSION OF OFFER:** This Terms & conditions in original, duly signed in all the pages, should be submitted to BHEL along with your offer as a token of acceptance of the conditions. You are requested to quote in the Rate schedule for this enquiry attached herewith. Your offer should be submitted in a sealed cover to the below address.



Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant, Ranipet –632406
ERECTION SERVICES DEPARTMENT

TENDER DOCUMENTS

Page 07 of 07

BAP/ERN/JPL-Tamnar/ESP/Taxi/C: 350

- s. TAXES & DUTIES: The quoted rates shall be inclusive of all taxes and duties leviable by any Local body / State Government / Central Government authorities except GST.
- t. GST: The GST will be paid by BHEL directly to the Government under reverse charge mechanism.
- u. EARNEST MONEY DEPOSIT (EMD): NA
- v. SECURITY DEPOSIT (SD): NA
- w. PAYMENT TERMS: The contractor shall raise Service Invoices on monthly basis and certified by the Engineer of BHEL. Payment will be made once in a month only through E-payment (through NEFT/RTGS) after deducting the bank commission charges. To make e-payment the contractor shall submit the EFT form as enclosed in ANNEXURE. Payment will be made within a period of 30 days from the date of submission of bills along with all the enclosures as called for by BHEL. A month means a calendar month. TDS will be deducted at the applicable rates
- x. No advance payment for any purpose will be made for Taxi operation.
- y. The contractor has to maintain the vehicle in good condition at all times and ensure punctuality in operation. In case BHEL is not satisfied with the performance of taxi operation, the contract will be terminated on 01 (one) month notice.
- The terms and conditions shall be duly signed in all the pages as a token of acceptance of the conditions and submitted along with the offer.

SIGNATURE OF THE CONTRACTOR



Ranipet

Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant, Ranipet –632406
ERECTION SERVICES DEPARTMENT

PRICE BID

Page 01 of 01

BAP/ERN/JPL-Tamnar/ESP/Taxi/C: 350

NAME OF WORK: Hiring of A/C Diesel Taxi (Tata-Indica OR Figo-Aspire OR Swift-Desire) for BHEL / Ranipet Staff at JPL-Tamnar site during Restoration works in damaged ESP pass-D in unit# 4 (600MW) at OP Jindal Power Ltd, STPP, Tamnar, Chhattisgarh.

SL. No.	Description of Work	Qty.	Unit	Rate Per Month Rs.	Amount Rs.
01	Monthly Charges for Hiring of diesel taxi with driver for 12 Hrs. duty per day including Sundays & holidays	06	Vehicle-Month		
02	GST at _____%				
03	Total amount including GST				

TOTAL AMOUNT IN WORDS :

The cost of diesel and engine oil will be reimbursed by BHEL on the basis of the following calculation.

- A. Diesel Charges will be reimbursed @ 12 KM/ltr
- B. Oil charges shall be reimbursed @ 500 KM/ ltr.
- C. Over time charges @ Rs. 50 /hr shall be paid extra for operating the taxi beyond 12 hours a day.

Note: Photocopies of the following documents are to be submitted along with the offer.

- 1. Registration Certificate
- 2. Taxi tourist permit
- 3. Comprehensive Insurance
- 4. The authorization Bond countersigned by a Notary (if applicable)
- 5. PAN Card
- 6. GST Registration certificate

SIGNATURE OF THE CONTRACTOR