



# Bharat Heavy Electricals Limited, Jhansi

Department: Works Engineering & Services

Tender Enquiry No: WEX/TE/TW/24/13 Dated 17.05.2024



## TENDER DOCUMENT

**Tender Enquiry No. : WEX/TE/TW/24/13 Dated 17.05.2024**

**For**

**“(Light Decoration in Office Buildings on National Days in BHEL-Jhansi)”**

**(Works Contract)**

Contact Person:

Name: Hirendra Raut

Designation: Sr.Manager (WEX)

Email: hirendra@bhel.in

PH: 0510-2770001 (Extn 2581)

**Tender Due Date: 02.07.2024 at 13:15 Hrs.**

**Tender Opening Date: 02.07.2024 at 14:00 Hrs.**

Rev .....	Short details of revision (In case of revision in tender document, otherwise NA)
Date: ....	

**Department: Works Engineering and Services**

**BHEL, PO: BHEL, Jhansi 284120 (UP)**



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## DETAILS OF TENDER DOCUMENT

**Nature of work:** Light Decoration in Office Buildings on National Days in BHEL- Jhansi.

BHEL -JHANSI is in the process of finalizing the Works contract for "Light Decoration in Office Buildings on National Days in BHEL Jhansi". Tender document has been detailed as follows:

The tender document details are mentioned below:

- a) Notice Inviting Tender (Annexure A)
- b) Scope of work & Work Specifications (Annexure B)
- c) Qualifying Requirements (Annexure C)
- d) Technical Bid Application (Annexure E)
- e) Blank Price Bid format (Annexure F(a))
- f) Price Bid format (Annexure F(b))
- g) General Terms and Conditions
- h) Document referred in GTC (Annexure I- XIII)

The duly filled in technical bid, blank price bid and price bid ( refer annexure E, F (a ) & F (b)) separately along with the tender instructions & contractor obligations, general terms and conditions with the signature & seal of the tenderer on all the pages and complete in all respects super scribed as "**Quotation for Tender No. WEX/TE/TW/24/13 Dated 17.05.2024**" should reach us in a sealed cover on or before **02.07.2024 (13.15 hours)** through Registered / Speed post or the same may be dropped in the tender box available at the following address: ( refer GTC II(c)).

To  
Tender Box  
Security Control Room/Office  
Administrative Building  
Bharat Heavy Electricals Limited  
Jhansi-284120. UP

**Note:**

1. Dropping of tender in the Tender Box within schedule time and date is the responsibility of the bidder.
2. Technical bid and price bid should be submitted in separate sealed envelopes, in case the bids founds in one single envelope then the "bids" are liable to be rejected.



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## TENDER DOCUMENTS

Tender Enquiry No.: WEX/TE/TW/24/13

Date: 17.06.2024

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# Bharat Heavy Electricals Limited, Jhansi

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Annexure A

## NOTICE FOR INVITING TENDER

Sl. No	Particulars	Details
1	Brief Description of work	Light Decoration in Office Buildings on National Days in BHEL- Jhansi.
2	Tender Evaluation Criteria	As per GTC point (iv)
3	Duration of Contract	One year or completion of total work whichever is earlier
4	Last date of receipt of the Tender	Up to 13:15 hrs. on 02.07.2024
5	Date of opening of Techno – Commercial Bid.	14:00 hrs. on 02.07.2024
6	Address for submitting the Tender	As per GTC point II(c)
7	Earnest Money Deposit * (EMD)	Rs. 1103.00
8	Cost of Tender	Nil
9	MSME Clause	As per GTC point (iii).
9	Validity of Offer	120 Days
10	Security Deposit	As per GTC point (ix)

**Note: \***

**The EMD shall be accepted only in the following forms:**

Electronic Fund Transfer credited in BHEL account (before tender opening)

BHEL account details: Bank Name: - SBI; A/c No. : - 10670828866; IFSCCode: - SBIN0003807 A/c Holder Name: - BHARAT HEAVY ELECTRICALS LIMITED

The contractors may physically visit the work place before quoting their rates. For relevant details please visit our website “www.bhel.com” & [www.bheljhs.co.in](http://www.bheljhs.co.in)



# Bharat Heavy Electricals Limited, Jhansi

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Annexure B

## WORK SPECIFICATION

### DETAILS OF WORK:

Sl. No	Job/Activity	UOM	Quantum of Work Annual (in days)
01	Light decoration in Factory Main gate	Days	09
02	Light decoration of ADM building and Gate	Days	09
03	Light decoration in Township Main Gate	Days	09
04	Light decoration in BHEL House	Days	09

#### **1. SCOPE OF WORK:**

Light decoration in office buildings on National Festivals in BHEL Jhansi. The scope of works considered National Days (Independence Day 15 Aug-2024 & Republic Day 26 Jan-2025) and BHEL Day 1st Jan-2025. Location wise details of work are given below:

##### **1.1 Light decoration of the Factory Main gate:**

Scope includes supply and fixing/connecting of good quality and sufficient quantity of electrical decorative lights in the front side of the factory main gate towards N.H-26 and also two small parks in front of factory main gate. The period of decoration shall be three days.

##### **1.2 Light decoration of the Administration Building and Gate:**

Scope includes supply and fixing/connecting of good quality and sufficient quantity of electrical decorative lights in the front side of the Administration Building and Gate towards N.H-26. The period of decoration shall be three days.

##### **1.3 Light decoration of the Township Main Gate:**

Scope includes to supply and fixing/connecting of good quality and sufficient quantity of electrical decorative lights in the front side of the Township main gate towards N.H-26. The period of decoration shall be three days.

##### **1.4 Light decoration in BHEL House (Residence of unit head):**

Scope includes to supply and fixing/connecting of good quality and sufficient quantity of electrical decorative lights in the residence of BHEL House and main entrance of the bungalow. The period of decoration shall be three days.

##### **1.5 Light decoration of all the above mentioned buildings and gates shall start a day before the occasion and will continue a day after the occasion as instructed by section in-charge. All preparatory work related to the decoration must be done in such a way that the site must be prepared in advance and light decoration shall start a day prior to occasion.**

#### **2. SCOPE OF CONTRACT & ITS FACILITIES**

**2.1** Sufficient work force shall be deputed by the contractor for timely providing the services as per scope of work. Work shall be done in First shift, however work in second shift may also be done subject to availability of work front and priority of work if any as instructed by the section-in charge.

**2.2** All the basic tools shall be arranged by the contractor, however sufficient power supply points shall be provided by BHEL free of cost. The contractor must contact the section in-charge prior to each occasion for a timely start of work.

**3. Period of contract:** The contract period will be of one year or completion of work whichever is earlier.

**4. Terms of payments:** Payment will be made after every occasion on submission of work done during the period duly verified by section in charge.



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## Annexure C

**TENDER FOR** "Light Decoration in Office Buildings on National Days in BHEL Jhansi".

### QUALIFYING REQUIREMENTS:

SI	Description of qualifying requirements						
1.	<p><b>Average Financial Turnover:</b></p> <p>1.1) Average Annual financial turnover during the last 3 years, ending 31st March, 2024 should be at least Rs. 16,537. Bidder to attach audited balance sheet and Profit &amp; Loss Account of last three financial years, ending 31st March 2024, or Certificate of CA as proof of financial turnover for respective years.</p> <p>1.2) If all the balance sheets are not available for all three years then the average shall be calculated by dividing the sum of turnover of submitted balance sheets by three.</p>						
2.	<p><b>Experience:</b></p> <p>Experience of having successfully completed similar work (<b>means light decoration in office or buildings/minor electrical works</b>) during last 7 years from the date of tender enquiry should be either of the following:</p> <p>a. Three similar completed works contract during last 7 years from the date of tender enquiry each costing not less than the amount equal to Rs. 22,050.</p> <p>OR</p> <p>b. Two similar completed works contract during last 7 years from the date of tender enquiry each costing not less than the amount equal to Rs. 27,563.</p> <p>OR</p> <p>c. One similar completed works contract during last 7 years from the date of tender enquiry each Costing not less than the amount equal to Rs. 44,100.</p> <p>As evidence of the above information, the bidder to attach the documentary proof as below.</p> <table><tr><th>Worked for</th><th>Documentary Proof to be attached.</th></tr><tr><td>I) Experience in Government Organizations / PSU/Semi Government/Private Sector.</td><td>i) Copy of Work Order/Purchase Order. ii) Copy of Work Completion Certificate / Performance certificate iii) TDS Certificate ( Traces form 26AS or 16A)</td></tr><tr><td>B) In case experience is submitted for work done in BHEL Jhansi, TDS/Tax invoice is not required.</td><td></td></tr></table>	Worked for	Documentary Proof to be attached.	I) Experience in Government Organizations / PSU/Semi Government/Private Sector.	i) Copy of Work Order/Purchase Order. ii) Copy of Work Completion Certificate / Performance certificate iii) TDS Certificate ( Traces form 26AS or 16A)	B) In case experience is submitted for work done in BHEL Jhansi, TDS/Tax invoice is not required.	
Worked for	Documentary Proof to be attached.						
I) Experience in Government Organizations / PSU/Semi Government/Private Sector.	i) Copy of Work Order/Purchase Order. ii) Copy of Work Completion Certificate / Performance certificate iii) TDS Certificate ( Traces form 26AS or 16A)						
B) In case experience is submitted for work done in BHEL Jhansi, TDS/Tax invoice is not required.							
3.	<p>Considering Critical Quality, safety aspects and Technical specification implication of maintenance work, No relaxation shall be given to MSE/Start-up bidder on account of Prior Experience and Turnover.</p>						

Signature of Bidder with Seal

6

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We hereby accepted above (signature & seal of bidder)

Seal & Signature of BHEL contracting authority



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## Annexure E

**TECHNICAL BID APPLICATION FOR “Light decoration in office buildings on National Festivals in BHEL Jhansi”**

### (A) ESSENTIAL DOCUMENTS REQUIRED

1. Name of the firm: \_\_\_\_\_
2. Name of the Proprietor: \_\_\_\_\_
3. Address, e-mail and Contact Numbers: \_\_\_\_\_
4. ESI Code Number (of the company's operator): \_\_\_\_\_

Copy of the ESI Certificate Enclosed / Not Enclosed

5. PAN/TAN Number: \_\_\_\_\_
6. Goods & Service Tax Number (PAN Based): \_\_\_\_\_

Copy of Certificate Enclosed / Not Enclosed

7. Audited financial statement/CA Certificate as per tender: Enclosed / Not Enclosed
8. Experience Certificate: Enclosed / Not Enclosed

(Along with necessary enclosures as per tender to be submitted)

9. Earnest Money Deposit: Rs. \_\_\_\_\_
- a) D.D. Number & Date: \_\_\_\_\_ Date \_\_\_\_\_
- b) Drawn on (Bank): \_\_\_\_\_
11. Any other relevant information: \_\_\_\_\_
12. Tender Cost: Rs. \_\_\_\_\_
- D.D. No. /Receipt No: \_\_\_\_\_
13. Validity of offer: \_\_\_\_\_  
(At least 90 days from the date of tender Opening.)

14. Blank Price bid format: Enclosed / Not Enclosed

15. PF registration certificate (if exempted, submit exemption proof)

PF registration code: \_\_\_\_\_  
Attach Copy of the PF registration

16. ESI registration certificate: (if exempted submit exemption proof)

ESI registration code: \_\_\_\_\_  
Attach Copy of ESI registration



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**(B) DESIRABLE:**

1. Income Tax return last 3 yrs.: Enclosed / Not Enclosed
2. Acceptance of Reverse Auction: Accepted / not accepted

**We will fulfill all the obligations of the contractor and abide by the Terms & Conditions mentioned in the enquiry.**

Signature with Name & Office Seal

Date:

**NOTE:** TECHNICAL BID AND PRICE BID SHOULD BE SUBMITTED IN SEPARATE SEALED ENVELOPS. IN CASE THE BIDS ARE FOUND IN ONE SINGAL ENVELOPE THEN THE "BIDS" ARE LIABLE TO BE REJECTED.