



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
(भारत सरकार का उपक्रम)
इंडस्ट्रियल वाल्वस प्लांट
Bharat Heavy Electricals Limited
(A Govt. of India Undertaking)
Industrial Valves Plant



TENDER NO: BHE:IVP:MS:T03:12-13:FORKLIFT

DATED: 21.08.2012

TENDER SCHEDULE

Subject:- Supply of Fork Lifter on hire basis to Bharat Heavy Electricals Ltd.,
Goindwal, Distt - Tarn Taran (Punjab)

1	General Terms & Conditions	Annexure- "A"
2	Techno Commercial Terms & Conditions	Annexure- "B"
3	Qualifying Requirements	Annexure- "C"
4	Price Bid Format	Annexure- "D"
5	Technical Bid Format	Annexure- "E"
6	Amount of EMD to be deposited along with the Tender.	NIL
7	Period of Contract	Two month from the date of award of contract
8	Last date for submission of Quotation	24.08.2012 up to 15:30 Hrs.
9	Date and time of Quotation opening	24.08.2012 up to 16:00 Hrs.

Munish Kumar
21/08/2012

433, इंडस्ट्रियल कॉम्प्लेक्स, गोइन्दवाल 143423 (जिला अमृतसर) पंजाब 433, Industrial Complex, Goindwal 143423 (Distt. Amritsar) Punjab
TELE PHONE : 01859-222002, 036, 039, 041, FAX : 01859-222061

पंजीकृत कार्यालय : बी.एच.ई.एल. हाऊस, सिरी फोर्ट, नई दिल्ली - 110 049 Regd Office : BHEL HOUSE, SIRI FORT, NEW DELHI - 110 049



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Annexure-“A”

TENDER NO: BHE:IVP:MS:T03:12-13:FORKLIFT

DATED: 21.08.2012

GENERAL TERMS & CONDITIONS

Sealed tenders are invited for supplying of Fork Lifters on hire basis. The details of the equipment are as per the Techno Commercial Bid. The tender covers shall be super scribed with tender no. and due date.

The tender is on two part basis (1) Techno Commercial Bid (includes Annexure-A,B & E) and (2) Price Bid (Annexure-D) in a separate sealed covers mentioned “FORK LIFTER ON HIRE BASIS”. The Techno Commercial Bid will be opened on **24.08.2012 at 16:00Hrs.** in **Conference Hall, Admn. Building, Industrial Valves Plant, BHEL Goindwal Sahib, Distt. Tarn Taran (Punjab) – 143 422.** The Price Bid of qualified bidder shall be opened on a scheduled date. The covers should be addressed to **ET (Main Stores), Industrial Valves Plant, Goindwal Sahib – 143 422, Distt – Tarn Taran (Punjab)** to reach us on or before by **15:30 Hrs** on **24.08.2012.**

NOTE: TECHNICAL BID AND PRICE BID SHOULD BE SUBMITTED IN Annexure “D” & “E” and should be attached in email

The contractor shall deposit a security deposit @ 10% of the value of the contract within 10 days from the date of receipt of the letter of award of contract, failing which the letter of award of contract shall be treated as cancelled.

The conditions relating to this tender schedule (viz., Annexure – “A & B”) are enclosed and the bidder shall fully comply with the same. **The bidders should specifically confirm acceptance of all technical & commercial conditions by signing on each page and should be attached in email.** If nothing is mentioned, it will be understood as accepted. If Price Bid (Annexure-D) is not received along with Techno Commercial Bid on the tender opening date, the offers will be rejected.

BHEL reserves the right to cancel/short close the contract at any time giving one month prior notice to the contractor. The contract will be terminated at any time without any notice if the performance of the contractor is not satisfactory.

BHEL reserves the right to accept or reject any tender terms or whole part without assigning any reasons thereof before any commitment.

I/We agree for compliance with all terms and conditions.

SIGNATURE & SEAL OF THE BIDDER

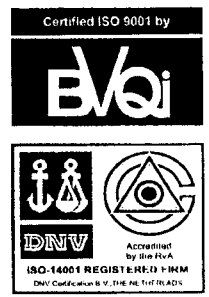
Munish Kumar
21/08/2012

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Annexure – “B”

TENDER NO: BHE:IVP:MS:T03:12-13:FORKLIFT

DATED: 21.08.2012

TECHNO-COMMERCIAL TERMS & CONDITIONS

1. The contractor shall carryout and completes the said allotted work to the entire satisfaction of any officials duly nominated by the Company. The contractor shall have to enter into a contract with BHEL for a period of two month i.e., from the date of award of contract.
 - a. The requirement is for One (01) No. of 3 MT lifting capacity Fork Lifter for the period of two months.
2. The fuel (Diesel) only will be provided by BHEL.
3. The Fork Lifter hire charges quoted shall include the cost of Fork Lifter, operator(s), extension forks, To & fro charges for transportation and maintenance charges for 3 MT lifting capacity Fork Lifter and all other costs to be incurred by the contractor in the execution of the contract and shall be inclusive of all Taxes and Duties. Service Tax if applicable shall be paid extra on submission of requisite documents.

The details of the working hours for one fork lifter shall be From:6.00 hrs. to 23:00 hrs.

The contractor has to supply the Fork Lifter on Sundays/Holidays also on the rate per hour (as quoted in price bid) provided information regarding requirement is given to him one day in advance. The contractor has also to work on extra time if required on prior intimation whenever the Fork Lifter is required on urgent work basis beyond the hours mentioned above. The payment for this extra work shall be made on hourly basis.

4. BHEL reserves the right to negotiate with L1.
5. The contractor shall not sublet the contract under any circumstances.
6. The contractor has to prepare and maintain a daily log sheet indicating the work done in the Performa prescribed by BHEL and get endorsement daily from the company's representative which he has to submit at the end of the month for payment.
7. The company (BHEL) shall not be liable in any way for any injury of whatsoever nature, loss of life or any other loss either to the personnel of the contractor or his Fork Lifter sustained during the course of execution of work entrusted to him in the performance of the contract. The contractor is responsible for compliance with all prevalent safety rules, labour laws etc. as laid down by State Govt./Central Govt./Statutory bodies. It is the responsibility of the contractor to ensure proper Insurance coverage to all the persons deployed by him. All the required PPE's(Personnel protective equipment) shall be provided by the contractor to the operators.

Munish Kumar
21/08/2012

SIGNATURE & SEAL OF THE BIDDER

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8. Arrangements will be made by the company for issue of pass for entry of contractor's men and Fork Lifters inside the factory and for movement within the factory premises in the performance of the contract.
9. The contractor shall submit his bills once in a month supported by the authenticated log sheet and payment will be done within 30 to 45 days.
10. In case of any breach of the terms and conditions of the contract on the part of the contractors, the security deposit shall be forfeited either wholly or in part at the discretion of the company.
11. The contractor shall indemnify and compensate BHEL for any loss or damage due to the negligence of contractor, his workmen, representatives or otherwise while transporting, loading and unloading of materials or otherwise. The loss or damage so suffered by BHEL shall be adjusted or recovered from the security deposit made by the contractor or any other sum due to him by BHEL.
12. The Fork Lifter should be fit in running condition and should give trouble free service. BHEL officials will physically see the Fork Lifter conditions and verify the documents like Pollution Certificate, Insurance etc. (copies should be attached with tender documents).
13. The model of the Fork Lifter's should not be older than **Jan 2009**.
14. All taxes and duties livable under any laws or rules shall be paid by the contractor and the rate quoted by the contractor includes all costs to contractor and all Taxes and duties.
15. The contractor should be a PAN holder and furnish documentary proof of the same.
16. Working Hours : Fork Lifter is to be arranged on all working days for following shifts:
 - a. One Fork lifter: Shift A & B from 0600 Hrs. to 2300 Hrs. (16 working hours + 01 hour for lunch)
17. The contractor should also quote the rate for extra duty after shifts/Sundays/Holidays on **per hour basis**.
18. The contractor shall abide by the BHEL security rules and provide/observe such safety requirements as per the Factories Act.
19. In the event of any suit or legal proceedings arising for or incidental to the contract, the jurisdiction of courts at Tarn Taran only shall apply.

Munish Kumar
21/08/2012

SIGNATURE & SEAL OF THE BIDDER

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20. The Fork Lifters should be in the operational disposal of BHEL and the Fork Lifters will be used in BHEL, Goindwal at various work places including steel yards where it has to be used for loading, unloading and carrying to various places within the plant. It should be able to carry the lengthy items of structures, pipes, bar stock etc. from place to place within the plant. It will also be utilized for loading, unloading and transportation of castings, forgings, structural wooden boxes and cut pieces etc. for our day to day production purpose. The Fork Lifter should be supplied intact with all the necessary approvals from the Authorities concerned and driver should have a valid license for driving heavy duty commercial Fork Lifters. The Fork Lifter should also have operating personnel for handling day to day activities. The work will be allotted to the operating personnel of the Fork Lifter and he has to perform the work to the satisfaction of the Officers concerned and he should take entire responsibility for safe loading, unloading and carrying it to the places wherever the materials are required to be moved. The contractor will make all the arrangements for maintenance in advance so that no disturbance of the work is allowed when the Fork Lifter is in the operation. For periods under break down, no payment will be made to the contractor. In case of recurrent break downs of the Fork Lifter, BHEL reserves the right to cancel the contract.
21. The rates to be kept firm for the duration of the contract.
22. The Offer shall be kept open for acceptance for 15 days from the date of opening of tender. In case of extension of tender opening date the validity shall be suitably revised.
23. The contractor should be in a position to restore or supply similar Fork Lifter in case of failure of original Fork Lifter within 48 hours otherwise penalty will be imposed as per clause no. 25.
24. A penalty of 1000/- (Rupees One thousand) per day shall be recovered for every day of non-supply of Fork Lifters from the bills or Security Deposit or both.
25. The contract will be finalized on **lowest landed cost to BHEL basis. No transportation charges will be given by BHEL.**

The contractor shall deposit a security deposit @ 10% of the value of the contract within 10 days from the date of receipt of the letter of award of contract, failing which the letter of award of contract shall be treated as cancelled.

I/We agree for compliance with all terms and conditions as given above.

Munish Kumar
21/08/2012

SIGNATURE & SEAL OF THE CONTRACTOR

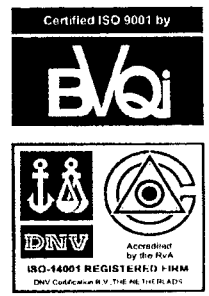
(Note: The contractor should affix his signature on all the pages).

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Annexure – “C”

TENDER NO: BHE:IVP:MS:T03:12-13:FORKLIFT

DATED: 21.08.2012

QUALIFYING REQUIREMENTS

1. Bidder should have PAN number (please enclose copy with Techno Commercial Bid).
2. Self Declaration Certificate that bidder is not black listed by any of the BHEL units or other organizations where he worked and has not found guilty by Court of Law in India for any offence involving fraud.
3. Blank Price Bid format with signature of the bidder.
4. Bidder should have Service Tax number (please enclose copy with Techno Commercial Bid).
5. MSE's (Micro and small Enterprises) firms should enclosed the copy of certificates with Techno Commercial Bid.
6. The offers of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com.

Munish Kumar
21/08/2012

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PRICE BID FORMAT

Your enquiry no.: BHE:IVP:MS:T03:12-13:FORKLIFT

DATED:21.08.2012

**Supply of Fork Lifter on hire basis to Bharat Heavy Electricals Ltd., Goindwal Sahib,
Distt. Tarn Taran (Punjab)**

Sl. No.	Description of work	Quoted Rate
01	Hire charges for 3 MT Fork Lifter For 16 hours (Two shifts) per month (The charges should be inclusive of all conditions as per terms and conditions supplied by BHEL).	(Rs. in Figures)
		(In words)
02	Hire charges for 3 MT Fork Lifter For extra work per hour (After shift / Sunday/ holiday) (The charges should be inclusive of all conditions as per terms and conditions supplied by BHEL).	(Rs. in Figures)
		(In words)

- NOTE:**
- (1) The Rate quoted above should include all Costs and Duties and Taxes .
 - (2) Service Tax to be shown separately.
 - (3) The rate quoted above should be firm during the period of contract.
 - (4) In case of any confusion, the above rates mentioned in Words will be treated as final.

SPECIAL NOTE:

1. If required the contract will be extended for a further period of one year with mutual consent with same terms & conditions of the agreement.

Signature of the Bidder.....
Name of the Bidder
Full Address
Phone No.
E-mail ID

SIGNATURE & SEAL OF THE CONTRACTOR

Munish Kumar
21/08/2012

Technical Bid Format

Your enquiry no.: BHE:IVP:MS:T03:12-13:FORKLIFT

DATED: 21.08.2012

**Supply of Fork Lifter on hire basis to Bharat Heavy Electricals Ltd., Goindwal Sahib,
Distt. Tarn Taran (Punjab)**

1. Name of the Firm :
2. Nature of the Firm : Proprietary / Firm / Company
3. Address and Contact numbers:

4. Registration with any Unit : Yes / No (If yes, Please specify Vendor Code)
of BHEL (if any)(Vendor Code)
5. Copy of the Certificate(For sl.no. 4.) :Enclosed/ Not Enclosed
6. Blank Price Bid : Enclosed/ Not Enclosed
(with signature)
7. Copy of PAN Card : Enclosed/ Not Enclosed
8. MSE's(Micro and small Enterprises) firm : Yes / No (If yes, Please enclosed copy)

**We will fulfill all the obligations of the contract and abide by the Terms and
Conditions mentioned in the enquiry.**

Date:

Signature with Name

& Official Seal

Munish Kumar
21/08/2012

Self Declaration

I in my capacity as < proprietor, lead partner, director > of

M/SHere by solemnly declare that

M/S.....

Has never been found guilty by a court of law in India for any crimes of fraud, dishonesty or moral turpitude.

Has never been black listed by any BHEL unit or any other organization.

Undertakes to abide by all statutory and regulatory requirements while carrying out work at BHEL Goindwal.

I declare that the particulars shown herein are true & correct in every detail. I or my partners have not applied for registration in this company in another name. I/we are well acquainted with all existing Acts, Rules, Regulations, Orders and Bylaws including all statutory Amendments and Enactments of State or Central Government and other local authorities including all labor laws. I/we agree that the registration is not transferable and the registration does not confer any special rights or privileges on me/us and that this registration will be without prejudice to the Company's right to publication of open tender notice in newspapers inviting tenders from time to time for individual works and to the Company's general terms and conditions of contract. I/we agree to abide by BHEL's policies and any terms and conditions that BHEL may ask to be followed from time to time. I/ we agree to have e-payment/ electronic funds transfer (EFT)/ RTGS facility with the bank and the details as per Annexure shall be submitted in filled format attached after my/ our registration in BHEL Goindwal. I/ we agree that the registration is liable to revocation or cancellation if it is found at any time that the particulars furnished by me/ us are false.

Signature.....

Name.....

Date.....

Seal.....

Munish Kumar
21/08/2012