

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI

COMMUNICATIONS & PUBLIC RELATION

TENDER DOCUMENT

TENDER ENQUIRY NO. : CPR/TW/23/01

DATE:- 08/02/2023



TENDER DOCUMENT

For Works Contract

For Tender Enquiry No : CPR/TW/23/01

For

**“HIRING OF 3 NOS. OF BRAND NEW AC SEDAN TAXIES FOR
CUSTOMER/VIP DUTIES AT TRANSPORT POOL”**

Contact Person :

Name : P B S Ekka

Designation : AGM (CMM)

Email : pbsekka@bhel.in

PH : 0510 – 241 – 2549

Tender Due Date 24/02/2023 at 13 :15 Hrs

Tender Opening Date : 24/02/2023 at 14 :00 Hrs

Material Management Department

BHEL, PO : BHEL, Jhansi 284120 (UP)

Detail of Bidder and Documents to be submitted along with Technical Bid

Please number your documents in continuation with tender documents at bottom (footer) of page.

S.No.	Particular	Detail	
1.	Name of the firm		
2.	Name of the Proprietor/Partners		
3.	Address		
4.	Mobile No.		
5.	E-mail ID		
	Particular	Detail	Page No
6.	Acceptance of Terms & conditions Signature on all pages without conditions of contractor	Submitted/ Not submitted	
7.	Blank price bid format duly signed by the contractor.	Submitted/ Not submitted	
8.	Copy of GST registration	GST No-	
9.	Self declaration as per as per annexure V on letter pad for blacklisting .	Submitted/ Not submitted	
10.	Copy of ownership of firm	Submitted/ Not submitted	
11.	Reciept of EMD deposition	Amount	
12.	Ownership of Fleet/Capabilities	Submitted/ Not submitted	
13	Self-Declaration (on Rs. 100/- stamp paper) to provide 3 Nos. Brand New AC SEDAN TAXIES	Submitted/ Not submitted	
14	Self-declaration to avoid cartel formation	Submitted/ Not submitted	

We will fulfill all the obligations of the contractor and abide by the terms & Conditions mentioned in the enquiry.

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI**COMMUNICATIONS & PUBLIC RELATION****TENDER DOCUMENT****TENDER ENQUIRY NO. : CPR/TW/23/01****DATE:- 08/02/2023**

Date :-

Signature With Name & Seal

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PART II: PRICE BID**(Separate envelope)**

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We hereby accepted above (Signature & seal of bidder)

Seal & Signature OF BHEL contracting authority

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NOTICE INVITING TENDER



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Seal & Signature OF BHEL contracting authority

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI**COMMUNICATIONS & PUBLIC RELATION****TENDER DOCUMENT****TENDER ENQUIRY NO. : CPR/TW/23/01****DATE:- 08/02/2023****1- NOTICE INVITING TENDER**

S. No.	Particulars	Details
1.	Name of work	Hiring of 3 nos. Of brand new ac sedan taxies for customer/vip duites at transport pool .
2.	Tender Evaluation Criteria	As per GTC issued by “Central Contracting Cell” and Tender Documents.
3.	Duration of the Contract	4 Years
4.	Last date of receipt of the Tender	(As on page # 1)
5.	Date of opening Tender	(As on page # 1)
6.	Address for submitting the tender	(As on page # 7)
7.	Earnest Money Deposit (EMD)	Rs. 15000.00
8.	Cost of tender (Non refundable)	Rs. Nil
9.	Validity of Offer	120 days
10.	Defect liability period	Nil
11.	Reverse Auction	BHEL Shall be resorting to reverse auction (RA) (Guidelines as available on www.bhel.com) for this tender. RA shall be conducted among the techno-commercially qualified bidders. Price bids of all techno-commercially qualified bidders shall be opened and same shall be considered for RA. In case any bidder(s) do(es) not participate in the reverse auction, their sealed envelope price bid along with applicable loading, if any, shall be considered for ranking .
12.	MSME Benefit	Applicable
13.	Start-up scheme Benefit	Applicable

Note: The EMD may be accepted only in the following forms:

(i) Electronic Fund Transfer credited in BHEL account (before tender opening)

BHEL account details: Bank Name: - SBI; A/c No.: - 10670828866; IFSC Code: - SBIN0003807 A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED

(ii) At BHEL cash office through POS machine **No Demand Drafts shall be accepted.**

The contractors may physically visit the work place before quoting their rates. For relevant details, please visit our website “www.bhel.com” & “www.eprocure.gov.in”

Note: BHEL takes no responsibility for any delay / loss of documents or correspondence sent by courier or post. Late tenders shall be rejected outright.

The techno-commercial bid comprising (i) all its sections, (ii) all enclosures in support of various clauses and requirements and (iii) EMD, shall be duly signed and sent in a sealed envelope boldly super-scribing

We hereby accepted above (Signature & seal of bidder)

Seal & Signature OF BHEL contracting authority

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"PART-I TECHNO COMMERCIAL BID FOR " Hiring of 3 nos. Of brand new ac sedan taxies for customer/vip duites at transport pool ." Similarly, the Price-bid must be duly signed and sent in a sealed envelope boldly super-scribing **"PART-II PRICE "Hiring of 3 nos. Of brand new ac sedan taxies for customer/vip duites at transport pool.** Both these envelopes shall be placed inside 3rd sealed envelope super-scribing" duly signed and sent in a sealed envelope boldly super-scribing **"Hiring of 3 nos. Of brand new ac sedan taxies for customer/vip duites at transport pool ."**

The tender shall be addressed to as follows:

Name : P B S Ekka

Designation : AGM (CMM)

Email : pbsekka@bhel.in

PH : 0510 – 241 – 2549

Sealed Tenders can be submitted (i) personally, (ii) by Courier, or (iii) by post.

If submitted personally

Tender Box

Security Control Room/Office

Administrative Building

Bharat Heavy Electricals Limited

Jhansi-284120 (U P)

Or if sent through Courier / Post

Office of

Name : P B S Ekka

Designation : AGM (CMM)

Email : pbsekka@bhel.in

PH : 0510 – 241 – 2549

Part-I Techno Commercial bid:

Part I of the sealed tenders alone will be opened by BHEL in the presence of tenderers who are present at the time & place of opening. A signed blank price-bid copy should be enclosed with this bid. The spaces for prices should be crossed (x).

Part-II Price bid:

The price bid should contain prices only. Price bid will be opened only for the parties who qualify in techno commercial bid.

TO BE SIGNED BY THE TENDERER

Certified that all Sections of the Tender have been read / complied & agreed to, and each page of the tender offer has been signed & stamped.

(Signature of Authorized person(s))

We hereby accepted above (Signature & seal of bidder)

Seal & Signature OF BHEL contracting authority

Brief Description of Work / Scope of work

Hiring of Brand-new taxi registered 3 nos. AC sedan (Maruti Suzuki swift dzire tour Model & petrol version) vehicle for 24 x7 hrs. without driver & fuel, including cost of services / other maintenance, wear-tear of vehicle etc. & vehicle should be fitted with Fast tag also.

Note:- Contractor will be liable to recharge the fast tag & maintain the sufficient balance, submission of inter-state road taxes on requirement & payment of toll taxes, inter-state road tax will be reimbursed to contractor on submission of documentary proof only.

Note:

It is also advised that the bidder shall visit the Jhansi plant and physically see the work area in order to have visualization of the work content involved in the above works.

Qualifying Requirements

1. Copy of PAN Card to be submitted.
2. GSTIN registration- certificate is mandatory in case whose aggregate turnover exceed threshold limit as prescribed in GST Act.
3. Signed copy of Blank Price Bid.
4. Self-Declaration undertaking duly signed with stamp of the bidder on letter Pad of contractor to be submitted as per annexure-V
5. **Ownership of Fleet/Capabilities:** Bidder should have minimum one owned Motor Cabs (taxi) duly registered in their own name or in the name of firm/ partner's/ spouse/ parents/ son/daughter (unmarried) or an agreement of arrangement with third party for plying the Motor Cabs (taxi). RC copy to be enclosed in respective name along with agreement copy.
6. **Self-Declaration (on Rs. 100/- stamp paper).** I declare that, I will provide 3 Nos. Brand New AC SEDAN TAXIES . Purchase date and the registration date of the vehicles shall be on or after the tender opening date, within 45 days after issue of LOI/LOA whichever is earlier.
7. **Turnover criteria –(Based on 1 year work cost)-** Average annual financial turnover during the last three years, ending 31st March , 2022 {i.e. FY-2019-20, FY-2020-21 and FY 2021-22) applicable as per norm shall be at least **Rs.1.73 Lakhs**. Duly audited financial statement/balance sheet/certified by CA to be submitted as supporting documents. If all balance sheet/financial statement are not available for three years than the average shall be calculated by dividing the sum of turnover of submitted balance sheet/certificate from CA/Financial statement by three.
8. Documentary proof in support of above eligibility criteria along with EMD shall be submitted along with Techno Commercial Bid.(**EMD Rs.-15000.00**) / "Nil " for MSMED & start up bidders on submission of Annexure-XI and other relevant documents as applicable.
9. The documents required for legal entities under whose name and style contractor has participated in the tender are as follows:
 - (i) Partnership Firm: Partnership Deed & registration certificate issued by office of registrar of Firms.
 - (ii) Company: Certified copy Memorandum of Association, Article of Association and Incorporation Certificate.
 - (iii) Society: Registration certificate issued by Registrar of societies.
 - (iv) Sole Proprietor-ship: Undertaking on oath (Rs. 100 stamp paper) that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Sole Proprietorship firm namely (_____)
10. Bidders are required to submit a self-declaration to avoid cartel formation on their letter head as per the Format enclosed in **Annexure A**.

**GENERAL TERMS AND CONDITIONS OF ENQUIRY FOR WORKS
CONTRACTS (JHS 2055C R02)**

UPLOADED IN SEPERATE FILE - PAGE NO 01 TO 14
(To be signed by contractor and submitted along with bid)

Special Terms & Conditions

1. Contractor/Operator will have to fulfill all legal obligations regarding Pollution Norms, Motor Vehicle Act (Amendment) - 2019, GST etc. as may be applicable to him. The vehicles should have valid taxi permit issued by R.T.O. The vehicle must be comprehensively insured for driver, passengers & the third party for the period of the contract.
2. The contractor has to abide by all laws, rules & regulations of Government, applicable to this type of work. Ignorance of the same does not entitle him to any concessions or claims.
3. The vehicle(s) may be required to go outside Jhansi. Permit charges/Toll tax of other States shall be reimbursed against documentary proof.
4. The Vehicle should have to be properly maintained as per RTO norms, dust proof and in good running condition,
5. Monthly Bills will have to be submitted to Transport Pool. Certified bill will be routed for payment to CPR department & CPR will make appropriate necessary corrections (if required) before forwarding the bills for payment to finance dept.
6. **Penalty/ LD:** Rs 1000/ day/TAXI (Max. limited to as per clause no. X-4 of GTC) for not providing a taxi. In case of breakdown of the taxi requiring major repair on any day, another taxi will have to be provided without delay. In case of failure to provide another taxi penalty as above will be imposed and at the same time additional cost of hiring the alternate taxi will be charged to the defaulting contractor's account. This will be allowed maximum for 10 incidents in a year after which management reserves the right to terminate the contract. However, taxi shall be allowed to be sent for periodic maintenance and servicing once in a month without any penalty. Air Condition, Fastag shall remain functional all the time and any breakdown shall be attended immediately without any delay otherwise penalty as above shall be imposed.
7. All major repair works and schedule maintenance shall be in the scope of the supplier and shall be attended as and when required without any delay. If at all the supplier does not attend the same after receiving communication, BHEL reserves the right to get the vehicle repaired from the authorized dealer and deduct the repair charges from running bills of the supplier.
8. All minor repairs such as puncture, car perfume, providing seat towels and washing charges for seat towels etc. shall be in the scope of BHEL.
9. Brand New Vehicle: Purchase date and the registration date of the vehicles shall be on or after the tender opening date. The time given for placement of vehicle is 45 days after issue of LOI/LOA whichever is earlier however the supplier should try to provide the vehicles as early as possible

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI**COMMUNICATIONS & PUBLIC RELATION****TENDER DOCUMENT****TENDER ENQUIRY NO. : CPR/TW/23/01****DATE:- 08/02/2023****Blank Price bid (JS-476)**

S. No.	DESCRIPTION OF ITEM	% Allocation (Item-wise)	Unit	Quantity	Rate per Unit (in Rs.)	Amount (in Rs.)
1	Hiring of Brand-new taxi registered 3 nos. AC sedan (Maruti Suzuki swift dzire tour Model & petrol version) vehicle for 24 x7 hrs. without driver & fuel, including cost of services / other maintenance, wear-tear of vehicle etc. & vehicle should be fitted with Fast tag also. Note:- Contractor will be liable to recharge the fast tag & maintain the sufficient balance, submission of inter-state road taxes on requirement & payment of toll taxes, inter-state road tax will be reimbursed to contractor on submission of documentary proof only.	100.00	PER DAY & PER TAXI	4380.00	XXXXXX	XXXXXXX
Amount to be quoted by Bidder		100.00				XXXXXXX
	IN WORDS	XXXXXXXXXXXXXXXXXXXXXXXXXXXX				

GST Extra**Don't Fill rates in this sheet.**

We hereby accepted above (Signature & seal of bidder)

Seal & Signature OF BHEL contracting authority

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Annexures (I-XII)

Attached below

(To be signed by contractor and submitted along with bid)

ANNEXURE –A

DECLARATION BY BIDDER (on letter pad)

We declare that the following family firms or sister concern affiliates / subsidiary firms are participating in the tender No- _____.

1.0.....

2.0.....

3.0.....

I..... , hereby declare on behalf of M/s..... and the family firms or sister concern affiliates / subsidiary firms listed above that we are not indulging in cartel formation for tender No_____.

Name & signature of the bidder
(Seal)

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SOP For Implementation of Risk and Cost (TOTAL 10 PAGES)

UPLOADED IN SEPARATE FILE

(To be signed by contractor and submitted along with bid)

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Format JS 146 - Price Bid Sheet (in a separate envelope)

UPLOADED IN SEPARATE FILE

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