



TENDER DOCUMENT

For Tender Enquiry No : CPR/TW/24/03

For

“Kitchen Upgradation & Refurbishing of furniture of VIP area of Guest House.”

Contact Person :

Name : MS Monika

Designation : Sr. Manager (MM-3)

Email : monikav@bhel.in

PH : 0510 – 277001– 2414

Tender Due Date 10/01/2025 at 13 :15 Hrs

Tender Opening Date : 10/01/2025 at 14 :00 Hrs

**Material Management Department
BHEL, PO : BHEL, Jhansi 284120 (UP)**

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI**COMMUNICATIONS & PUBLIC RELATION****TENDER DOCUMENT****TENDER ENQUIRY NO. : CPR/TW/24/03****DATE:- 03/01/2025****Detail of Bidder and Documents to be submitted along with Technical Bid**

Please number your documents in continuation with tender documents at bottom (footer) of page.

S.No.	Particular	Detail	
1.	Name of the firm		
2.	Name of the Proprietor/Partners		
3.	Address		
4.	Mobile No.		
5.	E-mail ID		
	Particular	Detail	Page No
6.	Acceptance of Terms & conditions Signature on all pages without conditions of contractor	Submitted/ Not submitted	
7.	Blank price bid format duly signed by the contractor.	Submitted/ Not submitted	
8.	Copy of GST registration	GST No-	
9.	Self declaration as per as per annexure V on letter pad for blacklisting .	Submitted/ Not submitted	
10.	Copy of ownership of firm	Submitted/ Not submitted	
11.	Reciept of EMD deposition	Amount	
12.	Ownership of Fleet/Capabilities	Submitted/ Not submitted	
13	Self-Declaration (on Rs. 100/- stamp paper) to provide 3 Nos. Brand New AC SEDAN TAXIES	Submitted/ Not submitted	
14	Self-declaration to avoid cartel formation	Submitted/ Not submitted	

We will fulfill all the obligations of the contractor and abide by the terms & Conditions mentioned in the enquiry.

Date :-

Signature With Name & Seal

We hereby accepted above (Signature & seal of bidder)**Seal & Signature OF BHEL contracting authority**

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI**COMMUNICATIONS & PUBLIC RELATION****TENDER DOCUMENT****TENDER ENQUIRY NO. : CPR/TW/24/03****DATE:- 03/01/2025****TABLE OF CONTENTS****PART I: TECHNO-COMMERCIAL BID**

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PART II: PRICE BID**(Separate envelope)**

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We hereby accepted above (Signature & seal of bidder)**Seal & Signature OF BHEL contracting authority**

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI
COMMUNICATIONS & PUBLIC RELATION
TENDER DOCUMENT

TENDER ENQUIRY NO. : CPR/TW/24/03

DATE:- 03/01/2025

NOTICE INVITING TENDER



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Seal & Signature OF BHEL contracting authority

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI**COMMUNICATIONS & PUBLIC RELATION****TENDER DOCUMENT****TENDER ENQUIRY NO. : CPR/TW/24/03****DATE:- 03/01/2025****1- NOTICE INVITING TENDER**

S. No.	Particulars	Details
1.	Name of work	Kitchen Upgradation & Refurbishing of furniture of VIP area of Guest House.
2.	Tender Evaluation Criteria	As per GTC issued by “Central Contracting Cell” and Tender Documents.
3.	Duration of the Contract	1 MONTHS
4.	Last date of receipt of the Tender	(As on page # 1)
5.	Date of opening Tender	(As on page # 1)
6.	Address for submitting the tender	(As on page # 7)
7.	Earnest Money Deposit (EMD)	Rs. NIL
8.	Cost of tender (Non-refundable)	Rs. Nil
9.	Validity of Offer	120 days
10.	Defect liability period	3 Months
11.	Reverse Auction	Applicable BHEL Shall be resorting to reverse auction (RA) (Guidelines as available on www.bhel.com) for this tender. RA shall be conducted among the techno-commercially qualified bidders. <u>Price bids of all techno-commercially qualified bidders shall be opened and same shall be considered as initial bids of bidders in RA. In case any bidder(s) do(es) not participate in the reverse auction, their sealed envelope price bid along with applicable loading, if any, shall be considered for ranking.</u>
12.	MSME Benefit	Not Applicable
13.	Start-up scheme Benefit	Not Applicable

Note: The EMD may be accepted only in the following forms:

(i) Electronic Fund Transfer credited in BHEL account (before tender opening)

BHEL account details: Bank Name: - SBI; A/c No.: - 10670828866; IFSC Code: - SBIN0003807 A/c Holder Name: - BHARAT HEAVY ELECTRICALS LIMITED

(ii) At BHEL cash office through POS machine **No Demand Drafts shall be accepted.**

The contractors may physically visit the work place before quoting their rates. For relevant details, please visit our website “www.bhel.com” & “www.eprocure.gov.in”

Note: BHEL takes no responsibility for any delay / loss of documents or correspondence sent by courier or post. Late tenders shall be rejected outright.

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BHARAT HEAVY ELECTRICALS LIMITED, JHANSI

COMMUNICATIONS & PUBLIC RELATION

TENDER DOCUMENT

TENDER ENQUIRY NO. : CPR/TW/24/03

DATE:- 03/01/2025

The techno-commercial bid comprising (i) all its sections, (ii) all enclosures in support of various clauses and requirements and (iii) EMD, shall be duly signed and sent in a sealed envelope boldly super-scribing **"PART-I TECHNO COMMERCIAL BID FOR " Kitchen Upgradation & Refurbishing of furniture of VIP area of Guest House.."** Similarly, the Price-bid must be duly signed and sent in a sealed envelope boldly super-scribing **"PART-II PRICE "Kitchen Upgradation & Refurbishing of furniture of VIP area of Guest House.. "** Both these envelopes shall be placed inside 3rd sealed envelope super-scribing" duly signed and sent in a sealed envelope boldly super-scribing **"Kitchen Upgradation & Refurbishing of furniture of VIP area of Guest House.**

Part-I Techno Commercial bid:

Part I of the sealed tenders alone will be opened by BHEL in the presence of tenderers who are present at the time & place of opening. A signed blank price-bid copy should be enclosed with this bid. The spaces for prices should be crossed (x).

Part-II Price bid:

The price bid should contain prices only. Price bid will be opened only for the parties who qualify in techno commercial bid.

TO BE SIGNED BY THE TENDERER

Certified that all Sections of the Tender have been read / complied & agreed to, and each page of the tender offer has been signed & stamped.

(Signature of Authorized person(s))

Brief Description of Work / Scope of work

Sl.no.	Description of work
1	Refurbishing of Upholstered Sofa including material, all T&P by completion of following activities as per direction of Engineer-In-charge- <ul style="list-style-type: none">• Removing of old fabric and foam, springs/coils etc.• Strengthen of existing wooden structure of sofa by nailing and use of adhesives.• Re-knitting of the inner frame of the sofa with the cotton 'Niwar' tapes.• Replacing of Old Sofa Cushion Foam with new cushion foam (Brand of foam –Sleepwell/ Kurlon and 32- density of foam)• Reupholstering & refinishing with high-quality leatherette fabric (Colour, design and pattern of fabric will be approved by BHEL authorities.)• Polishing of sofa legs with lacquer and shellac Wood Polish.• Fixing of new plastic shoes in sofa legs.
2	Refurbishing of double seater wooden Sofa (partially wood & partially Upholstered) including material, all T&P by completion of following activities as per direction of Engineer-In-charge. <ul style="list-style-type: none">• Removing of old fabric and foam, polish on wood etc.• Strengthen of existing wooden structure of sofa by nailing and use of adhesives.• Extra placing of ½” thick Cushion foam over old cushion foam (Brand of foam –Sleepwell/ Kurlon and density of foam-32)• Reupholstering & refinishing with high-quality leatherette fabric (Colour, design and pattern of fabric will be approved by BHEL authorities.)• Finishing of all wooden members of sofa with lacquer and shellac Wood Polish.• Fixing of new plastic shoes in sofa legs.
3	Refurbishing of Single seater curved sofa (partially wood & partially Upholstered) including material, all T&P by completion of following activities as per direction of Engineer-In-charge- <ul style="list-style-type: none">• Removing of old fabric and foam, polish on wood etc.• Strengthen of existing wooden structure of sofa by nailing and use of adhesives.• Replacing of Old Sofa Cushion Foam with new cushion foam (Brand of foam –Sleepwell/ Kurlon and density of foam-32)• Reupholstering & refinishing with high-quality leatherette fabric (Colour, design and pattern of fabric will be approved by BHEL authorities.)• Finishing of all wooden members of sofa with lacquer and shellac Wood Polish.• Fixing of new plastic shoes in sofa legs.

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI**COMMUNICATIONS & PUBLIC RELATION****TENDER DOCUMENT****TENDER ENQUIRY NO. : CPR/TW/24/03****DATE:- 03/01/2025**

4	Refurbishing of Dinning chairs (partially wood & partially Upholstered) including material, all T&P by completion of following activities as per direction of Engineer-In-charge-• Removing of old fabric and foam, polish on wood etc. • Strengthen of existing wooden structure of sofa by nailing and use of adhesives. • Replacing of Old Sofa Cushion Foam with new cushion foam (Brand of foam – Sleepwell/ Kurlon and density of foam-32) • Reupholstering & refinishing with high-quality leatherette fabric (Colour, design and pattern of fabric will be approved by BHEL authorities.) • Finishing of all wooden members of sofa with lacquer and shellac Wood Polish. • Fixing of new plastic shoes in sofa legs.
5	lacquer and shellac Wood polishing work on old wooden center tables by scrapping of old polish, preparation of surface and 3 coat of finishing polish including material, all T&P as per direction of Engineer-In-charge.
6	lacquer and shellac Wood polishing work on old glazed wooden center tables by scrapping of old polish, preparation of surface and 3 coat of finishing polish including material, all T&P as per direction of Engineer-In-charge.
7	lacquer and shellac Wood polishing work on old wooden center dinning tables (Under frame only) by scrapping of old polish, preparation of surface and 3 coat of finishing polish including material, all T&P as per direction of Engineer-In-charge.
8	Providing & replacement of wooden top laminate of big center dining table with high gloss acrylic laminate as per direction of Engineer-In-charge.
9	Top Frame and strengthen of members of old big center dining table with seasoned teak Wood in required sections including polish work as per direction of engineer -In-Charge.
10	Providing & Fixing 5 mm thick plyboard on base of furniture as per direction of engineer -In-Charge.
11	Providing & fixing auto Clean Filter less Chimney with Motion Sensor 1200 m3/h size -90cm (Brand- Glen , Kaff, IFB Appliances, Kutchina or equivalent)
12	Providing and placing SS made premium Quality Buffet Food Warmer with Electric Based and Glass Lid, 5 Liter Capacity.
13	Providing and placing SS made premium Quality Buffet Food Warmer with Electric Based and Glass Lid, 12 Liter Capacity (with 4 dishes container).

We hereby accepted above (Signature & seal of bidder)

Seal & Signature OF BHEL contracting authority

Qualifying Requirements

1. Copy of PAN Card to be submitted.
2. Copy of GST Registration to be submitted.
3. Self-Declaration undertaking duly signed with stamp of the bidder on letter Pad of contractor to be submitted.
4. Copy of independent ESI Registration.
5. Signed copy of blank Price bid.
6. EMD- Nil
7. **Work Experience**: Bidder should have experience of executed similar work during last 7 years ending the month previous to the month of issuing tender enquiry either of the following: -

One similar works each valuing not less than the amount equal to **Rs 4.81 Lakhs or**

Two similar works each valuing not less than the amount equal to **Rs 3.01 Lakhs or**

Three similar works each valuing not less than the amount equal to **Rs 2.41 Lakhs .**

Executed Similar Work means bidder has experience of **“Any civil construction/maintenance /renovation work”** " of requisite value even if the contract has not been completed or closed (in any PSU / CPSU / State Govt. / Central Govt./ Private Sector).

Documentary proof (Completion Certificate and WO/PO/LOI) & duly supported by TDS certificate (Form 16A) or 26AS statement generated from traces for the experience performance report issued by Customer for successful execution of the requisite value is to be submitted.

Note:-

I- In case experience is submitted for work done in BHEL, TDS certificate/26AS statement is not required. The bidder has to submit work completion certificate issued by BHEL through BHEL siddhi portal.

II- For non - BHEL experience, bidder has to provide TDS certificate in FORM 16A/26AS statement along with WO/PO and completion certificate. Further, the value mentioned in the TDS certificate/26AS should match with the value of the work completion certificate. In case the same is not matching then bidder has to provide the customer certified calculation linking the value mentioned in TDS certificate/ 26AS statement and the work completion certificate.

- 8. Turnover criteria:** Average Annual financial turnover during the last 3 years ending 31st March 2024 should be at least Rs.1.80 Lakhs. (Bidder to attach audited balance sheet and Profit & Loss Account of last three financial years, ending 31st March 2024, or Certificate of CA as proof of financial T/o for respective years). If T/o details of 3 years are not available, then available years T/o shall be evaluated by dividing it by 3".

Note:- Benefits under Start Up Scheme and MSE Scheme : Not applicable as Premium and indirect material involve in this contract.

9. The documents required for legal entities under whose name and style contractor has participated in the tender are as follows:

- (i) Partnership Firm: Partnership Deed & registration certificate issued by office of registrar of Firms.
- (ii) Company: Certified copy Memorandum of Association, Article of Association and Incorporation Certificate.
- (iii) Society: Registration certificate issued by Registrar of societies.
- (iv) Sole Proprietor-ship: Undertaking on oath (Rs. 100 stamp paper) that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Sole Proprietorship firm namely (_____)

10. Bidders are required to submit a self-declaration to avoid cartel formation on their letter head as per the Format enclosed in **Annexure A.**

**GENERAL TERMS AND CONDITIONS OF ENQUIRY FOR WORKS
CONTRACTS (JHS 2055C R02)**

UPLOADED IN SEPERATE FILE - PAGE NO 01 TO 14
(To be signed by contractor and submitted along with bid)

Special Terms & Conditions

1. The works shall be executed with the directions, instructions, which shall be given to the contractor by BHEL from time to time and as per technical specifications in price schedule and drawings available in the office to give a general idea of the work to be executed and is liable for modifications during the actual execution based on the designs prepared and approved by the Competent authority.
2. Specialized works are to be executed by specialized agency with the approval of BHEL.
3. The materials in the scope of contractor shall have to be got approved by the contractor from the Engineer-in-charge before supply .
4. The contractor shall be fully and finally responsible for correctness and quality of his work to the entire satisfaction of the BHEL/Customer.
5. The BHEL reserves the right to deviate either by additions or by deductions from the schedule of items of work given in the tender document after awarding work.
6. The quantity of items in the BOQ can vary to any extent during the execution as per the actual site requirement.
7. In case of any difference between agreement, wording and detailed drawings the interpretation of the BHEL shall be final and binding on the contractor.
8. If discrepancy in specifications observed between schedule of quantities and general / technical conditions, the specifications in schedule of quantities will have precedence over the general / technical conditions.
9. In case of defective work BHEL will have full right to reject the work or part thereof. Such defective work if any, will have to be rectified by the contractor at his on cost. The opinion of Engineer in charge shall be final in this matter. If the defective work is allowed to stand BHEL shall have the absolute right to reduce the rates for such items and the contractor shall have no claims over such defective work allowed on reduced rates.
10. Defect liability period will be 3 months.
11. The decision of BHEL regarding interpretation of any terms and conditions set forth in the agreement shall be final and binding on the contractor.
12. Security Deposit be 5% for this contract.
13. **Taxes & duties:** - The contractor shall submit their offer inclusive of all duties and taxes as per Govt. norms except GST. If GST is applicable for the work, the contractor shall claim GST extra as per actual over the quoted price of the work.
14. **Payment terms:** - Measurement of completed work to be done monthly basis and bill submitted by Contractor to department. Payment will be done as per GTC Clause (X) (6).
15. **Bonus clause:** - Not applicable
16. **PVC & ORC** - Not applicable
17. **LD/ Penalty:** - If contractor fails to compile the contract conditions, the penalty will be imposed on contractor as per GTC clause no.(X)-4 &5 and SCC of tender documents.

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI**COMMUNICATIONS & PUBLIC RELATION****TENDER DOCUMENT****TENDER ENQUIRY NO. : CPR/TW/24/03****DATE:- 03/01/2025****Blank Price bid (JS-476)**

Sl. No.	Description of Work	% Allocation (Item-wise)	Unit	Quantity	Rate per Unit (in Rs.)	Amount (in Rs.)
1	Refurbishing of Upholstered Sofa including material, all T&P by completion of following activities as per direction of Engineer-In-charge- <ul style="list-style-type: none">• Removing of old fabric and foam, springs/coils etc.• Strengthen of existing wooden structure of sofa by nailing and use of adhesives.• Re-knitting of the inner frame of the sofa with the cotton 'Niwar' tapes.• Replacing of Old Sofa Cushion Foam with new cushion foam (Brand of foam –Sleepwell/ Kurlon and 32- density of foam)• Reupholstering & refinishing with high-quality leatherette fabric (Colour, design and pattern of fabric will be approved by BHEL authorities.)• Polishing of sofa legs with lacquer and shellac Wood Polish.• Fixing of new plastic shoes in sofa legs.	29.1701006468%	Per Seat	40	0.000	0.00

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	Refurbishing of double seater wooden Sofa (partially wood & partially Upholstered) including material, all T&P by completion of following activities as per direction of Engineer-In-charge. <ul style="list-style-type: none">• Removing of old fabric and foam, polish on wood etc.• Strengthen of existing wooden structure of sofa by nailing and use of adhesives.• Extra placing of ½" thick Cushion foam over old cushion foam (Brand of foam –Sleepwell/ Kurlon and density of foam-32)• Reupholstering & refinishing with high-quality leatherette fabric (Colour, design and pattern of fabric will be approved by BHEL authorities.)• Finishing of all wooden members of sofa with lacquer and shellac Wood Polish.• Fixing of new plastic shoes in sofa legs.	14.8514439366%	Per Seat	20	0.000	0.00
	Refurbishing of Single seater curved sofa (partially wood & partially Upholstered) including material, all T&P by completion of following activities as per direction of Engineer-In-charge- <ul style="list-style-type: none">• Removing of old fabric and foam, polish on wood etc.• Strengthen of existing wooden structure of sofa by nailing and use of adhesives.• Replacing of Old Sofa Cushion Foam with new cushion foam (Brand of foam –Sleepwell/ Kurlon and density of foam-32)• Reupholstering & refinishing with high-quality leatherette fabric (Colour, design and pattern of fabric will be approved by BHEL authorities.)	5.0947778527%	Per Seat	6	0.000	0.00

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	<ul style="list-style-type: none">• Finishing of all wooden members of sofa with lacquer and shellac Wood Polish.• Fixing of new plastic shoes in sofa legs.					
	Refurbishing of Dinning chairs (partially wood & partially Upholstered) including material, all T&P by completion of following activities as per direction of Engineer-In-charge- <ul style="list-style-type: none">• Removing of old fabric and foam, polish on wood etc.• Strengthen of existing wooden structure of sofa by nailing and use of adhesives.• Replacing of Old Sofa Cushion Foam with new cushion foam (Brand of foam –Sleepwell/ Kurlon and density of foam-32)• Reupholstering & refinishing with high-quality leatherette fabric (Colour, design and pattern of fabric will be approved by BHEL authorities.)• Finishing of all wooden members of sofa with lacquer and shellac Wood Polish.• Fixing of new plastic shoes in sofa legs.	12.7669139132%	Per Chair	18	0.000	0.00
	lacquer and shellac Wood polishing work on old wooden center tables by scrapping of old polish, preparation of surface and 3 coat of finishing polish including material, all T&P as per direction of Engineer-In-charge.	4.2456482106%	Nos.	15	0.000	0.00
	lacquer and shellac Wood polishing work on old glazed wooden center tables by scrapping of old polish, preparation of surface and 3 coat of finishing polish including material, all T&P as per direction of Engineer-In-charge.	1.9979520991%	Nos.	10	0.000	0.00

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	lacquer and shellac Wood polishing work on old wooden center dinning tables (Under frame only) by scrapping of old polish, preparation of surface and 3 coat of finishing polish including material, all T&P as per direction of Engineer-In-charge.	1.4152160702%	Nos.	1	0.000	0.00
	Providing & replacement of wooden top laminate of big center dining table with high gloss acrylic laminate as per direction of Engineer-In-charge.	6.1437027047%	Sqft	90	0.000	0.00
	Top Frame and strengthen of members of old big center dining table with seasoned teak Wood in required sections including polish work as per direction of engineer - In-Charge.	1.8039842495%	Cum	0.11	0.000	0.00
	Providing & Fixing 5 mm thick plyboard on base of furniture as per direction of engineer -In-Charge.	1.3319680661%	Sqft	250	0.000	0.00
	Providing & fixing auto Clean Filter less Chimney with Motion Sensor 1200 m3/h size -90cm (Brand- Glen , Kaff, IFB Appliances,Kutchina or equivalent)	5.9938562973%	Nos.	2	0.000	0.00
	Providing and placing SS made premium Quality Buffet Food Warmer with Electric Based and Glass Lid, 5 Liter Capacity.	4.7617858362%	Nos.	2	0.000	0.00
	Providing and placing SS made premium Quality Buffet Food Warmer with Electric Based and Glass Lid, 12 Liter Capacity (with 4 dishes container).	10.4226501170%	Nos.	2	0.000	0.00
	Total	100.00%				XXXXXXXX
	IN WORDS		0			

GST Extra**Don't Fill rates in this sheet.**

We hereby accepted above (Signature & seal of bidder)

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Annexures (I-XII)

Attached below

(To be signed by contractor and submitted along with bid)

ANNEXURE –A

DECLARATION BY BIDDER (on letter pad)

We declare that the following family firms or sister concern affiliates / subsidiary firms are participating in the tender No- _____.

1.0.....

2.0.....

3.0.....

I..... , hereby declare on behalf of M/s..... and the family firms or sister concern affiliates / subsidiary firms listed above that we are not indulging in cartel formation for tender No_____.

Name & signature of the bidder
(Seal)

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI
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SOP For Implementation of Risk and Cost (TOTAL 10 PAGES)

UPLOADED IN SEPARATE FILE

(To be signed by contractor and submitted along with bid)

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Format JS 146 - Price Bid Sheet (in a separate envelope)

UPLOADED IN SEPARATE FILE

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Regarding conflict of interest of bidders-

*“A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. **The bidder found to have a conflict of interest shall be disqualified.** A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if:*

- a) they have controlling partner (s) in common; **or***
- b) they receive or have received any direct or indirect subsidy/ financial stake from any of them; **or***
- c) they have the same legal representative/agent for purposes of this bid; **or***
- d) they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder; **or***
- e) Bidder participates in more than one bid in this bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ Assemblies from one bidding manufacturer in more than one bid; **or***

f) *In cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorise only one agent/dealer. There can be only one bid from the following:*

- 1. The principal manufacturer directly or through one Indian agent on his behalf; and*
- 2. Indian/foreign agent on behalf of only one principal;*

or

g) *A Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid; **or***

h) *In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business."*