



**BHARAT HEAVY ELECTRICALS LIMITED
CENTRALISED STAMPING UNIT & FABRICATION PLANT,
Jagdishpur**

TENDER FOR ANNUAL MAINTENANCE CONTRACT FOR ALUMINUM WORKS

Tender Enquiry No: BHE/CSU/CVL/091

CONTENTS

**SECTION – I: NOTICE INVITING TENDER
SECTION - II: BILL OF QUANTITIES & PRICE SCHEDULE**

**BHARAT HEAVY ELECTRICALS LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)
CSU & FP
Industrial Area
Jagdishpur (UP) 227817**

TENDER FOR ANNUAL MAINTENANCE CONTRACT FOR ALUMINUM WORKS

Tender Enquiry No: BHE/CSU/CVL/091

THIS TENDER SPECIFICATION ISSUE TO:

M/S

SECTION - I**NOTICE INVITING TENDER****Tender Enquiry No: BHE/CSU/CVL/090**

1. Sealed Tenders are invited in Two part bid System for the following work from reputed contractors who meet the Qualification Requirements.

Scope of work	Issue of Tender documents	Submission of Tender documents	Tender opening date & time
Tender for annual maintenance contract for Aluminum Works at CSU&FP BHEL, Jagdishpur	From <u>17-04-2014</u> to <u>06-05-2014</u>	Up to <u>14:00 hrs on 06-05-2014</u> by hand or through post/courier in tender box at BHEL, CSU&FP Jagdishpur	Techno-commercial Bid on <u>06-05-2014</u> at <u>15:00 hrs</u> at BHEL, CSU & FP Jagdishpur

EMD: NIL**Cost of tender document: Rs 500/- (Non- refundable)**

2. Address for submission & opening of Tender

a) **Submission and opening of tender:**

Sh. O.P.Bairwa, Sr. Engineer (Civil)
 Centralized Stamping Unit (CSU) & Fabrication Plant (FP)
 Bharat Heavy Electricals Limited
 Jagdishpur Industrial Area
 Jagdishpur, Distt-Sultanpur (UP) 227 817
 Tel: 05361 271379, 270384
 Fax: 05361 271412
 Email: opbairwa@bhelcsufp.in

And

- b) By hand in the tender box located at BHEL, CSU & FP, Jagdishpur (U.P.)

3. Tender documents may be obtained from the above office by submitting an application and cost of tender documents by Demand Draft (in favour of Bharat Heavy Electrical Ltd Payable at Industrial areas Jagdishpur).
4. Bidders may also download the tender documents from websites www.bhel.com at "Tender Notifications" and use the documents for submission of tender. In such cases, the cost of tender documents shall have to be paid by Demand Draft at the time of submission of offer.

5. BHEL takes no responsibility for any delay / loss of documents or correspondence sent by courier or post.
6. The offer is to be submitted in Two separate envelopes for Techno-commercial bid and Price Bid sealed envelope properly marked .The tender shall be submitted in Two Part Bid.
7. Offers should be strictly in accordance with the tender specifications & General Instructions to the Tenderer enclosed herewith.
8. Only Tenderers who have previous experience in the work of the nature and description detailed in this tender specification are expected to quote for this work. Offer from Tenderer who do not have proven and established experience in the field as per Annexure NIT-I, will not be considered.
9. Tenderers are advised to go through the project scope of work, site location etc and get them fully acquainted with the work place and prevailing working conditions before submitting the Offer.
10. The Tenderer should accept all terms & conditions of the tender unconditionally. In case the Tenderer wants to deviate from the tender conditions, such deviations shall be clearly specified in the offer. If no deviations are given in the offer, it will be assumed that the Tenderer accepts all terms and conditions of the tender.
11. Offers with deviations from terms and conditions of this tender are likely to be rejected.
12. The Tenderers are required to quote for the complete scope of work with rates for all the items & no column should be left blank.
13. Order will be placed on a single bidder for the complete scope of work.
14. Total duration of the contract shall be 12 (Twelve) months from the date of written order in accordance with the phasing, if any, indicated by the Company / Corporation in the tender documents. BHEL may issue the schedule of different activities to be performed by the contract and contractor shall be liable to follow the said schedule in strict accordance with the direction of engineer-in-charge.
15. Penalty will be levied by BHEL as per relevant clauses of the Tender on account of delay, violation of contract conditions and non-performance of the Contractor.
16. All documents submitted by the Tenderer in his offer shall be accompanied with a covering letter giving index interlinking all the documents.

17. BHEL reserves the right to accept or reject any of the bid / all bids with or without deviation or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case no bidder shall have any claim arising out of such action by BHEL.
18. BHEL reserves the right to reject the tender from any bidder on the basis of unsatisfactory performance of the bidder in any ongoing job or any similar job of BHEL in last five years, or if the bidder has been kept under hold/ blacklisted by BHEL.
19. BHEL reserves the right to go for Reverse Auction (on line bidding on Internet) instead of opening the submitted sealed paper price bid as per Cl 35 of part-B of GCC. Any bidders who do not accept the processing of price bids through Reverse Auction as per point-18 of Annex-E (checklist) of GCC are liable for rejection.
20. BHEL's General Conditions of Contract (GCC) and Technical Specifications for works contract shall be considered as a part of this tender which is available in the office of undersigned. Bidders may go through the document before quoting for the work.
21. In case more than one contractor quotes the L1 (lowest & technically accepted) rates, the work may be awarded through draw of lottery.
22. **Security Deposit:** 10% of contract value will be deducted from Your Bill and shall be released after guarantee period.
23. **Guarantee:** The works contracted by the contractor shall be Guaranteed for a period of 12 (twelve) months from taking over by BHEL. During this period the Contractor shall attend to all matters relating to the Contract work as required by BHEL.
24. **Payment Terms:**
 - a. Payment shall be made through running bills on the basis of actual quantity executed in the duration after deduction of taxes and duties as per prevailing rates, after completion of works upto the satisfaction of engineer-in-charge.
 - b. From the amount payable, recoveries such as advances, security deposit, taxes etc. would be made.
25. **Variation in scope of work/Deviation Limit:**

BHEL reserves the right to add or delete items of scope of work depending upon the final requirement. For such addition or deletion the Contract price shall be adjusted based on the quoted unit price. Such variation in item quantities may vary upto any extent however total contract value is not expected to be more than $\pm 15\%$. The price quoted by the Contractor shall be valid for such variation. Variation beyond the above limit can be executed on mutually agreed rates.
26. The Tenderers are required to quote for the complete scope of the work with rates for all the items & no column should be left blank. Tenders for the part of the work or incomplete in any respect are liable to be rejected.

27. **Penalty for Delay:** If the Work is not completed within the specified period and any extension thereof, the Contractor shall be liable to pay penalty for delay in completion of work @ 0.5% of the total Contract value for every week of delay or part thereof, subjected to a maximum of 10% of the Contract value without BHEL being required to establish and prove the actual loss/damage suffered by BHEL on account of such delay.
28. All documents submitted by the Tenderer in his offer shall be accompanied with a covering letter giving Index interlinking all the documents.
29. Tenderer shall follow and fulfil all desired contractual/technical formalities like FQP etc. as per BHEL's guidelines.
30. BHEL reserves the right to accept or reject any of the bid/all bids with or without deviation or cancel/withdraw the invitation for bid without assigning any reason whatsoever and in such case no bidder shall have any claim arising out of such action by BHEL.
31. BHEL's GCC for works contract shall be applicable in the above tender which is available in the office of undersigned.

For & on behalf of BHEL
Sr. Engineer/Civil
BHEL, CSU&FP Jagdishpur

Annexure NIT – I

**TENDER FOR ANNUAL MAINTENANCE WORKS OF ALUMINUM FACILITIES AT CSU&FP
BHEL JAGDISHPUR**

A. QUALIFICATION REQUIREMENTS

1. Values of such work done should be as under:
 - a) One job of value of Rs 1.47 Lakh or above, or
 - b) Two jobs of value of Rs 0.92 Lakh or above each, or
 - c) Three jobs of value of Rs 0.55 Lakh or above each

And

The Tenderer shall be financially sound and should have achieved an average annual financial turnover of minimum Rs. 0.55 Lakh per year over three consecutive financial years ending on 31.03.2014.

B. DOCUMENTS REQUIRED

The Tenderer shall submit documents in respect of possessing Qualifying requirements as under duly certified and stamped by his authorized signatory:

- a) List of Jobs undertaken with details and value meeting the above conditions.
- b) Copies of work orders issued by customers.
- c) Copies of completion certificates issued by customers.
- d) Declaration not guilty a court of law as per affidavit 'A'.
- e) Certified self for not black listed as per affidavit 'B'.

C. Checklist / Minimum qualification criteria

1. **Taxation requirements**
 - a. Income tax act (PAN No.)
 - b. Trade Tax / VAT / TIN No.

MANDATORY DOCUMENTS

The following documents must be enclosed along with the Techno Commercial Bid, Failing which the tender shall be summarily rejected.

1. PAN no. and copy of PAN card
2. Trade Tax registration (TIN no.)
3. Details of ownership of firm (whether proprietary, partnership or Limited Company).In case of partnership firm and Limited Company.
4. Self Certificate declaring the firm and its proprietor/partners/Directors has never Been found guilty by a court for crimes of fraud, dishonesty or moral turpitude,
5. Self Certificate declaring the contractor has never been blacklisted by any BHEL Unit, Govt department or any PSU.

Self Certificate declaring that the contractor shall abide by all statutory and legal Requirements of appropriate government.

(IV) OTHER DOCUMENTS

BHEL reserves the right to ask for any other document / certificate / clarification from the contractor relevant to above qualifying criteria and the same must be submitted within 7 (seven) days of receipt of any such communication from BHEL, failing which the deemed fit action shall be taken by BHEL.

A checklist of all the essential and desirable documents is placed on page 7 of this tender document. The tenderer shall carefully fill the checklist and submit along with tender document.

Non judicial stamp paper of Rs 10 /-

AFFIDAVIT 'A'

I / We M/sproprietorship /pvt.ltd/ partnership firm represented by
Shri.....S/o

.....aged aboutresident
of.....do here by solemnly affirm and state as follows:

1. That the deponent declares that no criminal trail/ prosecution for any offence involving fraud dishonesty and moral turpitude is pending against the deponent in any court of law. Further no penalty / guilty /conviction was awarded against the deponent by any court of law/statutory authority in India.
2. That the deponent hereby declare that neither myself & my firm was declared as insolvent by any court of law nor any insolvency proceeding pending in any court of law.

Deponent

Verification

The facts stated herein above are true and correct to the best of my knowledge and nothing has been concealed. Verification/...../ at Jagdishpur, Dist. Amethi, Uttar Pradesh
-227817.

Non judicial stamp paper of Rs 10/-


AFFIDAVIT 'B'

I/We M/s.....Proprietorship / Pvt. Ltd. / partnership firm
Represented by Shri.....s/o.....aged about
.....resident of.....do here by solemnly affirm
And state that the deponent declares that the firm referred herein above never been
Blacklisted/ banned/delisted on the date of tender by any establishment of PSU/Govt of india.

Deponent

Verification

The facts stated herein above are true and correct to the best of my knowledge and nothing has
been concealed. Verified on/...../ at Jagdishpur, Dist. Amethi, Uttar Pradesh- 227817

		BHEL: CSU & FP: JAGDISHPUR, AMETHI				
	Section-II: Bill of Quantities & Price Schedule					
ANNUAL RATE CONTRACT FOR ALUMINUM WORKS IN CSU& FP.						
SL NO.	DESCRIPTION OF ITEM OF WORK	UNIT	Estimated Qty.	Quoted Rate (Rs.)		Quoted Amount
				Rs., In Figures	Rs., In Words	
1	Providing and fixing of over head hydraulic door closers of `Godrej " make or approved equivalent & quality as directed by Engineer.	Nos.	10.00			
2	Providing and fixing of over Door lock of `Godrej " make or approved equivalent & quality as directed by Engineer.	Nos.	10.00			
3	Providing and fixing anodized extruded aluminium windows and ventilators (single or double shutter) powder coated with approved colour including aluminium frame conforming to IS:1948, IS:1949 fabricated from extruded sections of INDAL , JINDAL or approved equivalent having minimum 2 mm wall thickness as per IS:1285, IS:733 and electro color coating of minimum 15 microns thickness. Glazing shall be clear float glass of 5.5mm thickness of approved make e.g SaintGobain, Modifloat including snap fit type beading, concealed screws, fixtures with handle on both sides etc complete.Rates to include cost of floor springs . Aluminium section shall be smooth, free of stains, straight, mitred & jointed mechanically wherever required.	Sq.M.	10.00			
4	Providing and fixing anodized extruded aluminium doors (single or double shutter) part pannelled and part glazed with prelaminated flat pressed particle board (NOVAPAN, ECOBOARD etc) of approved colour and make. Aluminium sections shall be powder coated with approved colour with aluminium frame conforming to IS:1948, IS:1949 fabricated from extruded sections of INDAL , JINDAL or approved equivalent make having minimum 3mm wall thickness as per IS:1285, IS:733 and electro color coating of minimum 15 microns thickness. Glazing shall be clear float glass of 5.5 mm thickness of approved make e.g SaintGobain, Modifloat including snap fit type beading, concealed screws, fixtures, Godrej make Mortice lock with 3 no keys for each door and 2 master keys for each building with handle on both sides etc complete. Aluminium section shall be smooth, free of stains,rust free, straight, mitred & jointed mechanically wherever required. Prelaminated board shall be 12mm thickness with all fixures. Rates to include cost of floor springs of approved make.	Sq.M.	5.00			
5	Providing and fixing aluminium glazed partition part pannelled and part glazed with prelaminated flat pressed particle board (NOVAPAN, ECOBOARD etc)boards of approved colour and make.Aluminium sections shall be powder coated with approved colour and of extruded sections of INDAL, JINDAL or approved equivalent make having minimum 3mm wall thickness as per IS:1285, IS:733 and electro color coating/ powder coated of minimum 15 microns thickness. Glazing shall be clear float glass of 5.5mm thickness of approved make e.g SaintGobain, Modifloat Etc including snap fit type beading, concealed screws, hold fast, fixtures (like tower bolts, handles, door stoppers with rubber shoes, "L" drops, stays, floor springs, hydrolic door closers etc),C.P. brass/ stainless steel screws, providing and fixing hinges/pivots, and making provisions for fixing of fittings where ever required including the cost of PVC/neoprene gas fits all complete with necessary fillingup of gaps at the junctions, at top, bottom and sides, etc complete. Rates to include cost of floorsprings of approved make. Aluminium section shall be smooth, rust free, straight, mitred & jointed mechanically wherever required.	Sq.M.	4.00			
6	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chow hats, architrave, holdfasts etc. complete and stacking w ithin 50 metres lead : Of area 3 sq. metres and below	Each	15.00			
7	Fixing of wire mesh in aluminum frame in door /window /opening including all required accessories. (Wire mesh shall be supplied by BHEL as free issue material. As per direction by engineer in charge.	Sq.M.	8.00			
8	Providing and fixing glass in Aluminum Aluminum works i.e. door, window ventilators, partitions etc. including labour and T&P Complete.	Sq.M.	20.00			

SL NO.	DESCRIPTION OF ITEM OF WORK	UNIT	Estimated Qty.	Quoted Rate (Rs.)		Quoted Amount
				Rs., In Figures	Rs., In Words	
9	Providing and fixing bidding in Aluminum works i.e. door, window ventilators, partitions etc.including labour and T&P Complete.	Meter	25.00			
10	Providing and fixing rubber in Aluminum works i.e. door, window ventilators, partitions etc.including labour and T&P Complete.	Meter	25.00			
11	Providing and fixing handle in Aluminum works i.e. door, window etc.including labour and T&P Complete.	Nos.	15.00			
12	Providing and fixing Tower bolt in Aluminum works i.e. door, window etc.including labour and T&P Complete.	Nos.	15.00			
13	Providing and fixing Hinges in Aluminum works i.e. door, window etc.including labour and T&P Complete.	Nos.	25.00			
14	Providing and fixing T-Brush Aluminum works i.e. door, window etc.including labour and T&P Complete.	Meter	15.00			
15	Providing and Fixing vertical blinds of Arollex/Mak/ Vista levelor of twin colours of velvett texture with standard arrangement	Sqm	10.00			
16	Providing and Fixing Rollar blinds of Arrolex/ Mak of perforated texture and finish	Sqm	10.00			
	Note: Service tax shall be payable extra as applicable.				Total=	