

Tender Notice No. Fin/Admn/CL/59/2011**Date: 21.04.11**

Sealed tenders (in Two Bid System) are invited by the Accounts Officer (Finance/Admn) from the reputed contractors, experienced in similar works and registered with Government of India, Government of Andhra Pradesh, Railways, Military Engineering Services and Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad 502 032, for the following work so as to reach the **Accounts Officer(Finance/Admn), Finance & Accounts Department, Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad 502 032 up to 13.00 hrs., on the dates specified and the tenders will be opened on the scheduled day at 14.00 hrs., in the Office of the Vendor complex, B.H.E.L. Ramachandrapuram, Hyderabad 502 032, Dist. Medak, A.P. in the presence of the tenderers present** who choose to attend the Tender opening.

Tender papers will be issued on the dates mentioned below between **09.00hrs. and 14.00hrs only.**

| Sl. No. | Nature of work. | Approx. Tender Value | EMD (in Rupees) | Total Qty. of work to be attended & date of completion | Cost of Tender Document. | Sale of Tender Papers | | Receipt of Tenders Papers / opening of Technical Bid. |
|---------|--|--------------------------|--|--|-------------------------------------|-----------------------|------------|--|
| | | | | | | From | To | |
| 1. | For attending dak distribution, house keeping, customer hospitality etc. | Rs 22.76Lakhs* (Approx.) | Rs .60,000/- (Rupees Sixty Thousands only) | 4500 Operations, from 01.06.2011 to 31-03-2012 – (both days inclusive) | Rs.500/- (Rupees Five Hundred only) | 21-04-2011 | 06.05.2011 | For Technical Bid& Price Bid up to 13 Hrs of 06-05-2011 Technical Bid will be opened at 14.00 Hrs on 06-05-2011 |

*One operation = 1 USW Man days i.e. 8 Hrs.

Total quantity envisaged for 250 working days during 2011-12.

Contract Value may vary depending upon the actual requirement.

Signature of Contractor

Accounts Officer/Fin(Admn)

General Conditions and Tender Process.

1. Earnest Money Deposit as mentioned in the Tender can be paid by either cash in our Cash Office or a Demand Draft / Banker's Cheque drawn in favour of "BHARAT HEAVY ELECTRICALS LIMITED, Ramachandrapuram, Hyderabad" payable at Hyderabad from any Nationalised Bank/Govt. Bank shall be enclosed to the tender technical bid. **No other means of payment shall be accepted.**
2. Tenders received without Earnest Money Deposit along with Technical Bid will be **rejected**.
3. The following documents are to be enclosed along with the Technical Bid.
 - (1) Registration Number and relevant documents if any (2) Copy of Valid Labour License, ESI Code No. latest remittance slip (3) P.F. Code No. Copies of form – 6A and Form-23 for the latest period as a token of proof (4) PAN Number & Latest income tax clearance (5) APVAT Registration under Works Contract.
4. B.H.E.L. reserves the right to split the work into convenient portions and award them to different contractors.
5. The undersigned reserves the right to reject any or all tenders or part thereof, if any of the above requirements is not complied with in technical bid.
6. Tender documents are obtainable from the Office of the Accounts Officer (Finance / Admn.) Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad 502 032.
7. The requisitions for supply of tender documents shall be sent to Accounts Officer, (Finance/Admn.), BHEL , Ramachandrapuram, Hyderabad by making payment of the cost of Tender documents amount of Rs.500/- (Rupees Five hundred only) in Cash Office of B.H.E.L. Ramachandrapuram, HYDERABAD - 502 032 ". The tender documents can be downloaded from BHEL Web No.
8. The tender cost of Rs.500/- will not be refunded. The tender documents are not **transferable** under any circumstances and should be used only by the party to whom it is issued.
9. The conclusion of contract will be in the form prescribed by BHARAT HEAVY ELECTRICALS LIMITED for the purpose. A copy of the General Conditions of Contract applicable to the above works is available for perusal at the Office of the Accounts Officer (Finance / Admn.), Finance & Accounts Department.
10. Regarding all dispute/s, the **DECISION of Addl. General Manager (Finance), BHEL Ramachandrapuram, Hyderabad 502032 IS FINAL and binding on all the parties.** The territorial jurisdiction is Ramachandrapuram Mandal, Dist.: Medak. Andhra Pradesh.

11. Daily wage as on 1/10/2010 is Rs. 314.65 (USW) and applicable allowances also have been considered in the contract value. Tender will be finalized on lowest cost to BHEL basis.
12. Tender documents in closed covers have to be submitted in the office of the Vendor complex.
13. Tender documents are to be submitted in two bid system.

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|--------------------------|---------------|---|---------------------------------|
| 1. Techno Commercial Bid | - Annexure-I | } | Constituting from Pg 1 to 24 |
| 2. Price bid | - Annexure-II | | |
14. First only technical bids will be opened and evaluated on the date notified in the Tender notification. After scrutiny and acceptance of the technical bids, price bids of accepted parties only be opened on the date mentioned in the Tender notification.
15. The technical bid consists of technical schedule requiring documentary proof. In case the agency has not satisfied all the conditions along with documentary proof, the tender will be rejected.
16. Technical and price bids must be in separate covers and super scribed as "Technical bid " and " Price bid " separately clearly written on the covers.
17. Tenders received combined (both price and technical bids together) will be rejected.
18. Every page of the tender document shall be signed by the tenderer at the bottom of the page.
19. In case of tender application and tender documents downloaded from the web tenderers shall pay the cost of tender documents and EMD for item of work he is tendering, separately by means of two separate DDs (in favour of BHEL, Ramachandrapuram, Hyderabad 502 032) one towards cost of tender documents and second towards EMD. Both DD's shall be enclosed along with the Technical bid.
20. Bids with out DD's for EMD and cost of Tender Documents will be rejected.
21. Contractor should quote the rate per day of operation as asked in the price bid in the rate per day column.
22. Average Annual Turnover of the contractor during the last three years shall be 40% of the estimated cost of the tender value.
23. Contractor shall have the experience of having successful completed/executed jobs involved unskilled nature in industrial houses during last 7 years before the last day of previous month in which this notification issued:
 - a) **Three similar completed works or labour supply jobs of USW nature – costing Rs. 11.00 lakhs each, or**
 - b) **Two similar completed works or labour supply jobs of USW nature – costing Rs. 13.75 lakhs each, or**
 - c) **One similar completed works or labour supply jobs of USW nature – costing Rs. 22.00 lakhs**

Signature of Contractor

Accounts Officer/Fin(Admn)