

BHARAT HEAVY ELECTRICASL LIMITED
INDUSTRIAL VALAVES PLANT,
433, INDUTRIAL COMPLEX, GOINDWAL
Distt. TARN TARAN, PUNJAB, PIN-143422
Web site: www.bhel.com

Sealed tenders in two parts (I) Part A: Techno Commercial Bid & (II) Part –B: Price Bid (Separate envelope for price bid of each vehicle type) are invited on behalf of the BHEL, IVP, Goindwal for **Hiring of following Commercial vehicles (Taxi Permit) with drivers** as per required duty hours.

| Sl.No | Name of the vehicle | Year of Registration and maximum kilometers run | No. Of Vehicles Required | Duty Hours per day (6 days week) | Purpose | Tentative Kilometers Running per month (may vary) |
|-------|---|---|--------------------------|----------------------------------|---|---|
| 1 | Five Seater Hatch Back – Indica/ Maruti Swift/Ford Figo- AC (Diesel) | 2012 or later With maximum 50000 Kms of running | 2 | 10 | Official use for local and out station Journey | 3000 |
| 2 | Five Seater Sedan – Indigo/ Maruti Swift Dezire/Toyota Etios- AC (Diesel) | 2012 or later With maximum 50000 Kms | 1 | 10 | Official use for local and out station Journey | 2000 |
| 3 | Tata Venture AC Ambulance (Diesel) | 2012 or later With maximum 50000 Kms of running | 1 | 24 | For ambulance Services (Employees & their Dependents) | 2000 |

The above Commercial vehicles will be hired for initial period of 2 (Two) years and the same can be extended maximum for another **One** year with mutual consent on same rates, terms and conditions. The bids are invited from Proprietor/Contractors/Agencies for deployment of above said commercial vehicles.

Important Dates

| | |
|---------------------------------------|--------------------------|
| Start date of Sale of tender Document | 10.02.2014 |
| End of Sale of Tender Document | 03.03.2014 Time- 2.00 PM |
| Due Date of submission | 03.03.2014 Time- 2.30 PM |
| Due date of Opening of Technical Bid | 03.03.2014 Time-3.00 PM |

Important Conditions

- i. Charges shall be paid as per quoted price in the price bid format and the extra charges mentioned under the Techno commercial bid.
- ii. The contract shall be initially for a period of 2 (Two) Years from the date of Award and extendable for a maximum further period of 01 (one) year as agreed mutually.
- iii. If the BHEL is not satisfied with the service of the vehicle, the BHEL, IVP Goindwal is at liberty to terminate the contract at any time by giving one month Notice.
- iv. Statutory deductions will be applicable like income tax deductions (TDS).
- v. The vehicle - Indica AC/ Swift/Ford Figo(Five Seater Hatch back) (Diesel), Indigo/ Dezire/ Toyota Etios(Five Seater Sedan)- AC(Diesel) is likely to be in normal operation in and around Goindwal, Amritsar, Jalandhar, Kapurthala Ludhiana, in addition to local travel, the vehicle may also be required to go to cities like Delhi and other cities for which the intending bidder must have all valid permits for such out station journeys or the bidder shall arrange the permit for the journey with his own cost. No payment shall be made by BHEL for procuring such permits.
- vi. The Tata Venture AC -Ambulance likely to be in normal operation Goindwal, Kapurthala, Jalandhar and Amritsar for emergency requirement(including medical treatment) of employees and their dependents as per the requirement and directions of the transport in charge/Medical superintendent. The Tata venture -AC-Ambulance will be deployed on working days .However the Ambulance may be called on Sundays and holidays, as per requirement.
- vii. The extra charges for Sunday/Holiday will be given as mentioned Fuel and Extra charges under the Techno Commercial bid. The bidder has to make arrangement for necessary modification, fabrication and installation of the equipment's essential for ambulance like stretcher, long seat, oxgen stand etc. Consumable items like - first aid kit, oxygen cylinder etc. shall be provided by BHEL.
- viii. The Commercial vehicles will be deployed on all working days. However the vehicle may be called on Sundays and holidays, as per requirement. The extra charges for Sunday/Holiday will be given as mentioned in the **Fuel and extra charges** under techno commercial bid.
- ix. All vehicles shall be having commercial vehicle registration & road permit and necessary passing from RTO.

Name

Address

(Signature of authorized signatory of the Vendor)

GENERALS TERMS & CONDITIONS FOR TAXI HIRING CONTRACT

Vehicle

1. **Scope of Work:** Supply of following Commercial Vehicles along with drivers as per required duty hours

| Sl.No | Name of the vehicle | Year of Registration and maximum kilometers run | No. Of Vehicles Required | Duty Hours per day (6 days week) | Purpose | Tentative Kilometers Running per month (may vary) |
|-------|---|---|--------------------------|----------------------------------|---|---|
| 1 | Five Seater Hatch Back – Indica/ Maruti Swift/Ford Figo- AC (Diesel) | 2012 or later With maximum 50000 Kms of running | 2 | 10 | Official use for local and out station Journey | 3000 |
| 2 | Five Seater Sedan – Indigo/ Maruti Swift Dezire/Toyota Etios- AC (Diesel) | 2012 or later With maximum 50000 Kms | 1 | 10 | Official use for local and out station Journey | 2000 |
| 3 | Tata Venture AC Ambulance (Diesel) | 2012 or later With maximum 50000 Kms of running | 1 | 24 | For ambulance Services (Employees & their Dependents) | 2000 |

1. The tender document may be purchased directly from the office on any working day by paying **Tender Cost of Rs. 500/- (Five Hundred only)** in cash as the cost of the tender document or the tender document can be directly down loaded from the BHEL, website. www.bhel.com and tender cost may be deposited in the form of DD favouring Bharat Heavy Electricals Limited and payable at PNB/SBI/HDFC/UNION BANK/PUNJAB & SIND BANK/ Allahabad Bank Goindwal Sahib only.
2. EMD (Earnest Money Deposit) of Rs. 40000/- (Rupees Forty Thousand only) will be deposited by the contractor towards earnest money deposit. The successful bidder's earnest money will be converted towards the security deposit and the unsuccessful bidders EMD will be refunded after 15 days' time from the date of award of the contract. EMD may be paid in the form of DD favoring Bharat Heavy Electricals limited Payable at Goindwal Sahib on any bank of SBI/HDFC/PNB/Punjab and Sind bank/Union Bank of India/ Allahabad Bank.
3. *The Micro and Small enterprises will be provided tender document free of cost and are exempted from EMD deposit but the MSE suppliers can avail the intended benefits only if they submit along with offer, attested copies of either EM II certificate having deemed validity (Two years from the date of issue of acknowledgement in EM-II) or*

valid NSIC certificate or EM II certificate along with CA certificate (Format enclosed as per Annexure -I) applicable for the year, certifying quantum of investment in plant and machinery within the permissible limit as per the act for relevant status (Micro or small) where the deemed validity of EM II is over. Date to be reckoned for determining the deemed validity will be the last date of technical bid submission. Non-submission of such documents and MSE status of such suppliers shall be shifted to Non MSE supplier till the supplier submits these documents.

4. Security deposit (SD): has to be deposited before the execution of the contract. Security deposit shall not carry any interest.
5. The security deposit calculation will be as below
 - a. For Work Award Value Upto Rs. 10 Lakhs – SD shall be 10% of the work order value
 - b. For Work Award Value from Rs. 10 Lakhs to Rs. 20 Lakhs – SD shall be Rs. 1 lakh + 7.5% of the amount exceeding Rs. 10 lakhs
 - c. The successful bidders EMD will be converted towards security deposit and the remaining security deposit has to be deposited by the Vendor in the following form.
 - d. Security Deposit may be furnished by cash (as permissible under the income tax act) Pay order, demand draft in favour of BHEL, IVP, Goindwal, payable at Goindwal Sahib/Amritsar.
 - e. Local cheques of the scheduled banks are subject to realization.
 - f. Securities available from post office such as national saving certificate, kishan vikas patras etc, certificate should be held in the name of the contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back.
 - g. Bank guarantee from the scheduled bank/public financial institutions as defined in the companies act. The bank guarantee format should have the approval of BHEL.
 - h. Fixed deposit receipt issued by scheduled banks/public financial institutions, as defined in the companies Act. THE FDR should be in the name of the contractor, A/C BHEL duly discharged on the back.
 - i. Security deposit can also be recovered @ 10 % from the running bills. However in such cases at least 50% of the security deposit should be collected before start of the work and the balance 50% may be recovered from the running bills.
6. ***L1 shall be decided on the basis of Overall lowest Tender Value including service tax for all vehicles.***
7. **Only those vendors willing to supply for all the required type of vehicles in required numbers should quote.**
8. There shall be no counter-offer.
9. The vehicles provided by the contractor shall be maintained in excellent running condition during the period of contract and the vehicle provided should be thoroughly washed and cleaned. The vehicle shall be used for local/outstation journeys by BHEL officials/Guests depending upon the requirement.
10. Air-conditioning system (Cooling/heating) should remain in operation as per requirement of travelling officials. No extra charges will be paid for it.
11. In no case a vehicle that is not registered, shall be supplied to BHEL, Goindwal and taxes, insurances, road taxes etc. due on such vehicles shall be liability of the

contractor. Vendor has to submit copies of – Registration Certificate, Insurance, Driver's License. In case vehicle has to be purchased, a self-undertaking for providing vehicle(s) within One month time has to be given.

12. In case of on-route break down, the vehicle shall be replaced by suitable vehicle immediately. In case the alternate vehicle is not provided, BHEL is free to engage another vehicle to complete the remaining journey at the risk cost of the contractor. In addition a penalty of Rs.200/- will be imposed on each such occasion.
13. If the number of route break downs exceeds three breakdowns in a month, the penalty of Rs. 500/- per breakdown per vehicle will be charged from the fourth break down. Break down period shall not exceed one day for each breakdown.
14. In case of non-availability /non-providing the vehicle on any day, alternative vehicle of the same type should be provided or it shall be hired by BHEL at the risk and cost of the contractor. A penalty of Rs.500/- Per taxi per such occasion shall be imposed.
15. These tentative kilometers indicated per vehicle are only indicative and the vehicle would require to run more or less than this figure as per requirement without any limit. The odometer (distance meter) of the vehicle will be jointly signed by the owner or his authorized representatives and a person in charge, BHEL. No vehicle without working odometer shall be acceptable. Proper log book shall be maintained for each travel and has to be got signed by the guest /user travelling in the vehicle.
16. Vehicle should be owned/leased by the bidder (Supportive documents to be submitted along with the technical bid.)

17.DOCUMENTS:

- a. The vehicle must have proper and complete documents in compliance to Motor Vehicle Act. The liability under relevant sections of motor vehicle act 1968 and IPC causing death or permanent disability developed in the vehicle supplied by the contractor, the hiring authority has no responsibility of whatsoever and will not entertain any claim in this regard under the provision of the law.
- b. The vehicle should have comprehensive insurance coverage including for the driver.
- c. The contractor has to ensure that the vehicle fulfills all the norms prescribed by the Central Government / State Transport Authorities in regards to Pollution, Road Tax etc. from time to time and any liability on account of above will have to be borne by contractor.
- d. Submit copy of PAN Number
- e. The declaration may be given by the bidder regarding not been black listed or convicted by the court of law. The declaration may be given in the letter head along with the signature and stamp.
- f. Service Tax registration number.

18.DUTY TIMINGS:

- a. The Vehicle Indica /Swift/For Figo(Five Seater Hatch back) – AC (Diesel) & Indigo / Dezire/Toyota Etios(Five Seater Sedan)-AC (Diesel) shall be deployed for 10 hours and should be parked inside the BHEL, IVP factory premises after working hours, and on Sundays/Holidays also, at the space provided by BHEL. The driver has

to report for duty at 9.00 AM and driver retained or worked more than 10 hours will be provided over time @ Rs.30/-(Rupees thirty Only) per hour. In case non-providing or delays in reporting more than 15 minutes(as time schedule mentioned) or a part thereof a penalty of Rs.100/- will be charged beyond the stipulated reporting time. The Tata Venture -AC-Ambulance will be deployed for 3-shift operation (6.00 AM to 2.30 PM, 2.00 PM to 10.30 PM, 10.30 PM to 6.30 AM) and the ambulance should be parked inside the factory premises (including Sundays/holidays) at the space provided for parking.

- b. The Contractor shall ensure the running of Taxi on the stipulated timings given by the BHEL, IVP Goindwal and also in compliance to any further direction given by the officials of the BHEL, IVP Goindwal or officials travelling by the taxi.

19. DRIVER & VEHICLE:

- a. The contractor shall provide driver(s), in proper uniform (Grey or white Color), Photo ID Card, and should be fully conversant with different routes to undertake journey by the shortest route. The contractor has to engage drivers for ambulance (for 24 hr operation-Round the clock service).
- b. Driver should be always in uniform.
- c. The driver should always be polite, courteous and able to communicate in Hindi, Punjabi properly
- d. The contractor shall assign the job of driving of hired vehicles only to qualified experienced licensed drivers and also assume full responsibility for the safety and security of the officers/officials as well as essential store items while running the vehicle by ensuring safe driving. BHEL, Goindwal shall have no direct or indirect liability arising out of such negligence, rash and impetuous driving which is an offence under section – 29 of IPC and any loss caused to BHEL, Goindwal have to be suitably compensated by the contractor.
- e. The driver should have sufficient cash to pay any fuel charges/ toll tax / parking charges / entry tax as and when required and also should be in position to pay for any minor repairs necessitated due to sudden breakdown of the vehicle on the road. In no case, money should be borrowed from the occupant of the taxi. Any payment to driver including his food and incidental shall be borne by contractor.
- f. The engagement and employment of driver and payment of wages to them as per the existing provisions of various labour laws and regulations is the sole responsibility of the contractor and any breach of such laws and regulations shall be deemed to be breach of this contract. The contractor or the agency has to ensure the payment of minimum wages to the driver as per the minimum wages act 1948. In no such case the driver will be paid under wages, by taking in to consideration of the minimum wages of the driver, the Vendor can quote the price accordingly.
- g. He will abide by all the rules & regulation required for drivers of commercial vehicle. He must be provided a mobile by the contractor.
- h. In case of any emergency payment of money by BHEL official for purposes mentioned in Para 4.4, the same will be recovered from next bill along with 10% overhead charges.
- i. Running Charges for re-fueling made off-route shall not be borne by BHEL.

- j. Driver should open and close the doors for all passengers while getting into alighting the car
- k. If there is handbag/luggage driver should come forward and place the luggage in the car.
- l. Driver should be having a working mobile handset always.
- m. Driver should follow motor vehicle rules strictly.
- n. Driver should not use cell phone while driving or do overspeeding/rash driving.
- o. Vehicles should be washed weekly or before if required.
- p. Vehicle should always be clean and tidy.
- q. Vehicles should be provided with clean footmats and seatcovers
- r. Vehicles should be in perfect running condition and maintained immaculately.
- s. All services should have been done by Company 7authorized service stations. All service records should be available.
- t. All vehicles should be having all accessories like – spare wheel, jack, tool kit, first aid box.
- u. Vehicles and Drivers should not be changed once deployed without permission of BHEL.
- v. Contractor should provide alternate vehicle in the event of absence of any of drivers.
- w. All the relevant documents should always available in the vehicle.

20. Validity of Rates:

- a. The quotation will remain valid for a period of 90 days from the date of opening tender.

21. Rates:

- a. The quoted rates will be FIRM during the validity of the contract i.e. 2 years (+1 year of mutually agreed extended period).
- b. The BHEL, IVP Goindwal will reimburse the toll tax / parking charges against production of proper original receipts and should be claimed by contractor from the BHEL, IVP Goindwal along with the monthly bill. Without original receipt, BHEL, IVP Goindwal is not liable to pay any toll tax / parking charges.
- c. Payment for vehicle running, duty in excess of 10 hrs / day, running more than indicated kilometers per month (Applicable for Indica/ Swift/Ford Figo(Fiev Seater Hatch back)-AC- Diesel & Indigo/ Dezire/Toyota Etios(Five Seater Sedan)-AC- Diesel , night halts at local outstation and duty on Sundays shall be paid extra at the rates specified in the Technical bid format – Fuel and Extra Charges(As attached)
- d. Payment for vehicle Tata Venture AC (Diesel)-Ambulance (extra charges as mentioned under techno commercial bid will be applicable as detail mentioned. Night halt at local station will not be applicable for this vehicle. Out station halt, Sunday & holiday charges will be applicable as per the charges mentioned in –Fuel and Extra Charges under techno commercial bid.
- e. Service tax shall be paid extra as per service tax rules and also applicable in case of any modification in service tax rules. Party will be solely responsible for payment of service tax, if in case of any service tax dues arises due to default of the party.BHEL will not responsible for any default payment on account of service taxes.

22. Billing & Payment:

- a. Bills shall be submitted for payment on monthly basis within 30 days after use of vehicle.
- b. Vehicle owner will maintain logbook and will get each journey signed from the concerned official. Copy of the logbook will be submitted along with monthly bill. Starting & closing journey will be reckoned from the garage notified in the offer. Old logbooks (completed Log Books) has to be deposited to HR/BHEL, Goindwal for record purposes.
- c. Income Tax (TDS) shall be deducted at source from the running bill as per applicable Income Tax Rules and other statutory requirement from time to time.
- d. In case of award of the work, the payment will generally be made on monthly basis within 15 days after submission of bill through A/c Payee Cheque / NEFT after receipt of the complete bill in duplicate and verification within BHEL by actual user and certification by Officer-in Charge for satisfactory completion of the work. Bill will be processed only when the log book is properly filled, meter starting and Ending, purpose of journey is clearly mentioned, driver signature, user signature is made otherwise the bill cannot be processed. No advance payment will be paid under any circumstances. (NEFT format enclosed in the technical Bid), the filled NEFT format & cancelled cheque may be submitted along with the technical bid.
- e. The BHEL, IVP Goindwal shall not be responsible for any other payments either towards running expenses, penalties/fines, repairs or salaries and wages of driver, local/outstation boarding & lodging of driver etc. and also the whole responsibility rests with contractor in case of accident or any other matter.

23. General

- a. The contractor shall ensure that no inconvenience is caused to the user of the Taxi due to noncompliance of rules and regulations pertaining to running of the vehicle under the Motor Vehicle Act and other statutory provisions.
- b. In the event of breakdown of the vehicle at any time, the contractor shall arrange replacement of vehicle immediately (within 1 hour) on break down on same terms and conditions.
- c. In case of non-satisfactory performance/service or poor condition of the vehicle, the BHEL, Goindwal reserves the right to terminate the contract at any time giving One month notice and without any financial implications to BHEL, IVP Goindwal
- d. If the contractor wants to terminate the contract, he / she shall give one month notice in lieu thereof; if the Vendor fails to give notice for termination of the contract Security deposit will be forfeited.
- e. If the contractor is unable to arrange the taxi/vehicle on any day or against breakdown same shall be arranged at his risk and cost.
- f. In case of dispute of any kind and in any respect whatsoever, the decision of HOU/ BHEL, Goindwal shall be final and binding.
- g. The disputes, if any, arising out of this contract will be subject to the Jurisdictions of Hon'ble Courts in Tarn Taran only.

24. REVERSE AUCTION:

BHEL reserves the option to either finalize the tender by opening sealed price bids (Part-II) submitted with the offer on a specified date and time in the presence of bidders, who may like to be; or by carrying out live **reverse auction** on-line. In case of reverse auction, adequate infrastructure like internet connection, uninterrupted power supply, printer, fax machine etc. will have to be arranged by bidder. BHEL will engage a service provider who shall interact, educate, guide and coordinate with bidder for reserve auction. Date and time of reverse auction shall be informed through email provided by Tenderer.

Information and general terms and conditions governing RA are given below.

TERMS AND CONDITIONS OF RA:

BHEL may resort to “REVERSE AUCTION PROCEDURE” i.e. ON LINE BIDDING (THROUGH A SERVICE PROCEDURE).The philosophy followed for reverse auction shall be English Revers (No ties).

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit ‘online sealed bid’ in the Reverse Auction. Non-submission of ‘online sealed bid’ by the bidders for any of the eligible items for which techno-commercially qualified, will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.
3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
4. In case of reverse auction, BHEL will inform the bidders the details of Service Provider to enable them to contact & get trained.
5. Business rules like event date, time, bid decrement, extension etc. also will be communicated through service provider for compliance.
6. Bidders have to fax the Compliance form (Annexure IV) before start of Reverse auction. Without this, the bidder will not be eligible to participate in the event.
7. In line with NIT terms, BHEL will provide the calculation sheet (e.g., EXCEL sheet) which will help to arrive at “Total Cost to BHEL” like Packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for Services and loading factors (for non-compliance) to BHEL standard Commercial terms & conditions) for each of the bidder to enable them to fill-in the price and keep it ready for keying in during the Auction.
8. Reverse auction will be conducted on scheduled date & time.
9. At the end of Reverse Auction event, the lowest bidder value will be known on auction portal.
10. The lowest bidder has to fax/e-mail the duly signed and filled-in prescribed format for price breakup including that of line items, if required, (Annexure VII) as provided on case-to-case basis to Service provider within two working days of Auction without fail.
11. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL’s standard practice.
12. Bidders shall be required to read the “Terms and Conditions” section of the auctions site of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves

of the 'Business Rules of Reverse Auction', which will be communicated before the Reverse Auction.

13. If the Bidder or any of his representatives are found to be involved in Price manipulation/cartel formation of any kind, directly or indirectly by communicating with other bidders, action as per extant BHEL guidelines shall be initiated by BHEL and the results of the RA scrapped/aborted.
14. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other Vendor.
15. In case BHEL decides to go for reverse auction, the H1 bidders (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.

Name

Address

(Signature of authorized signatory of the Vendor)

INSTRUCTIONS FOR FILLING OF THE TENDER DOCUMENT

1. The Tender documents should be duly signed and stamped by the bidder in each and every pages .Techno-Commercial bid form dully filled along with the tender document should be kept in one sealed envelope and should be super scribed as Techno Commercial bid(Tender for Hiring Commercial Vehicles) Tender No:.....,Due date of Opening.....
2. The Price bid duly filled and signed by the bidder should be kept in one sealed envelope and should be super scribed as Price bid (Tender For hiring Vehicles Tender No.....
3. EMD demand draft should be kept in one sealed envelope and should be super scribed as EMD for (Tender for Hiring Commercial Vehicles).
4. All these three envelope should be kept in one big sealed envelope and should be super scribed as Tender document for Hiring Commercial Vehicles ,Tender Number.....,due date of opening.....
5. Tender cost whether cash receipt/DD may be enclosed along with the Technical Commercial bid.
6. Tender Document may be neatly filled in handwriting, no overwriting/cutting or tampering is allowed. In case of any correction, it should be acknowledged by the bidder.
7. Any clarification of understanding the terminology of the tender document may be addressed to the undersigned for clarification. Sh.Tajinder Singh, SDGM (HR, CIVIL & MM), Phone. No – 01859-224-621/622, Email Id:ts@bhelivp.in.
8. Submission: Tender has to be submitted in the 'Tender Box' Available at the Admin Building of BHEL, IVP, Goindwal.

Techno Commercial Bid Form

Tender No:

Tender Date:

To

Sr.DGM (HR, Civil & MM)

BHEL, IVP, Goindwal

Sub: Sealed tender for Hiring of Commercial Vehicles for local and out station Journeys.

Sir,

With reference to tender enquiry No 1314-005-HR Inviting quotations for hiring of Commercial vehicles along with Drivers as per scope mentioned in the NIT (No 16495), for local and out station journeys, we are submitting our bid in regard to same.

We have read ALL the terms and conditions in the bid document and accept the same.

| | | |
|----|--|------------------|
| 1 | Name of the Vendor/ Firm | |
| 2 | Address of the Vendor | |
| 3 | Telephone Number | |
| 4 | Email Id | |
| 5 | Contact Person | |
| 6 | PAN Card Number(Copy to be enclosed) | |
| 7 | Service Tax Number or Undertaking for getting registered with ST upon award of work. | |
| 8 | EMD: DD Number(Original DD May be Enclosed in the form given in the instruction) | |
| 9 | Self-Undertaking for providing the vehicle with one month of time from the date of issue of LOI (Copy may be enclosed), in case new vehicles are to be deployed. | |
| 10 | Self under taking that the Vendor has not been blacklisted by BHEL or any other firm or convicted by court of law(copy may be enclosed) | |
| 11 | Quoted For all vehicles (Vendors quoting for all vehicles are only | (Yes /No) |

| | | |
|------|---|--|
| | eligible) | |
| 11.1 | Indica/ Swift/Ford Figo(Five Seater hatch Back)-AC (Diesel) – Two | |
| 11.2 | Indigo/ Dezire/Toyota Etios (Five Seater Sedan)-AC (Diesel) – one | |
| 11.3 | Tata Venture Ambulance – AC (Diesel) – One | |
| 12 | Service Tax Rate Applicable (%) | |
| 13 | Acceptance to participate in Reverse Auction | |

Details of Vehicles to be deployed

| <u>Sl NO.</u> | <u>VEHICLE REGISTRATION NUMBER</u> | <u>VEHICLE MAKE AND MODEL</u> | <u>YEAR OF REGISTRATION</u> | <u>PERMIT EXPIRY (Month and Year).</u> | <u>Kilometer Reading(End)</u> |
|----------------------|---|--------------------------------------|------------------------------------|---|--------------------------------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Fuel and extra charges as below: will be reimbursed to the Vendor.

1. Fuel Charges /km - to be calculated on the basis of current rate of diesel and mileage of the vehicle (upto tentative kilometers running) as mentioned in the table below i.e.

| Sl.No | Description of the Vehicle | Mileage - kilometer/Per Liter (M) | Tentative kilometers running per month (K) |
|-------|---|-----------------------------------|--|
| 01 | Indica / Swift/Ford Figo(Five Seater Hatch Back) -AC (Diesel) | 14 | 3000 |
| 02 | Indigo / Dezire/Toyota Etios(Five Seater Sedan)-AC (Diesel) | 18 | 2000 |
| 03 | Tata Venture-AC-Ambulance(Diesel) | 10 | 2000 |

i.e. = $K(\text{actual})/M \times \text{Current Diesel Rate}$

2. Overtime of driver beyond 10 hours duty Rs.30/ per hour
(Only Applicable for Indica / Swift/Ford Figo (Five Seater Hatch Back) -AC (Diesel) & Indigo / Dezire/Toyota Etios (Five Seater Sedan)-AC (Diesel)

3. Extra charges on Sundays/Holiday Rs. 250/- per day
4. Night Halts Out station: Rs. 200/ -Per night
5. Night halt Charges at Local Stations (at Goindwal) Rs.100 /per night

*Night Charges will be applicable for local halt and outstation halt commence after 10.00 PM. Only applicable for **Indica / Swift/Ford Figo (Five Seater Hatch Back)-AC- (Diesel) & Indigo/ Dezire/Toyota Etios(Five Seater Sedan)-AC- (Diesel).**

6. **Night halt at local station will not applicable for Tata venture –AC-Ambulance (Diesel). Only out station halt will be applicable for Tata venture AC-Ambulance (Diesel).**
7. Out station halt means (Halting at cities which are more than 25 kilometers away from the factory location)

Note:

1. Quoted price should be exclusive of all the taxes and incidentals i.e. Service Tax, parking charges, toll taxes etc. which will be paid additionally as per actual but only on production of original receipt.

I/we hereby declare that all the terms and conditions given above are accepted by me/us.

Yours Truly,

**Name
Address
Stamp**

NEFT FORMAT

**FORMAT TO RECEIVE E-PAYMENT THROUGH EXISTING ACCOUNT WITH NEFT/RTGS
ENABLE BANK BRANCH**

SUB: E-Payment Vide SEFT/RTGS: Reg.

| | | |
|----------------------------------|---|--|
| VENDOR CODE AS PER BHEL | : | |
| VENDOR NAME AS PER BANK RECORDS | : | |
| ACCOUNT TYPE | : | |
| BANK ACCOUNT NUMBER | : | |
| NAME AND ADDRESS OF THE BANK | : | |
| BRANCH CODE | : | |
| BRANCH RTGS CODE | : | |
| BRANCH MICR CODE | : | |
| NAME OF THE AUTHORISED SIGNATORY | : | |

I/ We confirm that i/we will bear the charges, if any levied by my/our bank for the credit of NEFT/RTGS amounts in our account.

For.....

Signature

(Authorized Signatory)

Date:

We confirm that we are enabled for receiving NEFT/RTGS credits and we further confirm that the account number, the signature of the authorized signatory, Branch Code, RTGS code and MICR code of our branch mentioned above are correct

Bank Verification

(Manager's /Officer Signature under Bank Stamp)

Date:

Format – For MSE Benefit

Certificate by Chartered Accountant on letter head

This is to certify that M/s.....(hereinafter referred to as Company) having its office registered office tais registered under MSMED ACT 2006(Entrepreneur Memorandum No(part 11).....datedcategory(Micro/Small) (Copy Enclosed).

Further verified from the books of accounts that the investment of the company as on date.....as per MSMED Act 2006 is as follows.

1. For manufacturing Enterprises: investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the ministry of small scale industries vide its notification no.S.O.1722 (E) dated October 5,2006.

2. for service enterprises: investment in equipment's (original cost excluding land and building and furniture's and other items not directly related to service rendered or as may be notified under the MSMED act 2006.

Rs.....Lacs.

The above investment of Rs.....lacs is within permissible limit of Rs.....lacs forMicro/Small (strike off which is not applicable) category under MSMED Act 2006.

Date:

Signature

Name:

Membership Number

Seal of the Chartered Accountant

Price Bid

Tender No.:1314-005-HR

Tender Date: 10.02.2014

Quotation for Hiring Commercial vehicles with Driver for 2 years period (Extendable Mutually for another one year)

| SL. No | Type of vehicle | No. of Vehicles to be provided | Lump sum Monthly charges in Rs./- per vehicle(In figure) | Lump sum Monthly charges in Rs./- per vehicle(In words) |
|--------------------------------|---|---------------------------------------|---|--|
| 1 | Indica /Swift/Ford Figo(Five Seater Hatch Back)-AC (Diesel) | 2 | | |
| 2 | Indigo/Dezire/Toyota Etios(Five Seater Sedan)-AC (Diesel) | 1 | | |
| 3 | Tata Venture AC-Ambulance(Diesel) for 3 shift operation(24 hours) | 1 | | |
| Rate of Service Tax (%) | | | | |

Note:

1. Quoted price should be exclusive of all incidentals i.e. Parking charges, toll taxes etc. which will be paid additionally as per actual but only on production of original receipt.
2. In case of difference in amount quoted in figures and words, amount quoted in words shall be considered.

I/we hereby declare that all the terms and conditions mentioned in this tender enquiry above are accepted by me/us.

Date

Name:

Address:

Signature of the Bidder

Stamp