



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

Tender Document for

Rate Contract for Hiring Taxis on Monthly basis

Opening date: 18.09.2009

This Tender document contains 18 Pages



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

PART-1 (Technical Bid - Page 1 to 16)

Phone: 26998407 / 26998206

NOTICE INVITING TENDER

1. Tender Reference : BHEL/EDN/516/MH-01/2009 Date: 25.08.2009
2. Name of the work : Rate Contract for Hiring of taxis on Monthly basis
3. Duration of Contract : 24 Months
4. Estimated cost : Rs.57.00 Lakhs.
5. Earnest money deposit : Rs. 1.00 Lakh.
6. Last date and time for the : Before 3.00 PM on 18.09.2009
Submission of completed tender
7. Date and time for tender opening : At 3.15 PM on 18.09.2009
8. Place of submission of completed tender: To be dropped in the FS&T TENDER
BOX kept in the Reception Area at
BHEL, Electronics Division, Mysore
Road, Bangalore – 560 026

This tender document contains 18 pages including General Instructions to the bidders, Minimum qualification of the bidders, Scope of work and Terms & Conditions, Price bid etc. as follows.

1. Annexure-A - General Instructions for the bidders
2. Annexure-B - Minimum qualification of the bidder, Scope of work and terms & Conditions.
3. Annexure-C - Essential criteria for Evaluation of Technical bid.
4. Annexure-D - Price Bid

Issued to:

Note: The tenderer shall return the duly filled in Tender Documents after affixing signature on all pages.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

Annexure-A

Rate Contract for Hiring of Taxis on Monthly basis
General Instructions for the Bidders

1. BHEL, Electronics Division (BHEL-EDN) intends to hire 7 Non-A/C Tata Indica cars & 5 A/C Tata Indica cars on monthly rate contract basis for deployment in Transport pool to cater the day-to-day requirement. However initially order would be placed for 6 Non-AC Tata Indica Taxis and 4 AC Tata indica taxis. Balance quantity (1 non-AC and 1 AC) of taxis would be asked as and when need arises on monthly basis. However the requirement of additional taxis will be intimated 2 weeks in advance. The requirement of number of taxis may increase/decrease depending upon the actual need. The contractor should meet the changing requirement (increase/decrease in number of taxis) of these monthly hired taxis. These vehicles shall be at the operational disposal of BHEL – Electronics Division, Mysore road, Bangalore – 560 026.
2. Bidders are required to go through instructions carefully and complete all the formalities as required. In the event of furnishing false information/incomplete information, the offer(s) shall be rejected. In case bidders require any clarification, they may contact Transport dept of BHEL-EDN before submitting their bids.
3. Bidders are required to submit the offer only in two separate parts (i) Technical Bid and (ii) Price Bid. Each bid is to be kept in separate envelope, which should be properly sealed. Tender ref: shall be written on the envelopes along with type of bid. Both envelopes have to be put together in large envelope and sealed.
4. Information with respect to Technical bid and Price Bid are to be submitted in the prescribed proforma as per Annexure-C and Annexure–D respectively.
5. Bidders shall fill in all the required particulars in the blank spaces provided for this purpose in the tender document and also sign each and every page of the tender document before submitting the tender. All the entries in the Technical bid & Price bid should be clearly written in ink or typed and corrections if any are to be duly authenticated by the bidder.
6. **Technical bid should accompany the demand draft for Earnest Money Deposit along with other relevant supporting documents. If the document is downloaded from website then Demand draft towards tender document fee (i.e. Rs.500/=) shall be enclosed with Technical bid.**
7. **The bidders are required to submit / drop duly filled in tender document before 15.00 Hours on 18.09.2009 in the FS&T tender box kept in Reception Area of BHEL – Electronics Division, Bangalore – 560 026.**
8. The technical bid shall be opened on 18.09.2009 at 15.15 Hours at Reception area / Finance department of BHEL – Electronics Division, Bangalore – 560 026 in the presence of bidders whosoever, be present.
9. Bidders or Bidder's representatives may attend the tender opening on the above mentioned date, time & place. No separate intimation will be given to bidders for technical bid opening.
10. The sealed price bids of only those offers which are technically acceptable shall be opened later. The bidders qualifying in technical bid will be intimated separately for participating in Price bid opening.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

Annexure-B

Rate Contract for Hiring of Taxis on Monthly basis

Minimum Qualification of the bidders:

- a) The individuals / Tour and Taxi Operators should have office in Bangalore with land line, mobile telephone.
- b) The vendor should have registered as Tour & Taxi Operator / Travel Agency. A copy of registration certificate shall be enclosed.
- c) The average annual financial turnover of the Tour & taxi operator / Travel agency during the last three years ending 31st March of the previous financial year, should be at least 30% of the estimated value indicated in the NIT.
- d) The Tour & taxi operator / Travel agency shall have experience of successfully completed similar works during last 7 years either of the following. (Similar work means supply of taxis on contingency requirement basis or monthly hire basis). Copy of Completion certificate(s) indicating the value of work executed or copy of work order/purchase order along with certificate of satisfactory services to be enclosed.
 - i) Three similar completed works costing not less than the amount equal to 40% of the estimated value mentioned in NIT or*
 - ii) Two similar completed works costing not less than the amount equal to 50% of the estimated value mentioned in NIT or*
 - iii) One similar completed works costing not less than the amount equal to 80% of the estimated value mentioned in NIT.*
- e) Transport contractor should provide Solvency certificate for Rs.4.00 Lakhs
- f) Transport contractors should have minimum 10 (ten) vehicles (taxis) TATA - Indica of not prior to 2007 model under taxi permit. Out of ten taxis minimum of five Indica taxis should be in their own name/firm/partners name. Balance five Indica taxis may be attached taxis. In the case of attached taxis Agreement of attachment has to be submitted.
- g) Transport contractors should have PAN.
- h) Transport contractors should have service tax registration number.
- i) Earnest Money Deposit for Rs.1.00 Lakh in the form of Demand Draft in favour of BHEL should be enclosed along with Technical bid.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

SCOPE OF WORK AND TERMS & CONDITIONS

A. Special Terms & Conditions:

1. BHEL, Electronics Division (BHEL-EDN) intends to hire 7 Non-A/C Tata Indica cars, 5 A/C Indica cars on monthly rate contract basis for deployment in Transport pool to cater the day-to-day requirement. However initially order would be placed for 6 Non-AC Tata Indica Taxis and 4 AC Tata indica taxis. Balance quantity (1 non-AC and 1 AC) of taxis would be asked as and when need arises on monthly basis. However the requirement of additional taxis will be intimated 2 weeks in advance. The requirement of number of taxis may increase/decrease depending upon the actual need. The contractor should meet the changing requirement (increase/decrease in number of taxis) of these monthly hired taxis. These vehicles shall be at the operational disposal of BHEL – Electronics Division, Mysore road, Bangalore – 560 026.
2. a) Quotations shall be given on lump sum basis for 2500 KMs running (cumulative running per month) and 336 hours usage (cumulative usage per month) per month. The charges should be inclusive of all overhead charges like Fuel, taxes, Comprehensive Insurance, Payment to staff, Vehicle maintenance, etc., but will not include service tax. The rates shall be quoted in the price bid format enclosed. In case of variation in fuel prices (normal diesel) the rate would be revised as per Price variation clause of this NIT.
- b) All the rates should be quoted in figure as well as in words in Annexure-D.
- c) In case the rate quoted in figures differ from those quoted in words, the lower of the rates will be taken as the tendered rate and shall be binding on the tenderers.
- d) All the offers received will be scrutinized and only technically qualified offers will be considered for Price bid opening.
- e) The Technically unqualified offers will be rejected.
- f) The tenders received after the specified time of their 'Submission' are treated as Late Tenders and shall not be considered.
- g) Technically qualified Tenderers will be considered for placement of order on the basis of L1 under each category of taxis i.e. 1. TATA Indica – AC category and 2. TATA Indica non-AC category based on the rate quoted for Sl. No. 1 in the price bid (page no. 17, 18). If single vendor is L1 under both the categories then single order would be placed.**
- h) BHEL reserves the right to negotiate with L1 tenderer and in such case negotiated price will be considered for award of contract.
- i) BHEL reserves the right to reject any tender at any stage without assigning any reason thereof.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

3. Taxis are to be provided on all days (except one day off in each fortnight as decided by BHEL) including Sundays & Holidays. Normal usage of taxis is from 6.0AM to 10.0PM on all days of the month (except one day off in each fortnight) including Sundays & holidays for a maximum of 12 hours on any day and 336 hours per month cumulative. If taxi is used beyond 10.00PM on any day and trip ends later than 11.00 PM driver batta will be paid for which rate shall be quoted in the price bid. If taxi is used for more than 336 hours (cumulative) per month charges for extra hours beyond 336 hours will be paid for which rate shall be quoted in the price bid. If taxi is used beyond 2500 KMs per month (cumulative) charges for extra KM beyond 2500 KM will be paid for which rate shall be quoted in the price bid. Price variation clause is also applicable for extra KMs beyond 2500 KMs as mentioned in PVC clause of this NIT. Rate for extra hours and driver batta beyond 10.0 PM should be firm throughout the contract period. All the rates shall be quoted excluding service tax.

4. During holidays and Sundays, if taxi is required, prior information would be given and on the basis of which taxi should be arranged. Failure to do so will attract penalty as given in PENALTY clause. If taxi is not called by BHEL on holidays & Sundays no deduction will be made from the bills.

5. Dead KM distance and time is allowed only once in a day (for actual distance or 10 KM whichever is less) for conveyance of vehicle from contractor's office to BHEL-EDN and back from EDN to contractor's office. In case the reporting/release point is other than BHEL-EDN distance from Contractor's office to reporting/release point at actual KM and actual time in hours will be considered. The dead KM and time is a part of 2500 KM / month cumulative & 336 hours/month cumulative.

6. The taxis supplied should not be owned by BHEL employees and their dependants.

7. Rate contract is intended for deployment of 2007 and onwards model of vehicles only. All vehicle should have been registered u/s 2 (35) of MV Act for commercial use with RTO under Taxi permit. Successful bidders shall submit documentary proofs regarding RTO certificate, insurance etc. before deployment of the vehicles.

8. The essence of the contract being punctuality and regularity in providing courteous transport service to the users, the vehicle offered should be well maintained, good running condition and road worthy to ensure smooth and trouble-free services during the entire contract period.

9. The vehicle will normally be utilized by Car pool of Transport section under Factory Services Department for plying in Township / adjoining areas and local trips generally within a radius of 80 KMs (within Karnataka State) from BHEL-EDN with timings decided by BHEL. However the taxis may be utilized for outstation trips also if required. In such a case driver batta will be paid (up to 10.0 PM and beyond 10.0 PM) for which rates shall be quoted in the price bid.

10. The monthly run is the sum of run of deployed vehicles on all the days of the month during which the vehicle was deployed. Any unauthorized journey by the vehicles will be disallowed.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

11. The vehicle shall be required to operate throughout the month. One day off in each fortnight (two days in a month) shall be allowed by BHEL for maintenance and repair of vehicle.

12. The drivers should have Mobile phone facility. The Tour operator should furnish proof of having verified the antecedents of the drivers.

B. General Terms & Conditions

1. The contractor has to ensure the following to be provided while deploying the vehicles:-
 - i. The relevant documents like R.C Book, Insurance, Driving License, Permit and Emission test certificate etc.
 - ii. The cars should be provided with Audio/FM facility, Foot matting and reverse horn.
 - iii. A First Aid kit should be kept in the vehicle.
 - iv. Vehicles should be provided with additional / emergency accessories like (a) Fan belt (b) Stephney (c) Standard tool kit (d) Spare bulb (e) Fuses (f) Hose pipe etc. to attend emergency repairs.
 - v. Drivers of taxis shall wear uniform preferably white while on duty to be provided by the contractors.
2. The contractor should maintain their vehicles as per the specification throughout the contract period.
3. The driver should be sent to periodical medical, especially eye check up by the contractor.
4. The contractor should also ensure that he / she will engage the vehicles with drivers who know the following genuine ethics and he/she will instruct to implement the same:-
 - i. The driver should have minimum three years experience of driving in similar vehicles with proof of valid driving lincense.
 - ii. The driver should keep the vehicle neat and clean daily / timely before reporting to the duty.
 - iii. The driver should allow the passengers to get inside the vehicle and later only he should enter into car.
 - iv. The driver himself should open and close doors for all passengers / customers while getting into and getting out the vehicle.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

- v. While on pick up from Railway station / Bus Stand / Airport, the driver should display the placard at the EXIT of the railway station / Bus stand / Airport or in the parking area as instructed by the User / transport dept.
 - vi. The driver shall not smoke / be drunk while on duty.
 - vii. The driver shall not use mobile phone while driving.
5. The name of the bidder with full official address, landline and mobile phone numbers should be furnished. In case of partnership firm, the name and addresses of all the partners together with a certified copy of the partnership deed shall be furnished along with the tender. All parties have to sign the tender document unless signed by the power of Attorney holder. In the later case of the power of Attorney duly attested by Gazetted officer must accompany the tender.
 6. All entries in the tender document should be typed or with ink. Erasures and overwriting are not permitted. The bidder concerned should sign the corrections and insertions, if any.
 7. If a bidder withdraws his offer after submission of the tender, or after acceptances of his tender fails to deploy the required numbers of vehicles, BHEL reserves the right to forfeit the Earnest Money so deposited and terminate the contract.
 8. BHEL-EDN, Bangalore reserves the right to reject any Bidder or all the Bidders at any point of time without assigning any reason thereof.
 9. This tender document shall be deemed to form an integral part of the contract to be entered into for this work.
 10. The Bidder shall be responsible for all acts and omissions of their staff and liabilities arising out of the acts and omissions of such staff will be borne by the Bidders. BHEL shall in no way be responsible for any such acts, omissions or any liabilities arising there from.
 11. BHEL-EDN, Bangalore reserves the rights to have parallel contract with any number of contractors.
 12. Tenders should remain valid for acceptance for a minimum period of ninety (90) days from the date of Technical bid opening. The rates quoted should be firm for a period of **two years** from the date of acceptance of the tender except for adjustment in hiring rate due to change in Fuel Price.
 13. Trip Sheets should be maintained with each vehicle by the Driver reflecting journey undertaken daily which will invariably be got filled-up by the user himself in all cases affixing his signature. The Trip sheet Book will be provided by BHEL-EDN and the details recorded and certified by users shall be the basis for preparing bills.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

14. In case if the vendor is involved in Sub-Letting of any vehicles, the contract with the said vendor would be reviewed by BHEL-EDN and it may result in termination of contract and / or Black listing of the said vendor. No correspondence shall be entertained in this regard and the decision of BHEL-EDN shall be binding on the parties.

15. PENALTY:

- i) For non-supply of stipulated vehicle / non arrangement vehicle, on working days penalty at following rate shall be imposed and deducted from the running bills excluding 02 (two) off days allowed in a month subject to force majeure like fire, accident, any public unrest, any other act of God etc.

$$\text{Penalty per day in Rs.} = (\text{Monthly rate per taxi in Rs./28}) \times 1.50$$

- ii) During holidays and Sundays, if vehicle is required, prior information would be given and on the basis of which taxi along with driver should be arranged. Failure to do so will attract penalty as given below. If taxi is not called by BHEL on holidays & Sundays no deduction will be made.

$$\text{Penalty per day in Rs.} = (\text{Monthly rate per taxi in Rs./28}) \times 1.50$$

- iii) After resuming duty, if a contractor does not ply the rest of the day or driver remain absent or driver refuses to attend duty for any reason, penalty as mentioned in point (i) above will be imposed.
- iv) In the event of breakdown of any vehicle, alternative arrangement of same model or latest model vehicle shall be made available by the contractor immediately at his own cost failing which penalty as at (i) above shall be applicable.
- v) The essence of the contract being punctuality and regularity in providing courteous service to the users. Hence delay in reporting time will attract penalty of Rs.100/= for each instance.
- vi) While on duty, if the driver of the hired vehicle is found to be indulging in any case of disobedience / misbehavior / malpractice / fraud or any act of misdemeanor, a penalty amounting to Rs.750/- will be imposed on the concerned contractor.
- vii) Repeated acts of non-supply of vehicles, irregular services, indiscipline (mentioned in (i) to (vi) above) are punishable by stopping the services without any notice or termination of the contract and other consequences depending upon the gravity of the case.

16. Bidders are required to provide vehicle at the specified time and venue.

17. The successful contractor shall have to execute an agreement with BHEL-EDN on a non-judicial stamp paper of the value of Rs. 200/- (Rupees Two Hundred Only) at his own cost.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

18. BHEL reserves the right to check speedometer of the deployed vehicle at any point of time and if it is found inaccurate any suitable action, deemed fit, may be taken.
19. The contracted vehicles will be made available at all time in roadworthy condition duly substantiated with 'fitness certificate' so as to give uninterrupted service. In case contractors fail to provide the contracted vehicles on any day, BHEL shall be at liberty to make suitable alternative arrangement. All such expenditure as also damage / losses incurred by BHEL as a result of break-down of the contractors vehicles or transport arrangement, will be deducted from the monthly running bill of the contractor and such damage / losses shall be determined by the BHEL at its sole discretion.
20. The taxis shall report in full readiness for the entire day's operation in respect of fuel availability and willingness of the drivers.
21. Only the authorized staff attached to the contracted vehicles or representative nominated by the Bidder shall be allowed entry inside the company or any other premises during the course of contract.
22. The persons employed by the contractor in respect of his vehicle will be treated as the authorized representative(s) and shall also be held responsible along with the contractors, for any breach of the terms and conditions as provided in the contract.
23. The contractor shall be responsible for providing taxis with Licensed Drivers with the prescribed uniform applicable to the nature of deployment. He will also be responsible for their courteous behavior towards the BHEL staff, executives, customers and passengers in the vehicle.
24. Accidents occurring during the course of company's work should be reported by the contractors to the Transport department of BHEL-EDN but not later than 12 hours. This will be followed by a detailed report from the contractor.
25. The Bidders will operate their vehicles entirely at own risk and BHEL shall not be held responsible for any damage to the vehicle or any person or property while on the company's work or when parked in or about the company's or other premises.
26. The Bidders will make their own arrangement for the parking of their vehicles overnight or during off/holidays.
27. The Bidders will ensure that all vehicles under this contract arrangement are covered by a comprehensive insurance policy throughout the tenure of the contract. Under no circumstance shall the company (BHEL) be liable to compensate for any loss or damage that may be caused to/by the vehicles while engaged in discharge of the contractor's obligations under this contract.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

28. The contractor shall at his own expense reinstate and make good to the satisfaction of BHEL management and pay compensation for any injury to any person, loss or damage occurred to any property or rights whatever including property and rights of BHEL (or agents), servants or employee of BHEL, the injury loss or damage arising out of or in connection with or during the execution or performed execution of the contract and further the contractor shall indemnify the BHEL against all claims enforceable against BHEL (or any agent, servant or employee of BHEL) or which would be so enforceable against BHEL where BHEL is a private person, in respect of any such injury (including injury resulting in death) loss or damage to any person whomsoever or property including all claims which may arise under the Workmen's Compensation Act or otherwise.
29. This contract may be terminated at any time without paying compensation whatsoever to the contractor in case of misbehavior, disobedience, dishonesty, clandestine insolvency, any court order, non-sanction of road permit or any other related activities on their part or their failure to fulfill the terms and condition of this agreement.
30. A sum of Rs. 1,00,000/= (Rupees One Lakh only) shall be deposited as Earnest Money Deposit (EMD) along with the tender, payable in the form of Crossed Demand Draft in favor of BHEL payable at Bangalore.
31. Earnest money deposit will be refunded to unsuccessful bidders after acceptance of award of work by the successful tenderers.
32. Earnest Money Deposit shall not carry any interest.
33. **Security deposit (SD):** The successful tenderer shall deposit the Security deposit (SD). In case of split order i.e. one (L1) vendor for Tata Indica-AC category and another (L1) vendor for Tata Indica non-AC category two separate orders (on L1 vendors) will be placed and in that case the amount of SD will be Rs.1.00 Lakh for each order. In case of single vendor becoming L1 for both categories (AC & non-AC) single order will be placed and in that case SD amount will be Rs.2.00 Lakhs. The EMD of the successful tenderer will be converted into security deposit.
34. The security deposit shall not carry any interest.
35. Security deposit will be refunded to the contractor after completion of the contract period subject to satisfactory completion of work as per this NIT.
36. **PRICE VARIATION:** In case of any change in the cost of fuel, the hiring rate shall increase / decrease for every one rupee or part thereof per liter increase / decrease in the cost of fuel subject to documentary evidence. (If the changes in the fuel cost is effected in the middle of the month, then monthly rental will be computed proportionately for that month). The cost of fuel (**normal diesel**) on the date of technical bid opening will be the base price for price variation clause.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

Price variation clause is applicable only when the increase/decrease in fuel Price (Normal diesel) per Litre is by one rupee or more compared to Previously considered rate.

The changes will be as per following rates:

Type of vehicle	PVC per KM per Rupee increase in fuel charge
Indica (Diesel) Non AC taxi	07 paisa
Indica (Diesel) AC taxi	08 paisa

No increase will be admissible on any other account.

E.g. a) In case if there is increase in fuel price by one Rupee then, for non AC Indica taxi,

New monthly rental in Rs. = Existing monthly rental in Rs. + (2500 KM x 0.07)

New rate per extra KM for beyond 2500 KM = Existing rate per extra KM in Rs. + 0.07

b) In case if there is decrease in fuel price by one Rupee then, for non AC Indica Taxi,

New monthly rental = Existing monthly rental in Rs. - (2500 KM x 0.07)

New rate per extra KM for beyond 2500 KM = Existing rate per extra KM in Rs. - 0.07

37. The contract will be in force for 24 Months from the date of deployment of vehicles.

38. BHEL reserves to short close the contract at its discretion at any point of time with giving a notice of 30 days.

39. Payment to contractor will be made within 30 days from the date of submission of bills. Contractor will submit the bills (in duplicate) on monthly basis, which will be dully verified, checked and passed by Factory Services / Transport dept and forwarded to Finance Department for releasing payment to the party. All payments will be made by Electronic Fund Transfer (EFT) for which vendors shall fill in the EFT format giving their Bank A/c details. Appropriate amount of TDS would be deducted as per IT Act.

40. The actual taxi parking charges/toll charges/permit charges incurred at airports/railway stations/check posts or any other places will be reimbursed on production of actual receipt without any corrections or overwriting. The driver of the taxi should keep reasonable money to meet contingency expenditure such as minor repairs, parking/toll charges/permit charges.

41. The total hiring charges payable will be rounded off to the nearest full rupee value. Income tax shall be deducted at source as applicable under relevant Act / Law.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

42. **ARBITRATION:** Any dispute arising out of this contract shall be referred to the sole arbitration of Head of FS department of BHEL, Bangalore. Its award shall be final and binding on the parties. The venue of arbitration in all cases shall be at Bangalore.
43. In case of any suit or other legal proceedings arising under or relating to this contract, the courts at Bangalore shall only have jurisdiction.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

Annexure - C

Rate Contract for Hiring of Taxis on Monthly basis

Essential Criteria for Evaluation of Technical Bids.

S.No.	Description	Contractor's Acceptance (Yes/No) / Remarks.
1	a) EMD to be submitted with Technical Bid b) Demand draft towards Tender document fee (Rs.500/=) to be submitted with technical bid if tender document is downloaded from website.	
2	Whether the vendor is registered as Tour and Travel Operator / Travel Agency (Copy of valid registration certificate shall be enclosed)	
3	Tour and Taxi Operators / Travel Agencies should have regular establishment / office at Bangalore and have to produce documentary evidence of registration to this effect. The office shall have land line and mobile telephone. Please indicate your address, land line no. and mobile telephone no.	
4	Transport contractors should have minimum ten TATA - Indica taxis of not prior to 2007 model under taxi permit. Out of ten taxis minimum of five Indica taxis should be in their own name/firm/partner name. Balance five Indica taxis may be attached taxis. In case of attached taxis Agreement of attachment to be submitted. (Xerox copy of RC book & attachment agreement to be enclosed)	
5	Distance from Travel Agency to BHEL-EDN in KM and time required for conveyance of vehicle from travels to EDN	Distance: Time:
6	The average annual financial turnover of the Tour & taxi operator / Travel agency during the last three years ending 31 st March of the previous financial year, should be at least 30% of the estimated value indicated in the NIT (Documentary proof to be enclosed)	
7	The Tour & taxi operator / Travel agency shall have experience of successfully completed similar works during last 7 years either of the following. (Similar work means supply of taxis on contingency/monthly hire basis). Copy of Completion certificate indicating the value of work or copy of work order/purchase order indicating value of work along with certificate of satisfactory services should be enclosed. <i>a) Three similar completed works costing not less than the amount equal to 40% of the estimated value or</i> <i>b) Two similar completed works costing not less than the amount equal to 50% of the estimated value or</i> <i>c) One similar completed works costing not less than the amount equal to 80% of the estimated value.</i>	



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

8	Solvency certificate for Rs.4.0 Lakhs shall be submitted.	
9	Tour and Taxi Operators / Travel Agencies should have PAN as per income Tax Act. Please indicate your PAN.	
10	Tour and Taxi Operators / Travel Agencies should have service tax registration number as per service Tax Act. Please indicate your service tax regn. No.	
11	Nature of Firm / Concern (Proprietor/Partnership/Pvt. Limited/Public Ltd.) Note: In case of partnership concern, please enclose photo copies of the partnership deed	
12	Names, address and phone nos. of Partners/Proprietors/Directors	
13	Name of the Person(s) and designation authorized for signing the contract/dealing with BHEL	
14	Whether vendor is having any relative working in BHEL (if yes, provide name, staff no., designation and department.)	
15	Payment to contractor will be made within 30 days. Contractor will submit the bills (in duplicate) on monthly basis along with trip sheets, which will be dully verified, checked and passed by Factory Services / Transport dept and forwarded to Finance Department for releasing payment to the party. All payments will be made by Electronic Fund Transfer (EFT) for which vendors shall fill in the EFT format giving their Bank A/c details. Appropriate amount of TDS would be deducted as per IT Act	



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

16. Details of Tata Indica taxis owned by the vendor in his/her own name/firms' name./attached taxis. Registration should not be prior to 2007 (Xerox copy of RC book to be enclosed)

S.N.	Type of vehicle	Regn. No.	Own / Attached	Year of Regn.	Whether registered as taxi	Fitness up to	Comprehensive Insurance up to
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

17. Declaration:- I / We _____ have gone through the terms and conditions of this tender No. _____ and undertake to accept the same in totality and agree to deploy vehicles if the contract is awarded to us.

Place:

Signature with seal

Date:

Note: All above information should be supported by relevant documents as applicable.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

Annexure-D

PART - 2 (PRICE BID - Page 17 & 18)

Rate Contract for Hiring of taxis on Monthly basis

For TATA - Indica AC taxi (5 vehicles)

Sl. No.	Deatils	Rate for one TATA INDICA AC Diesel taxi in Rs. (Model 2007 & onwards)	Amount for two years = Rate per month x 5 (taxis) x 24 (months)
1	Monthly rate for Tata Indica AC car (irrespective of number of days in the month)	In figures:	In figures:
		In words:	In words:
2	Charges for extra hours of use for more than 336 hours per month (Rate per hour)	In figures:	-----
		In words:	-----
3	Charges for extra kilometer beyond 2500 km (Rs. Per KM)	In figures:	-----
		In words:	-----
4	Driver batta if taxi is used beyond 10.0PM and trip ends later than 11.0PM (for local trips)	In figures: In Words:	-----
5	Driver batta up to 10.0PM (for outstation trip)	In figures: In Words:	-----
6	Driver batta after 10.0PM (for outstation trip)	In figures: In Words:	-----
7	Applicable Service tax in %		-----

Note:

1. No column should be left blank. If any column is left blank the offer is liable to be rejected. Extreme care shall be taken while filling price bid. Overwriting is not permitted. Rates quoted shall be excluding service tax.
2. This price bid (part-2) shall be sent in a separate sealed envelope along with tender document.
3. Fuel price (normal diesel) on the date of Technical bid opening will be considered as base fuel price for PVC clause.
4. In case the rate quoted in figures differ from those quoted in words, the lower of the rates will be taken as the tendered rate and shall be binding on the tenderers.



Bharat Heavy Electricals Limited
Electronics Division
Mysore Road, Bangalore – 560 026

Annexure-D

PART - 2 (PRICE BID - Page 17 & 18)

Rate Contract for Hiring of taxis on Monthly basis

For TATA - Indica non-AC taxi (7 vehicles)

Sl. No.	Deatils	Rate for one TATA INDICA non-AC Diesel taxi in Rs. (Model 2007 & onwards)	Amount per Annum = Rate per month x 7 (taxis) x 24 (months)
1	Monthly rate for Tata Indica non-AC car (irrespective of number of days in the month)	In figures:	In figures:
		In words:	In words:
2	Charges for extra hours of use for more than 336 hours per month (Rate per hour)	In figures:	-----
		In words:	-----
3	Charges for extra kilometer beyond 2500 km (Rs. Per KM)	In figures:	-----
		In words:	-----
4	Driver batta if taxi is used beyond 10.0PM and trip ends later than 11.0PM (for local trip)	In figures: In Words:	-----
5	Driver batta up to 10.0PM (outstation trip)	In figures: In Words:	-----
6	Driver batta after 10.0PM (outstation trip)	In figures: In Words:	-----
7	Applicable Service tax in %		-----

Note:

1. No column should be left blank. If any column is left blank the offer is liable to be rejected. Extreme care shall be taken while filling price bid. Overwriting is not permitted. Rates quoted shall be excluding service tax.
2. This price bid (part-2) shall be sent in a separate sealed envelope along with tender document.
3. Fuel price (normal diesel) on the date of Technical bid opening will be considered as base fuel price for PVC clause.
4. In case the rate quoted in figures differ from those quoted in words, the lower of the rates will be taken as the tendered rate and shall be binding on the tenderers.