



PUR / E8039003

TENDER DOCUMENT
FOR THE SUPPLY OF MEDICINES TO HOSPITAL BHELJHANSI
FOR TWO YEAR (2014-2016) :-

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(Daya Sharan)
Purchase Officer

(A K Verma) (Dr.Mrs B NOAH) (Anurag Gupta) (A B Gupta)
MGR (MM) Sr DGM (Hosp.) Sr DGM (MM) AGM(MM-H)



REF :- E8039003

This tender is for the supply of Medicines to Hospital BHEL Jhansi Pharmacy for two years (2014-2016) :-

Qualifying Criteria :-

The offers of only those bidders will be evaluated, who fulfill all the following Documents for qualifying criteria.

| SL. No | Criteria | Self Attested Photo-Copy of Documents |
|---------------|---|--|
| 1 | Valid Drug license under U P drugs Act. | Attached / Not Attached |
| 2 | Valid Sale Tax Registration / Tin No | Attached / Not Attached |
| 3 | Valid Income Tax Clearance Certificate- | Attached / Not Attached |
| 4 | Dealership certificate / Authorization Certificates of at least Three Pharmaceuticals companies shall be attached. | Attached / Not Attached |

Signature & Office Seal of the bidder



REF: E8039003

PART- A

TERMS & CONDITIONS FOR PURCHASE ENQUIRY No.E8039003.

This tender is for the supply of Medicines to Hospital BHEL Jhansi Pharmacy for two years (2014 -2015 & 2015 - 2016):-

1. Offers are invited in **two bids system**, outer big Envelope contains another two envelopes ,1st- inner Envelope of Techno-Commercial bid and 2nd-inner Envelope of Price – Bid. All three envelopes must bear our tender no, due date & bidders name.

2. Offer must be submitted in sealed Envelopes with enquiry number, due date & name of the bidder on the top .

3. Most Important : Offer to be submitted in two bid as per detail given below :

(a) PART-A “Techno-Commercial Bid”:-

(i) Techno-Commercial bid should be as per enclosed checklist of main commercial terms & conditions duly signed.

(For techno-Commercial terms, please submit duly filled Annexure-A, at page-6-7 of 9)

(ii) It should also have a copy of signed blank price bid (after erasing price).

(iii) It should be sealed in an envelope bearing enquiry number and due date and PART A - Techno-Commercial Bid" on top of envelope.

(b) PART-B “ Price Bid” :-

(i) Price bid should be duly signed.(page 8- 9 of 9)

(ii) Price bid should be sealed in separate envelope bearing the enquiry no, due date & “ price bid" on top of envelope.

(c) Both the envelope (Part- A &Part –B) should be packed in 3rd separate envelope with the Address of Supplier & Enquiry no with due date on top of envelope.

4. The offer should reach this office on or before 13:15 Hrs on the due date. Tender can also be dropped in the Tender Box kept at Administrative Building Gate.

The Tenders (only technical bids) will be opened after 14:00 Hrs on the due date in presence of all bidders who will be present in tender room of BHEL Jhansi.

5. Offer should be free from over writing or erasures. Corrections or additions, if any should be self attested.

6. Your quoted rate should remain firm till execution of contract.

7. No change of rate for whatever cause is allowed once the offer is accepted and the order is placed. Withdrawal from the quotation after it is accepted or failure to make the supply within the scheduled period will entail cancellation of order /or imposition of risk & cost purchase.

8. Material offered should be of required quality and conforming strictly to our specifications.



9. Our standard terms of payment is, “100% payment after 60 days of acceptance of material at our works. In no case, interest for over due period will be borne by BHEL”.

10. Bharat Heavy Electricals Ltd. do not bind itself to accept the lowest of any tender, but reserves to itself the right to accept or reject all or a part of any tender at its discretion following BHEL purchase policy & Government guidelines.

11. Arbitration :-

In all cases of disputes, the matter shall be referred for arbitration. The arbitrator shall be nominated by the Unit Head, Bharat Heavy Electricals Ltd. Jhansi or any other officer nominated by him. The award of Arbitrator shall be final and binding on both the parties to the contract .

In case of any suit or other legal proceedings under or relating to this tender, the courts at Jhansi (only) shall have full jurisdiction.

12. Total delivered cost at BHEL Jhansi including loadings if any shall be the criteria for deciding the tender.

13. Your quotation against this enquiry must be valid for ordering up to minimum of 120 days from the date of opening of Price Bid.

14. Qualifying Criteria for Bidders:-

(a) Supplier should be registered under U.P. Drugs Act (valid),Tax / VAT/ TIN & PAN number.

(b)Supplier should have Land line Telephone / Mobile Phone

(c) Supplier should have Internet connection with valid e mail ID.

(d) Valid Authorization letters of all the Principals should be attached with “ Part A”.

(e) Offer must be submitted in two bid system as per remark no.3 (a) & (b).

(f) **Documents against Sl. No. (a), (b) , (c) & (d) as above shall be submitted Along with Part A -Techno Commercial Bid .**

16- Scope of Supply:-

Suppliers will have to supply the Medicines to BHEL Hospital within 15 days of written order by BHEL Hospital. Bidders with whom Rate contract is finalized should be prepared to replace the expiry date Medicines supplied under this Rate contract .

17.Risk Purchase :-

In case the vendor fails to supply the material, BHEL reserves the right to procure the material from elsewhere at risk & cost of Vendor.

18.Offers from bidders who do not meet our qualifying criteria as per Annexure - A will be rejected.

19. Only technically qualified bidder's offers shall be processed further.

20. For any other clarification, please contact Dr. B Noah (in charge Hospital Purchase) Ph. no. 0510-2412715 & Dr. Sushil Kumar Ph. no. 0510-2412722,



21. Please send offer addressed to Sr DGM (MM) BHEL Jhansi -284120 (UP).
22. No late offer will be considered and they will be returned back to the bidder.
23. Price Bid of qualified suppliers shall be open after acceptance of offer and opening date of price bids shall be intimated to all qualified bidders,

24. Basis of Price:-

Supplier should quote **Discount in Percentage** on **whole sale trade Price** as per price list provided by manufacturer Company. (including list of medicines of DPCO) On door delivery to Hospital BHEL Jhansi.

25. Certification of Price :-

Supplier must certify in their bills that the rates charged by them are **inclusive of the discount on whole sale trade Price list, as applicable on the date of issuing of Purchase order.** Supplier will have to submit three copies of bills along with the certification at the time of supply of Medicines to BHEL Hospital.

26. Estimated Value :-

The estimated value for Two years contract shall be Rs 275 Lacs approx.

27. The contract if awarded shall be under constant performance review and may be terminated, if not found satisfactory.

28. BHEL reserves the right to cancel the rate contract at any time at its discretion without any reason.

29. BHEL also reserves the right to purchase Part/ full quantity of medicines.

30. FINALIZATION OF RATE CONTRACT :-

The Rate contract may be finalized with all Authorized dealers/ stockiest of different companies , to maintain continuity in supply. The L1 supplier shall be decided , based on lowest cost to BHEL Jhansi after considering discount offered , Taxes & duties as applicable .

31. Validity of Contract :- 24 months from the date of award contract.

32. No change in discount shall be permissible during the period of the contract.

33. The supplier will have to prepare the bill based on the price list (and discount) as applicable on the date of placement of order. In case higher billing is done , same will not be accepted and payment will be made as per rate applicable on date of placement of order

NOTE: - It is confirmed that all the terms and conditions stipulated in the Tender Enquiry have been fully understood by us and acceptable to us.

Signature & Office Seal of the bidder



ANNRXURE-A

TECHNO COMMERCIAL BID FOR ENQUIRY NO- E8039003.

SUPPLIER'S NAME :

TIN NO. CST NO.

| Sl. no. | Particulars | Supplier's Confirmation |
|---------|---|-------------------------|
| 1- | Rate Contract for supply of Medicines to Hospital BHEL Jhansi for two years (2014 to 2016) on door delivery basis. | Accepted / Not accepted |
| 2 | The offer must be in “ Two bid system ” as per enquiry, | Accepted / Not accepted |
| 3- | Delivery :- Supply should be with in 15 days from the date of written order of medicines. In case after placement of order supplies are not made within 15 days BHEL shall have option to cancel the order at our risk & cost of supplier. | Accepted / Not accepted |
| 4- | Fresh batch of medicine shall be supplied . Expiry of Medicines should be more than six months as on date of supply. | Accepted / Not accepted |
| 5- | Quoted discount shall be on the whole sales Trade Price. As per price list provided by manufacturer Company. (including list of medicines of DPCO) on door delivery to Hospital BHEL Jhansi. | Accepted / Not accepted |
| 6- | Excise Duty - (mention NA if not applicable) |% |
| 7- | VAT -(mention NA if not applicable) |% |
| 8- | CST- (mention NA if not applicable) |% |
| 9- | Medicine of near by expiry shall be collected and replaced free of cost. BHEL shall inform before 30 days of expiry. | Accepted / Not accepted |
| 10- | Medicine damaged during transit shall be replaced immediately free of cost by us. | Accepted / Not accepted |
| 11 | Any special rebate or discount of advantage available to us from our principal shall be passed on to BHEL Hospital. | Accepted / Not accepted |
| 12 | All valid Authorization letters of principals shall be enclosed with the Technical BID (Part- A) | Accepted / Not accepted |
| 13 | No reduction in quoted discount shall be permissible during the period of the Rate contract. | Accepted / Not accepted |
| 14- | Validity - Quoted discount shall be valid for two years from date of award rate contract | Accepted / Not accepted |
| 15- | Inspection - shall be carried out by BHEL at BHEL works. | Accepted / Not accepted |



| | | |
|-----|--|-------------------------|
| 16- | Liquidated Damage / Penalty - Failure to supply by the time specified in the order will make the supplier liable to pay unconditional penalty of 1/2% of the price of the goods in arrear (delayed and not supplied) per week subject to a maximum of 10% of the delayed order value unless agreed otherwise. | Accepted / Not accepted |
| 17 | Risk Purchase - If the material is not supplied within stipulated delivery indicated in PO, BHEL shall have the option to purchase the material from other sources at the supplier's risk & cost. | Accepted / Not accepted |
| 18- | Terms of payment - 100% payment after 60 days of receipt and acceptance of material at BHEL works. | Accepted / Not accepted |
| 19- | The Medicines supplies to Hospital shall be as per Purchase order. | Accepted / Not accepted |
| 20- | Supplier must certify their bills that the rates charged by them are inclusive of discount on whole sale trade Price list, as applicable on the date of issuing of Purchase order. | Accepted / Not accepted |
| 21 | Payment shall be made of certified Bills, related with whole sale Trade Price list shall be submitted to BHEL Hospital. | Accepted/ Not accepted |
| 22- | Copy of Price Bid Unpriced are submitted as per BHEL formats with Techno-Commercial Bid – Part -A. and Filled Price Bid will be submitted in separate envelope as per Terms & conditions Clause 3, Part B. | Yes/ No |
| 23- | (I) Telephone No (II) Mobile. No..... | (1)..... (II)..... |
| 24- | PAN No | |
| 25- | TIN No | |
| 26- | E mail id | |

Notes :-

1. If answer to 1,2, 3, 4,5,9,10, 11 12, 13 ,14,15,16,17,18,19,20 ,21& 22 are not acceptable, offer will be straight way rejected.

2- Please followed strictly of Sl.no.1 ,2,3 & 5.

Signature of Supplier & seal :

Address:



PART-B
“ Price Bid”

Annexure – I

PUR/ E8039003

To,

The SR DGM (MM)

BHEL Jhansi

Subject : RATE CONTRACT FOR SUPPLY OF MEDICINES FOR THE YEAR 2104-2016

With reference to your enquiry No E8039003 for the supply of Medicines for Hospital BHEL Jhansi for two year (2014-2016). We hereby offer discount on the medicine of the following companies at the terms and conditions mentioned in Annexure A , as per format supplied by you. We are authorized STOCKIST / DISTRIBUTORS of the following companies and relevant UPTT/CST/ SURCHARGE to be charge are also mentioned against each company.

| SL. no | NAME OF COMPANIES | TAXES APPLICABLE | | | DISCOUNT APPLICABLE | Authorization |
|--------|-------------------|------------------|-----------|------------|---------------------|-----------------|
| | | E D | UPTT /CST | SUR CHARGE | | Letter Attached |
| 1 | | | | | | Yes / No |
| 2 | | | | | | Yes / No |
| 3 | | | | | | Yes / No |
| 4 | | | | | | Yes / No |
| 5 | | | | | | Yes / No |
| 6 | | | | | | Yes / No |
| 7 | | | | | | Yes / No |
| 8 | | | | | | Yes / No |
| 9 | | | | | | Yes / No |
| 10 | | | | | | Yes / No |
| 11 | | | | | | Yes / No |
| 12 | | | | | | Yes / No |
| 13 | | | | | | Yes / No |
| 14 | | | | | | Yes / No |
| 15 | | | | | | Yes / No |

NOTE: If this space is Insufficient use next page .

Our UPIT Registration No is.....

Our CST Registration No is

Your faithfully

Name

Signature of Representative:

Address:



PUR/E8039003

Annexure II

| SL. no | NAME OF COMPANIES | TAXES APPLICABLE | | | DISCOUNT APPLICABLE | Authorization |
|--------|-------------------|------------------|-----------|------------|---------------------|-----------------|
| | | E D | UPTT /CST | SUR CHARGE | | Letter Attached |
| 16 | | | | | | Yes / No |
| 17 | | | | | | Yes / No |
| 18 | | | | | | Yes / No |
| 19 | | | | | | Yes / No |
| 20 | | | | | | Yes / No |
| 21 | | | | | | Yes / No |
| 22 | | | | | | Yes / No |
| 23 | | | | | | Yes / No |
| 24 | | | | | | Yes / No |
| 25 | | | | | | Yes / No |
| 26 | | | | | | Yes / No |
| 27 | | | | | | Yes / No |
| 28 | | | | | | Yes / No |
| 29 | | | | | | Yes / No |
| 30 | | | | | | Yes / No |
| 31 | | | | | | Yes / No |
| 32 | | | | | | Yes / No |
| 33 | | | | | | Yes / No |
| 34 | | | | | | Yes / No |
| 35 | | | | | | Yes / No |
| 36 | | | | | | Yes / No |
| 37 | | | | | | Yes / No |
| 38 | | | | | | Yes / No |
| 39 | | | | | | Yes / No |
| 40 | | | | | | Yes / No |
| 41 | | | | | | Yes / No |
| 42 | | | | | | Yes / No |
| 43 | | | | | | Yes / No |

NOTE: If this space is Insufficient use a separate paper.

Our UPTT Registration Nos. is.....

CST No... Registration Nos. is

Your faithfully

Name of Agency:

Signature of Representative:

Address: