

Project Engineering
Management

BHARAT HEAVY ELECTRICALS LTD.
(A Govt. Of India Undertaking)
PURCHASE ENQUIRY



REF :	PE-LPE/92
REF. DATE	12/03/2013
DUE DATE	21/03/2013

To,
All reputed vendors(refer prequalification and requirer

Dear Madam/Sir,

Subject: Supply of Fax Machine & Multimedia Projector

Quotations are Invited in sealed cover with Enquiry No., Enquiry Date, Quotation Due Date & Time, Name/ Address of the Organisation submitting the offer legibly super- scribed on it, for the above- mentioned item so as to reach the undersigned before 2:00 P.M. on or before the above mentioned Due Date.

SCOPE:

As per technical specifications enclosed. The quantity is mentioned in price format enclosed. Vendors should also meet the PQR as mentioned.

PAYMENT TERMS

100% payment shall be released after supply & acceptance of material and submission of invoice along with specified documents by the vendor. All other terms and conditions shall be as per enclosed annexure-1

Please quote the total F.O.R. destination BHEL /PEM, NOIDA inclusive of all taxes, freight, handling packaging, charges, transit insurance etc and shall remain firm without any variation till completion of the contract.


BID SUBMISSION:

Offers are to be submitted in 2- part (Part-1: Unpriced offer, PQR documents along with commercial terms acceptance, Part 2: Price bid as per price format)
Delivery : Quantity is to be supplied before 31/03/2013.

Prices are to be quoted as per enclosed price format strictly.
Evaluation shall be done separately for both of the items at the pricemarked as * (Grand total-column 6) in price formats.

Thanking You,

Yours faithfully,
For and on behalf of BHEL


Upendra Chaudhary
BHEL/PEM, Noida

Please reply to:
Power Project Engineering Institute
HRD & ES1 Complex, Plot No 25, Sector 16 A
Phone:
Fax No:

Regd. Office:
BHEL House
Siri Fort

TERMS AND CONDITIONS

1. BID SUBMISSION

Bids will be submitted by 2 p.m. on or before the due date, in a Sealed Cover with bidder's distinctive Seal super scribed with correct Enquiry No., Item of supply and due date of opening.

2. BID OPENING

Bids will be opened at 3 p.m. on the due date in the presence of bidders who may like to be present.

GENERAL

- 3. Prices shall be net F.O.R. destination inclusive of freight, handling and packing charges, transit insurance etc. and remain valid for 2 months from the due date.
- 4. Taxes and duties payable should be indicated separately, otherwise it will be presumed that the goods quoted are inclusive of all taxes, duty, octroi etc., if any and BHEL in such cases shall not pay any tax, duty, octroi etc..
- 5. No revision of prices shall be entertained after bids have been opened.
- 6. PRICES shall remain FIRM without any variation till completion of contract.
- 7. Manufacturer's name, trade Mark or Patent No., if any, should be specified.
- 8. Illustrative leaflets giving technical details of items offered should be enclosed, wherever necessary.
- 9. Products with I.S.I. certification marks will be preferred.
- 10. BHEL shall be under no obligation to accept the lowest or any other bid and shall have the right to accept or reject any bid in part or in full without assigning any reason whatsoever.
- 11. Late tenders will be rejected.
- 12. Bid should be free from CORRECTIONS AND ERASURES. Corrections, if any, must be counter-signed. All prices should be indicated both in words as well as in figures. If there is a difference between price quoted in words and figures or there is any other discrepancy in the Price Schedule, higher value(s) will be considered for evaluation and lower values will be considered for ordering.

Upadhyay
12/3/13

- 13. BHEL reserves the right to split the order for individual item(s) with different bidders and also increase/decrease the quantities.
- 14. **PACKING AND MARKING** : vendor shall arrange for sound packing and marking the goods to avoid any loss or damage during transit.
- 15. **TERMS OF PAYMENT** : 100% payment shall be released after supply & acceptance of material and submission of Invoice along with specified documents by the Vendor.
- 16. **SUBMISSION OF INVOICE** : All Invoices along with specified documents shall be submitted in triplicate, to CMM/LP Deptt. of BHEL/PEM, Noida.
- 17. **LIQUIDATED DAMAGES** : It is clearly understood among the parties to the contract that time is the essence of the contract. Therefore, the delivery of the goods specified in the Purchase Order should be made within the stipulated delivery period. Where delivery is made after the stipulated period, the Purchaser shall be under no obligation to accept the goods. However, if accepted, Liquidated Damages at the rate of half percent per week of delay or part thereof shall be levied on the value of goods delayed limited to five percent of the total contract value, without prejudice to any other relief or compensation due to the Purchaser under any other condition of the Purchase Order.
- 18. **RISK PURCHASE** : Purchaser will have the option to terminate the contract and purchase from elsewhere at the risk and cost of the Vendor, either the whole or part of the goods which the Vendor has failed to deliver or despatch within the stipulated delivery period or if the same were not available, the best and the nearest available substitute thereof. The Vendor would be liable to compensate the Purchaser for any loss which the Purchaser may sustain by reason of such risk purchase, in addition to Liquidated Damages at the rate mentioned above.
- 19. **PREFERENTIAL DELIVERY** : It should be noted that if Order is placed on a higher value tender as a result of this Enquiry in preference to the lowest acceptable tender in consideration of the earlier delivery, the Vendor will be liable to pay to the Purchaser the difference between the contract rate and that of the lowest acceptable tender on the basis of final price F.O.R. destination including elements of taxes, duties, freight, etc. and other incidentals in case of failure to complete the supplies within the stipulated delivery period.

NOTE : Bidders need to submit their offers only if all the Terms & Conditions are acceptable to them. If the offer has been submitted, any deviations to the Terms & Conditions taken by the bidder shall be ignored .

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12/3/13

Price Format for supply of Fax Machine & Multimedia Projector against tender enquiry no. PE-LPE/92 dt 12/03/13

S.NO.	ITEM	SPECIFICATION	Make	Quantity	Make Quoted (to be filled by vendor)	Unit Price	Total Price	VAT/CST@...%	*Total Price inclusive of VAT/CST
				1	2	3	4=1 x 3	5	6=4 + 5
1	Fax Machines (Multifunction)- Make Canon/HP/Panasonic	As per enclosure	Canon/HP/Panasonic	6					
2	Multimedia projector as per enclosed specifications	As per enclosure	-----	1					

Note:

1. Material shall be delivered at PEM, Plot no. 25, Sec-16A, Noida
2. L1 to be established at total cost of equipment, separately for both of the items (column 6 of above format)
3. Prices quoted shall include Freight/ handling charges etc.
4. Vendor quoting any other brand mentioned above shall be rejected
5. In case vendor quotes more than one brand, least rate quoted for acceptable brand shall be considered

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12/3/13



BOQ CUM SPECIFICATION & SCOPE OF WORK:

S.NO.	ITEM	SPECIFICATION	Make	Quantity
1.	Fax Machines (Multifunction)- Canon/HP/Panasonic	As mentioned below	Canon/HP/Panasonic	06
Functionality : Multifunction Fax, Scan, Copy & Print,				
Memory		Standard 64/128MB		
Duplex Printing		Automatic Standard/Manual		
Fax Features		FAX Forwarding, Dual Access, Remote Reception, PC FAX , Auto Redial, Fax Activity Reports, Fax Activity Result Reports, Fax Activity Management Reports etc.		
Scanner Type		Jpeg, tif, bmp,gif, png, pdf		
Duplex Scanning		yes		
Copy Speed (Simplex; A4/LTR)		Up to 23 / 24ppm (copies per minute)		
Printing Method		Monochrome Laser		
Paper Handling Standard		Auto Document Feeder (ADF) Paper Sizes (Standard Cassette)		
CONNECTIVITY & SOFTWARE				
Standard Interface(s) (Wired)		USB 2.0 Hi-Speed RJ-11 Port for telephone Line Connectivity.		
Operating System Compatibility		Windows@7 Windows@XP Windows@Vista		(32/64-bit) (32/64-bit) (32/64-bit)
Software Included		Printer driver, Fax Driver, Scanner driver, Copier driver, MF Toolbox, Address BookTool, Presto! Page Manager,		



Please reply to :
BHEL, PS-PEM
PPEI Building,
Plot No.25, Sector 16-A
Noida (U.P.)

फोन Phone : 0120-4213579
फैक्स Fax : 0120-4329025

पंजीकृत कार्यालय :
बीएचईएल हाउस,
सिरीफोर्ट,
नई दिल्ली 110049

Regd. Office :
BHEL House,
Siri Fort,
New Delhi - 110049

Signature with Name, Designation & Seal



Scope of work:

1. The party has to supply the materials as per the BOQ cum Specification. No deviation on that account shall be entertained.
2. The L-1 party must be able to supply the required machines before 31/03/2013.
3. The delivery of the materials shall be in single lot only, no part delivery shall be accepted in any case.
4. Product should have 01 year on site comprehensive warranty/guarantee.
5. Machine to be installed and made operational on site without any extra charge.
6. Toner cartridges should be supplied with machine without any extra charge.

Prequalification Requirement (PQR):

1. Supplier should be OEM/authorized sales and service center / channel partner and should be able to supply spare parts etc.
2. Supplier should have sales and service center in NCR to provide prompt support
3. Supplier should have undertaken AMC for supplied fax machines

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Regd. Office :
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New Delhi - 110049

MULTIMEDIA PROJECTOR

Specifications (Minimum):

Projection Technology	:	3LCD Technology
LCD Panel	:	0.55-inch without MLA
Resolution	:	SVGA (800 x 600) (aspect ratio 4:3), Up to 1080i
White Light Output normal/Eco	:	2600 / 2080 lumens
Colour Light Output normal/Eco	:	2600 / 2080 lumens
Projection Distance	:	60-inch screen: 1.77 - 2.4m
ZOOM	:	Digital x1.35
Lamp Life (normal/Eco)	:	4000 / 5000 hours
Type	:	200W UHE - E-TorL

Prequalification Requirement (PQR):

Supplier should be OEM/authorized sales and service center / channel partner and should be able to supply spare parts etc.

Supplier should have sales and service center in Delhi & NCR to provide prompt support.

Scope of work:

The party has to supply the materials as per the Specifications. No deviation on that account shall be entertained.

The L-1 party must be able to supply the ^{projector before 31/03/13.} ~~within 2 weeks after receiving the order.~~

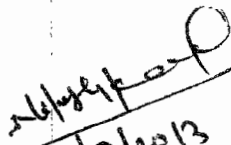
The delivery of the materials shall be in single lot only, no part delivery shall be accepted in any case.

Supplier should have undertaken AMC for supplied projector.

Product should have 01 year on site comprehensive warranty/guarantee.

Machine to be installed and made operational on site without any extra charge.


11/3/13


11/3/2013