



**BHARAT HEAVY ELECTRICALS LIMITED**  
**RAMACHANDRAPURAM : : HYDERABAD – 502 032**  
COMPRESSORS TESTING DEPARTMENT,  
TEL. NO. 040-23183617 /2625  
E-mail: [sajunphilip@bhel.in](mailto:sajunphilip@bhel.in), [sivarai@bhel.in](mailto:sivarai@bhel.in),

**TENDER NOTICE**

Name of the department: **COMPRESSORS TESTING**

Tender Notice No: **HY/T/6076/CTP/MWC/2022-23/01**

Date: 16/11/2022

1. Bharat Heavy Electricals Limited, a Government of India Public Sector undertaking having its Registered Office at Siri Fort, New Delhi. Heavy Power Equipment Plant Ramachandrapuram, one of its manufacturing Units, invites sealed tenders in two-part bid from eligible /Contractors, who fulfill qualification criteria as stipulated in NIT, for the work, “**Contract for Mechanical Activities in Compressor Test Plant for the financial Year 2022-23**”.
2. Sealed quotations in single cover consisting of two inner sealed covers (containing Technical bid as Part A and Price bid as Part B super scribing the Name of work, Part Number and Tender reference shall be received at this office upto 10.00 AM on or before 07/12/2022 at vendor complex, besides administrative building, BHEL Ramachandrapuram. Technical bid shall be opened at 1.30 PM on the same date and further information if any, may be obtained from the details mentioned in SI No: 2.1.15 of page:07 of 43.
3. Corrigendum if any shall be intimated through proper mode of communication. The brief scope of the work and information is provided below.
4. The salient features of the tender documents are as follows:
  - i) Notice inviting Tender
  - ii) Instruction to Tenderer
  - iii) General terms and conditions
  - iv) Duties and Responsibilities of Contractor
  - v) Manpower
  - vi) Contract Work description
  - vii) Pro-forma for offering technical bid
  - viii) Special terms and conditions of Contract
  - ix) Price Bid Format

- x) Declaration by Contractor
- xi) Period of contract
- xii) Failure to comply with contract
- xiii) Payment to Contractor
- xiv) Sub-contract
- xv) Statutory requirement

5. BHEL HPEP shall not responsible for any delay due to any reasons(including postal delay) either in receiving the agency's request nor receipt of tender documents by the agency.

(Signature of the official)

**CONTENTS:**

<b>Sl. No.</b>	<b>Description</b>
1.0	Notice Inviting Tender
2.0	Prequalification requirements
2.1	Instructions to Tenderer
3.0	General terms and conditions
3.1	Eligibility Criteria
3.2	Earnest Money Deposit
3.3	Security Deposit
3.4	Statutory Requirement
3.5	Manpower
3.6	Safety
3.7	Period of Contract
3.8	Failure to comply with Contract
3.9	Payment to the Contractor
3.10	Sub-contract
3.11	Laws governing the Contract
3.12	Legal Jurisdiction
4.0	Duties & Responsibilities of Contractor
5.0	Contract Work Description – Schedule “A”
6-A	Pro-forma for offering Technical bid
6-B	Specific Terms & Conditions of Contract
6-C	Pro-forma for Price Bid
7.0	Declaration by Contractor
8.0	Obligations to contractor
9.0	Special conditions

**1.0 NOTICE INVITING TENDER****Tender Notice No:** HY/T/6076/CTP/MWC/2022-23/01**Date:** 16/11/2022

- 1) Name of work : Contract for Mechanical Activities in Compressor Test Plant for the financial Year 2022-23".
- 2) Earnest Money Deposit : **NIL** (In line with O.M. No.F.9/4/2020-PPD DT 12th Nov 2020)
- 3) Time of Completion : Within 12 Months from the date of award of the Service PO. (As per estimated days)
- 4) Maintenance period : Nil.
- 5) Issue/ Sale of Tenders : Shall be uploaded in the BHEL website.
- 6) Cost of tender documents with GST : NIL
- 7) Security Deposit : Refer page 12 of NIT
- 8) Last date of receipt of tenders : 07/12/2022 up to 10.00 hrs.
- 9) Place, Date and time of opening of Tenders : At vendor complex, BHEL R C Puram on 07/12/2022 at 13.30 hrs.
- 10) Approximate Estimated cost : ₹ 4,38,265/- (Four lakh thirty eight thousand two hundred sixty five rupee only) plus GST as applicable.

SIGNATURE OF CONTRACTORSIGNATURE OF EXECUTING OFFICER

**2.0 PRE QUALIFICATION:**

The following conditions have to be satisfied by the tenderer with documentary proof to be enclosed with tender bid. **In case the agency fails to enclose the following documentary proof with tender the tender shall be liable for rejection.**

- I. Average annual financial turnover during the last 3 years, ending 31st March of the previous financial year (should submit balance sheet & P&L account for last 3 years – preferably certified by Chartered Accountant), should be at least 30% of the estimated cost i.e. ₹ 1,31,480/-. Further, if the tenderer fails to submit the figure (s) for 3 years, non-submitted year shall be considered as “0” (Zero) for averaging the turnover. In the 3 years turnover, previous year turnover is compulsory.
- II. Particulars of experience / credentials for the work executed of similar nature( Detailed work described in SCHEDULE-A Refer Page: 29 of 43) for each work experience of having successfully completed similar works in BHEL during last 10 years ending last day of month previous to the one in which applications are invited should be either of the following:-
  - a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost i.e. ₹ 1,75,306/- or
  - b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost i.e. ₹ 2,19,133/- or
  - c) One similar completed work costing not less than the amount equal to 80% of the estimated cost i.e. ₹ 3,50,612/-
  - d) Experience certificate issued by BHEL, Ramachandrapuram in case any work executed in BHEL, Ramachandrapuram for past five years. Any adverse remarks in the experience certificate shall be a disqualification factor.
  - e) If the experience certificates from the private organization for payment proof either TDS certificate or bank statement to be submitted).
- III. The firms/vendors/contractors who are in the BHEL banned list are not eligible to participate in this tender. The offers received from such firms/vendors/contractors will be rejected. The list of banned firms is available on BHEL website www.bhel.com.
- IV. Valid **ESI** code and **P. F.** Code No.
- V. **Labour licence** (Central/State Government): (proof of having Code No: to be Enclosed, In case not available, bidder shall submit the License before commencement of the work).
- VI. **PAN.** (In case not available, proof of having applied with acknowledgement from concerned authorities).
- VII. **GST** Registration number if applicable (Copy of GST registration to be enclosed).

**2.1 INSTRUCTIONS TO TENDERER:**

2.1.1 Tender is a two part bid system. The tender documents consist of Part – A and Part - B as detailed below:

**Part ‘A’:** Techno-commercial Bid (To be submitted in sealed cover on or before 07/12/2022 & at 10.00 hrs. enabling us to open at 13.30 hrs. on 07/12/2022)

**Part ‘B’:** Price Bid to be submitted in sealed cover as per Tender conditions.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

2.1.2 Part 'A' must be duly completed and super-scribed "Tender Enquiry No. \_\_\_\_\_ BHEL, Ramachandrapuram, Dated ..... Part 'A' Techno-commercial Bid". The tenderer shall not indicate the price or rate in the PART-A: Techno-commercial bid. The tenderer shall expressly accept all the terms and conditions of the Tender. The tender which does not comply with the BHEL's Terms & Conditions may be rejected as Non-responsive/non-conforming and non-acceptable.

2.1.3 Part 'B' must be duly completed with reference to the tender conditions and put in a separate sealed envelope super-scribed "Tender Enquiry No. \_\_\_\_\_ BHEL, Ramachandrapuram, Dated ..... Part 'B' - Price Bid".

2.1.4 The Techno commercial Bid (Part - A) and general terms and conditions shall be attached to Techno-commercial offer with each page duly signed by the tenderer (at the bottom of each page) as a token of acceptance.

2.1.5 Part 'B' – the price Bid should not carry any conditions. Price / rate should be quoted in clear terms in the format given by BHEL.

2.1.6 Part 'B' Price bid shall be opened only in respect of those tenderers who are qualified in Techno-Commercial Bid.

2.1.7 The tender forms both Part 'A' & 'B' duly filled in all respects shall be signed on each page by the tenderer. Any alteration, erasure or over-writing shall render the tender invalid. Alteration neatly carried out and duly attested over with the full signature of the tenderer however is permitted.

2.1.8 The tenderer should submit the tender documents intact without detaching any page or pages.

2.1.9 The Name of the tenderer should be written or the contractor's seal to be put on the sealed envelope.

2.1.10 Before making the offer, the tenderers are advised to carefully go through the terms and conditions, which form part of the Agreement.

2.1.11 All entries in the tender document should be in one Ink. Corrections, over writing, cuttings etc. are not permitted. All the columns in the tender form should be filled without leaving any column blank in any page of the tender. In case any of the columns is left blank, the tender would be rejected.

2.1.12 The price/rate should be quoted in figures as well as in words.

2.1.13 Each and every page of tender documents should be stamped & signed by the tenderer.

2.1.14 Tender documents consisting of Part 'A' & 'B' duly sealed in separate envelopes should be sealed in another envelope and should be deposited in the Vendor Complex, BHEL- Ramachandrapuram, Hyd-32 addressed to Senior Manager/Purchase, Co-ordn., BHEL, Ramachandrapuram, Hyderabad-32 so as

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

to reach on or before 10:00 hrs. on 07/12/2022. The tender documents may also be sent either by registered post / Speed Post / Courier so as to reach on or before the said date and time. Part 'A' of tender form i.e. Techno-commercial Bid shall be opened on 07/12/2022 at 13.30 hrs. on the same day in the presence of tenderers or their representatives who are present for the tender opening. Tenderers who qualify in the Techno-commercial Bid shall be intimated to attend the tender opening of part 'B' - price bid on the date to be notified separately. Part 'B' i.e. price Bid shall be opened at the specified date in the presence of the tenderers or their representative who are notified to attend the tender opening.

2.1.15 For any further details required, Sajun Philip, Manager or Sivakrishna R, Dy. Manager, BHEL, Ramachandrapuram, Hyderabad-32 may be contacted in person or through Telephone Nos. 040-2318-3617/2625.

2.1.16 BHEL reserves the right to assess the capacity and capability of the parties for pre-qualification. The company also reserves the right to accept or reject any or all the tenders or any part thereof at any stage of process without assigning any reason whatsoever. The company has no obligation to accept the lowest tender. Offer of the Tenderer if prima-facie found not comparable with the quantum of work envisaged and the bid is a desperate effort to be L1, then the offer is liable to be rejected. BHEL's decision in this regard shall be final and binding.

BHEL reserves the right to reject the tender of bidder, who committed default and having bad track record in execution of previous contracts in BHEL. For the purpose of this clause default and bad track record means violation of labour laws (such as non-payment of wages within time, non-payment of ESI,PF contribution , payment of bonus if applicable) and backing out from contract after reverse auction or after receipt of LOI / entering of agreement etc.,

2.1.17 **PRICE BID:** The tenderers are required to submit their quotation for all the items listed in the Price Bid format given along with the tender documents. The price should be quoted for each activity after careful study of the actual job requirement so that, in case the contract is awarded, contractor should not express any difficulty in execution of the contract.

2.1.18 The **BHEL Fair Wages** revised from time to time are payable. The tenderer would be required to pay allowances/incentives as decided and communicated by BHEL.

2.1.19 **Validity of rates:** The rates quoted should be valid for 120 days initially from the date of opening of the Techno-Commercial bid.

2.1.20 The tenderer shall be required to quote the rates against each item of work under each group (both in figures and words).

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**2.1.21 DISCREPANCY IN WORDS & FIGURE QUOTED IN PRICE BIDS:**

i) If, in the price structure quoted for the required goods / services / works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.

ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and

iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (i) and (ii) above.

If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored

2.1.22 wherever it is quantity-based work, including main work and sub-work, the tenderer should quote his rates against each item /work (main as well as sub-work/item).

2.1.23 In case of quantity based work contracts, the tenderer should quote the rates against each item keeping in view the prevailing applicable BHEL Fair Wages, statutory payments and other payments if any and other obligations as per the statutory provisions and amendments thereto and also as directed by BHEL from time to time.

2.1.24 BHEL reserves the right to award the contract to one or more contractors simultaneously as deemed fit at the initial stage or during the contract period.

2.1.25 BHEL reserves the right to reject any bid, which is technically unacceptable and unworkable. Further, BHEL also reserves the right to reject any or all tenders without assigning any reasons thereof.

2.1.26 BHEL reserves the right to cancel the contract at the initial stage or during the contract period without assigning any reason to the tenderer.

2.1.27 wherever prescribed formats are specified for the tenderers use, he shall use the same for making his Claims.

2.1.28 Tender document should be complete in all respects.

2.1.29 Successful tenderers shall enter into an Agreement on stamp paper of **200/-** for having accepted the rates, terms and conditions of the contract as per the pro-forma given by BHEL.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

2.1.30 The Offers should be in full conformity with the terms and conditions of this tender. No contra conditions are acceptable. Incorrect and incomplete tenders are liable to be rejected. Tenders not submitted in the prescribed forms shall be rejected.

2.1.31 BHEL reserves the right to accept or reject any tender in part or full at their discretion without assigning any reason.

2.1.32 If a tenderer deliberately gives wrong information in his tender or creates conditions favorable for the acceptance of his tender, then BHEL reserves the right to reject such tender at any stage.

2.1.33 If the tenderer indulges in any unethical practice for securing the contract, the offer of such tenderer shall be rejected.

2.1.34 Any written communication required to be sent to the contractor in writing shall be sent at the address mentioned on the tender form or to any other address subsequently intimated by Contractor in writing to BHEL HPEP for the contract purposes or to his e-mail address.

**2.1.35 SITE VISIT:**

- a) Before quoting, the tenderers are advised to inspect the site of work and its environments and be well acquainted with the actual working and other prevailing conditions, position of materials and labour related procedures & practices. They should be well versed with BHEL General Conditions of Contract, Instructions to tenderers, drawings wherever applicable and specifications and all other documents which form part of the agreement to be entered into subsequent to award of work. The tenderers shall specially note that it is the tenderer's responsibility to provide any item which is not specially mentioned in the specification or drawing, but which is necessary to complete the work
- b) The Tenderer/Bidder and any of his authorized personnel or agents shall be granted permission by the BHEL to enter upon its premises and lands for the purpose of site visit. However, the bidder shall express condition that he, his personnel, and agents shall be responsible against all liability in respect thereof, including death or personal injury, loss of or damage to property, and any other loss, damage, costs, and expenses incurred as a result of the inspection.
- c) The Bidder should inform the BHEL at least 2 days (time may be fixed in consultation with tender issuing authority) in advance about the proposed site visit. The Bidder, at his own responsibility and risk is encouraged to visit, inspect and survey the Site and its surroundings and satisfy himself before submitting his bid as to the form and nature of the Site, the means of access to the Site, the accommodation he may require, etc.
- d) In general, Bidders shall themselves obtain all necessary information. A Bidder shall be deemed to have full knowledge of the Site, whether he inspects it or not and no extra claims due to any misunderstanding or otherwise shall be allowed. The cost of visiting the Site shall be at the

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

Bidders' own expense. Any deviations of information in the report and the actual site shall not be the responsibility of the BHEL.

### **3.0 GENERAL TERMS AND CONDITIONS:**

- 3.0.1** Contractor shall obtain Labor License (Central / State Government) before commencement of work as applicable.
- 3.0.2** In case Contractor engages labor from outside Telangana State to execute the said work, he is required to obtain license under Inter State Migrant Workmen (RE&CS) Act 1979
- 3.0.3** BHEL reserves the right to split up the work into convenient portions and award them to different contractors.
- 3.0.4** The tenderer shall keep the contents of his tender and rates quoted by him to be kept confidential
- 3.0.5** The rate for each item shall be reasonable and not unbalanced / impracticable. In case BHEL come across any unbalanced / impracticable rates, Tenderer / Bidder may require to furnish detailed analysis to justify the same. If after its examination, BHEL still feels the rates are unbalanced / impracticable, BHEL may asks the tenderer for additional Performance Security or other safeguards to protect BHEL / Employer's interest against financial loss which may occur to BHEL on account of such unbalanced / impracticable rates, failing which the tender submitted by the tenderer, shall be liable to be rejected by the BHEL, who may award the Contract to any other tenderer.
- 3.0.6** All expenses in preparation and submission of bids and visits to the office or any place in connection with the preparation of Bid shall be borne by Bidder. BHEL in no case shall be responsible or liable for these costs regardless of the outcome of the Bidding process
- 3.0.7** The bid prepared by the Bidder including all correspondence etc. relating to his offer/ Bid shall be in English language only.

### **3.1 ELIGIBILITY CRITERIA:**

- 3.1.1.** In case the contractor is a Partnership Firm or a Company, the same should be a registered under the relevant Indian Partnership Act 1932 or Companies Act, 1956 and well established organization having at least three years existence in business consecutively for the past three years.
- 3.1.2.** The Successful tenderer has to get the license from Labour Dept., under Contract Labour (Regulation & Abolition) Act 1970 for the areas and nature of work, which they shall be performing as part of the contract.
- 3.1.3.** Tenderer should have independent ESI Employer code under ESI Act 1948.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

- 3.1.4.** Tenderer should have independent PF code under Employee Provident Fund and Miscellaneous Provisions Act 1952.
- 3.1.5.** Photocopy of letter from ESI Corp. and PF Commissioner's Office to establish that tenderer is independently registered as an employer under ESI and PF to be produced.
- 3.1.6.** The tenderer shall also mention the PAN Number issued by Income Tax Department, copy of the PAN card or PAN number allotment letter shall be submitted along with the tender documents.
- 3.1.7.** There should be no litigation or charge under investigation / enquiry / trial against the Tenderer, or conviction in a court of law or suspension or blacklisting by any organization on any ground. Tenderer shall confirm this in the Declaration. During the course of work, if any such information comes to light, the contract may be terminated.
- 3.1.8.** The opinion / decision of BHEL regarding the bid shall be final and conclusive. BHEL reserves the right to reject any or all the bids at any time without assigning any reason.
- 3.1.9.** In case the tenderer has a relative employed in BHEL, the authority inviting tender shall be informed of this fact in writing at the time of submission of tender, failing which the tender may be disqualified, or if such fact comes to light subsequently, the contract may be terminated.
- 3.1.10.** For the works which are continuous in nature, and which require regular interaction and monitoring, the contractor shall have an Office/Establishment in Hyderabad. Absence of such an arrangement may lead to disqualification of the Tenderer.

**3.1.11. MSME Supplier:**

MSE suppliers can avail the intended benefits (Tender documents fee of cost, exemption of EMD) only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate ( Format enclosed at **ANNEXURE-1** where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through e- procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer.

**3.2 EARNEST MONEY DEPOSIT:**

Bidders are requested to submit the bid securing declaration form as per **ANNEXURE-B**

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**ANNEXURE-I**  
**Certificate by Chartered Accountant on letterhead**

This is to certify that

M/s.....

(Hereinafter referred to as 'company') having its registered office at .....

is registered under MSMED Act 2006, (Entrepreneur Memorandum No (Part-II)

.....dtd:.....Category:

..... (Micro/Small).

Further verified from the Books of Accounts that the investment of the company as on date

..... as per MSMED Act 2006 is as follows:

**1. For manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale industries via its notification No. S.O. 1722 (E) dated October 5, 2006 :)

Rs. ....Lakhs

**2. For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act.2006.)

Rs..... Lakhs

The above investment of Rs..... Lacs is within permissible limit of Rs..... Lakhs for ..... Micro/ Small (strike off which is not applicable)

Category under MSMED Act 2006.

Date:  
(Signature)

Name:  
Membership number:  
Seal of Chartered Accountant

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**Annexure-B**  
**Bid-Securing Declaration Form**

To,  
Dy. Manager/ Compressors Testing,  
BHEL, Ramachandrapuram.

I/We, the undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid-Securing Declaration.

I/We accept that I/we will automatically be suspended from being eligible for bidding in any contract with BHEL for a period of two years from the date of notification , if I am /we are in breach of any Obligation under the bid conditions, because I/we:

**(a)** have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

**(b)** having been notified of the acceptance of our Bid by the purchaser during the period of bid validity, (i) fail or refuse to execute the Contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid-Securing Declaration shall expire if I am/we are not the successful Bidder, upon the earlier of (i) our receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of my/our Bid.

Signature of tenderer

Date:

Place:

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

### **3.3 SECURITY DEPOSIT**

**3.3.1** Upon acceptance of his tender bid, the successful tenderer must deposit Security Deposit within the time specified in the letter of intent. Security Deposit should be collected from the successful tenderer. The rate of Security deposit will be as below:

The total amount of Security Deposit will be **3%** of the contract value (O.M. No.F.9/4/2020-PPD dated 12th November, 2020)

**3.3.2** If the work is awarded, the agency has to pay **50%** of Security Deposit rupees in advance on contract value before commencement of work.

**3.3.3** The balance amount to make up the required Security Deposit of **3%** of the contract value may be accepted in the following forms:

- i)** Local cheques of Scheduled Banks (subject to realization) Demand Draft in favour of BHEL
- ii)** Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL
- iii)** Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)
- iv)** Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL).

**Note:** BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

**3.3.4** At least 50% of the required Security Deposit, should be collected before start of the work. Balance of the Security Deposit can be collected by deducting 10% of the gross amount progressively from each of the running bills of the Contractor till the total amount of the required Security Deposit is collected.

If the value of work done at any time exceeds the contract value, the amount of Security Deposit shall be correspondingly enhanced and the additional Security Deposit shall be immediately deposited by the Contractor or recovered from payment/s due to the Contractor.

**3.3.5** Failure by the successful tenderer/bidder to deposit the security deposit amount as mentioned above within the stipulated time, which will include any extension that may be granted by the authorities, will render his earnest money deposit liable to forfeiture and his tender shall be consider as withdrawn. Security Deposit shall not be refundable to the contractor except in accordance with the terms of the contract.

**3.3.6** The Security Deposit shall be released along with the final bill or after completion of maintenance period for the work, whichever will be later, subject to the condition that nothing is outstanding against the Contractor.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**3.3.7 INTEREST CLAUSE:**

**“No interest shall be payable by BHEL on earnest money or security deposit or any money due to the contractor by BHEL.”**

**3.4 STATUTORY REQUIREMENTS:**

- 3.4.1.** While quoting the rate, the tenderers are advised to take note of BHEL Fair Wages consists of state minimum wages plus BHEL additional payments payable to workmen.
- 3.4.2.** The tenderer will be required to comply with all the statutory provisions such as Bonus (if applicable then % as prevailing in BHEL Ramachandrapuram), PF (12%), ESI & applicable GST, BHEL Fair Wages prevailing at the time of payment or arrears thereof, declared Holidays, leave, AP Labour Welfare Fund etc. The contractor shall submit the documentary evidence of payment on account of submission of statutory payments made to the concerned agencies every month and same may be submitted for clearance of bill.
- 3.4.3.** The tenderer shall comply with the provisions of the Factories Act 1948, Contract Labour (Regulation and Abolition) Act 1970, ESI Act 1948, Employees Provident Fund and Miscellaneous Provisions Act 1952, Minimum Wages Act 1948, Payment of Gratuity Act 1972, Industrial Disputes Act, 1947, Payment of Bonus (if applicable) Act 1965, Employers Liability Act 1938, Inter State Migrants Workmen (Regulation of employment and conditions of Service) Act 1979 AP Labour Welfare Fund Act, and or any other Laws and Rules that may be applicable from time to time to the workers engaged by him. The tenderer, when required by the Company shall produce the registers and records for verification and comply with other directions issued by the company for compliance of the statutory provisions.
- 3.4.4.** The tenderer shall fully indemnify the loss if any caused to BHEL due to any default or non-observance of any of the laws, or any omission or commission or inability on the part of the Tenderer or his representative.
- 3.4.5.** The tenderer shall, keep and produce for inspection at all times, forms, registers and other records required to be maintained under various statutes in order to enable scrutiny by the Company whenever required.
- 3.4.6.** The tenderer shall produce to the Company, the documentary proof of payment of the said statutory dues. Non-observance of the provisions will be construed as default by the Tenderer in making such payment, and payment of his bill will be deferred despite other legal action.
- 3.4.7.** The Income tax as applicable shall be deducted from the bill of the contractor.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

- 3.4.8.** Each tenderer will be required to maintain the daily attendance of his labours in the prescribed Pro-forma for accounting payment of wages, deduction towards ESI & PF Contributions, payment of Bonus(if applicable), leave etc.
- 3.4.9.** The tenderer will have to follow the provisions of Payment of Bonus Act 1965 and Rules 1975 if applicable and is liable to pay Bonus to his workers.
- 3.4.10.** The tenderer will have to extend paid National Holidays and Festival Holidays to their workmen as per BHEL Ramachandrapuram direction or as per the provisions of the relevant Act and the Rules thereof. However, if due to exigencies of work the contractor engages his workmen on National Holidays or Festival Holidays contractor shall pay additional wages as prescribed under the provisions of the Act.

**3.5 MANPOWER:**

- 3.5.1.** The Contractor shall provide the required manpower for executing the contracted work. The contractor shall not engage a person who is less than 18 years of age.
- 3.5.2.** The contractor shall be responsible for safety of his workers while they are engaged for work connected with the contract. The Contractor shall be responsible for the appropriate usage of the Uniform and PPE's by their workmen.
- 3.5.3.** The contractor, as the employer of his workmen, shall manage them. In the event of any dispute arising between the Tenderer and his employees, the Tenderer alone is solely responsible for resolving the dispute between them and BHEL will in no way be responsible for settling the dispute either statutory or otherwise.
- 3.5.4.** The contractor will be solely responsible for executing the agreed work and the employees of BHEL will only oversee the proper execution of work. The contractor or his representatives shall be available in the factory to control and supervise his workers and take down instructions from the designated officials of BHEL. The cost of deployment of Supervisor has to be borne by the Contractor.
- 3.5.5.** The contractor shall have full control over his workmen w.r.t determining service conditions, discharge, dismiss, or otherwise terminate their services at any time. The contractor shall be solely responsible for any claim arising out of employment or termination of employment of his employees and for statutory payments.
- 3.5.6.** The contractor shall employ only such personnel who are medically fit. The company has right to direct the contractor to remove from the premises such of his personnel who may be physically, hygienically, clinically or medically unfit.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**3.5.7.** The contractor shall employ only such personnel who have not been found unfit for employment in Organizations such as Central/State/Public Undertakings by the Police authorities. Persons against whom criminal cases are pending or under investigation and persons found guilty of offences involving moral turpitude shall not be engaged for executing work.

**3.5.8.** The Contractor shall comply with all the operational rules and regulations, including safety and security rules framed by the company from time to time wherein the Contractor or his workmen happen to be operating / working. In the event of any of the workmen of the contractor violating any of the said rules and regulations, the Contractor would be required to remove forthwith such workmen from the company's premises.

**3.5.9.** Out of total workers to be deployed the Contractor shall to the extent possible to deploy 15% scheduled castes and 7.5% of scheduled tribe community.

### **3.6 SAFETY:**

(i) All safety equipment such as safety belts, helmets & other equipment (as required for this work) are to be positioned by the contractor & used as per requirement.

(ii) Any casualty or damage caused to the property or person by any untoward incidents while executing this contract will be at the contractors risk & cost.

(iii) Violation of applicable safety, health & environment related norms, a penalty of ₹ 5000/- (Rupees Five thousand) per occasion shall be imposed.

(iv) BHEL shall recover the amount of compensation paid to victim(s) by BHEL towards loss of life/permanent disability due to an accident which is attributable to the negligence of contractor, agency or firm or any of its employee as detailed below.

- a) **Victim:** Any Person who suffers permanent disablement or dies in an accident as defined below.
- b) **Accident:** Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrences caused during the manufacturing/ operation and works incidental thereto at BHEL factories/ offices and precincts thereof, project execution, erection and commissioning, services, repairs and maintenance, trouble shooting, serving, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by the company or during any works/ during working at BHEL Units/Offices.
- c) Compensation in respect of each of the victims:
  - i) In the event of death or **Permanent disability** resulting from **Loss of both Limbs:** Rs. 10,00,000/-(Ten Lakh).
  - ii) In the event of **other Permanent disability:** Rs.7,00,000/-(Seven Lakh)
- d) **Permanent Disablement:** A disablement that is classified as a permanent total disablement under the provisions to Section 2(l) of the Employee's Compensation Act, 1923.

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### **3.7 PERIOD OF CONTRACT**

**3.7.1.** The contract shall be, initially, for a period as mentioned in NIT page.

**3.7.2.** The parties, if mutually agreed upon, may extend the period of contract for a further period of one year on the same terms and conditions with a price variation clause providing for any increase in wages of the workmen and consequential increase in PF, ESI etc., by appropriate Government or by BHEL from time to time.

If the rate quoted/contract is valid for two years, Company may issue LOI initially for a period of one year. The company reserves its right to issues LOI /contract for the second year to the contractor on successful and satisfactory completion of first year contract. The contractor is bound to execute the contract for second year without any demur. If the contractor fails to execute the contract, BHEL reserves the right to execute the contract through any other contractors at the risk and cost of the contractor and the company reserve the right to take appropriate action against the defaulted contractor.

**3.7.3.** BHEL is at liberty to terminate the Agreement by giving 30 days' notice in writing.

### **3.8 FAILURE TO COMPLY WITH CONTRACT**

**3.8.1.** Notwithstanding anything contained in any other clause, BHEL reserves the right to terminate the contract due to any failure on the part of the Tenderer in discharging his obligations under the contract or in the event of his becoming insolvent or going into liquidation. The decision of the BHEL about the failure on the part of the Tenderer shall be final and binding on the tenderer.

**3.8.2.** In case of any damage to the existing building, structures, materials, tools, furniture and fixtures, machines etc., caused from contractor's end directly or indirectly, the cost of its repairs or replacement will be recovered from the contractor. If there is any work stoppage in any area of the Plant due to the fault of the contractor, the contractor is liable to compensate the same.

**3.8.3.** In the event of any failure on the part of the tenderer, BHEL shall have the right without prejudice to any other right or remedies, to get the work done through any other agency and the Tenderer shall be liable to compensate BHEL for any losses on this account. The additional cost, loss, if any incurred by BHEL will be recovered from the bills, security deposits, other dues, directly from the Tenderer or by initiating appropriate legal action

### **3.9 PAYMENT TO THE CONTRACTOR**

**3.9.1** Normally, the periodicity of payment to the contractor shall be on a calendar month basis. The Contractor shall raise the bill for payment as per the contractual terms & conditions mentioned in the contract, which should be duly certified by the BHEL official in charge of the contracted work.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

In certain cases due to direct association of work with customer project, payment is made after completion of work. In such cases, same will be specified in the NIT/enquiry and the agreement entered into post award of job.

The Contractor shall raise the bill for payment as per the contractual terms and conditions mentioned in the contract, duly supported by attendance sheet for all the contract labours capturing therein for each of the Contract labour total time engaged during each day on the job and the same to be duly certified by the BHEL official in charge of the contracted work.

Contract is to be expressed both in terms of required categories of labour and number of labours against each category to ensure that the contractor discharges all the contractual and statutory obligations in respect of labours engaged on the job. At the same time required output in terms of units, tonnage etc. is also to be stated to correlate achieved output vis-à-vis desired output.

**Following conditions shall be adhered strict during the contract period:**

- a). In case there is fall in the achieved output vis-à-vis desired output, contractor is to be warned in two spells.
- b). If the unsatisfactory performance repeats, contract is liable to be short closed.

**3.9.2** The Contractor shall initially pay the wages, and other statutory payments etc., within the specified time, related to his workmen and then claim bills from BHEL. The contractors would be required to submit their Claims along with the proof of payment of wages, PF, ESI etc., to the respective Departments. The claims will be scrutinized and certified for payment by the respective department and forwarded to Accounts Department along with HR/IR clearance certificate for effecting payment.

**3.9.3** The Contractor shall provide two pairs of Uniform to each of his workmen along with stitching charges and catering cap as specified by BHEL. The Contractor is required to submit their claims along with proof of expenditure incurred and acknowledgement from his workmen for providing uniform, subject, however, the maximum reimbursement of claim amount will not exceed a total amount of 1000/- (including all) for two pairs of Uniform to each workmen. BHEL will not entertain any additional / excess claims than the ceiling limit provided herein and contractor agrees to accept the same.

**3.9.4** The contractor shall pay bonus to all his workmen as per the applicable provisions of the payment of Bonus Act 1965 and its rules for contract period if applicable.

**3.9.5** The contractor shall provide Personal Protective Equipment including one pair per year safety shoe of standard specified by BHEL safety department and two pairs of socks to all his workmen during the contract period. The contractor is required to submit their claims with proof of expenditure incurred in providing Personal Protective Equipment to his workmen, subject, however, the maximum reimbursement of claim amount will not exceed a total amount mentioned in part-II of 6-c. for Personal Protective Equipment to workmen for the whole contract period. BHEL will not entertain any additional / excess claims than the ceiling limit provided herein unless the contractor offers such additional / excess claims in the Price Bid and BHEL accepts to the same.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**3.9.6 IMPLEMENTATION OF PRICE VARIATION CLAUSE:**

Any increase in consolidated wages of BHEL Ramachandrapuram or increase in Variable Dearness Allowance by appropriate government to the eligible workmen of contractors, will be reimbursed by BHEL Ramachandrapuram to the contractor to that extent of increase on production of proof of payment to the workmen by the Contractor duly verified by the Contract Executing Officer, HR/IR and Finance. In case of decrease in the Variable Dearness Allowance by the Appropriate Government, the same will be deducted from the running bills of the Contractor to that extent. (Note: Increase is admissible on the variable components such as wages, Dearness Allowance, PF, ESI, and leave wage etc., which will be notified by the HR/IR from time to time).

**3.10 SUB-CONTRACTING:**

The contractor shall not sub-contract or transfer or assign the contract in full or any part thereof to any other person or firm or company without the previous express written approval of BHEL.

**3.11 LAWS GOVERNING THE CONTRACT:**

- i) The contract will be governed by the Laws of India for the time being in force and as amended or made from time to time.
- ii) All disputes shall be settled in accordance with the Laws of India for the time being in force and as amended from time to time.
- iii) All disputes arising out of or in relation to this contract or Agreement shall be settled by mutual discussions through Conciliation and in the event of failure of conciliation, such disputes shall be referred to Arbitration in accordance with the provisions of Arbitration and BHEL Conciliation Act, 2018.

**3.12 LEGAL JURISDICTION:**

In respect of all matters arising out of or pertaining to the contract, the cause of action thereof shall be deemed to have arisen only at Ramachandrapuram, Hyderabad, where BHEL - HPEP / BHEL PE&SD is situated. All legal proceedings pertaining to the above matters or dispute shall be instituted only in courts having territorial jurisdiction over the place where BHEL-HPEP / BHEL PE&SD is situated and no other court shall have the jurisdiction.

**4.0 DUTIES AND RESPONSIBILITIES OF THE CONTRACTOR:**

4.1 The duties, responsibilities and obligations of the contractor including statutory responsibilities mentioned in this document are indicative and not exhaustive. Contractors are required to confirm with the concerned authorities for proper and complete compliance.

4.2 The contractor will abide by the provisions of Child Labour (Prohibition & Regulation) Rules 1988. He should issue appropriate Appointment Letter to his Workmen.

4.3 The following documents / forms under Contract Labour (Regulation & Abolition) Act 1970 and relevant rules therein shall be maintained by the contractor:

- (i) A notice showing the wage period and date of disbursement of wages to be displayed at the place of work and a copy sent by the contractor to the HR Department (Rule 75).

SIGNATURE OF CONTRACTORSIGNATURE OF EXECUTING OFFICER

- (ii) A register of workmen Form XIII (Rule 75)
- (iii) Employment card Form XIV (Rule 76)
- (iv) Service Certificate Form XV (Rule 77)
- (v) Muster Roll, Wage Register, Deductions Register, overtime Register Etc.
- (vi) Half yearly return to be sent (In duplicate) by the contractor to the licensing officer. Form – XXIV (Rule 82 (I)) with a copy to HRM Department regularly.
- (vii) All statutory registers and records shall be preserved in original for a period of Ten years and should be made available even after the contract is over for verification.

4.4 The contractor shall comply with the provisions of Contract Labour (R & A) Act 1970 including provisions relating to welfare and Health facilities as provided under the Contract Labour (R& A) Act 1970 and relevant rules.

4.5 All the Contractors shall submit the half yearly / yearly returns to Regional Labour Commissioner (Central), Hyderabad or appropriate authority as required under contract Labour (Regulation & Abolition) Act 1970 and forward a copy to HR Department.

4.6 BHEL, HPEP, Ramachandrapuram – Hyderabad is a Notified Area under the provisions for ESI Act 1948. The contractor shall comply with the provisions of ESI Act, and will be responsible for any liability arising during the tenure of the work contract under the Act. The contractor should ensure ESI coverage and facilities to his workers (i.e. ESI code no. and ESI card etc.) as per ESI Scheme from ESI authorities including Medical Benefit etc. The contractor shall arrange for filing of family declaration forms in respect of their contract labors and deposit the same in ESI office for issue of Identity card by ESI authorities. The contractor may deduct required ESI contribution from the wages of their employees as per law and deposit the same (Employees share) along with his contribution to the ESI authorities.

4.7 Workmen insured under ESI Act only shall be deployed in contract work. For the Persons not covered under the provisions of ESI Act, the contractor shall take required insurance under Employees Compensation Act 1923 with medical benefit.

4.8 The tenderer shall submit bi-annual return in Form 6 along with monthly Challans to the appropriate authority under the provisions of Employee's State Insurance Act 1948, under intimation to HR Dept.

4.9 Notwithstanding anything contrary to this, in the event of accident, the contractor shall be required to submit accident / injury report to the concerned authorities with a copy of the same to the designated BHEL Executive immediately and ensure the compliance of the ESI Act and rules made therein.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

4.10 The tenderer shall submit the following returns to the appropriate authority under the provisions of Employee's Provident Fund and Misc. Provisions Act 1952, Employees' Pension Scheme 1995 under intimation to HR Dept.

- (i) Monthly return in Form 12 A along with form 5 & 10 (addition and deletion) and monthly Challan or any other form as modified by PF authorities
- (ii) Annual Return in Form 6A along with Form 3A.  
(till this procedure is discontinued by the PF authorities)

4.11 The Contractor shall maintain the following records as required under the Employees Provident Fund and Miscellaneous Provisions Act 1952, Employee's Pension Scheme 1995.

- a) Declaration of Nomination, Form No.2 Para 33 and 61 (1).
- b) Attendance.
- c) Wage Register.
- d) Any other documents / registers as required

4.12 The contractor shall regularly on or before prescribed date of every month pay the amount of contribution (employer's contribution as well as the employee's contribution) as per the Employee's Provident Fund and Miscellaneous Provisions Act 1952, Employees' Pension Scheme 1995 and Employee's State Insurance Act 1948.

(i) The contractor may recover from his workmen, the employee's contribution in accordance with the provisions of the said act and the Scheme but shall not recover the employer's contribution or the other charges from his employees in any manner.

(ii) The contractor shall submit along with monthly bills to BHEL, statement showing the recoveries of contributions in respect of employees employed by or through him along with the proof of Deposit of such contribution with the Concerned Authority and shall also furnish to BHEL such information, in the capacity of principal Employer, as required to be furnished under the provisions of the schemes under the Employees P.F. and Misc. Provisions Act 1952 and ESI Act, 1948 to the authorities under the said Acts.

(iii) The Contractor shall arrange for his own P.F. and ESI Code Number from the PF and ESI authorities respectively. The expenditure incurred by the contractor towards payment of the Employers Contribution and PF Administrative charges is already included in the estimated price of BHEL.

4.13 In case of revision of Wage/DA by appropriate Government or by BHEL after the award of work, any revision in Daily Wages Rate made by BHEL based on GO Notification will be adjusted to the bills subject to actual payment made to contract labour and service charges shall not be applicable on such additional amount. BHEL will bear the difference of increase during the currency of the Contract. Any failure to comply with the statutory requirements on the part of contractor shall disqualify such contractor from all contracts awarded to him and his name shall be black-listed for further tenders / contracts. In addition, the Contractor's security deposit shall be forfeited apart from consequential legal action against him. In case of any decrease in variable DA/Wages, the same shall be reduced from the running bills of the contractor.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

4.14 The contractor shall maintain Form D as per Rule 5 of the Payment of Bonus Act, 1965 if applicable. The contractor is further liable to pay bonus to his employees in accordance with the payment of Bonus Act 1965 on completion of contract if applicable and to keep all the records in Form C as per the said Act.

4.15 The contractor will be required to contribute towards gratuity payment of his employees (contract workers) required as per Payment of Gratuity Act. He will also be responsible to pay retrenchment compensation under the Act. In case of short closing of contract by either side, the Contractor shall settle all dues payable to workmen including Bonus( if applicable) on last working day.

4.16 In case the contractor employs women, he will discharge his obligation under law in respect of such women workers such as prohibition of engaging them during night hours, prohibition of employing them more than 9 hours per day, provision of crèche facility, grant of maternity leave as per rules etc.

4.17 The Wage period for the Workmen of Contractors engaged on long contracts shall be Calendar Month and the contractor shall be responsible for making payment of wages within 7 days of the closure of the wage month (on 07th day of the calendar month following the wage month) The disbursement shall be proposed to the 6th day, if the 7th day happens to be a holiday. The Contractor would be required to open an Account for Electronic Fund Transfer (EFT) of his Bills/Claims from BHEL as well as EFT of wages/OT/other payments of his workmen from his Bank Account to the Bank Accounts of his workmen so that risks associated with cash transactions can be avoided.

4.18 The Contractor shall be required to issue monthly Wage slips /OT Slips to their workmen. Further, the Contractors claims are to be accompanied by a Certificate from BHEL Official certifying that “the Wage /OT Slips for the previous month/current month have been issued by the contractor to all their workmen”. Further, the contractor would be required to issue Annual PF Statement from the PF Authorities for all his workmen engaged in BHEL HPEP, Ramachandrapuram, HYD-32 before submitting Claim for refund of Security Deposit for the respective years.

4.19 In case contractor fails to make payment of wages to his employees or remittance of contribution to the concerned authorities, the Security deposit / other dues payable under the contract can be utilized by BHEL to discharge the liability of the contractor.

4.20 The workmen of the contractors shall wear uniform while attending duty in BHEL campus. The uniform shall be provided by Contractor to his workmen. The Contractor/his authorized representative shall ensure wearing of the Uniform by his workmen in the BHEL premises.

4.21 The liability for compensation on account of injury sustained by an employee of the contractor will be exclusively that of the contractor.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

4.22 **NATIONAL & FESTIVAL HOLIDAYS (as declared by BHEL):** The contractor will give paid National Holidays and Festival Holidays to the workers as per Section 5 of National and Festival Holidays Act. However, if due to the exigency of work if any of his workmen is required to work on National Holiday or Festival Holiday, the contractor has to pay wages as per Section 5, sub section 2 and 3 of the said Act.

4.23 Besides the four national holidays i.e. 15th August, 26th January, 2nd October and 1st May (May day) if Govt. declares any other day as a national holiday same will be treated as paid holiday for the purpose of this contract. Accordingly the contractor shall be required to provide paid holiday to its workers for the same. If any of the contract worker works on such additional declared national holiday, he will be entitled to additional wage for the said day.

4.24 In addition to the above holidays mentioned at Clause 39, in the event the Central / State Government declares any other holiday/s and if such Holiday/s is/are applicable to BHEL, Ramachandrapuram, Hyderabad also, then the tenderer/contractor shall extend paid Holiday/s to his workmen. The tenderer shall take into account all such occasions while quoting in the tender.

**4.25 GENERAL ELECTIONS:** If the general elections are held for State Assembly / Parliament and Government declares a public holiday for exercising the franchise, the contractor shall give their workmen half day leave in "First" shift only. The contractor's workmen working in "Second" and "Night" shifts will be required to exercise their franchise during their own time.

4.26 The Contractor shall maintain the following Documents, Registers, Forms as required under the Factories Act 1948 and Rules 1950 thereof.

(I) Leave Register Form No. 15

(II) Nomination Form No. 25

4.27 The contractor will extend leave with wage to his workers @ of one day for every 20 days work. To facilitate the proper execution of the Factories Act, these leaves shall be allowed during the same calendar year. The contractor will pay the un-availed portion of leave in cash along with monthly wages / at the end of Contract period.

4.28 Contractor has to ensure that all his workmen are granted one day weekly off after every 48 hrs. of working. The workmen working for more than 48 hours in any week shall be paid wages twice the ordinary rate of wage in accordance with the provisions of Section 59 of the Factories Act, 1948 read with the A.P Factories Rules 1950.

4.29 The contractor shall follow safety rules and regulations as per provisions of Factories Act 1948, and Rules at his own expense and arrange for the safety provisions as appended to these conditions or rules framed by the government from time to time.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**4.30 REFUND OF SECURITY DEPOSIT:**

Security Deposit of contractor will be refunded only after the expiry of the contract period and based on the certification of successful completion of the contract and payment of PF, ESI and applicable statutory dues by the concerned Officials / department and submission of an Undertaking from the contractor, that in case of Claims from any of the statutory authorities, the same would be indemnified by the Contractor.

- 4.31** The Contractor shall be required to deposit GST as applicable as assessed by Central Excise Authority Hyderabad before 15th of the following month, if same is applicable as per rules in force from time to time. The amount so spent can be claimed from BHEL after submitting the proof of the same.
- 4.32** Contractor shall inform his PAN to BHEL. Income tax as applicable shall be deducted at source by BHEL from the bills of contractor.
- 4.33** All the Registers and Records, forms, Notices maintained under the relevant Acts and Rules should be produced on demand before the Inspector or any other authority under the Act, failing which the contract may be terminated without any notice.
- 4.34** Contractor shall be required to submit a list of his workers to be deployed for the works contract giving details regarding Name of contract worker, Fathers Name, permanent and Present Address, Date of Birth, Qualification, Caste-SC/ST/OBC, ESI No, PF No. and the family details.
- 4.35** The contractor shall abide by all the labour legislations and other laws including the provisions of Contract Labour (Regulation & Abolition) Act, 1970, the Factories Act, 1948, the Payment of Wages Act, 1936, the Minimum Wages Act, 1948, ESI Act, 1948, Employee Provident Fund Act, 1952, AP Labour Welfare Fund Act, Payment of Bonus Act 1965(if applicable), Payment of Gratuity Act 1972, and other relevant Acts applicable to his workmen under this Contract.
- 4.36** BHEL shall be indemnified against all losses, Claims, prosecutions etc. under any law.
- 4.37** The contractor shall promptly furnish all information and document required by BHEL authorities for the purpose of complying with the responsibilities of Occupier of the factory and shall render all the necessary assistance for the same.
- 4.38** The contractor will maintain proper discipline of his workmen and will ensure that his workers do not cause any loss or theft or damage to any company's property. The contractor will also be responsible for the good conduct of his workmen.
- 4.39** The contractor shall ensure and maintain uninterrupted progress of the work in accordance with instructions given to him on behalf of BHEL from time to time.
- 4.40** In case the contractor makes default in commencing the work within the time specified by BHEL without any reasonable cause, disputes any of the terms and conditions of the contract or refuses to execute the contract or any part thereof at any stage, the contract shall, without prejudice to any other right or remedies available to BHEL, be liable to be cancelled / terminated in part or in whole. In the event of such cancellation / termination of contract, the contractor shall be liable; to compensate BHEL for all losses incurred by BHEL including the loss

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

suffered on account of having the work executed through any other contractor or department as may be convenient to BHEL, in accordance with the exigencies of the work. In case only a part of the contract is cancelled, the remaining portion of contract may be allowed be executed by the contractor.

- 4.41** The Contractor shall without fail give up-to-date information in writing of the attendance of the workers engaged by him. The Contractor will also submit the required documents and certificates as prescribed from time to time for the clearance and the payment of the Bill.
- 4.42** Whenever any sum of money is found to be recoverable from or payable by the contractor, the same will be deducted from any sum that may due or which at any time there after becomes due to the contractor under this contract or under any other contract or from his security deposit. In case the recoveries are not complete even after such deduction, the contractor shall pay the same or the balance thereof from the security deposit. The contractor shall immediately thereafter pay such further sums as may be required to replenish the shortage caused by such recoveries in the amount of security deposit.
- 4.43** During the currency of contract, if the contractor is awarded any other job work contract in BHEL, the contractor will have to inform the designated BHEL official before accepting the other work.
- 4.44** In case of failure on the part of the contractor to execute the work awarded to him within the stipulated time, the sum equivalent to the EMD as per BHEL Works Policy shall be forfeited as per the Undertaking provided by tenderers, after a week's notice issued by the awarding officer and BHEL may in its discretion award the contract to any other party.
- 4.45** In case of any extra work executed by the contractor, the contractor will be paid on pro-rata basis.
- 4.46** All the Terms and Conditions as mentioned in Work Order will also form a part of the Agreement.
- 4.47** BHEL shall have the right to deduct any sum from the bill of the contractor for making good the loss suffered by a worker or workers by reason of non-fulfillment of the conditions of the contract, Non- payment of wages or of deduction made from his or their wages which are not justified by the terms of the contract or non-observance of the said contract Labour regulations.
- 4.48** The contractor shall be responsible for observance of local laws, employment of personnel, payment of GST etc. As far as possible, workers shall be engaged from the local areas in which the work is being executed.
- 4.49** The contractor shall be wholly responsible for the behavior of the workmen at the work place and outside, in the BHEL premises.
- 4.50** The contractor shall be responsible for safe custody of BHEL's property like materials, tools etc., entrusted to him and if necessary arrange insurance at his own expense.
- 4.51** The contractor shall be responsible to make good and rectify at his own expense any defect, which may develop or may be noticed within the period of the contract.
- 4.52** BHEL shall be entitled to recover any payment made on behalf of the contractor under any law or otherwise.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**4.53** BHEL Officer In-charge shall have the right to stop the work at any stage or at any time by giving the contractor seven days' notice in writing.

**4.54 TAXES AND DUTIES:**

1. Supplier shall mention their GSTN registration number in all their invoices and invoices shall be in the format as specified/prescribed under GST laws.
2. Invoices shall necessarily contain Invoice number (the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.
3. All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code).
4. A declaration to the effect that all invoice particulars are/were uploaded in the GSTN network/ portal & all tax liability as per GST rules and regulations have been and will be discharged, shall be mentioned in the invoice. If not mentioned in the invoice, a separate declaration shall be submitted as per the requirement of BHEL.
5. In case of discrepancy in the data uploaded by supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note (details to be uploaded in GSTN portal) for the shortages or rejections in the suppliers, within the calendar month notified by BHEL

**4.55 PENALTY CLAUSE:** 0.50 % of the value of work will be levied for every week for or part thereof from the issue of LOI subject to a maximum of 10 % value of the work (which is applicable for either full or partial quantity deployment). Penalty amount so determined along with GST if applicable thereon shall be recovered.

**4.56 ARBITRATION CLAUSE:**

Except as provided elsewhere in this Contract, in case amicable settlement is not reached between the Parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the Contract; or, the respective rights and liabilities of the Parties; or, in relation to interpretation of any provision of the Contract; or, in any manner touching upon the Contract, then, either Party may, by a notice in writing to the other Party refer such dispute or difference to the sole arbitration of an arbitrator appointed by Head of the BHEL Unit issuing the Contract.

The Arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon the Parties.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause, the seat of arbitration shall be at Hyderabad.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

The cost of arbitration shall be borne as per the award of the Arbitrator. Subject to the arbitration in terms of Clause above, the Courts at Sangareddy, Telangana State shall have exclusive jurisdiction over any matter arising out of or in connection with this Contract.

Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of its obligations under this Contract with due diligence and expedition in a professional manner except where the Contract has been terminated by either Party in terms of this Contract.

**In case of contract with Public Sector Enterprise (PSE) or a Government Department, the following shall be applicable:**

"In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract(s) between Central Public Sector Enterprises (CPSEs/ Port Trusts inter se and also between CPSEs and Government Departments/Organizations (excluding disputes concerning Railways, Income Tax, Customs & Excise Departments), such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in DPE OM No 4(1)/2013-DPE(GM/FTS 1835 dated 22 05-2018".

**4.57 CONCILIATION CLAUSE FOR CONDUCTING CONCILIATION PROCEEDINGS UNDER THE BHEL CONCILIATION SCHEME, 2018**

The Parties agree that if at any time (whether before, during or after the arbitral or judicial proceedings), any Disputes (which term shall mean and include any dispute, difference, question or disagreement arising in connection with construction, meaning, operation, effect, interpretation or breach of the agreement, contract or the Memorandum of Understanding (delete whichever is inapplicable), which the Parties are unable to settle mutually), arise inter-se the Parties, the same may, be referred by either party to Conciliation to be conducted through Independent Experts Committee to be appointed by competent authority of BHEL from the BHEL Panel of Conciliators.

**4.58. GOVERNING LAW & JURISDICTION:**

This agreement shall be construed and interpreted in accordance with the laws of India and shall have exclusive jurisdiction of Sangareddy/Hyderabad courts, Telangana, India.

**4.59. TERMINATION ON DEATH OF CONTRACTOR:**

If the bidder/seller is an individual or proprietary concerned, on death of such individual or proprietary concerned, the contract shall be deemed to have been terminated on date of the death.

In case of partnership firm, if one of the partner dies or any change or re-constitution of the firm takes place, BHEL shall take an appropriate decision in this regard. Such decision shall be final and binding on the parties.

The legal heir/ estates/representatives of the deceased individual or proprietary concern or partners of a partnership firm cannot claim a compensation or damages etc.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**5.0 CONTRACT WORK DESCRIPTION****SCHEDULE 'A'**

**Contract Period:** Within 12 months from the date of award of Service PO as per estimated man-days.

**Tender Notice No. :** HY/T/6076/CTP/MWC/2022-23/01

**Date:** 16/11/2022

**Name of work:** Contract for Mechanical Activities in Compressor Test Plant for the financial Year 2022-23".

**No of Persons:** 2 SSW(semi-skilled workers)

(Shift wise deployment will be decided on day-to-day basis in consultation with the contract executing officers with in the above mentioned daily limit)

Work Description:

1. De coupling and coupling between Gear Box & hydraulic coupling
2. Changing of Gear Box internals
3. Cleaning of L.O. pump strainers& operation of and
4. cleaning of Centrifuge
5. Fixing of hosepipes, valves, instruments and oil flushing.
6. Filling of oil in lube oil tank & hydraulic couplings
7. Starting of lube oil, Cooling water & vacuum systems
8. Gas system connection and purging of test loop
9. Operation of valves during testing & steam blowing
10. Filling of N2 Accumulators and operation of diaphragm compressor
11. Operation of condenser & auxiliaries.
12. checking of oil and gas leakages
13. Cooling and barring after test mounting & dismounting of instruments.
14. Miscellaneous piping works.
15. Preventive and breakdown maintenance works for plant equipment and valves.
16. Cleaning and up keeping of test plants/beds.

Note: Price bid shall be submitted separately in a sealed envelope and super scribed the tender number.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**6-A TECHNO-COMMERCIAL BID APPLICATION**

To,  
Bharat Heavy Electricals Limited  
H.P.E.P., Ramachandrapuram,  
HYDEDRABAD-32

Dear Sir,

I / We hereby offer to carry out the work '-----' against  
Tender Enquiry No. -----

I /We have carefully perused the following documents connected with the above mentioned work and  
agree to abide with the same.

- 1. Notice Inviting Tender
  - 2. Bid Application
  - 3. Bid Questionnaire – A
  - 4. Bid Questionnaire – B
  - 5. Declaration by Tenderer
  - 6. Instructions to tenderer
  - 7. General terms and conditions
  - 8. Specific terms and conditions
  - 9. Evaluation of price bid
  - 10. Scope of Work & Schedule-A
- (Part – A)

11. Price Bid Format → (Part – B)

I/ We further agree to execute all the works referred to in the said documents as per the General terms  
and conditions.

I am / We are in possession of independent PF/ESI Code.

I/We undertake to obtain applicable the PF/ESI coverage of all our workmen to be deployed for the  
above work and also agree for recovery of appropriate PF/ESI contribution from wages/bills

Signature of Tenderer  
DT:

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**PART - A**  
**TECHNICAL BID – I**  
**(Bid Questionnaire – A)**

Tender Enquiry No. :

Date:

**Details of the Contractor:**

a) Name and address of the Firm:

b) Name and address of the proprietor:

c) Is any contract being operated under the control of the tenderer in BHEL Yes / No?

.  
(If yes furnish the details):

Location/ Address	Value	Date of Completion
1.		
2.		
3.		
4.		

d) Is any relative of tenderer employed in BHEL Yes / No?

(If yes Furnish the detail)

S.no	Name	Staff no	Location / Area
------	------	----------	-----------------

Signature of Tenderer  
DT:

SIGNATURE OF CONTRACTORSIGNATURE OF EXECUTING OFFICER

**TECHNICAL BID – II**  
**(Bid Questionnaire – B)**

**The contractor shall confirm the enclosure of all the below documents without which tenderer may not be eligible to participate in the tender:**

01	ESI Code No. (enclose copy of ESI code allotment letter of ESI authority)	
02	PAN No. (copy to be enclosed)	
03	PF Code No. (enclose copy of PF code allotment letter of EPF authority)	
04	GST Registration No.	
05	Banker's Name & Address	
06	Bank Account No. & Branch	
07	Have you quoted rates for all the activities, as indicated in the price bid ( Part – B )	
08	Financial Turnover for proceeding three years duly certified by qualified Chartered Accountant: i.e. AY 2018-19, AY 2019-20 & AY 2020-21	
09	Particulars of Experience/Credentials As per pre-qualification requirements. (Work completion certificates to be enclosed) If vendor submits Pvt. Company experience, the following documents should be submitted along with technical bid: Awardal Copy, Agreement Copy, TDS, Otherwise bid will be liable for Rejection.	
10	Labour License(State/Central) Validity up to In case not available, bidder shall submit the License before commencement of the work.	

Note:

I. Photocopy in support of above wherever applicable should be attached.

II. Please note that if answer of Sl. No.01, 03, 04, 07 is not available or 'No' then the bid is liable to be rejected.

Signature of the Tenderer

Date:

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**6-B SPECIAL TERMS & CONDITIONS OF CONTRACT:**

- i. The quantity of raw materials drawn, if any from the Stores and balance unused should be accounted and returned to the Stores.
- ii. Ensure cleanliness of the preparation area/work spot before and after the work on daily basis.
- iii. The quantity will be counted, measured and weighed and certified by the authorized persons.
- iv. The quantity may slightly vary depending on the requirement which will be informed in advance by BHEL.
- v. The payment will be as per actual quantity prepared, executed and accounted.
- vi. In case of delay of payment of wages to the contract labour by the contractor, for more than a week, the contract executing officer will initiate action for payment of wages directly from BHEL side and recover the same from the payments due to the contractor along with penalty as decided by the respective product head. In case, the contractor default/fail to pay wages to the contract labour repeatedly (more than once) the contract executing officer shall take action for payment of wages directly by BHEL and contract may be short closed despite blacklisting/banning the said contractor from participating in the future bidding/tendering in BHEL.
- vii. Experience Certificate: On completion of contract, the contractor will be issued an experience certificate on the total performance of the contractor such as technical competency, implementation of statutory provisions in time, such as payment of wages to the worker, payment of PF contribution, Payment of ESI contribution, Payment of bonus(if applicable), issue of PPE, uniform cloth, safety shoe etc. based on which the contractors future bid if any in BHEL will be evaluated.

**EVALUATION OF PRICE BID:**

- i. A single percentage (%) must be quoted for all categories mentioned in the price bid Proforma as the job would be awarded to one or more successful tenderer as per NIT criteria.
- ii. Evaluation of the L-1 offer shall be computed on overall lowest cost to BHEL basis. (Grand Total Price for all the items indicated above minus GST credit, if, any)
- iii. In the event of two or more tenderers becoming L1, the selection of the tenderer for the purpose of awarding contract will be on the basis of LOTTERY to be held in presence of representatives of L1 tenderers.
- iv. Contractor shall take total care to educate himself to know the prevailing wages payable to contract labour in BHEL Ramachandrapuram and quote rates taking into account all aspects of contract.

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**6-C: PROFORMA FOR PRICE BID of Contract for Mechanical Activities at CTP for FY 2022-23 :****Part I:**

Sl No:	DETAILS	Units	SSW
1	No. of persons to be deployed	EA	2
2	Daily Wages payable for working day notified by BHEL RC Puram	₹	602.99
	<b>WORKING DAYS</b>		
3	No. of working days in contract period	days	287
4	PF Employer Contribution - 13% of (1x2x3)	₹	44995.11
5	ESI Employer Contribution – 3.25% of (1x2x3)	₹	11248.78
	<b>HOLIDAYS</b>		
6	No. of Holidays	days	11
7	PF Employer Contribution - 13%	₹	1724.55
8	ESI Employer Contribution – 3.25%	₹	431.14
	<b>LEAVES</b>		
9	No. of leaves/paid Holidays in contract period – 1 day leave wage for every 20 days i.e. total leaves 17 days	days	14
10	Wages payable for leave/paid Holiday	₹	602.99
11	<b>Total Part I = (sl.no.1x2x3) +(1x2x6)+ (1x9x10) +(4+5+7+8)</b>	₹	434665

**Part II: (Contractor should claim along with 1st bill the following expenditure after compliance of safety regulation as per NIT, duly certified by Executing department and HR-IR)**

Sl. No.	Expenditure Details	Units	Total
12 a.	Cost of Safety shoe, socks, helmet, uniform cloth and stitching charges i.e. Rs.1800/- x sl.no. 1 of part I)	₹	3600
12 b.	Cost of Other PPEs like Hand Gloves, goggles x sl.no. 1 of part I	₹	0
	<b>Total Part II = (sl.no. 12a+12b)</b>	₹	3600

**Part III:**

Sl. No.	%Service charge on Sl No 11 of Part I	Percentage	Total
13 a.	In figure		
13 b.	In word		

**Part IV: (Grand total value of the Contract)**

14a.	BHEL will arrive at the total Value of the Contract (excluding GST) by summing up part I+II+( 13a of Part III x sl.no.11 of Part I )	₹	
14b.	<b>Total amount in words:</b>		

Note: This estimate is excluding of GST, which will be paid extra with submission of documentary evidence. Prices mentioned are in Indian Rupees

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**NOTE:**

1	Contractor has to quote only positive % upto two decimals (e.g. 9.98% etc., ) towards all related expenditure including materials, consumables, tools, other equipment required to perform assigned task, supervision, financial charges, margin etc. in Part III of Price Bid Format. Request for any other payment will not be entertained by BHEL for whatsoever reason except as indicated in Sl. No. 2 below. Changing any other value in Price Bid will lead to rejection of the Price Bid. in case of quoting –ve/ at par of estimate, vendor’s quote will be rejected Amounts mentioned in Part I & II are statutory in nature. Quoting less on these items tantamount to statutory violation.
2	Any revision in Daily Wages Rate made by BHEL based on GO Notification will be reimbursed/ adjusted as per clause 4.13 of Notice Inviting Tender (NIT) based on actual payment made to contract labour and service charges as indicated in Part III 11a. will not be applicable on such additional amount.
3	The service charges in Part III above is to be quoted in both figures & words by contractor and in case of difference, value mentioned in words will prevail.
4	Contractor has to submit monthly bill based on actual payment made to contract labours. Original payment register to be vetted by Contract Executing Officer and a copy of the same is to be submitted along with claim bill. Payment for daily wage and leave/holiday payment with up-to-date cumulative figure should be recorded in payment register. Proof of payment of PF & ESI have to be enclosed along with monthly bill.
5	The contract labour may be allowed weekly off on any day other than Sunday also, depending upon exigencies of work / BHEL requirement.
6	GST, wherever claimed, is to be supported by GST Invoice along with proof of payment of GST for preceding GST Invoice claimed from BHEL under this contract.
7	In case of tie in Price Bid and equal distribution of quantity is not feasible, contract can be awarded based on lottery.
8	No contract labour will be allowed to enter into BHEL premises without PPEs (i.e. Safety Shoes & helmet etc.,).
9	Price bid evaluation will be made on the basis of service charge % quoted by bidder.
10	Applicable GST and duties if any to be indicated separately with present applicable rate
11	The labour engaged under this contract / tender cannot be deployed in any other works. Violation of this rule will be viewed seriously.
12	Bidder firm / Company / Group / concerns or affiliates etc. should not be the banned firms / Companies by BHEL nor any of their Director / Partner / Proprietor of bidder / such Group concern or affiliate etc., are involved with such concern / Firm / Company

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**NOTE :**

1. The quantity shown above is approximate and liable for variation.
2. All BHEL General Conditions of the Contract shall be applicable.
3. The agency should **affix his signature at the end of each page of the document with Rubber Seal**
4. The department reserves the right to spilt and ward the work to more than one agency.
5. The contractor should follow all the safety precautions while executing the work.
6. The contractor or his authorized representative shall be always present at the work site.
7. The contractor shall submit the daily progress report to the Engineer-in-charge.
8. The contractor should engage labors who should not be less than 18 (eighteen) years age.
9. Payments to be made monthly, based on the actual work executed as certified by the executing department.
10. All the bills of contractors shall be cleared by Finance Department subject to production of "Clearance Certificate" by the contractors in respect of compliance of all statutory requirements, issued by I R section of Human Resource Department.
11. All the materials brought inside are to be entered and weighed at CISF gates and supplied to site by contractor for using in works.

SIGNATURE OF CONTRACTORSIGNATURE OF EXECUTING OFFICER

**7.0 DECLARATION BY TENDERER**

I, -----, aged ----- Yrs., S/o -----, residing  
at -----

-----

Hereby declare as follows:

- (i) That my nationality is \_\_\_\_\_.
- (ii) That I am a major and eligible to enter into contract / my firm / my company is competent to enter into an agreement.
- (iii) I shall employ only such personnel who have not been found unfit for employment in Organizations such as Central / state / Public undertaking by the Police Authorities.
- (iv) I shall not employ persons against whom Criminal cases are pending or under investigation.
- (v) I shall also not employ persons found guilty of offences involving moral turpitude for executing work in BHEL contracts.
- (vi) That there are no Criminal cases pending or under investigation against me or my firm or company.
- (vii) I have not been found guilty of offences involving moral turpitude nor any of the company directors / partners of my firm have been found guilty of offences involving moral turpitude.
- (viii) Neither I nor my firm nor my company has been declared insolvent in the past.
- (ix) I have taken due care and efforts to furnish only information which are true in the tender document.
- (x) I shall employ labours who are more than 18 years of age and having sound physical and mental health.
- (xi) I shall keep Photograph / identity proof / residential proof of the labourers to be employed against this tender and arrange for police verification.

[Signature with Name & seal of the Tenderer]

Date :

Place :

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**8.0 OBLIGATIONS OF CONTRACTOR:**

**8.1** The contractor shall comply with the following general terms conditions and special instructions.

**8.2** The contractor shall fully comply with the following enactments:

- a) Contractor Labour (R&A) Act, 1971.
- b) Wage Rates not less than that notified by State Labour department from time to time.
- c) Payment of Wages Act.
- d) ESI Act, 1948.
- e) EPF Act, 1952.
- f) Workmen's Compensation Act, 1923.
- g) Provisions of Factories Act 1948 & rules thereof
- h) The Inter stage migrant workmen(regulation of employment and conditions of services) act, 1979
- i) The AP factories & establishment ( National Festivals and other Holidays) Act 1974  
(The company's instructions as issued from time to time in regard to working hours, wages, leave, holidays etc.)
- j) Payment of Bonus act, 1965(if applicable)
- k) Payment of Gratuity Act, 1972

**8.3** The Contractor shall obtain license from the Assistant Labour Commissioner (Central), or appropriate Government if he engages 20 (Twenty) or more workmen only.

**8.4** The contractor shall produce the following Registers and forms before commencement of work, verification by the Executing Officer of the company.

- ❖ Form XII - Register of contractors
- ❖ Form XIII - Register of workers employed by contractor (Rule 75).
- ❖ Form XIV - Employment card issued by contractor (Rule 76).
- ❖ Form XVI - Muster Roll (Rule 78 (1) (a) (i)).
- ❖ Form XVII - Register of wages (Rule 78 (1) (a) (i)).
- ❖ Form XVII - Register of wages - cum Muster Roll (in case of weekly payment).
- ❖ Form XIX - Wage slip (Rule 78 (b)).
- ❖ Form XX - Register of deduction for damages or loss (Rule 78 (1) (a) (ii)).
- ❖ Form XXI - Register for fines (Rule 78 (1) (a) (ii)).
- ❖ Form XXII - Register of advances (Rule 78 (1) (a) (ii)).
- ❖ Form XXIII - Register of overtime (Rule 78 (1) (a) (iii)).
- ❖ Form XXIV - Register to be sent by the contractor to licensing officer (Rule 82) (1).

The contractor shall maintain the above neatly, completely and legibly for inspection by various statutory authorities and the company officials even at short notice.

**8.5** The contractor shall observe

- (a) Weekly rest day.
- (b) The company list of holidays.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

- 8.6** Contractor shall obtain complete bio-data of the labour, employment certificate and Antecedent verification in the prescribed form for each labour and supervisor engaged by him and shall submit the same to the Personnel Department / IR section through the contract executing officers before commencement of the work.
- 8.7** The Entry permits are to be issued to the Contract Labour by Assistant Commandant / CISF (Plant), based on the requisition submitted by Contract Executing Officer and forwarded by Dy. General Manager / Personnel.
- 8.8** Every contractor shall submit a notice regarding commencement and completion, of work in form – VI A&B [Rule 25 (VIII) & 81 (3)] to Personnel Department, IR section through his contract executing officer, for forwarding the same to State Labour Department.
- 8.9** The contractor shall make himself of his representative available at the work spot every day during execution of work, for effective supervision.
- 8.10** The contractor shall attend to all inspections notified / conducted by the Personnel Department, Labour Department, P.F. authorities. Factory Inspectors ESI Inspectors, or any other such authorities under the act.
- 8.11** Non – compliance of any provisions under the act/ rule/instructions / guidelines shall make the contractor liable for penal action including termination of contract.
- 8.12** Contractor shall furnish in a separate letter his place of residence and postal address. The delivery at the above named place or posting in a Post box regularly maintained by the post and telegraph Department or sending letters registered for acknowledgement of any notice, letter or other communication to the contractor. Change in address shall come into force at any time by an instrument executed by the contractor and delivered to the BHEL official who has signed the contract.
- 8.13** The contractor must satisfy himself by personal study and examination of the drawings / specifications furnished and understand thoroughly the scope of proposed work in detail and all conditions affecting the work before entering into the contract. There shall not be at any time dispute / complaint of any misunderstanding with regard to scope of work and interpretation of specifications or any misunderstanding with regard to nature or omission of the work to be done not shall any application for compensation in terms of time and money shall be accepted by company regarding the above.
- 8.14** Contractor shall in his absence keep competent agent constantly on the works and any directions or explanations given by the “Contract Signing Officer” or his representative to such agent shall be held to have been given to the contractor himself.
- 8.15** Contractor on the advice of BHEL official shall immediately remove any person employed by him, who may in the opinion of the company official is incompetent or misconducts himself and

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

such persons shall not be again employed on the works without permission of the company official.

- 8.16** The contractor shall erect and maintain at his own cost temporary weather proof sheds at such places approved by the company for keeping materials under cover.
- 8.17** The contractor shall give all notices required by the acts regulations , bylaws, legal acts and pay all fees in connection therewith unless and otherwise arranged and decided in writing with the company. He shall also ensure that no attachments are made against materials or work forming part of or for the use of the contractor. In all such cases, contractor shall protect and indemnify the company against any claim or liability arising from or based on the violation of any such laws, ordinances, regulations, orders, decrees or attachments either by himself or by his employees.
- 8.18** It shall be contractor's sole responsibility to protect the public and his employees against accident from any cause and provide required safety equipment and shall indemnify, the company against any claims for damages for injury to the person or property resulting from any such accidents and shall, where the provisions of the workmen's compensation act apply, take steps to properly insure against any claims thereunder.
- 8.19** In the event of any accident in respect of which compensation may become payable under the workmen's compensation act VIII of 1923 whether by the contractor or by BHEL as principle employer, it shall be lawful for the company to retain out of monies due and payable to the contractor such sum or sums of money as may, in the opinion of the company shall be final in regard to all matter arising in this clause.
- 8.20** No work shall be done on Sundays or on other declared holidays of the company without the written permission of the company officer in charge of the work. The contractor shall comply with the provisions of the Factories Act 1948 Rules framed thereunder if the same are applicable. No contract labor shall be engaged on any national holidays.
- 8.21** The contractor shall keep his work place clean and safe to avoid injuries to men and damage to finished products / equipment.
- 8.22** On the occurrence of an accident, which results in the death of any of the workmen employed by the contractor or which is so serious as to be likely to result in the death of any such workmen, the contractor shall within 24 hours of the happening of such an accident intimate in writing to the company official in charge of the work.
- 8.23** The contractor shall indemnify the company against all losses or damages sustained by the company resulting directly or indirectly from his failure to give intimation in the manner aforesaid including the penalties or dues if any and become payable by the company, as a consequence of failure, the company to give notice under the workmen's compensation act or otherwise confirm to the provisions of the said act in regard to such accident.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

- 8.24** The contractor shall ensure adherence to all statutory requirements applicable to BHARAT HEAVY ELECTRICALS LIMITED, RAMACHANDRA PURAM, and HYDERABAD-502032.
- 8.25** The contractor shall ensure abidance by all the labor laws especially including contract labor (R & A ) Act 1970, payment of wages Act 1936, Employees compensation act 1923, minimum wages Act 1948, ESI Act 1948, Payment of Bonus act 1965(if applicable) and Provident Fund Act Misc.Prov.Act 1952 as amended from time to time.
- 8.26** The contractor shall comply with Provident Fund Act Misc.Prov.Act. Act 1952 either through PF code allotted to him are by the code provided by PF Department to work Centers in the factory /township civil of B.H.E.L. Ramachandrapuram, Hyderabad –502032
- 8.27** Notwithstanding the clause, in case of any financial loss incurred by the company on account of contravention of the Provident Fund regulations or any regulations of rule touching the same by the contractor, the contractor shall submit an undertaking to indemnify the company to the extent of the loss incurred by the company.
- 8.28** The contractor should engage only those labourers who shall be more than 18(eighteen) years of age.
- 8.29** The contractor shall not resort to sub contracting under any circumstances. If found subcontracting at a later date, BHEL reserves the right to take whatever action it deems fit, including cancellation of the contract.
- 8.30** The contractor shall provide the required safety equipment labours engaged by him.
- 8.31** Contractor shall issue “Employment Card” as per statute to all the labour and supervisors covered under the job work contract.
- 8.32** The contractor shall be responsible to settle any grievances of the labour deployed by him/her within two weeks.

**9.0 SPECIAL INSTRUCTIONS:**

- 9.1** Whenever a tender to be accepted, the tenderer, whose tender is under consideration, shall attend the office of “Office Inviting the Tender” on the date fixed by written intimation to him. He shall forthwith, upon intimation being given to him by the “Officer Inviting the Tender” Sr.DGM /Testing for acceptance of his tender, complete the execution of the agreement by signing all documents connected therewith. Failure to do so and not to commence the work within one month from the date of intimation shall entail forfeiture of the earnest money.
- 9.2** Tenderers shall peruse carefully the instructions and directions to parties in tendering and the conditions of the agreement and all other relevant documents before tendering the rates for the

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

work. The approximate quantity of work to be executed under each class is given in the schedule. The quantities are given with a view to enable tenderer to quote his overall rate for each class of work in the tender form and for a uniform comparison of tenderers. It shall be definitely understood that BHEL does not accept any responsibilities for the correctness or the tenderers must satisfy themselves by personal study and examination of the area of work and understand thoroughly the scope of proposed work in detail and all conditions affecting the work before entering into the contract. There shall no be at any time after submission of the tender dispute/ complaint or any nature regarding the scope of work and interpretation of specifications or any misunderstanding with regard to nature or omission of the work to be done nor shall any application for compensation in terms of time and only shall be accepted by BHEL in regard to the above.

**9.3** Contractor shall be deemed to have included in his tender price of all the plant, machinery and appliance required for the purpose of all operations connected with the work embraced under the contract to secure a satisfactory quality of work and rate of progress which in the opinion of the "Contract Signing Officer" shall ensure the completion of the work within the time specified.

**9.4** The rates quoted by the contractor shall be firm for the contract period. There shall be no revision in contract rates due to increase in any statutory levies during the period of the contract and this increase shall be absorbed by the contractor himself in full.

**10.0 SPECIAL CONDITIONS:**

**10.1** Time is the essence of contract and the specified time of completion is 12 months which shall be reckoned from the date of commencement of work after awardal of contract.

**10.2** These special conditions supplement the conditions to tenders and contracts and the General conditions of contract and form part of the contract documents. Where these special conditions are at variance with the General conditions of contract, these special conditions shall prevail.

**10.3** All rates quoted shall be finished work in site inclusive of all other incidental charges and those in general conditions.

**10.4** Before quoting his rates of the work, the tenderer shall inspect the area of works indicated the techno commercial bid from which various materials are to be brought and should satisfy himself about the nature and scope of work to be executed. The Bharat Heavy Electricals Limited shall not, however after acceptance of a contract rate, pay extra charges for any other reason, in case the contractor is found later on to have misjudged the nature and scope of the work and also the availability of materials

**10.5** The tenderer is not allowed to alter the specifications of the unit of work noted in the Schedule-A For the sake of uniformity in comparison of tenders; the tenders should not add any conditions of their own. Tenders not complying with these conditions are liable to be rejected.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER

**10.6** The Sr.DGM /Testing reserves the right to deviate either by addition or by deduction from the schedule of items of work given in the tender document after awarding the work.

**10.7** In case of any difference between agreement wording and detailed drawings the interpretation of the Sr.DGM/Testing shall be final and binding on the contractor.

**10.8** The final acceptances of work in all items are subject to proper behavior after cleaning regardless of whether the items are paid for or not.

**10.9** All debris and surplus materials shall be cleared from the site as and when directed by the Engineer-in-charge. Any temporary structure/stores made by the contractor for the work shall be demolished and site cleared before payment of final bill.

SIGNATURE OF CONTRACTOR

SIGNATURE OF EXECUTING OFFICER