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2020

NOTICE INVITING TENDER

(Document No PS:M SX:NIT)

**TENDER NO.: BHEL/ NR/ SCT/ KARKHIYAON – VARANASI/
BOUNDARY WALL/ 1290**

**NAM E OF WORK: CONSTRUCTION OF BOUNDARY WALL
FOR PROPOSED BHEL's M ANUFACTURING FACILITY FOR
INDUSTRIAL PRODUCTS AT KARKHIYAON,VARANASI,
UTTAR PRADESH.**

Bharat Heavy Electricals Limited



NOTICE INVITING E-TENDER (NIT)

NOTE: BIDDER MAY DOWNLOAD FROM WEB SITES

To

Dear Sir/Madam

Sub : NOTICE INVITING E-TENDER

Sealed offers in two part bid system (National competitive bidding (NCB) are invited from reputed & experienced bidders (meeting PRE QUALIFICATION CRITERIA as mentioned in Annexure-1) for the subject job by the undersigned on the behalf of BHARAT HEAVY ELECTRICALS LIMITED as per the tender document. Following points relevant to the tender may please be noted and complied with.

1.0 Salient Features of NIT

SL NO	ISSUE	DESCRIPTION
i	TENDER NUMBER	BHEL/NR/SCT/KARKHIYAON-VARANASI/BOUNDARY WALL/1290
ii	Broad Scope of job	CONSTRUCTION OF BOUNDARY WALL FOR PROPOSED BHEL's MANUFACTURING FACILITY FOR INDUSTRIAL PRODUCTS AT KARKHIYAON, VARANASI, UTTAR PRADESH.
iii	DETAILS OF TENDER DOCUMENT	
a	Volume-IA	<i>Technical Conditions of Contract (TCC) consisting of Scope of work, Technical Specification, Drawings, Procedures, Bill of Quantities, Terms of payment, etc</i> Applicable
b	Volume-IB	<i>Special Conditions of Contract (SCC)</i> Applicable
c	Volume-IC	<i>General Conditions of Contract (GCC)</i> Applicable
d	Volume-ID	<i>Forms and Procedures</i>
e	Volume-II	<i>Price Schedule (Absolute value).</i> Applicable
iv	Issue of Tender Documents	Tender documents will be available for downloading from BHEL eProcurement portal (https://eprocurebhel.co.in) till due date of submission: Brief information of the tenders shall also be available at BHEL website (www.bhel.com) Applicable
v	DUE DATE & TIME OF OFFER SUBMISSION	Date : 01/04/2023, Time : 10:00 hrs Place : on https://eprocurebhel.co.in Applicable
vi	OPENING OF TENDER	Date : 01/04/2023, Time : 15:30 hrs Notes: (1) In case the due date of opening of tender becomes a non-working day, then the due date & time of offer submission and opening of tenders get extended to the next working day. Applicable

		(2) Bidder may depute representative to witness the opening of tender. For e-Tender, Bidder may witness the opening of tender through e-Procurement portal only.	
vii	EMD AMOUNT	Rs. 5,98,000/-	Applicable
viii	COST OF TENDER	Free	
ix	LAST DATE FOR SEEKING CLARIFICATION	Five days before bid submission due date Along with soft version also, addressing to undersigned & to others as per contact address given below: 1) Name: I C Kumar Designation: Sr. DGM Deptt: SCT Address: BHEL-PSNR, PLOT NO. 25, SECTOR – 16A, NOIDA - 201301 Phone: (Landline/Mobile) 0120 – 2416292 Email : ick@bhel.in 2) Name: Aditti Gupta Designation: Dy.Manager Deptt: SCT Address: BHEL-PSNR, PLOT NO. 25, SECTOR – 16A, NOIDA - 201301 Phone: (Landline/Mobile) 0120-2416511 Email : aditi@bhel.in	Applicable
x	SCHEDULE OF Pre Bid Discussion (PBD)		Not applicable.
xi	INTEGRITY PACT & DETAILS OF INDEPENDENT EXTERNAL MONITOR (IEM)	Please refer clause no. 15.	Applicable
xii	Latest updates	Latest updates on the important dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Errata, Modifications, Revisions, etc. to Tender Specifications will be hosted in BHEL webpage (www.bhel.com -->Tender Notifications →View Corrigendums), BHEL eProcurement portal (https://eprocurebhel.co.in) and not in the newspapers. Bidders to keep themselves updated with all such information.	

2.0 The offer shall be submitted as per the instructions of tender document and as detailed in this NIT. Bidders to note specifically that all pages of tender document, including these NIT pages of this particular tender together with subsequent correspondences shall be submitted by them, duly signed digitally using Class III DSC & uploaded in E-Procurement Portal, as part of offer. **Rates/Price including discounts/rebates, if any, mentioned anywhere/in any form in the techno-commercial offer other than the Price Bid, shall not be entertained.**

3.0 Not Used.

- 4.0 Unless specifically stated otherwise, bidder shall deposit EMD as per clause 1.9 of General Conditions of Contract.

For Electronic Fund Transfer the details are as below:-

a) Name of the Beneficiary -: Bharat Heavy Electricals Limited

b) Bank Particulars

i).	Bank Name -:	STATE BANK OF INDIA
ii).	Bank Telephone No.(with STD code)-:	011-23475566
iii).	Branch Address-:	CAG II BRANCH, NEW DELHI 4 th & 5 th FLOOR, REDFORT CAPITAL, PARASNATH TOWERS, BHAI VEER SINGH MARG, GOLE MARKET, NEW DELHI-110001
iv).	Bank Fax No. (with STD code) -:	011-23475566
v).	Branch Code -:	17313
vi).	9 Digit MICR Code of the Bank Branch -:	110002562
vii).	Bank Account Number -:	10813608647
viii).	Bank Account Type -:	CASH CREDIT
ix).	11 Digit IFSC Code of Beneficiary Branch-:	SBIN0017313

(Note -: In case of E-Tenders, proof of remittance of EMD should be uploaded in the E-Procurement Portal and originals, as applicable, shall be sent to the officer inviting tender within a reasonable time, failing which the offer is liable to be rejected.)

- 5.0 **Procedure for Submission of Tenders**: This is an E-tender floated online through our E-Procurement Site (<https://eprocurebhel.co.in>). The bidder should respond by submitting their offer online only in our e-Procurement platform at (<https://eprocurebhel.co.in>). Offers are invited in two-parts only.

Documents Comprising the e-Tender

The tender shall be submitted online ONLY EXCEPT EMD (in physical form) as mentioned below:

a. Technical Tender (UN priced Tender)

All Technical details (e.g. Eligibility Criteria requested (as mentioned below)) should be attached in e-tendering module, failing which the tender stands invalid & may be REJECTED. Bidders shall furnish the following information along with technical tender (preferably in pdf format):

- i. Earnest Money Deposit (EMD) furnished in accordance with NIT Clause 4.0. Alternatively, documentary evidence for claiming exemption as per clause 29 of NIT.
- ii. Technical Bid (without indicating any prices).

b. Price Bid:

- i. Prices are to be quoted in the attached Price Bid format online on e-tender portal.
- ii. The price should be quoted for the accounting unit indicated in the e-tender document.
- iii. Note: It is the responsibility of tenderer to go through the Tender document to ensure furnishing all required documents in addition to above, if any. Any deviation would result in REJECTION of tender and would not be considered at a later stage at any cost by BHEL.
- iv. A person signing (manually or digitally) the tender form or any documents forming part of the contract on behalf of another shall be deemed to warrantee that he has authority to bind such other persons and if, on enquiry, it appears that the persons so signing had no authority to do so, the purchaser may, without prejudice to other civil and criminal remedies, cancel the contract and hold the signatory liable for all cost and damages.
- v. A tender, which does not fulfil any of the above requirements and/or gives evasive information/reply against any such requirement, shall be liable to be ignored and rejected.

DO NOT'S

Bidders are requested NOT to submit the hard copy of the Bid. In case offer is sent through hard copy/fax/telex/cable/electronically in place of e-tender, the same shall not be considered. **Also, uploading of the price bid in prequalification bid or technical bid may RESULT IN REJECTION of the tender.**

Digital Signing of e-Tender

Tenders shall be uploaded with all relevant PDF/zip format. The relevant tender documents should be uploaded by an authorized person having Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION digital signature certificate (DSC).

The Requirement:

1. A PC with Internet connectivity &
2. DSC (Digital Signature Certificate) (**Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION**)

The contact details of the service provider are given below:

For any technical related queries please call at 24 x 7 Help Desk Number

0120-4001 002, 0120-4001 005 & 0120-6277 787

International bidders are requested to prefix 91 as country code

Email Support - Technical - support-eproc@nic.in

Note: For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority

The process of utilizing e-procurement necessitates usage of **DSC (Digital Signature Certificate)**

(Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION) and you are requested to procure the same immediately, if not presently available with you. Please note that only with DSC, you will be able to login the e-procurement secured site and take part in the tendering process.

The contact details of the DSC Certifying Authority as given below:

Sl. No.	Name	Website Link
1	GNFC	www.ncodesolutions.com
2	e-Mudhra	http://www.e-Mudhra.com
3	Safescrypt	www.safescrypt.com

Vendors are also requested to go through seller manual available on <https://eprocurebhel.co.in>.

- 6.0 Not used.
- 7.0 Deviation with respect to tender clauses and additional clauses/suggestions in Techno-commercial bid / Price bid shall NOT be considered by BHEL. Bidders are requested to positively comply with the same.
- 8.0 BHEL reserves the right to accept or reject any or all Offers without assigning any reasons thereof. BHEL also reserves the right to cancel the Tender wholly or partly without assigning any reason thereof. Also BHEL shall not entertain any correspondence from bidders in this matter (except for the refund of EMD).

9.0 **Assessment of Capacity of Bidders:**

A. **Bidder's capacity for executing the job under tender shall be assessed based on its 'LOAD and PERFORMANCE' and 'AVERAGE ANNUAL TURNOVER', as per the following:**

- I. **LOAD**: Load takes into consideration **ALL** the contracts of the Bidder under execution with BHEL Regions, irrespective of whether they are similar to the tendered scope or not. The cut off month for reckoning 'Load' shall be the 3rd Month preceding the month corresponding to the 'latest date of bid submission', in the following manner- (**Note**: For example, if latest bid submission is in Jan 2017, then the 'load' shall be calculated up to and inclusive of Oct 2016)

Total number of Packages in hand = Load (P)

Where 'P' is the sum of all unit wise identified packages (refer table-1) under execution with BHEL Regions as on the cut off month defined above, including packages yet to be commenced, excepting packages which are on Long Hold.

- II. **PERFORMANCE**: Here 'Monthly Performance' of the bidder for all the packages (under execution/ executed during the 'Period of Assessment' in all Power Sector Regions of BHEL) **SIMILAR** to the packages covered under the tendered scope, excepting packages not commenced shall be taken into consideration. The 'Period of Assessment' shall be 6 months preceding and including the cut off month. The cut off month for reckoning 'Period of Assessment' shall be the 3rd Month preceding the month corresponding to 'latest date of bid submission', in the following manner:

(**Note**: For example, if 'latest date of bid submission' is in Jan 2017, then the 'performance' shall be assessed for a 6 months' period up to and inclusive of Oct 2016 (i.e. from May 2016 to Oct 2016), for all the unit wise identified packages (refer Table I))

- i). **Calculation of Overall 'Performance Rating' for 'Similar Package/Packages' for the tendered scope under execution at Power Sector Regions for the 'Period of Assessment'**:

This shall be obtained by summing up the 'Monthly Performance Evaluation' scores obtained by the bidder in all Regions for all the similar Package/packages', divided by the total number of Package months for which evaluation should have been done, as per procedure below:

- a) $P_1, P_2, P_3, P_4, P_5, \dots P_N$ etc. be the packages (under execution/ executed during the 'Period of Assessment' in all Regions of BHEL) **SIMILAR** to the packages covered under the tendered scope, excepting packages not commenced. Total number of similar packages for all Regions = P_T (i.e. $P_T = P_1 + P_2 + P_3 + P_4 + \dots P_N$)
- b) Number of Months ' T_1 ' for which 'Monthly Performance Evaluation' as per relevant formats, should have been done in the 'Period of Assessment' for the corresponding similar package P_1 . Similarly T_2 for package P_2 , T_3 for package P_3 , etc. for the tendered scope. Now calculate cumulative total months ' T_T ' for total similar Packages ' P_T ' for all Regions (i.e. $T_T = T_1 + T_2 + T_3 + T_4 + \dots T_N$)
- c) Sum ' S_1 ' of 'Monthly Performance Evaluation' Scores ($S_{1-1}, S_{1-2}, S_{1-3}, S_{1-4}, S_{1-5}, \dots S_{1-T_1}$) for similar package P_1 , for the 'period of assessment' ' T_1 ' (i.e. $S_1 = S_{1-1} + S_{1-2} + S_{1-3} + S_{1-4} + S_{1-5} + \dots S_{1-T_1}$). Similarly, S_2 for package P_2 for period T_2 , S_3 for package P_3 for period T_3 etc. for the tendered scope for all Regions. Now calculate cumulative sum ' S_T ' of 'Monthly Performance Evaluation' Scores for total similar Packages ' P_T ' for all Regions (i.e. ' $S_T = S_1 + S_2 + S_3 + S_4 + S_5 + \dots S_N$ ')
- d) **Overall Performance Rating ' R_{BHEL} ' for the Similar Package/Packages** (under execution/ executed during the 'Period of Assessment') in all the Power Sector Regions of BHEL

$$= \frac{\text{Aggregate of Performance scores for all similar packages in all the Regions}}{\text{Aggregate of months for each of the similar packages for which performance should have been evaluated in all the Regions}}$$

$$= \frac{S_T}{T_T}$$

e) Bidders to note that the risk of non-evaluation or non-availability of the 'Monthly Performance Evaluation' reports as per relevant formats is to be borne by the Bidder.

f) Table showing methodology for calculating 'a', 'b' and 'c' above

Sl. No.	Item Description	Details for all Regions							Total
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
1	Similar Packages for all Regions → (under execution/ executed during period of assessment)	P ₁	P ₂	P ₃	P ₄	P ₅	...	P _N	Total No. of similar packages for all Regions = P _T i.e. Sum (Σ) of columns (iii) to (ix)
2	Number of Months for which 'Monthly Performance Evaluation' as per relevant formats should have been done in the 'period of assessment' for corresponding Similar Packages (as in row 1)	T ₁	T ₂	T ₃	T ₄	T ₅	...	T _N	Sum (Σ) of columns (iii) to (ix) = T _T
3	Monthly performance scores for the corresponding period (as in Row 2)	S ₁₋₁ , S ₁₋₂ , S ₁₋₃ , S ₁₋₄ , ... S _{1-T1}	S ₂₋₁ , S ₂₋₂ , S ₂₋₃ , S ₂₋₄ , ... S _{2-T2}	S ₃₋₁ , S ₃₋₂ , S ₃₋₃ , S ₃₋₄ , ... S _{3-T3}	S ₄₋₁ , S ₄₋₂ , S ₄₋₃ , S ₄₋₄ , ... S _{4-T4}	S ₅₋₁ , S ₅₋₂ , S ₅₋₃ , S ₅₋₄ , ... S _{5-T5}		S _{N-1} , S _{N-2} , S _{N-3} , S _{N-4} , ... S _{N-TN}	-----
4	Sum of Monthly Performance scores of the corresponding Package for the corresponding period (as in row-3)	S ₁	S ₂	S ₃	S ₄	S ₅	...	S _N	Sum (Σ) of columns (iii) to (ix) = S _T

ii). Calculation of Overall 'Performance Rating' (R_{BHEL}) in case at least 6 evaluation scores for 'similar Package/Packages' for the tendered scope ARE NOT AVAILABLE, during the 'Period of Assessment':

This shall be obtained by summing up the 'Monthly Performance Evaluation' scores obtained by the bidder in all Regions for ALL the packages, divided by the total number of Package months for which evaluation should have been done. 'R_{BHEL}' shall be calculated subject to availability of 'performance scores' for at least 6 'package months' in the order of precedence below:

- a) 'Period of Assessment' i.e. 6 months preceding and including the cut-off month
- b) 12 months preceding and including the cut-off month
- c) 24 months preceding and including the cut-off month

In case, R_{BHEL} cannot be calculated as above, then Bidder shall be treated as 'NEW VENDOR'. Further eligibility and qualification of this bidder shall be as per definition of 'NEW VENDOR' described in 'Explanatory Notes'.

iii). Factor "L" assigned based on Overall Performance Rating (R_{BHEL}) at Power Sector Regions:

Sl. no.	Overall Performance Rating (R_{BHEL})	Corresponding value of 'L'
1	=60	NA
2	> 60 and ≤ 65	0.5
3	> 65 and ≤ 70	0.45
4	> 70 and ≤ 75	0.4
5	> 75 and ≤ 80	0.375
6	> 80 and < 90	0.35
7	≥ 90	0.33

- iv). Performance Systems: The performance rating as mentioned in II (i) and (ii) above, shall be calculated as per Online Systems i.e. Contractor Performance Evaluation System (CPES) and Safety Performance Evaluation System (HSEPES). The scores assigned in HSEPES shall be scaled down to 10 and assigned in CPES against the category "HSE" (mentioned in Form F-15).

III. i) 'Assessment of Capacity based on' LOAD and PERFORMANCE':

- a) 'Assessment of Capacity of Bidder' is based on the Maximum number of packages for which a vendor is eligible, considering the performance scores of similar packages, as below:

Max number of packages $P_{Max} = (R_{BHEL} - 60)$ divided by corresponding value of 'L', i.e. $(R_{BHEL} - 60)/L$

Note:

- i). In case the value of P_{Max} results in a fraction, the value of P_{Max} is to be rounded off to next whole number
- ii). For $R_{BHEL} = 60$, $P_{Max} = '1'$

The Bidder shall be considered 'Qualified' on 'Performance basis' as per 'Assessment of Capacity of Bidder' for the subject Tender if $P \leq P_{Max}$
(Where P is calculated as per clause 'I' above)

- b) In addition to above, in case contractor fails to score 5 or more than 5 (five) marks in the scaled down scores of HSEPES for "3 or more than 3 months in a period of 6 months preceding and including the cut-off month in any single package", the contractor shall be considered disqualified for ongoing tender(s) of BHEL. Qualification of bidder for further tendering process shall be subject to qualifying this condition in addition to qualifying requirements mentioned in PQR. Bidders who did not qualify this condition shall not be considered under the provisions of clause 9 IV (iv) of NIT.

ii) Assessment of Capacity based on 'AVERAGE ANNUAL TURNOVER':

If the 'value of contracts in hand' across all PS Regions by a contractor is less than the product of "annual average turnover of the Contractor and multiplying factor", then such bidder shall be considered qualified on 'Annual Average Turnover basis'. The 'value of contracts in hand' will be computed by summing up "50% of the annualized awarded value of each contract" unless performance evaluation is not closed in the online CPES.

Based on the performance rating of the Contractor, the above mentioned multiplying factor shall be as below:

Sl. no.	Overall Performance Rating (RBHEL)	(Multiplying factor to Average Annual Turnover)
1	≥ 60 and ≤ 70	1
2	> 70 and ≤ 80	2
3	> 80	3

'Assessment of Capacity of Bidder':

The bidder will be considered qualified for the tender if it qualifies on 'Load and Performance basis' as well as on 'Average Annual Turnover basis'.

However, 'New Vendor'/'Consortium Partner' shall be considered qualified based on only 'Load and Performance' (they will be regarded pre-qualified on 'Average Annual Turnover' criteria).

IV. Explanatory note:

i). Similar package means Boiler or ESP or Piping or Turbine or Civil or Structure or Electrical or C&I etc. at the individual level irrespective of rating of Plant and irrespective of whether the subject tender is a single package or as part of combined/composite packages. Normally Boiler, ESP, Piping, Turbine, Electrical, C&I, Civil, Structure etc. is considered individual level of package. For example, in case the tendered scope is a Boiler Vertical Package comprising of Boiler, ESP and Power Cycle Piping (i.e. the 'identified packages as per Table-1 below), the 'PERFORMANCE' part against sl.no. II above, needs to be evaluated considering all the identified packages (i.e. Boiler, ESP and Power Cycle Piping) and finally the Bidder's capacity to execute the tendered scope is assessed in line with III above.

ii). Identified Packages (Unit wise)

Table-1

Civil	Electrical and C&I	Mechanical
i). Enabling works	i). Electrical	i). Boiler & Aux (All types including CW Piping if applicable)
ii). Pile and Pile Caps	ii). C&I	ii). Power Cycle Piping/Critical Piping
iii). Civil Works including foundations	iii). Others (Elect. and C&I)	iii). ESP
iv). Structural Steel Fabrication & Erection	iv). Electrical Enabling Works	iv). LP Piping
v). Chimney		v). Steam Turbine Generator set & Aux
vi). Cooling Tower		vi). Gas Turbine Generator set & Aux
vii). Others (Civil)		vii). Hydro Turbine Generator set & Aux
		viii). Turbo Blower (including Steam Turbine)
		ix). Material Management
		x). FGD
		xi). ACC
		xii). Others (Mechanical)

iii). Bidders who have not been evaluated for at least six package months in the last 24 months preceding and including the Cut-off month in the online BHEL system for contractor performance evaluation in BHEL PS Regions, shall be considered "NEW VENDOR".

A 'NEW VENDOR' shall be considered qualified subject to satisfying all other tender conditions.

A 'NEW VENDOR' if awarded a job (of package/packages identified under this clause) shall be tagged as "FIRST TIMER" on the date of first LOI from BHEL.

The "FIRST TIMER" tag shall remain till completion of all the contracts against which vendor has been tagged as First Timer or availability of 6 evaluation scores within last 24 months preceding and including the Cut-off month in the online BHEL system for contractor performance evaluation in BHEL PS Regions.

A Bidder shall not be eligible for the next job as long as the Bidder is tagged as "FIRST TIMER" excepting for the Tenders which have been opened on or before the date of the bidder being tagged as 'FIRST TIMER'.

After removal of 'FIRST TIMER' tag, the Bidder shall be considered 'QUALIFIED' for the future tenders subject to satisfying all other tender conditions including 'Assessment of Capacity of Bidders'.

- iv). Consequent upon applying the criteria of 'Assessment of Capacity of Bidders' detailed above on all the bidders qualified against Technical and Financial Qualification criteria, if the number of qualified bidders reduces to less than four, then for further processing of the Tender, BHEL at its discretion reserves the right to also consider the bidders who are "not qualified" as per criteria of 'Assessment of Capacity of Bidders' and for this, procedure described in following three options shall be followed:
- All the bidders having Overall Performance Rating ('R_{BHEL}') ≥ 60 shall be considered qualified against criteria of 'Assessment of Capacity of Bidders'.
 - If even after using option "a", the number of qualified bidders remains less than four, then in addition to bidders considered as per option "a", "First timer" bidders having average of available performance scores ≥ 60 upto and including the Cut Off month shall also be considered qualified against criteria of 'Assessment of Capacity of Bidders'.
 - If even after using option "a" and "b", the number of qualified bidders remains less than four, then in addition to bidders considered as per option "a" and "b", "First timer" bidders for whom no performance score is available in the system upto and including the Cut Off month, shall also be considered qualified against criteria of 'Assessment of Capacity of Bidders'.

Note:- In case, the number of bidders qualified against Technical and Financial Qualification criteria itself is less than four, then all bidders (a)- having Overall Performance Rating ('R_{BHEL}') ≥ 60 , (b)- "First timer" bidders having average of available performance scores ≥ 60 upto and including the Cut Off month, (c)- "First timer" bidders for whom no performance score is available in the system upto and including the Cut Off month, shall be considered qualified against criteria of 'Assessment of Capacity of Bidders' for further processing of tender.

- v). 'Under execution' shall mean works in progress as per the following:
- Up to execution of 90% of anticipated Contract Value in case of Civil, MM, Structural and Turbo Blower Packages
 - Up to Steam Blowing in case of Boiler/ESP/Piping Packages
 - Up to Synchronization in all Balance Packages

Note: BHEL at its discretion can extend (or reduce in exceptional cases in line with Contract conditions) the period defined against (a), (b) and (c) above, depending upon the balance scope of work to be completed.

- vi). Contractor shall provide the latest contact details i.e. mail-ID and Correspondence Address to SCT Department, so that same can be entered in the Contractor Performance Evaluation System, and in case of any change/discrepancy same shall be informed immediately. Login Details for viewing scores in Contractor Performance Evaluation System shall be provided to the Contractor by SCT Department.
- vii). Performance Evaluation for Activity Month shall be completed in Evaluation Month (i.e. month next to Activity Month) or in rare cases in Post Evaluation Month (i.e. month next to Evaluation Month) after approval from Competent Authority. In case scores are not acceptable, Contractor can submit Review Request to GM Site/ GM Project latest by 27th of Evaluation Month or 5 days after approval of score,

whichever is later. However, acceptance/rejection of 'Review Request' solely depends on the discretion of GM Site/GM Project. After acceptance of Review Request, evaluation score shall be reviewed at site and the score after completion of review process shall be acceptable and binding on the contractor.

viii). Project on Hold due to reasons not attributable to bidder -

a. **Short hold:** Evaluation shall not be applicable for this period, however, Loading will be considered.

b. **Long hold:** Short hold for continuous six months and beyond or hold on account of Force Majeure shall be considered as Long Hold. Evaluation as well as Loading shall not be considered for this period.

ix). Performance evaluation as specified above in this clause is applicable to Prime bidder and Consortium partner (or Technical tie up partner) for their respective scope of work.

- 10.0 Since the job shall be executed at site, bidders must visit site/ work area and study the job content, facilities available, availability of materials, prevailing site conditions including law & order situation, applicable wage structure, wage rules, etc. before quoting for this tender. They may also consult this office before submitting their offers, for any clarifications regarding scope of work, facilities available at sites or on terms and conditions.
- 11.0 For any clarification on the tender document, the bidder may seek the same in writing or through e-mail and/or through e-procurement portal, as per specified format, within the scheduled date for seeking clarification, from the office of the undersigned. BHEL shall not be responsible for receipt of queries after due date of seeking clarification due to postal delay or any other delays. Any clarification / query received after last date for seeking clarification may not be normally entertained by BHEL and no time extension will be given.
- 12.0 BHEL may decide holding of pre-bid discussion [PBD] with all intending bidders as per date indicated in the NIT. The bidder shall ensure participation for the same at the appointed time, date and place as may be decided by BHEL. Bidders shall plan their visit accordingly. The outcome of pre-bid discussion (PBD) shall also form part of tender.
- 13.0 In the event of any conflict between requirement of any clause of this specification/ documents/drawings/data sheets etc. or requirements of different codes/standards specified, the same to be brought to the knowledge of BHEL in writing for clarification before due date of seeking clarification (whichever is applicable), otherwise, interpretation by BHEL shall prevail. Any typing error/missing pages/ other clerical errors in the tender documents, noticed must be pointed out before pre-bid meeting/submission of offer, else BHEL's interpretation shall prevail.
- 14.0 Unless specifically mentioned otherwise, bidder's quoted price shall deemed to be in compliance with tender including PBD.
- 15.0 Bidders shall submit Integrity Pact Agreement (Duly signed by authorized signatory who signs in the offer), **if applicable**, along with techno-commercial bid. This pact shall be considered as a preliminary qualification for further participation. **The names and other details of Independent External Monitor (IEM) for the subject tender is as given at Clause no. 1, Salient Features of NIT, Sl. no. (xi) above.**

"Integrity Pact (IP)"

- (a) IP is a tool to ensure that activities and transactions between the Company and its Bidders/ Contractors are handled in a fair, transparent and corruption free manner. Following Independent External Monitors (IEMs) on the present panel have been appointed by BHEL with the approval of CVC to oversee implementation of IP in BHEL.

Sl. No.	IEM	Email
1.	Shri Otem Dai, IAS (Retd.)	iem1@bhel.in
2.	Shri Bishwamitra Pandey, IRAS (Retd.)	iem2@bhel.in
3.	Shri Mukesh Mittal, IRS (Retd.)	iem3@bhel.in

(b) The IP as enclosed with the tender is to be submitted (duly signed by authorized signatory) along with techno-commercial bid (Part-I, in case of two/ three part bid). Only those bidders who have entered into such an IP with BHEL would be competent to participate in the bidding. In other words, entering into this Pact would be a preliminary qualification.

(c) Please refer Section-8 of IP for Role and Responsibilities of IEMs. In case of any complaint arising out of the tendering process, the matter may be referred to any of the above IEM(s). All correspondence with the IEMs shall be done through email only.

Note:

No routine correspondence shall be addressed to the IEM (phone/ post/ email) regarding the clarifications, time extensions or any other administrative queries, etc. on the tender issued. All such clarification/ issues shall be addressed directly to the tender issuing (procurement) department's officials whose contact details are as per Clause no. 1, Salient Features of NIT, Sl. No. (ix) above.

- 16.0 The Bidder has to satisfy the Pre-Qualifying Requirements stipulated for this Tender in order to be qualified. The Price Bids of only those bidders will be opened who will be qualified for the subject job on the basis of satisfying the Pre-Qualification Criteria specified in this NIT as per Annexure-I (as applicable), past performance etc. and date of opening of price bids shall be intimated to only such bidders. BHEL reserves the right not to consider offers of parties under HOLD.
- 17.0 In case BHEL decides on a 'Public Opening', the date & time of opening of the sealed PRICE BID shall be intimated to the qualified bidders and in such a case, bidder may depute one authorized representative to witness the price bid opening. BHEL reserves the right to open 'in-camera' the 'PRICE BID' of any or all Unsuccessful/Disqualified bidders under intimation to the respective bidders.
- 18.0 Validity of the offer shall be for **six months** from the latest due date of offer submission (including extension, if any) unless specified otherwise.
- 19.0 BHEL shall be resorting to Reverse Auction (RA) (Guidelines as available on www.bhel.com on "**supplier registration page**") for this tender. RA shall be conducted among all the techno-commercially qualified bidders. Price Bids of all the techno-commercially qualified bidders shall be opened and same shall be considered as initial bids of bidders in RA. In case any bidder(s) do(es) not participate in online Reverse Auction, their sealed envelope price bid along with applicable loading, if any, shall be considered for ranking.
- 20.0 On submission of offer, further consideration will be subject to compliance to tender & qualifying requirement and customer's acceptance, as applicable.
- 21.0 In case the bidder is an "Indian Agent of Foreign Principals", 'Agency agreement has to be submitted along with Bid, detailing the role of the agent along with the terms of payment for agency commission in INR, along with supporting documents.
- 22.0 The bidders shall not enter into any undisclosed M.O.U. or any understanding amongst themselves with respect to tender.
- 23.0 Consortium Bidding (or Technical Tie up) - Not Applicable

- 24.0 The bidder shall submit documents in support of possession of 'Qualifying Requirements' duly self-certified and stamped by the authorized signatory, indexed and properly linked in the format for PQR. In case BHEL requires any other documents/proofs, these shall be submitted immediately.
- 25.0 The bidder may have to produce original document for verification if so decided by BHEL.
- 26.0 The consultant / firm (and any of its affiliates) shall not be eligible to participate in tender(s) for the related works or services for the same project, if they were engaged for the consultancy services.
- 27.0 Guidelines/rules in respect of Suspension of Business dealings, Vendor evaluation format, Quality, Safety & HSE guidelines, Experience Certificate, etc. may undergo change from time to time and the latest one shall be followed. The abridged version of extant 'Guidelines for suspension of business dealings with suppliers/ contractors' is available on www.bhel.com on "supplier registration page".
- 28.0 The offers of the bidders who are under suspension as also the offers of the bidders, who engage the services of the firms debarred across BHEL, shall be rejected. The list of firms debarred across BHEL is available on BHEL web site www.bhel.com.

28.1 Integrity commitment, performance of the contract and punitive action thereof:

28.1.1 Commitment by BHEL:

BHEL commits to take all measures necessary to prevent corruption in connection with the tender Process and execution of the contract. BHEL will during the tender process treat all Bidder(s) in a transparent and fair manner, and with equity.

28.1.2 Commitment by Bidder/ Supplier/ Contractor:

- (i) The bidder/ supplier/ contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India.
- (ii) The bidder/ supplier/ contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/ BHEL.
- (iii) The bidder/ supplier/ contractor will perform/ execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/ money/ reputation, to BHEL.

If any bidder/ supplier/ contractor during pre-tendering/ tendering/ post tendering/ award/ execution/ post-execution stage indulges in mal-practices, cheating, bribery, fraud or and other misconduct or formation of cartel so as to influence the bidding process or influence the prices or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/ supplier/ contractor as per extent guidelines of the company available on www.bhel.com and / or under applicable legal provisions.

29.0 Not Applicable

- 30.0 The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

31.0 PREFERENCE TO MAKE IN INDIA:

For this procurement, the local content to categorize a supplier as a Class I local supplier/ Class II local Supplier/Non-Local Supplier and purchase preferences to Class I local supplier, is as defined in Public Procurement (Preference to Make in India), Order 2017 dated 04.06.2020 issued by DPIIT. In case of subsequent orders issued by the nodal ministry, changing the definition of local content for the items of the NIT, the same shall be applicable even if issued after issue of this NIT, but before opening of Part-II bids against this N

31.1 **Compliance to Restrictions under Rule 144 (xi) of GFR 2017**

- I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. The Competent Authority for the purpose of this Clause shall be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT).
- II. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
- III. "Bidder from a country which shares a land border with India" for the purpose of this Clause means:-
 - a. An entity incorporated established or registered in such a country; or
 - b. A subsidiary of an entity incorporated established or registered in such a country; or
 - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
 - d. An entity whose *beneficial owner* is situated in such a country; or
 - e. An Indian (or other) agent of such an entity; or
 - f. A natural person who is a citizen of such a country; or
 - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.
- IV. The *beneficial owner* for the purpose of (III) above will be as under:
 1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation

 - a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent of shares or capital or profits of the company.
 - b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements.
 2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership.
 3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person has ownership of or entitlement to more than fifteen percent of the property or capital or profits of the such association or body of individuals.
 4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
 5. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- V. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.
- VI. The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

Note:

- (i) The bidder shall provide undertaking for their compliance to this Clause, in the format provided in Annexure-11.
- (ii) Registration of the bidder with Competent Authority should be valid at the time of submission of bids and at the time of acceptance of the bids.

32.0 **Not used**

- 33.0 In the course of evaluation, if more than one bidder happens to occupy L-1 status, effective L-1 will be decided by soliciting discounts from the respective L-1 bidders.

In case more than one bidder happens to occupy the L-1 status even after soliciting discounts, the L-1 bidder shall be decided by a toss/ draw of lots, in the presence of the respective L-1 bidder(s) or their representative(s).

Ranking will be done accordingly. BHEL's decision in such situations shall be final and binding.

- 34.0 The Bidder declares that they will not enter into any illegal or undisclosed agreement or understanding, whether formal or informal with other Bidder(s). This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

In case, the Bidder is found having indulged in above activities, suitable action shall be taken by BHEL as per extant policies/ guidelines.

35.0 **Not used**

- 36.0 A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. **The bidder found to have a conflict of interest shall be disqualified.** A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if:

- a) they have controlling partner (s) in common; **or**
- b) they receive or have received any direct or indirect subsidy/ financial stake from any of them; **or**
- c) they have the same legal representative/agent for purposes of this bid; **or**
- d) they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder; **or**
- e) Bidder participates in more than one bid in this bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ Assemblies from one bidding manufacturer in more than one bid; **or**
- f) In cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorise only one agent/dealer. There can be only one bid from the following:
 - 1. The principal manufacturer directly or through one Indian agent on his behalf, and
 - 2. Indian/foreign agent on behalf of only one principal;

or

- g) A Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid; **or**

h) In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business."

37.0 Order of Precedence:

In the event of any ambiguity or conflict between the Tender Documents, the order of precedence shall be in the order below:

- a. Amendments/Clarifications/Corrigenda/Errata etc. issued in respect of the tender documents by BHEL
- b. Notice Inviting Tender (NIT)
- c. Price Bid
- d. Technical Conditions of Contract (TCC)—Volume-1A
- e. Special Conditions of Contract (SCC) —Volume-1B
- f. General Conditions of Contract (GCC) —Volume-1C

g. Forms and Procedures —Volume-1D

It may please be noted that guidelines/ circulars/ amendments/ govt. directives issued from time to time shall also be applicable.

for BHARAT HEAVY ELECTRICALS LTD
(SCT)

Enclosure:

- (i) Annexure-1: Pre Qualifying Requirements.
- (ii) Annexure-2: Check List.
- (iii) Annexure-3: Not used
- (iv) Annexure-4: Reverse Auction Process Compliance Form
- (v) Annexure-5: Authorization of representative who will participate in the online Reverse Auction Process
- (vi) Annexure-6: RA Price Confirmation and Breakup
- (vii) Annexure-7: Integrity Pact
- (viii) Annexure-8: Undertaking as per C4 of Annexure-1 i.e. PQR
- (ix) Annexure-9: Declaration reg. Related Firms & their areas of Activities
- (x) Annexure-10: Declaration reg. minimum local content in line with revised public procurement
- (xi) Annexure-11: Declaration by the Contractor
- (xii) Other Tender documents as per this NIT.

ANNEXURE - 1**PRE QUALIFYING REQUIREMENTS (PQR)**

JOB	CONSTRUCTION OF BOUNDARY WALL FOR PROPOSED BHEL's MANUFACTURING FACILITY FOR INDUSTRIAL PRODUCTS AT KARKHIYAON, VARANASI, UTTAR PRADESH.
TENDER NO.	BHEL/NR/SCT/KARKHIYAON-VARANASI/BOUNDARY WALL/1290

SL. NO.	NAME AND DESCRIPTION OF PRE-QUALIFICATION CRITERIA	
A	Submission of Integrity Pact duly signed	Applicable
B	TECHNICAL Bidder shall essentially meet all the Qualifying Requirements (i.e. B.1, and B.2) as under: B.1: Bidder should have executed 'similar works' for any one of the following in the last seven (07) years from latest date of bid submission: B.1.1) Executed One work of value not less than Rs. 239 lakhs against single work order. OR B.1.2) Executed Two works each of value not less than Rs. 149 lakhs against maximum two work orders. OR B.1.3) Executed Three works each of value not less than Rs. 119 lakhs against maximum three work orders. AND B.2: Bidder should have Achieved any one of the following in 'similar works' in the last seven years from latest date of bid submission: B.2.1) Bidder should have executed at least 1365 CuM RCC quantity within a common period of twelve consecutive months in cumulative of two running / completed contracts. OR B.2.2) Bidder should have executed at least 910 CuM RCC quantity within a period of twelve consecutive months in one running / completed Contract. <u>Note:</u> For Sl. No. 'B.1' and 'B.2' above the word 'Similar works' means Execution of "Boundary Wall AND/OR Building Construction Work shall be considered".	Applicable
C C-1	<u>FINANCIAL:</u> <u>TURNOVER:</u> Bidders must have achieved an average annual financial turnover (Audited) of INR 89.70 Lakh or more over last three Financial Years (FY) i.e. (2019-2020, 2020-2021, 2021-2022). Bidder shall submit the Audited Balance Sheet and Profit & Loss Account in support of this. <u>Note:</u> 1) In case audited financial statements have not been submitted for all the three years as indicated above, then the applicable audited statements submitted by the bidders against the requisite three years, will be averaged for three years. 2) If financial statements are not required to be audited statutorily, then instead of audited financial statements, financial statements are required to be certified by Chartered Accountant.	Applicable

C-2	<u>NET WORTH:</u> Net worth (only in case of companies) of the bidder should be positive. <u>Note:</u> <i>Net worth shall be calculated based on the latest Audited Accounts, as furnished for 'C-1' above.</i> <i>Net worth = Paid up share capital + Reserves.</i>	Applicable
C-3	<u>PROFIT:</u> Bidder must have earned profit in any one of the three financial years as applicable in the last three financial years as furnished for 'C-1' above. <u>Note:</u> <i>PROFIT shall be PBT earned during any one year of last three financial years as in 'C-1' above.</i>	Applicable
C-4	Bidder must not be under Insolvency Resolution Process or Liquidation or Bankruptcy Code Proceedings (IBC) as on date, by NCLT or any adjudicating authority/authorities, which will render him ineligible for participation in this tender, and shall submit undertaking (Annexure-8) to this effect.	Applicable
D	Assessment of Capacity of bidder to execute the work as per clause 9.0 of NIT	Applicable – By BHEL
E	Price Bid Opening <u>Note:</u> <i>Price Bids of only those bidders shall be opened who stand qualified after compliance of criteria A to D</i>	By BHEL

Explanatory Notes for PQR:

- For evaluation of PQR, in case Bidder alone does not meet the pre-qualifying technical criteria at Sl. No. B.1 above, bidder may utilize the experience of its Parent/Subsidiary Company along with its own experience, subject to following:
 - The parent Company shall have a controlling stake of $\geq 50\%$ in the subsidiary company (as per Format-1).
 - The parent company/subsidiary company of which experience is being utilized for bidding shall submit Security Deposit (SD) equivalent to 1% of the total contract value.
 - The parent/Subsidiary Company and bidder shall provide an undertaking that they are jointly or severally responsible for successful performance of the contract (as per Format-2).
- Completion date for achievement of the technical criteria should be in the last 7 years ending on the 'latest date of Bid Submission' of Tender irrespective of date of the start of work. Completion date shall be reckoned from the "FY quarter of bid submission". (For e.g. – Work completed on 01.01.2014 shall be considered even if latest date of bid submission is 20.03.2021).
- For QR 'B' above the word 'Executed' means the bidder should have achieved the Technical Criteria, specified in the QR, even if the total contract has not been completed or closed.
- For Sl. No. 'B-1' above, Value of work is to be updated with indices for "All India Avg. Consumer Price index for industrial workers" and "Monthly Whole Sale Price Index for All Commodities" with base month as per last month of work execution and indexed up to three (3) months prior to the month of latest due date of bid submission as per following formula-

$$P = \left\{ R + 0.425 \times R \times \frac{(X_N - X_0)}{X_0} + 0.425 \times R \times \frac{(Y_N - Y_0)}{Y_0} \right\}$$

Where

P = Updated value of work

R = Value of executed work

X_N = All India Avg. Consumer Price index for industrial workers for three months prior to the month of latest due date of bid submission (e.g. If latest bid submission date is 02-Mar-17, then bid submission month shall be reckoned as March'17 and index for Dec'2016 shall be considered).

X_0 = All India Avg. Consumer Price index for industrial workers for last month of work execution

Y_N = Monthly Whole Sale Price Index for All Commodities for three months prior to the month of latest due date of bid submission (e.g. If latest bid submission date is 02-Mar-17, then bid submission month shall be reckoned as March'17 and index for Dec'2016 shall be considered).

Y_0 = Monthly Whole Sale Price Index for All Commodities for last month of work execution.

BIDDER SHALL SUBMIT ABOVE PRE-QUALIFICATION CRITERIA FORMAT, DULY FILLED-IN, SPECIFYING RESPECTIVE ANNEXURE NUMBER AGAINST EACH CRITERIA AND FURNISH RELEVANT DOCUMENT INCLUSIVE OF WORK ORDER AND WORK COMPLETION CERTIFICATE ETC IN THE RESPECTIVE ANNEXURES IN THEIR OFFER.

Credentials submitted by the bidder against "PRE QUALIFYING CRITERIAS" shall be verified for its authenticity. In case, any credential (s) is/are found unauthentic, offer of the bidder is liable to the rejection. BHEL reserves the right to initiate any further action as per extant guidelines for Suspension of Business Dealings.

Format-1

Certificate for relationship between Parent Company / Subsidiary Company and the bidder

To,
.....

.....

Dear Sir,

Sub: Bid for NIT No dated..... for “.....” (name of the tender).

We hereby certify that M/s..... is Parent Company/ Subsidiary Company of M/s.....(the bidder) and details of equity holding of the Parent Company in Subsidiary Company as on(not earlier than seven days prior to the Bid Submission Date) are given as below:

Name of Parent Company	Name of Subsidiary Company	Percentage of Equity Holding of Parent Company in Subsidiary Company

(Insert Name and Signature of Statutory Auditor or practicing Company Secretary of the Bidder)

Undertaking from the Parent Company/ Subsidiary Company of the bidder
(On the Letter Head of Parent Company/ Subsidiary Company, as applicable)

From,
Name:
Full Address:

Telephone No.:
E-mail address:
Fax/No.:

To,
.....
.....

Dear Sir,

We refer to the NIT No dated..... for “.....” (name of the Tender).

“We have carefully read and examined in detail the NIT/Tender Terms and Conditions, including in particular, Clause of the NIT/Tender, regarding submission of an Undertaking, as per the prescribed Format 1 of the NIT/ Tender.

We confirm that M/s..... (the Bidder) has been authorized by us to use our Technical capability for meeting the Technical Criteria as specified in Clause.....of the PQR of the NIT/Tender referred above.

We agree to submit the Security Deposit equivalent to 1% of the total contract value in addition to Security Deposit to be submitted by Bidder as per Clause.....of the NIT/Tender for fulfilment of all obligations in terms of provisions of the contract, in the event of(the Bidder) being selected as the Successful Bidder.

We confirm that we along with M/s.....(the bidder), are jointly or severally responsible for successful performance of the contract.

We confirm that our company shall not participate in the above tender as a ‘Standalone Bidder’ or as a ‘Consortium bidder’ and also shall not authorize any other bidder to use our Technical capability for the above tender.

All the terms used herein but not defined, shall have the meaning as ascribed to the said terms under the referred NIT/Tender.

Signature of Managing Director/Authorized signatory of Parent/ Subsidiary Company

ANNEXURE - 2**CHECK LIST****NOTE:- Tenderers are required to fill in the following details and no column should be left blank**

1	Name of the Tenderer		
2	Address of the Tenderer		
3	Type of the Firm/ Company		
(i)	In case of Individual Tenderer	His / her full name, address and place & nature of business shall be furnished along with the offer.	
(ii)	In case of Partnership Firm	The names of all the partners and their addresses, A copy of the partnership deed/instrument of partnership duly certified by the Notary Public shall be furnished along with the offer..	
(iii)	In case of Companies	a) Date and place of registration including date of commencement certificate in case of Public Companies (certified copies of Memorandum and articles of Association are also to be furnished). b) Nature of business carried on by the Company and the provisions of the Memorandum relating thereof.	
4.a	Details of Contact person for this Tender	Name : Mr/ Ms Designation: Telephone No: Mobile No: Email ID:	
4.b	Details of alternate Contact person for this Tender	Name : Mr/ Ms Designation: Telephone No: Mobile No: Email ID:	
5	EMD DETAILS		
6	Validity of Offer	TO BE VALID FOR SIX MONTHS FROM DUE DATE	
	DESCRIPTION	APPLICABILITY (BY BHEL)	ENCLOSED BY BIDDER
7	Whether all pages of the Tender documents including annexures, appendices etc are read and understood	Applicable	YES / NO
8	Whether the format for compliance with PRE QUALIFICATION CRITERIA (ANNEXURE – 1) is understood and filled with proper supporting documents referenced in the specified format	Applicable	YES / NO
9	Audited Balance Sheet and profit & Loss Account for the last three years	Applicable	YES / NO
10	Copy of PAN Card	Applicable	YES / NO
11	Copy of GST registration	Applicable	YES / NO
SL. NO.	DESCRIPTION	APPLICABILITY (BY BHEL)	ENCLOSED BY BIDDER

12	Organization Chart of the tenderer's organization, including the names, addresses and contact information of the Directors/Partners shall be furnished along with the offer.	Applicable	YES / NO
13	Integrity Pact (Annexure – 7 of NIT)	Applicable	YES / NO
14	Annexures – 5, 8, 9, 10 & 11 of NIT	Applicable	YES / NO
15	Offer forwarding letter / tender submission letter [Form No. F-01 (Rev 00)]	Applicable	YES / NO
16	Declaration by Authorised Signatory [Form No: F-02 (Rev 00)]	Applicable	YES / NO
17	Declaration by Authorised Signatory regarding Authenticity of submitted documents [Form No: F-02A (Rev 00)]	Applicable	YES / NO
18	No Deviation Certificate [Form No: F-03 (Rev 00)]	Applicable	YES / NO
19	Declaration confirming knowledge about Site Conditions [Form No: F-04 (Rev 00)]	Applicable	YES / NO
20	Declaration for relation in BHEL [Form No: F-05 (Rev 00)]	Applicable	YES / NO
21	Non-Disclosure Certificate [Form No: F-06 (Rev 00)]	Applicable	YES / NO
22	Bank Account Details for E-Payment [Form No: F-07 (Rev 00)]	Applicable	YES / NO
23	Format for seeking clarification [Form No: F-08 (Rev 00)]	Applicable	YES / NO
24	Capacity Evaluation of Bidder for current Tender [Form No: F-09 (Rev 00)]	Applicable	YES / NO
25	Power of Attorney for Submission of Tender/Signing Contract Agreement [Form No: F-25 (Rev 00)]	Applicable	YES / NO
26	Analysis of Unit rates [Form No: F-26 (Rev 00)]	Applicable	YES / NO

NOTE : STRIKE OFF 'YES' OR 'NO', AS APPLICABLE. TENDER NOT ACCOMPANIED BY THE PRESCRIBED **ABOVE APPLICABLE DOCUMENTS** ARE LIABLE TO BE SUMMARILY REJECTED.

DATE :

Sign. of the AUTHORISED SIGNATORY
(With Name, Designation and Company seal)

ANNEXURE – 3

Not used

Reverse Auction Process Compliance Form

(The bidders are required to print this on their company's letterhead and sign, stamp before RA)

To

- M/s. {Service provider
- Postal address}

Sub: Agreement to the Process related Terms and Conditions

Dear Sir,

This has reference to the Terms & Conditions for the Reverse Auction mentioned in the RFQ document for {Items} against BHEL enquiry/ RFQ no.{.....} dt. {.....}

This letter is to confirm that:

- 1) The undersigned is authorized official/ representative of the company to participate in RA and to sign the related documents.
- 2) We have studied the Reverse Auction guidelines (as available on www.bhel.com), and the Business rules governing the Reverse Auction as mentioned in your letter and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.
- 4) We also confirm that, in case we become L1 bidder, we will FAX/ email the price confirmation & break up of our quoted price as per Annexure - 6 within **two** working days (of BHEL) after completion of RA event, besides sending the same by registered post/ courier both to M/s. BHEL and M/s. {Service provider.}

We, hereby confirm that we will honor the Bids placed by us during the auction process.

With regards

Signature with company seal

Name:

Company / Organization:

Designation within Company / Organization:

Address of Company / Organization:

Sign this document and FAX/ email it to M/s {Service provider} at {.....} prior to start of the Event.

ANNEXURE – 5

Authorization of representative who will participate in the on line Reverse Auction Process:

1	NAME OF THE BIDDER	
2	NAME & DESIGNATION OF OFFICIAL	
3	POSTAL ADDRESS (COMPLETE)	
4	TELEPHONE NOS. (LAND LINE & MOBILE BOTH)	
5	E-MAIL ADDRESS	
6	NAME OF PLACE/ STATE/ COUNTRY, WHEREFROM S/HE WILL PARTICIPATE IN THE REVERSE AUCTION	

ANNEXURE – 6

RA price confirmation and breakup
(To be submitted by L1 bidder after completion of RA)

To

- M/s. Service provider
- Postal address

CC: M/s BHEL

{Unit-
Address-}

Sub: **Final price quoted during Reverse Auction and price breakup**

Dear Sir,

We confirm that we have quoted.

Rs.{____in value & in words____} for item(s) covered under tender enquiry No. {...} dt.{...}

Total price of the items covered under above cited enquiries is inclusive of {Packing & forwarding, GST, E.D., C.S.T., freight and insurance charges up to {.....} District,{.....} State and Type Test Charges etc., (exclusive of service tax), other as per NIT}

as our final landed prices as quoted during the Reverse Auction conducted today {date} which will be valid for a period of {____ in nos. & in words ____} days.

The price break-up is as given below.

Total

=====

- Rs. in value & in words

=====

Yours sincerely,

For _____

Name:

Company:

Date:

Seal:

ANNEXURE – 7

INTEGRITY PACT

Integrity Pact format attached separately

ANNEXURE – 8

UNDERTAKING

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir/Madam,

Sub: DECLARATION REGARDING INSOLVENCY/ LIQUIDATION/ BANKRUPTCY PROCEEDINGS

Ref: NIT/Tender Specification No: *BHEL/NR/SCT/KARKHIYAON-VARANASI/BOUNDARY WALL/1290*,

I/We, _____

declare that, I/We am/are not under insolvency resolution process or liquidation or Bankruptcy Code Proceedings (IBC) as on date, by NCLT or any adjudicating authority/authorities, which will render us ineligible for participation in this tender.

**Sign. of the AUTHORISED SIGNATORY
(With Name, Designation and Company seal)**

Place:

Date:

ANNEXURE-9

DECLARATION

Date: _____

To: _____
Address: BHEL, _____

Email: _____

Sub: **Details of related firms and their area of activities**

Dear Sir/ Madam,

Please find below details of firms owned by our family members that are doing business/ registered for same item with BHEL, _____ (NA, if not applicable)

1	Material Category/ Work Description	
	Name of Firm	
	Address of Firm	
	Nature of Business	
	Name of Family Member	
	Relationship	
2	Material Category/ Work Description	
	Name of Firm	
	Address of Firm	
	Nature of Business	
	Name of Family Member	
	Relationship	
...		

Note: *I certify that the above information is true and I agree for penal action from BHEL in case any of the above information furnished is found to be false.*

Regards,

(_____)

From: M/s _____
Supplier Code: _____
Address: _____

Annexure-10

**DECLARATION REGARDING MINIMUM LOCAL CONTENT IN LINE WITH
REVISED PUBLIC PROCUREMENT (PREFERENCE TO MAKE IN INDIA), ORDER 2017 DATED 04TH
JUNE, 2020 AND SUBSEQUENT ORDER(S)**

(To be typed and submitted in the Letter Head of the Entity/Firm providing certificate as applicable)

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir,

Sub: Declaration reg. minimum local content in line with Public Procurement (Preference to Make in India), Order 2017-Revision, dated 04th June, 2020 and subsequent order(s).

Ref : 1) NIT/Tender Specification No: *BHEL/NR/SCT/KARKHIYAON-VARANASI/BOUNDARY WALL/1290*
2) All other pertinent issues till date

We hereby certify that the items/works/services offered by *(specify the name of the organization here)* has a local content of _____ % and this meets the local content requirement for '**Class-I local supplier**' / '**Class II local supplier**' ** as defined in Public Procurement (Preference to Make in India), Order 2017-Revision dated 04.06.2020 issued by DPIIT and subsequent order(s).

The details of the location(s) at which the local value addition is made are as follows:

1. _____	2. _____
3. _____	4. _____
...	
...	
...	

Thanking you,
Yours faithfully,

**(Signature, Date & Seal of
Authorized Signatory of the Bidder)**

**** - Strike out whichever is not applicable.**

Note:

1. Bidders to note that above format Duly filled & signed by authorized signatory, shall be submitted along with the techno-commercial offer.
2. In case the bidder's quoted value is in excess of Rs. 10 crores, the authorized signatory for this declaration shall necessarily be the statutory auditor or cost auditor of the company (in the case of companies) or a practising cost accountant or practicing chartered accountant (in respect of suppliers other than companies).
3. In the event of false declaration, actions as per the above order and as per BHEL Guidelines shall be initiated against the bidder.

ANNEXURE-11

DECLARATION REGARDING COMPLIANCE TO RESTRICTIONS UNDER RULE 144 (xi) OF GFR 2017

(To be typed and submitted in the Letter Head of the Entity/ Firm providing certificate as applicable)

To,
(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir,

Sub: Declaration regarding compliance to Restrictions under Rule 144 (xi) of GFR 2017

Ref : 1) NIT/Tender Specification No: *BHEL/NR/SCT/KARKHIYAON-VARANASI/BOUNDARY WALL/1290*
2) All other pertinent issues till date

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries. I certify that _____ **(SPECIFY THE NAME OF THE ORGANIZATION HERE)**, is not from such a country/ has been registered with the Competent Authority *(attach valid registration by the Competent Authority, i.e., the Registration Committee constituted by the Dept. for Promotion of Industry and Internal Trade (DPIIT); and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. (attach relevant valid registration, if applicable)*

I hereby certify that we fulfil all requirements in this regard and is eligible to be considered.

Thanking you,
Yours faithfully,

**(Signature, Date & Seal of
Authorized Signatory of the Bidder)**

Note: Bidders to note that in case above certification given by a bidder, whose bid is accepted, is found to be false, then this would be a ground for immediate termination and for taking further action in accordance with law and as per BHEL guidelines.

INTEGRITY PACT**Between**

Bharat Heavy Electricals Ltd. (BHEL), a company registered under the Companies Act 1956 and having its registered office at "BHEL House", Siri Fort, New Delhi - 110049 (India) hereinafter referred to as "The Principal", which expression unless repugnant to the context or meaning hereof shall include its successors or assigns of the ONE PART

and

_____, (description of the party along with address), hereinafter referred to as "The Bidder/ Contractor" which expression unless repugnant to the context or meaning hereof shall include its successors or assigns of the OTHER PART

Preamble

The Principal intends to award, under laid-down organizational procedures, contract/s for Construction of Boundary Wall for Proposed BHEL's manufacturing facility as per Tender No. BHEL/NR/SCT/KARKHIAON-VARANASI (hereinafter referred to as "Contract"). The Principal values full compliance with all relevant laws of the land, rules and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder(s)/ Contractor(s).

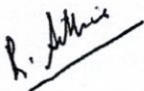
In order to achieve these goals, the Principal will appoint panel of Independent External Monitor(s) (IEMs), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1- Commitments of the Principal

- 1.1 The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles: -
 - 1.1.1 No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - 1.1.2 The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
 - 1.1.3 The Principal will exclude from the process all known prejudiced persons.
- 1.2 If the Principal obtains information on the conduct of any of its employees which is a penal offence under the Indian Penal Code 1860 and Prevention of Corruption Act 1988 or any other statutory penal enactment, or if there be a substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

Section 2 - Commitments of the Bidder(s)/ Contractor(s)

- 2.1 The Bidder(s)/ Contractor(s) commit himself to take all measures necessary to prevent corruption. The Bidder(s)/ Contractor(s) commits himself to observe the following principles during participation in the tender process and during the contract execution.


 (R. Sethia)
 AGM/SCT
 BHEL PSNR, Noida

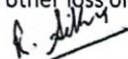
- 2.1.1 The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to the Principal or to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material, immaterial or any other benefit which he/ she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- 2.1.2 The Bidder(s)/ Contractor(s) will not enter with other Bidder(s) into any illegal or undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- 2.1.3 The Bidder(s)/ Contractor(s) will not commit any penal offence under the relevant Indian Penal Code (IPC) and Prevention of Corruption Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- 2.1.4 Foreign Bidder(s)/ Contractor(s) shall disclose the name and address of agents and representatives in India and Indian Bidder(s)/ Contractor(s) to disclose their foreign principals or associates. The Bidder(s)/ Contractor(s) will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- 2.2 The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- 2.3 The Bidder(s)/ Contractor(s) shall not approach the Courts while representing the matters to IEMs and shall await their decision in the matter.

Section 3 - Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/ Contractor(s), before award or during execution has committed a transgression through a violation of Section 2 above, or acts in any other manner such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/ Contractor(s) from the tender process, terminate the contract, if already awarded, exclude from future business dealings and/ or take action as per the separate "Guidelines on Banning of Business dealings with Suppliers/ Contractors", framed by the Principal.

Section 4 - Compensation for Damages

- 4.1 If the Principal has disqualified the Bidder (s) from the tender process before award / order acceptance according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
- 4.2 If the Principal is entitled to terminate the Contract according to Section 3, or terminates the Contract in application of Section 3 above, the Bidder(s)/ Contractor (s) transgression through a violation of Section 2 above shall be construed breach of contract and the Principal shall be entitled to demand and recover from the Contractor an amount equal to 5% of the contract value or the amount equivalent to Security Deposit/ Performance Bank Guarantee, whichever is higher, as damages, in addition to and without prejudice to its right to demand and recover compensation for any other loss or damages specified elsewhere in the contract.


(R. Sethia)
AGM/SCT
BHEL PSNR, Noida

Section 5 - Previous Transgression

- 5.1 The Bidder declares that no previous transgressions occurred in the last 3 (three) years with any other company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
- 5.2 If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason or action can be taken as per the separate "Guidelines on Banning of Business dealings with Suppliers/ Contractors", framed by the Principal.

Section 6 - Equal treatment of all Bidder (s)/ Contractor (s) / Sub-contractor (s)

- 6.1 The Principal will enter into Integrity Pacts with identical conditions as this Integrity Pact with all Bidders and Contractors.
- 6.2 In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor(s) and ensure that all Sub-contractors also sign the Integrity Pact.
- 6.3 The Principal will disqualify from the tender process all Bidders who do not sign this Integrity Pact or violate its provisions.

Section 7 - Criminal Charges against violating Bidders/ Contractors /Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

Section 8 -Independent External Monitor(s)

- 8.1 The Principal appoints competent and credible panel of Independent External Monitor (s) (IEMs) for this Integrity Pact. The task of the IEMs is to review independently and objectively, whether and to what extent the parties comply with the obligations under this Integrity Pact.
- 8.2 The IEMs are not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the CMD, BHEL.
- 8.3 The IEMs shall be provided access to all documents/ records pertaining to the Contract, for which a complaint or issue is raised before them as and when warranted. However, the documents/records/information having National Security implications and those documents which have been classified as Secret/Top Secret are not to be disclosed.
- 8.4 The Principal will provide to the IEMs sufficient information about all meetings among the parties related to the Contract provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the IEMs the option to participate in such meetings.


(R. Sethia)
AGM/SCF
BHEL PSNR, Noida

- 8.5 The advisory role of IEMs is envisaged as that of a friend, philosopher and guide. The advice of IEMs would not be legally binding and it is restricted to resolving issues raised by a Bidder regarding any aspect of the tender which allegedly restricts competition or bias towards some Bidders. At the same time, it must be understood that IEMs are not consultants to the Management. Their role is independent in nature and the advice once tendered would not be subject to review at the request of the organization.
- 8.6 For ensuring the desired transparency and objectivity in dealing with the complaints arising out of any tendering process or during execution of Contract, the matter should be examined by the full panel of IEMs jointly, who would look into the records, conduct an investigation, and submit their joint recommendations to the Management.
- 8.7 The IEMs would examine all complaints received by them and give their recommendations/ views to the CMD, BHEL at the earliest. They may also send their report directly to the CVO, in case of suspicion of serious irregularities requiring legal/ administrative action. Only in case of very serious issue having a specific, verifiable Vigilance angle, the matter should be reported directly to the Commission. IEMs will tender their advice on the complaints within 30 days.
- 8.8 The CMD, BHEL shall decide the compensation to be paid to the IEMs and its terms and conditions.
- 8.9 IEMs should examine the process integrity, they are not expected to concern themselves with fixing of responsibility of officers. Complaints alleging mala fide on the part of any officer of the Principal should be looked into by the CVO of the Principal.
- 8.10 If the IEMs have reported to the CMD, BHEL, a substantiated suspicion of an offence under relevant Indian Penal Code / Prevention of Corruption Act, and the CMD, BHEL has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the IEMs may also transmit this information directly to the Central Vigilance Commissioner, Government of India.
- 8.11 After award of work, the IEMs shall look into any issue relating to execution of Contract, if specifically raised before them. As an illustrative example, if a Contractor who has been awarded the Contract, during the execution of Contract, raises issue of delayed payment etc. before the IEMs, the same shall be examined by the panel of IEMs. Issues like warranty/ guarantee etc. shall be outside the purview of IEMs.
- 8.12 However, the IEMs may suggest systemic improvements to the management of the Principal, if considered necessary, to bring about transparency, equity and fairness in the system of procurement.
- 8.13 The word 'Monitor' would include both singular and plural.

Section 9 - Pact Duration

- 9.1 This Integrity Pact shall be operative from the date this Integrity Pact is signed by both the parties till the final completion of contract for successful Bidder, and for all other Bidders 6 months after the Contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.
- 9.2 If any claim is made/ lodged during currency of this Integrity Pact, the same shall be binding and continue to be valid despite the lapse of this Pact as specified above, unless it is discharged/ determined by the CMD, BHEL.


(R. Sethia)
AGM/SCD
BHEL RSNR, Noida

Section 10 - Other Provisions

- 10.1 This Integrity Pact is subject to Indian Laws and exclusive jurisdiction shall be of the competent Courts as indicated in the Tender or Contract, as the case may be.
- 10.2 Changes and supplements as well as termination notices need to be made in writing.
- 10.3 If the Bidder(s)/ Contractor(s) is a partnership or a consortium or a joint venture, this Integrity Pact shall be signed by all partners of the partnership or joint venture or all consortium members.
- 10.4 Should one or several provisions of this Integrity Pact turn out to be invalid, the remainder of this Integrity Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- 10.5 Only those bidders / contractors who have entered into this Integrity Pact with the Principal would be competent to participate in the bidding. In other words, entering into this Integrity Pact would be a preliminary qualification.
- 10.6 In the event of any dispute between the Principal and Bidder(s)/ Contractor(s) relating to the Contract, in case, both the parties are agreeable, they may try to settle dispute through Mediation before the panel of IEMs in a time bound manner. In case, the dispute remains unresolved even after mediation by the panel of IEMs, either party may take further action as the terms & conditions of the Contract. The fees/expenses on dispute resolution through mediation shall be shared by both the parties. Further, the mediation proceedings shall be confidential in nature and the parties shall keep confidential all matters relating to the mediation proceedings including any settlement agreement arrived at between the parties as outcome of mediation. Any views expressed, suggestions, admissions or proposals etc. made by either party in the course of mediation shall not be relied upon or introduced as evidence in any further arbitral or judicial proceedings, whether or not such proceedings relate to the dispute that is the subject of mediation proceedings. Neither of the parties shall present IEMs as witness in any Alternative Dispute Resolution or judicial proceedings in respect of the dispute that was subject of mediation.

R. Sethia
(R. Sethia)
AGM/SCT

BHEL PSNR Mide

For & On behalf of the Principal
(Office Seal)

For & On behalf of the Bidder/ Contractor
(Office Seal)

Place _____

Date _____

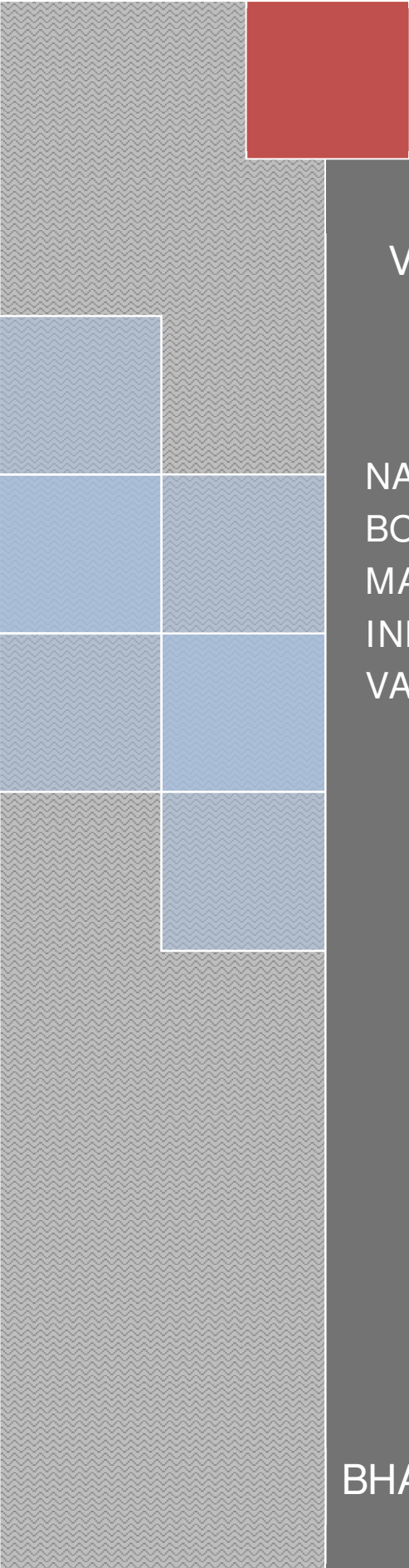
Witness: _____

(Name & Address) _____



Witness: _____

(Name & Address) _____



VOLUME- 1A: TECHNICAL CONDITIONS OF CONTRACT (TCC)

NAME OF WORK: CONSTRUCTION OF
BOUNDARY WALL FOR “PROPOSED BHEL’s
MANUFACTURING FACILITY FOR
INDUSTRIAL PRODUCTS AT KARKHIYAON,
VARANASI, UTTAR PRADESH.

BHARAT HEAVY ELECTRICALS LIMITED



TECHNICAL CONDITIONS OF CONTRACT (TCC) CONTENTS

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3	Facilities in the scope of Contractor/ BHEL (Scope Matrix)	Chapter -III	8-12
4	T&Ps and MMEs to be deployed by Contractor	Chapter -IV	13-16
5	T&Ps and MMEs to be deployed by BHEL on sharing basis	Chapter -V	17
6	Time Schedule	Chapter -VI	18-20
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TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter - I: Project Information

Project: BHEL's Manufacturing Facility for Industrial Products at Karkhiyaon, Varanasi, U. P.

BHEL has decided to expand its operations in the state of Uttar Pradesh and intends to set up a facility for manufacturing of industrial products in approx. 30 acres land at Karkhiyaon in the district of Varanasi, U.P.

Project Information is as follows:

	Title	Description
1	Owner/ Customer	BHARAT HEAVY ELECTRICALS LTD.
3	Project Title	BHEL's Manufacturing Facility for Industrial Products at Karkhiyaon, Varanasi, U. P.
4	Project Site Location	Agro Park, UPSIDC Area, Karkhiyaon, Tehsil Pindra, (NH-31) Dist. Varanasi, 221206.
5	Site Access	Proposed plot is located on NH-31 connecting Varanasi (north) - Jaunpur (south).
6	Nearest Railway Station	The closest railway station is a local halt- Khalispur, which is about 7 Km. from the plot.
7	Nearest Airport	The nearest major airport is Varanasi at about 15 km by road.
8	Nearest Highway	NH-31

Note:- The bidder is advised to physically visit and examine the site of WORKS and its surroundings and obtain for himself on his own responsibility all information that may be necessary for preparing the bid and entering into the CONTRACT. All costs for and associated with site visits shall be borne by the bidder. The Bidders shall fully acquaint themselves with site conditions, transportation routes, various distances and the fact that other contractors would be working in this area and their structures are to be protected. The material brought and stacked for construction should not make hindrance to other contractors. **Necessary precaution and arrangements including sprinkling of water during work as acceptable to BHEL for safety & security for the above have to be made by the contractor. No claim will be entertained by BHEL on ground of lack of knowledge and the contractor's rates shall be deemed to have taken this into account.**

The contractor, in the event of this work awarded to him, shall establish an office at site and keep posted an authorized, responsible officer with valid Power of Attorney for the purpose of the contract. Any order or instructions of the 'Engineer' or his duly authorized representative, communicated to the contractor's representative at site office will be deemed to have been communicated to the contractor at his legal address.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter - II: Scope of Works

2.0 GENERAL SCOPE OF WORK

2.1 Scope of this tender covers works for Construction of Boundary Wall for “Proposed BHEL’s Manufacturing Facility for Industrial Products at Karkhiyaon, Varanasi, Uttar Pradesh.”

2.2 The brief scope of work is as follows:

The bidder’s scope shall include soil stripping, excavation in soil, dewatering, backfilling, disposal of surplus earth, concreting including design mix, shuttering, reinforcement work, brick works, plastering and other miscellaneous work related to this tender’s scope, site clearance before handing over to BHEL and other auxiliary items of work etc. all complete including supply of all materials, consumables, labour, tools and plants, transportation and storage, sample testing etc. all complete as per BOQ, specifications and drawings for proper and successful execution of the job for proposed BHEL’s manufacturing facility for industrial products at Karkhiyaon, Varanasi, Uttar Pradesh.

2.2.1 The scope of works covers civil works for BHEL’s Manufacturing Facilities at VARANASI, including supply of all materials, labors, tools and plants. The scope of work includes but not limited to the construction works for the structures given below:

- Boundary Wall
- Main Gate

2.2.2 The works to be performed under this contract consist of providing all labours, Supervision, material, scaffolding, construction equipment, tools and plants, temporary works, supplies, transportation and all incidental items not shown or specified but reasonably implied or necessary for the proper completion of work in all respects. Testing of all materials, concrete, earthwork other allied works, preparation of bar bending schedules on the basis of construction drawings etc. are included in the rates of BOQ items. Works shall only be carried out with approved / ready for construction (RFC) drawings.

2.2.3 The contractor should fully apprise himself of the prevailing conditions at the proposed site, climatic conditions including monsoon pattern, local conditions, soil strata and site specific parameters and shall include for all such conditions and contingent measures in the bid, including those which may have not been specifically brought out in the specifications.

2.2.4 The area of work shall be cleared of all vegetation, rubbish and other objectionable matter and materials remove, shall be burnt or otherwise disposed of as directed by the Engineer-in-Charge. No separate payment for these operations shall be made. The cost of all these operations shall be deemed to have been included in the unit rates rendered for the different items under bill of quantities.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter - II: Scope of Works

- 2.2.5** Any underground structure, facilities, piping etc. found in the area of work (if any) shall also be dismantled / removed and disposed off as directed by BHEL. No separate payment for these operations shall be made. The cost of all these operations shall be deemed to have been included in the unit rates rendered for the different items under bill of quantities.
- 2.2.6** All the works areas shall be adequately flood lighted to the satisfaction of the Engineer-in-Charge when the work is in progress during the night shifts.
- 2.2.7** The unit rates shall include all material, equipment, fixtures, labour, construction plant, temporary works and everything whether of permanent or temporary nature necessary for the completion of job in all respects.
- 2.2.8** The unit rates quoted for various items of B.O.Q. shall include all the technical specifications under Section D and nothing extra over B.O.Q. rates shall be payable.
- 2.2.9** Drawings showing enough details for the construction as per the specification shall be furnished to the contractor in a phased manner as far as possible.
- 2.2.10** The contractor shall be required to provide all facilities for inspection of works at no extra cost to BHEL. Any defect in quality of work or deviations from drawings / specifications pointed out during such inspection shall be made good by the contractor without any cost implication to BHEL.
- 2.3** **Cement and Steel Supply:** Cement and Structural Steel (as per BOQ cum Rates Schedule) required for the tender scope are **in the scope of contractor**. However, **reinforcement steel (TMT) shall be supplied to contractor by BHEL as a FOC Item (Free of Cost Item)**.
- 2.4** **In order to save time for setting-up of batching plant and start the concreting work in boundary wall immediately,** contractor may explore the availability of Ready Mix Concrete Plant in the vicinity & if available, contractor may propose the RMC (Ready Mix Concrete) of desired mix & grade through RMC Supplier. Prior approval of BHEL Engineer-I/C is mandatory for supply of RMC through RMC Supplier. Raw materials like cement, admixture, 10mm / 20mm aggregates & coarse sand etc. for RMC shall be of approved quality by BHEL. All concrete shall be produced as per the Design Mix / Nominal Mix approved from BHEL. No delay at the end of supplier shall be entertained by BHEL for whatever reason. Timely supply of RMC in requisite quantity and quality shall be the responsibility of contractor only. Field quality tests as per approved FQP shall be conducted at site for use of supplied RMC. Acceptance of RMC at site is sole decision of BHEL and no claim shall be accepted for rejected quantity of RMC, if any.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter - II: Scope of Works

- 2.5** The working area shall be separated from the existing / adjacent plant area (if required) by cordoning off the area by providing MS/ GI sheets of suitable heights with appropriate frame work as approved by BHEL/ Customer. No extra payment shall be paid to contractor for this work.
- 2.6** BHEL Engineer's decision regarding clarification of items in the BOQ cum rate schedule and with respect to other sections of the contract shall be final and binding on the contractor .
- 2.7** The complete works shall be carried out as per **BOQ cum Rate schedule**. If any work covered in the scope of contract cannot be executed using items available in BOQ, additional / extra items shall be made and rates for such items shall be worked out as per **GCC clause 2.15.7**. However , contractor shall be bound to execute all the works under the scope of the contract and decision whether an extra item is applicable or not, shall be taken by BHEL Engineer , which shall be binding on the contractor .
- 2.8** In case the description / specifications as per BOQ are found to be incomplete, Indian Standard Codes (IS Codes) specifications shall be followed. Quantities mentioned in the BOQ cum Rate Schedules, are approximate only and liable for variation due to change of scope of work / variation in schedule of quantities, changes in design etc. The contractor shall undertake to execute actual quantities as per advice of BHEL Engineer and accordingly the final contract price shall be worked out on the basis of quantities actually executed at site and payments will also be regulated for the same.
- 2.9** Any activity which is necessarily required for satisfactory execution of any item of BOQ in line with technical specifications shall be deemed to be included in BOQ item even if it is not described in the item description and no extra payment shall be made against such activity.
- 2.10 Also included in the scope :**
Contractor's scope also includes following:
- 2.10.1** Furnishing all labours, materials, supervision, construction plans, equipment, supplies, transport to and from the site, materials handling, fuel, electricity, compressed air, water, transit and storage insurance and all other incidental items and temporary works not shown or specified but reasonably implied or necessary for the proper completion, maintenance and handing over the works, in accordance with the stipulations laid down in the contract documents and additional stipulations as may be provided by BHEL Engineer during the course of works.
- 2.10.2** Furnishing samples of all materials required by the engineers for testing / inspection and approval for use in the works. The samples may be retained by the engineer for final incorporation in the works.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter - II: Scope of Works

- 2.10.3** Furnishing test reports for the products used or intended to be used, if called for the specifications or if so desired by the engineer.
- 2.10.4** Giving all notices, paying all fees, taxes etc., in accordance with the general conditions of contract, that are required for all works including temporary works.
- 2.10.5** Arranging manufacturer's supervision for items of work done as per manufacturer's specifications when so specified.
- 2.10.6** The scope of work will also include such other related works although they may not be specifically mentioned in the above paragraph and all such incidental items not specified but reasonably implied and necessary for completion of the job as a whole all as desired and as directed by the engineer.
- 2.10.7** The scope of work covered above is not a comprehensive list of items of work involved. The detail scope of work may vary considerably depending on the actual construction requirements.

TECHNICAL CONDITIONS OF CONTRACT (TCC)
Chapter – III: Facilities in the scope of Contractor/ BHEL

Sl. No.	Description	Scope / to be taken care by		Remarks
		BHEL	Bidder	
3.1.0	ESTABLISHMENT			
3.1.1	FOR CONSTRUCTION PURPOSE:			
A	Open space for office	Yes		BHEL may provide free of charge limited open space for office as per site conditions. Also refer clause no. 3.7.1
B	Open space for storage	Yes		
C	Construction of Contractor's office, canteen, Quality Lab and storage building including supply of materials and other services.		Yes	
D	Contractor's all office equipment, office / store / canteen consumables.		Yes	
E	Canteen facilities for the contractor's staff, supervisors and engineers etc.		Yes	
F	Firefighting equipment like buckets, extinguishers etc.		Yes	
G	Fencing of storage area, office, canteen etc. of the bidder		Yes	
3.1.2	FOR LIVING PURPOSES OF THE BIDDER			
A	Open space		Yes	
B	Living accommodation		Yes	
3.2.0	ELECTRICITY			
3.2.1	<u>Electricity For construction purposes</u> (To be specified whether chargeable or free)		Yes	Electricity is in Contractor's

TECHNICAL CONDITIONS OF CONTRACT (TCC)
Chapter – III: Facilities in the scope of Contractor/ BHEL

Sl. No.	Description	Scope / to be taken care by		Remarks
		BHEL	Bidder	
3.2.1.1	Single Point source		Yes	Scope. Contractor has to deploy DG Sets as an alternate arrangement of electricity at no extra cost to BHEL.
3.2.1.2	Further distribution for the work to be done which include supply of materials and execution		Yes	
3.2.2	Electricity for the office, stores, canteen etc. of the bidder which include:		Yes	
3.2.2.1	Distribution from single point including supply of materials and service		Yes	
3.2.2.2	Supply, installation and connection of material of energy meter including operation and maintenance		Yes	
3.2.2.3	Duties and deposits including statutory clearances for the above		Yes	
3.2.2.4	Living facilities for office use including charges		Yes	
3.2.2.5	Demobilization of the facilities after completion of works		Yes	
3.2.3	Electricity for living accommodation of the bidder's staff, engineers, supervisors etc. on the above lines.		Yes	
3.3.0	WATER SUPPLY			
3.3.1	For construction purposes:			
3.3.1.1	Making the water available at single point.		Yes	Contractor has to make their arrangements for Construction water at his own cost by resorting to the methods like bore well, water tankers etc.
3.3.1.2	Further distribution as per the requirement of work including supply of materials and execution.		Yes	

TECHNICAL CONDITIONS OF CONTRACT (TCC)
Chapter – III: Facilities in the scope of Contractor/ BHEL

Sl. No.	Description	Scope / to be taken care by		Remarks
		BHEL	Bidder	
3.3.2	<u>Water supply for Contractor's office, stores, canteen, Quality Lab etc.</u>		Yes	
3.3.2.1	Making the water available at single point		Yes	
3.3.2.2	Further distribution as per the requirement of work including supply of materials and execution		Yes	
3.4.0	<u>LIGHTING</u>			
3.4.1	For construction work (supply of all the necessary materials) 1. At office storage area 2. At the preassembly area 3. At the construction site / area		Yes	
3.4.2	For construction work (execution of the lighting work/ arrangements) 1. At office storage area 2. At the preassembly area 3. At the construction site / area		Yes	
3.4.3	Providing the necessary consumables like bulbs, switches, etc. during the course of construction		Yes	
3.4.4	Lighting for the living purposes of the bidder at the colony / quarters		Yes	
3.5.0	COMMUNICATION FACILITIES FOR SITE OPERATIONS OF THE BIDDER			
3.5.1	Telephone, internet, intranet, e-mail etc.		Yes	
3.6.0	ENGINEERING WORKS FOR CONSTRUCTION:			
3.6.1	Providing the construction drawings for all the works covered under this scope	Yes		
3.6.2	Drawings for construction methods		Yes	In consultation with BHEL

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter – III: Facilities in the scope of Contractor/ BHEL

Sl. No.	Description	Scope / to be taken care by		Remarks
		BHEL	Bidder	
3.6.3	Review of performance and revision of site construction schedules in order to achieve the end dates and other commitments	Yes	Yes	

3.7 Other important Conditions regarding facilities to be provided by BHEL / Contractor i.e. Space, Construction Power and Construction Water etc.:

- 3.7.1 BHEL may provide free of charge limited open space, for office & storage shed, as and where made available at site. It is the responsibility of the contractor to construct sheds, provide all utilities, dismantle and clear the site after completion of work or as and when required, as a part of his scope of work.

Note: Due to space constraint at site, contractor may have to arrange for open space for Batching Plant, Storage Area etc. outside the plant premises. Any cost implication of the same shall be to the account of contractor and no extra payment shall be made for any such arrangements made by contractor (if required).

- 3.7.2 Contractor shall be responsible for providing all necessary facilities like residential accommodation, transport, electricity, water, medical facilities etc. as required under various labour laws and statutory rules and regulations framed there under to the personnel employed by him.
- 3.7.3 **Contractor has to make their own arrangement for construction power supply for construction purposes at site.** In the initial stages, the Contractor may have to deploy the DGsets for carrying out the awarded works. Further distribution of power (when received) shall be done by contractor at his cost. All wiring must comply with local regulations and will be subject to Engineer's inspection and approval before connecting supply.
- 3.7.4 **CONSUMABLES** - All consumables, like gas, electrodes, chemicals, lubricants etc. required for the scope of work, shall be arranged by the contractor at his cost unless otherwise specifically mentioned in the contract.

In the event of failure of contractor to bring necessary and sufficient consumables, BHEL may arrange for the same at the risk and cost of the contractor. The entire cost towards this along with overhead shall be paid by the contractor or shall be deducted from the contractor's bills.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter – III: Facilities in the scope of Contractor/ BHEL

- 3.7.5 **DEWATERING** -The bidder shall, prior to submitting his tender for the work, visit and examine the site of works and its surroundings at his own expense, and obtain & satisfy themselves about the limit and extent of surface and subsurface water to be encountered during the performance of the work, and the requirement of drainage and pumping.
- 3.7.6 Adequate lighting facilities such as flood lamps, hand lamps and area lighting shall be arranged by the contractor at the site of construction, contractor's material storage area etc. within finally accepted rates.
- 3.7.7 Contractor shall ensure at all times that the work area & approach/ access roads are free from accumulation of water, so that the materials are safe and the erection/ progress schedule are not affected. No separate claim in this regard shall be admitted by BHEL.
- 3.7.8 The contractor shall maintain a site organization of adequate strength in respect of manpower, construction machinery and other implements at all times for smooth execution of the contract. This organization shall be reinforced from time to time, as required to make up for slippage from the schedule without any commercial implication to BHEL. The site organization shall be headed by a competent manager having sufficient authority to take decisions at site.
- 3.7.9 The Contractor shall during the progress of the work, provide, erect and maintain at his own expenses all necessary temporary workshops, stores, consumables, offices, etc. required for the proper and efficient execution of the work. The planning, setting and erection of these buildings shall have the approval of the Engineer and the Contractor shall at all times keep them tidy and in a clean and sanitary condition to the entire satisfaction of the Engineer.
- 3.7.10 On completion of work or as and when required by BHEL, all the temporary buildings, structures, pipe lines, cables etc. shall be dismantled and leveled and debris shall be removed as per instruction of BHEL by the contractor at his cost. In the event of his failure to do so, same will be got done by the Engineer and expenses incurred shall be recovered from the contractor along with prevailing overhead. The decision of BHEL Engineer in this regard shall be final.

TECHNICAL CONDITIONS OF CONTRACT (TCC)
Chapter – IV: T&Ps and MMEs to be deployed by Contractor

A. LIST OF TOOLS & PLANTS TO BE DEPLOYED BY THE CONTRACTOR -

(A) - LIST OF T&Ps TO BE ARRANGED BY THE CONTRACTOR AT HIS OWN COST:

SI No.	EQUIPMENT	INDICATIVE QUANTITY
1	TRANSIT MIXER WITH MATCHING DUMPERS	APR*
2	SUBMERSIBLE PUMP (DIESEL / ELEC)	APR*
3	HYDRA CRANE 9 / 14 T (F15 - FARANA MODEL)	APR*
4	BATCHING PLANT (MIN 15 CUM PER HOUR)	APR*
5	DG SET 125 kVA	1 Nos.
6	15/ 20 MT TRAILORS WITH PULLING UNIT / TRACTOR – TRAILORS	1 Nos.
7	REINFORCEMENT CUTTING/ BENDING MACHINE	1 Nos.
8	PORTABLE LIGHTING MAST / LIGHTING SYSTEM	2 Nos.
9	CEMENT STORAGE SHED OF APPROX. 250 MT CAPACITY	1 Nos.
10	CONCRETE MIXTURE M/ C	2 Nos.
11	SCAFFOLDING MATERIAL	APR*
12	CONCRETE PUMPS (STATIC)	APR*
13	CONCRETE VIBRATORS	APR*
14	WELDING MACHINES	APR*
15	PLATE COMPACTOR	APR*
16	ALL SCAFFOLDING MATERIALS	APR*
17	PLY SHUTTERING BOARD WITH ADEQUATE SUPPORTING STRUCTURE	APR*
18	HYD EXCAVATORS/ POCLAINS/ JOB	APR*
19	DUMPERS	APR*
20	DE WATERING PUMP – 5/ 10	APR*
21	WATER TANKER WITH SPRINKLER	APR*

TECHNICAL CONDITIONS OF CONTRACT (TCC)
Chapter – IV: T&Ps and MMEs to be deployed by Contractor

APR*: As per Requirement

NOTES:

1. The above list – (A) is only indicative and these T&Ps may not be required for entire contract period but contractor will ensure that these T&Ps are provided as per the work requirement. **T&P deployment schedule will be finalized at site based on the work fronts and in consultation with BHEL Engineer. Contractor have to mobilize / maintain the T&P as per the schedule notified time to time by BHEL Engineer.**
2. If any one of T&P mentioned above is not needed for proper execution of scope of work, provided contractor has not utilized BHEL's free issued T&P for completing such work, no recovery from contractor shall be applicable.
3. Any additional item required in addition to above mentioned T&P for proper execution of scope of work, contractor has to arrange such T&P within quoted rate on the instruction of BHEL in writing in a reasonable period within two weeks from the written instruction from BHEL.
4. In case deployment of T&P w.r.t requirement, is delayed or deployed for a shorter period or abnormal down time of T&P or in case T&P w.r.t requirement was not deployed by the contractor as per instruction of BHEL and BHEL had to deploy either its own T&P or from outside, the recovery shall be done from the contractor as under:
 - a. In case BHEL had to deploy its own T&P, hire charges of T&P applicable for outside agencies as per extant guidelines for "Hire Charges on issue of Capital Tools & Plants" shall be recovered.
 - b. In case BHEL had to deploy the T&P from outside, actual hiring cost plus applicable overheads shall be recovered.
5. All the tools and tackles/ measuring instruments shall be duly tested/ calibrated and valid certificate to that effect should be submitted to BHEL site in-charge before the start of work.
6. Other terms and conditions regarding above items please also refer clause for T&P/ IMTEs in SCC.
7. All the tools and plants required for this scope of work, except the Tools & Plants provided by BHEL are to be arranged by the contractor within the quoted rates. The list is suggestive in nature. **Any additional T&P required to meet BHEL commitments/ schedule shall be arranged without any extra cost by the contractor.**
8. **If the work related to T&Ps mentioned above list - (A) is completed then, Engineer I / C can release the T&P during contract period / extended period if any. However, written**

TECHNICAL CONDITIONS OF CONTRACT (TCC)
Chapter – IV: T&Ps and MMEs to be deployed by Contractor

permission shall be taken by contractor from BHEL's construction Manager before releasing T&P.

9. All the tools and plants required for this scope of work are to be arranged by the contractor within the quoted rates. The list is suggestive in nature. Any additional T&Ps required to be arranged by the contractor.
10. If work gets delayed due to non-availability of T&Ps, BHEL reserves the right to get the work done at the risk and cost of contractor without prejudice to rights of BHEL as in GOC.

B- LIST OF IMTEs/ MMEs REQUIRED:

SL NO	EQUIPMENT
1	TOTAL STATION
2	AUTO LEVEL AND STAFF
3	COMPRESSION STRENGTH TESTING EQUIPMENT
4	CONSTRUCTION MATERIAL TEST EQUIPMENT
5	CONCRETE CUBE MOULDS (150 X 150 X 150) mm
6	CONCRETE SLUMP CONE
7	COARSE AGGREGATE SIEVES & SAND SIEVES
8	SIEVES AND SIEVE SHAKER
9	AGGREGATE IMPACT TEST MACHINE
10	PHYSICAL BALANCE FOR LAB WORK
11	RAPID MOISTURE METER
12	VICAT APPARATUS WITH PLUNGERS FOR CEMENT TESTING
13	THEODOLITE ONE STAND ACCURACY
14	DUMPY LEVEL UP TO 350 MM
15	CORE CUTTER TEST APPARATUS
16	CUBE MOULDS (70MM SIZE)

NOTES:

1. The above list is only indicative and these IMTEs/ MMEs may not be required for entire contract period and will be provided as per need. Contractor will assess actual quantity and period of requirement based on his experience.
2. Other terms and conditions regarding above items please also refer clause for T&P/ MMEs.

TECHNICAL CONDITIONS OF CONTRACT (TCC)
Chapter – IV: T&Ps and MMEs to be deployed by Contractor

3. All the IMTEs / MMEs required for this scope of work, except the IMTEs / MMEs provided by BHEL, are to be arranged by the contractor within the quoted rates. **The list is suggestive in nature. Any additional IMTEs / MMEs required to be arranged by the contractor.**

NOT APPLICABLE

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter – VI: Time Schedule

6.0 MOBILIZATION, TIME SCHEDULE, CONTRACT PERIOD AND GRACE PERIOD

6.1 INITIAL MOBILIZATION:

After receipt of LOI/ LOA, Contractor shall discuss with Project Manager / Construction Manager regarding initial mobilization. Contractor shall mobilize necessary resources within 2 weeks of issue of letter of intent/ award or as per the directive of Project Manager / Construction Manager. Such resources shall be progressively augmented to match the schedule of milestones as directed by BHEL Engineer.

6.2 START DATE / ZERO DATE:

The schedule date of start of work shall be the date after 2 weeks of issue of LOI/ LOA; The Actual Date of Start of Contract Period (Zero Date) shall be date of handing over of site to contractor for work and shall be certified by the BHEL Engineer.

6.3 COMPLETION PERIOD:

Entire work as detailed in tender specification **shall be completed within 09 (Nine) months from the actual date of start of work** as per the programs / milestones indicated by BHEL. Contractor has to mobilize adequate resources to meet BHEL's commitments to their customer as indicated from time to time. **In the event the contractor fails to respond to these requirements, BHEL shall take appropriate actions to meet commitments in line with the provisions of General Conditions of Contract.**

6.4 In case due to reasons not attributable to the contractor, the work gets delayed and scheduled completion gets extended, time extension will be granted by BHEL as per clause no. 2.11 of GCC.

6.5 The work under the scope of this contract is deemed to be completed in all respects, only when all the works are carried out as per satisfaction of BHEL. The decision of BHEL on completion date shall be final and binding on the contractor.

6.6 In order to meet above schedule in general, and any other intermediate targets set, to meet customer/ project schedule requirements, contractor shall arrange & augment all necessary resources from time to time on the instructions of BHEL without any extra cost to BHEL.

6.7 This project is a fast track project. BHEL is making all out efforts to advance the project schedule. No extra payment whatsoever shall be paid on this account.

6.8 CONTRACT PERIOD:

The contract period for completion of entire work under scope of this contract shall be **09 (Nine) Months** from the actual / zero date of start of work.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter – VI: Time Schedule

6.9 The Milestones are as under :

Mile Stone	Schedule	Intermediate Milestone (M1 & M2)
300RM Boundary Wall	Within 02 Months from Zero date	
800RM Boundary Wall	Within 05 Months from Zero date	M1
Complete Boundary Wall.	Within 08 Months from Zero date	M2
Finishing works/ Completion in all respect	Within 09 Months from Zero date	

6.10 Provision of Penalty in case of slippage of Intermediate Milestones

- A. Two Major Intermediate Milestones are identified as M1 and M2 above.
- B. In case of slippage of these identified Intermediate Milestones, Delay Analysis shall be carried out on achievement of each of these two Intermediate Milestones.
- C. In case delay in achieving M1 Milestone is solely attributable to the contractor, 0.5% per week of executable contract value*, limited to maximum 2% of executable contract value, will be withheld.
- D. In case delay in achieving M2 Milestone is solely attributable to the contractor, 0.5% per week of executable contract value*, limited to maximum 3% of executable contract value, will be withheld.
- E. Amount already withheld, if any against slippage of M1 milestone, shall be released only if there is no delay attributable to contractor in achievement of M2 Milestone.
- F. Amount required to be withheld on account of slippage of identified intermediate milestone(s) shall be withheld out of respective milestone payment (corresponding RA Bill) and balance amount (if any) shall be withheld @10% of RA Bill amount from subsequent RA bills.
- G. Final deduction towards LD (if applicable), on account of delay attributable to contractor shall be based on final delay analysis on completion/ closure of contract. Withheld amount, if any due to slippage of identified intermediate milestone(s) shall be adjusted against LD or released as the case may be.
- H. In case of termination of contract due to any reason attributable to contractor before completion of work, the amount already withheld against slippage of intermediate milestones shall not be released and be converted into recovery.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter – VI: Time Schedule

** **Executable Contract Value** - Value of work for which inputs/ fronts were made available to contractor and were scheduled for execution till the date of achievement of that milestone*

6.11 CONSEQUENCE OF DELAY:

It may be noted that in the event, delay in completion is attributable to the contractor; BHEL will impose LD on the contractor as per clause no. 2.7.9 of GCC.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-VII: Terms of Payment

7 TERMS OF PAYMENT

- 7.1** The 'Engineer' will certify regarding the actual work executed in the measurement books and bills, which shall be accepted by the contractor in measurement book.
- 7.2** **The Contractor shall be paid monthly running bill as per Chapter – X of SCC and Clause Nos. 2.22 & 2.23 of GCC.** The format for billing shall be approved by BHEL before raising invoices.
- 7.3** The contractor on certification of the engineer at site be entitled for payments of his running bills which shall be subject to any deduction/ retention specifically under clauses 2.22 of GCC and 10.0 of SCC.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-VIII: Taxes and Other Duties

8.0	TAXES & DUTIES
8.1	The contractor shall pay all (save the specific exclusions as enumerated in this clause) taxes, fees, license, charges, deposits, duties, tools, royalty, commissions, other charges, etc. which may be levied on the input goods & services consumed and output goods & services delivered in course of his operations in executing the contract. In case BHEL is forced to pay any of such taxes/ duties, BHEL shall have the right to recover the same from his bills or otherwise as deemed fit. However, provisions regarding GST on output supply (goods/service) and TDS/TCS as per Income Tax Act shall be as per following clauses.
8.2	GST (Goods and Services Tax)
8.2.1	GST as applicable on output supply (goods/services) are excluded from contractor's scope; therefore, contractor's price/rates shall be exclusive of GST. Reimbursement of GST is subject to compliance of following terms and conditions. BHEL shall have the right to deny payment of GST and to recover any loss to BHEL on account of tax, interest, penalty etc. for non-compliance of any of the following condition.
8.2.2	The admissibility of GST, taxes and duties referred in this chapter or elsewhere in the contract shall be limited to direct transactions between BHEL & its Contractor. BHEL shall not consider GST on any transaction other than the direct transaction between BHEL & its Contractor.
8.2.3	Contractor shall obtain prior written consent of BHEL before billing the amount towards such taxes. Where the GST laws permit more than one option or methodology for discharging the liability of tax/levy/duty, BHEL shall have the right to adopt the appropriate one considering the amount of tax liability on BHEL/ Client as well as procedural simplicity with regard to assessment of the liability. The option chosen by BHEL shall be binding on the Contractor for discharging the obligation of BHEL in respect of the tax liability to the Contractor.
8.2.4	Contractor has to submit GST registration certificate of the concerned state. Contractor also needs to ensure that the submitted GST registration certificate should be in active status during the entire contract period.
8.2.5	Contractor/Vendor has to issue invoice indicating HSN/SAC code, Description, Value, Rate, applicable tax and other particulars in compliance with the provisions of relevant GST Act and Rules made thereunder.
8.2.6	Vendor has to submit GST compliant invoice within seven days from the due date of invoice as per GST Law. In case of delay, BHEL reserves the right of denial of GST payment if there occurs any hardship to BHEL in claiming the input thereof. In case of goods, vendor has to provide scan copy of invoice & GR/LR/RR to BHEL before movement of goods starts. Special care should be taken in case of month end transactions.
8.2.7	Vendor has to ensure that invoice in respect of such services which have been provided/completed on or before end of the month should not bear the date later than last working day of the month in which services are performed.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-VIII: Taxes and Other Duties

8.2.8	Subject to other provisions of the contract, GST amount claimed in the invoice shall be released on fulfilment of all the following conditions by the Contractor: - a. Supply of goods and/or services have been received by BHEL. b. Original Tax Invoice has been submitted to BHEL. c. Contractor/ Vendor has submitted all the documents required for processing of bill as per contract/ purchase order/ work order. d. In cases where e-invoicing provision is applicable, vendor/contractor is required to submit invoice in compliance with e-invoicing provisions of GST Act and Rules made thereunder. e. Contractor has filed all the relevant GST return (e.g. GSTR-1, GSTR-3B, etc.) pertaining to the invoice submitted and submit the proof of such return along with immediate subsequent invoice. In case of final invoice/ bill, contractor has to submit proof of such return within fifteen days from the due date of relevant return. f. Respective invoice has appeared in BHEL's GSTR- 2A for the month corresponding to the month of invoice. Alternatively, BG of appropriate value may be furnished which shall be valid at least one month beyond the due date of confirmation of relevant payment of GST on GSTN portal or sufficient security is available to adjust the financial impact in case of any default by the contractor. g. Contractor has to submit an undertaking confirming the payment of all due GST in respect of invoices pertaining to BHEL.
8.2.9	Any financial loss arises to BHEL on account of failure or delay in submission of any document as per contract/purchase order/work order at the time of submission of Tax invoice to BHEL, shall be deducted from contractor's bill or otherwise as deemed fit.
8.2.10	TDS as applicable under GST law shall be deducted from contractor's bill.
8.2.11	Contractor shall comply with the provisions of e-way bill wherever applicable. Further wherever provisions of GST Act permits, all the e-way bills, road permits etc. required for transportation of goods needs to be arranged by the contractor.
8.2.12	Contractor shall be solely responsible for discharging his GST liability according to the provisions of GST Law and BHEL will not entertain any claim of GST/interest/penalty or any other liability on account of failure of contractor in complying the provisions of GST Law or discharging the GST liability in a manner laid down thereunder.
8.2.13	In case declaration of any invoice is delayed by the vendor in his GST return or any invoice is subsequently amended/ altered/ deleted on GSTN portal which results in any adverse financial implication on BHEL, the financial impact thereof including interest/penalty shall be recovered from the Contractor's due payment.
8.2.14	Any denial of input credit to BHEL or arising of any tax liability on BHEL due to non-compliance of GST Law by the Contractor in any manner, will be recovered along with liability on account of interest and penalty (if any) from the payments due to the Contractor.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-VIII: Taxes and Other Duties

8.2.15	In the event of any ambiguity in GST law with respect to availability of input credit of GST charged on the invoice raised by the contractor or with respect to any other matter having impact on BHEL, BHEL's decision shall be final and binding on the contractor.
8.2.16	<u>Variation in Taxes & Duties:</u> Any upward variation in GST shall be considered for reimbursement provided supply of goods and services are made within schedule date stipulated in the contract or approved extended schedule for the reason solely attributable to BHEL. However downward variation shall be subject to adjustment as per actual GST applicability. In case the Government imposes any new levy/tax on the output service/goods after price bid opening, the same shall be reimbursed by BHEL at actual. The reimbursement under this clause is restricted to the direct transaction between BHEL and its contractor only and within the contractual delivery period only. In case any new tax/levy/duty etc. becomes applicable after the date of Bidder's offer but before opening of the price Bid, the Bidder/Contractor must convey its impact on his price duly substantiated by documentary evidence in support of the same before opening of price bid. Claim for any such impact after opening the price bid will not be considered by BHEL for reimbursement of tax or reassessment of offer.
8.3	<u>Income Tax:</u> TDS/ TCS as applicable under Income Tax Act, 1961 or rules made thereunder shall be deducted/collected from contractor's bill.
8.4	BUILDING & OTHER CONSTRUCTION WORKERS (REGULATION OF EMPLOYMENT AND CONDITIONS OF SERVICE) ACT, 1996 (BOCW Act) AND RULES OF 1998 READ WITH BUILDING & OTHER CONSTRUCTION WORKERS CESS Act, 1996 & CESS RULES, 1998.
	In case any portion of work involves execution through building or construction workers, then compliance to the above titled Acts shall be ensured by the contractor and contractor shall obtain license and deposit the cess under the Act. In the circumstances it may be ensured as under :-
8.4.1	It shall be the sole responsibility of the contractor in the capacity of employer to forthwith (within a period of 15 days from the award of work) apply for a license to the Competent Authority under the BOCW Act and obtain proper certificate thereof by specifying the scope of its work. It shall also be responsibility of the contractor to furnish a copy of such certificate of license / permission to BHEL within a period of one month from the date of award of contract.
8.4.2	It shall be the sole responsibility of the contractor as employer to ensure compliance of all the statutory obligations under these act and rules including that of payment / deposit of 1% cess on gross payment made for value of work involving building or construction workers engaged by the contractor within a period of one month from the receipt of payment.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-VIII: Taxes and Other Duties

8.4.3	It shall be the responsibility of the sub-contractor to furnish the receipts / challans towards deposit of the cess together with the number, name and other details of beneficiaries (building workers) engaged by the sub-contractor during the preceding month.
8.4.4	It shall be the absolute responsibility of the sub-contractor to make payment of all statutory payments & compensations to its workers including that is provided under the Workmen's Compensation Act, 1923.
8.4.5	The contractor shall, however ensure before deposit of any BOCW Cess, that customer is not depositing the same in order to avoid excess deposit of cess.
8.4.6	The contractor shall bear cost of BOCW cess either by way of deposit or through recovery by BHEL in case the same is deposited by the customer.
8.4.7	In case of failure in above mentioned compliances, BOCW Cess @ 1% as well as applicable penalty as specified in BOCW Act/ Rules shall be deducted from the contractor.

Note:

1	The Gross amount is to be construed as cost of construction in line with the provisions of the BOCW of the BOCW Cess act and in case of compliance by customer by way of deduction at source in line with clause No 8(4) of the act an equitable adjustment to the relatable cost of construction attributable to the bidder shall be made in terms of clause no 8.2 of TCC.
2	In case compliance by customer by way of deduction at source in line with clause no 8(4) is not resorted to, the compliance of BOCW Cess act shall be ensured by the bidder in line with the provisions of BOCW Cess act in terms of clause no 8.4.2 of TCC.
3	The contractor may consider the cost of construction for levy of BOCW Cess inclusive of GST, however, due to whatsoever reason if the GST does not form the cost of construction for levy of aforesaid Cess an equitable adjustment thereof shall be made to the contract price.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-IX: Materials & Other Requirements

9.0 MATERIALS

- 9.1 **The contractor shall, at his own expenses (Inclusive of Taxes), provide all materials including paints, welding electrodes, Cement (or RMC) & Structural steel etc. required for the work except reinforcement steel (TMT) which shall be issued to contractor by BHEL as FOC Item (Free of Cost Item) as per terms & conditions specified in clause No. 9.14 from BHEL stores or at a point instructed by BHEL.**
- 9.2 All materials to be provided by the Contractor shall be of the best kind in conformity with the specifications laid down in the contract or as per relevant Indian standard and the Contractor shall, if requested by the BHEL Engineer, furnish proof to the satisfaction of BHEL Engineer that the materials so comply.
- 9.3 The Contractor shall, at his own expense and without delay, supply to the BHEL Engineer samples of materials proposed to be used in the works. The BHEL Engineer shall within seven days of supply of samples or within such further period as he may require will intimate to the Contractor in writing, whether samples are approved by him or not. If samples are not approved, the Contractor shall forthwith arrange to supply to the BHEL Engineer for his approval fresh samples complying with the specifications laid down in the Contract. Any delay in approval of samples (original or fresh ones) shall not make the contractor eligible for any compensation.
- 9.4 The BHEL Engineer shall have full powers for removal of any or all of the materials brought to site by the Contractor which are not in accordance with the Contract specifications or do not conform in character or quality to samples approved by him. In case of default on the part of the Contractor in removing rejected materials, the BHEL Engineer shall be at liberty to have them removed by other means. The BHEL Engineer shall have full powers to procure other proper material to be substituted for rejected materials and in the event of the Contractor refusing to comply; he may cause the same to be supplied by other means. All costs, which may attend upon such removal and / or substitution, shall be borne by the Contractor.
- 9.5 The Contractor shall indemnify BHEL, its representatives or employees against any action, claim or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay any royalties or other charges which may be payable in respect of any article or material or part thereof included in the Contract. In the event of any claim being made or action being brought against BHEL or any agent, servant or employee of BHEL in respect of any such matters as aforesaid, the Contractor shall immediately be notified thereof, provided that such indemnity shall not apply when such infringement has taken place in complying with the specific directions issued by BHEL but the Contractor shall pay any royalties or other charges payable in respect of any such use, the amount so paid being reimbursed to the Contractor only if the use was the result of any drawings / specifications issued after submission of the tender.
- 9.6 The BHEL Engineer shall be entitled to have tests carried out as specified in the Contract for any materials supplied by the Contractor other than those for which, as stated above, satisfactory proof has already been furnished, at the cost of the Contractor and the Contractor shall provide at his expense all facilities which the Engineer may require for the purpose. If no tests are specified in the Contract, and

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-IX: Materials & Other Requirements

such tests are required by the Engineer, the Contractor shall provide all facilities required for the purpose and the charges for these tests shall be borne by the Contractor only. The cost of materials consumed in tests shall be borne by the Contractor in all cases except when otherwise provided.

- 9.7 In addition, the Contractor shall perform / submit at his own cost such tests/ samples as may be required by the BHEL Engineer out of the materials used by the company except for the costs of materials used in such tests/ samples.
- 9.8 After acceptance of the Contract, if Contractor desires BHEL to supply any other materials, such material may be supplied by BHEL, if available, at rates to be fixed by the BHEL Engineer along with prevailing departmental charges. BHEL reserve the right not to issue any material. The non-issue of such material will not entitle the Contractor for any compensation whatsoever either in time or in cost.
- 9.9 Material required for the works, whether brought by the Contractor or supplied by BHEL, shall be stored by the Contractor only at places approved by the Engineer. Storage and safe custody of material shall be the responsibility of the contractor.
- 9.10 BHEL's officials concerned with the Contract shall be entitled at any time to inspect and examine any materials intended to be used in or on the works, either on the Site or at factory or workshop or other place(s) where such materials are assembled, fabricated, manufactured or at any place (s) where these are lying or from which these are being obtained and the Contractor shall give such facilities as may be required for such inspection and examination.
- 9.11 All materials brought to the Site shall become and remain the property of BHEL and shall not be removed off the Site without the prior written approval of the BHEL Engineer. But whenever the Works are finally completed and advance, if any, in respect of any such material is fully recovered, the Contractor shall at his own expense forthwith remove from the Site all surplus material originally supplied by him and upon such removal, the same shall re-vest in and become the property of the Contractor.
- 9.12 **It shall be the responsibility of the contractor to obtain prior approval of BHEL, regarding suppliers, before procurement of Paint, welding electrodes, cement, TMT & Structural steel.** On receipt of materials at site these shall be subjected to inspection and approval by BHEL. The contractor shall inform BHEL details regarding manufacturing certificate, batch No. date of expiry etc. and produce test certificate for each lot / batch with correlation of batch / lot no. with respective test certificate. No Material will be allowed to be used without valid test certificate.

List of approved Brand/ Make for following items.

Item	Brand
Cement (OPC-43)	ACC/ BIRLA / JK CEMENT / CCI/ ULTRATECH / SHREE CEMENT (ROCK STRONG)
Structural Steel	SAIL / TATA / JNDAL / ESSAR STEEL / JSW / BHUSHAN STEEL/ RATHI STEEL
Enamel Paints	JOHNSON & NICHOLSON / BURGER / ASIAN PAINT / NEROLAC/ DELUX/ NIPPON

- 9.13 All charges on account of Octroi, terminal or sales tax and other duties on material obtained for the works from any source shall be borne by the contractor.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-IX: Materials & Other Requirements

9.14	ISSUE AND ACCOUNTING OF REINFORCEMENT STEEL.
9.14.1	Reinforcing steel will be issued as free issue materials from BHEL site stores or other issuing points as specified by the Engineer. Such issues would be only for permanent works. Necessary indents shall be raised by the contractor as per procedure laid down by the Engineer-in-Charge about 7 days in advance of the actual requirement for incorporation in the works.
9.14.2	Materials will be issued only for permanent works and not for making templates, other temporary works, enabling works etc. and the same shall not be taken into account for purpose of material reconciliation.
9.14.3	The contractor shall bear all other costs including the lifting, carting from issue points to works site / contractor's stores, custody and handling etc. and return of surplus / serviceable materials to BHEL's stores to be designated by the Engineer-in-charge and all expenditure will be made by the contractor.
9.14.4	All steel shall be issued in available lengths / shapes and no claims for extra payment on account of issue of non-standard lengths / shapes will be entertained. For the purpose of billing and accounting only linear measurement will be taken and weight will be calculated as per the IS Co-efficient. The difference in unit weight as per IS and actual as issued, if any shall be to the contractor's account and contractor shall quote the rates for corresponding item to take care of such difference.
9.14.5	The contractor shall satisfy himself of the quality and quantity of the materials at the time of taking delivery from BHEL stores. No claims whatsoever will be entertained by BHEL because of quality or quantity after the materials are taken by the contractor from BHEL stores.
9.14.6	The contractor shall submit to BHEL well in advance of before Three month from requirement, a statement indicating estimated quantity of steel required during a quarter. In addition, the contractor shall also furnish the estimated requirement of steel during a month by the third week of the previous month indicating his requirement.
9.14.7	The total quantity of steel required for the work will be calculated from the approved Bar Bending schedule, fabrication drawings, approved laps, chairs and lugs etc. The measurement for payment as well as for accounting shall be based on the sectional weights as indicated in the IS 1786 specifications.
9.14.8	In the case of steel materials, the same shall be issued generally on the basis of linear measurement and the corresponding weight will be calculated as per Indian Standard. For the purpose of billing & accounting, only linear measurement will be taken and any difference in weight based on linear measurement & actual weight shall be to contractor's account. Quoted price shall be deemed to include the above & the permissible wastage mentioned. No claim whatsoever shall be entertained on account of wastage & difference in weight as referred to above.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-IX: Materials & Other Requirements

9.14.9	Issue of stores material is subject to availability and the contractor shall not be entitled to any claim or compensation for non-supply or delay in the supply under any circumstances. The material will be issued generally during the working hours.								
9.14.10	The Contractor will have to submit their design mix for different grades of Concrete keeping in view the requirements stipulated in IS: 456, specifically regarding slump and Water Cement ratio and Specific Gravity of Materials brought to site as analyzed in the laboratories. The design shall be used upon absolute volume method and theoretical consumption of Cement shall be worked out on this basis. For other than above designated mix Concrete items, the coefficients for consumption of cement shall be adopted as per CPWD practice.								
9.14.11	The theoretical consumption of reinforcement steel required for the work will be calculated on the basis of approved drawings/ joint measurements. In the case of cement, the theoretical consumption shall be decided by the Engineer as mentioned above and his decision in this regard shall be final and binding on the Contractor. Reinforcement and structural steel shall be measured by weight in tones. The weight will be arrived at by multiplying the used length by the sectional weight. The sectional weight will be same as were applied at the time of issue. Standard hooks, cranks, bends and authorized laps, chairs, separator pieces etc. specified in drawing or instructed by engineer as required shall be measured and paid for. No payment shall be made for binding wires, spacer block etc. required for keeping the steel in position unless otherwise specified in the contract. No extra payment will be made for modification of already embedded reinforcement, if required due to faulty fabrication or placement.								
9.14.12	The contractor shall submit proper account of material / material reconciliation statement for the material drawn by him from stores once in every three months. Failing compliance of this requirement further issue of steel to the contractor may be suspended and no claim of compensation for delay in execution on this account shall be entertained.								
9.14.13	All the reinforcement steel thus issued shall be properly accounted for as per the following permissible wastage over the theoretical quantity / consumption incorporated in the works. <table><tr><td>Item</td><td>Area</td><td>Permissible Variation / Wastage</td></tr><tr><td>Reinforcement Bars</td><td>For All works</td><td>3%</td></tr></table>			Item	Area	Permissible Variation / Wastage	Reinforcement Bars	For All works	3%
Item	Area	Permissible Variation / Wastage							
Reinforcement Bars	For All works	3%							
9.14.14	Any unused / serviceable quantity of reinforcement steel not returned in good condition & wastages / loss / consumption beyond specified / agreed limits shall be charged at penal rate of Rs 80,000 per MT for reinforcement steel at the time of preparing final bill, during finalization of the contract. The decision of Engineer-in-charge with regard to applicability of penal rates shall be final & binding upon the contractor.								

TECHNICAL CONDITIONS OF CONTRACT (TCC)
Chapter-IX: Materials & Other Requirements

9.14.15	For the materials i.e. Reinforcement (TMT) being issued free of cost, the scrap generated shall belong to BHEL.
9.14.16	NA
14.17	SCRAP & SERVICEABLE MATERIALS: All reinforcement steel of length above 3M shall be considered as serviceable materials provided the materials is in good and acceptable condition. Reinforcement steel in length less than 3M shall be treated as scrap.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-X: Other Important Conditions

10.1 EXECUTION OF WORK

- 10.1.1 The work shall be executed in a workman like manner and to the entire satisfaction of the Engineer and as per technical specification issued with tender, IS codes as applicable. In case of conflict, the decision of the BHEL Engineer shall be final & binding.
- 10.1.2 The Engineer I/c will communicate or confirm his instructions to the Contractor in respect of the execution of the work in a "**Work Site Order Book**" maintained at his office and the Contractor shall visit this office daily and shall confirm receipt of such instructions by signing the relevant entries in this book or through e-mail. Such entries/ e-mails will rank as order or notices in writing within the intent and meaning of these conditions

10.2 SETTING OUT

- 10.2.1 All the works shall be set out to the true lines, grades and elevation indicated on the drawing. The contractor shall be responsible to locate and set out the works. Only one grid reference line and bench mark shall be made available for setting out the works under the contract. This reference lines shall be used as datum for the works under the contract and the contractor has to establish for his work area at available points horizontal and vertical control points. The contractor shall inform BHEL well in advance of the times & places at which he wishes to do work in the area allotted to him so that suitable datum points established by him are checked by BHEL to enable the contractor to proceed with the works. Any work done without being properly located may be removed and / or dismantled by BHEL at contractor's expenses.
- 10.2.2 The contractor shall at his own expense take all proper and responsible precautions to preserve and maintain these datum marks to its true position. In the event of these marks being disturbed or obliterated by accident or due to any other cause whatsoever, the same may be deemed necessary placed by BHEL at contractor's expenses.

10.3 SITE DRAINAGE

- 10.3.1 All water including sub-soil water which may accumulate on the Site during the progress of the works or in trenches and excavations, including monsoon period shall be removed by the contractor from the Site to the satisfaction of the BHEL Engineer. It will also be responsibility of the contractor to de-water all the foundation pits, trenches with suitable de-watering methods like, pumping out, well point system etc. Considering the 2-3M depth of water table at plant site. All such expenditure on de-watering shall be deemed to be included in quoted rates.

10.4 INSPECTION AND STAGE APPROVAL OF THE WORK

- 10.4.1 BHEL through duly authorized representative shall have at all reasonable times access to the contractor's premises or works and shall have the power to inspect drawings or any portion of the work, examine the materials and workmanship and shall have the authority to reject any work. This would be implemented through joint inspection by the representative of the owner and BHEL and in the form of joint protocols without any extra claims and loss of time and amount.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-X: Other Important Conditions

10.4.2 All work embracing more than one process shall be subject to examination and approval at each stage thereof and the Contractor shall give due notice in writing to the Engineer when each stage is ready. In default of such notice being received, the Engineer shall be entitled to approve the quality and extent thereof at any time he may choose and in the event of any dispute, the decision of the Engineer thereon shall be final and conclusive.

10.5 UNCOVERING AND MAKING GOOD

10.5.1 The Contractor shall uncover any part of the Works and/or make openings in or through the same as the BHEL Engineer may from time to time direct for his verification and shall reinstate and make good such part to the satisfaction of the BHEL Engineer. If any such part has been covered up or put out of view after being approved by the BHEL Engineer and is subsequently found on uncovering to be executed in accordance with the Contract, the expenses of uncovering and / or making opening in or through, reinstating and making good the same shall be borne by BHEL. In any other case all such expenses shall be borne by the Contractor.

10.6 NUISANCE

10.6.1 The Contractor shall not at any time do, cause or permit any nuisance on Site or do anything which shall cause unnecessary disturbance or inconvenience to owners, tenants or occupiers of other properties near the Site and to the public generally.

10.7 MATERIAL OBTAINED FROM EXCAVATION

10.7.1 Materials of any kind obtained from excavation on the Site shall remain the property of BHEL / its client and shall be disposed of as the BHEL Engineer may direct.

10.8 TREASURE, TROVE, FOSSILS etc.

10.8.1 All fossils, coins, articles of value or antiquity and structures and other remains or things of geological or archaeological interest discovered on the site shall be the absolute property of BHEL / BHEL's client and the Contractor shall take reasonable precautions to prevent his workmen or any other person from removing or damaging any such article or thing and immediately upon discovery thereof and before removal, acquaint the BHEL Engineer with such discovery and carry out the BHEL Engineer's directions as to the disposal of the same.

10.9 PROTECTION OF WORKS

10.9.1 Trees designated by the BHEL Engineer shall be protected from damage during the course of the Works and earth level within 1 meter of each such tree shall not be charged. Where necessary, such trees shall be protected by providing temporary fencing.

10.9.2 The contractor shall provide and maintain at his own expense all lights, guards, fencing and watching when and where necessary or required by the BHEL Engineer for the protection of the Works or for the safety and convenience of those employed on the Works or the public.

10.9.3 The contractor shall have total responsibility for protecting his works till it is finally taken over by the BHEL. No claim will be entertained by the BHEL for any damage or loss to the

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-X: Other Important Conditions

contractor's works and the contractor shall be responsible for the complete restoration of the damaged works to its original condition to comply with the specifications and drawings. Should any such damage to the contractor's works occur because of other party not under his supervision or control, the contractor shall make his claim directly with the party concerned. The contractor shall not cause any delay in the repair of such damaged works because of any delay in the resolution of such disputes. The contractor shall proceed to repair the work immediately and no cause thereof will be assigned pending resolution of such disputes.

10.10 PROTECTION OF EMBEDMENTS, BOLTSETC.

10.10.1 The contractor shall ensure proper protection to the satisfaction of the BHEL Engineer, of all bolts, inserts, embedment etc. from weather etc. by greasing, wrapping them with gunny bags or canvas or by any other means as directed by BHEL Engineer. Cost of such protections shall be deemed to be included in the rates quoted for the item.

10.11 CLEARANCE OF SITE AND REPAIRS.

10.11.1 Contractor has to clear the site/ area where mechanical / storage and electrical erection work is to be commenced / or in progress. The contractor shall remove construction materials and equipment lying in the vicinity and causing obstruction in the erection work within 24 hrs notice, In case he fails to clear the site, this will be done at his risk & cost by BHEL.

10.12 QUALITY ASSURANCE

10.12.1 The contractor has to establish / arrange at site the field testing facilities for testing of civil construction materials and concrete cubes for ensuring the proper quality, grade and strength of the materials used in the construction in line with approved field quality check list/ relevant IS Code specifications as specified by BHEL Engineer. Contractor has to submit detailed report for testing of all material used etc. All testing shall be done as per IS code specifications/ BHEL's quality plan. If further test is required by the engineer to be carried from outside laboratory, the cost of the same shall be borne by the contractor.

10.13 COMPLETION OF WORK

10.13.1 The works shall be completed to the entire satisfaction of the BHEL Engineer and in accordance with the completion schedule as specified in the Contract, and all unused stores and materials, tools, plant, equipment, temporary buildings, site office, labor hutments and other things shall be removed and the site and work cleared of rubbish and all waste materials and delivered up clean and tidy to the satisfaction of the BHEL Engineer at the Contractor's expenses.

10.13.2 BHEL shall have power to take over from the Contractor from time to time such sections of the work as have been completed to the satisfaction of the BHEL Engineer. Such work however shall not be treated as have been completed until the extra works are executed to the satisfaction of BHEL Engineer.

10.14 COMMENCEMENT OF GUARANTEE PERIOD

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Chapter-X: Other Important Conditions

10.14.1 The Guarantee period shall commence only after completion & handing over of the entire works. The BHEL Engineer shall certify to the contractor the date on which the work is completed & handed over and the date thereof for commencement of Guarantee Period. The duration of Guarantee Period shall be as per GCC.

10.15 METHOD OF MEASUREMENT

10.15.1 Method of measurements if not specified in the tender, shall be as per relevant IS Codes / CPWD codes.

10.16 HSE & OHSAS:

10.16.1 The contractor shall comply with the requirements / stipulations of Chapter-IX of SCC towards Health, Safety and Environment.

10.17 DISCREPANCIES AND ADJUSTMENT OF ERRORS:

10.17.1 The several documents forming the Contract are to be taken as mutually explanatory of one another, detailed drawings being followed in preference to small scale drawings and figures dimensions in preference to scale and special conditions in preference to general conditions.

10.17.2 If there are varying or conflicting provisions made in any one document forming part of the contract, the BHEL Engineer shall be the deciding authority with regard to the document.

10.17.3 Any error in description, quantity in schedule of quantities or any omission therefrom shall not vitiate the contract or release the contractor from the execution of the whole or any part of the works comprised therein according to the drawings and specifications or from any of his obligations under the contract.

10.18 MODIFICATION/ DELETION OF GCC & SCC CLAUSES:

10.18.1 Changes proposed in GCC:

A. Clause No. 2.12 of GCC (ORC) shall not be applicable.

B. Clause No. 2.13 of GCC (Interest bearing recoverable advance) shall not be applicable.

10.18.2 Changes proposed in SCC:

A. Clause No. 4.1.2 of SCC (Consumables & Other Items) shall not be applicable.

B. Clause No. 4.2.2 of SCC (Obligations in respect of T&Ps and MMEs provided by BHEL) shall not be applicable.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Part-II: Technical Specifications

Annexure – “A”: Price Schedule for the Work of CONSTRUCTION OF BOUNDARY WALL FOR “PROPOSED BHEL’s MANUFACTURING FACILITY FOR INDUSTRIAL PRODUCTS AT KARKHIYAON, VARANASI, UTTAR PRADESH.”

Annexure-I: BOQ CUM RATE SCHEDULE FOR THE WORK OF CONSTRUCTION OF BOUNDARY WALL FOR “PROPOSED BHEL’s MANUFACTURING FACILITY FOR INDUSTRIAL PRODUCTS AT KARKHIYAON, VARANASI, UTTAR PRADESH.”

TECHNICAL CONDITIONS OF CONTRACT (TCC)
Part-II: Technical Specifications

Annexure-A

PRICE SCHEDULE	
DESCRIPTION OF WORK	TOTAL PRICE (A) in INR (In Figures and Words)
TOTAL PRICE (A) FOR THE TOTAL WORK AS PER TENDER SPECIFICATIONS FOR THE WORK OF CONSTRUCTION OF BOUNDARY WALL FOR “PROPOSED BHEL’s MANUFACTURING FACILITY FOR INDUSTRIAL PRODUCTS AT KARKHIYAON, VARANASI, UTTAR PRADESH”.	
<u>Notes-</u> 1. The rate of Individual item for the entire scope of work shall be arrived as per BOQ CUM RATE SCHEDULE (Annexure - I) of TCC of tender. 2. The derived item rate will remain firm throughout the contract period.	


PROJECT : PROPOSED BHEL's MANUFACTURING FACILITY AT KARKHIYAON VARANASI (U.P.)
BOQ CUM RATE SCHEDULE
WORK -CONSTRUCTION OF BOUNDARY WALL FOR "PROPOSED BHEL's MANUFACTURING FACILITY FOR INDUSTRIAL PRODUCTS AT KARKHIYAON, VARANASI, UTTAR PRADESH

ST No.	ITEM DESCRIPTION	UOM	QUANTITY	FACTOR (F)	RATE= FACTOR x AMOUNT 'A'/ 100000 (rounded off to two place after decimal)	AMOUNT (Rs) = QUANTITY x RATE
100	EARTH WORK					
	Earth work: Earth work In excavation, backfilling and disposal including necessary men/ women, materials, equipment, loading, transportation, unloading, dewatering etc as per specification, drawing and as directed by engineer- in-charge for the following:					
101	Earth work in excavation in all types of soil including ash which can be excavated by any means including setting out, levelling, dewatering (but excluding special type of dewatering viz. well point method), dressing the sides & bottom, all lifts, ramming/compacting the excavated bottom, stacking, disposal of surplus excavated materials within a lead upto 100m, spreading/ levelling of disposed materials etc all complete for following depths below ground level.					
a)	Depth from ground level but not exceeding 2 m	CUM	7500	0.37416	₹ -	₹ -
107	Back filling upto any depth below ground level around foundations, plinths, trenches, drains etc to proper grade and level in layers not exceeding 250 mm thickness using/with selected materials from compulsorily excavated earth available within a lead upto 1Km and compacted as specified including re-excavation of stacked earth, watering, ramming/compaction by manual/mechanical means, dressing etc all complete.for the following.					
a)	Each layer compacted so as to achieve at least 90%maximum dry density as per IS-2720 (Part-VII)	CUM	5930	0.27776	₹ -	₹ -
109	Extra over ST No. 101a) and 107a) for carriage of material/ earth for every 500m or part thereof beyond an initial lead of 1Km.					
a)	Carriage for stacking / backfilling of serviceable material/ earth	CUM	1170	0.03137	₹ -	₹ -
b)	Carriage for disposal of serviceable / unserviceable material/ earth	CUM	400	0.03137	₹ -	₹ -
200	CONCRETE WORKS					
	CONCRETE WORK: Providing and placing concrete work including cost of labour, materials (unless otherwise specified in BOQ/ contract specification) and equipment for handling, transportation, batching, mixing, placing, vibrating and curing (excluding cost of centering, shuttering and reinforcement) with mechanised equipments like batching plant, transit mixer, concrete pump etc. complete as per drawing, specifications and as per direction of engineer in charge for the following:					
	Note : Supply of RMC / Concrete will be in the scope of contractor.					
201a)	Concrete of grade M7.5 (1 part cement, 4 part sand, 8 parts of 40 mm graded aggregate by volume) as mass filling course, lean concrete, levelling course, mud mat under and around foundations/ floors, at any depth below finished floor level etc.	CUM	355	17.91876	₹ -	₹ -



PROJECT : PROPOSED BHEL's MANUFACTURING FACILITY AT KARKHIYAON VARANASI (U.P.)

BOQ CUM RATE SCHEDULE

WORK -CONSTRUCTION OF BOUNDARY WALL FOR "PROPOSED BHEL's MANUFACTURING FACILITY FOR INDUSTRIAL PRODUCTS AT KARKHIYAON, VARANASI, UTTAR PRADESH

ST No.	ITEM DESCRIPTION	UOM	QUANTITY	FACTOR (F)	RATE= FACTOR x AMOUNT 'A'/ 100000 (rounded off to two place after decimal)	AMOUNT (Rs) = QUANTITY x RATE
205	Providing and laying Design Mix cement concrete conforming to IS:456 & IS 10262-2009 for reinforced concrete works with coarse sand and graded hard stone aggregate of 20mm nominal size in foundations/substructure, grade slab, paving, drains, under floors etc at all level below finished floor level, any shape, position or thickness etc complete including use of plasticizer/ superplasticizer conforming to IS:9103 (latest) to achieve required slump in concrete all complete as per specification & drawing for the following.					
a)	M 25 Grade	CUM	1570	23.62928	₹ -	₹ -
206	Providing and laying Design Mix cement concrete of grade conforming to IS:456 & IS 10262-2009 for reinforced concrete works with coarse sand and graded hard stone aggregate of 20mm nominal size in superstructure at all level above finished floor level, any shape, position or thickness etc complete including use of plasticizer/ superplasticizer conforming to IS:9103 (latest) to achieve required slump in concrete all complete as per specification & drawing for the following.					
a)	M25 Grade	CUM	140	23.79812	₹ -	₹ -
212	Providing and laying Design Mix cement concrete conforming to IS 456 with coarse sand and graded hard stone aggregate 12.5mm/6 mm nominal size used in fixing of fencing post etc complete as per following.					
a)	1:2:4 (1 part cement, 2 part sand, 4 parts of aggregate by volume)	CUM	4	20.74489	₹ -	₹ -
300	FORM WORKS					
	FORMWORK: Providing, fixing and removing formwork at all elevations for all structures, as per specifications and including all labour, material, scaffoldings and centereing etc. complete as per drawing, specifications and as per direction of engineer in charge for the following:					
301	Fairface form work with good quality water proof ply wood of minimum 12mm thickness and smooth surface below finished ground floor level for foundations, footings, base of columns, walls, columns, pilasters, beams, mass concrete, trenches etc.including chamfering of edges as per drawing, specification and instruction of engineer in charge.	SQM	6820	1.47267	₹ -	₹ -
302	Fairface form work with good quality water proof ply wood of minimum 12mm thickness and smooth surface above finished ground floor level for columns, beams, suspended floors, roofs, lintels, cantilevers, staircases, landings, balconies, etc. including chamfering of edges as per drawing.for all heights as per specification, drawing and instruction of engineer in charge.	SQM	2330	1.76641	₹ -	₹ -
304	Providing, fixing and removing formwork in block-outs/pockets and openings (below 0.1 sqm plan area) at all elevations including cutting, formation of all shapes and all other operations required for making the required shape and size all complete as per specification, drawing and instruction of engineer in charge.					


PROJECT : PROPOSED BHEL's MANUFACTURING FACILITY AT KARKHIYAON VARANASI (U.P.)
BOQ CUM RATE SCHEDULE
WORK -CONSTRUCTION OF BOUNDARY WALL FOR "PROPOSED BHEL's MANUFACTURING FACILITY FOR INDUSTRIAL PRODUCTS AT KARKHIYAON, VARANASI, UTTAR PRADESH

ST No.	ITEM DESCRIPTION	UOM	QUANTITY	FACTOR (F)	RATE= FACTOR x AMOUNT 'A'/ 100000 (rounded off to two place after decimal)	AMOUNT (Rs) = QUANTITY x RATE
a)	Pockets of depths more than 150mm and upto 300 mm depth	Each	550	0.76999	₹ -	₹ -
400	REINFORCEMENT WORK : Reinforcement work including all labour, material (unless otherwise specified in BOQ/ contract specification), equipment, transportation, handling etc at all level as per specification, drawings and as directed by engineer - in - charge for the following:					
A404	Providing, straightening, cutting, bending, placing in position at any level, binding in position of Corrosion Resistant thermo-mechanically treated reinforcement steel (High Strength Deformed steel bars) conforming to grade Fe-500 of IS: 1786 (Latest) including cost of binding wire, labour, scaffolding, transportation to & from stores, submission of optimized bar bending schedule, stacking of cut pieces/scrap steel as per sizes for easy retrieval for further use etc complete all as per specifications, drawings and as directed by Engineer. Note : Reinforcement (TMT) will be supplied by BHEL to contractor as FOC Item.	MT	135	27.81988	₹ -	₹ -
1000	BRICKWORK: Brickwork masonry including all labour, material (unless otherwise specified in BOQ/ contract specification), equipment, transportation, handling, scaffolding etc. at all levels as per specification, drawings and as directed by engineer - in - charge for the following:					
1002	Providing brick work in cement mortar 1:6 (1 cement 6 coarse sand) in walls, chambers etc. in thickness 230mm at all heights, places and position above plinth including raking out joints, curing, scaffolding etc complete excluding plastering and painting.					
c)	Using burnt clay bricks of class designation 7.5 of nominal dimension	CUM	615	22.17798	₹ -	₹ -
1200	CEMENT MORTAR PLASTER					
	PLASTERING: Cement mortar plaster including making grooves wherever required including all labour, material (unless otherwise specified in BOQ/ contract specification), scaffolding, curing etc at all level as per specification, drawings and as directed by engineer - in - charge for the following:					
1201 a)	Providing 18mm thick plaster in two layers outside the boundary wall in cement mortar 1:6 finished to a smooth finish including providing 3mmx3mm size grooves at junctions of two dissimilar materials all complete.	SQM	7055	1.07793	₹ -	₹ -
1207	Forming groove of uniform size from 12X12 mm upto 25X15 mm in plastered surface as per approved pattern, using wooden battens nailed to the under layer, including removal of wooden battons, repair of the edges of plaster panel and finishing the groove etc. complete as per specification, drawing and the instructions of engineer in charge.	RM	2850	0.09102	₹ -	₹ -



PROJECT : PROPOSED BHEL's MANUFACTURING FACILITY AT KARKHIYAON VARANASI (U.P.)

BOQ CUM RATE SCHEDULE

WORK -CONSTRUCTION OF BOUNDARY WALL FOR "PROPOSED BHEL's MANUFACTURING FACILITY FOR INDUSTRIAL PRODUCTS AT KARKHIYAON, VARANASI, UTTAR PRADESH

ST No.	ITEM DESCRIPTION	UOM	QUANTITY	FACTOR (F)	RATE= FACTOR x AMOUNT 'A'/ 100000 (rounded off to two place after decimal)	AMOUNT (Rs) = QUANTITY x RATE
1300	FINISHES TO CONCRETE / PLASTERED SURFACES					
	FINISHES TO CONCRETE / PLASTERED SURFACES: Finishes, painting to concrete, plastered surfaces including all labour, material (unless otherwise specified in BOQ/ contract specification), equipment, surface preparation, scaffolding etc. at all level as per specification, drawings and as directed by engineer - in - charge for the following:					
1305 a)	Providing and applying two or more coats of external quality acrylic emulsion paint as per IS 5411 of approved brand, shade and manufacture to give smooth, hard, durable & glossy finish over a coat of primer over prepared plaster surface as per manufacturers guideline .	SQM	7055	0.30640	₹ -	₹ -
1800	MISCELLANEOUS WORKS					
	MISCELLANEOUS: Miscellaneous works including all labour, material (unless otherwise specified in BOQ/ contract specification), equipment etc. at all level unless otherwise specified as per specification, drawings and as directed by engineer - in - charge for the following:					
1801	Providing and Filling in 300mmx300mmx300mm for weep hole making with graded stone aggregate of size range 63 mm to 45 mm all complete. Payment shall be made for the measurement of the volume of the compacted fill.	CUM	15	9.32251	₹ -	₹ -
1804	Providing and fixing weep holes in Retaining wall, drains, etc consisting of 100 mm dia HDPE pipe sleeves with single side covering for the pipe mouth with galvanised welded wire fabric of 20 mm sq. opening all complete.	EACH	580	0.64965	₹ -	₹ -
2000	FENCING AND GATES: Fencing and gates including all labour, material (unless otherwise specified in BOQ/ contract specification), equipment, preparation of work procedure & inspection and test plan, submission of reports/ drawings and getting approval etc at all level as per specification, drawings and as directed by engineer - in - charge.					
2005a	Supplying and fixing 600mm high G.I. barbed wire fencing on top of boundary wall consisting of 7 nos. strands of barbed wire hot dip galvanised wire of 12G comprising of 2 ply with barbs of 16G spaced at 100mm including GI clips, anchors, accessories etc. all complete. (Structural post shall be paid separately under ST No. 2301a) as the case may be) Measurement shall be for per running meter of fencing.	RM	1505	0.24121	₹ -	₹ -
2006 (a)	Supplying and fixing 600mm high concertina on top of boundary wall including clips, anchors, accessories etc. all complete. Concertinal shall be from tensile serrated galvanised wire (HTSW) made with wire diameter of 2.5 mm which will be stretched to 6m and attached on barbed wire by means of clips at 1m interval. (Structural post shall be paid separately under ST No. 2301a) and barbed wire shall be paid under ST No. 2005a)	RM	1505	0.86352	₹ -	₹ -



PROJECT : PROPOSED BHEL's MANUFACTURING FACILITY AT KARKHIYAON VARANASI (U.P.)

BOQ CUM RATE SCHEDULE

WORK -CONSTRUCTION OF BOUNDARY WALL FOR "PROPOSED BHEL's MANUFACTURING FACILITY FOR INDUSTRIAL PRODUCTS AT KARKHIYAON, VARANASI, UTTAR PRADESH

ST No.	ITEM DESCRIPTION	UOM	QUANTITY	FACTOR (F)	RATE= FACTOR x AMOUNT 'A'/ 100000 (rounded off to two place after decimal)	AMOUNT (Rs) = QUANTITY x RATE
2009	Supply, fabrication and installing in position and testing galvanised MS Gates out of channels, joists, angles, flats, plates, pipes, welded steel wire mesh & sheets including stiffeners, bracings, fabricated hinges, MS Aldrops with locking arrangement, tempered steel pivot, guide track of MS Tee, bronze aluminium ball bearing arrangements, castor wheels, paintings etc. all complete.	MT	1	382.82381	₹ -	₹ -
2602	Earth work in stripping of top soil upto a maximum depth of 0.30m below ground level so as to exclude all debris, grass, vegetation, bushes including roots and organic materials etc for leveling and grading including dressing to specified levels & grades and compacting the graded/stripped surface by manual/mechanical means, disposal of stripped materials within a lead upto 1km etc all complete as per specification, drawing and as directed by the engineer-in-charge.	SQM	30040	0.07737	₹ -	₹ -
2300	STRUCTURAL STEEL					
	STRUCTURAL WORKS: Structural steel works including all labour, material (unless otherwise specified in BOQ/contract specification), equipments unless otherwise specified, transportation, handling etc. at all level as per specification, drawings and as directed by engineer - in - charge for the following:					
2301 (a)	Supply, Fabrication,erection and fixing of mild steel rolled section / built up section / combination of both conforming to IS:2062, of fencing post including 2 coats of red oxide zinc-chromate primer (one coat at shop and one coat after erection) all complete.	MT	5	339.92058	₹ -	₹ -
2304	Extra over ST No. 2301 for providing and applying two coats of synthetic enamel paint with minimum 50 micron total dry film thickness (DFT) of approved make and shade to achieve an even shade over steel sections already having primer coats and keeping overall DFT with primer not less than 110 microns including protection and cleaning, scaffolding etc. all complete.	MT	5	6.76387	₹ -	₹ -

GENERAL NOTES :

1	Bidder's quoted price above shall be complete in all respect for the full scope defined in specification and in accordance with all terms & conditions of tender.
2	Contractor shall fully understand description and Specifications of items mentioned in BOQ.
3	Conditional price bids with any deviation / clarification etc. are liable to be rejected. No cutting / erasing / over writing shall be done.
4	Quantities mentioned in rate schedules are approximate only and liable for variation on either side depending upon site / design requirement. The tentative contract value (CV) of entire scope of work shall be calculated as per finally quoted / accepted rates & the Quantities indicated in BOQ cum Rate Schedule .
5	Contractor's total quoted price as per rate schedule will be taken as tentative only. The contractor undertakes to execute actual quantities as per advice of BHEL Engineer and accordingly the final contract price shall be worked out on the basis of quantities actually executed at site and payments will also be regulated for the same.
6	In case of any mis-match in rate and amount on price discrepancy, the same will be dealt as per clause no. 1.4 of GCC.
7	Taxes (GST) shall be payable extra as per relevant clause in Technical Conditions of Contract.

TECHNICAL CONDITIONS OF CONTRACT (TCC)

Part-II: Technical Specifications

Following Documents are attached as Part-II: Technical Specifications of Technical Conditions of Contract (Volume-IA: TCC)

Sl. No.	Description	Document No.	No. of Sheets
1.	TECHNICAL SPECIFICATIONS (Boundary Wall)	Specification No. PE-TS-999-603 - C001	162



TITLE: - SPECIFICATIONS FOR CIVIL,
STRUCTURAL & ARCHITECTURAL WORKS
FOR BOUNDARY WALL

SPECIFICATION NO. PE-TS- 999-603-001

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TECHNICAL SPECIFICATIONS

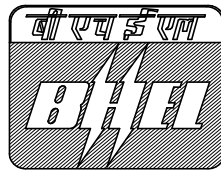
(BOUNDARY WALL)

CIVIL STRUCTURAL & ARCHITECTURAL WORKS

PE-TS-999-603-C001

SECTION D

TECHNICAL SPECIFICATION(S)



Bharat Heavy Electricals Limited

Project Engineering Management

Power Sector, PPEI BUILDING

SECTOR 16A, NOIDA-201301

	TITLE: - SPECIFICATIONS FOR CIVIL, STRUCTURAL & ARCHITECTURAL WORKS FOR BOUNDARY WALL	SPECIFICATION NO. PE-TS- 999-603-001
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INTRODUCTION

Karkhiyaon industrial area is located in Varanasi district in Uttar Pradesh, India. This area is spread over 169 Hectare. It is located On Jaunpur-Varanasi highway, at about 30 KM from Varanasi. The closest railway station is a local halt- Khalispur, which is about 7 Km. from the plot.

The proposed plot for BHEL is of 30 acres. The specifications cover general provisions for construction related activities for the boundary wall.

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D9	MASONRY AND ALLIED WORKS
D10	FINISH TO MASONRY AND CONCRETE
D11	PAINTING, WHITEWASHING, POLISHING
D17	FABRICATION OF STRUCTURAL STEEL WORK
D18	ERECTION OF STRUCTURAL STEEL WORK



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SUB-SECTION – D1

EARTHWORK IN EXCAVATION AND BACKFILLING

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C O N T E N T

CLAUSE NO.	DESCRIPTION
1.00.00	SCOPE
2.00.00	CODES AND STANDARDS
3.00.00	EXECUTION
4.00.00	TESTING AND ACCEPTANCE CRITERIA
5.00.00	RATES AND MEASUREMENTS
6.00.0	INFORMATION TO BE SUBMITTED BY THE BIDDER

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TECHNICAL SPECIFICATION

FOR EARTHWORK IN EXCAVATION AND BACKFILLING

1.00.00 SCOPE

This specification covers earth work excavation in all types of soil, soft rock and hard rock including setting out, clearing and grubbing, shoring, dewatering, back filling around foundations/pipelines to grade, watering, compaction of fills, testing, approaches, disposal of surplus earth, protective fencing, lighting etc relevant to the structures and locations covered under this contract.

1.01.00 Work to Be Provided by The Contractor

The work to be provided for by the contractor unless specified otherwise shall include but not be limited to the following.

- a) Supplying and providing all labour, supervision services including as required under statutory labour regulations, materials, scaffolding, equipments, tools and plants, transportation etc required for the work.
- b) Preparation and submission of working drawings showing the approaches, slopes, berms, shoring, sumps for dewatering including drainage, space for temporary stacking of soils, disposal area, fencing etc and all other details as may be required by the engineer.
- c) Carrying out sampling and testing on fill materials/fills to assess the quality/moisture content/degree of compaction and submission of the test results whenever required by the engineer.
- d) Design, construction and maintenance of Magazine of proper capacity for storage of explosives for blasting work and removal of the same after completion of the work etc.

1.02.00 Work to be provided by others

No work under this specification will be provided by any agency other than the contractor unless specifically mentioned elsewhere in the contract.

2.00.00 Codes and Standards

All work shall be carried out as per this specification and shall conform to the latest revision and/or replacements of the following or any other Indian

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Standard (IS) Codes unless specified otherwise.

IS: 1200	Method of measurement of building and civil engineering works, Part-I: Earthwork
IS: 2720	Method of test for soils (Relevant parts)
IS: 3764	Excavation work - Code of safety
IS: 4081	Safety code for blasting and related drilling operations
IS: 4701	Indian Standard Code of Practice for earthwork on Canals
IS: 6922	Criteria for safety and design of structures subject to underground blasts

In case of conflict between this specification and those (IS Codes) referred to herein, the former shall prevail. In case any particular aspect of work is not covered specifically by this specification/IS Codes, any other standard practice as may be specified by the engineer shall be followed.

2.01.00 Conformity with Designs

The contractor shall carry out the work as per the approved drawings, specification and as directed by the engineer.

2.02.00 Materials

2.02.01 General

All materials required for the work shall be of the best commercial variety and approved by the engineer.

2.02.02 Material for Excavation

For the purpose of identifying the various strata encountered during the course of excavation, the following classifications are to be followed.

a) Soil

It includes all type of soil including laterite and moorum etc with/without any percentage of kankars which can be excavated by normal means such as shovel, pick axe, crow bar, spade etc and those which do not fall under clause 2.02.02 (b) and (c) etc.

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b) Soft Rock

It includes the rocks (including weathered rock) which are removable by splitting with the help of crow bar, pick axe, wedges, pavement breakers, pneumatic tools, hammers or such implements etc and not requiring blasting (for excavation) in the opinion of the engineer.

c) Hard Rock

It includes the rocks, which require blasting for excavation in the opinion of the engineer. Where blasting is prohibited for any reasons, the excavation shall be carried out by chiselling or any other method as approved by the engineer. The mere fact that the contractor resorts to blasting shall not classify the soft rock under hard rock.

However, the engineer's decision on the type of strata encountered during excavation shall be the final and binding on the contractor.

2.02.03

Material for Filling

Material to be used for back filling shall be free from vegetations, roots, salts, rubbish, lumps, organic matter and any other harmful chemicals etc and shall be got approved by the engineer. Normally excavated earth shall be used for back filling. In case such earth contains deleterious salts, the same shall not be used. All clods of earth shall be broken or removed. Where the excavated material is mostly rock and if filling with the same is permitted by the engineer in writing, then the filling with rock shall be done in the following manner. The boulders shall be broken into pieces not exceeding 150mm size in any direction and mixed with fine materials consisting of decomposed rock, moorum or any approved earth to fill the voids as far as possible and the mixture shall then be used for filling.

In case the earth required for backfilling is over and above the earth available from the compulsory excavations within the project area, then borrow areas for obtaining suitable fill material shall be arranged by the contractor himself from outside the plant boundary limits and all expenses including royalties, taxes, duties etc shall be borne by him. The selected earth from the borrow areas shall be got approved by the engineer. The borrowed material shall be free from roots, vegetations, decayed organic matter, harmful salts and chemicals, free from lumps and clods etc. The contractor shall obtain and submit necessary clearances/permissions from the concerned authorities for the borrow areas/materials acquired to the engineer.

If specified, the back filling shall be done with clean well-graded sand from approved quarries free from harmful and deleterious materials.

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2.03.00 Quality Control

All works shall confirm to the lines, levels, grades, cross sections and dimensions shown on the approved drawings and/or as directed by the engineer. The contractor shall establish and maintain quality control for the various aspects of the work, method of construction, materials and equipments used etc. The quality control operation shall include but not be limited to the following.

Sl. No.	Activity	Check
1	Lines, levels & grades	a) By periodic surveys b) By establishing markers, boards etc
2	Back filling	(a) On quality of fill material (b) On moisture content of back fill (c) On degree of compaction achieved

3.00.00 EXECUTION

The contractor shall prepare and submit the detailed drawings/schemes for excavation and back filling works as proposed to be executed by him showing the dimensions as per the construction drawings and specification adding his proposal of slopes, shoring, approaches, dewatering, drainage, berms and compaction etc within 15 days of award of the contract to the engineer for approval.

3.01.00 Setting out

On receiving the approval from the engineer with modifications and corrections if any, the contractor shall set out the work from the control points furnished by the engineer and fix permanent points and markers for ease of periodic checking as the work proceeds. These permanent points and markers shall be fixed at the interval as prescribed by the engineer and shall be got checked and certified by the engineer after whom the contractor shall proceed with the work. It should be noted that this checking by the engineer prior to the start of the work will in no way relieve the contractor of his responsibilities of carrying out the work to true lines, levels and grades as per the drawings and specification. If any errors are noticed in the contractor's work at any stage, the same shall be rectified by the contractor at his own risk and cost.

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3.02.00 Clearing and Grubbing etc

The area to be excavated shall be cleared out of fences, trees, logs, stumps, bushes, vegetation, rubbish, slush etc. Trees upto 300mm girth shall be uprooted. Trees above 300mm girth to be cut shall be approved by the engineer and marked. Cutting of trees shall include removing roots as well. After the tree is cut and roots taken out, the pot holes formed shall be filled with good earth in 250mm layers and compacted unless directed otherwise by the engineer. The trees shall be cut in to suitable pieces as instructed by the engineer. Before earthwork is started, all the spoils, unserviceable materials and rubbish shall be burnt or removed and disposed to the approved disposal area(s) as specified by the engineer. Useful materials, saleable timber, fire woods etc shall be the property of the owner and shall be stacked properly at the worksite in a manner as directed by the engineer.

3.03.00 Excavation for Foundations and Trenches

3.03.01 General

All excavation shall be done to the minimum dimensions as required for the safety and working facility. In each individual case, the contractor shall obtain prior approval of the engineer for the method he proposes to adopt for the excavation including dimensions, side slopes, shoring, dewatering, drainage and disposal etc. This approval however shall not in any way make the engineer responsible for any consequent loss or damage. The excavation must be carried out in the most expeditious and efficient manner. All excavation in open cuts shall be made true to the line, slopes and grades as shown on the drawings or as directed by the engineer. No material shall project within the dimension of minimum excavation lines marked. Boulders (if any) projecting out of the excavated surfaces shall be removed if they are likely to be a hindrance to the work/workers in the opinion of the engineer.

Method of excavation shall in every case be subject to the approval of the engineer. The contractor shall ensure the stability and safety of the excavation, adjacent structures, services and works etc including the safety of the workmen. If any slip occurs, the contractor shall remove all the slipped materials from the excavated pit without any extra cost to the engineer/owner. All loose boulders and semi-detached rocks which are not inside but so close to the area to be excavated and may liable to fall or otherwise endanger the workmen, equipment of the work etc during excavation in the opinion of the engineer shall be stripped off and removed away from the area of excavation. The method to be used for removal shall be such that it should not shatter or render unstable or unsafe the portion, which was originally sound and safe. In case any material not required to be removed initially but later to become loose or unstable in the opinion of the engineer shall also be promptly and satisfactorily removed.

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The rough excavation may be carried out upto a maximum depth of 150 mm above the final level. The balance shall be excavated with special care. If directed by the engineer, soft and undesirable spots shall be removed even below the final level. The extra excavation shall be filled up as instructed by the engineer. If the excavation (in all types of soil and rock) is done to a depth greater than that shown on the drawing or as directed by the engineer, the excess depth up to the required level shall be filled with cement concrete not leaner than 1:4:8 or richer as directed by the engineer at the own risk and cost of the contractor. In case where excavation in soil, soft rock (including weathered rock) and hard rock are involved, the excavation in each stratum shall be carried out separately with the approved methodology and as per the instructions of the engineer.

All excavated materials such as rock, boulders, bricks, dismantled concrete blocks etc shall be the property of the owner and shall be stacked separately as directed by the engineer. All gold, silver, oil, minerals, archeological and other findings of importance, trees cut or other materials of any description and all precious stones, coins, treasures, relics, antiquities and other similar things which may be found in or upon the site shall be the property of the owner and the contractor shall duly preserve the same to the satisfaction of the engineer/owner. The contractor shall deliver the same to such person or persons as may be authorized or appointed from time to time by the owner to receive the same.

Prior to starting the excavation, the ground level at the location shall be checked jointly with the engineer.

3.03.02

Excavation in All Type of Soil and in Soft Rock

The excavation in all type of soil, soft rock including decomposed rock etc shall be carried out as per the approved proposal and as directed by the engineer. The work shall be carried out in a workmanlike manner without endangering the safety of nearby structures/services or works and without causing hindrance to any other activities in the area. Foundation pits shall not be excavated to the full depth unless construction is imminent. The last 150mm depth shall be excavated once concreting work is imminent. At the discretion of the engineer, the full depth may be excavated and the bed be covered with lean concrete as specified after watering and compacting the bed. As the excavation reaches the required dimensions, lines, levels and grades etc, the work shall be got checked and approved by the engineer. In cases where deterioration of the ground, upheaval, slips etc are expected, the engineer may order to suspend the work at any stage and instruct the contractor to carry out the protection works before the excavation will be restarted.

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3.03.03 Disposal

The excavated spoils shall be disposed of in any (or all) of the following manner as directed by the engineer.

- a) By using it straightway for backfilling.
- b) By stacking it temporarily to use for backfilling at a later date during execution of the contract.
- c) i) By either spreading
or
ii) By spreading and compacting at designated disposal areas.
- d) By selecting the useful material and stacking it neatly in designated areas as indicated by the engineer for use in backfilling by some other agency.

3.03.06 Disposal of Surplus Materials

All surplus material from excavation shall be removed and disposed of from the excavation site to the designated disposal area indicated by the engineer. All good and sound rocks obtained from excavations and all assorted materials of dismantled structures are the property of the owner and if the contractor wants to use it, he shall have to obtain it from the engineer at a mutually agreed rate. All sound rocks and other assorted materials like excavated bricks etc shall be stacked separately.

3.03.07 Protection

The contractor shall notify the engineer as soon as the excavation is expected to be completed within a day so that he shall inspect it at the earliest. Immediately after approval of the engineer, the excavation must be covered up in a shortest possible time. But in no case the excavation shall be covered up or worked on before approval by the engineer. Excavated material shall be placed 1.5m or half the depth (of excavation) whichever is more from the edge of the excavation or further away if directed by the engineer. Excavation shall not be carried out below the foundation level of the structure close by until the required precautions are taken. Adequate fencing is to be made enclosing the excavation. The contractor shall protect all the underground services exposed during excavation. All existing surface drains in the work area shall be suitably diverted by the contractor before taking up excavation to maintain the working area neat and clean.

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3.04.00	Backfilling
3.04.01	General The material to be used for backfilling shall be approved by the engineer which shall be obtained directly from the excavation, from the nearby areas where excavation work by the same agency is in progress, from the temporary stacks of excavated spoils or from the borrow pits as directed by the engineer. The material shall be free from lumps and clods, roots and vegetations, harmful salts and chemicals, organic materials etc. In locations where sand filling is required, the sand used should be clean, well graded and be of the quality normally acceptable for use in concrete.
3.04.02	Filling and Compaction in Pits and Trenches all Around the Structures As soon as the work in foundation has been accepted, the spaces around the foundation in pits and trenches shall be cleared of all debris, brick bats, mortar droppings etc and filled with approved earth in layers not exceeding 250mm (in loose thickness). Each layer (loose) shall be watered, rammed and properly compacted to the required degree to the satisfaction of the engineer. Earth shall be compacted with approved mechanized compaction machine. Usually, no manual compaction shall be allowed unless specifically permitted by the engineer. The moisture content of the fill material during compaction shall be controlled near to its optimum moisture content so as to obtain the required degree of compaction. The final surface shall be trimmed and levelled to proper profile as desired by the engineer.
3.04.05	Filling in Disposal Area Surplus materials from excavation which are not required for backfilling shall be disposed of in the designated disposal areas. The spoils shall not be dumped haphazardly but should be spread in layers approximately 250mm thick when loose, watered and compacted with the help of compacting equipment as per the directions of the engineer. In wide areas, rollers shall be employed and compaction shall be done to the satisfaction of the engineer at the optimum moisture content, which shall be checked and controlled by the contractor. In certain cases the engineer may direct the contractor to dispose the surplus materials without compaction, which can be done by tipping the spoils from a high bench neatly maintaining a proper level and grade of the bench.

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3.05.00	Approaches and Fencing The contractor should provide and maintain proper approaches for the workmen and inspection. The roads and approaches around the excavation should be kept clear at all times so that there is no hindrance to the movement of men, material and equipment of various agencies connected with the project. Sturdy and elegant fencing is to be provided around the top edge of the excavation as well as around the bottom of the fill at the surplus disposal area where dumping from a high bench is in progress.
3.06.00	Lighting Full-scale area lighting is to be provided if night work is permitted or directed by the engineer. If no night work is in progress, red warning lights should be provided at the corners of the excavated pit and the edges of the fill.
4.00.00	TESTING AND ACCEPTANCE CRITERIA
4.01.00	Excavation On completion of excavation, the dimension of the pits will be checked as per the drawings after the pits are completely dewatered. The work will be accepted after all undercuts have been set right and all over excavations are filled back to the required lines, levels and grades by placing ordinary cement concrete of 1:4:8 proportion and/or richer and/or by compacted earth as directed by the engineer. The choice of the grade of concrete will be a matter of unfettered discretion of the engineer. Over excavation of the sides shall be made good by the contractor while carrying out the backfilling. The excavation work will be accepted after the above requirements are fulfilled and all the temporary approaches encroaching inside the excavation have been removed.

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4.02.00	Backfilling The degree of compaction required will be as per the stipulation laid down in IS: 4701 and the actual method of measuring the degree of compaction will be as decided by the engineer. The work of back filling will be accepted after the engineer is satisfied with the degree of compaction achieved.
5.00.00	RATES AND MEASUREMENTS
5.01.00	Rates - The item of work in the schedule of quantities describes the work very briefly. The various items of the schedule of quantities shall be read in conjunction with the corresponding section in the technical specification including amendments and additions if any. For each item in the schedule of quantities, the bidder's rate shall include all the activities covered in the description of the items as well as for all necessary operations in detail as described in the technical specification. - No claims shall be entertained if the details shown on the released for construction drawings differ in any way from those shown on the tender drawings. - The unit rate quoted shall include minor details which are obviously and fairly intended and which may not have been included in these documents but are essential for the satisfactory completion of the work. - The bidder's quoted rate shall be inclusive of supplying and providing all labour, men, materials, equipments, tools and plants, supervision, services, approaches, schemes etc. - In case blasting in hard rock is envisaged, the unit rate quoted for earthwork shall include the cost of storage and safety arrangements for the materials required for blasting. No separate payment will be made on this account.
5.02.00	Measurements Method of measurements are specified as below: The length, breadth and depth shall be measured correct to the nearest centimeter if measurements are taken by tape. Rounding of numerical shall be as per relevant IS Codes. If the measurements are taken with staff and level, the levels shall be recorded correct to 5mm. The area and volume shall be worked out in square meter and cubic meter respectively correct to the nearest of two decimal places.

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b) For earth work in excavation, the ground levels shall be taken before and after completion of the work in the actually excavated area. The quantity of earth work in excavation shall be computed from these levels in cubic meter.

c) In case of open footings (rafts/ pilecaps/ drains/ cable trench/ pipe trench/ sub soil beams etc.) up to the depth of 2.0 metres from ground level, around excavation of 30 cm beyond the outer dimension of footing (not the PCC dimension below footing) shall be measured for payment to make allowances for centering and shuttering. Any additional/excess excavation beyond this limit shall be at the risk and cost of the contractor and shall not be measured for payment for item of work on excavation, backfilling, carriage, dewatering etc. Required shoring & strutting, side slopes, benching, dewatering sump pits, approaches to the excavated pit etc. are deemed to be included in the quoted rates in the schedule of quantities.

d) In case of open footings (Rafts/ pilecaps / drains/ cable trench/ pipe trench/ sub soil beams etc.) at a depth of more than 2.0 metre from ground level, around excavation of 75 cm beyond the outer dimension of footing (not the PCC dimension below footing) shall be measured for payment to make allowances for centering and shuttering. Any additional/excess excavation beyond this limit shall be at the risk and cost of the contractor and shall not be measured for payment for item of work on excavation, backfilling, carriage, dewatering etc. Required shoring & strutting, side slopes, benching, dewatering sump pits, approaches to the excavated pit etc. are deemed to be included in the quoted rates in the schedule of quantities.

e) Where soft rock and hard rock are mixed, the measurement shall be done as follows. The two types of rock shall be stacked separately and measured in stacks. The net quantity of each type of rock shall be so arrived by applying a deduction of 50% for looseness/voids in the stacks. If the sum of net quantity of the two types of rock so arrived exceeds the total quantity of excavation, then the quantity of each type of rock shall be worked out from the total quantity (from excavation) in the ratio of net quantities in stack measurements of the two types of rock. If stacking is not feasible, the method as suggested by the engineer shall be followed.

f) Where soil, soft rock and hard rock are mixed, the measurement shall be done as follows. The soft and hard rock shall be removed from the excavated material and stacked separately and measured in stacks. The net quantity of each type of rock shall be so arrived by applying a deduction of 50% for looseness/voids in stacks. The difference between the entire excavation and the sum of the quantities of soft and hard rock so arrived shall be taken as soil.

g) The authorized quantity (calculated on the basis of authorized width/ working space under clause no. 5.2.0 c & 5.2.0 d) or those actually excavated, whichever, are less, shall be measured for payment.

h) Tree cutting having girth more than 300mm shall be measured in number and are separately payable as deemed not covered in excavation items of work in the schedule of quantities.

6.00.00

INFORMATION TO BE SUBMITTED BY THE BIDDER

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6.01.00 With Tender

6.02.00

Detail of equipments and machineries proposed to be used for excavation, backfilling and compaction shall be submitted along with the tender.

After Award

After award of the contract the successful bidder shall submit the following for approval.

- a) Within 30 days of the award of contract, the contractor shall submit a detailed programme of the work as proposed to be executed giving completion dates of excavation for the various foundations and the time required for backfilling and compaction after completion of foundation for the structures. The earthwork programme shall be planned in accordance with the foundation programme. The programme should also show how the excavation and backfilling quantities will be balanced minimizing the temporary stacking of spoils. It is to be noted that the engineer even after initial approval of the programme may instruct the contractor to enhance or to retard the progress of work during the actual execution in order to match with the progress of foundations. The initial programme being submitted by the contractor should have sufficient flexibility to take care of such reasonable variations.

thin 15 days of the award of contract, the contractor shall submit the drawings for earth work in excavation and backfilling showing detail of slopes, shoring, approaches, sump pits, dewatering lines, fencing etc for the approval of the engineer.



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SECTION - D

SUB-SECTION – D2

CEMENT CONCRETE (PLAIN & REINFORCED)

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C O N T E N T

CLAUSE NO.	DESCRIPTION
1.00.00	SCOPE
2.00.00	GENERAL
3.00.00	INSTALLATION
4.00.00	SAMPLING AND TESTING
5.00.00	ACCEPTANCE CRITERIA
6.00.00	RATES AND MEASUREMENTS
7.00.00	LIST OF I.S.: CODES AND STANDARDS FOR REFERENCE

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SUB-SECTION – D II

CEMENT CONCRETE (PLAIN & REINFORCED)

1.00.00 SCOPE

1.01.00 General

This specification covers all the requirements, described hereinafter for general use of Plain and Reinforced Cement Concrete work in Structures and locations, cast-in-situ or precast, and shall include all incidental items of work not shown or specified but reasonably implied or necessary for the completion of the work. Special requirements for structures such as reinforced concrete chimney, cooling towers, etc. have been covered under the respective specifications. Those specifications shall be used in conjunction with this specification.

1.02.00 IS: 456 shall form a part of this specification and shall be complied with unless permitted otherwise. For any particular aspect not covered by this Code, appropriate Code, specifications and/or replacement by any International code of practice as may be specified by the Engineer shall be followed. All codes and Standards shall conform to its latest revisions. A list of IS codes and Standards is enclosed hereinafter for reference. However, should the list be not exhaustive and does not cover any aspect of the work, then relevant Indian and, in its absence, relevant International code shall apply.

2.00.00 General

2.01.00 Work to be provided for by the Contractor

The work to be provided for by the Contractor, unless otherwise specified shall include but not be limited to the following

- a) Furnish all labour, supervision, services including facilities as may be required under statutory labour regulations, materials, forms, templates, supports, scaffolds, approaches, aids, construction equipment, tools and plants, transportations, etc. required for the work.
- b) Prepare Bar bending Schedules for reinforcement bars showing the positions and details of spacers, supports, chairs, hangers etc.
- c) Prepare working drawings of formworks, scaffolds, supports, etc.

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- d) Prepare shop drawings for various inserts, anchors, anchor bolts, pipe sleeves, embedments, hangers, openings, frames etc.
- e) Prepare detailed drawings of supports, templates, hangers, etc. required for installation of various embedments like inserts, anchor bolts, pipe sleeves, frames, joint seals, frames, openings etc.

As decided by the Engineer some or all of the drawings & schedules prepared under item (b) to (e) above will have to be submitted for approval.

- f) Submit for approval detailed schemes of all operations required for executing the work, e.g. material handling, Concrete mixing, Placement of concrete, Compaction, curing, services, Approaches, etc.
- g) Design and submit for approval concrete mix designs required to be adopted on the job.
- h) Furnish samples and submit for approval results of tests of various properties of the following:
 - i) The various ingredients of concrete
 - ii) Concrete
 - iii) Embedments
 - iv) Joint seals
- i) Provide all incidental items not shown or specified in particular but reasonably implied or necessary for successful completion of the work in accordance with the drawings and specifications.
- j) For supply of certain materials normally manufactured by specialist firms, the Contractor may have to produce, if directed by the Engineer, a guarantee in approved Performa for satisfactory performance for a reasonable period as may be specified, binding both the manufacturers and the Contractor, jointly and severally.

2.02.00 Work by others

No work under this specification will be provided by any agency other than the Contractor unless specifically mentioned elsewhere in the contract.

2.03.00 Information to be submitted by the Tenderer

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2.03.01 With Tender

The following technical information's are required with the tender:

- a) Source and arrangement of processing of aggregates proposed to be adopted.
- b) Type of plant and equipment proposed to be used.
- c) Names of firms with which association is sought for to execute the special items of work in the contract.
- d) Types of formwork proposed to be used.

2.03.02 After Award

The Contractor shall submit the following information and data including samples where necessary, progressively during the execution of the contract.

a) Programme of Execution

Within 30 days of the award of contract, the Contractor will submit a Master Programme for completion of the work.

This Master Programme may have to be reviewed and updated by the Contractor, quarterly or at more frequent intervals as may be directed by the Engineer depending on the exigencies of the work.

Detailed day-to-day Programme of every month is to be submitted by the Contractor before the end of the previous month.

b) Samples

Samples of the following materials and any other materials proposed to be used shall be submitted as directed by the Engineer, in sufficient quantities free of cost, for approval. The Engineer for future reference will preserve approved samples. The approval of the Engineer shall not, in any way, relieve the Contractor of his responsibility of supplying materials of specified qualities:

- i) Coarse and fine aggregates.
- ii) Admixtures.
- iii) Plywood for Formwork.

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iv) Embedded and anchorage materials as may be desired by the Engineer.

v) Joint sealing strips and other*waterproofing materials.

vi) Joint filling compounds.

vii) Foundation quality Rubber Pads.

c) Design Mix

Design mix as per specification giving proportions of the ingredients, sources of aggregates and cement, along with test results of trial mixes as per relevant I.S., is to be submitted to the Engineer for his approval before it can be used on the works.

d) Bar Bending Schedules

Bar Bending Schedules in accordance with Clause 2.01.00 (b) and 3.16.01 of this specification.

e) Detailed Drawings and Designs of Formworks to be used

Detailed design data and drawings of standard formworks to be used as per clause 2.01.00 (c).

f) Detailed Drawings for Templates & Temporary Supports for embedment
As per Clause 2.01.00 (e).

g) Mill Test Reports for Cement & Reinforcing Steel.

h) Inspection Reports

The Engineer in accordance with Clause 2.04.00 of this specification may desire inspection Reports in respect of Formwork and Reinforcement and any other item of work as.

i) Test Reports

Reports of tests of various materials and concrete as required under Clause 4.0: SAMPLING & TESTING of this specification or as directed by the Engineer.

i) Any other data, which may be required as per this specification or as directed by the Engineer.

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2.04.00 Conformity with Design

The Contractor will prepare checklists in approved Performa, which will be called "Pour Cards". These Pour Cards will list out all items of work involved. The Contractor will inform the Engineer, sufficiently in advance, whenever any particular pour is ready for concreting. He shall accord all necessary help and assistance to the Engineer for all checking required in the pour. On satisfying himself that all details are in accordance to the drawings and specifications, the engineer will give written permission on the same Pour Cards allowing the contractor to commence placement of concrete. Details of all instructions issued by the Engineer and the records of compliance by the Contractor, deviations allowed by the Engineer and any other relevant information will be written on accompanying sheets attached to the Pour Cards. The Pour Cards along with accompaniments will be handed over to the Engineer before starting placement of concrete. One of the mix designs developed by the Contractor as per the I.S. Specifications and established to the satisfaction of the Engineer by trial mixes shall be permitted to be used by the Engineer, the choice being dictated by the requirements of designs and workability. The methods of mixing, conveyance, placement, vibration, finishing, curing, protection and testing of concrete will be as approved or directed by the Engineer.

2.05.00 Materials to be used

2.05.01 General Requirement

All materials whether to be incorporated in the work or used temporarily for the construction shall conform to the relevant IS Specifications unless-stated otherwise and be of best approved quality.

2.05.02 Cement

Ordinary Portland cement of grade-43 as per IS:8112/fly ash based Portland puzzolona cement conforming to IS:1489 (Part-1) shall preferably be used in reinforced/plain cement concrete works for all areas other than for the critical structures identified below. However, other types of cement such as ordinary Portland cement conforming to IS:269, Portland slag cement conforming to IS:455 respectively can be used under special circumstances. Cement used in all concrete mixes shall be in general of grade 33/43 unless design requires a higher grade. Ordinary Portland cement shall be used for following structure.

- a) TG foundation top deck and sub structures including raft.
- b) Spring Supporting decks of all machine foundations.

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c) Structures requiring grade of concrete of M30 and above.

In special cases, Rapid Hardening Portland Cement, Low Heat Cement, Sulphate resistant cement, high strength Ordinary Portland Cement etc. may be permitted or directed to be used by the Engineer.

For Brickwork, plaster, flooring and other finishing works, ordinary Portland cement of 33/43 grade shall be used.

2.05.03 Coarse Aggregate

Aggregate of sizes ranging between 4.75 mm and 150 mm will be termed as Coarse Aggregate. Coarse aggregate for concrete shall be chemically inert, hard, strong durable against weathering, of limited porosity, and free from deleterious materials. It shall be properly graded. Coarse aggregates shall be either crushed gravel or stone. All aggregates shall meet the requirement of IS:383:1970. Only Coarse Aggregate from, approved quarries and conforming to IS-383 will be allowed to be used on the works. Petrographic test shall be carried out by the contractor free of cost for checking the quality of rock from quarry. This test shall be repeated by the Contractor free of cost for change in quarry or as directed by the Engineer. The results shall be checked for reactivity of silica in aggregate with alkalis of cement.

2.05.04 Fine Aggregate

Aggregate smaller than 4.75 mm and within the grading limits and other requirements set in IS: 383 are termed as Fine Aggregate or Sand. Only Fine Aggregate from approved sources and conforming to the above IS Specification will be allowed to be used in works. Sand shall be hard, durable, clean and free from adherent coatings or organic matter and clay balls or pellets. Sand when used as fine aggregate in concrete shall conform to IS:383. For plaster, it shall conform to IS:1542 and for masonry work to IS:2116.

2.05.05 Water

Water for use in Concrete shall be clear and free from injurious oils, acids, alkalis, organic matter, salt, silts, or other impurities. Generally, IS: 3550 will be followed for routine tests. Acceptance of water shall be as per IS: 456.

2.05.06 Admixture

Only admixtures of approved quality will be used when directed or permitted by the Engineer. The different types of admixtures, which may be necessary to satisfy the concrete mix and the design requirement, shall be as per IS-9103 and may be one of the followings:

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- a) Accelerating admixture
- b) Retarding admixture
- c) Water reducing admixture
- d) Air entraining admixture

The contractor shall inform the Engineer about the type of admixture which he is planning to use in different areas within the scope of work for the approval of the Engineer. The admixture shall be of proven make and from a reputed manufacturer. It should not have any adverse effect on strength, durability of concrete and reinforcement. Super plasticizers conforming to IS: 9103 or ASTM C-494 shall only be used as admixture having the above properties either individually or in a combination as per the direction of the Engineer.

2.05.07 Reinforcement

Reinforcement shall be as per relevant IS Specification as mentioned in the Contract/Drawing/Instructions. All bars above 10 mm dia. shall be of tested quality.

2.06.00 Storage of Materials

2.06.01 General

All materials shall be so stored as to prevent deterioration or intrusion of foreign matter and to ensure the preservation of their quality and fitness for the work. Any material, which has deteriorated or has been damaged or is otherwise considered defective by the Engineer, shall not be used for concrete and shall be removed from site immediately, failing which, the Engineer shall be at liberty to get the materials removed and the cost incurred thereof shall be realised from the Contractor's dues. The Contractor shall maintain upto-date accounts of receipt, issue and balance (stack wise) of all materials. Storage of materials shall conform to IS: 4082.

2.06.02 Cement

Sufficient space for storage, with open passages between stacks, shall be arranged by the Contractor to the satisfaction of the Engineer.

Cement shall be stored off the ground in dry, leak proof, well-ventilated warehouses at the works in such a manner as to prevent deterioration due to moisture or intrusion of foreign matter.

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Cement shall be stored in easily countable stacks with consignment identification marks. Consignments shall be used in the order of their receipts at site. Sub-standard or partly set cement shall not be used and shall be removed from the site, with the knowledge of the Engineer, as soon as it is detected.

2.06.03 Aggregates

Aggregates shall be stored on raised surface constructed by providing planks or steel plates or on concrete or brick masonry pavement. Each size shall be kept separated with wooden or steel or concrete or masonry bulkheads or in separate stacks and sufficient care shall be taken to prevent the material at the edges of the stock piles from getting intermixed. Stacks of fine and coarse aggregates shall be kept sufficiently apart with proper arrangement of drainage. The aggregates shall be stored in easily measurable stacks of suitable depths as may be directed by the Engineer.

2.06.04 Reinforcement

Reinforcing steel shall be stored consignment-wise and size-wise off the ground and under cover, if desired by the Engineer. It shall be protected from rusting, oil, grease, and distortions.

If necessary, the reinforcing steel may be coated with cement wash before stacking to prevent scale and rust at no extra cost to the Owner. The stacks shall be easily measurable. Steel needed for immediate use shall only be removed from storage.

2.07.00 Quality Control

Contractor shall establish and maintain quality control for different items of work and materials as may be directed by the Engineer to assure compliance with contract requirements and maintain and submit to the Engineer records of the same. The quality control operation shall include but not be limited to the following items of work:

a) Admixture: Type, quantity, physical, and chemical properties that affects strength, workability, and durability of concrete.

For air entraining admixtures, dosage to be adjusted to maintain air contents within desirable limits.

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c) Aggregate:	Physical, chemical and mineralogical qualities. Grading, moisture content and impurities.
d) Water:	Impurities tests.
e) Cement:	Tests to satisfy relevant IS Specifications.
e) Formwork:	Material, shapes, dimensions, lines, elevations, surface finish, adequacy of form, ties, bracing and shoring and coating.
f) Reinforcement:	Shapes, dimensions, length of splices, clearances, ties and supports. Quality and requirement of welded splices.
	Material tests or Certificates to satisfy relevant IS Specification.
g) Grades of Concrete:	Usage and mix design, testing of all properties.
h) Batching & Mixing:	Types and capacity of plant, concrete mixers and transportation equipment.
i) Joints:	Locations of joints, water stops and filler materials. Dimension of joints, quality, and shape of joint material and splices.
j) Embedded and Anchorage Items:	Material, shape, location, setting.
k) Placing:	Preparation, rate of pouring, weather limitations, time intervals between mixing and placing and between two successive lifts, covering over dry or wet surfaces, cleaning and preparation of surfaces on which concrete is to be placed, application of mortar/slurry for proper bond, prevention of cold joint, types of chutes or conveyors.

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l) Compaction:	Number of vibrators, their prime mover, frequency and amplitude of vibration, diameter and weight of vibrators, duration of vibration, hand-spreading, rodding and tamping.
m) Setting of base & Bearing plates:	Lines, elevations, and bedding mortar.
n) Concrete Finishes:	Repairs of surface defects, screening, floating, steel trowelling and brooming, special finishes.
o) Curing:	Methods and length of time.

Copies of records and tests for the items noted above, as well as, records of corrective action taken shall be submitted to the Engineer for approval as may be desired.

3.00.00 INSTALLATION

All installation requirements shall be in accordance with IS: 456 and as supplemented or modified herein or by other best possible standards where the specific requirements mentioned in this section of the specification do not cover all the aspects to the full satisfaction of the Engineer.

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3.01.00	Washing and Screening of Aggregates Washing and screening of coarse and fine aggregates to remove fines, dirt, or other deleterious materials shall be carried out by approved means as desired by the Engineer.
3.02.00	Admixture All concrete shall be designed for normal rate of setting and hardening at normal temperature. Variations in temperature and humidity under different climatic conditions will affect the rate of setting and hardening, which will, in turn, affect the workability and quality of the concrete. Admixtures including plasticisers of approved make may be used with the Engineer's approval in accordance with IS-456 to modify the rate of hardening, to improve workability or as an aid to control concrete quality. The Engineer reserves the right to require laboratory test or use test data, or owner satisfactory reference before granting approval. The admixture shall be used strictly in accordance with the manufacturer's directions and/or as directed by the Engineer.
3.03.00	Grades of Concrete Concrete shall be in one of the grades designated in IS: 456. Grade of concrete to be used in different parts of work shall be as shown on the drawing. In case of liquid retaining structures, IS: 3370 will be followed. Minimum cement content shall be as per IS: 456.
3.04.00	Proportioning and Works Control
3.04.01	General “Design Mix Concrete” and “Nominal Mix Design” is defined as follows for use in this specification: - Proportioning of ingredients of concrete made with preliminary tests by designing the concrete mix. Such concrete shall be called "Design Mix Concrete". - Proportioning of ingredients of concrete made without preliminary tests adopting nominal concrete mix. Such concrete shall be called "Nominal Mix Concrete".

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As far as possible, design mix concrete shall be used on all concrete works. Nominal mix concrete, in grades M-15 or lower only may be used if shown on drawings or approved by the Engineer. In all cases the Proportioning of ingredients and works control shall be in accordance with IS: 456 and shall be adopted for use after the Engineer is satisfied regarding its adequacy and after obtaining his approval in writing.

3.04.02 Mix Design Criteria

Concrete mixes will be designed by the Contractor to achieve the strength, durability, and workability necessary for the job, by the most economical use of the various ingredients. In general, the design will keep in view the following considerations

- Consistent with the various other requirements of the mix, the quantity of water should be kept at the lowest possible level.
- The nominal maximum size of coarse aggregate shall be as large as possible within the limits specified.
- The various fractions of coarse and fine aggregates should be mixed in such a proportion as to produce the best possible combined internal grading giving the densest and most workable mix.
- The finished concrete should have adequate durability in all condition, to withstand satisfactorily the weather and other destruction agencies, which it is expected to be subjected to in actual service.
- The mix design shall have required workability and characteristic strength as per IS: 456. The quantity of cement, aggregates, and admixtures shall be determined by mass.

The requirement of adequate structural strength is catered for by the choice of proper grade of concrete in structural design. The Contractor will strictly abide by the same in his design of concrete mix installation. Various trials shall be given by the contractor with specific cement content on each trial. In some cases, plasticizers and other admixtures may be necessary to achieve the desired results.

3.05.00 Strength Requirements

The strength requirements of both design mix and nominal mix concrete where ordinary Portland Cement or Portland Blast furnace slag cement is used, shall be as per IS: 456. All other relevant clauses of IS: 456 shall also apply.

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3.06.00 Minimum Cement Content

The minimum cement content for each grade of concrete shall be as per IS: 456. Contractor has to consider actual environmental exposure condition at site. Based on various tests results and as per Engineer, the environment condition shall be adopted for which minimum cement content shall be considered. No extra payment shall be made on account of any variation in environment condition.

- Sufficient number of trial mixes (to be decided by the Engineer) will be taken at the laboratory for the various designs and graphs of w/c ratio Vs crushing strengths at various ages will be plotted.
- All tests will be done in presence of the Engineer who shall be the final authority to decide upon the adoption of any revised minimum cement content. The Contractor will always be responsible to produce quality concrete of the required grade as per the acceptance criteria of IS: 456.
- The Engineer will always have the unquestionable right to revise the minimum cement content as decided above, if, in his opinion, there is any chance of deterioration of quality on account of use of lower cement content or any other reason.

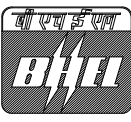
3.07.00 Water-Cement Ratio

The choice of water-cement ratio in designing a concrete mix will depend on:-

- The requirement of strength.
- The requirement of durability.

3.07.01 Strength Requirement

In case of "Design Mix Concrete" the water-cement ratio of such value as to give acceptable test results as per IS: 456, will be selected by trial and error. The values of water-cement ratios for different grade and mix designs will have to be established after conducting sufficiently large number of preliminary tests in the laboratory to the satisfaction of the Engineer. Frequent checks on test will have to be carried out and the water-cement ratios will be revised if the tests produce unsatisfactory results. Notwithstanding anything stated above the Contractor's responsibility to produce satisfactory test results and to bear all the consequences in case of default remains unaltered.

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In case of nominal mix concrete, the maximum water-cement ratio for different grades of concrete is specified in Table-5 of IS: 456 and no tests are necessary. The acceptance test criterion for nominal mix concrete shall be as per IS: 456.

3.07.02 Durability Requirement

Tables 4 & 5 of IS: 456 give the maximum water-cement ratio permissible from the point of view of durability of concrete subjected to adverse exposure to weather, sulphate attacks, and contact with harmful chemicals. Impermeability may also be an important consideration.

Whenever the water-cement ratio dictated by Durability consideration is lower than that required from strength criteria, the former should be adopted.

In general the water cement ratio between 0.4 and 0.45 will be desirable to satisfy the durability requirement and from the consideration of impermeability of concrete. The contractor may propose lower water cement ratio as mentioned above by addition of a suitable plasticizer/super-plasticizer. Trial mix shall be carried out accordingly. However, the contractor has to propose specifically along with field trials in the event of lower cement content if found suitable along with a plasticizer.

3.08.00 Workability

The degree of workability necessary to allow the concrete to be well consolidated and to be worked into the corners of formwork and around the reinforcement and embedments and to give the required surface finish shall depend*on the type and nature of structure and shall be based on experience and tests. The usual limits of consistency for various types of structures are given below:

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TABLE-V

LIMITS OF CONSISTENCY

Degree of workability	Slump in mm with Standard Cone as per IS: 1199		Use for which concrete is suitable
	Min.	Max.	
Very low	0	25	Large Mass concrete structure with heavy compaction equipments, roads
Low	25	50	Uncongested wide and shallow R.C.C. structures
Medium	50	100	Deep but wide R.C.C. structures with congestion of reinforcement and inserts
High	100	150	Very narrow and deep R.C.C. structures with congestion due to reinforcement and inserts.

Note: Notwithstanding anything mentioned above, the slump to be obtained for work in progress shall be as per direction of the Engineer.

With the permission of the Engineer, for any grade of concrete, if the water has to be increased in special cases, cement shall also be increased proportionately to keep the ratio of water to cement same as adopted in trial mix design for each grade of concrete. No extra payment will be made for this additional cement.

The workability of concrete shall be checked at frequent intervals by slump tests.

3.09.00 Size of coarse Aggregates

The maximum size of coarse aggregates for different locations shall be as follows unless otherwise directed by the Engineer

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Very narrow space - 12 mm

Reinforced concrete
Except foundation - 20 mm

Ordinary Plain concrete and Reinforced
concrete foundations - 40 mm

Mass concrete - 80 mm

Lean concrete - 40 mm

Grading of coarse aggregates for a particular size shall conform to relevant I.S. Codes and shall also be such as to produce a dense concrete of the specified proportions, strength and consistency that will work readily into position without segregation.

Coarse aggregate will normally be separated into the following sizes and stacked separately in properly designed stockpiles

80 mm to 40 mm, 40 mm to 20 mm and 20 mm to 5 mm. In certain cases it may be necessary to further split the 20 mm to 5 mm fraction into 20 mm to 10 mm and 10 mm to 5 mm fractions.

This separation of aggregates in different size fractions is necessary so that they may be remixed in the desired proportion to arrive at a correct internal grading to produce the best mix.

3.10.00 **Mixing of Concrete**

Ingredients of the concrete mix shall be measured by weight. Concrete shall always be mixed in mechanical mixer. Water shall not normally be charged into the drum of the mixer until all the cement and aggregates constituting the batch are already in the drum and mixed for at least one minute. Mixing of each batch shall be continued until there is a uniform distribution of the materials and the mass is uniform in colour and consistency, but in no case shall mixing be done for less than 2 (two) minutes and at least 40 (forty) revolutions after all the materials and water are in the drum. When absorbent Aggregates are used or when the mix is very dry, the mixing time shall be extended as may be directed by the Engineer. Mixers shall not be loaded above their rated capacity as this prevents thorough mixing.

The entire contents of the drum shall be discharged before the ingredients for the next batch are fed into the drum. No partly set or remixed or excessively

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wet concrete shall be used. Such concrete shall be immediately removed from site. Each time the work stops, the mixer shall be thoroughly cleaned & when the next mixing commences, the first batch shall have 10% additional cement at no extra cost to the Owner to allow for loss in the drum.

Regular checks on mixer efficiency shall be carried out as directed by the Engineer as per IS: 4634 on all mixers employed at site only those mixers whose efficiencies are within the tolerances specified in IS: 1791 will be allowed to be employed.

Batching Plant shall conform to IS: 4925. The measuring gauges of batching plant shall be periodically calibrated for which the contractor shall provide standard weights. The accuracy of all gauges shall be within limits prescribed by the Engineer.

When hand mixing is permitted by the Engineer, for unimportant out of the way locations in small quantities, it shall be carried out on a water-tight platform and care shall be taken to ensure that mixing is continued until the mass is uniform in colour and consistency. In case of hand-mixing, 10% extra cement shall be added to each batch at no extra cost to the owner.

3.11.00 Conveying Concrete

Concrete shall be handled and conveyed from the place of mixing to the place of laying as rapidly as practicable by approved means and placed and compacted in the final position before the initial setting of the cement starts. Concrete should be conveyed in such a way as will prevent segregation or loss of any of the ingredients. For long distance haulage, agitator cars of approved design will be used. If, in spite of all precautions, segregations does occur during transport, the concrete shall be properly re-mixed before placement. During very hot or cold weather, if directed by the Engineer, concrete shall be transported in deep containers, which will reduce the rate of loss of water, by evaporation or loss of heat. If necessary, the container may have to be covered and insulated. Conveying equipments for concrete shall be well maintained and thoroughly cleaned before, commencement of concrete mixing. Such equipments shall be kept free from set concrete.

3.12.00 Placing and Compacting Concrete

Where specifically covered, the relevant I.S. Code will be followed for the procedure of surface preparation, placement, consolidation, curing, finishes, repairs and maintenance of concrete. If, however, there is no specific provision in relevant I.S. code for any particular aspect of work, any other standard code of practice, as may be specified by the Engineer, will be adopted. Concrete may have to be placed against the following types of surfaces:

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- a) Earth foundation
- b) Rock foundation
- c) Formwork
- d) Construction joint in concrete or masonry

The surface on or against which concrete is to be placed has to be cleaned thoroughly. Rock or old construction joint has to be roughened by wire brushing, chipping, sand blasting or any other approved means for proper bond. All cuttings, dirt, oil, foreign and deleterious material, laitance, etc. are to be removed by air water jetting or water at high pressure. Earth foundation on which direct placement of concrete is allowed, will be consolidated as directed by the Engineer such that it does not crumble and get mixed up with the concrete during or after placement, before it has sufficiently set and hardened.

Formwork, reinforcement, preparation of surface, embedments, joint seals etc., shall be approved in writing by the Engineer before concrete is placed. As far as possible, concrete shall be placed in the formwork by means approved by the Engineer and shall not be dropped from a height or handled in a manner which may cause segregation. Any drop over 1500 mm shall have to be approved by the Engineer.

Rock foundation or construction joint will be kept moist for at least 72 hours prior to placement. Concrete will be placed always against moist surface but never on pools of water. In case the foundation cannot be dewatered completely, special procedure and precaution, as directed by the Engineer will have to be adopted.

Formwork will be cleaned thoroughly and smeared lightly with form oil or grease of approved quality just prior to placement.

A layer of mortar of thickness 12 mm of the same or less w/c ratio and the same proportion as that of the concrete being placed or cement slurry will be spread thoroughly on the rock Foundation or construction joint just prior to placement of concrete.

After concrete has been placed, it shall be spread, if necessary & thoroughly compacted by approved mechanical vibration to maximum, subsidence without segregation and thoroughly worked around shape. Vibrators shall not be used for pushing concrete into adjoining areas. Vibrators must be operated by experienced workmen and the work carried out as per relevant IS Code of Practice: In thin members with heavy congestion of reinforcement or other

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embedments, where effective use of internal vibrator is, in the opinion of the Engineer, doubtful, in addition to immersion vibrators the contractor may have to employ form vibrators conforming to IS: 4656. For slabs and other similar structures, the contractor will additionally employ screed vibrator as per IS: 2506. Hand tamping may be allowed in rare cases, subject to the approval of the Engineer. Care must be taken to ensure that the inserts, fixtures, reinforcement, and formwork are not displaced or distorted during placing & consolidation of concrete.

The rate of placement of concrete shall be such that no cold joint is formed and fresh concrete is placed always against green Concrete, which is still plastic and workable. No concrete shall be placed in open, during rains. During rainy season, no placement in the open is to be attempted unless sufficient tarpaulins or other similar protective arrangement for completely covering the still green concrete from rain is kept at the site of placement. If there has been any sign of washing of cement and sand, the entire affected concrete shall be removed immediately. Suitable precautions shall be taken in advance to guard against rains before leaving the fresh concrete unattended. No accumulation of water shall be permitted on or around freshly laid concrete.

Slabs, beams, and similar members shall be poured in one operation, unless otherwise instructed by the Engineer. Mouldings, throating, drip course, etc., shall be poured as shown on the drawings or as directed by the Engineer. Holes shall be provided and bolts, sleeves, anchors, fastenings, or other fixtures shall be embedded in concrete as shown on the drawings or as directed by the Engineer. Any deviation there from shall be set right by the Contractor at his own expense as instructed by the Engineer.

In case the forms or supports get displaced during or immediately after the placement and bring the concrete surface out of alignment beyond tolerance limits, the Engineer may direct to remove the portion and reconstruct or repair the same -at the Contractor's expense.

The Engineer shall decide upon the time interval between two placements of concrete of different ages coming in contact with each other, taking in consideration the degree of maturity of the older concrete, shrinkage, heat dissipation and the ability of the older concrete to withstand the load imposed upon it by the fresh placement.

Once the concrete is deposited, consolidated and finished in its final position, it shall not be distributed.

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3.13.00 Construction Joints and Cold Joints

3.13.01 Construction Joints

It is always desirable to complete any concrete structure by continuous pouring in one operation. However, due to practical limitation of methods and equipment and certain design considerations, construction joints are formed by discontinuing concrete certain predetermined stages. These joints will be formed in a manner specified in the drawings/Instruction.

Vertical construction joints will be made with rigid stop-board forms having slots for allowing passage of reinforcement rods and any other embedments and fixtures that may be shown. Next stage concrete shall be placed against construction joint as per clause 3.12.

Where the location of the joints are not specified, it will be in accordance with the following:

- a) In a column, the joint shall be formed 75 mm below the lowest soffit of the beam framing into it.
- b) Concrete in a beam shall preferably be placed without a joint, but if Provision of a joint is unavoidable, the joint shall be vertical and at the middle of the span.
- c) A joint in a suspended floor slab shall be vertical and at the middle of the span and at right angles to the principal reinforcement.
- d) Feather-edges in concrete shall be avoided while forming a joint.
- e) A construction joint should preferably be placed in a low-stress zone and at right angles to the direction of the principal stress.
- f) In case the Contractor proposes to have a construction joint anywhere to facilitate his work, the proposal should be submitted well in advance to the Engineer for study and approval without which no construction joint will be allowed.

3.13.02 Cold Joint

An advancing face of a concrete pour, which could not be covered by fresh concrete before expiry of initial setting time (due to an unscheduled stoppage or delay on account of breakdown in plant, inclement weather, low rate of placement or any other reason), is called a cold joint. The Contractor should always remain vigilant to avoid cold joints.

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If, however, a cold joint is formed due to unavoidable reasons, the following procedure shall be adopted for treating it:

- a) If the concrete is so green that it can be removed manually and if vibrators can penetrate the surface without much effort, fresh concrete can be placed directly against the old surface. The old concrete should be covered by fresh concrete as quickly as possible and the joint thoroughly and systematically vibrated.
- b) In case concrete has hardened a bit more than (a) but can still be easily removed by a light hand pick, the surface will be raked thoroughly and the loose concrete removed completely without disturbing the rest of the concrete in depth. A rich mortar layer 12 mm in thickness, will be placed on the cold joint fresh concrete shall be placed on the mortar layer and the joint will be thoroughly and systematically vibrated penetrating the vibrator deep into the old layer of concrete.
- c) In case the concrete at the joint has become so stiff that it cannot be remoulded and mortar or slurry does not raise inspite of extensive vibration, the joint, will be left to harden for at least 12 - 24 hrs. It Will then be treated as a regular construction joint, after cutting the concrete to required shape and preparing the surface as described under clause 3.12.

3.14.00 Repairs, Finishes, and Treatment of Concrete surfaces

3.14.01 Adequate and sound concrete surfaces, whether formed or unformed, can be obtained by employing a concrete mix of proper design, competent formwork, appropriate methods of handling, placing, and consolidation by experienced workmen.

Unsound concrete resulting from improper mix design, incompetent methods, equipment and formwork, poor workmanship and protection will not be accepted and will have to be dismantled, removed and replaced by sound concrete at the Contractor's cost. The Engineer may, at his sole discretion, allow to retain concrete with minor defects provided the Contractor is able to repair it by approved methods at no extra cost to the Owner, All concrete work shall be inspected by the Contractor immediately after the forms are removed & he will promptly report occurrence of any defects to the Engineer. All repair works will be carried out as per the instructions and in the presence of the Engineer or his representative. Generally, repair work will consist of any or all of the following operations:

- a) Sack rubbing with mortar and stoning with carborundum stone.
- b) Cutting away the defective concrete to the required depth shape.

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- c) Cleaning of reinforcement & embedments. It may be necessary to provide an anti-corrosive coating on the reinforcement.
- d) Roughening by sand blasting or chipping.
- e) Installing additional reinforcement/welded mesh fabric.
- f) Dry packing with stiff mortar.
- 9) Plastering, guniting, shotcreting etc.
- h) Placing and compacting concrete in the void left by cutting out defective concrete.
- i) Grouting with cement sand slurry of 1:1 mix.
- j) Repairing with a suitable mortar either cement or resin modified mortars.
- j) Polymer modified patching and adhesive repair& mortar for beams & columns.

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3.14.02 Finishing unformed Surface

The contractor shall provide normal finishes in unformed surfaces which can be achieved by screeding, floating, trowelling etc. A few typical and common cases of treatment of concrete surface are cited below

a) Beans, Columns & Walls

If on such or any other concrete structure it is intended to apply plaster or such concrete surfaces against which brickwork or other allied works are to be built, the Contractor shall hack the surface adequately as soon as the form is stripped off so that proper bond can develop. Pattern, adequacy, and details of such hacking shall meet with the approval of the Engineer, who shall be informed to inspect such surfaces before they are covered up.

3.15.00 Protection and Curing of concrete

Newly placed concrete shall be protected by approved means from rain, sun, and wind. Concrete placed below the ground level shall be protected against contamination from falling earth during and after placing. Concrete placed in ground containing deleterious substances, shall be protected from contact with such ground, or with water draining from such ground, during placing of concrete and for a period of at least three days, or as otherwise instructed by the Engineer. The ground water around newly poured concrete shall be kept to an approved level by pumping out or other adequate means of drainage to prevent floatation or flooding. Steps, as approved by the Engineer, shall be taken to protect immature concrete from damage by debris, excessive 'Loadings, vibration, abrasion, mixing with earth or other deleterious materials, etc. that may impair the strength and durability of the concrete.

As soon as the concrete has hardened sufficiently, it shall be covered either with sand, hessian, canvas, or similar materials and kept continuously wet for at least 14 (fourteen) days after final setting. Curing by continuous sprinkling of water will be allowed if the Engineer is satisfied with the adequacy of the arrangements made by the Contractor. Quality of water for curing shall be as per IS: 456.

If permitted by the Engineer, liquid curing compound may be used for prevention of premature water loss in concrete and thereby effecting curing of concrete. This type of curing compound shall be sprayed on newly laid concrete surfaces to form a thin film barrier against premature water loss without disturbances to normal setting action. The curing compound shall be emulsified paraffin based and shall comply with ASTM requirements for acceptance.

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The curing compound shall be applied following the final finishing operation and immediately after disappearance of water from concrete surface. It is important not to apply the curing compound when standing water is still present on concrete.

The contractor shall arrange for the manufacturer's supervision at no extra cost.

The Contractor shall remain extremely vigilant and employ proper equipment and workmen under able supervision for curing. The Engineer's decision regarding the adequacy of curing is final. In case the Engineer notices any lapse on the part of the Contractor, he will inform the Contractor or his supervisor verbally or in writing to correct the deficiency in curing. If no satisfactory action is taken by the Contractor within 3 (three) hours of issuance of such instruction, the Engineer will be at liberty either to employ sufficient means through any agency to make good the deficiency and recover the cost thereof from the Contractor, or deduct certain amount from contractor's payment for the part where inadequate curing was noticed entirely at the discretion of the Engineer.

3.16.00 Reinforcement

Mild steel round bars, TMT bars, Hot rolled deformed bars or cold twisted deformed bars as medium tensile or high yield strength steel, plain hard drawn steel wire fabric etc, will be used as reinforcement as per drawings and directions. In an aggressive environment an anti-corrosive coating on the reinforcement may be provided as per IS: 9077, as shown on the drawing or as directed by the Engineer.

3.16.01 Bar Bending Schedules

The Contractor shall prepare Bar Bending Schedules showing clearly the arrangements proposed by the Contractor to match available stock of reinforcing steel, progressively, starting within one week of receipt of approval on corresponding design of RCC structure. As decided by the Engineer, some or all the detailed drawings and schedules will have to be submitted for approval. Approval of such detailed drawings by the Engineer shall not relieve the Contractor of his responsibility for correctness nor of any of his obligations to meet the other requirements of the contract. The contractor for record and distribution shall submit six prints of the final drawings & schedules with one reproducible print.

3.16.02 Cleaning

All steel for reinforcement shall be free from loose scales, oil, grease, paint or other harmful matters immediately before placing the concrete.

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3.16.03 Bending

Unless otherwise specified, reinforcing steel shall be bent in accordance with the procedure specified in IS: 2502 or as approved by the Engineer. Bends and shapes shall comply strictly with the dimensions corresponding with the final Bar Bending Schedules. Bar Bending Schedules shall be rechecked by the Contractor before any cutting, bending is done.

No reinforcement shall be bent when already in position in the work, without approval of the Engineer, whether or not it is partially embedded in concrete. Bars shall not be straightened in a manner that will injure the material. Rebending can be done only if approved by the Engineer. Reinforcing bars shall be bent by machine or other approved means producing a gradual and even motion. All the bars shall be cold bent unless otherwise approved. Bending hot at a cherry-red heat (not exceeding 845°C) may be allowed under very exceptional circumstances except for bars whose strength depends on cold working. Bars bent hot shall not be cooled by quenching.

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3.16.04 Placing in Position

All reinforcements shall be accurately fixed and maintained in position as shown on the drawings by such approved and adequate means like mild steel chairs and/or concrete spacer blocks. Bars intended to be in contact at crossing points, shall be securely tied together at all such points by No. 20 G annealed soft iron wire or by tack welding in case of Bar larger than 25 mm dia., as may be directed by the Engineer. Binders shall tightly embrace the bars with which they are intended to be in contact and shall be securely held. The vertical distance between successive layers of bars shall be maintained by provision of mild steel spacer bars. They should be spaced such that the main bars do not sag perceptibly between adjacent spacers. Before actual placing, the Contractor shall study the drawings thoroughly and inform the Engineer in case he feels that placement of certain bars is not possible due to congestion. In such cases he should not start placing any bar before obtaining clearance from the Engineer.

3.16.05 Welding

Lapping shall normally do splicing of reinforcement. For M.S. reinforcement bars, butt-welding may be done, if permitted by the Engineer, under certain conditions. The work should be done with suitable safeguards in accordance with relevant Indian Standards for welding of mild steel bars used in reinforced concrete construction as per IS: 2751 and IS: 456. Welded mesh fabrics conforming to IS: 1566 may also be used if specified in the Drawings. Welding of cold twisted High yield strength deformed bar shall not be allowed.

3.16.06 Control

The placing of reinforcements shall be completed well in advance of concrete pouring. Immediately before pouring, the reinforcement shall be examined by the Engineer for accuracy of placement and cleanliness. Necessary corrections as directed by him shall be carried out. Laps and anchorage lengths of reinforcing bars shall be in accordance with IS: 456, unless otherwise specified. The laps shall be staggered as far as practicable and as directed by the Engineer. Arrangements for placing concrete shall be such that reinforcement in position does not have to bear extra load and get disturbed. The cover for concrete over the reinforcements shall be as shown on the approved drawings unless otherwise directed by the Engineer. Where concrete blocks are used for ensuring the cover and positioning reinforcement, they shall be made of mortar not leaner than 1 (one) part cement to 2 (two) parts sand by –volume and cured in a pond for at least 14 (fourteen) days. The type, shape, size and location of the concrete blocks shall be as approved by the Engineer.

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3.17.00	Cold Weather Concreting
	When conditions are such that the ambient temperature may be expected to be 5°C or below during the placing and curing period, the work shall conform to the requirement of IS: 456 and IS: 7861.
3.18.00	Hot Weather Concreting
	When depositing concrete in very hot weather, the Contractor shall take all precautions as per IS: 7861 and stagger the work to the cooler parts of the day to ensure that the temperature of wet concrete used in massive structures does not exceed 38°C while placing. Positive temperature control by precooling, post cooling or any other method, if required, will have to be done by the contractor at no extra cost.
3.19.00	Concreting under water
	When it is necessary to deposit concrete under water it shall be done in accordance with the requirements of IS: 456.
3.20.00	Form Work
3.20.01	General
	If it is so desired by the Engineer, the contractor shall prepare, before commencement of actual work, designs and working drawings for formwork and centring and get them approved by the Engineer. The formwork shall conform to the shape, grade, lines, levels and dimensions as shown on the drawings. Materials used for the formwork inclusive of the supports and centring shall be capable of withstanding the working load and remain undistorted throughout the period it is left in service. All supports and scaffolds should be manufactured from structural or tubular steel except when specifically permitted otherwise by the Engineer. The centring shall be true to vertical, rigid and thoroughly braced both horizontally and diagonally. Rakers are to be used where forms are to support inclined members. The forms shall be sufficiently strong to carry without undue deformation, the dead weight and horizontal pressure of the concrete as a liquid as well as the working load. In case the contractor wishes to adopt any other design criteria, he has to convince the Engineer about its acceptability before adopting it. Where the concrete is vibrated, the formwork shall be strong enough to withstand the effects of vibration without appreciable deflection, bulging, distortion or loosening of its components.

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The joints in the formwork shall be sufficiently tight to prevent any leakage of slurry or mortar.

To achieve the desired rigidity, tie bolts, spacer blocks, tie wires and clamps as approved by the Engineer shall be used but they must in no way impair the strength of concrete or cause stains or marks on the finished surface. Where there are chances of these fixtures being embedded, only mild steel and concrete of adequate strength shall be used. Bolts passing completely through liquid retaining walls/slabs for the purpose of securing and aligning the formwork shall not be used.

The formwork shall be such as to ensure a smooth uniform surface free from honeycombs, air bubbles, bulges, fins and other blemishes. Any blemish or defect found on the surface of the concrete must be brought to the notice of the Engineer immediately and rectified as directed by him.

For exposed interior and exterior concrete surfaces of beams, columns and wall, plywood or other approved form shall be thoroughly cleaned and tied together with approved corrosion-resistant devices. Rigid care shall be exercised in ensuring that all column forms are in true plumb and thoroughly cross-braced to keep them so. All floor and beam centring shall be crowned not less than 8 mm in all directions for every 5 metres span. The formwork should lap and be secured sufficiently at the lift joints to prevent bulges and offsets.

Temporary openings for cleaning, inspection and for pouring concrete shall be provided at the base vertical forms and at other places, where they are necessary and as may be directed by the Engineer. The temporary openings shall be so formed that they can be conveniently closed when required, during pouring operations without leaving any mark on the concrete.

3.20.02 Cleaning and Treatment of Forms

All parts of the forms shall be thoroughly cleaned of old concrete, wood shavings, saw dust, dirt and dust sticking to them before they are fixed in position. All rubbish, loose concrete, chippings, shavings, sawdust etc. shall be scrupulously removed from the interior of the forms before concrete is poured. Compressed air jet and/or water jet along with wire brushes brooms etc. shall be used for cleaning. The inside surface of the formwork shall be treated with approved non-staining oil or other compound before it is placed in position. Care shall be taken that oil or other compound does not come in contact with reinforcing steel or construction joint surfaces. They shall not be allowed to accumulate at the bottom of the formwork. The oiling of the formwork will be inspected just prior to placement of concrete and redone wherever necessary.

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3.20.03 Design

The formwork shall be so designed and erected that the forms for slabs and the sides of beams, columns, and walls are independent of the soffits of beams and can be removed without any strain to the concrete already placed or affecting the remaining formwork.

Removing any props or repropping shall not be done except with the specific approval of the Engineer. If formwork for column is erected for the full height of the column, one side shall be left open and built up in sections, as placing of concrete progress. Wedges, spacer bolts, clamps or other suitable means shall be provided to allow accurate adjustment and alignment of the formwork and to allow it to be removed gradually without jarring the concrete.

3.20.04 Inspection of Forms

Casting of Concrete shall start only after the formwork has been inspected and approved by the Engineer. The concreting shall start as early as possible within 3 (three) days after the approval of the formwork and during this period the formwork shall be kept under constant vigilance against any interference. In case of delay beyond three days, a fresh approval from the Engineer shall be obtained.

3.20.05 Removal of Forms

Formwork shall be kept in position after casting of concrete for a minimum period as mentioned in IS: 456, however the period of retaining form in position can be extended as per drawing, instruction of Engineer or as required for satisfactory completion of work without any extra cost. Before removing any formwork, the Contractor must notify the Engineer well in advance to enable him to inspect the concrete if the Engineer so desires.

The Contractor shall record on the drawing or in any other approved manner, the date on which concrete is placed in each part of the work and the date on which the formwork is removed there from and have this record checked and countersigned by the Engineer regularly. The Contractor shall be responsible for the safe removal of the formwork and any work showing signs of damage through premature removal of formwork or loading shall be rejected and entirely reconstructed by him without any extra cost to the Owner, The Engineer may, however, instruct to postpone the removal of formwork if he considers it necessary.

If any other type of cement other than ordinary Portland cement and Rapid hardening cement is used, the time of removal of forms shall be revised such

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that the strength of this cement at the time of removal of forms match with strength of Portland cement at the time of removal of form.

3.20.06 Tolerance

The formwork shall be so made as to produce a finished concrete, true to shape, lines, levels, plumb and dimensions as shown on the drawings subject to the following tolerances unless otherwise specified in this specification or drawings or directed by the Engineer:-

- For -
- a) Sectional dimension - ± 5 mm
 - b) Plumb - 1 in 1000 of height
 - c) Levels - ± 3 mm before any deflection has taken place

The tolerance given above are specified for local aberrations in the finished concrete surface & should not be taken as tolerances for the entire structure taken as a whole or for the setting and alignment of formwork, which should be as accurate as possible to the entire satisfaction of the Engineer. Any error, within the above tolerance limits or any other as may be specially set up by the Engineer, if noticed in any lift of the structure after stripping of forms, shall be corrected in the subsequent work to bring back the surface of the structure to its true alignment.

3.20.07 Re-use of Forms

Before re-use, all forms shall be thoroughly scraped, cleaned, joints and planes examined and when necessary repaired, and inside surface treated as specified hereinbefore. Formwork shall not be used/re-used if declared unfit or unserviceable by the Engineer.

3.20.08 Classification

Generally, the "ordinary" class formwork shall be used unless otherwise specified.

- a) **Ordinary:** These shall be used in places where ordinary surface finish is required and shall be composed of steel and/or approved good quality partially seasoned timber.

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- b) **Plywood:** These shall be used in exposed surfaces, where specially good finish is required and shall be made of approved brand of heavy quality plywood to produce a perfectly uniform and smooth surface conforming to the shape described in the drawing with required grain texture on the concrete. Re-use may only be permitted after special inspection and approval by the Engineer. He may also permit utilization of used plywood for the "ordinary" class, if it is still in good condition.
- c) **Ornamental:** These shall be used where ornamental and curved surface are required and shall be made of selected best quality well seasoned timbers or of plywood, which can be shaped correctly.

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3.21.00	Opening, Chases, Grooves, Rebates, Blockouts etc. The Contractor shall leave all openings, grooves, chases, etc. in concrete work as shown on the drawings or as specified by the Engineer.
3.22.00	Anchor Bolts, Anchors, Sleeves, Inserts, Hangers/Conduits/Pipe and other misc. Embedded Fixtures The Contractor shall build into concrete work all the items noted below and shall embed them partly or fully as shown on drawings and secure the same as may be required. The materials shall be as specified and be of best quality available according to relevant Indian Standards of approved manufacture and to the satisfaction of the Engineer. Exposed surfaces of embedded materials are to paint with one coat of approved anti- corrosive paint and/or bituminous paint without any extra cost to the Owner. If welding is to be done subsequently on the exposed surface of embedded material, the paint shall be cleaned off the member to a minimum length of 50 mm beyond each side of the weld line. Necessary templates, jigs, fixtures, supports etc. shall be used as may be required or directed by the Engineer. Items to be embedded - Inserts, hangers, anchors, frame around openings, manhole covers, frames, floor clips, sleeves conduits and pipes. - Anchor bolts and plates for machinery, equipment and for structural steel work. - Steel structurals to be left embedded for future extension, special connection etc. - Dowel bars, etc. for concrete work falling under the scope of other contractors. - Lugs or plugs for door and window frames occurring in concrete work. - Flashing and jointing in concrete work. - Any misc. embedments and fixture as may be required. Correct location and alignment, as per drawings/instruction of all these embedded items shall be entirely the responsibility of the Contractor.

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3.23.00 Expansion and Isolation Joints

3.23.01 General

Expansion and isolation joints in concrete structures shall be provided at specific places as per details indicated on the drawings. The materials and types of joints shall be as specified hereinafter. In case of liquid retaining structures, additional precautions shall be taken to prevent leakage of liquids as may be specified on the drawings or as directed by the Engineer. All materials are to be procured from reliable manufacturers and must have the approval of the Engineer. Where it is the responsibility of the Contractor to supply the material, the Engineer may demand test certificates for the materials and/or instruct the Contractor to get them tested in an approved laboratory free of cost to the Owner. Joints shall be formed true to line, level, shape, dimension, and quality as per drawings and specifications. Prior approval of the method of forming the joints should be obtained from the Engineer before starting the work.

3.26.00 Waterproofing of Concrete Structure

3.26.01 General

Where required, waterproofing of concrete structures shall be ensured internally by suitable design of the concrete mix, addition of suitable admixtures in the concrete or mortar at the time of mixing and/or installing water bars at the joints. In addition to the above measures, the structures shall be made watertight by adopting "structural waterproofing" as per specification. The design, material, and workmanship shall conform to the relevant I.S. Codes where applicable. The Engineer's approval of the materials shall be obtained by the Contractor before procurement. If desired by the Engineer, test certificates for the materials and samples shall be submitted by the Contractor free of charge. The materials shall be of best quality available indigenously, fresh clean and suitable for the duties called upon.

3.26.03 Waterproofing Admixtures

The waterproofing admixture for concrete and cement mortar/plaster shall conform to IS: 2645. The admixture shall not cause decrease of strength of concrete/plaster at any stage and it shall be free from chlorides and sulphates. The admixture shall not affect the setting time by more than 5%. The maximum permissible dosage of admixture will be 3% (three percent) by weight of cement, but a lower dosage will always be preferred. The product shall be stored in strong moisture proof packings. However, in case of

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important structures where M25 or higher grade concrete is specified, the use of melamine based, high range water reducing concrete admixture shall be used to provide a waterproof concrete, For achieving high strength concrete having cement content around 400 kg/cu.m. a melamine based super plasticizer will be preferable.

- a) In concrete: The admixtures shall be procured from reliable and reputed manufacturers and approved by the Engineer. The method of application and other details shall conform to the manufacturer's specification and/or as instructed by the Engineer. The Contractor shall have the services of the manufacturer's supervisor at no extra cost to supervise the work, if desired by the Engineer.
- b) In Plaster: The concrete surface, to be plastered, shall be hacked to Engineer's satisfaction, cleaned thoroughly and kept wetted for 24 hours. The plaster shall be in cement sand mortar mixed in proportion varying from 1:1 to 1:4 by volume along with the approved waterproofing admixture and laid in appropriate thickness and in layers not exceeding 15 mm/layer or as per manufacturer's specification. The additive shall be of quality and type approved by the Engineer. If desired by the Engineer, the Contractor shall have the work supervised by the manufacturer's supervisor at no extra cost. On completion, the Plastered surface shall be cured continuously for a minimum period of 14 days like concrete.

4.00.00 SAMPLING AND TESTING

4.01.00 General

The Contractor shall carry out all sampling and testing in accordance with the relevant Indian Standards and as supplemented herein for the following items at his own cost unless otherwise specified in this specification. The Contractor shall get the specimens tested in a laboratory approved by the Engineer and submit to the Engineer the test results in triplicate within 3 (three) days after completion of the test.

4.02.00 Cement

Representative samples will be taken from each consignment of cement received from the manufacturer/supplier for carrying out the tests for fineness (by hand sieving), setting time and compressive strengths as per guidelines of IS: 269. Soundness Tests may also be required to be carried out if required by the Engineer. The Contractor shall carry out the tests without any expense to BHEL. No cement from a particular consignment/batch will be used on the

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works unless satisfactory 3 (three) days and 7 (seven) days test results for compressive strength are known. The Engineer and Contractor will jointly associate themselves with the tests irrespective of whether they are carried out by the BHEL or the Contractor. These tests are of great importance, as their results will have a bearing on the acceptance of concrete or otherwise as per the terms and conditions of the Contract.

4.03.00 Aggregates

The contractor shall carry out any or all the tests on aggregates as may be required by the Engineer in accordance with IS: 2386 PARTS-I to VIII. The acceptance criteria of the samples tested shall be in accordance with the requirements of the relevant Indian Standards.

4.04.00 Water

Sampling and Testing of water being used for concrete works as per IS: 3550 will be carried out by the Contractor at regular intervals and whenever directed by the Engineer. The acceptance criteria will be as per IS: 456.

4.05.00 Admixture

4.05.01 Air Entraining Agents

Initially, before starting to use A.E.A., relationship between the percentage of air entrained and the cylinder cube crushing strength vis-a-vis quantity of A.E.A. used for all types of concrete will be established by the Contractor by carrying out sufficiently large number of tests. After that, at regular intervals and whenever directed by the Engineer, the Contractor will check up the actual percentages of air entrained and corresponding crushing strengths to correlate with the earlier test results.

4.05.02 Other Admixtures

Tests for establishing the various properties of any other admixtures, which may be required to be added, shall be carried out by the Contractor.

4.06.00 Concrete

The sampling of concrete, making the test specimens, curing and testing procedure etc. shall be in accordance with IS: 516 and IS: 1199, the size of specimen being 15 cm cubes. Normally, only compression tests shall be performed but under special circumstances the Engineer may require other tests to be performed in accordance with IS: 516. Sampling procedure, frequency of sampling and test specimen shall conform to IS: 456. To control

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the consistency of concrete from every mixing plant, slump tests shall be carried out by the Contractor every two hours or as directed by the Engineer. Slumps corresponding to the test specimens shall be recorded for reference. The acceptance criteria of concrete shall be in accordance with IS: 456. Concrete work found unsuitable for acceptance shall have to be dismantled and replacement is to be done as per specification by the Contractor at his own cost. In the course of dismantling, if any damage is done to the embedded items or adjacent structures, the same shall be made good, free of charge by the Contractor, to the satisfaction of the Engineer.

5.00.00 ACCEPTANCE CRITERIA

5.01.00 Standard Deviation

Standard deviation shall be based on test results and determination of Standard deviation shall conform to IS: 456.

5.02.00 Acceptance Criteria

The strength requirements and acceptance criteria shall conform to IS: 456.

5.03.00 Inspection and Core Tests

Inspection of concrete work immediately after stripping the formwork and core test of structures shall conform to IS: 456.

5.04.00 Load Test

Load tests of structural members as per IS: 456 may be required by the Engineer, when the strength of test specimen results falls below the required strength.

If the member shows evident failure, the Contractor shall make the structure adequately strong free of cost to BHEL.

The entire cost of load testing shall be borne by the Contractor. If a portion of the structure is found to be unacceptable, it shall be dismantled and replaced by a new structure as per specification. The entire cost of dismantling and replacement and restoration of the site being borne by the Contractor.

If, in the course of dismantling, any damage is done to the embedded items and or other adjacent structures, the same will be made good, free of charge by the Contractor to the satisfaction of the Engineer.

6.00.00 RATES AND MEASUREMENTS

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6.01.00	Cast-in-situ Concrete
6.01.01	Rates
	a) The unit rates shall include the cost of labour, materials, equipment, handling, transporting, botching, mixing, placing in position, vibrating, compacting, finishing, curing, testing, etc. at all elevations. This shall also include the cost of using curing compound, whenever used. b) The unit rates shall include for all working conditions including in or under water, liquid, mud, in or under foul positions, under tides, and extreme weather conditions. c) The unit rates for exposed concrete works (including machine foundations) shall include all incidentals, rendering, smoothening with carborandum stone, finishing with a paste of cement sand mortar, curing, etc. d) The unit rates shall include for maintaining stability of structure during execution. e) Nothing extra shall be payable for the handling/mixing of extra cement on account of any reason or pouring of second stage concrete. f) Nothing shall be payable to the Contractor on account of facilities and arrangement provided by him for conducting ultrasonic pulse velocity tests or other relevant tests to ascertain grade and quality, etc. of the concrete, if required. In case of any defects, the Contractor shall rectify the same by cement/epoxy grout at his own cost. g) The unit rates for controlling of the temperature of concrete shall include storing and mixing of ice, water, cooling of aggregate etc. h) The quoted rate shall include the cost of making additional trial mixes, using the superplasticizer and mixing in concrete etc.
6.01.02	Measurements
	a) Actual volume of concrete work as executed or as per drawings issued, whichever is less shall be measured in cubic metres. b) No deductions shall be made for the following: i) Opening upto 0.1 sq.m. ii) Volume occupied by reinforcement, sleeves, anchor bolts, and similar items.

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iii) Volume occupied by pipes, conduits, sheathing, etc. not exceeding 100 sq.cm. each in cross sectional area.

- c) The concrete works of different grades; below and above ground floor finished level shall be measured separately, unless otherwise specified in the schedule of items. Accordingly rates shall be applied for concrete in foundation for concrete below ground floor finished level and concrete in superstructure for concrete above ground floor finished level.
- d) For temperature control measures, measurement shall be done in terms of quantity of concrete in cum. in concreting of which the ice have been used or cooling of aggregates has been done to keep the temperature of freshly laid concrete to less than 25°C.

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6.02.00	Reinforcement
6.02.01	Rates
	a) The unit rates shall include for cover block, providing binding wire, welding, separator pieces between two or more layers of reinforcement required for keeping the steel in position, etc. at all elevations. b) No extra will be paid for transportation from stores, cleaning, straightening of steel, cutting, bending, binding with annealed wire, welding, tack welding, placing the reinforcement modification of already embedded reinforcement, if required, due to faulty fabrication or placement and other cost of tools and plants, materials, labours, return of unused steel to the store, etc. c) No extra shall be paid for preparing and getting approved bar bending schedules (including all revisions). d) Generally members are straight and have straight edges. However, for bending, binding, placing of reinforcement in any curved member in length or cross section or both, no extra payment shall be made.
6.02.02	Measurements
	a) Bar or any other type of reinforcement used like hard drawn steel wire fabric etc. for reinforced concrete shall be measured by weight in tonnes. The weight shall be arrived at by multiplying the actual or theoretical length measured alongwith standard hooks, cranks, bends, authorized laps, etc. whichever is less by the sectional weights. Claims for payment for this item shall be submitted with supporting documents giving the schedule of bars with sketches. The sectional weight to be adopted shall be IS Section weight. Nothing extra will be payable to the Contractor on account of, difference in weight, if any, due to different methods adopted for issue and measurement. b) Standard hooks, cranks, bends, authorised laps, supports, hangers and chairs which are covered in approved bar bending schedule shall be measured in tonnes.
6.03.00	Formwork and Staging
6.03.01	Rates
	a) The unit rates shall be inclusive of all staging, scaffolding, making the formwork watertight, etc. for all elevations and in all types of works.

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- b) No separate payment shall be made for providing fillets, for rounding or chamfering at junctions, comers, etc.
- c) The unit rates shall include the cost of labour, materials etc. and the extra time, which shall be required for the removal of shuttering/ support for satisfactory completion of work.
- d) No extra payment shall be made on account of difficulty, wastage etc. for placement/removal of formwork between the network of closely placed steel beams or for the lacing/bracing portions and ribbed slab constructions.
- e) Payment for curved shuttering shall be made for curved members/wall whose centerline radius in plan is less than 6m.
- f) If the contact surface area in pockets is less than or equal to 0.1 sq.m. in each case, payment shall be done under item for providing formwork in pockets.

6.03.02 Measurements

- a) Formwork for different classes (types) shall be measured separately as the actual surface in contact with the concrete and paid on area basis unless included in the rate for concrete. The unit of measurement shall be in sq.m.
- b) Openings upto 0.1 sq.m or boxing left for inserts etc. for facility of Contractor's work, shall be neglected as if nonexistent for the purpose of formwork measurement of surface in which the openings occur.

For suspended floor, no deduction shall be made for flange area of secondary steel beams.

- c) No measurement shall be taken for the formwork in pockets, openings, chases, blockouts, etc. in concrete, the contact surface area is less than or equal to 0.1 sq.m. in each case.
- d) For pockets, if the contact surface area is less than or equal to 0.1 sq.m. in each case, measurement shall be done under item for providing formwork in pockets.
- e) Formwork, if required, for joints shown on drawing or instructed by the Engineer, shall be paid for the 'leading side' only.

6.04.00 Embedded Parts

6.04.01 Rates

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- a) The unit rate for erection of embedded steel parts, supplied by Engineer shall include transportation from Owner's store to the place of work, erection & installation including setting material in concrete, etc. complete.
- b) The unit rate for MS pipe embedments and PVC pipe embedments shall include cutting, welding, fabrication, erection, embedding, and transportation to site. Unit rate shall also include the cost of the pipes.
- c) Rate for expansion fasteners shall include cost of fasteners, installation, and fixing including cost of washers and nuts.

6.04.02 Measurements

- a) The measurement of the embedded steel parts fabricated and installed by the Contractor shall be based on the calculated weight of steel sections in tonne corrected to second place of decimal.
- b) Embedded steel parts supplied by Owner and installed by Contractor Measurement shall be done for the net weight of the embedments installed in tonnes correct to second place of decimal.
- c) For PVC pipes/conduits, measurements shall be in quintals correct to second place of decimal for the net weight.
- d) For mild steel pipes, measurement shall be in quintals, correct to second place of decimal, for the net weight of the steel pipe supplied, fabricated, and installed.
- e) The lugs shall be measured in Kg. correct to second place decimal for the net weight.
- f) The expansion fasteners shall be measured in number according to tension capacity.
- g) The rails shall not be treated as embedded steel part and the track shall be measured in running metres along the centre line and paid for under separate item of work as specified in schedule of items. Other related civil items associated with the laying of track shall be measured separately and paid under respective items of works.

6.05.00 Groutings

6.05.01 Rates

Rate shall include the cost of surface preparation, admixtures, and curing.

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6.05.02	Measurements: a) Measurement shall be in cubic decimeters. b) Measurement for grouting shall be by volume of the block out, pockets or bolt hole upto the top surface of foundation concrete and shall be calculated from the dimensions shown on the drawings. c) Measurement for underpinning shall be by volume between the top surface of the foundation concrete and the underside of the base plate, the plan dimensions being as indicated on the drawings. d) No deduction shall be made for shims, bolts, shear keys and such other embedments.
6.06.00	Joints
6.06.01	Rates The unit rate shall include all the activities described in the schedule of items.
6.06.02	Measurements a) Bitumen Board/Expanded polystyrene. The measurement for bitumen board shall be based on actual finished surface area in square meters nearest to second decimal, for the specified thickness. b) Water Stops The measurement for water stops shall be in running metres of actual length of the joint covered, for specified thickness, width, and shapes. No separate measurement shall be made for laps/splices for cross-joints and mitered joints. c) Metal Cover Strips The measurement for Metal Cover Strips shall be based on actual finished surface area in square metres for the specified thickness. d) Vibration Damping Resilient Pads The measurement for this item shall be in square metres for the specified thickness, measured correct to the second place of decimal, of the actual finished surface area.

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6.07.00	Dismantling/Demolishing Work – RCC and PCC and Chipping of Concrete
6.07.01	Rates The unit rates shall include the cost of all necessary propping, shoring, underpinning scaffolding, safety measures, temporary enclosures, disposal/stacking of serviceable/unserviceable materials, etc. for all types of work and for all grades of concrete. In the case of dismantling/demolishing work, the cutting of reinforcement shall also be included in the rate. In the case of chipping work, the cutting of reinforcement shall be paid separately.
6.07.02	Measurements a) Dismantling of PCC and RCC work shall be measured in cu.m separately. Measurement of all work, except hidden work shall be taken before execution of work and no allowance for increase in bulk shall be allowed. Specifications for deductions of voids, openings etc, shall be on the same basis as that employed for construction work. b) Chipping of concrete, making holes/pockets etc. shall be measured in cubic decimeters (i.e. 0.001 cu.m.). c) Cutting of reinforcement in chipping work for making of pockets and openings shall be measured in sq. cm. of cross-sectional area.
6.08.00	Precast Concrete This clause shall be read in conjunction with relevant provisions specified elsewhere for cast in-situ Concrete.
6.08.01	Rates a) The unit rate shall include cost of preparation of casting yard, formwork, concrete and its casting, finishing as specified, setting filling of gaps between adjacent pre-cast concrete units with concrete, or cement mortar, curing, handling, erection, grouting, welding, preparation of supporting surface, etc.

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6.08.02 Measurements

The measurement of pre-cast concrete members shall be on the basis of volume of concrete in cubic metres nearest to second place of decimal. No deduction shall be made for volume occupied by reinforcement/inserts/sleeves and for openings up to 0.1 sq.m. The setting of element with cement mortar shall not be measured separately The filling of concrete cement mortar between the gaps of adjacent precast units shall be considered while computing the volume of pre-cast concrete work and shall be paid for under this item itself.

7.00.00 LIST OF IS CODES AND STANDARDS FOR REFERENCE

All work under this specification shall, unless specified otherwise, conform to the latest revisions and/or replacements of the following or any other Indian Standard Specifications and Codes of Practice. In case any particular aspect of work is not specifically covered by Indian standard Specifications, any other standard practice, as may be specified by the Engineer, shall be followed:-

- IS: 73 - Indian Standard Specification for Paving Bitumen
- IS: 216 - Indian Standard Specification for Coal Tar Pitch
- IS: 383 - Indian Standard Specification for Coarse and Fine Aggregates from Natural Sources for Concrete
- IS: 432 - Indian Standard Specification for Mild Steel and Medium Tensile Steel Bars and Hard Drawn Steel Wire for concrete Reinforcement
- IS: 455 - Indian Standard Specification for Slag Cement
- IS: 456 - Indian Standard Code of Practice for Plain and Reinforced Concrete
- IS: 457 - Indian Standard Code of Practice for General Construction of Plain and Reinforced Concrete for Dams and other Massive Structures
- IS: 516 - Indian Standard Specification for Methods of Test for Strength of Concrete
- IS: 702 - Indian Standard specification for industrial bitumen.



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IS: 1199 -	Indian Standard Specification for Methods of Sampling and Analysis of Concrete
IS: 1322 -	Indian Standard Specification for Bitumen Felts for Waterproofing and Damp-proofing
IS: 1489 -	Indian Standard Specification for Portland Pozzolona Cement
IS: 1566 -	Indian Standard Specification for hard drawn steel wire fabric for concrete reinforcement.
IS: 1609 -	Code of Practice for Laying Damp-proof Treatment using Bitumen Felts
IS: 1786 -	Indian Standard Specification for High Strength Deformed Steel Bars and Wires for Concrete Reinforcement.
IS: 1791 -	Indian Standard Specification for Batch Type Concrete Mixers.
IS: 1838 -	Indian Standard Specification for preformed fillers for expansion joints in concrete pavements and structures (non-extruding and resilient type).
IS: 2185 -	Indian Standard Specification for Hollow Cement Concrete Blocks
IS: 2210 -	Indian Standard Specification for Design of Reinforced Concrete shell Structures and Folded Plates
IS: 2386 -	Indian Standard Specification for Methods of Test for Aggregates for Concrete - Part-I to VIII
IS: 2502 -	Indian Standard Code of Practice for Bending and Fixing of Bars for Concrete Reinforcement
IS: 2505 -	Indian Standard Specification for Concrete Vibrators, Immersion Type
IS: 2506 -	Indian Standard Specification for Screed Board Concrete Vibrators
IS: 2514 -	Indian Standard Specification for Concrete Vibrating Tables
IS: 2571 -	Code of practice for laying in-situ cement concrete floors.

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- IS: 2645 - Integral cement water proofing compound
- IS: 2722 - Indian Standard Specification for Portable Swing Weigh Batches for Concrete (Single and Double Bucket type)
- IS: 2750 - Indian Standard Specification for steel scaffoldings.
- IS: 2751 - Code of Practice for Welding of Mild Steel Bars used for Reinforced Concrete Construction
- IS: 2770 - Indian Standard Specification for Method of Testing Bond in Reinforced Concrete
- IS: 3025 - Indian Standard specification for Methods of Sampling and Test (Physical and Chemical) for Water used in Industry
- IS: 3067 - Code of practice for general design details and preparatory work for damp proofing and water proofing of building.
- IS: 3201 - Indian Standard Specification for Design and Construction of Precast Concrete Trusses
- IS: 3370 - Indian Standard Specification for Code of Practice for Concrete Structures for Storage of Liquids
- IS: 3414 - Code of practice for design and installation of joints in buildings.
- IS: 3550 - Indian Standard Specification for Method of Test for Routine Control for Water used in Industry
- IS: 3558 - Code of Practice for use of Immersion vibrators for Consolidating Concrete
- IS: 3696 - Safety Code for Scaffolding and Ladders
- IS: 3812 - Indian Standard Specification for Fly Ash for Use as Admixture for Concrete
- IS: 4014 - Code of practice for steel tubular scaffolding.
- IS: 4031 - Indian Standard Specification for Method of Tests for Hydraulic Cement

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IS: 4082 -	Indian Standard Specification for Recommendation on Stacking and Storage of Construction Materials at site
IS: 4090 -	Indian Standard Specification for Design of Reinforced Concrete Arches
IS: 4634 -	Indian Standard Specification for Method of Testing Performance of Batch-type Concrete Mixes
IS: 4656 -	Indian Standard Specification for Form Vibrators for Concrete
IS: 4925 -	Indian Standard Specification for Concrete Batching and Mixing Plant
IS: 4926 -	Indian Standard Specification for Ready Mixed Concrete
IS: 4990 -	Indian Standard Specification for Plywood for Concrete Shuttering work
IS: 4991 -	Indian Standard Specification for Blast Resistant Design of structure for Explosion above ground
IS: 4995 -	Indian Standard Specification for Design of Reinforced Part-I & II Reinforced Concrete Bins for the Storage of Granular and Powdery Materials
IS: 4998 -	Indian Standard Specification for Design of Reinforced Concrete Chimneys.
IS: 5256 -	Code of practice for sealing joints in concrete lining on canals.
IS: 5512 -	Indian Standard Specification for Flow Table for use in Tests of Cement and Pozzolanic materials
IS: 5513 -	Indian Standard Specification for vacate Apparatus.
IS: 5515 -	Indian Standard Specification for Compaction Factor Apparatus.
IS: 5525 -	Recommendation for detailing of reinforcement in reinforced concrete works.
IS: 5624 -	Indian Standard Specification for foundation bolts.
IS: 5751 -	Indian Standard Specification for Precast Concrete Coping Blocks.

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- IS: 5816 - Indian Standard Specification for Method of Test for Splitting Tensile strength of Concrete Cylinders.
- IS: 5891 - Indian Standard Specification for Hand operated Concrete Mixers.
- IS: 5892 - Indian Standard Specification for transit mixer and agitators.
- IS: 6452 - Indian Standard Specification for High Alumina Cement for Structural Use
- IS: 6909 - Indian Standard Specification for Super sulphated Cement
- IS: 6923 - Indian Standard Specification for Method of Test for Performance of Screed Board Concrete Vibrators.
- IS: 6925 - Indian Standard Specification for Method of Test for Determination of Water Soluble Chloride in Concrete Admixtures.
- IS: 7242 - Indian Standard Specification for Concrete Spreaders.
- IS: 7246 - Indian Standard Specification for Table Vibrators for Consolidating Concrete.
- IS: 7251 - Indian Standard Specification for Concrete Finishers.
- IS: 7293 - Safety code for working with construction machinery.
- IS: 7320 - Indian Standard Specification for Concrete Slump Test Apparatus.
- IS: 7861 - Indian Standard Specification for Recommended Practice Part-I&II for Extreme Weather Concreting.
- IS: 7969 - Safety Code for Storage and Handling of Building Materials.
- IS: 8041 - Indian Standard Specification for Rapid Hardening Portland cement.
- IS: 8112 - Indian Standard Specification for high strength Ordinary Portland Cement.
- IS: 8142 - Indian Standard Specification for Determining Setting time of concrete by Penetration Resistance.

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- IS: 8989 - Safety Code for Erection of Concrete Framed Structures.
- IS: 9012 - Recommended method for shotcreting.
- IS: 9013 - Indian Standard Specification for Method of Making, Curing, and determining compressive Strength of Accelerated-cured Concrete Test Specimens.
- IS: 9077 - Code of Practice for Corrosion Protection of Steel Reinforcement in RB and RCC Construction.
- IS: 9103 - Indian Standard Specification for Admixtures for Concrete.
- IS: 10262 - Recommended Guidelines for Concrete Mix Design.
- IS: 13311 - Non-destructive testing of concrete.
- SP: 34 - Handbook of concrete, reinforcement and detailing.

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2.03.0 FENCING

2.03.01 Chain Link Fencing

The material requirement shall conform to IS: 2721 latest edition. The chain link fencing shall be woven from 3.15mm dia. wire with mesh size of 50mm. The mesh wire shall not vary from specified dia. by more than ± 0.05 mm. all steel wire shall be hot dipped galvanised wire. The dia shall be measured over the galvanised coating. The line wire shall be 4.0mm dia. mild steel. The stirrup wire for securing the line wire to the intermediate post (RCC/structural steel) shall be 2.5 mm diameter mild steel. The tying wire for securing the chain link fencing to the line wire shall be 1.6mm diameter mild steel. Hair pin chain staples for fastening down the bottom of galvanised chain line fencing to the concrete sill shall be 3.15mm wire. The ends shall be bent outwards for securing anchorage.

Cleat for eye bolts shall be of uniform size and shall consist of mild steel angle of 75 x 50 x 8 mm. The eye bolts strainer shall consist of bolt with welded eye sufficiently threaded and fitted with a nut and washer. Two-way eye bolt strainer shall have suitable ring nuts fitted after the wires have been strained on one side. Stretcher bar shall consist of mild steel flats 25 x 4.75 mm. They shall be secured to the cleats by steel bolts.

The chain link fencing shall be strained between each pair of straining posts and secured to each straining posts by means of a stretcher bar. One of top line wire shall be threaded through appropriate adjacent row of mesh, care being taken that no meshes in the row are bypassed by the line wire except where deviation is necessary at the straining posts. The second top line wire shall be strained in front of the fencing. The fencing shall be attached to the top and bottom line wire by wire ties spaced at 150mm apart and to the other middle line wire by wire ties spaced at 450mm apart.

The bottom of fencing shall be treated as follows:

Continuous concrete sill 125mm wide x 225mm high for full length between posts shall be cast with the top 25mm above GL and 25mm below the chain link fencing. Hair pin staples shall be threaded through the bottom row of mesh at 750mm c/c and set in the sill to a depth of 150mm.

2.03.02 Barbed Wire Fencing

The barbed wire shall be conform to IS:278 latest edition. The barded wire shall be galvanised and galvanising shall conform to the requirement laid down for 'light-coated wire' of IS:4826 and it shall be smooth and relatively free of lumps etc. Wire with excessive roughness blisters, salammoniac spots

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shall be rejected. The barbed wire shall be made from two line wire and two point wire of 2.5 mm thickness each. The barbs shall have four point and shall be formed by twisting two point wires, each two turns, tightly around both or one line wire (Type A - around both line wire, Type B - around one line wire) making altogether four complete turns. The barbs shall be so finished that four points are set and located or locked as far as possible at right angle to each other. The barbs shall have a length of not less than 13mm and not more than 18mm. The distance between two barbs shall be 75 ± 12 mm.

Straining posts shall be provided at all ends and corners of fences or at changes in direction or acute variation in level and at intervals not exceeding 66 M on straight lengths of fence. Intermediate posts shall be spaced at regular intervals not exceeding 3.0m. Struts shall be fitted to all straining posts behind the chain link fabric in the direction of line of fence. There shall be four evenly spaced row of line wire in all. The top line wire shall be doubled, making five line wire in all. The bottom wire shall be closed to the ground. Each line wire shall be strained tightly by means of eyebolts strainers or winders at each straining points. Each line wire shall be secured to each intermediate post by a wire stirrup passed through a hold in the post and secured to the line wire by three complete turns on each sides of the post. The barbed wire shall be fitted with one dropper at the centre of each bay, secured to the wire so that they could not be bunched together. Droppers for barbed wire shall be of mild steel of not less than 25 x 4.75 mm thick with 38 x 4.85 mm half round staples for fastening the barbed wire to them. Bracing for the rows of barbed wire shall be approved by the Engineer.

3.00.00 ACCEPTANCE CRITERIA

- a) All items shall be correct shape, size, weight etc. shown on drawings and schedule of items.
- b) For installed items, the tolerances shall be as follows
 - i) Permissible deviation from, straightness – 1 in 1000.
 - ii) Seats, stiffener connections etc. shall be as per approved drawings and shall not interfere with architectural clearances.
- c) All castings shall be free from blowholes, cracks, and other blemishes.
- d) All MS wire fencing shall be in true vertical plain, and shall not bulge.

4.00.00 IS CODES

IS:278 Specification for Galvanised Steel Barbed wire for fencing.

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- IS:816 Code of practice for use of Metal Arc welding for general construction in mild steel.
- IS:1367 Industrial Fasteners – Threaded steel fasteners - Technical supply condition.
- IS:2721 Specification for Galvanised Steel Chain Link fence fabric.
- IS:2812 Arc welding of Aluminum and Alloy

5.00.00 RATES AND MEASUREMENTS

5.01.0 Rates

Rates shall include supply, fabrication and installation for misc. metals works as required for completion of works like gates, fencing, handrails, ladders, hangers, anchors etc., unless otherwise specified in Schedule of Items.

Rate for fencing shall also include excavation, concreting and supply, erection & fabrication of post (post made of either structural steel or reinforced cement concrete), unless any specific item is excluded.

5.02.0 Measurements

Measurement for MS gates shall be in MT.

Measurement for galvanised MS wire fencing shall be in Sqm.

Measurement for Anchors shall be in nos. for the type as specified in schedule of items.

Measurement of other misc. metals shall be done in MT unless otherwise specified in schedule of items.



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SECTION - D

SUB-SECTION – D9

MASONRY AND ALLIED WORKS

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C O N T E N T

CLAUSE NO.	DESCRIPTION
1.00.00	SCOPE
2.00.00	MATERIALS
3.00.00	INSTALLATION
4.00.00	I.S. CODES
5.00.00	RATES AND MEASUREMENTS

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MASONRY AND ALLIED WORKS

1.00.00 SCOPE

This section covers furnishing, installation including handling, transporting, batching, mixing, laying scaffolding, centering, shuttering, finishing, curing, protection, maintenance and repair of common building materials till handing over of masonry and allied works for use in structures and locations covered under the scope of this package.

2.00.00 MATERIALS

a) Brick (Fly Ash Cement Bricks with min 75kg/sq cm strength)

Bricks for general masonry work shall be of class designation 7.5 of nominal dimensions as per Indian standard specification, well burnt, of uniform size, shape and colour, free from cracks, flaws or modules of free lime and emit clear ringing sound when struck. Fractured surface shall show uniform texture free from grits, lumps holes etc. Water absorption after 24 hours immersion shall not exceed 20% by weight for bricks. Dimensional tolerance shall not exceed 8% of the size shown in drawings for bricks. All bricks shall have rectangular faces and sharp straight edges. The bricks shall show no efflorescence after soaking in water and drying in shade.

Each brick shall have the manufacturer's identification marks clearly marked on the frog. Representative samples shall be submitted and approved samples shall be retained by the Engineer for further comparisons and reference. Any brick not found up to the specification shall be removed immediately from site at the Contractor's own cost.

Bricks shall not be dumped at site. They shall be stacked in regular tiers, even as they are unloaded; to minimize breakage and defacement of bricks. Bricks selected for different situation of use in the work shall be stacked separately.

b) Stone

All stones shall be obtained from approved quarries, hard, tough, durable compact grained, uniform in texture and colour and free from decay, flaws, veins, cracks and sand holes. The surface of a freshly broken stone shall be bright, clean, and sharp and shall show uniformity of texture, without

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loose grains and free from any dull, chalky, or earthly appearance. Stone showing mottled colours shall not be used for face work. A stone shall not absorb more than 5 per cent of its weight of water after 24 hours immersion. The type of stone shall be as specified on drawings and/or instructed by the Engineer. Samples shall be submitted by the Contractor and approved samples shall be retained by the Engineer for comparison of bulk supply.

c) Cement

Cement used shall be Ordinarily Portland Cement or Portland Slag Cement or Portland Pozzolana Cement conforming to IS Codes and shall be fresh when delivered. In special cases, Rapid Hardening Portland Cement, Low Heat Cement etc. may be permitted or directed to be used by the Engineer. The Contractor shall submit the manufacturer's certificate for each consignment of cement procured to the Engineer. If at any time, the Engineer feels that the cement being used by the Contractor is not up to specification, he may stop the work and send the samples of the cement to a testing laboratory for standard tests and all expenses incurred thus shall be borne by the Contractor. The Contractor shall also have no claim for this type of suspension of work.

The cement shall be stored above the ground level in perfectly dry and watertight sheds. The bags shall be stacked in a manner so as to facilitate removal or first in first out basis. Any material considered defective by the Engineer shall not be used by the Contractor and shall be removed from the site immediately.

d) Coarse Aggregate

Coarse aggregates shall be as per IS: 383 latest editions, consisting of hard, strong and durable pieces of crushed stone and shall be free from organic or clay coatings and other impurities like disintegrated stones, soft flaky particles etc. and any other material liable to affect the strength, durability or appearance of concrete.

Aggregates other than crushed stone conforming to the provisions of specification may be used if permitted by the Engineer.

Washing of aggregates by approved means shall be carried out, if desired by the Engineer.

Grading of coarse aggregates shall generally conform to IS: 383 and shall be such as to produce a dense concrete or the specified proportions and strength and of consistence that will work readily into position without segregation.

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Aggregates shall be stored on brick soling or an equivalent platform so that they do not come in contact with dirt, clay, grass, or any other injurious substances at any stage.

Aggregate of different size shall be kept in separate stacks. If so desired by the Engineer aggregate from different sources shall be stacked separately with proper care to prevent intermixing.

e) Sand

Sand shall be hard, durable, clean, and free from adherent coatings or organic matter and shall not contain clay balls or pellets. The sand shall be free from impurities such as iron pyrites, alkalis, salts, coal, mica, shale or other laminated materials in such forms or quantities as to affect adversely the hardening, strength, durability or appearance of mortar, plaster or concrete or to cause corrosion to any metal in contact with such mortar, plaster or concrete. All sand shall be properly graded and shall be as per relevant IS Code. Sand for concrete shall conform to IS: 383.

f) Water

Water shall be clean, fresh and free from organic matters, acids or soluble salts and other deleterious substances which may cause corrosion, discoloration, efflorescence etc.

g) Reinforcement

Reinforcement steel shall be clean and free from loose mill scales, dust, loose rust, oil and grease or other coatings, which may impair proper bond. Structural steel shall conform to IS: 2062. Mild steel and medium tensile steel bars and hard-drawn steel wire for concrete reinforcement shall conform to IS: 432. Cold twisted steel bars shall conform to IS: 1786. Hand drawn steel wire fabric shall conform to IS: 1566. Hexagonal wire netting shall conform to IS: 3150. All steel bars including and above 10 mm diameter shall be of tested quality. All wire netting shall be galvanized.

Reinforcement bars shall be stored off the ground and under cover if so desired by the Engineer. If necessary, a coat of cement wash shall be given to the bars to guard against rusting.

3.00.00 INSTALLATION

3:01.00 Soling

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3.01.01	Brick Soling	The ground shall be dressed, consolidated by ramming, or by light rolling and a 12 mm thick cushion of sand laid. On the sand cushion the bricks shall be laid with fine joints and placed firmly in position by hammering with wooden mallet. The surface shall be free from undulations. The ‘frog’ side shall be on the underside. The joints shall be broken the in all direction and bricks cut as required. The pattern of laying and number of layers shall be as per Schedule of item. Orientation shall be as desired by the Engineer. After laying of each layer of bricks sand shall be spread over and worked into the joints to pack the bricks tight.
3.01.02	Stone Soling	The stones for soling shall be selected on the basis of thickness of soling specified in the Schedule of Items. The larger stones shall be laid and the gaps filled by smaller stones. The interstices shall then be firmly packed with sand by flooding with water.
3.02.00	Brick-on-Edge	Excavation shall be done close to the brick dimensions and in perfect alignment. Bricks shall be firmly placed by hammering with wooden mallets and sides and joints packed firmly with earth so that the edging is not disturbed easily. Alignment and level shall be acceptable to the Engineer.
3.03.00	Masonry	
3.03.01	General	All masonry work shall be true to lines and levels as shown on drawings. All masonry shall be tightly built against structural members and bonded with dowels, inserts etc. as shown on drawings.
3.03.02	Cement Mortar	Cement mortar shall be prepared with materials specified in clause 2.00.00. Sand for masonry mortar shall conform to IS: 2116. Cement and sand in the specified proportion shall be mixed dry thoroughly and minimum water added to attain required workability.

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Surplus mortar droppings from masonry, if received on surface free from dirt may be mixed with fresh mortar if permitted by the Engineer who may direct addition of additional cement without any extra payment. No mortar, which has stood for more than half an hour, shall be used.

3.03.03 Brick Masonry

Bricks shall be soaked by submergence in clean water for at least two hours in approved vats before use. Bricks shall be laid in English bond unless specified otherwise. Broken bricks shall not be used. Cut bricks shall be used if necessary to complete bond or as closers. Bricks shall be laid with frogs upwards over full mortar beds. Bricks shall be pressed into mortar and tapped into final position so as to embed fully in mortar. Inside faces shall be buttered with mortar before the next bricks is placed and pressed against it. Thus all joints between bricks shall be fully filled with mortar.

Mortar joints shall be kept uniformly 10 mm thick. All joints on face shall be raked to minimum 10 mm depth using raking tool while the mortar is still green to provide bond for plaster or pointing.

Where plaster or pointing is not provided, the joints shall be struck flush and finished immediately. Brickworks two bricks thick or more shall have both faces in true plane. Brickwork of lesser thickness shall have one selected face in true plane.

3.03.04 Exposed Brickwork

Brickwork in superstructures, which is not covered by plaster, shall be as shown on drawing and executed by especially skilled mason. Courses shall be truly horizontal and vertical joints truly vertical. Wooden straight edges with brick course graduations and position of window sills and lintels shall be used to control uniformity of brick courses. Masons must check workmanship frequently with plumb, spirit level, rule, and string. All brickwork shall be cleaned at the end of days work. If face bricks are specified, the brickwork shall be in composite bricks, with face bricks on the exposed face and balance in routine bricks, but maintaining the bond fully. Where face bricks are not specified, bricks for the exposed face shall be specially selected from routine bricks. All exposed brickwork on completion of work shall be rubbed down, washed clean, and pointed as specified. Where face bricks are used carborandum stone shall be used for rubbing down.

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3.03.05 Reinforced Brickworks

Reinforcements shall be as specified. All reinforcements shall be thoroughly cleaned and fully embedded in mortar. Where M.S. bars are used as reinforcement, these shall be lapped with dowels if left in R.C. columns or welded to steel stanchions.

3.03.06 Stone Masonry

Stones shall be thoroughly soaked before laying. Stones shall be laid on their natural quarry beds. Individual stones shall be fitted with mallet and properly wedged to reduce thickness of mortar joints. Thickness of joint shall be not less than 8 mm and not greater than 25 mm. At least two stones shall run the full width of the wall for every square meter of surface area.

3.03.07 Exposed Stone work

Stonework, which is to be kept exposed, shall be as shown on approved drawing. It shall be executed by especially skilled mason. Stones used for exposed face shall be specially selected. All exposed stone faces shall be kept clean and free from mortar and pointed up neatly as the work proceeds in a manner called for in the drawings or instructions. A sample wall, 10 Sq.M. area shall be built and approved by the Engineer and all works shall match with this sample.

3.03.08 Composite Masonry

Where stonework facing with brick masonry backing is specified the bond between them shall be achieved by bond stones of dimensions and frequency as desired by the Engineer.

3.03.09 Expansion & Separation Joints

Location of joints shall strictly be as shown on drawings or as instructed by the Engineer. Expansion joints shall be as shown on drawings and specified. Expansion joint filler boards and sealing strips shall have minimum transverse joints. Transverse joints shall meet the approval of the Engineer.

Separation joints shall be with standard waterproof paper or with alkathene sheets about 1 mm in thickness. Length and sealing of laps shall be to the satisfaction of the Engineer.

3.03.10 Mouldings, Cornices, Drip Course

These shall be made as shown in drawings. Bricks or stone shall be cut and dressed as required. If no subsequent finish is envisaged, these shall be rubbed to correct profile with Carborundum stone.

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3.03.11	Curing Masonry shall be cured by keeping it wet for seven days from the date of laying. In dry weather at the end of days work top surface of masonry shall be kept wet by ponding.
3.03.12	Embedding of fixtures All fixtures shall generally be embedded in mortar and masonry units shall be cut as required.
3.03.13	Encasing of Structural Steel This shall be done by building masonry work round flanges, webs etc., and filling the gap between steel and masonry by minimum 12 mm thick mortar. Encased members shall be wrapped with chicken wire mesh when shown on drawings or instructed by the Engineer. The minimum lap in chicken wire mesh shall be 50 mm.
3.04.00	Damp Proof Course (DPC) Unless otherwise specified Damp-proof course shall be 40 mm thick ‘artificial stone’ in proportion 1:1½:3 cement sand stone-chips (10 mm down) with admixture of a waterproofing compound as approved by the Engineer. The percentage of admixture shall be as per manufacturer’s specifications but not less than 2% by weight of cement. The top surface shall be double chequered and cured by ponding for seven days.
3.05.00	Damp Proof Membrane Damp proof treatment using fibre or hessian base bitumen felt shall be 6, 8 or 10 course treatment as specified in IS: 1609. The number of courses shall be as shown as drawings or as specified. Sequence of work shall be as directed by the Engineer. Extreme care shall be taken to prevent damage to felt during and after laying. The Contractor shall be obliged, at his own expense, to rectify any leakage appearing within 5 years of installation by removing and renewing the coats at the point of leakage. Where shown on drawing, damp proof membrane with one layer bitumen paper or one layer alkathene sheet shall be laid with minimum 150 mm lap under slabs on grade.

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3.05.00

Plinth Protection

Plinth of buildings shall be protected with brick-on-edge paving of minimum 750mm width unless otherwise shown on the drawings. The treatment shall consist of laying bricks in cement mortar 1:6 (1 cement: 6 sand) over a 75mm thick bed of dry graded brick aggregate, 40mm nominal size, grouted with sand. The top shall be finished with 1:2 cement mortar pointing (1 cement: 2 sand). Plinth protection shall be laid with a minimum outward slope of 1 in 50. The brick aggregate shall be well graded, broken from well burnt or slightly overburnt and dense brickbats. It shall be homogeneous in texture, roughly cubical in shape, clean and free from dirt or any other foreign matter.

The ground shall first be prepared to the required slope around the building. The high portions of the ground should be cut down; hollows and depressions filled up to the required level from the excavated earth and rammed so as to give uniform outward slope. The bed shall be watered and rammed with heavy iron square rammers. Surplus earth, if any, shall be disposed off beyond a lead of 50m or as directed by the Engineer.

Over this, 75mm thick bed of aggregate of 40mm nominal size, shall be laid with a minimum outward slope of 1 in 50. Aggregates shall be carefully laid and packed, bigger sized being placed at the bottom. The brick aggregates shall be consolidated dry with heavy iron rammers.

The aggregates shall then be grouted evenly with sand at the rate of 0.6 cubic metre per square metre area, adequately watered to ensure filling of voids by sand and again rammed with heavy iron rammers. The finished surface shall give uniform appearance. After the subgrade has been compacted thoroughly, brick flooring with bricks of specified strength in cement mortar 1:6 (1 cement: 6 sand) shall be laid.

The bricks shall be laid on edge in Diagonal/Herring Bone Bond or other pattern as specified or as directed by the Engineer. Bricks shall be laid on 12mm thick mortar bed and each brick shall be properly bedded and set home by gentle tapping with handle of trowel or wooden mallet. Its inside face shall be buttered with mortar before the next brick is laid and pressed against it. On completion of the portion of flooring, the vertical joints shall be fully filled from the top with mortar. The surface shall present a true plain surface with the required slope.

The pointing shall be done in cement mortar 1:2 (1 cement: 2 sand). The mortar shall be pressed into the joints and shall be finished off flush and level with the edges of the bricks so as to give a smooth appearance. The edges shall be neatly trimmed with a trowel and a straight edge. The mortar shall not spread over surface of the masonry.

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Brick flooring & pointing shall be kept wet for a minimum period of seven days. These shall be protected from rain by suitable covering when the mortar is green.

4.00.00 I.S. CODES

Some of the important relevant codes for this section are:

- IS: 1127: Recommendations for dimensions and workmanship of natural building stones for masonry work.
- IS: 1597: Code of Practice for Construction of stone Masonry.
- IS: 1609: Code of Practice for laying Damp proof treatment using bitumen felts.
- IS: 2212: Code of Practice for Brickwork.
- IS: 2250: Code of Practice for preparation and use of masonry Mortar.
- IS: 5134: Bitumen Impregnated Paper & Board.

5.00.00 RATES AND MEASUREMENTS

5.01.00 Rates

Unit rate for masonry work shall include the following:

- a) Raking out joints for plastering or pointing or finishing the joint flush as the work proceeds.
- b) Preparing top sand sides of existing wall for joining old with new work.
- c) Providing, dismantling and removing the scaffolding.

Unit rate for DPC shall be inclusive of formwork and bitumen painting.

5.02.00 Measurement

Brickwork in wall of half brick thickness shall be measured separately in Sqm stating the wall thickness and more than half brick thickness shall be measured by volume. Plaster thickness shall not be considered for computation of volume.

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Masonry work in sub structure and super structure shall be measured separately, unless otherwise specified in the Schedule of items.

No deductions shall be made and no extra payment shall be made for following:

- a) Opening upto 0.1 Sqm each in area. In calculating the area of the opening lintels or sills shall be included along with the size of the opening.
- b) Drainage holes and recesses for cement blocks to embed holdfasts for doors, windows etc.
- c) Pipe and fixtures upto 300mm dia. and nothing extra shall be paid for the mortar used for fixing.

Reinforcement in masonry work shall be paid separately under respective items.

Damp proof course shall be measured in Sqm. No deduction shall be made and no extra shall be paid for opening upto 0.1 Sqm in area.

Plinth protection shall be measured under respective item of works executed required for completion of the work as specified.



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SECTION - D

SUB-SECTION – D10

FINISH TO MASONRY AND CONCRETE

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5.00.0	<u>RATES AND MEASUREMENTS</u>

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FINISH TO MASONRY AND CONCRETE

1.00.00 SCOPE

This Section covers finishing, installation, repairing, finishing, curing, testing, protection, maintenance till handing over of finishing items for masonry and concrete. This shall also include the work to be done to make the surface suitable for receiving the finishing treatment.

Before commencing finishing items the Contractor shall obtain the approval of the Engineer regarding the scheduling of work to minimize damage by other trades. He shall also undertake normal precaution to prevent damage or disfiguration to work of other trades or other installation.

2.00.01 INSTALLATION

2.01.00 Preparation of Surface

All joints in masonry walls shall be raked out to a depth of at least 10 mm with a hooked tool made for the purpose while the mortar is still green. Walls shall be rushed down with stiff wire brush to remove all loose dust from joints and thoroughly, washed with water. All laitance shall be removed from concrete to be plastered.

For all types of flooring, skirting and dado work, the base cement concrete slab or masonry surface shall be roughened by chipping and cleaned of all dirt, grease or loose particles by hard brush and water. The surface shall be thoroughly moist to prevent absorption of water from the base course. Any excess of water shall be mopped up.

At any point, the level of base shall be lower than the theoretical finished floor level by the thickness of floor finish. Any chipping or filling to be done to bring the base in the required level shall be brought to the notice of the Engineer and his approval shall be taken regarding the method and extent of rectification work required.

Prior to commencement of actual finishing work, the approval of the Engineer shall be taken as to the acceptability of the base.

2.02.00 PLASTERING

2.02.01 Mortar

Mortar for plastering shall be as specified.

For sand cement plaster, sand and cement in the specified proportion shall be

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mixed dry, on a watertight platform and minimum water added to achieve working consistency. The sand for plaster shall conform to IS: 1542.

No plaster, which has stood for more than half an hour, shall be used; plaster that shows tendency to become dry before this time shall have water added to it.

2.02.02 *Application of Plaster*

Plaster, when more than 12 mm thick, shall be applied in two coats a base coat followed by the finishing coat. Thickness of the base coat shall be sufficient to fill up all unevenness in the surface; no single coat, however, shall exceed 12 mm in thickness. The lower coat shall be thicker than the upper coat; the overall thickness of the coats shall not be less than the minimum thickness shown on the drawings. The undercoat shall be allowed to dry and shrink before applying the second coat of plaster. The undercoat shall be scratched or roughened before it is fully hardened to form a mechanical key. The method of application shall be 'thrown on' rather than 'applied by trowel'.

To ensure even thickness and true surface, patches of plaster about 100 mm to 150 mm square or wooden screed 75 mm wide and of the thickness of the plaster, shall be fixed vertically about 2000 mm to 3000 mm apart, to act as gauges. The finished wall surface shall be true to plumb, and the Contractor shall, without any extra cost to the Owner, make up any irregularity in the brickwork with plaster.

All vertical edges of brick pillars, doorjambs etc. shall be chamfered or rounded off as directed by the Engineer. All drips, grooves, mouldings and cornices as shown on drawing or instructed by the Engineer shall be done with special care to maintain true lines, levels and profiles. After the plastering work is completed, all debris shall be removed and the area left clean. Any plastering that is damaged shall be repaired and left in good condition at the completion of the job.

2.02.03 *Finish*

Generally, the standard finish shall be used unless otherwise Shown on drawing or directed by the engineer. Wherever any special treatment to the plastered surface is indicated, the work shall be done exactly as shown on the drawings, to the entire satisfaction of the engineer regarding the texture, color and finish.

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a) Standard Finish

Wherever punning is indicated, the interior plaster shall be finished rough; otherwise the interior plaster shall generally be finished to a smooth surface. The exterior surface shall generally be finished with a wooden float.

b) Neat Cement Finish

Immediately after achieving a true plastered surface with the help of a wooden straight edge, the entire area shall be uniformly treated with a paste of neat cement at the rate of one (1) kg. per Sq.M. and rubbed smooth with a trowel.

c) Coloured Plaster Finish

This shall be done in the same way as specified in Clause 2.02.02 but using Coloured cement in place of ordinary cement. When coloured plastering is specified in more than one coat, the topcoat only shall be made with coloured cement.

Coloured cement shall be either ready mixed material or may be obtained by mixing pigments and cement at site, as approved by the Engineer. The pigments to be mixed with cement shall conform to Appendix-A of IS: 2114 latest editions.

Samples of colouring material shall be submitted to the engineer for approval and material procured, shall conform in all respects to the approved samples, which shall remain with the Engineer. All coloured cement and/or pigments shall be stored in an approved manner in order to prevent deteriorations.

d) Pebble-dash Finish

Mortar of required thickness consisting of 1 part cement and 4 parts sand by volume shall be applied in the usual manner as described under plastering Clause 2.02.02. While the mortar is still plastic small pebbles or crushed stone of size generally from 10mm to 20mm as approved by the Engineer shall be thrown on the plastered surface. The aggregate shall be lightly tapped into the mortar with a wood float or the flat end of oil a trowel, in order to ensure satisfactory bond between the dashing and the mortar.

e) Rough-cast Finish

A wet plastic mix of 3 parts coloured cement 6 parts sand and 4 parts

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aggregate by volume (gravel or crushed stone of size from 6 mm to 12 as approved by the Engineer) shall be thrown on to the wall by means of a plaster's trowel and left in the rough condition.

f) Scraped Finish

Ordinary plaster as described under Clause 2.02.02 after being leveled and allowed to stiffen for a few hours, shall be scraped with a steel straight edge to remove the surface skin. The pattern shall be as approved by the Engineer.

g) Textured Finish

Mortar consisting of 1 part cement and 3 parts sand by volume shall be applied in a manner as specified under "Plastering" Clause 2.2.2 Ornamental treatments in the form of horizontal or vertical rib texture fan texture etc. shall be applied by means of suitable tools to the freshly applied plastered surface, as approved by the Engineer.

h) Sand Faced Plaster

The plaster shall be applied in 2 coats. The first coat or the scratch coat should be approximately 14mm and shall be continuously carried out without break to the full length of wall or natural breaking points such as doors, windows, etc. The scratch coat shall be dashed on the prepared surface with heavy pressure, brought to true and even surface and then lightly roughened by cross scratch lines, to provide bond for the finishing coat. The mortar proportion for this scratch coat shall be as specified in the respective item or work. The scratch coat shall be cured for at least 7 days & then allowed to dry. The second coat shall be 6mm thick and it shall not be applied until at least 10 days have elapsed after the application of scratch coat. Before application of the second coat, the scratch coat shall be evenly damped. This coat shall be applied from top to bottom in one operation & without joints; finish shall be straight, true, & even. The mortar of this coat shall be as specified under the respective item of work. White sand for finish shall be used for the second coat & for finishing work. Sand for finish shall be of even coarse size & shall be dashed on the surface & sponged.

2.02.04

Curing

All plastered surfaces after laying shall be watered, for a minimum period of seven days, by an approved method, and shall be protected from excessive heat and sunlight by suitable approved means. Moistening shall commence, as soon as the plaster has hardened sufficiently and not susceptible to damage. Each individual coat of plaster shall be kept damp continuously, for at least

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two days, and then dried thoroughly, before applying the next coat.

2.03.00 Pointing to masonry

All Joints of brickwork shall be raked out to a depth of 10 mm with a hooked tool made for the purpose while the mortar is still green. The brickwork shall then be brushed down with a stiff wire brush, so as to remove all loose dust from the joints and thoroughly washed with water. Mortar consisting of 1 part cement and 3 parts clean, sharp, well graded sand by volume shall be pressed carefully into the joints and finishes with suitably tools to shape as shown on the drawings. Any surplus mortar shall be scalped off the wall face leaving the surface clean.

The pointed surface shall be kept wet for at least three days for curing.

2.04.00 Plaster with Metal Lath

The supports, hangers, brackets, cleats etc. shall be as shown on drawings and/or as approved by the Engineer. These shall have a coat of prime paint before and another coat of approved paint after erection.

The metal lath shall be expanded metal, with 12 mm x 38 mm mesh, 16 thick and 3 mm wide strands. Side laps shall be minimum 12 mm and end laps 25 mm minimum. The plastering shall be minimum 20 mm thick measured from the back of lath and applied in two-layers. The mortar for plastering shall consist of 1 part cement and 4 parts sand by volume mixed as specified in plastering, Clause 2.02.01. The application, finish etc. shall be as specified under relevant clause above. Where called for a 2 mm Plaster of Paris punting shall be applied over plaster as a finishing coat to give perfectly smooth and even finish.

2.05.00 Lime Punning

For plastered surfaces, where an even smooth surface is specified, lime punning with 5 parts of shell lime properly slaked, strained and aged, mixed with 1 part clean, washed, sieved, fine sand by volume shall be done. The thickness of lime punning shall be not less than 2 mm and more than 3 mm. The plastered surface shall be saturated with water before application of the lime punning. The punting shall be applied by skilled workman and given a smooth and even finish free from undulations, cracks etc. and to the satisfaction of the Engineer.

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2.06.00 *Plaster of Paris Punning*

Plastered surfaces, where specified shall be finished with Plaster-of-Paris punning. The material shall be from approved manufacturers and approved by the Engineer. The thickness of the punning shall be 2 mm and shall be applied by skilled workmen. The finish shall be smooth, even and free from undulation, cracks etc.

Before bulk work is taken in hand, a sample of punning shall be done on roughly 10 Sq.M. areas and approval of the Engineer taken. The work shall then be taken in hand as per approved sample.

2.07.00 *Stone Facing*

Stone facing where specified shall be done as shown on design drawings and approved shop drawings. The stone shall be as specified on drawings. Samples of stone shall be submitted to the Engineer for approval and then bulk purchase made. The Contractor shall submit three copies of shop drawings for the Engineer's approval before commencing the work.

The thickness of facing stone shall be not less than 25 mm unless otherwise specified on drawings.

The stone slabs shall be cut and finished to sizes as per pattern shown on drawings. They shall be fastened to wall with suitable non-corrodible anchorage as approved by the Engineer. Where mild steel clamps, stays etc. are used for anchorage, they shall be galvanized (weight of zinc coating shall. not be less than 700 gms per square meter of surface) to prevent rust stains developing on the finished surface. There shall be at least 12 mm gap between the stone and masonry, which shall be filled up and packed by a mortar of 1 part cement and 3 parts of sand by volume. After the mortar is set and cured for at least four days, the exposed surface shall be rubbed and polished as approved by the Engineer.

The completed surface shall be neat, or uniform texture and acceptable to the Engineer.

Where pointing is specified on drawings it shall be done by mortar as specified on drawings.

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3.00.00 ACCEPTANCE CRITERIA

Finish to masonry and concrete shall fully comply with the Specifications, approved samples and instructions of the Engineer with respect to lines, levels, thickness, colour, texture, pattern and any other special criteria as mentioned in the body of the specification or as shown on drawings.

4.00.00 I.S. CODE

All work shall be carried out as per this specification and shall conform to the latest revision and/or replacements of the following or any other Indian Standard (IS) Codes, unless specified otherwise. In case any particular aspect of work is not specifically covered by Indian Standard Codes, any other standard practice, as may be specified by the Engineer, shall be followed.

IS: 1661: Code practice for cement and cement-lime plaster finish on wall & ceilings.

IS: 4101: code of practice for external facings and veneers.

5.00.00 RATES AND MEASUREMENT

5.01.00 Rates

Rates shall also include providing, dismantling and removing of scaffolding, surface preparation, curing and all type of surface, shapes/ profiles and at all elevations.

5.02.00 Measurement

All plastering shall be measured net (on surface area on which it is applied) in Sqm. Plaster work shall be classified according to the type used and shall be measured separately. Plaster on ceiling and walls shall be measured separately. Soffits of stairs shall measured as plastering on ceiling.

No deduction shall be made for opening not exceeding 0.5 Sqm and for ends of beams, joints, etc. also no payment shall be made for reveals, jams, soffits, sills of these openings.

50% deduction shall be made for opening exceeding 0.5 Sqm but not exceeding 3.0 Sqm each and no addition shall be made for reveals, jams, soffits, sills etc.

In case of opening exceeding 3.0 Sqm each, deduction shall be made for opening but jams, soffits, and reveals shall be measured and paid for.



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SUB-SECTION – D11

PAINTING, WHITEWASHING, POLISHING

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4.00.00	I.S. CODES AND STANDARDS
5.00.00	RATES AND MEASUREMENTS

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PAINTING, WHITE WASHING, POLISHING, ETC.

1.00.00 SCOPE

This section covers painting, white washing, varnishing, polishing etc. of both interior and exterior surfaces of wood work, masonry, concrete plastering, plaster of paris, false ceiling, structural and other miscellaneous steel items, rain water down comer, floor and roof drains, soil, waste and service water pipes, and other ferrous and non-ferrous metal items.

Copper, bronze, chromium plate, Nickel, stainless steel and aluminium shall generally not be painted or finished except if otherwise specified.

Before commencing painting, the Contractor shall obtain the approval of the Engineer in writing regarding the schedule of work to minimize damage; disfiguration or staining to work of other trades or other installations.

2.00.00 Installation

2.00.01 Materials

Materials shall be highest grade products or well-known approved manufacture and shall be delivered to the site in original sealed containers, bearing brand name, manufacturer's name and colour shade, with labels intact and seals unbroken. All materials shall be subject to inspection, analysis and approved by the Engineer. It is desired that materials of one manufacturer only shall be used as far as possible and paint of one shade is obtained from the same manufacturing batch. Each and every supply of primer, finish paint etc. shall be accompanied by manufacturer's test certificate. All paint shall be subject to analysis from random samples taken at site from painters bucket, if so desired by the Engineer.

All prime coats shall be compatible to the material of the surface to be finished as well as to the finished coats to be applied.

All unspecified materials such as snellac, turpentine or linseed oil shall be of the highest quality available and shall conform to the latest IS standards. All such materials shall be made by reputable recognized manufacturers and shall be approved by the Engineer.

All colours shall be as per painting schedule and tinting and matching shall be done to the satisfaction of the Engineer. In such cases, where samples are required, they shall be executed in advance with the specified materials for the approval of the Engineer.

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a) White Wash/Colour Wash

Shall be done from pure shell lime or fat lime, or a mixture of both as instructed by the engineer, and shall conform to IS: 712 latest editions. Samples of lime shall be submitted to the Engineer for approval, and lime as per approved sample shall be brought to site in unslaked condition. After slaking, it shall be allowed to remain in a tank for two days and then stirred up with a pole, until it attains the consistency of thin cream. 100 grams of gum to 6 liters of white wash water and a little of indigo or synthetic ultramarine blue shall be added to the lime. Mineral colour not affected by lime shall be added to white wash to get the required tint/shade approved by the Engineer.

b) Dry distemper

Shall be made from suitable pigments, extenders, lime proof tinters, water-soluble binders etc. and shall conform to IS: 427. The distemper shall be diluted with prescribed thinner in a manner recommended by the manufacturer. Only sufficient quantity of distemper required for a day's work shall be prepared.

c) Oil Bound Washable Distemper

Shall be of oil emulsion type containing suitable preservatives and shall conform to IS: 428. The distemper shall be diluted with prescribed thinner in a manner recommended by the manufacturer. Only sufficient quantity of distemper required for a day's work shall be prepared.

d) Waterproof Cement Paint

Shall be made from best quality white cement and lime resistant colours with accelerators, waterproofing agents and fungicides. The paint shall conform to IS: 5410.

e) Acrylic Emulsion Paint

Shall be water-based acrylic copolymer emulsion with rutile titanium dioxide and other selected pigments and fungicide conforming to IS: 5411 (Part-1). It shall exhibit excellent adhesion to plaster and cement surface and shall resist deterioration by alkali salts. The paint film shall allow the moisture in wall to escape without peeling or blistering. The paint, after it is dried, shall be able to withstand washing with mild soap and water without any deterioration in colour, or without showing flaking, blistering, or peeling.

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f) Synthetic Enamel Paint

Shall be made from synthetic resins and drying oil with rutile titanium dioxide and other selected pigments to give a smooth, hard, durable and glossy finish to all exterior and resist interior surfaces. White and pastel shades shall not yellowing and darkening with aging. The paint shall conform to IS: 2932 and IS: 2933.

g) Aluminium Paint

Shall be in two pack containers and shall resist weathering. The paint shall conform to IS: 2339.

h) Varnishing

Shall be best quality alkyd varnish suitable for brushing over the tint of paint or light natural wood and shall not darken or yellow with age.

i) French Polish

Shall be made from best quality shellac, denatured spirit and other suitable alcohol soluble ingredients and made by a well known approved manufacturer. The material shall conform to IS: 348.

French polish shall not be used on bare wood it shall only be used as finishing coat on wood after the woods pretreated with a liquid wood filler conforming to IS: 345 is applied and rubbed out.

j) Bitumen paint (black bituminous anti-corrosive paint)

Bitumen based anti-corrosive paint conforming to IS: 158 shall be used.

2.00.02 Storage

The Contractor shall arrange for safe and proper storage of all materials and tools. The storage space if allotted within the building shall be adequately protected from damage, disfigurement, & stains. Paint shall be kept covered at all times and mixing shall be done in suitable containers. All necessary precautions shall be taken by the contractor to prevent fire.

2.01.00 Preparation of surface

Before starting the work the Contractor shall obtain the approval of the Engineer regarding the soundness & readiness of the surface to be painted on.

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2.01.02 Wood

All surfaces shall be free from, dirt and loose or peeling paints. The surface shall be rubbed down smooth. All nails & screws shall be sunk below the surface and filled with putty after applying an under coat. Small knots that do not justify cutting and sap streaks shall be covered with minimum 2 coats of pure shellace coating applied thinly & extended 25 mm beyond the area. All large, loose, or resinous knots shall be removed and filled with sound wood. All work shall be done as per IS: 2338.

2.01.02 Masonry, Concrete, and Plastered Surface

Surface shall be free from all oil, grease, efflorescence, mildew, loose paint, or other foreign and loose materials. Masonry cracks shall be cleaned out and patch filled with mortar similar to the original surface and uniformly textured. Where this type of resurfacing may lead to the finishing paint being different in shade from, the original surfaces, the resurfaces area shall be treated with minimum one coat of cement primer, which should be continued to the surrounding area for a distance of minimum 100 mm.

Surface with **Mildew or Efflorescence** shall be treated as below:

All mildewed surfaces shall be treated with an approved fungicide such as ammoniacal wash consisting of 7g of copper carbonate dissolved in 80ml liquor ammonia and diluted to water, or 2.5 percent magnesium silicofluoride solution and allowed to dry thoroughly before paint is applied.

2.01.03 Metal

The surface preparation shall be done in accordance with IS:1477(Part-1) 'Code of practice for painting of ferrous metals in building' and as directed by Engineer. All metal surfaces shall be absolutely clean, dry, and free from rust, scales, weld slag, flux deposit, wax, grease, dried soap films, foreign matters like cement mortar etc and free from existing loose red oxide zinc chromate primer and should be removed by means of wire brushes, hand scrappers, sand paper, emery cloth, emery papers, or by mechanical power tools etc. or as directed by Engineer. For exposed chemical resistant paints, surfaces shall be blast cleaned to near white metal. All galvanized iron surfaces shall be pretreated with a compatible primer according to the manufacturer's direction. Any abrasion in shop coat shall be touched up with the same quality of paint as the original coat. The actual painting work should be commenced only after obtaining clearance from the Engineer regarding proper cleaning of the surface.

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2.02.00 Application

2.02.01 General

The method of application shall be as recommended by the manufacturer. In case of selection of special shades and colour (not available in standard shades) the Contractor shall mix different shades and prepare test panels of minimum size 1 meter square as per instruction of the Engineer and obtain his approval prior of application of finishing paints.

Proper tools and implements shall be used. Scaffoldings used shall be independent of the surface to be painted to avoid shade differences of the freshly repaired anchor notes.

Painting shall be done by skilled labours in a workmanlike manner. All materials shall be evenly applied so as to free of sags, runs, crawls, or other defects. All coats shall be of proper consistency. In case of application by brush, no brush marks shall be visible. The brushes shall be clean and in good condition before application of paint.

All priming undercoat for painting shall be applied by brush only, and rollers spray equipments etc. shall not be used.

No work shall be done under conditions that are unsuitable production of good results. No painting shall be done when plastering is in progress or is drying. Application of paint, which seals the surfaces to moisture shall only be done after the moisture on and below the surface has dried out.

All coats shall be thoroughly dry before succeeding coat is applied. Coats of painting as specified are intended to cover surfaces perfectly. In case the surface is not covered property by applying the specified number of coats, further coats shall be applied by the Contractor when so desired by the Engineer.

All primers and undercoats shall be tinted to approximate the colour of the finishing coats. Finished coats shall be of exact colour and shade as per approved samples and all finish shall be uniform in colour and texture. All parts of mouldings and ornaments shall be left clean and true to finish.

Painting on ferrous metal surface shall, be done as per IS: 1477 (Part I & 2). The total dry thickness of film should not be less than 120 Micron.

2.02.02 White Washing

The surface where white washing is to be applied shall be cleared of all loose

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materials and dirt. All holes and irregularities of the surface shall be filled up with lime putty and shall be allowed to dry up before white washing.

One coat of whitewash shall consist of one stroke from top downwards, another from bottom upwards over the first stroke and another from left to right before the previous one dries up. Second coat shall be applied and in case the Engineer feels that one or more coats are required the Contractor shall do so without any extra cost to the Owner. No brush marks shall show on the finished surface.

2.02.03 Dry Distemper

New plastered surface shall be allowed to dry for at least two months. New lime or lime cement plastered surface shall be washed with a solution of 1 part Vinegar to 12 parts water or 1:50 sulphuric acid solution and for 24 hours after which the wall shall be thoroughly washed with clean water. For cement-plastered surface, the surface shall be washed with solution of 100 gms. of zinc sulphate to 1 litre of water and allowed to dry.

Dry distemping shall be done as per manufacturers instruction. In applying the distempers the brush, should first be applied horizontally and immediately crossed off perpendicularly. Brushing shall not be continued too long, otherwise brush marks may result.

2.02.04 Oil bound washable distemper

The distemper shall be applied after surface is primed with an alkali resistant primer, and followed by minimum two coats of oil bound washable distemper all as per manufacturer's instruction.

2.02.05 Waterproof Cement Paint

Surface to be coated with cement paint shall be washed and brushed down. As soon as the moisture has disappeared, the surface shall be given one coat of paint. Care shall be taken so that the paint does not dry out too rapidly. After 4 to 6 hours, the water shall be sprinkled over the surface to assist curing and prevent cracking. After the first coat has dried (24 to 48 hours) the second coat shall be applied in a similar manner. The finished surface shall be kept moist by occasional sprinkling with water for seven days after painting.

2.02.06 Acrylic Emulsion Paint

Paint shall be applied after providing one coat of cement primer solvent of approved quality and primer shall be conform to IS: 109. Lime gauged cement plastered surfaces shall not be painted for at least one month after plastering.

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2.02.07	A sample patch shall be painted to check alkali reaction if so desired by the Engineer. Painting shall be done strictly as per manufacturer's specification. Synthetic Enamel Paint
	Shall be applied on properly primed surface. Subsequential coat shall not be applied till the previous coat is dry. The previous shall be lightly sand papered for better adhesion of subsequent coats.
2.02.08	Aluminium Paint The paint, supplied in two pack containers shall be mixed and applied strictly as per manufacturer's direction. When more than one coat of paint is required or indicated, the next coat shall only be applied after the previous coat become hard dry.
2.02.09	Clear Synthetic Varnish The Varnish shall be applied on wood surface after (a) filling, (b) staining & (c) sealing operations are carried out. The application of a combination of filler and stain shall not be permitted. For the finishing coats of varnish, the surface shall be allowed to dry and be rubbed down lightly, wiped off and allowed to dry. Careful attention to cleanliness is required for varnishing. All dust and dirt shall be removed from the surface as well as from the neighbourhood. Damp atmosphere and draughts shall be avoided, and exposure to extreme heat or cold & dampness shall not be allowed. The varnish shall be applied liberally with a brush and spread evenly over a portion of the surface with light strokes to avoid frothing. It shall be allowed to flow on white the next section is being laid on excess varnish shall then be scrapped off the brush and the first section be crossed, recrossed and then laid off lightly. The varnish once it has begun to set shall not be retouched. In case of any mistake in application, the varnish shall be removed and the work started afresh. The varnish shall be minimum of two coats, with the first coat being a flatting varnish. This shall be allowed to dry hard and be flatted down, before applying the next coat. Sufficient time must be allowed between coats to get a hard dry surface before next coat is applied. All work shall be as per relevant IS Code.
2.02.10	French polish All unevenness of the surface shall be rubbed down to smoothness with sand paper and the surface shall well dusted .The pores in the shall be filled up with

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a paste of whitening in water or methylated spirit with a suitable pigment like burnt sienna or umber.

After application of the filler paste, the French polish shall be applied with a pad of woollen cloth covered by a fine cloth. The pad shall be moistened with polish and rubbed hard on the surface in a series of overlapping circles so that the polish is sparingly but uniformly applied over the entire area to give an even surface. A trace of linseed oil may be used on the pad for ease of application. The surface shall be allowed to dry before further coats are applied in the same manner. To finish off, the pad shall be covered with a fresh piece of clean fine cloth, slightly dampened with methylated spirit, and rubbed lightly and quickly with circular motions to leave the finished surface with a uniform texture and high gloss.

2.02.11 Chemical Resistant Paint

For chemical resistant paints, epoxy, chlorinated rubber, or vinyl butyrl paint system shall be used. Manufacturer's recommendation shall be followed regarding the paint system, exposed to moderately to severe corrosive condition and subject to acid/alkali spillage & fumes, shall be followed.

2.03.00 Protection

Furniture and other movable objects, equipment, fittings and accessories shall be moved, protected and replaced upon completion of work. All stationary equipment shall be well covered so that no paint can fall on them. Work finished by other agencies shall be well protected. All protections shall be done as per instructions of the Engineer.

2.04.00 Cleaning up

In addition to provisions in general conditions the Contractor shall, upon completion of painting etc. remove all marks and make good surfaces, where paint has been splashed or splattered, including all equipment, fixtures, glass, furniture, fittings etc. to the satisfaction of the Engineer.

3.00.00 ACCEPTANCE CRITERIA AND TESTING

- All painted surfaces shall be uniform and pleasing in appearance.
- All varnished surfaces shall be of uniform texture and high glossy finish.
- The colour, texture etc. shall match exactly with those of approved samples.
- All stains, splashes, and splatters of paints and varnishes shall be removed from surrounding surfaces.

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Testing

- a) As, each part of the work is under progress, i.e. preparation of surface, providing primer, providing different coats of finishing paints, it shall be passed by the Engineer. Variation from the drawings or specification or standard etc. shall not be accepted. The Contractor shall ascertain from the Engineer as to which parts will be inspected and passed from time to time. The Contractor shall provide all necessary arrangement for inspection of the painting work during its different working phase. The Contractor shall provide necessary scaffolding, approach for inspection of the above as per direction and satisfaction of the Engineer. All the necessary cost for scaffolding, approach, platform, lighting arrangement testing and inspection shall be borne by the Contractor. Such inspection and testing will not, however, exonerate the Contractor from his responsibilities for proper workmanship, material etc.
- b) The Contractor shall carry out all sampling and necessary testing in accordance with the relevant Indian Standards and shall conduct such tests as called for by the Engineer. Where no specific testing procedure is mentioned in the relevant codes, the tests shall be carried out as per the prevalent accepted Engineering practice as per the direction of the Engineer. Tests shall be done in a laboratory, approved by the Engineer, and cost of testing shall be borne by the contractor.
- c) Material/workmanship unsuitable for acceptance shall be removed and replaced by the Contractor. The work shall be redone as per Specification of the contract and direction of the Engineer without extra cost to owner.

4.00.00

I.S. CODE

All work shall be carried out as per this specification and shall conform to the latest revision and/or replacements of the following or any other Indian Standard (IS) Codes, unless specified otherwise. In case any particular aspect of work is not specifically covered by Indian Standard Codes, any other standard practice, as may be specified by the Engineer, shall be followed.

IS: 348	Specification for French polish
IS: 427	Specification for Distemper, dry colour as required.
IS: 428	Specification for Distemper oil emulsion, colour as required.
IS: 1477 (I & II)	Code of Practice for painting of ferrous metal in buildings.

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IS: 2338 (I & II)	Code of Practice for finishing of wood and wood based materials.
IS: 2339	Specification for Aluminium, Paints for general purposes in dual containers.
IS: 2395	Code of Practice for painting concrete, masonry, and Plaster surface.
IS: 2932	Specification for enamel, exterior type-1.
IS: 5410	Specification for cement paint, colour as required.

5.00.00 RATES AND MEASUREMENT

5.01.00 Rates

Rates shall be unit rates for complete items described in the “Schedule of Items”.

Rate shall include cleaning, preparation of surface, supply and application of primer, painting and providing all protection and scaffolding required at site.

5.02.00 Measurements

Painting over the concrete/masonry/wooden surface shall be measured net (on the surface area on which it is applied) in Sqm.

No deduction shall be made for opening not exceeding 0.5 Sqm and ends of beams, joints, etc. also no payment shall be made for reveals, jams, soffits, sill of these openings.

50% deduction shall be made for opening exceeding 0.5 Sqm but not exceeding 3.0 Sqm each and no addition shall be made for reveals, jams, soffits, sills etc.

In case of opening exceeding 3.0 Sqm each, deduction shall be made for opening but jams, soffits, and reveals shall be measured and paid for.

Corrugated surfaces shall be measured flat and measured area shall be increased by 15%.

Painting of structural steel works shall be measured in M.T. unless specified otherwise.



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SUB-SECTION – D17

FABRICATION OF STRUCTURAL STEEL WORK

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C O N T E N T

CLAUSE NO.	DESCRIPTION
1.00.0	SCOPE
2.00.00	GENERAL
3.00.00	WORKMANSHIP
4.00.00	INSPECTION, TESTING, ACCEPTANCE CRITERIA AND DELIVERY
5.00.00	INFORMATION TO BE SUBMITTED
6.00.00	RATES AND MEASUREMENTS

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FABRICATION OF STRUCTURAL STEEL WORK

1.00.00 SCOPE

This specification covers supply, fabrication, testing, painting and delivery to site of structural steelwork including supply of all consumable stores and rivets, bolts, nuts, washers, electrodes and other materials required for fabrication and field connections of all structural steelwork covered under the scope of the contract.

2.00.00 GENERAL

2.01.00 Work to be provided for by the Contractor

The work to be provided for by the Contractor, unless otherwise specified elsewhere in the contract, shall include, but not be limited to the following

- a) Preparation of complete detailed fabrication drawings and erection marking drawings required for all the structures covered under the scope of the contract based on the approved design drawings. As decided by the Engineer, some or all of these detailed drawings will have to be submitted for approval.
- b) To submit revised design with calculations and detailed fabrication drawings in case any substitution of the designed sections are to be made.
- c) To submit design calculations for joints and connections developed by the contractor along with detailed fabrication drawings.
- d) Furnish all materials, labour, tools and plant and all consumables required for fabrication and supply, all necessary rivets, bolts, nuts, washers, tie rods and welding electrodes for field connections,
- e) Furnish shop painting of all fabricated steelwork as per requirements of this Specification.
- f) Suitably mark, bundle, and pack for transport all fabricated materials.
- g) Prepare and furnish detailed Bill of Materials, Drawing Office Dispatch lists, Rivet and Bolt List and any other list of bought out items required in connection with the fabrication and erection of the structural steelwork.
- h) Insure, load and transport all fabricated steelwork field connection materials to site.

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- i) Maintain a fully equipped workshop at site for fabrication, modification and repairs of steelwork at site as may be required to complete the works in accordance with the Contract.
- j) Specific technical requirements are given in Section –C of this document. In case of any contradiction between Section –D and Section –C , requirements as given in Section –C shall prevail.

2.02.00 Work by others

No work under this specification will be provided for by any agency other than the contractor, unless specifically mentioned otherwise elsewhere in the contract.

2.03.00 Codes and standards

All work under this specification shall, unless otherwise specified in the contract, conform to the requirements of the latest revision and/or replacements of the following or any other relevant Indian Standard specifications and codes of practice. In case any particular aspect of the work is not specifically covered by any Indian Standard specification, any other standard practice, as may be specified by the Engineer shall be followed:

- IS : 226 - Structural steel (Standard Quality)
- IS : 800 - Code of Practice for general construction in steel.
- IS : 806 - Code of practice for use of steel tubes in general building construction.
- IS : 808 - Rolled steel beams, channels, and angle sections
- IS : 813 - Scheme of symbols for welding
- IS : 814 - Covered electrodes for metal arc welding of structural steel
- IS : 815 - Classification and coding of covered electrodes for metal arc welding of structural steels.
- IS : 816 - Code of practice for use of metal arc welding for general construction in mild steel
- IS : 817 - Code of practice for training and testing metal arc welders
- IS : 818 - Code of practice for safety and health requirements in electric and gas welding and cutting operations
- IS : 822 - Code of practice for inspection of welds

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IS : 919 -	Recommendations for limits and fits for Engineering
IS : 961 -	Structural Steel (High Tensile)
IS : 1148 -	Rivet bars for structural purposes
IS : 1149 -	High tensile rivet bars for structural purposes
IS : 1161 -	Steel Tubes for structural purposes
IS : 1200 -	Method of measurement of steelwork and ironwork (Part 8)
IS : 1239 -	Mild Steel Tubes
IS : 1363 -	Black hexagon bolts, nuts and lock nuts (dia. 6 to 30 mm) and black hexagon screws (dia 6 to 24 mm)
IS : 1364 -	Precision and semi-precision hexagon bolts, screws, nuts and 1 locknuts (dia, range 6 to 39 mm)
IS : 1367 -	Technical supply conditions for threaded fasteners
IS : 1442 -	Covered electrodes for the metal are welding of high tensile structural steel
IS : 1608 -	Method for tensile testing of steel products other than sheet strip, wire and tube
IS : 1730 -	Dimensions for steel plate, sheet, and strip for structural and general engineering purposes.
IS : 1731 -	Dimensions for steel flats for structural and general engineering purposes
IS : 1852 -	Rolling and cutting tolerances for hot-rolled steel products
IS : 1977 -	Structural steel (ordinary quality) St-42-0
IS : 2062 -	Steel for General Structural Purposes
IS : 2074 -	Ready mixed paint, red oxide Zinc chromate priming
IS : 2595 -	Code of Practice for Radiographic Testing
IS : 2629 -	Recommended practice for Hot-Dip Galvanizing of Iron and Steel

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- IS : 2633 - Method for testing uniformity of coating on Zinc Coated Articles
- IS : 3757 - High strength structural bolts
- IS : 4759 - Specifications for Hot-Dip Zinc Coatings on Structural Steel and other allied products
- IS : 7205 - Safety Code for Erection of Structural Steelwork
- IS : 7215 - Tolerances for fabrication of steel structures
- IS : 7280 - Bare wire electrodes for submerged arc welding of structural steels.
- IS : 9595 - Recommendations for metal arc welding of carbon and carbon manganese steels.

2.04.00 Conformity with Designs

The contractor shall design all connections, supply and fabricate all steelwork and furnish all connection materials in accordance with the approved drawings and/or as instructed by the Engineer keeping in view the maximum Utilization of the available sizes and sections of steel materials. The methods of painting, marking, packing and delivery of all fabricated materials shall be in accordance with the provisions of the contract and/or as approved by the Engineer. Provision of all relevant Indian Standard Specifications and Codes of Practice shall be followed unless otherwise specified in the contract.

2.05.00 Materials to be used

2.05.01 General

All steel materials required for the work will be supplied by the contractor unless otherwise specified elsewhere in the contract. The materials shall be free from all imperfections, mill scales, slag intrusions, laminations, fittings, rusts etc. that may impair their strength, durability, and appearance. All materials shall be of tested quality only unless otherwise permitted by the Engineer and/or Consultant. If desired by the Engineer, Test Certificates in respect of each consignment shall be submitted in triplicate. Whenever the materials are required to be used from unidentified stocks, if permitted by the Engineer, a random sample shall be tested at an approved laboratory from each lot of 50 tones or less of any particular section.

The arc welding electrodes shall be of approved reputed manufacture and conforming to the relevant Indian Standard Codes of Practice and Specifications and shall be of heavily coated type and the thickness of the

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coating shall be uniform and concentric. With each container of electrodes, the manufacturer shall furnish instructions giving recommended voltage and amperage (Polarity in case of D.C. supply) for which the electrodes are suitable.

2.05.02 Steel

All steel materials to be used in construction within the purview of this specification shall comply with any of the following Indian Standard Specifications as may be applicable:

- a) IS : 2062 - Steel for general structural purposes
- b) IS : 961 - Structural steel High Tensile
- c) IS : 1977 - Structural steel (Ordinary quality) St-42-0

In case of imported steel materials being used, these shall conform to specifications equivalent to any of the above as may be applicable.

2.05.03 Rivet Steel

All rivet steel used in construction within the purview of this Specification shall comply with one of the following Indian Standard Specifications as may be applicable:

- a) IS : 1148 - Rivet Bars for structural purpose
- b) IS : 1149 - High tensile rivet bars for structural purposes. Where high tensile steel is specified for rivets, steps shall be taken to ensure that the rivets are so manufactured that they can be driven and heads formed satisfactorily without the physical properties of steel being impaired.

2.05.04 Electrodes

All electrodes to be used under the Contract shall be of approved reputed manufacture and shall comply with any of the following Indian Standard Specifications as may be applicable

- a) IS : 814 - Covered electrodes for metal arc welding of structural steel

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- b) IS : 815 - Classification and coding of covered electrodes for metal arc welding of mild steel and low alloy high tensile steel
- c) IS : 1442 - Covered electrodes for the metal arc welding of high tensile structural steel
- d) IS : 7280 - Bare wire electrodes for submerged arc welding of structural steels

2.05.05 Bolts and Nuts

All bolts and nuts shall conform to the requirements of Indian Standard Specification IS: 1367 - Technical Supply Conditions for Threaded Fasteners.

Materials for Bolts and nuts under the purview of this contract shall comply with any of the following Indian Standard Specifications as may be applicable.

a) Mild Steel

All mild steel for bolts and nuts when tested in accordance with the following Indian Standard Specification shall have a tensile strength of not less than 44 Kg/mm² and a minimum elongation of 23 per cent on a gauge length of 5.6 _/A, where "A" is the cross sectional area of the test specimen

- i) IS: 1367: Technical supply conditions for threaded fasteners
- ii) IS: 1608: Method for tensile testing of steel products other than sheet, strip, wire and tube

b) High Tensile Steel

The material used for the manufacture of high tensile steel bolts and nuts shall have the mechanical properties appropriate to the particular class of steel as set out in IS: 1367 or as approved by the Engineer.

2.05.06 Washers

Washers shall be made of steel conforming to any of the following Indian Standard Specifications as may be applicable under the provisions of the Contract:

- a) IS : 2062 - Steel for general structural purposes

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2.05.07	b) IS : 961 - Structural Steel (High Tensile Quality)
	c) IS : 1977 - Structural steel (Ordinary Quality) St-42-0
	d) IS : 6649 - Hardened washers
	Paints
	Paints to be used for shop coat of fabricated steel under the purview of this contract shall conform to the Indian Standard Specification IS: 2074 - Ready mixed Paint, Red oxide Zinc Chromate Priming.
2.06.00	Coal Bin
2.06.01	Shape of bins shall be circular, polygonal, square, or rectangular in plan. Bottom hopper portion may have be conical-cum-hyperbolic or any other profile shape as shown in the drawing. Bin shall be termed as bunkers or silos according to their shape and plane of rupture of coal.
2.06.02	For general requirements, fabrication and construction details IS: 9178 (Pt.1 & 11) shall be followed as general guidance. The bins shall be fabricated and erected in segments.
2.06.03	The Coal bins shall be made of mild steel plates joined together with full strength butt weld and provided with stiffeners at regular interval. Stiffeners shall be provided on the external face and it may be welded with external face.
2.06.04	Bending of plates and rolled sections to the required shape for fabrication shall be done by plate bending machine or cold bending process Without resorting to heating, hammering, angle smithy and black smithy process.
2.06.05	Poking hole (manual or pneumatic) and striking plate shall be provided to facilitate coal flow. Poking holes shall have circular MS pipe and cover cap as detailed in the drawing.
2.07.00	New Erection Marks
2.07.01	Additional structures involving new erection marks may be required to be added at any stage of work.
2.07.02	All such new erection marks shall be detailed and included in marking schemes and fabrication carded out thereafter.
2.07.03	All such new erection marks shall be considered under item of original fabrication work. As a result of additional structures becoming necessary if the work is delayed beyond the time schedule stipulated, the Engineer shall

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give suitable extension of time provided he is satisfied about the reasonableness of the delay involved. However, no claim for extra payments or revision of rates due to delay shall be entertained.

2.08.00 ELECTRO FORGED STEEL GRATINGS

2.08.01 Factory made fabricated electro forged gratings unit with steel conforming to IS: 2062 shall be supplied, fabricated, transported, erected and aligned in floorings, platforms, drain and trench covers, walkways, passages, staircases with edge binding strips and anti skid nosing in treads etc.

2.08.02 All grating units shall be rectangular in pattern and electro forged. The size and the spacing of the bearing bars and cross bars shall be as detailed in fabrication drawings. The contractor shall submit the grating design for different spans and load intensities along with fabrication drawings. The depth of the grating unit shall be 40 mm, unless specified otherwise.

2.08.03 The gratings shall be made up in panel units designed to coincide with the span of the structural steel framing or openings as indicated in the design/scope drawings. Maximum possible standardization of the grating panel sizes shall be tried and designed.

2.08.04 The grating unit shall be accurately fabricated and finished, free from wraps, twists, or any defects that would impair their strength, serviceability, and appearance.

2.08.05 Grating work shall include cut outs and clearance opening for all columns, pipes, ducts, conduits or any other installation penetrating through the grating work. Such cut outs and clearances shall be treated as specified in subsequent clauses.

2.08.06 The gratings shall be notched, trimmed and neatly finished around flanges and webs of the columns, moment connections, cap plates, and such other components of the steel structures encountered during the placement of the gratings. In all such cases, the trimming shall be done to follow the profile of the components encountered. After trimming, the binding strip shall be provided on the grating to suit the profile so obtained.

2.08.07 Opening in gratings for pipes or ducts that are 150mm in size or diameter or larger shall be provided with steel bar toe plates of not less than 5mm thickness and appropriate width, set flush with the bottom of the bearing bars.

2.08.08 Penetrations in gratings that are more than 50mm but less than 150mm in size or diameter shall be welded with plates of size shown in the detailed drawings set flush with the bottom of the grating panel.

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2.08.09	Unless otherwise indicated on the drawings, grating units at all penetrations shall be made up in split section, accurately fitted and neatly finished to provide for proper assembly and erection at the job site.
2.08.10	Grating units shall be provided with all necessary clips, bolts, nuts and lock washers required for proper assembly and rigid installation and fastening to abutting units supporting structural steel framing members.
2.08.11	The gratings shall be of reputed make and manufacturer, as approved by Engineer. The unit rate quoted by him for this item shall be inclusive of transport of gratings to the project site, all taxes, duties etc. He shall also provide all facilities and access to the Engineer or his representative to carry out inspection during all stages of manufacturing of gratings.
2.08.12	Maximum deviation in linear dimension from the approved dimension shall not exceed 12mm.
2.08.13	All fabricated grating section and accessories shall be blast cleaned to near white metal surface (Sa 2½) followed by either of the following two: (a) Two coats of red lead primer and two coats of black enamel finish paint. (b) Hot dipped galvanization at 610 gm/sq.m. in the shop prior to erection at site, as the approved drawing.
2.08.14	Prior to finishing all surfaces shall be cleaned, free from rust, mill scale, grease, oil, or any other foreign matter by blast cleaning. BS: 4232 shall be followed for blast cleaning.
2.08.15	Primer can be applied by spray guns or by brushes, however the finish paint shall necessarily be applied by means of spray guns. The applied coatings shall be uniform, free from voids and streaks; drilled or punched holes shall be touched up prior to erection or assembly.
2.09.00	GALVANIZATION OF GRATINGS
2.09.01	Purity of Zinc to be used-for galvanizing shall be 99.5% as per IS: 2 15
2.09.02	After the shop work is complete, the structural material shall be punched with erection mark and be hot double dip galvanized. Before galvanizing the steel section shall be thoroughly blast cleaned to near white metal surface (Sa 2½).
2.09.03	The weight of the zinc coating shall be at least 610 gm/m ² - unless noted otherwise.

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2.09.04

The galvanized surface shall consist of a continuous and uniformly thick coating of zinc, firmly adhering to the surface of steel. The finished surface shall be cleaned and smooth and shall be free from defects like discoloured patches, bare spots, unevenness of coating, spelter that is loosely attached to the steel, blistered surface, flaking or peeling off etc. The presence of any of these defects noticed on visual or microscopic inspection shall render the material liable to rejection.

2.09.05

There shall be no flaking or loosening when struck squarely with a chisel faced hammer. The galvanized steel member shall withstand minimum four one minute dips in copper sulphate solution as per IS: 2633.

2.09.06

When the steel section is removed from the galvanizing kettle, excess spelter shall be removed by 'bumping'. The processes known as 'wiping' or 'scrapping' shall not be used for this purpose.

2.09.07

Defects in certain members indicating presence of impurities in the galvanizing bath in quantities larger than that permitted by the specifications or lack of quality control in any manner in the galvanizing plant, shall render the entire, production in the relevant shift liable to rejection.

2.09.08

All structural steel shall be treated with sodium dichromate or an approved equivalent solution after galvanizing; so as to prevent white storage stains.

2.09.09

If the galvanizing of any member is damaged, the Engineer shall be shown of the extent of damage, if so directed the galvanizing may have to be redone in the similar manner as stated above at no extra cost to the Owner.

2.10.00

STAINLESS STEEL HOPPERS

2.10.01

Material

Stainless steel hopper of grade SS 4 15M as manufactured by SAIL or equivalent shall be provided in the lower portion of bunker hopper. SS 4 15M having the following chemical composition shall be used.

Material	%	Remarks
Carbon	10.03%	Max.
Silicon	1.60%	Max.
Manganese	0.80% to 1.50%	
Phosphorous	0.03%	Max.

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Sulpher	0.03%	Max.
Chromium	10.80% to 12.50%	
Nickel	1.50%	Max.
Titanium	0.75%	Max.
Nitrogen	0.03%	Max.

The mechanical properties shall be as follows:

Description	Value	Remarks
Hardness Rock Well B Scale	90	Max.
Tensile Strength	450 MPa	Min.
Yield Strength	300 MPa	Min.
Elongation	25%	Min.

2.10.02 Fabrication

The fabrication, erection, alignment and welding shall be carried out as per the accepted practice and in accordance with relevant I.S. and international specification as well as stipulations contained herein. Fabrication drawings shall be prepared by the contractor on the basis of the design / scope drawings furnished by Engineer. The fabrication and erection works shall be done as per the approved fabrication drawings.

2.10.03 Fabrication Drawings

- a) Fabrication drawing shall give the cutting plan for each hopper plate. Such, cutting plan shall be based on the size of the Stainless Steel plate available at store. In order to reduce the wastage and ensure the maximum utilization of stainless steel plate, the cutting plan shall take in the consideration of the reverse curvature and place the various elements of hopper plate in opposite fashion to reduce the end wastage. Similarly the hopper plate element having different radii shall be placed one inside the other, to optimize the stainless steel plate use. Such optimization may also required adjustment in the size of the each element of hopper plate and also additional weld joints.

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- b) The bill of material of hopper plate shall indicate the inner surface area of the hopper, weight of the hopper based on the inner surface area, weight of each of the cut plate of hopper fabrication, weight of cut and scrap pieces generated. Contractor shall return to the Owner's store all unutilized (surplus) stainless steel plates and all waste and cut pieces generated. Non return of any part of the surplus/waste steel pieces to the Owner's store will call for the penal recovery at three (03) times the maximum procurement rate for the weight of stainless steel pieces not returned to the store.
- c) In case the contractor does the cutting of the stainless steel without approved cutting plan then all the wastage (i.e. the difference between the weight of stainless steel plate cuts and the actual finished weight considered for the measurement for payment) shall be subjected to the penal recovery at the rate mentioned above.

2.10.04 Cuffing

Cutting may be affected by shearing, or by using plasma. The cut edges of all plates shall be perfectly straight and uniform through out. Cutting shall be done as per the cutting plan shown in the fabrication drawing. Should the Engineer find it necessary, the edges shall be ground smooth afterwards by contractor within the unit rates quoted by him. All the edge s shall be ground smooth before they are welded.

2.10.05 Jointing

Welding shall join stainless steel. All weld joints (along the inclined plane) shall be staggered. Any common welding process can weld stainless steel viz. MIG, metal arc or plasma using the covered compatible electrodes as per IS: 5206 or by inert gas arc welding as per IS: 2811. Shielding gas shall be Argon + Hydrogen mixture or Argon + Oxygen mixture. However, Argon + Oxygen mixture shall be preferred. Carbon-di-oxide mixture shall be avoided. 308L and 315L electrodes/fillers shall be used for the welding of Stainless Steel to Stainless Steel and Stainless Steel to Mild Steel respectively. However, the welding process and the type of the electrodes to be used for welding shall be as per welding procedure, as approved by the Engineer. On the basis of the welding procedure, the Contractor shall conduct qualification test.

2.10.06 Bending

The stainless steel plates shall be subjected to cold forming and bending in order to get the desired shape and profile.

2.10.07 Welding sequence

The type of electrodes, welding sequence, preheat and interpass temperature and post weld heat treatment shall be as approved by the Engineer.

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2.10.08 Acceptance Criteria of Fabricated Structures

The acceptance of the fabricated structure work shall depend upon correct dimensions and alignment, absence of distortion in the structure, satisfactory results from the inspection and testing of the welded structure joints and the test specimens, general workmanship being good meeting the tolerance requirements given in IS: 7215.

2.11.00 BEARINGS

2.11.01 PTFE (Poly tetra fluorethylene) slide bearing

a) General

The bearings shall consist of upper and lower units. The upper unit shall include a sole plate with mirror finish stainless steel facing bonded to the bottom surface of the sole plate. The lower unit shall consist of a relevant laminated elastomers pad surfaced with PTFE. A rigid confining medium substructure bonds the PTFE to the pad. When the upper and lower units are mated the stainless steel slides on the PTFE surface with an extremely low coefficient of friction. These bearings shall be designed as per the performance requirements. The bearing shall be of reputed make and manufacturer as approved by Engineer, for required vertical loads, as per the construction drawings and for a maximum displacement of ± 50 mm.

b) Material

PTFE bearing shall be sliding against highly polished stainless steel and the coefficient of friction between them shall be less than 0.06 at 55 kg/cm². In order to prevent cold flow in the PTFE surface it shall be rigidly bonded by a special high temperature resistant adhesive to the stainless steel sub-strata. The stainless steel surface, which slides against the PTFE, is mirror polished. The stainless steel shall be bonded to the top plate by special high strength adhesive. The thickness of the stainless steel shall be between 1.0 to 1.5mm.

The resilient bearing pad shall consist of multiple layers of lightweight fabric impregnated with a high quality elastomer compound vulcanized into slabs of uniform standard thickness as per the requirement. This shall withstand vertical (compressive) load not less than 500 kg/cm² and shear loads upto 40 kg/cm².

c) Installation

The seating area for PTFE bearing shall be prepared accurately level and furnished with a thin layer of epoxy resin mortar. The bearing will be

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placed on this layer while it is still workable and the bearing is levelled. The bearing should not be displaced as the beam is lowered into position. When the mortar and adhesive are fully set and the beam slightly above the top of the bearing. The upper surface of the bearing shall then be coated with sufficient thickness of epoxy resin mortar so that when the beam is lowered on to the temporary supports it comes into full contact with the mortar and some is squeezed out. The surplus shall be troweled off and after the mortar is fully set the temporary supports removed.

2.12.00 Storage of material

2.12.01 General

All materials shall be so stored as to prevent deterioration and to ensure the preservation of their quality and fitness for the work. Any material, which has deteriorated or has been damaged, shall be removed from the contractor's yard immediately, failing which, the Engineer shall be at liberty to get the material removed and the cost incurred thereof shall be realised from the Contractor. The Contractor shall maintain upto date accounts in respect of receipt, use, and balance of all sizes and sections of steel and other materials. In case the fabrication is carried out in contractor's fabrication shop outside the plant site where other fabrication works are also carried out, all materials meant for use in this contract shall be stacked separately with easily identifiable marks.

2.12.02 Steel

The steel to be used in fabrication and the resulting cut-pieces shall be stored in separate stacks off the ground section wise and lengthwise so that they can be easily inspected, measured, and accounted for at any time. If required by the Engineer, the materials may have to be stored under cover and suitably painted for protection against weather.

2.12.03 Electrodes

The electrodes for electric arc welding shall be stored in properly designed racks, separating different types of electrodes in distinctly marked compartments. The electrodes shall be kept in a dry and warm condition if necessary by resorting to heating.

2.12.04 Bolts, Nuts and Washers

Bolts, nuts and washers and other fastening materials shall be stored on racks off the ground with a coating of suitable protective oil. These shall be stored in separate gunny bags or compartments according to diameter, length, and quality.

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2.12.05 Paints

Paints shall be stored under cover in air tight containers. Paints supplied in sealed containers shall be used up as soon as possible once the container is opened.

2.13.00 Quality Control

The Contractor shall establish and maintain quality control procedures for different items of work and materials to the extent he deems necessary to ensure that all work is performed in accordance with this specification. In addition to the Contractor's quality control procedures, materials and workmanship at all times shall be subjected to inspection by the Engineer or Engineer's representative. As far as possible, all inspection by the Engineer or Engineer's representative shall be made at the Contractor's fabrication shop whether located at Site or elsewhere. The Contractor shall co-operate with the Engineer or Engineer's representative in permitting access for inspection to all places where work is being done and in providing free of cost all necessary help in respect of tools and plants, instrument, labour and materials required to carry out the inspection. The inspection shall be so scheduled as to provide the minimum interruption to the work of the Contractor.

Materials or workmanship not in reasonable conformance with the provisions of this Specification may be rejected at any time during the progress of the work.

The quality control procedure shall cover but not be limited to the following items of work

- a) Steel: Quality manufacturer's test certificates, test reports of representative samples of materials from unidentified stocks if permitted to be used.
- b) Rivets, Bolts, Nuts & Washers : Manufacturer's certificate, dimension checks, material testing.
- c) Electrodes : Manufacturer's certificate, thickness and quality of flux coating.
- d) Welders : Qualifying Tests
- e) Welding sets : Performance Tests
- f) Welds : Inspection, X-ray, Ultrasonic tests
- g) Paints : Manufacturer's certificate, physical inspection reports

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- h) Galvanizing : Tests in accordance with IS 2633 - Method for testing uniformity of coating on Zinc Coated Articles and IS : 4759 - Specification for Hot-Dip Zinc coatings on Structural Steel and other allied products.

2.14.00 Standard dimensions, forms and weights

The dimensions, forms, weights and tolerances of all rolled shapes rivets, bolts, nuts, studs, washers etc. and other members used in the fabrication of any structure shall, wherever applicable, conform to the requirements of the latest relevant Indian Standards, wherever they exist, or, in the absence of Indian Standards, to other equivalent standards.

2.15.00 Fabrication Drawings

The contractor shall within thirty (30) days after the award of the Contract submit to the Engineer the Schedule of Fabrication and erection of structural Steelworks, for approval. Within one week after receipt of approval on design of any steel structure (part or full) based on the approved design. As decided by the Engineer, six (6) copies each of some or all of the detailed fabrication drawings will have to be submitted for approval.

The sequence of preparation of fabrication drawings shall match with the approved fabrication and erection schedule. The above-mentioned approval for fabrication drawings will be accorded only towards the general conformity with the design requirements as well as specifications. The approval of drawing however shall not relieve the contractor of his sole responsibility in carrying out the work correctly and fulfilling the complete requirements of contract documents.

The fabrication drawings shall include but not limited to the following:

- Assembly drawings giving exact sizes of the sections to be used and identification marks of the various sections.
- Dimensional drawings of base plates, foundation bolts location etc.
- Comparison sheets to show that the proposed alternative section, if any, is as strong as the original sections shown on the Design Drawings.
- Complete Bill of Materials and detailed drawings of all sections as also their billing weights.

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e) Any other drawings or calculations that may be required for the clarification of the works or substituted parts thereof.

These drawings shall give all the necessary information for the fabrication, erection, and painting of the steelwork in accordance with the provisions of this Specification. Fabrication drawings shall be made in accordance with the best modern practice and with due regard to sequence, speed and economy in fabrication and erection. Fabrication drawings shall give complete information necessary for fabrication of the various components of the steelwork, including the location, type, size, and extent of welds. These shall also clearly distinguish between shop and field rivets, bolts, and welds and specify the class of bolts and nuts. The drawings shall be drawn to a scale large enough to convey all the necessary information adequately. Notes on the fabrication drawings shall indicate those joints or groups of joints in which it is particularly important that the welding sequence and technique of welding shall be carefully controlled to minimize the locked up stresses and distortion. Welding symbols used shall be in accordance with the requirements of the Indian Standard Specification. IS: 813 - Scheme of symbols for Welding, and shall be consistent throughout. Weld lengths called for on the drawings shall mean the net effective length.

The Contractor shall be responsible for and shall carry out at his cost any alterations of the work due to any discrepancies, errors or omissions on the drawings or other particulars supplied by him, whether such drawings or other particulars have been duly approved or not in accordance with the Contract.

3.00.00 WORKMANSHIP

3.01.00 Fabrication

3.01.01 General

All workmanship shall be equal to the best practice in modern structural shops, and shall conform to the provisions of the Indian Standard IS: 800 - Code of Practice for general construction in steel and other relevant Indian Standards or equivalent.

3.01.02 Straightening Material

Rolled materials before being laid off or worked, must be clean, free from sharp kinks, bends or twists and straight within the tolerances allowed by the Indian Standard Specification on IS: 1552 - Specification for rolling and cutting tolerance for hot-rolled steel products. If straightening is necessary, it may be done by mechanical means or by the application of a limited amount of localized heat. The temperature of heated areas, as measured by approved methods, shall not exceed 600°C.

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3.01.03	Cutting Shearing, cropping, or sawing shall affect cutting. Use of a mechanically controlled gas-cutting torch may be permitted for mild steel only. Gas cutting of high tensile steel may also be permitted provided special care is taken to leave sufficient metal to be removed by machining, so that all metal that has been hardened by flame is removed. Gas cutting without a mechanically controlled torch may be permitted if special care is taken and done under expert hand, subject to the approval of the Engineer. To determine the effective size of members cut by gas, 3 mm shall be deducted from each cut edge. Gas cut edges, which will be subjected to substantial stress or which are to have weld metal deposited on them, shall be reasonably free from gouges, occasional notches or gouges not more than 4 mm deep will be permitted. Gouges greater than 4 mm that remain from cutting shall be removed by grinding. All re-entrant corners shall be shaped notch free to a radius of at least 12 mm. Shearing, cropping and gas cutting shall be clean, reasonably square and free from any distortion.
3.01.04	Planning of edges Planning or finishing of sheared or cropped edges of plates or shapes or of edges gas-cut with a mechanically controlled torch shall not be required, unless specifically required by design and called for on the drawings, included in a stipulation for edge preparation for welding or as may be required after the inspection of the cut surface. Surface cut with hand-flame shall generally be ground, unless specifically instructed otherwise by the Engineer.
3.01.05	Clearances The erection clearance for cleated ends of members connecting steel to steel shall preferably be not greater than 2 mm at each end. The erection clearance at ends of beams web shall be not more than 3 mm at each end, but where for practical reasons greater clearance is necessary, suitably designed cheatings shall be provided.
3.02.00	Riveted and bolted construction
3.02.01	Holes Holes through more than one thickness of material for members, such as compound stanchions and girder flanges, shall be drilled after the members are assembled and tightly clamped or bolted together. Punching may be permitted before assembly, if the thickness of the material is not greater than the nominal diameter of rivet or bolt plus 3 mm subject to a maximum thickness of 16 mm

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provided that the holes are punched 3 mm less in diameter than the required size and reamed after assembly to the full diameter.

Holes for rivets or black bolts shall be not more than 1.5 mm or 2.0 mm (depending on whether the diameter of the rivet or bolt is less or more than or equal to 25 mm) larger in diameter than the nominal diameter of the rivet or black bolt passing through them.

Holes for turned and fitted bolts shall be drilled to a diameter equal to the nominal diameter of the shank or barrel subject to a tolerance grade of BS as specified in IS: 919. Parts to be connected shall be firmly held together by tacking welds or clamps and the holes drilled through all the thicknesses in one operation and subsequently reamed to size. Holes not drilled through all thickness in one operation shall be drilled to a smaller size and reamed out after assembly.

Holes for rivets or bolts shall not be formed by gas cutting process.

3.02.02

Assembly

All parts of riveted members shall be well pinned or bolted and rigidly held together while riveting. Drifting to enlarge unmatching holes shall not generally be permitted. In case drifting is permitted to a slight extent during assembly, it shall not distort the metal or enlarge the holes. Holes that must be enlarged to admit the rivets or bolts shall be reamed. Poor matching of holes shall be cause for rejection .The component parts shall be so assembled that they are neither twisted nor otherwise damaged, and shall be so prepared that the specified cambers, if any, are maintained.

Rivets shall ordinarily be hot driven, in which case their finished heads shall be approximately hemispherical in shape and shall be of uniform size throughout the work for rivets of the same size full, neatly finished and concentric with the holes. Rivets shall be heated uniformly to a temperature not exceeding 1 125°C they shall not be driven after their temperature has fallen below 540°C.

Rivets shall be driven by power riveters, of either compression or manually operated type, employing pneumatic, hydraulic or electric power. Hand driven rivets shall not be allowed unless in exceptional cases specifically approved by the Engineer. After driving, rivets shall be tight, shall completely fill the holes and their heads shall be in full contact with the surface. In case of countersunk rivets, the countersinking shall be fully filled by the rivet, any proudness of the countersunk head being dressed off flush, if required.

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Riveted members shall have all parts firmly drawn and held together before and during riveting and special care shall be taken in this respect for all single riveted connections. For multiple riveted connections, a service bolt shall be provided in every third or fourth hole.

All loose, burnt, or otherwise defective rivets shall be cut out and replaced and special care shall be taken to inspect all single riveted connections. Special care shall also be taken in heating and driving long rivets. The Contractor shall prove the quality of riveting by cutting some rivets chosen at random by the Engineer. No extra payment will be made to the Contractor for such cutting and replacing. Riveting work, for any particular section or group, will be considered satisfactory when at least 90% of the corresponding cut rivets is found to be sound. If the ratio is below 75%, all the rivets in the particular section or group shall be cut, removed and replaced and tested again at the Contractor's expense. For cases between 75% and 90% the engineer shall have the option to instruct cutting and replacing any number of further rivets at the Contractor's cost as he deems necessary.

Bolted construction shall be permitted only in case of field connections if called for on the Drawings and is subjected to the limitation of particular connections as may be specified. In special cases, however, shop bolt connections may be allowed if shown on drawing or directed by the Engineer.

Washers shall be tapered or otherwise suitably shaped, where necessary, to give the heads and nuts of bolts a satisfactory bearing. The threaded portion of each bolt shall project through the nut at least one thread. In all cases the bolt shall be provided with a washer of sufficient thickness under the nut to avoid any threaded portion of the bolt being within the thickness of the parts bolted together. In addition to the normal washer one spring washer or lock nut shall be provided for each bolt for connections subjected to vibrating forces or otherwise as may be specified on the Drawings.

3.03.00 Welded Construction

3.03.01 General

Welding shall be in accordance with relevant Indian Standards and as supplemented in the Specification. Welding shall be done by experienced and good welders who have been qualified by tests in accordance with IS: 817.

3.03.02 Preparation of material

Surface to be welded shall be free from loose scale, slag, rust, grease, paint, and any other foreign material except that mill scale, which withstands vigorous wire brushing, may remain. Joint surfaces shall be free from fins and

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tears. Preparation of edges by gas cutting shall, wherever practicable, be done by a mechanically guided torch.

3.03.03 Assembling

Parts to be fillet welded shall be brought in, as close contact as practicable and in no event shall be separated by more than 4 mm. If the separation is 1.5 mm or greater, the size of the fillet welds shall be increased by the amount of the separation. The fit of joints at contact surfaces, which are not completely sealed by, welds, shall be close enough to exclude water after painting. Abutting parts to be butt-welded shall be carefully aligned. Misalignments greater than 3 mm shall be corrected and in making the correction the parts shall not be drawn into a sharper slope than two degrees (2°).

The work shall be positioned for flat welding whenever practicable.

3.03.04 Welding Sequence

In assembling and joining parts of a structure or of built-up members, the procedure and sequence of welding shall be such as will avoid needless distortion and minimize shrinkage stresses in the closing welds of a rigid assembly, such closing welds shall be made in compression elements.

In the fabrication of cover-plated beams and built-up members, all shop splices in each component part shall be made before such component part is welded to other parts of the member. Long girders or girder sections may be made by shop splicing not more than three sub-sections, each made in accordance with this paragraph.

When required by the Engineer, welded assemblies shall be stress relieved by heat-treating in accordance with the provisions of the relevant Indian Standard or any other Standard approved by the Engineer.

3.03.05 Welding technique

Submerged-Arc-Welding/ process employing semi-automatic welding (GMAW/SAW) shall be used for welding longitudinal fillet welds (connecting flange with web) and longitudinal butt joints for fabrication of columns, framing beams and crane girders, unless manual arc welding is specifically approved by the Engineer. Necessary jigs and fixtures and rotation of structures shall be so arranged that vertically down-hand position of welding become possible. 'Open-Arc-Welding' process employing coated electrodes shall be employed for fabrication of other welded connections and field welding.

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All complete penetration groove welds made by manual welding, except when produced with the aid of backing material not more than 8 mm thick with root opening not less than one-half the thickness of the thinner part joined, shall have the root of the initial layer gouged out on the back side before welding is started from that side, and shall be so welded as to secure sound metal and complete fusion throughout the entire cross-section. Groove welds made with the use of the backing of the same material, as the base metal shall have the weld metal thoroughly fused with the backing material. Backing strips need not be removed. If required, they may be removed by gouging or gas cutting after welding is completed, provided no injury is done to the base metal and weld metal and the weld metal surface is left flush or slightly convex with full throat thickness.

Groove welds shall be terminated at the ends of a joint in a manner that will ensure their soundness. Where possible, this should be done by use of extension bars or run-off plates. Extension bars or run-off plates need not be removed upon completion of the weld unless otherwise specified elsewhere in the contract.

3.03.06 Temperature

No welding shall normally be done on parent material at a temperature below (-) 5°C. However, if welding is to undertaken at low temperature, adequate precautions as recommended in relevant Indian Standard shall be taken. When the parent material is less than 40 mm thick and the temperature is between (-) 5°C and 0°C, the surface around the joint to a distance of 100 mm or 4 times the thickness of the material, whichever is greater, shall be preheated till it is hand warm. When the parent material is more than 40 mm thick, the temperature of the area mentioned above shall be in no case be less than 20°C. All requirements regarding preheating of the parent material shall be in accordance with the relevant Indian Standard.

3.03.07 Peening

Where required, intermediate layers of multiple-layer welds may be peened with light blows from a power hammer, using a round-nose tool, peening shall be done after the weld has cooled to a temperature warm to the hand. Care shall be exercised to prevent scaling or flaking of weld and base metal from over peening.

3.03.08 Equipment

These shall be capable of producing proper current so that the operator may produce satisfactory welds. The welding machine shall be of a type and capacity as recommended by the manufacturers of electrodes or as may be approved by the engineer.

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3.04.00	Finish	Column splices and butt joints of compression members depending on contact for stress transmission shall be accurately machined and close-butted over the whole section with a clearance not exceeding 0.1 mm locally at any place. In column caps and bases, the ends of shafts together with the attached gussets, angles, channels etc; after welding/riveting together, should be accurately machined so that the parts connected butt over the entire surfaces of contact. Care should be taken that those connecting angles of channels are fixed with such accuracy that they are not reduced in thickness by machining by more than 1.0 mm.
3.05.00	Slab bases and caps	Bases and caps fabricated out of steel slabs, except when cut material with true surface, shall be accurately machined over the bearing surface and shall be in effective contact with the end of the stanchion. A bearing face, which is to be grouted direct to a foundation, need not be machined if such face is true and parallel to the upper face. To facilitate grouting, holes shall be provided, where necessary, in stanchion bases for the escape of air.
3. 12.00	Lacing bars	The ends of lacing bars shall be neat and free from burns.
3. 13.00	Separators	Rolled section or built-up steel separators or diaphragms shall be required for all double beams except where encased in concrete, in which case, pipe separators shall be used.
3.14.00	Bearing Plates	Provision shall be made for all necessary steel bearing plates to take up reaction of beams and columns and the required stiffeners and gussets whether or not specified in Drawings.
3.15.00	Floor Grating	All grating units shall be rectangular in pattern and of pressure locked assembly. The size and spacing of bearing bars and cross bars shall be as approved in detailed drawings. Alternatively diamond pattern grating if approved may be used.

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The grating shall be made in panel units designed to span as indicated in structural steel framing drawing or as directed by the Engineer.

The grating units shall be finished free from warps, twists, or any other defects. Grating work shall include cutouts and clearance openings for all columns, pipes, ducts, conduits etc. The gratings shall be notched, trimmed, and neatly finished around components of the steel structures encountered. Binding strip shall be provided on the grating to suit the profile. Openings in gratings shall be provided with steel bar toe plates of not less than 5 mm thickness and 100 mm width.

Unless otherwise indicated on drawings, all penetrations of grating units shall be made up in split section, accurately fitted, and neatly finished. Grating units shall be provided with all necessary clips, bolts, lock washers etc. for proper assembly and installation on supporting steel members. Maximum deviation in linear dimension shall not exceed 12 mm.

3.10.00 Chequered Plates

Minimum thickness of chequered plate floorings, covers etc. shall be 6 mm O/P. Chequered plate shall be accurately cut to the required sizes and shapes and the cut edges properly ground. Stiffeners shall be provided wherever required from design consideration.

3.11.00 Architectural Clearances

Bearing plates and stiffener connections shall not be permitted to encroach on the designed architectural clearances.

3.11.00 Shop connections

- All shop connections shall be otherwise riveted or welded as specified on the Drawings.
- Heads of rivets on surfaces carrying brick walls shall be flattened to 10 mm thick projection.
- Certain connections, specified to be shop connections, may be changed to field connections if desired by the Engineer for convenience of erection and the contractor will have to make the desired changes at no extra cost to the exchequer.

3.13.00 Castings

Steel castings shall be annealed.

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3.14.00	Shop erection	The steelwork shall be temporarily shop-erected complete or as directed by the Engineer so that accuracy of fit may be checked before dispatch. The parts shall be shop-erected with a sufficient number of parallel drifts to bring and keep the parts in place. In case of parts drilled or punched using steel jigs to make all similar parts interchangeable, the steelwork shall be shop erected in such a way as will facilitate the check of interchange ability.
3.15.00	Shop painting	
3.15.01	General	Unless otherwise specified, steelwork, which will be concealed by interior building finish, need not be painted; steelwork to be encased in concrete shall not be painted. Unless specifically exempted, all other steelwork shall be given one coat of shop paint, applied thoroughly and evenly to dry surfaces which have been cleaned, in accordance with the following paragraph, by brush, spray, roller coating, flow-coating or dipping as may be approved by the Engineer. After inspection and approval and before leaving the shop, all steelwork specified to be painted shall be cleaned by hand-wire brushing or by other methods of loose mill scale, loose rust, weld slag or flux deposit, dirt and other foreign matter. Oil and grease deposits shall be removed by the solvent. Steelwork specified to have no shop paint shall, after fabrication, be cleaned of oil or grease by solvent cleaners and be cleaned of dirt and other foreign material by trough sweeping with a fibre brush.
3.15.02	Inaccessible parts	Surfaces not in contact, but inaccessible after assembly, shall receive two coats of shop paint, Positively of different colours to prove application of two coats before assembly. This does not apply to the interior of sealed hollow sections.
3.15.03	Contact surfaces	Contact surface shall be cleaned in accordance with sub-clause 3.13.1 before assembly.
3.15.04	Finished surfaces	Machine finished surfaces shall be protected against corrosion by a rust inhibiting coating that can be easily removed prior to erection or which has characteristics that make removal unnecessary prior to erection.

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3.15.05	Surfaces adjacent to field welds
	Unless otherwise provided for, surfaces within 50 of any field weld location shall be free of materials that would prevent proper welding or produce objectionable fumes while welding is being done.
3.16.00	Galvanizing
3.16.01	General
	Structural steelwork for switchyard or other structures as may be specified in the contract shall be hot dip galvanized in accordance with the American Society for Testing and Materials Specification ASTM-A 123 or IS: 2629 - Recommended practice for Hot-Dip Galvanizing of Iron and steel. Where the steel structures are required to be galvanized the field connection materials like bolts, nuts and washers shall also be galvanized.
3.16.02	Surface Preparation
	All members to be galvanized shall be cleaned, by the process of pickling of rust, loose scale, oil, grease, slag and spatter of welded areas and other foreign substances prior to galvanizing. Pickling shall be carried out by immersing the steel in an acid bath containing either sulphuric or hydrochloric acid at a suitable concentration and temperature. The concentration of the acid and the temperature of the bath can be varied, provided that the pickling time is adjusted accordingly.
	The pickling process shall be completed by thoroughly rinsing with water, which should preferably be warm, so as to remove the residual acid.
3.16.03	Procedure
	Galvanizing shall be carried out by hot dip process in a proper and uniformly heated bath. It shall meet all the requirements when tested in accordance with IS: 2633 - Method for testing uniformity of coating on Zinc Coated Articles and IS: 4759 - Specification for Hot-dip zinc coatings on Structural Steel & other allied products.
	After finishing the threads of bolts, galvanizing shall be applied over the entire surface uniformly. The threads of bolts shall not be machined after galvanizing and shall not be clogged with zinc. The threads of nuts may be tapped after galvanizing but care shall be taken to use oil in the threads of nuts during erection.

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The surface preparation for galvanizing and the process of galvanizing itself, shall not adversely affect the mechanical properties of the materials to be galvanized. Where members are of such lengths as to prevent complete dipping in one operation, great care shall be taken to prevent warping.

Materials on which galvanizing has been damaged shall be acid stripped and re-galvanized unless otherwise directed, but if any member becomes damaged after leaving been dipped twice, it shall be rejected. Special care shall be taken not to injure the skin on galvanized surfaces during transport, handling, and erection. Damages, if occur, shall be made good in accordance or as directed by the Engineer.

4.00.00 INSPECTION, TESTING, ACCEPTANCE CRITERIA AND DELIVERY

4.01.00 Inspection

Unless specified otherwise, inspection to all, work shall be made by the or Engineer's representative at the place of manufacture prior to delivery. The Engineer or his representative shall have free access at all reasonable times to those parts of the manufacturer's works which are concerned with the fabrication of the steelwork under this Contract and he shall be afforded all reasonable facilities for satisfying himself that the fabrication is being done in accordance with the provisions of this Specification.

The Contractor shall provide free of charge, such labour, materials, electricity, fuel, water, stores, tools and plant, apparatus and instruments as may be required by the Engineer to carry out inspection and/or tests in accordance with the Contract. The Contractor shall guarantee compliance with the provisions of this Specification.

4.02.00 Testing and Acceptance Criteria

4.02.01 General

The Contractor shall carry out sampling and testing in accordance with the relevant Indian Standards and as supplemented herein for the following items at his own Cost. The Contractor shall get the specimens tested in a laboratory approved by the Engineer and submit to the Engineer the test results in triplicate within 3 (three) days after completion of the test.

4.02.02 Steel

All steel supplied by, the Contractor shall conform, to the relevant Indian Standards. Except otherwise mentioned in the contract, only tested quality steel having mill test reports shall be used. In case unidentified steel materials

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are permitted to be used by the Engineer, random samples of materials will be taken from each unidentified lot of 50 M.T or less of any particular section for tests to conform to relevant Indian Standards. Cost of all tests shall be born by the contractor.

All material shall be free from all imperfections, mill scales, slag intrusions, laminations, fittings, rusts etc. that may impair their strength, durability, and appearance.

4.02.02 Welding

- a) The weld surface shall be cleaned with steel wire brush to remove spatter metal, slag etc. and 100% of welds shall be inspected visually for size, length of weldment and external defects. Weld gauges shall be used for checking weld sizes. The surface shall be clean with regular beads and free from slags, cracks, blow-holes etc.
- b) Non-destructive examination shall be carried out to determine soundness of weldments as follows:
 - i) 10% at random on fillet-joints.
 - ii) 100% on all butt-joints.
- c) Should the ND tests indicate defects like improper root penetration, extensive blowholes, slag intrusion etc., such welds shall be back gauged, joints prepared again and rewelded. All defects shall be rectified by the Contractor at no extra costs.
- d) All electrodes shall be procured from approved reputed manufacturers with test certificates. The correct grade and size of electrode, which has not deteriorated in storage, shall be used. The inspection and testing of welding shall be performed in accordance with the provisions of the relevant Indian Standards or other equivalents. For every 50 tones of welded fabrication, the Engineer may ask for 1(one) test-destructive or non-destructive including X -ray, ultrasonic test or similar, the cost of which shall be borne by the Contractor.

4.02.04 Rivets, bolts, nuts and washers

All rivets, bolts, nuts, and washers shall be procured from M/s. Guest Keen William Ltd. or equivalent and shall confirm to the relevant Indian Standards. If desired by the Engineer, representative samples of these materials may have to be tested in an approved laboratory and in accordance with the procedures described in relevant Indian Standards. Cost of all such testing shall have to be

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borne by the Contractor. In addition to testing the rivets by hammer, 2% (two per cent) of the rivets done shall have to be cut off by chisels to ascertain the fit, quality of material and workmanship. The removal of the cut rivets and re-installing new rivets shall be done by the Contractor at his own cost.

4.02.05 Shop painting

All paints and primers shall be of standard quality and procured from approved manufacturers and shall conform to the provisions of the relevant Indian Standards.

4.02. 12 Galvanizing

All galvanizing shall be uniform and of standard quality when tested in accordance with IS: 2633 - Method for testing uniformity of coating on Zinc Coated Articles and 15: 4759 - specification for Hot-Dip Zinc Coatings on Structural Steel & other allied products.

4.03.00 Tolerance

The tolerances on the dimensions of individual rolled steel components shall be as specified in IS: 1852 - specification for rolling and Cutting Tolerances for Hot-rolled Steel Products. The tolerances on straightness, length etc. of various fabricated components (such as beams and girders, columns, crane gantry girder etc.) of the steel structures shall be as specified in IS: 721 - Tolerances for Fabrication of Steel Structures.

4.04.00 Acceptance

Should any structure or part of a structure be found not to comply with any of the provisions of this specification, the same shall be liable to rejection. No Structure or part of the structure once rejected, shall be offered again for test, except in cases where the Engineer considers the defects rectifiable. The Engineer may, at his discretion, check some of the tests at an appropriate laboratory at the contractors cost.

When all tests to be performed in the Contractor's shop under the terms of this contract have been successfully carried out, the steelwork will be accepted forthwith and the Engineer will issue acceptance certificate, upon receipt of which, the items will be shop painted, packed and dispatched. No item to be delivered unless an acceptance certificate for the same has been issued. The satisfactory completion of these tests or the issue of the certificates shall not bind the Owner to accept the work, should it, on further tests before or after erection, be found not in compliance with the Contract.

4.05.00 Delivery of materials

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4.05.01	General The Contractor will deliver the fabricated structural steel materials to site with all necessary field connection materials in such sequence as will permit the most efficient and economical performance of the erection work. The Owner may prescribe or control the sequence of delivery of materials, at his own discretion.
4.05.02	Marking Each separate piece of fabricated steelwork shall be distinctly marked on all surfaces before delivery in accordance with the markings shown on approved erection drawings and shall bear such other marks as will further facilitate identification and erection.
4.05.03	Shipping Shipping shall be strictly in accordance with the sequence stipulated in the agreed Programme. Contractor shall dispatch the materials to the e worksite securely protecting and packing the materials to avoid loss or damage during transport by rail, road or water. All parts shall be adequately braced to prevent damage in transit. Each bundle, bale or package delivered under this contract shall be marked on as many sides as possible and such distinct marking (all previous irrelevant markings being carefully obliterated) shall show the following: a) Name and address of the consignee b) Name and address of the consignor c) Gross weight of the package in tonnes and its dimensions d) Identification marks and/or number of the package e) Custom registration number, if required All markings shall be carried out with such materials as would ensure quick drying and indelibility. Each component or part or piece of material when shipped, shall be indelibly marked and/or tagged with reference to assembly drawings and corresponding piece numbers. Each packing case shall contain in duplicate in English a packing list pasted on to the inside of the cover in a water-proof envelope, quoting especially -

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- a) Name of the Contractor
- b) Number and date of the Contract
- c) Name of the office placing the contract
- d) Nomenclature of stores
- e) A schedule of parts or pieces, giving the parts or piece number with reference to assembly drawings and the quantity of each.

The shipping dimensions of each packing shall not exceed the maximum dimensions permissible for transport over the Indian Railways/Roads.

After delivery of the materials at site, all packing materials shall automatically become the property of the Owner.

Notwithstanding anything stated hereinbefore, any loss or damage resulting from inadequate packing shall be made good by the Contractor at no additional cost to the Owner. When facilities exist, all shipments shall be covered by approved Insurance Policy for transit at the cost of the Contractor.

The contractor shall ship the complete materials or part on board a vessel belonging to an agency approved by the Owner or on rail and/or road transport as directed. The Contractor shall take all reasonable steps to ensure correct appraisal of freight rates, weights and volumes and in no case will the Owner be liable to pay any warehouse, wharfage, demurrage and other charges.

If, however, the Owner has to make payment of any of the above-mentioned charges, the amount paid will be deducted from the bills of the Contractor.

Necessary advise regarding the shipment with relevant details shall reach the Engineer at least a week in advance.

5.00.00 INFORMATION TO BE SUBMITTED

5.01.00 With Tender

The following information is required to be submitted with the Tender:

- a) Progress Schedule

The Contractor shall quote in his Tender a detailed schedule of progress of work and total time of completion, itemizing the time required for each of the following aspects of work.

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- i) Preparation and approval of fabrication drawing
- ii) Procurement of Materials
- iii) Fabrication and shipping of all anchor bolts
- iv) Fabrication and shipping of main steelwork.
- v) Fabrication and shipping of steelwork for bunkers, tanks and/or silos as applicable.
- vi) Fabrication and shipping of all other remaining steelwork including miscellaneous steelwork.
- vii) Final date of completion of all shipments.

b) Shop

Location of the Tenderer's fabrication workshop giving details of equipment, manpower, the total capacity, and the capacity that will be available exclusively for this contract shall be submitted.

5.02.00 After Award

After award of the Contract the successful Tenderer is to submit the following:

- a) Complete fabrication drawings, material lists, cutting lists, rive and bolt lists, field welding schedules based on the approved design drawings prepared by him in accordance with the approved schedule.
- b) Monthly Progress Report with necessary photographs in six (6) copies to reach the Engineer on or before the 7th day o. each month, giving the up-to-date status of preparation of detailed shop drawings, bill of materials, procurement of materials, actual fabrication done, shipping and all other relevant information.
- c) Detailed monthly material reconciliation statements relevant to the Work done and reported in the Progress Report, giving the stock at hand of raw steel, work in progress, finished materials.
- d) Results of any test as and when conducted and as require by the engineer.
- e) Manufacturer's mill test report in respect of steel materials, rivets, bolts, nuts, and electrodes as may be applicable.

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6.00.00	RATES AND MEASUREMENT
6.01.00	Rates
6.01.01	The items of work in the Schedule of items describe the work in brief. The various items of the Schedule of items shall be read in conjunction with these specifications including amendments and additions, general conditions of contract, special conditions of contracts, and other tender documents, if any. For each item of Schedule of Items, the bidder's rates shall include the activities covered in the description of the item as well as all necessary operations described in the Specifications.
6.01.02	The bidder's rates shall include cost of all minor details which are obviously and fairly intended and which may not have been included in the description in these documents but are essential for the satisfactory completion of the work. Rates shall also include for taking all safety measures.
6.01.03	The bidder's -rates for all items of schedule of items shall include complete cost towards plant, equipment, erection and dismantling of scaffolding, men, materials and consumables, skilled and unskilled labour, levies, taxes, royalties, duties, transport, storage, repair/rectification/maintenance until handing over, contingencies, overhead and all incidental items not specifically mentioned but reasonably implied and necessary to complete the work.
6.01.04	No claims shall be entertained, if the details shown on the 'Released for Construction' drawings differ from those shown on the bid/tender drawings.
6.01.05	Rates shall be inclusive of all leads and lifts/elevation.
6.01.06	The bidder's rates for Structural Steel shall include for fabrication and erection, transportation to site, preparation checking collecting and distributing of the fabrication drawings and design calculations, erection scheme, alignment, welding, including preheating and post heating, testing of welders, inspection of welds, visual inspection, non destructive and special testing, rectification and correction of defective welding works, production test plate, inspection and testing, erection scheme, protection against damage in transit, stability of structures, etc. The rates shall also be inclusive of providing and installing temporary structures, transport of Owner issue material from store, return of surplus/waste steel materials including cut pieces/waste steel, provision of additional butt/weld joint to reduce the wastage and all other general, special, such requirements as may be required, for the successful completion of the work.

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6.01.07	The bidder's rates for foundation bolts assembly shall include fabrication erection, installation, and alignment of complete bolt assembly with nuts, locknuts, anchor plates, stiffener plates, protective tape, etc. This shall also include the cost of materials not issued by the Owner.
6.01.08	The bidders rates for application of inorganic primer shall include surface preparation to near white metal surface by blast cleaning, abrasives, touch up painting, suitable enclosure to avoid contamination and the necessary statutory approval from the factory inspector/pollution control board etc. regarding the method of blast cleaning and abrasives used, and getting approval of the specialized agency supplying the zinc silicate primer.
6.01.09	The bidder's rates for application of finish painting system shall include surface preparation, application of intermediate (under) coat, finish coat and final finish coat, and getting approval of the specialized agency supplying the finish paint.
6.01.10	The bidder's rates for electro-forged gratings (if specified) shall include supply, fabrication, transportation to the site, erection and alignment of factory made electro-forged gratings, all taxes, duties thereon etc. The rates shall also include preparation of grating design for different spans and load intensifies, preparation of design and fabrication drawings, edge preparation, blast cleaning followed by finish paint.
6.01.11	The bidder's rates for galvanization of factory made electro-forged gratings (if specified) shall include the application of hot dipped galvanization as finish over the fabricated gratings and the treatment to be given for prevention of white storage stains, as per the technical Aspiration.
6.01.12	The bidder's rates for permanent mild steel bolts, nuts and washers shall include the supply and fixing of such bolts, nuts and washers in position, for various types of Structural Steel works, as per the technical specification.
6.01.13	The bidder's rates for high strength structural bolts, nuts and washers shall include the supply and fixing of such bolts, nuts and washers in position, for various types, of Structural Steel works, as per the technical specification.
6.01.14	The bidder's rates for dismantling, additions to, alterations in and/or modifications shall be inclusive of all operations such as lowering of material, carriage etc., as mentioned in the technical specification. Unutilised steel pieces cut/removed shall be returned to the project stores free of charge. Non-return of unblazed steel pieces to the Owner's store would be considered as wastage and recovery would be affected as per the provision of contract for structural steel consumption. This shall not include the weight of temporarily dismantled/supported members, connected member.

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6.01.15	The bidder's rates for re-erection of erection marks after additions to, alterations in and/or modifications shall be inclusive of all operations mentioned in technical specification for the calculated weight of the rectified/modified erection mark rejected at site. This shall not include the weight of temporarily dismantled/supported members, connected member. All the operations mentioned above for restoring such members shall be carried out at no extra cost. The work of erection of any erection mark which has not been dismantled but have been modified/rectified before erection shall not be paid under this item but shall be paid under relevant item of fabrication and erection of steel work of Schedule of items for the modified weight.
6.01.16	The bidder's rates for PTFE shall include design, supply, transportation of the complete assembly with guides and dust protection cover and installation of bearings in position drilling, bolting, erecting aligning etc. along with any taxes, duties thereon etc.
6.01.17	The bidder's rates for Stainless Steel hopper (if specified) shall include fabrication and erection, transportation to site, preparation checking collecting and distributing of the fabrication drawings and design calculations, all other operations mentioned in the technical specification. The rates shall also include for erection scheme, alignment, making cutting plan, cutting, jointing, bending, rolling, grinding, drilling, bolting, assembly, edge preparation, welding including pre-heating, post-heating, testing of welders, inspection of welds, inspection and testing, protection against damage in transit, stability of structures, installation of temporary structures etc. The rates shall also be inclusive of providing and installing temporary structures, transport of Owner issue material from store, return of surplus / waste steel materials including cut pieces/waste steel, provision of additional butt / weld joint to reduce the wastage and all other general, special, such requirements as may be required, for the successful completion of the work.
6.01.18	The bidders rates for preformed flexible open ended bellow strap of neoprene (if specified) shall include supply and transportation, installation in position, drilling, bolting, aligning etc. complete along with any taxes, duties thereon etc.
6.01.19	The bidder's rates for Stainless Steel Hand Rail (if specified) shall include complete Hand Rail including, stainless steel beading, stainless steel cleats, stainless steel fasteners, neoprene gaskets, preparation of shop drawing but excluding the cost of glazing. The Owner for this item of work shall supply no material.
6.02.00	MODE OF MEASUREMENT
6.02.01	The measurement for the item of foundation bolts assembly including that of

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nuts; locknuts shall be based on the calculated weight of steel installed in Metric Tonne, corrected to second place of decimal. The weight of the foundation bolt shall be calculated in the same way as that done for the item of fabrication, erection, alignment of structural steel. The weight of the nut / locknut shall be taken as per actual weight supplied by the contractor and accepted by the Engineer.

- 6.02.02** The measurement for the item of fabrication, erection, alignment, welding, etc. of structural steel work shall be based on the approved weight of steel nearest to a Kg, by applying the unit weight as adopted at the time of issue of structural steel on the measurements worked out as given below.
- 6.02.03** For ISMB, ISMC, ISA, flats, round bars, square bars and pipes, length shall be taken as per distance between planes normal to the axis of the member passing through the extreme points of the section.
- 6.02.04** Gussets plates in trusses, and bracings, brackets plates, stiffeners, and skew cuts if any in plates for butt welds the area shall be assumed as the minimum circumscribed rectangle.
- 6.02.05** For bunker wall plates the minimum-circumscribing rectangle of the individual plate/pieces out of which these wall plates are assembled by butt-welding, shall be measured. Care shall be taken to ensure maximum utilization of cut-pieces generated by providing extra butt joints (for which no extra payment shall be made).
- 6.02.06** For all other plates, where the area of any notch/skew cut in the plate is less than 0.2 sq.m. the area of the plate shall be assumed as that of the minimum circumscribing rectangle for the purpose of measurement and calculation of area for the purpose of payment. However, if the area of any notch/skew cuts in a plate is more than 0.2 sq.m. the actual profile of the plate shall be considered for the purpose of payment.
- 6.02.07** No deduction shall be made for the hole in the members, if the area of individual hole is less than 0.2 sq.m. The weight shall be calculated by deducting the area of holes, if area of individual hole is more than 0.2 sq.m.
- 6.02.08** All cut-pieces and scrap generated due to cutting of holes, skew-cuts of plates, gussets, brackets, stiffeners, etc. shall be stacked separately and handed over to the project stores without being considered for material accounting as the circumscribing rectangle has been considered for payment.
- 6.02.09** The splice plate shown in the fabrication drawing or approved by the Engineer shall only be measured for payment.

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6.02.10	The weight of permanent bolts, washers and nuts and welds shall not be included in the weights of the members. No extra payment shall be made for welding/bolting.
6.02.11	The bolts and nuts required for erection purpose shall not be paid for and may be taken away by the Contractor after final welding for members. Erection boltholes left after removal of erection bolts shall be suitably plugged with welds.
6.02.12	The measurement for the item of application of inorganic primer including blast cleaning of steel surfaces shall be based on the weight on which the zinc silicate primer is applied, after blast cleaning in Metric Tonne, corrected to third place of decimal. The weight shall be the weight as approved, for erection mark/element of the mark painted, for payment of the item of fabrication and erection of structural steel works.
6.02.13	The measurement for the item of application of finish primer system shall be based on the weight on which the epoxy based finish primer is applied in Metric Tonne, corrected to third place of decimal. The weight shall be the weight as approved, for erection mark/element of the mark painted, for payment of the item of fabrication and erection of structural steel works.
6.02.14	The measurement for the item of gratings shall be based on the actual weight in Kgs, corrected to second place of decimal, as supplied by the Contractor, and accepted by the Engineer. Nothing extra shall be payable for making cutouts, notches, openings of any profile, trimming profiles etc. in the grating units.
6.02.15	The measurement for the item of hot dipped galvanization of gratings shall be based on the actual weight in Kgs, corrected to second place of decimal of gratings galvanized by the Contractor and accepted by the Engineer.
6.02.16	The measurement for the item of permanent bolts with nuts and washers shall be based on the actual weight in Kgs, corrected to second place of decimal, as supplied by the Contractor and accepted by the Engineer, and as per the approved bolts and nuts schedules.
6.02.17	The measurement for the item of High Strength Structural bolts with nuts and washers shall be based on the actual weight in Kgs, corrected to second place of decimal, as supplied by the Contractor and accepted by the Engineer, and as per the approved bolts and nuts schedules.
6.02.18	The measurement for the item of the work of dismantling, additions, alterations, reerection etc. shall be as given below

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6.02.19	For dismantling, the unmodified weight of the actually dismantled erection marks shall only be measured.
6.02.20	For the work of addition to, alteration in and / or modification of 'erection marks' either in erected position or in the fabrication yard, measurement of weight for payment purpose shall be calculated as the arithmetic sum of weight of steel cut and removed from the erection mark, weight of steel reutilised out of such cut and removed pieces and weight of additional new steel pieces added to the erection mark.
6.02.21	For re-erection the weight of the modified erection mark shall only be measured.
6.02.22	The weight shall be measured nearest to kg. and shall be arrived in a manner similar to the measurement for the item of fabrication, erection, alignment and welding of structural steel.
6.02.23	The measurement for the item of PTFE bearings shall be based on the actual weight in MT, corrected to third place of decimal, supplied by the contractor and as accepted by the Engineer and as per the approved bearing schedule, for the total vertical load carrying capacity, for all bearings.
6.02.24	The measurement for the item of stainless steel hopper shall be based on the actual finished weight of hopper weight in Kgs, corrected to second place of decimal. The hopper weight shall be arrived by multiplying of the inner surface area of the hopper with the unit weight of the hopper plate.
6.02.25	The measurement for the item of flexible open-ended bellows straps of neoprene shall be based in running meter, corrected to second place of decimal. Bellow Straps shall be supplied as per the requirement of the approved drawings. The measurement shall be done for the inner circumference of the bunker on which neoprene has been fixed and for the length supplied by the Contractor 'and as accepted by the Engineer.
6.02.26	The measurement for the item of Stainless Steel Hand Railing shall be based in Kgs corrected to second place of decimal. The weight shall also include the weight of Stainless Steel fasteners, Stainless Steel beading, Stainless Steel cleats etc. The weight shall be the finished weight of Hand Rail, as accepted by the Engineer.



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SECTION - D

SUB-SECTION – D18

ERECTION OF STRUCTURAL STEELWORK

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C O N T E N T

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3.00.00	WORKMANSHIP
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ERECTION OF STRUCTURAL STEELWORK

1.00.00 SCOPE

This specification covers the erection of structural steelwork including receiving and taking delivery of fabricated structural steel materials arriving at site, installing the same in position, painting and grouting the stanchion bases all complete as per Drawings, this Specification and other provision of the Contract.

2.00.00 GENERAL

2.01.00 Work to be provided for by the Contractor, unless otherwise specified in the Contract, shall include but not be limited to the following:

- a) The Contractor shall provide all construction and transport equipment, tools, tackle, consumables, materials, labour, and supervision required for erection of the structural steelwork.
- b) Receiving, unloading, checking, and moving to storage yard at Site including prompt attendance to all insurance matters as necessary for all fabricated steel materials arriving at Site. The Contractor shall pay all demurrage and/or wharfage charges etc. on account of default on his part.
- c) Transportation of all fabricated structural steel materials from Site storage yard, handling, rigging, assembling, riveting, bolting, welding and satisfactory installation of all fabricated structural steel materials in proper location according to approved erection drawings and/or as directed by the Engineer. If necessary suitable temporary approach roads to be built for transportation of fabricated steel structures.
- d) Checking center lines, levels of all foundation blocks including checking line, level, position and plumb of all bolts and pockets. Any defect observed in the foundation shall be rectified with Engineer's approval. The Contractor shall fully satisfy himself regarding the correctness of the foundations before installing the fabricated steel structures on the foundation blocks.
- e) Aligning, plumbing, levelling, riveting, bolting, welding and securely fixing the fabricated steel structures including floor gratings, chequered plates etc. in accordance with the Drawings or as directed by the Engineer.
- f) Painting of the erected steel structures.

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g) All minor modifications of the fabricated steel structures as directed by the Engineer including but not limited to the following:

- i) Removal of bends, kinks, twists etc. for parts damaged during transport and handling.
- ii) Cutting, chipping, filling, grinding, etc. if required for preparation and finishing of site connections.
- iii) Reaming of holes for use of higher size rivet or bolt if required.
- iv) Refabrication of parts damaged beyond repair during transport and handling or refabrication of parts, which are incorrectly fabricated.
- v) Fabrication of parts omitted during fabrication by error, or subsequently found necessary.
- vi) Drilling of holes which are either not drilled at all or are drilled in incorrect location during fabrication.
- vii) Carry out tests in accordance with this specification.

2.02.00 Work by Others

No work under this Specification will be provided for by any agency other than the Contractor unless specifically mentioned elsewhere in the contract.

2.03.00 Codes and Standards

All work under this Specification shall, unless specified otherwise, conform to the latest revisions and/or replacements of the following or any other Indian Standard Specification and codes of Practice of equivalent:

IS: 800 - Code of practice for general construction in steel.

IS: 456 - Code of practice for main or reinforced concrete.

2.04.00 Conformity with Designs

The Contractor will erect the entire fabricated steel structure, align all the members, complete all field connections and grout the foundations all as per the provisions of this specification and the sequence and the design criteria laid down by the Engineer. All work shall conform to the provisions of this specification and /or instructions of the engineer. The testing and acceptance of the erected structures shall be in accordance with the provisions of this

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2.05.00	Specifications and/or the instructions o the Engineer. Material
2.05.01	General All fabricated steel structures and connection materials shall be supplied by the Contractor to the site. The Contractor shall take delivery from railway wagons or trucks at site, and unload the materials and perform all formalities like checking of materials and attend to insurance matters in accordance with Sub-Clause 2.01.00 and as specified hereinbefore.
2.05.02	Materials to conform to Indian standards All materials required to be supplied by the Contractor under this contract shall conform to the relevant Indian Standard specifications.
2.06.00	Storage of Materials
2.06.01	General All material shall be so stored as to prevent deterioration and to ensure the preservation of their quality and fitness for use in the works. Any material which has been deteriorated or damaged beyond repairs and has become unfit for use shall be removed immediately from the site, failing which, the engineer shall be at liberty to get the materials removed by agency and the cost incurred thereof shall be realised from the Contractor's dues.
2.06.02	Yard The Contractor will have to establish a suitable yard in an approved location at site for storing the fabricated steel structures and other raw steel materials such as structural sections and plates as required. The yard shall have facilities like drainage, lighting, and suitable access for large cranes, trailers, and other heavy equipments. The yard shall be fenced all around with security arrangement and shall be of sufficiently large area to permit systematic storage of the fabricated steel structures without overcrowding and with suitable access for cranes, trailers and other equipment for use in erection work in proper sequence in accordance with the approved Programme of work. The Tenderer must visit the site prior to submission of his tender to acquaint himself with the availability of land and the development necessary by way of filling, drainage, access roads, fences, sheds etc. all of which shall be carried out by the Contractor at his own cost as directed by the Engineer.

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2.06.03	Covered Store
	All field connection materials, paints, cement etc. shall be stored on well designed racks and platforms off the ground in a properly covered store building to be built at the cost of the Contractor.
2.07.00	Quality Control
	The contractor shall establish and maintain quality control procedures for different items of work and materials as may be directed by the Engineer to assure compliance with the provisions of the Contract and shall submit the records of the same to the Engineer. The quality control operation shall include but not be limited to the Following items of work : i) Erection: Lines, levels, grades, plumbs, joint characteristics including tightness of bolts. ii) Grouting: Cleaning and roughness of foundation, quality of materials used for grouting, admixtures, consistency, and strength of grout. iii) Painting: Preparation of surface for painting, quality of primers and paints, thinners, application and uniformity of coats.
2.08.00	Taking Delivery
	The Contractor shall take delivery of fabricated structural steel and necessary connection materials from railhead/trucks as may be necessary and as directed by the Engineer. He shall check, unload; transport the materials to his stores for proper storing at his own cost. The Contractor shall submit claims to insurance or other authorities and pursue the same in case of loss or damage during transit and handling and all loss thereof shall be borne by him. The Contractor shall also take all precautions against damage of the materials in his custody after taking delivery and till the same are erected in place and accepted. The Contractor shall salvage, collect, and deliver all the packing materials to the Owner free of charge.
3.00.00	WORKMANSHIP
3.01.00	Erection
3.01.01	Plant and Equipment
	The suitability and adequacy of all erection tools and plant and equipment proposed to be used shall be thoroughly verified. They shall be efficient,

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dependable, in good working condition and shall have the approval of the Engineer.

3.01.02 Method and sequence of erection

The method and sequence of erection shall have the prior approval of the Engineer. The Contractor shall arrange for most economical method and sequence available to him consistent with the drawings and specifications and other relevant stipulations of the contract.

3.01.03 Temporary Bracing

Unless adequate bracing is included as a part of the permanent framing, the erector during erection shall install, free of cost to the Owner, temporary guys and bracings where needed to secure the framing against loads such as wind or seismic forces comparable in intensity to that for which the structure has been designed, acting upon exposed framing as well as loads due to erection equipment and erection operations.

If additional temporary guys are required to resist wind or seismic forces acting upon components of the finished structure installed by others during the course of the erection of the steel framing, arrangement for their installation by the erector shall be made free of cost to the Owner.

The requirement of temporary bracings and guys shall cease when the structural steel is once located, plumbed, levelled, aligned, and grouted within the tolerances permitted under the specification and guyed and braced to the satisfaction of the Engineer.

The temporary guys, braces, false work, and cribbing shall not be the property of the Owner and they may be removed immediately upon completion of the steel erection.

3.01.04 Temporary Floors for Buildings

It shall be the responsibility of the Contractor to provide free of cost planking and to cover such floors during the work in progress as may be required by any Act of Parliament and/or bylaws of state, Municipal or other local authorities.

3.01.05 Setting Out

Positioning and levelling of all steelwork, plumbing of stanchions and placing of every part of the structure with accuracy shall be in accordance with the

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approved Drawings and to the satisfaction of the Engineer. For heavy columns, etc. the Contractor shall set proper screed bars to maintain proper level. No extra payment shall be made for this.

Each tier of column shall be plumbed and maintained in a true vertical position subject to the limits of tolerance under this Specification.

No permanent field connections by riveting, bolting or shall be carried out until proper alignment and plumbing has been attained.

3.01.06 Field Riveting

All rivets shall be heated and driven with pneumatic tools. Hand passing or "throwing" of rivets are desirable. Any other method of conveying hot rivets from the furnace to the driving point must be approved by the engineer. No-cold rivets shall be driven. All other requirements of riveting including quality and acceptance criteria shall be in accordance with the relevant portions of the Specification for Fabrication of Structural Steelwork of the Project.

3.01.07 Field Bolting

All relevant Portions in respect of bolted construction of the Specification for Fabrication of Structural Steelwork applicable to the Project shall also be applicable for field bolting in addition to the following:

Bolts shall be inserted in such a way so that they may remain in position under gravity even before fixing the nut. Bolted parts shall fit solidly together when assembled and shall not be separated by gaskets or any other interposed compressible materials. When assembled, all joint surfaces, including those adjacent to the washers shall be free of scales except tight mill scales. They shall be free of dirt, loose scales, burns, and other, defects that would prevent solid seating of the parts. Contact surfaces within friction type joints shall be free of oil, paint, lacquer, or galvanizing.

All high tensile bolts shall be tightened to provide, when all fasteners in the joint are tight, the required minimum bolt tension by any of the following methods.

a) Turn-of-nut Method

When the turn-of-nut method is used to provide the bolt tension, there shall first be enough bolts brought to a "snug tight" condition to ensure that the parts of the Joint are brought into good contact with each other. 'Snug tight' is defined as the tightness attained by a few impacts of an impact wrench or the full effort of a man using an ordinary spud wrench.

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Following this initial operation, bolts shall be placed in any remaining holes in the connection and brought to snug tightness. All bolts in the joint shall then be tightened additionally by the applicable amount of nut rotation specified in Table-I with tightening progressing systematically from the most rigid part of the joint to its free edges. During this operation there shall be no rotation of the part not turned by the wrench.

TABLE-I

Bolts length not exceeding 8 times dia or 200 mm	Bolt length exceeding 8 times dia or 200 mm	Remarks
1/2 turn	2/3 turn	Nut rotation is relative to bolt regardless of the element (nut or bolt) being turned. Tolerance on rotation-30° over or under.

Bolts may be installed without hardened washers when tightening is done by the turn -of-nut -method. However, normal washers shall be used.

Bolts tightened by the turn-of-nut method may have the outer face of the match-marked with the protruding bolt point before final tightening, thus affording the inspector visual means of noting the actual nut rotation. Such marks can be made by the wrench operator by suitable means after the bolts have been brought up snug tight.

b) Torque Wrench Tightening

When torque wrenches are used to provide the bolt tensions, the bolts shall be tightened to the torques specified in TABLE-II (See Note below the Table). Nuts shall be in tightening motion when torque is measured. When using torque wrenches to install several bolts in a single joint, the wrench shall be returned to touch up bolts previously tightened, which may have been loosened by the tightening of subsequent bolts, until all are tightened to the required tension.

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TABLE-II

Nominal Bolt Diameter (mm) (Kg.M) of IS:1367	Torque to be applied for bolt class 8.8
20	59.94
22	81.63
24	103.73

Note: The above torque values are approximate for providing tensions of 14.7 T for 20 mm dia.; and 21.2 T for 24 mm dia. bolts under moderately lubricated condition. The torque wrench shall be calibrated at least once daily to find out the actual torque required to produce the above required tension in the bolt by placing it in a tension indicating device. These torques shall be applied for tightening the bolts on that day with the particular wrench.

In either of the above two methods, if required, for bolt entering and wrench operation clearances, tightening may be done by turning the bolt while the nut is prevented from rotating.

Impact wrenches if used shall be of adequate capacity and sufficiently supplied with air to perform the required tightening of each bolt in approximately ten seconds. Holes for turned bolts to be inserted in the field shall be reamed in the field. All drilling and reaming for turned bolts shall be done only after the parts to be connected are assembled. Tolerances applicable in the fit of the bolts shall be in accordance with relevant Indian Standard Specifications. All other requirements regarding assembly and bolt tightening shall be in accordance with this sub clause.

3.01.08 Field Welding

All field assembly and welding shall be carried out in accordance with the requirements of the specification for fabrication work applicable to the project, excepting such provisions therein which manifestly apply to shop conditions only. Where the fabricated structural steel members have been delivered painted, the paint shall be removed before field welding for a distance of at least 50 mm on either side of the joints.

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3.01.09 Holes, Cutting and Fitting

No cutting of sections, flanges, webs, cleats, rivets, bolts, welds etc. shall be done unless specifically approved and /or instructed by the Engineer.

The erector shall not cut, drill, or otherwise alter the work of other trades, unless such work is clearly specified in the Contract or directed by the Engineer. Wherever such work is obtain specified the Contractor shall obtain complete information as to size, location and number of alterations prior to carrying out any work. The Contractor shall not be entitled for any payment on account of any such work.

3.02.00 Drifting

Correction of minor misfits and reasonable amount of reaming and cutting of excess stock from rivets will be considered as permissible. For this, light drifting may be used to draw holes together and drills shall be used to enlarge holes as necessary to make connections. Reaming, that weakens the member or makes it impossible to fill the holes properly or to adjust accurately after reaming, shall not be allowed.

Any error in shop work which prevents the proper assembling and fitting of parts by moderate use of drift pins and reamers shall immediately be called to the attention of the Engineer and approval of the method of correction obtained. The use of gas cutting torches at erection site is prohibited.

3.03.00 Grouting of stanchion bases and bearings of beams and girders on stone, brick or concrete (Plain or reinforced)

Grouting shall be carried out with Ordinary Cement grout as described below:

The mix shall be one (1) part cement and one (1) part sand and just enough water to make it workable. The positions to be grouted shall be cleaned thoroughly with compressed air jet and wetted with water and any accumulated water shall be removed. These shall be placed under expert supervision, taking care to avoid air locks. Edges shall be finished properly. If the thickness of grout is 25 mm or more, two (2) parts of 6 mm down graded stone chips may be added to the above noted cement-sand grout mix, if required, by the Engineer or shown on the drawings.

No grouting shall be carried out until a sufficient number of bottom lengths of stanchions have been properly lined, leveled, and plumbed and sufficient floor beams are tied in position.

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Whatever method of grouting is employed, the operation shall not be carried out until the steelwork has been finally levelled and plumbed, the stanchion bases being supported meanwhile by steel wedges, and immediately before grouting, the space under steel shall be thoroughly cleaned.

If required by the Engineer, certain admixtures like aluminium powder, “ironite” or equivalent, may be required to be added to the grout to enhance certain desirable properties of the grout. Approved non-shrink pre-mixed grout having required flowability and compressive strength may also be used with Engineer's approval.

3.04.00 Painting after Erection

Field painting shall only be done after the structure is erected, levelled, plumbed, aligned and grouted in its final position, tested and accepted by the Engineer. Normally, final painting shall be done only after the floor slabs are concreted and masonry walls are built. However, touch up painting, making good any damaged shop painting and completing any unfinished portion of the shop coat shall be carried out by the Contractor free of cost to the Owner. The materials and specification for such painting in the field shall be in accordance with the requirements of the specification for fabrication of structural steelwork applicable for the project.

Painting shall not be done in frosty or foggy weather or when humidity is such as to cause condensation on the surfaces to be painted. Before painting of steel, which is delivered unpainted, is commenced, all surfaces to be painted shall be dried and thoroughly cleaned from all loose scale and rust.

All field rivets, bolts, welds, and abrasions to the shop coat shall be spot painted with the same paint used for the shop coat. Where specified, surfaces, which will be in contact after site assembling, shall receive a coat of paint (in addition to the shop coat, if any) and shall be brought together while the paint is still wet.

Surface, which will be inaccessible after field assembly shall receive the full, specified protective treatment before Bolts and fabricated steel members who are galvanized or otherwise treated and steel members to be encased shall not be painted.

The final painting shall be of tow coats of Synthetics Enamel painting or Aluminium paint of approved manufacture as per the approved “Schedule of Painting”. The shades shall also be as per the approved schedule. Synthetic enamel paint shall conform to IS: 2932.

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3.05.00	Final cleaning up Upon completion of erection and before final acceptance of the work by the Engineer, the contractor shall remove free of cost all false work, rubbish and all Temporary Works resulting in connection with the performance of his work.
4.00.00	TESTING AND ACCEPTANCE CRITERIA
4.01.00	General Loading tests shall be carried out on erected structures, if required by the Engineer, to check adequacy of fabrication and/or erection. Any structure or a part thereof found to be unsuitable for acceptance as a result of the test shall have to be dismantled and replaced with suitable member as per the Contract and no payment towards the cost of the dismantled portion and any connected work shall be made to the contractor. In course of dismantling, if any damage is done to any other parts of the structure or to any fixtures, the same shall be made good free of cost by the Contractor, to the satisfaction of the Engineer. The Cost of the tests specified hereinafter shall be borne by the Owner; but if the structure fails to pass the tests, the cost of the tests shall be recovered from the Contractor. Any extra claim due to loss of time, idle labour, etc. arising out of these testing operations shall not be entertained, however, only reasonable and appropriate time extensions will be allowed. The structure or structural member under consideration shall be loaded with its actual dead load for as long a time as possible before testing and the tests shall be conducted as indicated in the following sub-clauses 4.01.01, 4.01.02 and 4.01.03. The method of testing and application of loading shall be as approved by the Engineer.
4.01.01	Stiffness Test In this test, the structure or member shall be subjected, addition to its actual dead load, to a test load equal to 1.5 times the specified superimposed load, and this loading shall be maintained for 24 hours. The maximum deflection attained during the test shall be within the permissible limit. If, after removal of the test load, the member or structure does not show a recovery of at least 80 per cent of the maximum strain or deflection shown during 24 hours under load, the test shall be repeated. The structure or member shall be considered to have sufficient stiffness, provided that the recovery after this second test is not less than 90 per cent of the maximum increase in strain or deflection recorded during the second test.

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4.01.02 Strength Test

The structure or structural member under consideration shall be subjected, in addition to its actual dead load, to a test load equal to the sum of the dead load and twice the specified superimposed load, and this load shall be maintained for 24 hours.

In the case of wind load, a load corresponding to twice the specified wind load shall be applied and maintained for 24 hours, either with or without the vertical test load for more severe condition in the member under consideration or the structure as a whole. Complete tests under both conditions may be necessary to verify the strength of the structure. The structure shall be deemed to have adequate strength if, during the test, no part fails and if on the removal of the test load, the structure shows a recovery of at least 20 per cent of the maximum deflection or strain recorded during the 24 hours under load.

4.01.03 Structure of same design

Where several structures are built to the same design and it is considered unnecessary to test all of them, one structure, as a prototype, shall be fully tested, as described in previous Sub-clauses, but in addition, during the first application of the test load, particular note shall be taken of the strain or deflection when the test load 1.5 times the specified superimposed load has been maintained for 24 hours. This information is required as a basis of comparison in any check test carried out on samples of the structure.

When a structure of the same type is selected for a check test, it shall be subjected, in addition to its actual dead load, to a superimposed test load, equal to 1.5 time the specified live load, in a manner and to an extent prescribed by the Engineer. This load shall be maintained for 24 hours, during which time, the maximum deflection shall be recorded. The check test shall be considered satisfactory, provided that the maximum strain or deflection recorded in the check test does not exceed by more than 20% of the maximum strain or deflection recorded at similar load in the test on the prototype.

4.01.04 Repair for subsequent test and use after strength tests

An actual structure which has passed the “Strength Test” as specified in Sub-clause 4.1.2 hereinbefore and is subsequently to be erected for use, shall be considered satisfactory for use after it has been strengthened by replacing any distorted members and has subsequently satisfied the 'Stiffness Test' as specified in Sub-clause 4.01.01 hereinbefore.

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4.02.00 Tolerances

Some variation is to be expected in the finished dimensions of structural steel frames. Unless otherwise specified, such variations are deemed to be within the limits of good practice when they are not in excess of the cumulative effect of detailed erection clearances, fabricating tolerances for the finished parts and the rolling tolerances for the profile dimensions permitted under the Specifications for fabrication of structural steel work applicable to this Project and as specified below:

I. For Buildings Containing Cranes

Component	Description	Variation Allowed
1.	2.	3.
Main columns	a) shifting of column axis at foundation level with respect to building line	
	i) In longitudinal direction	i) ± 3.0 mm
	ii) In lateral direction	ii) ± 3.0 mm
	b) Deviation of both major column axis from vertical between foundation and other member connection levels:	
	i) For a column upto and including 10M height	i) ± 3.5 mm from true vertical
	ii) For a column greater than 10M but less than 40M height	ii) ± 3.5 mm from true vertical for any 10 M length measured between connection levels, but not more than ± 7 mm per 30m length.
	c) For adjacent pairs of columns across the width of the building prior to placing of truss	± 9.0 mm on true span.

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	d) For any individual column deviation of any bearing or resting level from levels shown on drawings.	± 3.0 mm
	e) For adjacent pairs of columns either across the width of building or longitudinally level difference allowed between bearing or seating	3.0 mm
Trusses	a) Deviation at centre of span of upper chord member from vertical plane running through centre of bottom chord.	1/1500 of the span or greater than 10mm whichever is the least.
Trusses	b) Lateral displacement of top chord at center of span from vertical plane running through center of supports.	1/250 of depth of truss or 20 mm which ever is the - least.
Crane Cirders	a) Difference in levels of crane rail measured between adjacent columns.	2.0 mm.
	b) Deviation to crane rail-gauge	± 3.0 mm
	c) Relative shifting of ends of adjacent crane rail in plan and elevation after thermite welding.	1.0 mm.
Setting of Expansion gaps	d) Deviation of crane rail axis from centre line of web. At the time of setting of the expansion gaps, due regard shall be taken of the ambient temperature above or below 30°C. The coefficient of expansion or contraction shall be taken as 0.000012 per °C per unit length.	± 3.5 mm

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iv) For Building without Cranes

The maximum tolerances for line and level of the steel work shall be ± 3.0 mm on any part of the structure. The structure shall not be Out of Plumb more than 3.5 mm on each lox section of height and not more than 7.0 mm per 30 m section.

These tolerances shall apply to all parts of the structure unless the drawings issued for erection purposes state otherwise.

4.03.00 Acceptance

Structures and members have passed the tests and conform to all requirements specified in the foregoing Sub-clause 4.01.00, 4.01.01, 4.01.02, 4.01.03 and 4.01.04 and other applicable provisions of this specification and are within the limits of tolerances specified in Sub-clause 4.02.00 and/or otherwise approved by the Engineer shall be treated as approved and accepted for the purpose of fulfillment of the provisions of this contract.

5.00.00 INFORMATION TO BE SUBMITTED

5.01.00 Before Tender

5.01.01 Tentative Programme

The Tenderer shall submit a tentative programme based on the information available in the Tender Document and visit to site indicating the structure-wise erection schedule proposed to be maintained by the Contractor to complete the job in time in accordance with the Contract.

5.01.02 Constructional Plant and Equipment, Tools, Temporary works & manpower A detailed list Of all constructional plant and equipment like cranes, derricks, winches, welding sets, erection tools etc. along with their make, model, present condition and location available with the Tenderer which he will be able to employ on the job to maintain the progress of work in accordance with the Contract shall be submitted along with the Tender. The total number of each category of experienced personnel like fitters, welders, riggers etc. that he will be able to employ on the job shall also be indicated.

5.01.03 Erection Yard

A site plan showing the layout and location of the erection yard proposed to be established by the tenderer shall also be attached with the tender indicating the storage space for fabricated steel materials, site-fabrication and repair shop, covered stores, offices, locations of erection equipments and other facilities.

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The Engineer shall have the right to modify the arrangement and location of the proposed yard to suit site conditions and the Contractor shall comply with the same without any claim whatsoever.

5.02.00 After award of the Contract

After award of the contract, the Contractor shall submit the following:

5.02.01 Detailed Programme

The Contractor shall submit a detailed erection programme within a month of the award of the Contract for completion of the work in time in accordance with the Contract. This will show the target programme, with details of erection proposed to be carried out in each fortnight, details of major equipment required, and an assessment of required strength of various categories of workers in a proforma approved by the Engineer.

5.02.02 Fortnightly Progress Report

The Contractor shall submit fortnightly progress reports in triplicate to the Engineer showing along with necessary photographs, 125 mm x 90 mm size, and all details of actual achievements against the target programme specified in Sub-clause 5.02.01 above. Any shortfall in the achievement in a particular fortnight must be made up within the next fortnight. Along with this report, the Contractor shall also furnish details of fabricated materials in hand at site and the strength of his workers.

VOLUME-IB

SPECIAL CONDITIONS OF CONTRACT (SCC)

CIVIL AND STRUCTURAL WORKS (30.03.2022, REV 00)

BHARAT HEAVY ELECTRICALS LIMITED

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SPECIAL CONDITIONS OF CONTRACT (SCC)-Civil & Structural

Chapter - I : General Intent of Specifications

1.0	INTENT OF THE SPECIFICATION
1.1	The intent of this erection specification is to provide services for execution of the project according to most modern and proven techniques and codes. The omission of specific reference to any method, equipment or material necessary for the proper and efficient services towards installation/ Construction of the plant shall not relieve the contractor of the responsibility of providing such services / facilities to complete the work or portion of work awarded to him. The quoted / accepted rates / price shall deem to be inclusive of all such contingencies.
1.2	The work shall conform to dimensions and tolerances given in various drawings and documents that will be provided during execution. If any portion of works is found to be defective in workmanship and not conforming to drawings / documents or other stipulations, the contractor shall dismantle and re-do the work duly replacing the defective materials at their own cost, failing which recoveries, as determined by BHEL, shall be effected from contractor's bills.
1.3	It is not the intent of this specification to specify herein all the details of erection and commissioning. However, the system shall conform in all respects to high standards of quality and workmanship for performing the required duties in a manner acceptable to purchaser who will interpret the meaning of drawings and specifications and shall be entitled to reject any work or material, which in his judgments is not in full accordance herewith.
1.4	The omission of specific reference to any construction, fabrication / erection or other method, equipment or material necessary for proper and efficient working of the plant shall not relieve the tenderer of the responsibility of providing such facilities to complete the work at quoted rates. Any mismatch/ defect found due to mistake in fabrication / erection shall have to be rectified by the vendor free of cost. Inspection by BHEL/Customer does not relieve vendor of his responsibility of executing quality erection.
1.5	The work covered under this specification is of highly sophisticated nature, requiring the best quality workmanship, supervision, engineering and construction management. The contractor should ensure proper planning and successful and timely completion of the work to meet the overall project schedule. The contractor must deploy adequate quantity of tools & plants, modern / latest construction aids etc. He must also deploy adequate trained, qualified and experienced supervisory staff and skilled personnel.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter - I : General Intent of Specifications

1.6	Following shall be the minimum responsibility of contractor and have to be provided within finally accepted rates / prices.
1.6.1	Achieving Proper out-turn / Turn-over as per BHEL plan and commitment.
1.6.2	Completion of work as per BHEL Schedule. For this, the contractor, just after mobilization, has to submit detail work completion schedule along with their resource/T&P deployment plan in line with contract schedule for review/approval by BHEL/customer.
1.6.3	Good quality and accurate workmanship with good aesthetics value for the works done.
1.6.4	Repair and rectification.
1.6.5	Preservation / Re-conservation of all components/ structures during storage / erection / construction/ commissioning till handing over.

SPECIAL CONDITIONS OF CONTRACT (SCC) - Civil & Structural
Chapter - II : General Services to be rendered by the Bidder

2.0	GENERAL SERVICES TO BE RENDERED BY THE BIDDER
2.1	Services for construction, fabrication, and erection under the contract shall include but not be limited to the following:
2.2	Issuing materials from store / open yard from time to time for construction/ erection as per the construction programme. The Contractor shall be the custodian of all the materials issued till the structure/ plant/equipment is officially taken over by the owner / BHEL after satisfactory completion of work.
2.3	Transport of material to their respective places of erection.
2.4	Deployment of all skilled and unskilled manpower required for erection, supervision of erection/ construction, watch & ward, commissioning and other services to be rendered under this specification.
2.5	Deployment of all erection tools & tackle, construction machinery, transportation vehicles and all other implements in adequate number and size, appropriate for the erection work to be handled under scope of this specification except otherwise specified.
2.6	Supply of all consumables, e.g. welding electrodes, cleaning agents, diesel oil, lubricant etc. as well as materials required for temporary supports, scaffolding etc. as necessary for such erection work, unless specified otherwise.
2.7	Providing support services for the contractor's staff e.g. construction of site offices, temporary stores, residential accommodation and transport to work site for personnel, watch and ward for security and safety of the materials under the Contractor's custody etc. as required.
2.8	Maintaining proper documentation of all the site activities undertaken by the Contractor as per the Proforma mutually agreed with BHEL, Submission of monthly progress reports and any such document as and when desired by BHEL/owner, taking approval of all statutory authorities, Inspector of Explosives etc. as applicable for respective portions of work fall under the jurisdiction of such statutes of laws.
2.9	Any other service, although not specifically called for but required for a contract of the size and nature indicated in the specification.

SPECIAL CONDITIONS OF CONTRACT (SCC) - Civil & Structural
Chapter - III : General Technical Requirements
(Codes and Standards)

3.0	GENERAL TECHNICAL REQUIREMENTS (CODES AND STANDARDS)
3.1	Except where otherwise specified, the construction/ erection activity shall comply with the appropriate Indian Standard or an agreed internationally accepted Standard Specification as mentioned elsewhere in contract specifications, each incorporating the latest revisions at the time of tendering. Where no internationally accepted standard is applicable, the Bidder shall give all particulars and details as necessary, to enable BHEL to identify all material/ process in the same detail as would be possible had there been a Standard Specification.
3.2	Where the Bidder proposes alternative codes or standards he shall include in his tender one copy (in English) of each Standard Specification to which materials offered shall comply. In such case, the adopted alternative standard shall be equivalent or superior to the standards mentioned in the specification.
3.3	In the event of any conflict between the codes and standards referred above, and the requirements of this specification, the requirements which are more stringent shall govern.
3.4	Tools used during construction/ erection shall not be accepted except with the specific approval of the Engineer.

SPECIAL CONDITIONS OF CONTRACT (SCC) - Civil & Structural
Chapter - IV : Obligations of Contractor

4.0	OBLIGATIONS OF CONTRACTOR
4.1	CONSUMABLES & OTHER ITEMS
4.1.1	The contractor shall provide within finally accepted price / rates, all consumables (excepting those indicated in BHEL scope) like welding electrodes (including alloy steel and stainless steel), filler wires, TIG filler wires (over & above as supplied by the unit along with the plant materials, which will be given free of cost to bidder), gases (inert, welding, cutting), soldering material, dye penetrants, radiography films, etc. Other erection consumables such as tapes, jointing compound (As applicable), grease, mobile oil, M-seal, Araldite, petrol, CTC / other cleaning agents, grinding and cutting wheels are also to be provided by the contractor. Steel, packers, shims, wooden planks, scaffolding materials hardware items etc. required for temporary works such as supports, scaffoldings are to be arranged by the contractor. Sealing compounds, wooden/concrete sleepers, for temporary work, required for completion of work except those which are specifically supplied by manufacturing unit are also to be arranged by the contractor.
4.1.2	Not applicable
4.1.3	It shall be the responsibility of the contractor to plan the activities and store sufficient quantity of consumables. Non-availability of any consumable materials or equivalent suggested by BHEL cannot be considered as reason for not attaining the required progress or for additional claim.
4.1.4	It shall be the responsibility of the contractor to obtain prior approval of BHEL, regarding suppliers, type of electrodes etc. before procurement of welding electrodes. On receipt of electrodes at site these shall be subjected to inspection and approval by BHEL. The contractor shall inform BHEL details regarding type of electrodes, batch number, date of expiry etc. and produce test certificate for each lot / batch with correlation of batch / lot number with respective test certificate. No electrode without a valid test certificate will to be used.
4.1.5	BHEL reserves the right to reject the use of any consumable including electrodes, gases, lubricants / special consumables if it is not found to be of the required standard / make / purity or when shelf life has expired. Contractor shall ensure display of shelf life on consumable wherever required and records maintained.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter - IV : Obligations of Contractor

4.1.6	Storage of all consumables including welding electrodes shall be done as per requirement / instruction of the Engineer by the contractor at his cost.
4.1.7	In case of improper arrangement for procurement of any consumable, BHEL reserves the right to procure the same from any source and recover the cost from the Contractor's first subsequent bill at market value plus the departmental charges of BHEL from time to time. Postponement of such recovery is normally not permitted. The decision of Engineer in this regard shall be final and binding on the Contractor.
4.1.8	All charges on account of any kind of taxes and duties on materials obtained from any source for carrying out the works in the scope of the contractor shall be borne by the contractor.
4.2	TOOLS AND PLANTS / MONITORING AND MEASURING EQUIPMENT (MMEs)
4.2.1	T&Ps and MMEs to be provided by Contractor
4.2.1.1	All T&Ps and MMEs excepting those specifically indicated in BHEL scope are to be provided by the Contractor. Record of availability of T&Ps and MMEs with Valid Fitness/Calibration Certificate of T&P & MME's need to be submitted on monthly basis by contractor to site package in charge. Contractor has to make his own arrangement at his cost for completing the formalities (including arrangement of Road permits/ e-way bill, if any) if required with Tax authorities, for bringing their materials, plants and equipments at site for the execution of work under this contract.
4.2.1.2	All suitable cranes, lifting and transport equipments for material handling at stores/yard/siding of BHEL/Customer are included in scope. BHEL's cranes will not be available for this purpose unless otherwise specifically permitted as per contract conditions
4.2.1.3	All T&Ps to be deployed by the contractor shall have the approval of BHEL Engineer with regard to brand, quality and specification.
4.2.1.4	Indicative list of Major T&Ps in the scope of Contractor are given in the Technical Conditions of Contract. Bidders to note that these are only indicative and as such all other T&P necessary for timely and satisfactory completion of work in scope shall be mobilized by Contractor
4.2.1.5	Timely deployment of adequate T&Ps/MME's is the responsibility of the contractor. The contractor shall be prepared to augment the

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter - IV : Obligations of Contractor

	T&P/MME's at short notice to match the planned programme and to achieve the milestones.
4.2.1.6	Contractor shall maintain and operate his tools and plants in such a way that major breakdowns are avoided. In the event of major breakdown, contractor shall make alternative arrangements expeditiously so that the progress of work is not hampered.
4.2.1.7	In the event of contractor failing to arrange the required tools, plants, machinery, equipment, material or non-availability of the same owing to breakdown, BHEL will make alternative arrangement at the risk and cost of the contractor. Decision of BHEL shall be final and binding on the contractor. It is not obligatory on the part of BHEL to provide any tools and tackles or other materials other than those specifically agreed to do so by BHEL. However, depending upon the availability, BHEL/ BHEL's Customer handling equipment and other plants may be made available to the contractor on payment of hire charges as fixed, subject to the conditions laid down by BHEL/ Customer from time to time. Unless paid in advance, such hire charges, if applicable, shall be recovered from contractor's bill/ security deposit or any other due payment in one instalment.
4.2.1.8	The T&P to be arranged by the contractor shall be in proper working condition and their operation shall not lead to unsafe condition. The movements of cranes, and other equipment should be such that no damage / breakage occurs to foundations, other equipments, material, property and men. All arrangements for the movement of the T&P etc. shall be the contractor's responsibility.
4.2.1.9	Use of welding generators / rectifiers only shall be permitted for welding. Use of welding transformers will be subject to specific approval of BHEL engineer.
4.2.1.10	The contractor at his cost shall carry out periodical testing of his construction equipment. Test and calibration certificates shall be furnished to BHEL.
4.2.1.11	Contractor shall ensure deployment of serviced and healthy T&Ps including cranes, lifting tackles, wire ropes, manila ropes, winches and slings etc. History card and maintenance records for major T&Ps will be maintained by the contractor and will be submitted to BHEL Engineer for inspection on monthly basis. Fitness certificate / Test Certificates of T&P shall have to be submitted before it is put in use. Identification for such T&Ps will be done as per BHEL Engineer's advice.

SPECIAL CONDITIONS OF CONTRACT (SCC) - Civil & Structural
Chapter - IV : Obligations of Contractor

4.2.1.12	Contractor shall ensure deployment of reliable and calibrated MMEs (Inspection measuring and Monitoring equipment). The MMEs shall have test / calibration certificates from authorized / Government approved / accredited agencies traceable to National / International standards. Each MME shall have a label indicating calibration status i.e. date of calibration, calibration agency and due date for calibration. A list of such instruments deployed by contractor at site with its calibration status is to be submitted to BHEL Engineer on monthly basis in prescribed format for control.
4.2.1.13	Re-testing / re-calibration shall also be arranged at regular intervals during the period of use as advised by BHEL Engineer within the contract price. The contractor will also have alternate arrangements for such MME so that work does not suffer when the particular instrument is sent for calibration. If any MMEs not found fit for use, BHEL shall have the right to stop the use of such item. It will be necessary for the contractor to deploy proper item. Any readings taken by the defective instrument will be recalled and repeat the readings taken by that instrument with a proper one. In case he fails to do so, BHEL may deploy MMEs and retake the readings at contractor's cost.
4.2.1.14	BHEL shall have lien on all T&P, MMEs and other equipment of the contractor brought to the site for the purpose of work awarded by BHEL. BHEL shall continue to hold the lien on all such items throughout the period of contract / extended period. The contractor and / or his sub-contractors, without the prior written approval of the Engineer, shall remove no material brought to the site for the purpose of work awarded by BHEL.
4.2.1.15	The month wise T&P deployment plan to execute the work is to be submitted as per relevant format as per the instruction of BHEL. It shall be the contractor's responsibility to deploy the required T&P, for timely and successful completion of the job, to any extent.
4.2.2	Obligations in respect of T&Ps and MMEs provided by BHEL- Not Applicable

SPECIAL CONDITIONS OF CONTRACT (SCC) - Civil & Structural
Chapter – V: Responsibilities of Contractor in respect of
Labour, Supervisory Staff, etc.

5.0	RESPONSIBILITIES OF CONTRACTOR IN RESPECT OF LABOUR, SUPERVISORY STAFF, ETC.
5.1	Refer relevant clauses of General Conditions of Contract (GCC) also in this regard
5.2	The contractor shall deploy all the necessary skilled/semiskilled/ unskilled labour including highly skilled workmen etc. These workmen should have previous experience on similar job. They shall hold valid certificates wherever necessary. BHEL reserves the right to insist on removal of any employee of the contractor at any time if he is found to be unsuitable and the contractor shall forthwith remove him.
5.3	Contractor shall also comply with the requirements of local authorities/ project authorities calling for police verification of antecedents of the workmen, staff etc.
5.4	It is the responsibility of the contractor to engage his workmen in shifts and or on overtime basis for achieving the targets set by BHEL. This target may be set to suit BHEL's commitments to its customer or to advance date of completion of events or due to other reasons. Prior Information will be communicated by BHEL to contractor for arrangement of required manpower and T&P/MME's at no extra cost to BHEL. The decision of BHEL in regard to setting the erection and commissioning targets will be final and binding on the contractor.
5.5	Contractor shall provide at different elevation suitable arrangement for urinal and drinking water facility with necessary plumbing & disposal arrangement including construction of septic tank. These installations shall be maintained in hygienic condition at all times.
5.6	The Contractor in the event of engaging 20 or more workmen, shall obtain Independent license under the Contract labour (Regulation and Abolition) Act 1970 from the concerned authorities based on Form-V issued by the Principal Employer/Customer. In order to issue Form-V by Customer, Contractor shall fulfill all Statutory requirements like Insurance Policy, PF Code/PF Account number etc. as per the requirement of BHEL/Customer
5.7	Contractor shall deduct the necessary amount towards Provident Fund and contribute equal amount as per Government of India laws. This amount will be deposited regularly to the provident Fund Commissioner. BHEL/Customer may insist for submission of the account code duly certified by PF Commissioner
5.8	Contractor may also be required to comply with provisions of ESI Act in vogue if applicable and submit evidence to BHEL.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural
Chapter – V: Responsibilities of Contractor in respect of
Labour, Supervisory Staff, etc.

5.9	BHEL / customer may insist for witnessing the regular payment to the labour. They may also like to verify the relevant records for compliance with statutory requirements. Contractor shall enable such facilities to BHEL / Customer. Documentary proof of Labour wage payment with bank seal and sign should be submitted every month with RA Bill. All Labours should be provided with Labour ID Card as per format prescribed by Labour department. Contractor shall also provide monthly declaration for the current month regarding payment of wages, PF, ESI etc. payable to all the engaged workers as per existing labour laws and practice.
5.10	Contractor shall deploy only qualified and experienced engineers/supervisors. They shall have professional approach in executing the work. Refer Clause No. 2.4
5.11	The contractor's supervisory staff shall execute the work in the most professional manner in the stipulated time. Accuracy of work and aesthetic finish are essential part of this contract. They shall be responsible to ensure that the assembly and workmanship conform to dimensions and tolerances given in the drawings/instructions given by BHEL engineer from time to time.
5.12	The supervisory staff employed by the contractor shall ensure proper outturn of work and discipline on the part of the labour put on the job by the contractor. Also in general they should see that the works are carried out in a safe and proper manner and in coordination with other labour and staff employed directly by BHEL or other contractors of BHEL or BHEL's client.
5.13	It is the responsibility of the contractor to arrange gate pass for all his employees, T&P etc. for entering the project premises. Necessary coordination with customer officials is the responsibility of the contractor. Contractor to follow all the procedures laid down by the customer for making gate passes. Where permitted, by customer / BHEL, to work beyond normal working hours, the contractor shall arrange necessary work permits for working beyond normal working hours. Contractor shall also arrange deputation of required supervisors, safety officers and all necessary arrangements to the satisfaction of BHEL engineer for extended hour working/night shift working.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural
Chapter – V: Responsibilities of Contractor in respect of
Labour, Supervisory Staff, etc.

5.14	The actual deployment will of Labour and Engineer / supervision staff shall be so as to satisfy the erection and commissioning targets set by BHEL. If at any time, it is found that the contractor is not in a position to deploy the required engineers / supervisors / workmen due to any reason, BHEL shall have the option to make alternate arrangements at the contractor's risk and cost. The expenditure incurred along with BHEL overheads thereon shall be recovered from the contractor
5.15	Contractor shall not deploy women labour at night.

SPECIAL CONDITIONS OF CONTRACT (SCC) - Civil & Structural
Chapter – VI: Material Handling, Storage & Preservation

6.0	MATERIAL HANDLING, STORAGE AND PRESERVATION ETC
6.1	MATERIAL HANDLING AND STORAGE
6.1.1	All the equipments/materials furnished under this contract shall be received from the project stores, sheds / storage yards and transported to pre assembly area / erection site and stored in the storage spaces in a manner so that they are easily retrievable till the contractor erects them. While drawing/lifting material from BHEL / customer stores, the contractor shall ensure that the balance / other materials are stacked back immediately. No claim is admissible on this account
6.1.2	While BHEL will endeavor to store / stack / identify materials properly in their open / close / semi closed / tarpaulins covered storage yard / shed, it shall be contractor's responsibility to assist BHEL in identifying materials well in time for erection. They should take the delivery of the same, following the procedure indicated by BHEL, and transport the material safely to pre-assembly yard / erection site in time, according to program.
6.1.3	The contractor shall take delivery of Construction material/ consumables (as specified in tender conditions) from storage area after getting the approval of BHEL Engineer on standard indent forms. All the construction material/consumables shall be handled carefully by contractor to prevent any damage or loss.
6.1.4	The contractor shall identify and deploy necessary Engineers / supervisors / workmen for the above work in sufficient number as may be needed by BHEL, for areas covering their scope.
6.1.5	All the equipment shall be handled very carefully to prevent any damage or loss. No untested wire ropes / slings etc. shall be used for unloading / handling. Valid fitness/load test certificate need to be submitted before execution of erection/lifting/handling work. The equipment shall be properly protected to prevent damage either to the equipment or to the floor where they are stored.
6.1.6	Contractor shall ensure that while lifting slings shall be put over the points indicated on the structure/ erection component or as indicated in the manufacturer's drawings. Slings / shackles of proper size shall be used for all lifting and rigging purposes. All care shall be taken to safe guard the structure/ erection component against any damage. Dragging of piping / erection component should be avoided. In case of any damage the cost shall be recovered from the contractor, for those structure/ erection component which are issued, stored, erected by contractor.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter – VI: Material Handling, Storage & Preservation

6.1.7	Approach road conditions from the stores / yards to the erection/ construction site may not be equipped and ideal for smooth transportation of the material. Contractor may have to be adequately prepared to transport the materials under the above circumstances without any extra cost. The contractor may familiar himself with soil conditions at site.
6.1.8	Contractor shall be responsible for examining all the plant and materials issued to him and notify the Engineer immediately of any damage, shortage, discrepancy etc. before they are moved out of the stores / storage area. The contractor shall be solely responsible for any shortages or damages in transit, handling, storage, theft and erection of the material once received by him. Materials once taken over will be deemed to have been received in good condition and in correct quantities except for intrinsic defects which cannot be observed by visual and dimensional inspection and weighing. As the erection work will be spread in different areas / locations of the project, contractor has to arrange sufficient number of watch / ward personal to avoid any pilferage of materials which are under custody of the contractor.
6.1.9	The contractor shall maintain an accurate and exhaustive record-detailing out the list of all equipment received by him for the purpose of erection and keep such record open for the inspection of the engineer at any time.
6.1.10	All the material in the custody of contractor and stored in the open or dusty locations must be covered with suitable weather proof / fire retardant covering material wherever applicable and shall be stacked up on raised level above ground. All covering materials including blocks and sleeper shall be arranged by the contractor at his cost.
6.1.11	If the material belonging to the contractor are stored in area other than those earmarked for his operation the engineer will have the right to get it moved to the area earmarked for the contractor at the contractor's risk and cost.
6.1.12	The contractor shall be responsible for making suitable indoor storage facilities to store all material & equipment (drawn by the contractor from BHEL / customer stores), which require indoor storage till the time of their utilization. The Engineer will direct the contractor in this regard, which item in his opinion will require indoor storage, and the contractor shall comply with Engineer's decision.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter – VI: Material Handling, Storage & Preservation

6.1.13	All materials issued by BHEL shall be utilized as directed by Engineer-in-Charge or most economically in the absence of such direction. The contractor shall ensure that all surplus / damaged / scrap / unused material, packing wood / containers/ special transporting frames etc. are returned to BHEL at a place in project area identified by the Engineer. The contractor will maintain an account for all items received and returned to BHEL. Any shortage in returning such items shall be chargeable to the contractor except allowable wastage as specified in SCC/TCC.
6.1.14	The contractor shall hand over all parts / materials remaining extra over the normal requirement with proper identification tags to the stores as directed by the concerned BHEL engineer.
6.1.15	It shall be the responsibility of the contractor to keep the work / storage areas in neat, tidy and working conditions. All surplus/unusable packing and other materials shall be removed and deposited at location(s) specified by BHEL within the project premises. If required weighing of the same within the project premises will have to be carried out.
6.2	PRESERVATION OF COMPONENTS
6.2.1	After taking delivery from BHEL / customer's stores, plant materials storage shall be subjected to the following protection besides other provisions indicated in these specifications elsewhere.
6.2.1.1	Items stored outdoors shall be stacked up at least six inches (6") off the ground. Items should not be stored in a low lying area where water logging is a possibility. Contractor should have sufficient numbers of wooden / concrete / steel sleepers for the job.
6.2.1.2	Insulation materials shall be stored indoors or otherwise protected against getting wet/ damaged, using suitable measures and should be protected from direct rain.
6.2.2	The contractor shall effectively protect the finished work from action of weather and from damage or defacement and shall cover the finished parts then and there for their protection.
6.2.3	Any failure on the part of contractor to carry out works according to above clauses will entail BHEL to carry out the job from any other party and recover the cost from contractor.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural
Chapter – VI: Material Handling, Storage & Preservation

6.3	<u>HANDLING OF MATERIALS ISSUED BY BHEL:</u>
6.3.1	Materials shall be issued by BHEL based on the weighment basis/linear measurements & sectional weight. However, on specific request of the contractor “as a special case to expedite the job” the consignment received at BHEL stores can directly be diverted to the work site following issuance procedure of BHEL. Quantity of such direct issues shall be as per the Challan/dispatch document/LR received with the consignment. In such cases, Contractor shall do unloading of materials from trucks/lorry at their own cost.
6.3.2	All materials issued by BHEL shall be stacked, stored above ground level by use of concrete or wooden sleepers. No materials shall remain on ground at any time. All concrete or wooden sleepers required for stacking the materials shall be arranged by contractor (successful bidder of this package) at his own cost within the quoted rates. All other equipments like winches, D-Shackles, slings of various sizes, max puller, pulley blocks, jacks, trucks, trailers etc. required for such handling of steel from BHEL stores/storage yard etc. shall be arranged by contractor within quoted/accepted rates. All materials stored by contractor shall be in accordance to standards/specifications and instruction of BHEL. Utilization of these material shall also be done in such a manner so that wastage on account of long storage/storage beyond shelf life can be avoided. Any loss/damage of material on this account will be attributable to the contractor.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter – VI: Material Handling, Storage & Preservation

6.3.3	The contractor shall take delivery of the materials from the designated place within the project premises at his own cost and store the same at his stores as per standard norms. Open land for such purposes as available shall be provided by BHEL on free of cost basis. Temporary barbed wire fencing of the open storage yard is to be done by the contractor and is included under the scope of his work. Contractor shall also remove grass, bushes, trees etc. wherever required off the land provided to him and shall make proper continuous up keeping of the open yard /land by removing grass, bushes trees etc. and same is included under the scope of his work & No extra payment shall be made to the contractor in this regard. The bidder shall make complete arrangement of necessary security personnel to safeguard all such materials in his custody. Materials issued will be used only for construction of permanent works. The contractor shall take care of material issued by BHEL and shall protect the same from theft, damage and weathering. Excessive rusting of steel in custody of agency/contractor must be avoided. In case, due to any cause attributable to the contractor, such rusting of steel occurs rendering the same unusable, then such quantity of steel shall be recovered from the interim payment at the penal rate specified in the tender.
6.3.4	<u>ISSUE OF STEEL:</u>
6.3.4.1	The steel shall be issued to the contractor on the following basis: i. Structural Steel: Weighment basis (Unit – MT) ii. Reinforcement Steel and Earthing Rod: Weighment basis (Unit-MT) iii. MS Rails: Weighment Basis (Unit-MT)
6.3.4.2	All the steel (structural, reinforcement, earthing rod/GI flats, GI foundation bolts, etc.) issued by BHEL shall be properly accounted for. The total quantity of steel required for the work will be calculated from the approved Bar Bending schedule, fabrication drawings, approved laps, chairs and lugs etc. The measurement for payment as well as for accounting shall be based on the sectional weights as indicated in the following IS/BS/EN specifications.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter – VI: Material Handling, Storage & Preservation

6.3.4.3	Sr No	Name of Standard	Name of Section
	1	IS: 808-1964	Beams, Channels and Angles
	2	IS: 1730-1961	Plates, Sheets and Strips/Flats
	3	BS4-1: 1993	UB/UC sections
	4	IS: 12778/equivalence with EN-19-57	For NPB sections
	5	IS: 12778/equivalence with EN-53-62	For HE/WPB sections
	6	IS: 1786 or grade -1 of IS432 (Part-I)	Rounds including deformed high yield strength bars.
	7.	IS:4923-1997	Hollow section
	In case any such sectional weights are not available in the above documents, the manufacturer recommendation/BHEL instruction shall be binding.		
6.3.4.4	The steel issued to the contractor shall be mainly in standard length and sections as received from the supplier. However, the contractor shall be bound to accept the steel in length as available in the project stores and no claims for extra payment because of issue of non-standard length will be entertained.		
6.3.4.5	The contractor shall satisfy himself of the quality and quantity of the materials at the time of taking delivery from BHEL stores. No claims whatsoever will be entertained by BHEL because of quality or quantity after the materials are taken by the contractor from BHEL stores.		
6.3.4.6	The contractor shall submit to BHEL well in advance of before Three month from requirement, a statement indicating estimated quantity of cement and steel required during a quarter. In addition, the contractor shall also furnish the estimated requirement of steel during a month by the third week of the previous month indicating his requirement.		
6.3.4.7	Bidders shall ensure that no lamination material is taken over by them from BHEL. The contractor must note that cement and steel required for the contractor's enabling job like store/ site office/batching plant/temporary works etc. shall be arranged by the contractor at his own cost. All temporary structures constructed/installed/erected are to be dismantled and removed as per instruction of BHEL		

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter – VI: Material Handling, Storage & Preservation

6.3.4.8	Bidder to give requirement of Material in BHEL Scope well in advance of before Three month from requirement. Any delay in raising the requirement of these item leading to delay in placement of order, will be Contractor responsibility and its attributable delay in erection will be responsibility of Bidder only.
6.4	<u>RETURN OF MATERIALS (BHEL Free Issued Material)</u>
6.4.1	Return of Cement: Sealed cement bags remaining unused and in perfectly good condition at the time of completion or termination of the contract shall be returned promptly, (within 15 days from assessment) if BHEL/ engineer is satisfied of the physical condition of the cement. Return of such cement to the project stores / place as identified within the project area by engineer/ BHEL will not entitle contractor to handling and incidental charges. Surplus sealed and good conditioned cement bags will be taken back on weighment basis.
6.4.2	Return of Reinforcement Steel and Structural Steel including Scrap: All surplus steel and all wastage materials will be taken back on weighment basis. Surplus, unused and untampered steel shall be sorted section-wise and returned separately at a place directed by BHEL/Engineer within the project area. For return of such materials, contractor will not be entitled to any handling and incidental charges. All wastage / scrap (including melting scrap, wastage, and unusable scrap) shall be promptly returned to the stores and a receipt obtained for material accounting purposes. Scrap for reinforcement steel and structural steel shall be returned separately.
6.4.3	<u>Scrap and Serviceable Materials:</u>
6.4.3.1	All structural steel of length above 2 Meter except M.S Plate shall be considered as serviceable materials provided the materials is in good and acceptable condition. Structural steel in length less than 2 Meter Shall be treated as scrap.
6.4.3.2	Plates having both side greater than 1 Meter OR if any side is less than 1 Meter but greater than 0.5 Meter and the total area is equal or greater than 2 sq. Meter shall be considered as serviceable material .
6.4.3.3	All pipe measuring 2 Meter and above in length shall be treated serviceable materials provided they are in good and acceptable condition. Pipe in less than 2 Meter length shall be treated as Scrap.
6.4.3.4	All TMT measuring 3 Meter and above in length shall be treated as serviceable material provided they are in good acceptable condition. TMT in less than 3 Meter shall be treated as scrap.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter – VI: Material Handling, Storage & Preservation

6.4.4	Cement, Steel Consumption and wastage:												
6.4.4.1	Cement Consumption: The theoretical consumption of cement shall be based on the following: a. For design mix concrete as per approved design mix. b. For nominal mix concrete work, as per minimum cement as specified or as approved by engineer-in-charge. c. For item of works, where volume mix is permitted in writing by the BHEL, for masonry works, plaster other miscellaneous items, the cement consumption shall be governed by the “Statement of cement consumption” attached to the latest version of Delhi Schedule of Rates (DSR) unless otherwise specified in the specifications or the drawing of contract or mutually agreed by engineer-in-charge and the contractor. d. Actual consumption = Issue – Surplus/ unused quantity of cement returned in good condition by the contractor to store. (No sweep cement will be taken back by BHEL).												
6.4.4.2	Cement Wastage: a. Allowable wastage: One and half percent (+1.5%) of theoretical consumption of cement. b. For any material issued by BHEL to the contractor free of cost, and which is not accounted for by the contractor to BHEL, then recovery for such material shall be affected at penal rates. <table><tr><th>Sl no.</th><th>Cement consumption</th><th>Basis of issue & penal recovery</th></tr><tr><td>C1</td><td>Theoretical consumption (without considering any wastage or loss).</td><td>Free</td></tr><tr><td>C2</td><td>Actual consumption being Limited to one and half percent (+1.5%) of aforesaid theoretical consumption towards allowable wastage.</td><td>Free</td></tr><tr><td>C3</td><td>Actual consumption beyond one and half percent (+1.5%) of above (C1).</td><td>Penal rate</td></tr></table>	Sl no.	Cement consumption	Basis of issue & penal recovery	C1	Theoretical consumption (without considering any wastage or loss).	Free	C2	Actual consumption being Limited to one and half percent (+1.5%) of aforesaid theoretical consumption towards allowable wastage.	Free	C3	Actual consumption beyond one and half percent (+1.5%) of above (C1).	Penal rate
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C1	Theoretical consumption (without considering any wastage or loss).	Free											
C2	Actual consumption being Limited to one and half percent (+1.5%) of aforesaid theoretical consumption towards allowable wastage.	Free											
C3	Actual consumption beyond one and half percent (+1.5%) of above (C1).	Penal rate											

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural
Chapter – VI: Material Handling, Storage & Preservation

6.4.4.3	Reinforcement Steel, MS earthing rod, GI gratings, Foundation bolts and MS Rails Consumption The theoretical consumption of various sections and/or diameter of reinforcement and earthing rod steel shall be based on approved construction drawing and bar bending schedule. Weight shall be calculated considering the sectional weights as per Indian standards. No extra cost shall be payable to the contractor for any deviation in weights for the different procedures adopted for issue and calculation of the theoretical consumption including rolling tolerances. a. Actual consumption = Issue – Surplus. b. Surplus = un-tampered, unused, uncut QTY of steel including serviceable material returned by the contractor to BHEL store along-with relevant documents. c. Wastage = Actual consumption – Theoretical consumption.																				
6.4.4.4	Reinforcement Steel, MS earthing rod, Foundation bolts and MS Rails Wastage a. Allowable Wastage: (+3%) of the theoretical consumption shall be considered as allowable wastage. <table><tr><th colspan="3">Wastage and scrap shall be as per actual weight basis.</th></tr><tr><th>Sl. no.</th><th>Reinforcement steel & MS earthing rod</th><th>Basis of issue & penal recovery</th></tr><tr><td>R1</td><td>Theoretical consumption (without considering wastage and scrap or loss)</td><td>Free</td></tr><tr><td>R2a</td><td>Wastage limited to plus three percent (+3%) of aforesaid theoretical consumption (R1) towards allowable wastage and returned to BHEL Store.</td><td>Free</td></tr><tr><td>R2b</td><td>Wastage limited to plus three percent (+3%) of aforesaid theoretical consumption (R1) towards allowable wastage but not returned to BHEL Store.</td><td>Penal Rate</td></tr><tr><td>R3</td><td>Wastage beyond THREE percent (+3%) of the theoretical consumption above (R1).</td><td>Penal rate</td></tr></table>			Wastage and scrap shall be as per actual weight basis.			Sl. no.	Reinforcement steel & MS earthing rod	Basis of issue & penal recovery	R1	Theoretical consumption (without considering wastage and scrap or loss)	Free	R2a	Wastage limited to plus three percent (+3%) of aforesaid theoretical consumption (R1) towards allowable wastage and returned to BHEL Store.	Free	R2b	Wastage limited to plus three percent (+3%) of aforesaid theoretical consumption (R1) towards allowable wastage but not returned to BHEL Store.	Penal Rate	R3	Wastage beyond THREE percent (+3%) of the theoretical consumption above (R1).	Penal rate
Wastage and scrap shall be as per actual weight basis.																					
Sl. no.	Reinforcement steel & MS earthing rod	Basis of issue & penal recovery																			
R1	Theoretical consumption (without considering wastage and scrap or loss)	Free																			
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R2b	Wastage limited to plus three percent (+3%) of aforesaid theoretical consumption (R1) towards allowable wastage but not returned to BHEL Store.	Penal Rate																			
R3	Wastage beyond THREE percent (+3%) of the theoretical consumption above (R1).	Penal rate																			

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter – VI: Material Handling, Storage & Preservation

6.4.4.5

Structural Steel (Rolled Sections and Plates etc.)
Consumption

The theoretical consumption of various sections shall be based on approved drawings. Weights shall be calculated considering the sectional weights as per Indian standard. No extra shall payable to the contractor for any deviation in weights for the two different procedures adopted for issue and calculation of the theoretical consumption including rolling tolerances.

a. Actual consumption = Issue – Surplus.

b. Surplus = un-tempered, unused, uncut quantity of steel **including serviceable material** returned by the contractor to BHEL store.

c. Wastage = Actual consumption – Theoretical consumption.

6.4.4.6

Structural Steel Wastage

a. **Allowable wastage:** 4% (FOUR percent) of the theoretical consumption shall be considered as wastage. Wastage shall be considered as cut pieces and scrap material, measured as per actual weighment basis. Invisible wastage, if any, shall be considered to be included in the specified 4 % allowable wastage.

SI no	Structural steel including SS plate	Basis of issue & penal Recovery
S1	Theoretical consumption (without considering any wastage, scrap or loss) as per specification & drg.	Free
S2a	Wastage limited to plus four percent (+4%) of aforesaid theoretical consumption (S1) towards allowable wastage (including invisible wastage limited to 0.5%) and return to BHEL Store.	Free
S2b	Wastage limited to plus four percent (+4%) of aforesaid theoretical consumption (S1) towards allowable wastage (including invisible wastage limited to 0.5%) but not returned to BHEL Store.	Penal Rate
S3	Wastage beyond four percent (4%) of the aforesaid theoretical consumption (S1).	Penal rate

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter – VI: Material Handling, Storage & Preservation

6.4.4.7	<u>Reconciliation of Materials:</u> a. The contractor shall submit a reconciliation statement of cement and steel issued to the contractor with each RA Bill. b. At the time of submission of bills, the contractor shall properly account for the material issued to him as specified herein to the satisfaction of BHEL certifying that the balance material is available in the contractor custody at site. c. At the time of submission of bills, if it is noticed by BHEL that the wastage is high and calls recovery at the penal rate, then, BHEL will proceed for recovery for the excess wastage as per penal recovery rates as specified. d. If at any point of time, BHEL finds there is a difference in physical and theoretical balance, where the contractor fails to provide necessary reconciliation, the decision of penal recovery/withhold of amount at penal rate by BHEL shall be final and binding to the contractor till proper records are submitted to and verified by BHEL. e. The reference drawings for actual material consumption to be used for the purpose of reconciliation shall be drawings prepared by the BHEL and drawings approved by BHEL for fabrication works and such other drawings approved by BHEL. This shall also include the bar bending schedule prepared by the contractor and approved by BHEL.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural
Chapter – VII: Drawings and Documents

7.0	DRAWINGS AND DOCUMENTS
7.1	The detailed drawings/revised drawings/documents, specifications available with BHEL engineers will be made available to the contractor during execution of work at site. The contractor will also ensure availability of all drawings / documents at work place. Contractor to ensure that hard/soft copies of the drawings not be forwarded and transmitted in any form detrimental to the interest of BHEL. BHEL can issue hard copy or soft copy of the drawings as available. It shall be the responsibility of the contractor to provide print outs for additional copies to site as per requirement.
7.2	Necessary drawings to carry out the erection work will be furnished to the contractor by BHEL on loan, which shall be returned to BHEL Engineer at site after completion of work. Contractor shall ensure safe storage and quick retrieval of these documents.
7.3	The contractor shall maintain a record of all drawings and documents available with him in a register as per format given by BHEL Engineer. Contractor shall ensure use of pertinent drawings / data / documents and removal of obsolete ones from work place and returning to BHEL.
7.4	The data furnished in various annexure enclosed with this tender specification are only approximate and for guidance. However, the change in the design and in the quantity may occur as is usual in any such large scale of work. The contractors quoted rates shall be inclusive of the above factor.
7.5	Should any error or ambiguity be discovered in the specification or information the contractor shall forthwith bring the same to the notice of BHEL before commencement of work. BHEL's interpretation in such cases shall be final and binding on the contractor.
7.6	Deviation from design dimensions should not exceed permissible limit. The contractor shall not correct or alter any dimension / details, without specific approval of BHEL.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural
Chapter – VIII: Inspection and Quality

8.0	INSPECTION AND QUALITY
8.1	Inspection, Quality Assurance, Quality Control
8.1.1	Preparation of quality assurance log sheets as per approved FQP and protocols with customer / consultants / statutory authority, welding logs, NDE records, testing & calibration records and other quality control and quality assurance documentation as per BHEL engineer's instructions, is within the scope of work / specification. These records shall be submitted to BHEL / customer for approval from time to time.
8.1.2	The protocols between contractor and customer / BHEL shall be made prior to installation for correctness of foundations, materials, procedures, at each stage of installation, generally as per the requirement of customer / BHEL. This is necessary to ensure elimination of errors or keeping them within tolerable limits and to avoid accumulation and multiplication of errors.
8.1.3	A daily log book should be maintained by every supervisor / engineer of contractor on the job in duplicate (one for BHEL and one for contractor) for detailing and incorporating alignment/clearance / centering / leveling readings and inspection details of various construction/ erection activities etc. High pressure welding details like serial number of weld joints, welders name, date of welding, details of repair, heat treatment etc. will be documented in welding log as per BHEL Engineer's instructions. Record of radiography containing details like serial number of weld joints, date of radiography, repairs, if any, re-shots etc. shall also be maintained as per BHEL Engineer's instructions. Record of heat treatments performed shall be maintained as prescribed by BHEL
8.1.4	The performance of welders will be reviewed from time to time as per the BHEL standards. Welders' performance record shall be furnished periodically furnished for scrutiny of BHEL's Engineer. Corrective action as informed by BHEL shall be taken in respect of those welders not conforming to these standards. This may include removal/ discontinuance of concerned welder(s). Contractor shall arrange for the alternate welders immediately
8.1.5	All the welders shall carry identity cards as per the Proforma prescribed by BHEL / Customer / Consultant. Only welders duly authorized by BHEL / customer / consultant shall be engaged on the work.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter – VIII: Inspection and Quality

8.1.6	Contractor shall provide all the Measuring Monitoring Equipments (MMEs) required for completion of the work satisfactorily. These MMEs shall be of brand, quality and accuracy specified by BHEL Engineer and should have necessary calibration and other certificates as per the requirement of BHEL Engineer. Decision of BHEL Engineer regarding acceptance or otherwise of the measuring instruments / gauges / tools for the work under this specification, is final and binding on the contractor. BHEL may give an indicative list of MMEs required for this work and to be made available by the contractor. The list will be reviewed by BHEL and the contractor shall meet any augmentation needed wherever required.
8.1.7	It is the responsibility of the contractor to prove the accuracy of the testing / measuring / calibrating equipments brought by him based on the periodicity of calibration as called for in the BHEL's quality assurance standards/BHEL Engineer's instructions.
8.1.9	BHEL, Power Sector Regions (PSNR / PSER / PSWR / PSSR) have already been accredited with ISO 9001 certification and as such this work is subject to various audits to meet ISO 9001 requirements. One particular aspect which needs special mention is about arrangement of calibration of instruments by the contractor. Contractor shall ensure deployment of reliable and calibrated MMEs (Measuring and Monitoring Equipments). The MMEs shall have test / calibration certificates from authorized / Government approved / Accredited agencies traceable to National / International Standards. Re-testing / re-calibration shall also be arranged at regular intervals during the period of use as advised by BHEL Engineer within the contract price. The contractor will also have alternate arrangements for such MMEs so that work does not suffer when the particular equipment / instrument is sent for calibration. Also if any MMEs not found fit for use, BHEL shall have the right to stop the use of such item and instruct the contractor to deploy proper item and recall i.e. repeat the readings taken by that instrument, failing which BHEL may deploy MME and retake the readings at Contractor's cost.
8.1.10	Re-work necessitated on account of use of invalid MMEs shall be entirely to the contractor's account. He shall be responsible to take all corrective actions, including resource augmentation if any, as specified by BHEL to make-up for the loss of time.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter – VIII: Inspection and Quality

8.1.11	In the courses of erection, it may become necessary to carry repeated checks of the work with instruments recently calibrated, re-calibrated. BHEL may counter / finally check the measurements with their own MMEs. Contractor shall render all assistance in conduct of such counter / final measurements.
8.1.12	Total Quality is the watchword of the work and Contractor shall strive to achieve the Quality Standards, procedures laid down by BHEL. He shall follow all the instructions as per BHEL drawings and Quality Standards.
8.2	Stage Inspection By FES / QA Engineers
8.2.1	Stage inspection of any work, if required as per BHEL/Customer, shall be arranged by Contractor without any additional cost implication.
8.3	The Quality Management System of BHEL, Power Sector Regions (PSNR / PSER / PSWR / PSSR) have already been certified and accredited under ISO 9002 standards in this regard. The basic philosophy of the Quality Management System is to define the organizational responsibility, work as per documented procedures, verify the output with respect to acceptance norms, identify the non-conforming product / procedure and take corrective action for removal of non-conformance specifying the steps for avoiding recurrence of such non-conformities, & maintain the relevant quality records. The non-conformities are to be identified through the conduct of periodical audit of implementation of quality systems at various locations/stages of work. Suppliers / vendors of various products / services contributing in the work are also considered as part of the quality management system. As such the contractor is expected not only to conform to the quality management system of BHEL but also it is desirable that they themselves are accredited under any quality management system standard.
8.4	Field Quality Assurance
8.4.1	Contractor shall carry out all activities conforming to the approved Field Quality Plan (FQP) as revised from time to time. Total quality shall be the watchword of the work and contractor shall strive to achieve the quality standards, procedures laid down by BHEL. He shall follow all the instructions as per BHEL drawings and quality standards. Contractor shall provide the services of quality assurance engineer as per the relevant clauses.

SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural
Chapter-IX: Health, Safety & Environment Obligations

9.0	OCCUPATIONAL HEALTH, SAFETY & ENVIRONMENT MANAGEMENT / QUALITY ASSURANCE PROGRAMME: BHEL, Power Sector Regions (PSNR / ER / WR / SR) are each certified for ISO 9001. Quality of work to customer's satisfaction and fulfillment of system requirements are the essence of ISO 9001 certification. BHEL, PS Regions have HSE certification (ISO 14001: 2015 & ISO 45001:2018) and therefore Contractor also shall organize / plan/ perform all their activities to meet with the applicable requirements of these standards.
9.1	HSE (Health, safety & Environment): Contractor will comply with HSE (Health, Safety & Environment) requirements of BHEL as per the "HSE Plan for Site Operations by Subcontractor" (Document No. HSEP: 14 Rev00) or equivalent document issued by BHEL PS Regions along with tender. In case of any ambiguity between these two documents, document issued by PS-Region will be followed.

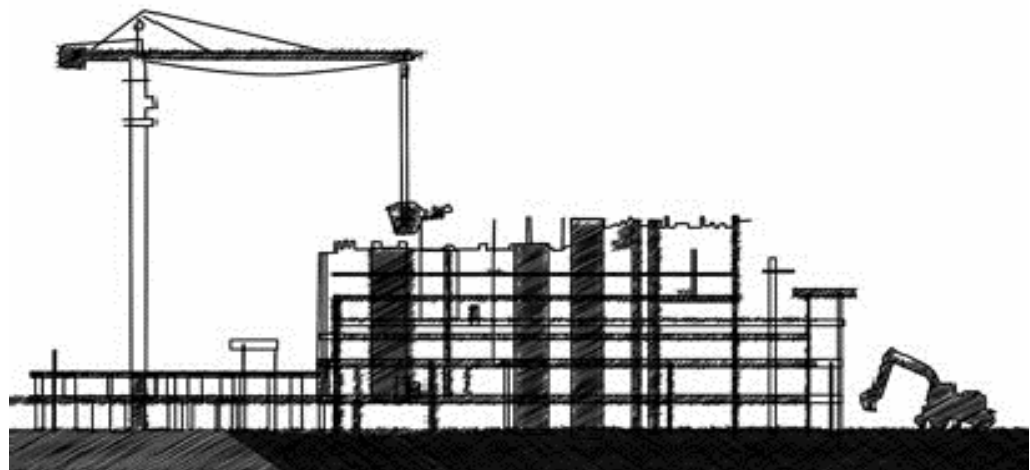
SPECIAL CONDITIONS OF CONTRACT (SCC)- Civil & Structural

Chapter -X: RA Bill Payments

10.0	RA Bill Payments
10.1	The contractor shall submit his monthly RA bills with all the details required by BHEL on specified date every month covering progress of work in all respects and areas for the previous calendar month.
10.2	Mode of payment and measurement of work completed shall be as per relevant clauses of General Conditions of Contract
10.3	Release of payment in each running bill including PVC Bills where ever applicable will be restricted to 95% of the value of work admitted as per stages of progressive pro rata payments.
10.4	The 5% thus remaining shall be treated as 'Retention Amount' and shall be released as per terms specified in the General Conditions of Contract.
10.5	The payment for running bills will normally be released within 30 days of submission of running bill complete in all respects with all documents. It is the responsibility of the contractor to make his own arrangements for making timely payments towards labour wages, statutory payments, outstanding dues etc. and other dues in the meanwhile. 60% of RA Bills complete and correct in all respects and certified by BHEL Engineer, shall be paid within 15 days of receipt. Balance payment shall be within 30 days.
10.6	BHEL shall release payment through Electronic Fund Transfer (EFT)/RTGS. In order to implement this system, Contractor to furnish details pertaining to his Bank Accounts where proceeds will be transferred through BHEL's banker, as per prescribed formats. Note: BHEL may also choose to release payment by other alternative modes as applicable
10.7	Paying Authority shall be the Construction Manager of the Site. Any change in the paying Authority shall be intimated to the Contactor accordingly.

**HSEP14**

Health, Safety & Environment Plan for Site Operations by Subcontractors



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SECTION A

CRITICAL RESOURCES FOR HSE IMPLEMENTATION

1. SHARING OF OPERATING COSTS OF FACILITIES

TABLE A.1

SN	FACILITY
1	Ambulance with 24 hr. First Aid Trained Driver (Specs in Annexure A)
2	Operation of Medical center, Nurses, Medical Consumables etc. (Specs in Annexure A)
3	Training Center Consumables
4	Water sprinkling for dust suppression
	(Others:)

Note:

- Responsibility of operation of above facilities shall rest with BHEL
- Operating cost of the above shall be deducted from subcontractors on 'proportional to contract' value basis. Sample deduction table enclosed as Annexure A.1
- "Contract value" defined above & subsequently in the document shall be considered as "Awarded contract value".
- No overhead cost/ enabling cost of BHEL shall be levied on the contractors for common facilities.
- These running costs shall be recovered from all the available subcontractors at site for the complete operational duration of the site
- No overheads shall be charged on shared operating costs

2. RESOURCES TO BE PROVIDED SOLELY BY THE SUBCONTRACTOR

TABLE A.2

SN	ITEM	SPECIFICATIONS
1.	HSE DISPLAYS, Posters and signage	Annexure B
2.	HSE Tools/ Equipment/ Devices	Annexure C
3.	Rest Sheds for Workers	Annexure D
4.	Labor Colony	Annexure E
5.	Toilets (Latrines & Urinals) - in Site and Labor Colony	Annexure F
6.	Fire Extinguishers	Annexure G

Note:

In case subcontractor fails to provide the required resources, same will be procured and deployed by BHEL with applicable overhead on total procurement cost

3. ESTABLISHMENT OF COMMON FACILITIES

In green field projects BHEL shall arrange and provide the following facilities which shall be used by all subcontractors for their employees and workers. These shall be

- Medical Centre
- Safety park with facilities of audio-visual training & vertigo test center.
- No cost shall be deducted from the subcontractors for the structure part only.
- The running cost with basic inputs already mentioned at Point 1 above shall be shared by all contractors.
- The sub-contractors shall be required to ensure participation in trainings, medical checkup and vertigo test as per the guidelines laid in this document and required as per statutory HSE requirements.

- vi. However, in projects where in these facilities are not provided by BHEL, subcontractors shall ensure the training, medical/ vertigo test of all workers at site in consultation and guidance of BHEL HSE team at site in line with provisions of this document.
- vii. The overall onus of compliance to HSE practices pertaining to training, medical checkup including vertigo test shall lie on the subcontractor only.

4. CRITICAL REQUIREMENTS W.R.T. EQUIPMENT & PPES

- i. Conventional Hydra crane with carriage in front shall not be permitted. Pick & carry tyre mounted Front Cabin mobile crane (FX or TRX/ NextGen series of 'ESCORT' or equivalent make) shall only be permitted.
- ii. Any Heavy equipment (cranes, winch machines, etc.) shall be deployed only after pre-safety Inspection by safety dept. Valid AMCs/ Fitness/ other statutory clearances as per local rules shall be required to be submitted before mobilizing the equipment at site.
- iii. All other Hand tools and power tools should not be older than 5 years.
- iv. For Chimney passenger lift, winch to have double drum rope for passenger and double safety devices must be used. Winch should not more than 3 years old and winch rope must be inspected with valid certificate from competent authority within 6 months and should meet the IS standard 9507 provision of OLR and push back button arrangement or dead man switch.
- v. Gate pass for all the lifting T&Ps and construction machinery/ equipment shall be made after obtaining written acceptance (Pre-entry Safety Clearance) from BHEL Site Safety Department after physical verification and checking all requisite documents/ compliance to Safety norms
- vi. All motor vehicles should have valid registration certificate, insurance, Pollution under control (PUC) and fitness certificate as per Motor Vehicle Act 2020. The certificates should be pasted in the glass from inside.
- vii. PPEs shall be from reputed manufactures viz. 3M, Udyogi, Karam, Frontier, Freedom, Honeywell, Liberty, Bata, Nomex, Acme, Unicare, Life Gear or equivalent. In case Subcontractor recommends any other name the same can be approved at site level by the Construction manager & Site HSE
- viii. For height work, where fall could result in death or disability, a secondary means of fall protection (Safety Net, Retractable Fall Arrestor etc.) shall be mandatorily provided by the subcontractor, failing which, a penalty of INR 10000 per case will be imposed. In addition, there should be constant supervision for such critical height work. Any non-erection activities at height eg. Housekeeping etc. shall also fall under the category of height work
- ix. **Scaffold Tagging**

Scaffolds being erected, modified or dismantled must be tagged as suitable for use. Tagging shall be done with standard tag holder. Scaffolding tag should be certified by scaffolding inspector having valid certificate.

- **GREEN** scaffold tag- shall be fixed when scaffold is complete and safe for use, signed and dated by the scaffolding competent person daily.
- **RED** scaffold tag – to be fixed if scaffold is in some way defective and cannot be used or is still under erection.
- **YELLOW** scaffold tag – to be fixed if scaffold is in under construction/ maintenance.



FIG. A.4.1 SAMPLE SCAFFOLD TAGS AND TAG HOLDER

x. **T&P Color Coding:**

- a. Inspections and tests shall be documented by means of color coding which shall verify that inspections or testing are current and that all receptacles, portable Power tools, Lifting Tools & Tackles have been inspected and tested as required. The color codes used on the project shall be:

GREEN	BLUE	YELLOW	PURPLE
January	April	July	October
February	May	August	November
March	June	September	December

TABLE. A.4.2: T&P COLOR CODES

- b. The cycle of colors shall be Quarterly as a minimum or as decided by BHEL. The color code tape / Sticker shall be clearly visible to designate the period for which the inspections and tests were conducted.
- c. Following the initial inspection, the equipment must be color-coded quarterly as per color-coding instructions that will be issued by the subcontractor.
- d. Fire extinguisher with the current month color-coding inspection sticker must be provided and secured in the platform.
- e. All slings shall be regularly inspected in accordance with the requirement of the project for frequent and periodic inspections and discard immediately if they fail to meet the minimum requirements of the project.
- f. The Subcontractor's HSE Officer shall ensure that all PPE is inspected prior to its issue. He is to ensure all subcontractor personnel are using safe and proper PPE equipment. Regular

inspections on the PPE shall be carried out and personnel not adhering to those inspections shall be removed immediately from the site.

- g. A Ten (10) day interval period shall be given into each monthly color code change. During this Ten (10) day period either color shall be acceptable.

xi. **T&P Tagging:**

All deployed Wire Rope Slings, Chain Pulley Blocks, Hooks, slings etc. shall be Tagged using aluminum or any other metal tag with punching.

5. HSE PERSONNEL TO BE PROVIDED SOLELY BY THE SUBCONTRACTOR

5.1. NUMBERS OF HSE PERSONNEL (APPLICABLE FOR EACH WORK SHIFT)

Number of HSE Officers and Supervisors shall be in proportion to number of workers as per Table A.6 below

TABLE A.5

No. of Workers	No. of HSE Supervisors	No. of HSE Officers
Up to 100	1	1
101 to 250	2	1
251 to 500	4	1
501 to 1000	6	2
1000 to 2000	6+ One additional supervisor up to every additional 250 workers	3
2000-3000	10+ One additional supervisor up to every additional 250 workers	4
3000-4000	14+ One additional supervisor up to every additional 250 workers	5

5.1.1. DEPLOYMENT PLAN

- Above requirement is for every shift for each unit.
- The dynamic deployment plan of Safety manpower at various locations containing names, areas, time periods, shifts etc. shall be submitted to BHEL for approval by subcontractor
- BHEL may modify the deployment plan based on nature and volume of jobs, Risks and hazards associated etc.
- For less than 20 workers HSE Officer is not mandatory. In case the number of workers exceed 20 for 3 consecutive months, HSE Officer is to be engaged. The HSE Officer shall be deployed for a minimum period of 6 months even if the number of workers fall below 20 in any month subsequent to deployment. If within that 6-month period, the number of workers is more than 20 for at least 3 months, the deployment duration of HSE Officer will extend further 6 months after completion of previous 6-month period.
- For Site Material Management/ Handling (Loading/ Unloading) contracts, 1 no. HSE Officer shall be required irrespective of the total manpower deployed.
- HSE Officers/Supervisors of all the vendors may be required to report directly to BHEL HSE Officer at site & shall comprise as a total team for handling all HSE issues. However, each safety officer/ agency shall be individually responsible for the safe execution of work in their respective areas.

5.2. QUALIFICATION & EXPERIENCE REQUIREMENTS OF HSE PERSONNEL

5.2.1. HSE OFFICER

First HSE Officer to be mandatorily as per Option I as under and shall be designated Senior HSE Officer. In case of non-availability of HSE Officers with Option I configuration, the subsequent HSE Officers can be as per Option II below with recorded reasons and approval of Site Construction Manager of BHEL. All these deviations should be reported to Region HSE and PSHQ HSE.

A. Option I

- i. possesses a recognized degree in any branch of engineering or technology or architecture and had a practical experience of working in a building or other construction work in a supervisory capacity for a period of not less than two years or possesses a recognized diploma in any branch of engineering or technology and has had practical experience of building or other construction work in a supervisory capacity for a period of not less than five years;
- ii. possesses a recognized degree or diploma in industrial safety with at least one paper in construction safety (as an elective subject/ part thereof);
- iii. has adequate knowledge of the language spoken by majority of building workers from the construction site in which he is to be appointed.

B. Option II:

Graduation Degree in Science with Physics & Chemistry and degree or diploma in Industrial Safety (All Degrees/ Diploma from any Indian institutes recognized by AICTE or State Council of Technical Education of any Indian State) with practical experience of working in a building, plant or other construction works (as HSE Officer, in line with Indian Factories Act, 1958 or BOCW Act, 1996) for a period of not less than five years

Note:

- i. HSE Officer as per Option II shall be valid only on availability of Senior HSE Officer as per Option I at site.
- ii. In case of resignation of the Senior HSE Officer, the same has to be replaced within 15 days else all subsequent HSE Officers as per Option II (in case of multiple HSE Officers with a single agency) shall not be considered as valid.
- iii. The penalty shall be deducted considering non-availability of any HSE Officer at site.

5.2.2. HSE SUPERVISOR: EITHER OF X OR Y BELOW

X. Recognized Degree in any branch of Engineering OR Diploma in any branch of engineering with at least one-year construction experience

OR

Y. A recognized graduation Degree in Science (with Physics & Chemistry) or a recognized diploma in Engg. or Tech.

Additional requirements for option (Y) above

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- i. Trained in fire-fighting as well as in safety / occupational health related subjects, with:
- ii. Minimum Two years of practical experience in construction work environment or in the field of safety and

Note:

- i. Option a above is by default, b is under special approval from Site HSE & Construction manager
- ii. In both cases the candidate should possess requisite skills to deal with construction & fire safety related day-to-day issues.

5.3. HSE IN-CHARGE

In case there is more than one HSE Officer with any subcontractor, one of them, who is senior most by experience & meets qualification as per option 1 as mentioned in clause 2.1 A above (in HSE discipline), may be designated as HSE In-charge who will be the nodal point of contact on HSE matters.

5.4. SUPPORTING STAFF TO HSE TEAM

- i. Supporting Staff shall include scaffolders, scaffolding inspectors, riggers, skilled and unskilled manpower
- ii. Subcontractor shall provide adequate number of workers as and when required, in order to attend and comply to Safety observations raised by BHEL/ Customer.

5.5. AVAILABILITY AND PENALTY FOR NON-DEPLOYMENT

- i. The subcontractor shall submit the certificates of qualification & experience of HSE manpower before deployment for BHEL to assess suitability as per requirement detailed in this document
- ii. In case of rejection, subcontractor shall arrange additional candidates and submit resume to BHEL. Penalties will be applicable during the period of non-deployment in such cases as well.
- iii. Subcontractor shall ensure physical availability of safety personnel at the place of specific work locations.
- iv. The Subcontractor shall deploy the HSE Officers as per the site's requirement. Non-deployment shall lead to stoppage of the work and final decision shall rest with Site HSE & Construction manager.
- v. The Subcontractor shall prepare an organization chart identifying the areas of operations, responsibilities and reporting structure of all safety personnel for each shift and submit the same to BHEL.
- vi. The subcontractor shall deploy sufficient HSE Officers, supervisors, as per numbers & qualifications mandated in this Section since mobilization of first batch of manpower and add more in proportion to the added strength in work force. Any delay in deployment will attract a penalty at following rates:

Non-deployment of HSE Officer –	Rs. 75,000 per man-month
Non-deployment of HSE Supervisor –	Rs. 50,000 per man-month

- vii. Penalty shall be collected for the period of non-availability of safety personnel after allowing a grace period of 15 days for finding a replacement. The same shall be deducted on pro-rata basis till the required manpower is deployed.
- viii. In case of abnormal delay & frequent rejections of candidates proposed by the subcontractor, BHEL shall exercise the right to deploy the safety manpower & deduct the amount from subcontractor's running bill with applicable overheads. In such cases also, the provision of logistics, transportation, food and other logistical support to the HSE personnel shall be in the scope of subcontractor in addition to the salary. After deployment of manpower by BHEL, the penalty for non-deployment specified above shall not be applicable.

6. COMPETENCY OF OPERATORS/ DRIVERS OF CRANE, WINCH, LIFTING/ CONSTRUCTION EQUIPMENT ETC.

- i. The Operators/ Drivers of crane, winch, construction/ lifting equipment etc. shall be experienced and have valid driving license for the class of vehicle / machinery as applicable (like Crane/ Forklift/ Rig, Construction equipment driving license etc.).
- ii. Minimum HMV driving license is required for all heavy equipment/ heavy vehicle (trailer/ Hyva /dumper /TM) operators at site.
- iii. The subcontractor shall certify competence of these persons in writing as and when they are posted at site.
- iv. Crane, Winch, Construction & lifting equipment operator should have certificate on subject course or experience certificate in employer letterhead.
- v. Where state is providing license for operating crane, tractor and other construction vehicles, same to be ensured.

Note: In case the statutory requirements i.e. State or Central Acts and / or Rules as applicable like the Building and Other Construction Workers' Regulation of Employment and Conditions of Service- Act,1996 or State Rules (wherever notified), the Factories Act, 1948 or Rules (wherever notified), etc. are more stringent than above, the same shall be followed.

- 7. In case of any stringent requirement of BHEL's customer over and above the specifications mentioned in current document, the same shall also be required to be complied at site by subcontractor.

8. REFERENCES

The Safety Rules for Construction & Erection as outlined hereunder, while setting out a broad parameter of safety norms, are not exhaustive. The subcontractor and his agencies are advised to refer to the following statutory provisions as amended from time to time for details and strict compliance therewith.

8.1.FOR GREENFIELD PROJECTS

- a) Building and Other Construction Workers (regulation of employment and conditions of service) Act, 1996 (briefly referred to as BOCW Act),
- b) Building and other construction workers (regulation of employment and conditions of service) Central Rules, 1998 (briefly referred to as BOCW Rules) as adopted by the various State Governments,

8.2. FOR EXPANSION, MODIFICATION, ALTERATION AND, OR CONSTRUCTION ACTIVITY WITHIN AN EXISTING PLANT OPERATING AS PER APPROVED SITE PLAN UNDER THE FACTORIES ACT

- a) Factories Act, 1948,
- b) Factories Rules, as adopted by the various State Governments
- c) BOCW Act
- d) BOCW Rules
- e) In case a new act/ statutory guideline/ modification/ consolidation of acts is implemented the same shall be required to be adhered by the subcontractor.
- f) The latest amendment of the above-mentioned acts/ rules shall be followed at site.

9. BHEL POWER SECTOR HSE MANAGEMENT SYSTEM

The Systems and procedures of BHEL Power Sector HSE Management System shall be implemented by the subcontractor, including:

- HSE PROCEDURE FOR REGISTER OF OHS HAZARDS AND RISKS
- HSE PROCEDURE FOR REGISTER OF ENVIRONMENTAL ASPECTS AND IMPACTS
- HSE PROCEDURE FOR REGISTER OF REGULATIONS
- HSE PROCEDURE FOR TRAINING AND AWARENESS
- HSE PROCEDURE FOR EMERGENCY PREPAREDNESS AND RESPONSE PLAN
- HSE PROCEDURE FOR PERMIT TO WORK
- HSE INSPECTION AND OTHER FORMATS

Note:

- i. BHEL reserves the right to revise/ update these systems and procedure as per requirement to address any changing HSE needs
- ii. BHEL will provide hard / soft copies of applicable HSE Procedures, Work Permits, Operational Control Procedures, Inspection/ Other Formats etc. that are necessary for ensuring safe work to the successful bidder at Site. It is the responsibility of the subcontractor to ensure availability of these documents before commencing work at site.
- iii. The subcontractor can get soft copies of these documents from respective Region SCT/ HSE for reference. The signed hard copies of the same shall not be required to be submitted along with tender document
- iv. Subcontractor shall use the Digital (Web & App-Based) HSE management Software Systems provided by BHEL whenever provided. In case not provided, hard copy systems will continue to be used. All information technology resources (Computers, mobile phones, mobile data, internet access etc.) for the use of such systems shall be ensured by the subcontractor.

10. CLEARANCE OF MONTHLY RUNNING BILLS SUBJECT TO SAFETY COMPLIANCE

- The monthly running Bills of the subcontractor shall be released subject to compliance to HSE requirements as per checklist in Annexure H
- BHEL site HSE Head and Package In-charge shall be authorized to issue the clearance
- Site Construction Manager of BHEL shall be the final authority on the matter.

11. HSE PERFORMANCE EVALUATION

- Subcontractor shall be assessed on monthly basis for HSE Compliance by BHEL Safety In-charge at site.
- The HSE evaluation shall be based on HSE Performance Evaluation System of BHEL covering the contractual, statutory and regulatory requirements of HSE.
- BHEL shall reserve the right to use these performance scores for evaluating bidder's capacity for future tenders
- If safety record of the subcontractor in execution of the awarded job is to the satisfaction of safety department of BHEL, issue of an appropriate certificate to recognize the safety performance of the subcontractor may be considered by BHEL after completion of the job, provided the execution performance is satisfactory.

12. HSE PENALTIES

- Nonconformity of safety rules and safety appliances will be viewed seriously and BHEL has right to impose fines on the subcontractor for every instance of violation noticed.
- As per contractual provision HSE penalties shall be imposed on subcontractors for non-compliance on HSE requirement as per following format.
- Following are the applicable penalties for various Safety violations:

Sub: MEMO for Penalty for non-compliances in Safety

Following lapse (tick marked) was observed and penalty (in Rs.) is imposed as stated at the bottom of this memo. It is requested that such occurrences be please avoided in future.

S. No	Nature of Non - Compliance	Penalty (in INR)	Remarks
A. System Violations			
1	Working without valid Work Permit/ HIRA/ Method Statement / JSA	2000	Per case
2	Controls as per Work Permit/ HIRA/MS/JSA not ensured	2000	Per case
3	Reported Safety Violations Not Closed within Stipulated Time	1000-10000	Per case
4	Absence of required Subcontractor Officials (Site Head, HS Head) in Safety Reviews/Meetings	5000	Per case
5	Not providing required PPEs (Safety Harness, Lifeline, Safety Net, Fall arrestor, Safety Helmet, Gloves, Shoes etc.) for the work by subcontractor	2000	Per case
B. Competency/ Training/ Induction Violations			

1	Incompetent personnel deployed for specialized jobs like height work, hot work, rigging, vehicle operation etc. (without valid license/ certificate etc.)	3000	Per case
2	Work without induction training & medical check	2000	Per case
3	Height Work without Vertigo Test and height work training	2000	Per case
C. PPE Violations – Height Work			
1	Not wearing/ hooking Double Lanyard Safety Harness while working at height (> 1.2 meters) or not anchoring to lifeline	1000	Per case
2	Not Providing Lifeline for height work	3000	
3	Unsafe platforms – without Top, Mid Rails and Toe-Guards for Height Work	3000	
4	Not providing secondary means of fall protection for height work (Safety Nets, Retractable Fall Arrestors etc.)	3000	Per case
D. PPE Violations – General			
1	Not wearing safety helmet	1000	Per case
2	Wearing of helmets without chin straps	1000	Per case
3	Not Wearing safety shoes	500	Per case
4	Not wearing gloves	500	Per case
6	Not using grinding goggles/ face shield during grinding/ cutting	2000	Per case
E. Electrical Safety Violations			
1	Broken/ exposed wires/ cables	2000	Per case per day
2	Electrical plug not used for connection/ hand machines	1000	Per case per day
3	Not using proper ELCBs for electrical equipment	2000	Per case per day
4	Improper earthing of welding & Other electrical machines (Lack of double earthing, improper/ untested earth pit etc.)	2000	Per case per day
5	Not using 24 V supply for lighting in confined spaces	2000	Per case
6	Cables haphazard/ blocking way/ not organized properly	1000	Per case per day
F. Lifting & Rigging Violations			
1	Using Sling/ Chain Pulley Block and other Small T&Ps without proper, traceable Tag and Test Certificate	2000	Per T&P per day
2	Using damaged slings or not slinging properly	2000	Per T&P per day
3	Use of lifting equipment without having valid Test certificate	5000	Per equipment per seven days
4	Lifting hooks used without latches	2000	Per hook per day
5	Not effectively barricading area below lifting activity	5000	Per case
6	Using untrained/ unqualified rigger	5000	Per case
G. Housekeeping			
1	Non-removal of scrap from platforms	5000	Per Event Per location per 7 days
2	Not conducting scheduled housekeeping drives	5000	Per drive
H. Hot Work Safety Violations			
1	Gas cutting without flash back arrestor at both ends	5000	Per machine per incidence
2	Gas cutting at height without fire blanket	2000	Per event

3	Not keeping gas cylinders vertically	2000	Per event
4	Lifting cylinders without cage or rolling of cylinders	2000	Per incidence
5	Leakage in gas cylinder	2000	Per incidence
I. Vehicle Safety/ Operation			
1	Not having valid driving license for the type of vehicle/ T&P	2000	Per driver per incidence
2	Two-wheeler entry in construction area	2000	Per vehicle
3	Using Hydra for material movement at site in unsafe manner	2000	Per case
4	Using Two Hydra in Tandem for material movement without proper precautions as per OCP	2000	Per case
5	Vehicles, Hydras, Cranes, Dumpers and Earth Movers not having automatic back horns linked to gear	2000	Per Equipment per day
6	Not providing proper hard barricades around excavations/ unpermitted areas	5000	Per location per day
7	Not using guide rope while transporting material using Hydra or Cranes	2000	Per event
8	Over speeding	5000	Per case
9	Using Conventional Hydra crane	50000	Per day /crane
J. Accidents/ Incidents/ Near Misses			
1	Non-reporting of Near Miss/ Incident	20000	Per case
2	Major Accident – Worker unable to resume work within 48 hrs	100000	Per incident
3	Fatal Accident	500000	Per incident
K. Miscellaneous			
1.	Not providing the facility (drinking water, rest shed, labor colony etc. as per the specifications/ requirement)	5000	Per month per violation
2.	Not nominating the required number of workers for training as per plan	5000	Per incidence
3.	Lack of proper arrangement for disposal of sewage/ waste water/ effluents etc.	10000	Per incidence

Details (if any) related to non- compliance (Name of persons, Nature of deficiency, etc.):

Penalty Amount:

1. Rate as per above chart
2. No. of Persons/ machine/ event/ labor
3. No. of times the same error is repeated: Repetition factor
4. Total Penalty= 1. X 2. X 3. =

Witnessed by:

(Sub- Subcontractor representative)
representative)

(BHEL

Signature

Name

Bharat Heavy Electricals Limited, Power Sector

Regd. Office: BHEL House, Siri Fort, New Delhi-110049

Distribution: 1 Copy: to Sub- subcontractor Site In-charge,
1 Copy to Site Construction Manager (BHEL)
1 Copy to Site Finance

Note:

- i. In case the amount of penalty imposed by BHEL's Client on BHEL for Safety violation/ incident due to or in the area of the subcontractor is more than those indicated above, same shall be imposed back-to-back on the subcontractor. However, in case such an amount is less than the specified above, penalty amount indicated above shall be imposed on the subcontractor.
- ii. For same violation only one penalty (higher of the two mentioned below) shall be applicable
 - a. Penalty imposed by BHEL's Customer over BHEL.
 - b. Penalty as indicated in current document.
- iii. For repeated violation for the same equipment/ location, the penalty would be double of the previous penalty. Date of "Repeated violation" will be counted from subsequent days.
- iv. For repeated fatal incident in the same Unit incremental penalty shall be imposed: The subcontractor will pay 2 times the previously paid penalty in case there is repeated major/ fatal incident under the same subcontractor for the same package in the same unit.
- v. Any other non-conformity noticed not listed above will also be fined as deemed fit by BHEL. The decision of BHEL engineer is final on the above.
- vi. If principal customer/statutory and regulatory bodies impose some penalty on HSE due to the non-compliance of the subcontractor the same shall be passed on to them.
- vii. The penalty amount shall be recovered by BHEL Finance department from subcontractors from the RA/Final bill.

13. PUNITIVE ACTIONS FOR "CRITICAL SAFETY VIOLATIONS":**"Critical Safety Violations" include:**

- i. Not wearing required PPEs when provided and not following safe work procedure
- ii. Taking unnecessary risks especially in height work, hot work, radiation work, lifting activity
- iii. Coming to work under influence of sedatives like alcohol, drugs etc.
- iv. Coming to work without ID Card/ Gate Pass (if provided)
- v. Intimidating/ threatening at work
- vi. Using cell phones during height work, hot work, lifting activity, driving.

In case any worker carries out any of the critical safety violations as above, BHEL reserves the right to enforce punitive action in following manner:

First Offence:	1 Punch on Gate Pass/ Induction Card/ ID Card etc. and 1-hour HSE Training. With one day off from duty
Second Offence:	2 Punches and 2-hours HSE Training with one day off from duty

Third Offence:	3 Punches and the worker will be dismissed. Gate pass to be confiscated

In case any employee of subcontractor carries out any of the critical safety violations as above, subcontractor Site In-charge shall issue warning letter to concerned employee with copy to BHEL

Note:

- i. For above violations, guilt of the worker/ employee has to be established through appropriate evidences and records maintained.
- ii. If worker/ employee has not been given the required PPEs and safety equipment by the agency and/or not facilitated by the agency to follow safety rules, he/ she will not be considered liable but the agency will be penalized as per penalty provision in this document. In such cases, the subcontractor shall not pass the penalty over to the worker/ employee through wage deduction etc.
- iii. These critical safety violations and their consequences shall be shared with all workers and employees during induction and other training programs/ meetings, toolbox talks etc.
- iv. Gate Pass shall have provision of Tagging as indicated above
- v. The appellate authority (only for final dismissal) in this case shall be the BHEL Site In-charge whose decision shall be final on the matter and binding on all parties.

14. LEGAL IMPLICATIONS

Any legal Costs incurred by BHEL, on account of accidents taking place in the activities of the subcontractor, shall be debited to the subcontractor on actual cost basis.

For any accident occurring at site to any worker/ employee of the subcontractor leading to legal implications to BHEL Employee/ Management shall be safeguarded by BHEL legal department. All legal expenses incurred by BHEL on this account shall be recovered from the subcontractor. The accident also includes fire, loss of property or life at site.

15. HSE REVIEW MEETING

- i. Subcontractor Site In-charge and HSE In-charge shall attend the HSE Review Meeting as and when called by BHEL.

The indicative agenda points are given below:

- a) Implementation of earlier MOM points
- b) Compliance Status of HSE Observations
- c) Incidents & Near Misses, their Root Causes and Actions Taken
- d) HSE performance review
- e) HSE inspection findings
- f) HSE audit and CAPA
- g) HSE training
- h) Health check-up camp
- i) HSE planning for the erection and commissioning and installation activities in the coming month

- j) HSE reward and promotional activities
- ii. MOM on the discussion along with HSE observations will be circulated to the subcontractor for action.
- iii. The subcontractor shall close the observations to the satisfaction of BHEL within stipulated time frame

16. OTHER REQUIREMENTS

- i. If the subcontractor fails to improve the standards of safety in its operation to the satisfaction of BHEL after being given reasonable opportunity to do so and/or if the subcontractor fails to take appropriate safety precautions or to provide necessary safety devices and equipment or to carry out instruction regarding safety issued by BHEL, BHEL shall have the right to take corrective steps and the cost shall be debited to the subcontractor with applicable overheads.
- ii. If the subcontractor succeeds in carrying out its job in time without any fatal or disabling injury incident and without any damage to property BHEL may, at its sole discretion, favorably consider to reward the subcontractor suitably for the performance.
- iii. In case of any damage to property due to lapses by the subcontractor, BHEL shall have the right to recover the cost of such damages from the subcontractor after holding an appropriate enquiry.
- iv. The subcontractor shall take all measures at the sites of the work to protect all persons from incidents and shall be bound to bear the expenses of defense of every suit, action or other proceeding of law that may be brought by any persons for injury sustained or death owing to neglect of the above precautions and to pay any such persons such compensation or which may with the consent of the subcontractor be paid to compromise any claim by any such person, should such claim proceeding be filed against BHEL, the subcontractor hereby agrees to indemnify BHEL against the same.
- v. The subcontractor shall not employ men below the age of 18 years and women on the work of painting with products containing lead in any form. Wherever men above the age of 18 are employed on the work of lead painting, overalls shall be supplied by the subcontractor to the workmen and adequate facilities shall be provided to enable the working painters to wash during the cessation of work.
- vi. The subcontractor shall notify BHEL of his intention to bring to site any equipment or material which may create hazard.
- vii. BHEL shall have the right to prescribe the conditions under which such equipment or materials may be handled and the subcontractor shall adhere to such instructions.
- viii. BHEL may prohibit the use of any construction machinery, which according to the organization is unsafe. No claim for compensation due to such prohibition will be entertained by BHEL.

17. MEMORANDUM OF UNDERSTANDING:

After award of work, subcontractors are required to enter into a memorandum of understanding as given below:

Memorandum of Understanding

BHEL, Power Sector Region is committed to Health, Safety and Environment Policy (HSE Policy).

M/s.....do hereby also commit to comply with the same HSE Policy while executing the Contract Number _____

M/s.....have gone through and understood all the HSE requirements of the contract including HSE manpower, tools & equipment, systems & procedures, and agree to fulfill the same as a minimum. Any additional resources and support required for ensuring fulfillment of HSE Objectives shall be provided by subcontractor at no extra cost.

M/s..... agree that in case they fail to comply to the HSE requirements as stipulated in the contract, BHEL shall have the right to implement the same and the cost shall be recovered from the subcontractor with applicable overheads.

M/s..... shall ensure that safe work practices as per the HSE plan. Spirit and content therein shall be imbibed in all workers and supervisors for compliance.

In addition to this, M/s.....shall comply to all applicable statutory and regulatory requirements which are in force in the place of project and any special requirement specified in the contract document of the principal customer.

M/s.....shall co-operate in HSE audits/inspections conducted by BHEL /customer/ third party and ensure to close any non-conformity observed/reported within prescribed time limit.

M/s..... agree that the subcontractor shall seek HSE clearance as per BHEL format before each RA bill as mentioned in clause no. 9. The penalty amounts for not providing Safety manpower and various Safety violations have also been reviewed and agreed.

M/s..... agree to share the HSE Costs (running costs) of common facilities created by BHEL on proportional to contract value basis as calculated at Site by BHEL.

Signed by authorized representative of M/s -----

Name :

Place & Date:

SECTION B

OPERATIONAL REQUIREMENTS

1. PURPOSE:

- 1.1. The purpose of this HSE Plan is to provide for the systematic identification, evaluation, prevention and control of general workplace hazards, specific job hazards, potential hazards and environmental impacts that may arise from foreseeable conditions during installation and servicing of industrial projects and power plants.
- 1.2. This document shall be followed by BHEL's subcontractors at all installation and servicing sites. In case customer specific documents are to be implemented, this document will be followed in conjunction with customer specific documents in complementary manner.
- 1.3. Although every effort has been made to make the procedures and guidelines in line with statutory requirements, in case of any discrepancy wherein the relevant statutory guidelines supersedes this document, the same shall be followed.
- 1.4. In case there's any specific HSE requirement from BHEL's Client, not explicitly indicated in this document the same shall be required to be fulfilled as per the decision of BHEL Site construction manager.

2. SCOPE:

The document is applicable to BHEL's Subcontractors at all installation / servicing activities of BHEL Power Sector as per the relevant contractual obligations

3. OBJECTIVES AND TARGETS:

- i. To achieve "Zero Incident at Site"
- ii. 100% compliance to all legal/statutory requirements related to EHS.
- iii. 100% Health, Safety and Environmental Induction training attendance for all workers.
- iv. 100% High Risk activities to be carried out only after approved Method Statement, HIRA / Aspect-Impact / JSA / OCP and Permit to Work are implemented.
- v. 100% PPEs compliance in high and medium risk activities.
- vi. 100% incident reporting, recording and reviewing for corrective actions.
- vii. Regular Safety Reviews to assess HSE program compliance and closure of any recognized gaps to improve safety management and incident prevention
- viii. Prevent injury and ill health of all workers at site ('Workers' refers to all personnel including managerial, supervisory, professional, technical, clerical and other workers including contract laborers)
- ix. Prevent pollution to environment
- x. Ensure the Health and Safety of all persons at work site is not adversely affected by the work.
- xi. Ensure protection of environment of the work site.
- xii. Comply at all times with the relevant statutory and contractual HSE requirements.
- xiii. Provide trained, experienced and competent personnel. Ensure medically fit personnel only are engaged at work.
- xiv. Provide and maintain plant, places and systems of work that are safe and without risk to health and the environment.

- xv. Provide all personnel with adequate information, instruction, training and supervision on the safety aspect of their work.
- xvi. Effectively control, co-ordinate and monitor the activities of all personnel on the Project sites including subcontractors in respects of HSE.
- xvii. Establish effective communication on HSE matters with all relevant parties involved in the Project works.
- xviii. Ensure that all work planning considers all persons that may be affected by the work.
- xix. Ensure fitness testing of all T&Ps/Lifting appliances like cranes, chain pulley blocks etc. are to be certified by competent person.
- xx. Ensure timely provision of resources to facilitate effective implementation of HSE requirements.
- xxi. Ensure continual improvements in HSE performance.
- xxii. Ensure conservation of resources and reduction of wastage.
- xxiii. Capture the data of all incidents including near misses, process deviation etc. Investigate and analyze the same to find out the root cause.
- xxiv. Ensure timely implementation of correction, corrective action and preventive action.
The subcontractor shall also comply with HSE Targets stipulated by BHEL from time to time.

4. BHEL HEALTH, SAFETY & ENVIRONMENT POLICY:

In BHEL, Health, Safety and Environment (HSE) responsibilities are driven by our commitment to protect our employees and people we work with, community and environment. BHEL believes in zero tolerance for unsafe work/non-conformance to safety and in minimizing environmental footprint associated with all its business activities. We commit to continually improve our HSE performance by:

- ❖ Developing safety and sustainability culture through active leadership and by ensuring availability of required resources.
- ❖ Ensuring compliance with applicable legislation, regulations and BHEL systems.
- ❖ Taking up activities for conservation of resources and adopting sound waste management by following Reduce/Recycle/Reuse approach.
- ❖ Continually identifying, assessing and managing environmental impacts and Occupational Health & Safety risks of all activities, products and services adopting approach based on elimination/ substitution/reduction/control.
- ❖ Incorporating appropriate Occupational Health, Safety and Environment criteria into business decisions, design of products & systems and for selection of plants, technologies and services.
- ❖ Imparting appropriate structured training to all persons at workplace and promoting awareness amongst customers, subcontractors and suppliers on HSE issues.
- ❖ Reviewing periodically this policy and HSE Management Systems to ensure its relevance, appropriateness and effectiveness.
- ❖ Communicating this policy within BHEL and making it available to interested parties.

Chairman & Managing Director/ BHEL

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5. ILLUSTRATIVE RESPONSIBILITIES OF SUBCONTRACTOR EMPLOYEES

5.1 HSE - A LINE RESPONSIBILITY

- i. HSE is a "Line Responsibility".
- ii. The term "Line" includes management, Executives, Supervisors, Foremen, and Workers who are part of the workforce. Line is to be fully involved in HSE Planning & Implementation with the aid and advice of HSE organization.
- iii. "Line", having control of resources and manpower is responsible for overall implementation of HSE Systems and closure of HSE observations.

5.2 SITE IN -CHARGE:

- i. Shall sign Memorandum of Understanding (MoU)
- ii. Shall ensure availability of all necessary resources required for implementation of HSE at Site
- iii. Shall engage qualified HSE Officer(s) and supervisors (s)
- iv. Shall adhere to the rules and regulations mentioned in this code, practice very strictly in area of work in consultation with concerned engineer and the safety coordinator.
- v. Shall screen all workmen for health and competence requirement before engaging for the job and periodically thereafter as required.
- vi. Shall not engage any employee below 18 years.
- vii. Shall arrange for all necessary PPEs like safety helmets, belts, full body harness, shoes, face shield, hand gloves etc. before starting the job.
- viii. Shall ensure that all T&Ps engaged are tested for fitness and have valid certificates from competent person.
- ix. Shall ensure closure of all HSE non-conformities reported by BHEL or observed during internal inspection by providing appropriate resources in a timely manner.
- x. Shall ensure the implementation of provisions of applicable acts and rules pertaining to HSE.
- xi. Shall ensure availability of updated (Hazard Identification and Risk Assessment) Register for the area of activity
- xii. Shall ensure availability of Method Statements & Job Safety Analysis for all hazardous activities
- xiii. Shall ensure necessary controls to minimize risk in all applicable hazardous activities including Height Work, Hot Work, Lifting & Rigging, Confined Space, Maintenance, excavation, Radiography, Loading/ Unloading, Drilling/ Blasting etc.
- xiv. Shall ensure implementation of HSE requirements mentioned in this document and as specified in the BHEL HSE management System including training, inspection, awareness, reporting etc.
- xv. Shall ensure that person working above 2.0 meter should use Safety Harness tied to a life line/stable structure.
- xvi. Shall ensure a secondary means of fall protection (Safety Net, Retractable Fall Arrestor etc.) for preventing fall from height
- xvii. Shall ensure that materials are not thrown from height. Cautions to be exercised to prevent fall of material from height.

- xviii. Shall report all incidents (Fatal/Major/Minor/Near Miss) to the Site engineer /HSE officer of BHEL.
- xix. Shall ensure that Horseplay is strictly forbidden.
- xx. Shall ensure that adequate illumination is arranged during night work.
- xxi. Shall ensure that all personnel working under subcontractor are working safely and do not create any Hazard to self and to others.
- xxii. Shall ensure display of adequate signage/posters on HSE.
- xxiii. Shall ensure that mobile phone is not used by workers while working.
- xxiv. Shall ensure conductance of HSE audit, mock drill, medical camps, induction training and training on HSE at site.
- xxv. Shall ensure full co-operation during HSE audits.
- xxvi. Shall ensure submission of look-ahead plan for procurement of HSE equipment's and PPEs as per work schedule.
- xxvii. Shall ensure good housekeeping.
- xxviii. Shall ensure adequate valid fire extinguishers are provided at the work site.
- xxix. Shall ensure availability of sufficient number of toilets (preferably bio-toilets) /restrooms and adequate drinking water at work site and labor colony.
- xxx. Shall ensure adequate emergency preparedness.
- xxxi. Shall be member of site HSE committee and attend all meetings of the committee
- xxxii. Power source for hand lamps shall be maximum of 24 v.
- xxxiii. Temporary fencing should be done for open edges if Hand – railings and Toe-guards are not available
- xxxiv. To record all incidents including near miss and report to BHEL and to ensure analysis & corrective actions for the same
- xxxv. Shall conduct weekly Safety Walks in the work area and record the findings.
- xxxvi. Construction of Canteen at Site, Office Infrastructure: Printer, PC, Fire Extinguishers etc.
- xxxvii. Shall analysis HSE Performance regularly in work area and take steps to improve the same
- xxxviii. Shall ensure stoppage of work in case of unacceptable Safety hazards

5.3 HSE OFFICER:

- i. Carry out safety inspection of Work Area, Work Method, Men, Machine & Material, P&M and other tools and tackles.
- ii. Facilitate inclusion of safety elements into Work Method Statement and creation of Job Safety Analysis (JSA)
- iii. (HSE Head) To prepare deployment plan of HSE personnel for all shifts, so as to ensure constant supervision of all areas. The plan to be submitted to BHEL
- iv. Highlight the requirements of safety through Tool-box / other meetings.
- v. Help concerned HOS to prepare Job Specific instructions/ JSA for critical jobs.
- vi. Conduct investigation of all incident/dangerous occurrences & recommend appropriate safety measures.
- vii. Advice & co-ordinate for implementation of HSE Systems & Procedures.
- viii. To stop work in case of any critical safety violation until the violation is cleared
- ix. Convene HSE meeting & minute the proceeding for circulation & follow-up action.

- x. Plan procurement of PPE & Safety devices and inspect their healthiness.
- xi. Report to BHEL on all matters pertaining to status of safety and promotional program at site level.
- xii. Facilitate administration of First Aid
- xiii. Facilitate screening of workmen and safety induction.
- xiv. Conduct fire Drill and facilitate emergency preparedness
- xv. Design campaigns, competitions & other special emphasis programs to promote safety in the workplace.
- xvi. Apprise BHEL on safety related problems.
- xvii. Notify site personnel non-conformance to safety norms observed during site visits / site inspections.
- xviii. Recommend to Site In charge, immediate discontinuance of work until rectification, of such situations warranting immediate action in view of imminent danger to life or property or environment.
- xix. To decline acceptance of such PPE / safety equipment that do not conform to specified requirements.
- xx. Encourage raising Near Miss Report on safety along with, improvement initiatives on safety.
- xxi. Shall work as interface between various agencies such customer, package-in-charges, subcontractors on HSE matters.

5.4 HSE SUPERVISOR:

- i. All requirements as per 5.1
- ii. To monitor allotted area for Safety violations, take required action and inform the concerned Safety Supervisor / Officer
- iii. To assist HSE Officer

5.5 PACKAGE IN-CHARGES, ENGINEERS & ALL EMPLOYEES:

- i. To be aware of, get involved in and ensure implementation of all HSE related Systems and Procedures including but not limited to:
 - a. BHEL HSE Management System including HSE Procedures and OCPs, HIRA, JSA etc.
 - b. Work Permit System
 - c. Emergency Preparedness Response Plans
 - d. Contractual HSE requirements
 - e. Legal Requirements
 - f. Penalty System
 - g. Training requirements
- ii. To ensure that the persons engaged in respective area follow the safety rules like using appropriate PPEs.
- iii. To develop Method Statements and ensure availability of Job Safety Analysis for all activities in scope
- iv. To ensure that the reported HSE non-conformities in the work area are resolved immediately before resuming work
- v. To record all incidents including near miss and report to BHEL.

- vi. To adopt safe working practices at all times and act as role model for Safety
- vii. To take immediate corrective action actions in case any non-conformity is observed on product / process / system with respect to Occupational Health, Safety and Environment.
- viii. In case any particular activity / work has extremely high consequential risk or high environmental impact, same shall be brought to the notice of BHEL Package In-charge before starting the work.
- ix. To interfere/ stop work as & when identified unsafe.
- x. To maintain & promote improved level of house-keeping all the time at site.
- xi. To support/co-operate with audit team members as & when safety audits are carried out.
- xii. To involve in investigation, if any incident occurs in his work area.
- xiii. To participate in safety promotional programs
- xiv. To attend the safety committee meeting, if member/invitee
- xv. To ensure that only fit T&Ps and qualified persons are engaged for all activities.
- xvi. Shall ensure that person working above 2.0 meter should use Safety Harness tied to a life line/stable structure.
- xvii. Shall ensure that materials are not thrown from height. Cautions to be exercised to prevent fall of material from height.
- xviii. Shall ensure that all T&Ps engaged are tested for fitness and have valid certificates from competent authorities.

6. HSE PLANNING BY SUBCONTRACTOR:

6.1 HAZARD ANALYSIS & RISK ASSESSMENT (HIRA), METHOD STATEMENT (MS) & JOB SAFETY ANALYSIS (JSA):

- i. Subcontractor shall identify all OHS Hazards and Risks applicable to all activities in scope and plan & implement the required control measures. HIRA Register shall be maintained.
- ii. Subcontractor shall develop Method Statements & Job Safety Analysis documents for all hazardous activities in scope and ensure the required control measures. Job Safety Analysis is to be attached along with any Work Permit request

6.2 REGISTER OF REGULATIONS:

Subcontractor shall prepare a register of applicable rules and regulations in the scope and plan to ensure compliance.

HIRA Register, Method Statements, Job Safety Analysis and Register of Regulations are dynamic documents and shall be revised (as applicable):

- i. At fixed frequency of 3 months
- ii. Addition/ deletion/ modification of a process/ activity
- iii. After an accident/ incident
- iv. After any change in applicable rules/ regulations/ laws.

6.3 MONTHLY HSE PLAN COVERING THE FOLLOWING AS A MINIMUM SHALL BE PREPARED AND SUBMITTED TO BHEL FOR APPROVAL:

- i. HSE Trainings covering all activities/ hazards/ workers
- ii. HSE Inspection Plan covering all areas/ activities/ equipment/ hazards
- iii. HSE Activities: Safety walks, Awards, housekeeping, reviews etc.

Note: Online/ App-based system shall be used for HSE Planning and Implementation/ Update whenever provided by BHEL otherwise Hard-copy based system shall continue

6.4 MONTHLY HSE PLANNING & REVIEW OF HSE ACTIVITIES ALONG WITH BHEL:

Monthly planning and review of HSE activities shall be carried out by subcontractor as per provided **format** jointly along with BHEL

7. MOBILIZATION OF MACHINERY/EQUIPMENT/TOOLS BY SUBCONTRACTOR:

- i. Subcontractor shall notify the engineer, of his intention to bring on to site any equipment or any container, with liquid or gaseous fuel or other substance which may create a hazard. The Engineer shall have the right to prescribe the condition under which such equipment or container may be handled and used during the performance of the works and the subcontractor shall strictly adhere to such instructions. The Engineer shall have the right to inspect any construction tool and to forbid its use, if in his opinion it is unsafe. No claim due to such prohibition will be entertained.
- ii. As a measure to ensure that machinery, equipment and tools being mobilized to the construction site are fit for purpose and are maintained in safe operating condition and complies with legislative and owner requirement, inspection shall be arranged by in-house competent authority for acceptance as applicable. Inspection by Third Party competent person shall be arranged:
 - a. Before first time use at site
 - b. After carrying out any modification
 - c. After repairs subsequent to involvement in any accident/ incident
- iii. As a further measure to ensure that machinery, equipment and tools being mobilized to the construction site are fit for purpose and are maintained in safe operating condition and comply with legislative and owner requirement, inspection as per provided format shall be arranged by in-house expert / competent authority (preferable) for acceptance. The equipment considered for this purpose shall include all those in the T&P list in the tender document.

8. MOBILIZATION OF MANPOWER BY SUBCONTRACTOR:

- i. As a measure to ensure that manpower being mobilized to the construction site is fit and competent for safe working, screening arrangement shall be made by the sub-subcontractor to ensure competency and fitness through following measures:
 - a) **Medical Checkup:** Examination of medical fitness shall be conducted through qualified medical professional for all workers to be deployed as per provided **format**. For height workers, vertigo (height phobia) test to be carried out as qualification criteria as per Annexure K and recorded in provided **format**.

- b) **Induction Training:** Induction training of all workers to be ensured as per **provided procedure and format**. Training evaluation to be carried out and training to be repeated if not passed
- c) Only on successfully meeting above criteria, permanent gate passes to be issued
- ii. The subcontractor shall arrange induction and regular health check of their employees as per schedule VII of BOCW rules by a registered medical practitioner.
- iii. The subcontractor shall take special care of the employees affected with occupational diseases under rule 230 and schedule II of BOCW Rules. The employees not meeting the fitness requirement should not be engaged for such job.
- iv. Ensure that the regulatory requirements of excessive weight limit (to carry/lift/ move weights beyond prescribed limits) for male and female workers are complied with.
- v. Appropriate accommodation to be arranged for all workmen in hygienic condition.
- vi. Cost of contractual, statutory and regulatory requirements like Training, medical checks, PPEs etc. shall not be transferred to the workers and such activities shall be considered as part of the job.

9. PROVISION OF PERSONAL PROTECTIVE EQUIPMENT (PPEs):

- i. Personnel Protective Equipment (PPEs), shall be provided by the subcontractor to all workers as per requirement of the job.
- ii. The choice of PPEs to ensure multiple (at least more than 1) means of protection against any hazard. All applicable safety precautions for a job shall be ensured notwithstanding the duration or perceived importance of the task.
- iii. The applicability of PPEs shall be as per the concept of Hierarchy of controls, i.e.:
- iv. Elimination->Substitution->EngineeringControls->AdministrativeControls-PPEs
- v. Relying solely on PPEs without ensuring necessary controls to be strictly avoided.
- vi. The following matrix recommends usage of minimum PPEs against the respective job.

Activity	Type of Protection						Remarks, if any
	Hand	Eye	Ear	Body	Respiratory	Others	
Gas Welding & Cutting	LG	WG	-	LA	*SCBA/ OLBA	-	* for confined space
Electric Arc Welding	LG	HMWS	-	LA	*SCBA/ OLBA	-	* for confined space
Rigging	CG	SG	-				--
Working at Height	-	SG	-	DLCBH	-	*FAS	* for vertical columns
Grinding & Chipping	CG	FS / SG	-	LA	-	-	--
Working in High Noise	-	-	EP / EM	-	-	-	--
Handling of Cement Concrete	RG	SG	-	-	DM	-	

Blasting	CG	SG	EP*	-	-	-	* at noise area
Excavation	CG	SG	-	-	DM	-	*Gum boot in place of Safety shoe for foot
Chemical Handling	PVCG	CSG	-	PVCA	-	-	*Full body rubber suit with hood
Electrical and C&I	ERG*	SG	-	-	-	-	*For high voltages
Sand/shot blasting	CG	-	EP/EM	CA	SAMH	-	

ABBREVIATIONS: FS: Face Shield, CSG: Chemical splash goggles, HMWS: Helmet mounted welder's shield, GB: gum boot, DLFH: Double lanyard full body harness, SG: Safety goggles, DM: Dust mask, SAMH L Supplied air mask/hood, EP/EM: Ear plug/Ear Muff, CG: Cotton hand gloves, LG: Leather hand gloves, LA: Leather apron, RG: Rubber gloves, PVCG: PVC Gloves, PVCA: PVC Apron, SCBA: Self-contained breathing apparatus, WG: Welding goggles, ERG: Electrical Rubber Gloves. OLBA: Online breathing apparatus

The list is not exhaustive. Additional PPEs to ensure Safe Work may need to be deployed as per the requirement of the task at no additional cost.

- vii. The PPEs shall conform to the relevant standards as below (illustrative list) and bear ISI mark.

RELEVANT IS-CODES FOR PERSONAL PROTECTION

PPEs	IS Codes
Industrial Safety Helmets.	IS: 2925 – 1984
Rubber gloves for electrical purposes.	IS: 4770 – 1968
Industrial Safety Gloves (Leather & Cotton Gloves).	IS: 6994 – 1973 (Part-I)
Leather safety boots and shoes.	IS: 1989 – 1986 (Part-I-II)
Industrial and Safety rubber knee boots.	IS: 5557 – 1969
Code of practice for selections care and repair of Safety footwear.	IS: 6519 – 1971
Leather Safety footwear having direct molding sole.	IS: 11226 – 1985
Eye protectors.	IS: 5983 – 1978
Ear protectors.	IS: 9167 – 1979
Eye & Face protection during welding	IS: 1179-1967
Industrial Safety Belts and Harness	IS: 3521 – 1983
Guide for selection of industrial Safety equipment for body protection	IS: 8519 -1977
Respiratory Protective Devices	IS: 9473-2002, 14166-1994, 14746-1999

- viii. Where workers are employed in sewers and manholes, which are in use, the subcontractor shall ensure that the manhole covers are opened and ventilated at least for an hour before the workers are allowed to get into manhole, and the manholes so opened shall be cordoned off with suitable railing and provided with warning signals or boards to prevent incident to the public

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- ix. All the personnel and visitors shall mandatorily use safety helmet (with company logo), safety shoe and reflective vests, in addition to any other PPEs as deemed appropriate for the area of work/ visit.
- x. Following Color scheme for Helmets shall be followed:
 - a. Workmen: Yellow
 - b. Safety staff: Green or white with green band
 - c. Electrician: Red
 - d. Others including visitors: White
 - e. For height workers, special marking on helmets besides indication on Gate Pass/ ID Card
- xi. The subcontractor shall maintain register for issue and receipt of PPEs.
- xii. All the PPEs shall be checked for quality before issue and the same shall be periodically re-checked. The users shall be advised to check the PPEs themselves for any defect before putting on. The defective ones shall be replaced.
- xiii. The Helmets shall have logo or name (abbreviation of agency name permitted) affixed or printed on the front.
- xiv. The body harnesses shall be serial numbered.

10. ARRANGEMENT OF INFRASTRUCTURE:

10.1 DRINKING WATER:

- i. Drinking water shall be provided and maintained at suitable places at different elevations such that minimum quantity of 5 liters is available for each worker during the day.
- ii. Drinking water tank shall be so installed so as to be available within 200 meters of each working area
- iii. Container should be labeled as “Drinking Water” in languages understood by the workers
- iv. Cleaning of the container shall be ensured at least once in a week. Mild cleaning detergents as used for cleaning vessels shall be applied and scrubbers (3M or equivalent) shall be used for removing scales and deposits on the inside surface. The tank shall be thoroughly cleaned with potable water only before it is refilled (also applicable to labor colony).
- v. Suitability of water source for drinking to be tested as per IS10500 at least once in six months.

10.2 WASHING FACILITIES:

- i. In every workplace, adequate and suitable facilities for washing shall be provided and maintained.
- ii. Separate and adequate cleaning facilities shall be provided for the use of male and female workers. Such facilities shall be conveniently accessible and shall be kept in clean and hygienic condition and dully illuminated for night use.
- iii. Water suitable for washing and not for drinking shall be clearly indicated as “Not for Drinking” in language understood by workers.
- iv. Overalls shall be supplied by the subcontractor to the workmen and adequate facilities shall be provided to enable the painters and other workers to wash during the cessation of work.

10.3 LATRINES AND URINALS:

- i. Latrines and urinals shall be provided in every work place as indicated in Section A
- ii. Urinals shall also be provided at different elevations.
- iii. They shall be adequately lighted and shall be maintained in a clean and sanitary condition at all times, by appointing designated person.
- iv. Separate facilities shall be provided for the use of male and female worker if any.

10.4 PROVISION OF REST SHEDS FOR WORKERS DURING REST PERIOD:

Proper Rest Shed (s) with shelter shall be provided for rest during break so as to accommodate all workers as indicated in Section A

10.5 MEDICAL FACILITIES:

10.5.1 GENERAL

- i. Provision of Medical Center, Ambulance etc. shall be as per Section A of this document
- ii. Medical waste shall be disposed as per prevailing legislation (Bio-Medical Waste – Management and Handling Rules, 1998)
- iii. Every injury shall be treated, recorded and reported.
- iv. All First Aid injuries shall be recorded as per provided Format
- v. List of qualified first aiders and their contact numbers to be displayed at conspicuous places.

10.5.2 FIRST AIDER/ FIRST AID BOX

- i. The first aider along with facilities should be available at a point nearest to the work location wherein majority of the workers are working.
- ii. The subcontractor shall provide necessary first aid facilities as per schedule III of BOCW. At every work place first aid facilities shall be provided and maintained.
- iii. The first aid box shall be kept by first aider who shall always be readily available during the working hours of the work place. His name and contact no to be displayed on the box.
- iv. The first aid boxes should be placed at various elevations so as to make them available within the reach and at the quickest possible time.
- v. The first aid box shall be distinctly marked with a Green Cross on white background.
- vi. Details of contents of first aid box is given in Annexure J
- vii. A slip of contents shall be pasted on the First Aid Box with following details
- viii. Monthly inspection of First Aid Box shall be carried out by the owner as per provided format
- ix. The subcontractor should conduct periodical first –aid classes to keep his supervisor and Engineers properly trained for attending to any emergency.

10.5.3 HEALTH CHECK UP

The persons engaged at the site shall undergo health check-up as per provided format before induction. In addition, the persons engaged in the following works shall undergo health check-up at least once in a year:

- i. Height workers
- ii. Drivers/crane operators/riggers
- iii. Confined space workers
- iv. Shot/sand blaster
- v. Welding and NDE personnel

10.5.4 HEIGHT PHOBIA/ VERTIGO TEST:

- i. The persons engaged in working at heights (above 2 meters) to be assessed for Vertigo and associated conditions and recorded as per provided format. Suggested Vertigo Test Procedure is given in Annexure K
- ii. Such workers are to be allowed only on successful completion of test, otherwise shall be allocated ground-based jobs.
- iii. IDs / Height passes shall be issued to such workers, besides special markings on helmets for easy identification.

10.5.5 PROVISION OF CANTEEN FACILITY:

- i. Canteen facilities shall be provided for the workmen of the project inside the project site where worker strength is 250 or more.
- ii. Proper cleaning and hygienic condition shall be maintained.
- iii. Proper care should be taken to prevent biological contamination.
- iv. Adequate drinking water should be available at canteen.
- v. Fire extinguisher shall be provided inside canteen.
- vi. Regular health check-up and medication to the canteen workers shall be ensured as per applicable regulations.
- vii. Canteen waste to be disposed of in hygienic manner

10.6 PROVISION OF ACCOMMODATION/LABOR COLONY FOR WORKFORCE:

- i. Proper accommodation for workforce to be provided in line with minimum requirements indicated in Section A
- ii. Labor colony shall be inspected each week by HSE Officer and report submitted to BHEL as per provided format

10.7 PEST CONTROL:

Regular pest control should be carried out at all offices, mainly laboratories, canteen, labor colony and stores.

10.8 SCRAPYARD:

- i. In consultation with customer, scrapyard shall be developed to store metal scrap, wooden scrap, waste, hazardous waste.
- ii. Scrap/Waste shall be segregated as Bio-degradable and non-bio-degradable and stored separately.

10.9 ILLUMINATION:

- i. The subcontractor shall arrange at his cost adequate lighting facilities e.g. flood lighting, hand lamps, area lighting etc. at various levels for safe and proper working operations at dark places and during night hours at the work spot as well as at the pre-assembly area.
- ii. Lamp (hand held) shall not be powered by mains supply but either by 24V or dry cells.
- iii. Lamps shall be protected by suitable guards where necessary to prevent danger, in case of breakage of lamp.
- iv. Emergency lighting provision for night work shall be made to minimize danger in case of main supply failure.
- v. Adequate and suitable light shall be provided at all work places & their approaches including passage ways as per IS: 3646 (Part-II).

SUITABLE ILLUMINATION LEVELS FOR VARIOUS AREAS SHALL BE DECIDED BASED ON BROAD GUIDELINES INDICATED BELOW:

S. No.	Location	Lux Level (lumens/sqm)
A.	Construction Site	
1	Outdoor areas like store yards, entrance and exit roads	20
2	Platforms	50
3	Entrances, corridors and stairs	100
4	General illumination of work area	150
5	Rough work like fabrication, assembly of major items	150
6	Medium work like assembly of small machined parts	300
7	Fine work like precision assembly, precision measurements etc.	700
8	Sheet metal works	200
9	Electrical and instrument labs	450
B.	Office	
1	Outdoor area like entrance and exit roads	20
2	Entrance halls	150
3	Corridors and lift cars	70
4	Lift landing	150
5	Stairs	100
6	Office rooms, conference rooms, library reading tables	300
7	Drawing table	450
8	Manual telephone exchange	200

- vi. Illuminations shall be inspected on weekly basis as per provided **format** using a calibrated lux meter.

11. HSE TRAINING & AWARENESS:

11.1 TRAINING PLAN:

- i. All training programs to be carried out in a planned manner. Monthly/ Annual Training Calendar to be submitted to BHEL for approval and shall cover HSE Training requirements of all activities, workers, hazards applicable to the area(s) of work.
- ii. Subcontractor shall nominate workers as per the schedule of specific training plan, failing which, penalty shall be imposed.
- iii. Training records of all workers along with attendance, signatures, faculty details etc. shall be maintained in soft/ hard copy as per provided **formats**.
- iv. Each labor should undergo at least 0.5% of total man-hours worked in HSE training.

11.2 HSE INDUCTION TRAINING

- i. All persons entering into project site shall be given HSE induction training by the HSE officer of BHEL /subcontractor before being assigned to work.
- ii. The induction training shall be imparted through audio-visual medium (Classroom specialized training), and shall be minimum of 1 Complete Day.
- iii. Evaluation to be carried out after training and training shall be repeated in case of failure.
- iv. Safety Induction Card shall be printed by Subcontractor and provided to all trained workers. A Safety induction book shall also be printed and issued to each worker after induction training (Format for the same may be provided by BHEL).
- v. Induction training subjects shall include but not limited to:
 - a. Briefing of the Project details.
 - b. Safety objectives and targets.
 - c. Site HSE rules.
 - d. Critical Safety Violations and consequences
 - e. Site HSE hazards and aspects.
 - f. First aid facility.
 - g. Emergency Contact No.
 - h. Incident & Near Miss reporting.
 - i. Fire prevention and emergency response.
 - j. Rules to be followed in the labor colony (if applicable)
 - k. Accident case studies
- vi. General:
 - a. Proper safety wear & gear must be issued to all the workers being registered for the induction (i.e., Shoes/Helmets/Goggles/Leg guard/Apron etc.)
 - b. They must arrive fully dressed in safety wear & gear to attend the induction.
 - c. Any one failing to conform to this safety wear& gear requirement shall not qualify to attend.

- d. On completing attending subcontractor's in-house HSE induction, each employee shall sign an induction training form to declare that he had understood the content and shall abide to follow and comply with safe work practices.
- e. They may only then be qualified to be issued with a personal I.D. card, for access to the work site subject to clearing the medical fitness test.

SAFETY INDUCTED	
Name :	
Date :	
Sign By Trainer :	

ABOVE STICKER SHALL BE PASTED ON HELMET OF WORKERS AFTER SAFETY INDUCTION TRAINING

11.3 JOB-SPECIFIC SKILL BASED HSE TRAINING

The contracting agency shall also impart job specific skill-based safety training to all its employees (Minimum one day) on various related safety topics using internal/external safety professionals/consultants as per the matrix given below. Record of such trainings and attendance particulars shall be maintained in a register for ready reference to statutory authorities/engineer-in charge as per provided format.

TRAINING MATRIX

Name of topic	Executives	Supervisors	Skilled Workmen	Other Workers
Safety Induction	Y	Y	Y	Y
Accident_ Causes, factors, cost	Y	Y	Y	-
Industrial hazards & Accident Prevention	Y	Y	Y	-
Investigating, reporting, records	Y	Y	-	-
Personal Protective Equipment	-	Y	Y	Y
Construction Safety & Role of Supervisory personnel	-	Y	-	-
Permit to Work (PTW)	-	Y	Y	y
Statutory Provisions (BOCW Act/Rules, Factories Act 1948 etc.)	Y	Y	y	y
Material handling	-	y	Y	Y
Emergency Management	Y	Y	Y	-
Electrical Safety	-	Y	Y	-
Fire safety	Y	Y	Y	Y
First Aid & CPR (cardio pulmonary resuscitation)	-	Y	Y	Y (Selected)
Safety in Welding & Cutting	-	-	Y	-
Safety Audit	Y	Y	-	-
Safety in Lifting Tools & Tackles	-	Y	Y	y

Safety in Working at height	-	Y	Y	Y
Safety in Confined space work	-	Y	Y	Y
Defensive Driving	-	Y*	Y*	Y*

*for construction vehicle operators, helpers & crane operators

Y=YES

Note:

- Subcontractor shall prepare a training plan/ matrix covering all hazards and implement the same after approval of BHEL.
- It is to be ensured that every worker undergoes Job-Specific training once every 3 months.
- Records of training programmes along with attendance shall be maintained by the subcontractor
- Each worker to be issued a Card indicating the types of trainings undergone.

11.4 HSE TOOL-BOX TALK:

- HSE tool Box talk shall be conducted by frontline foreman/supervisor of subcontractor to specific work groups prior to the start of work and shall be randomly attended by subcontractor engineers/ officials. The agenda shall consist of the following:
 - Details of the job being intended for immediate execution.
 - The relevant hazards and risks involved in executing the job and their control and mitigating measures.
 - Specific site condition to be considered while executing the job like high temperature, humidity, unfavorable weather etc.
 - Recent non-compliances observed.
 - Appreciation of good work done by any person.
 - Any doubt clearing session at the end.
- Tool box talk to be conducted before start of work in every shift.
- During toolbox talk, visual check-up of workers regarding health, any signs of fatigue, intoxication etc. shall be conducted and any suspected workers to be acted upon.
- Record of Tool box talk shall be maintained as per provided **format**

11.5 TRAINING ON HEIGHT WORK:

- Training on height work shall be imparted to all workers working at height by in-house/external faculty at least once every 3 months.
- For Height Workers Separate pass shall be provided by the subcontractor.
- The training shall be of minimum 2-hour duration, through audio-visual medium and followed by evaluation. In case of poor scoring, training shall be repeated.
- The training shall include following topics:
 - Proper use of PPEs – safety harness, lanyard, fall arrester, retractable fall arrester, life line, safety nets etc.
 - Provision of secondary means of fall protection

- c. Safe climbing through monkey ladders.
- d. Inspection of PPEs.
- e. Medical fitness requirements.
- f. Mock drill on rescue at height.
- g. Dos & Don'ts during height work.
- h. Accident case Studies

11.6 RE-INDUCTION TRAINING

The induction training shall be repeated for every worker after at least 1 year and shall be a pre-requisite for renewal of Gate Pass/ ID card.

11.7 PENALTY TRAINING

The personnel involved in Safety Violations/ Incidents shall mandatorily undertake penalty training pertaining to the violation/ incident. Penalty training shall be at least half-day duration.

11.8 HSE PROMOTION-SIGNAGE, POSTERS, COMPETITION, AWARDS ETC.:

- i. HSE Displays shall be installed as indicated in Section A
- ii. Contracting agencies shall arrange for display of safety hoardings depicting suitable safety cartoons/messages/ cautionary notices at appropriate places of project site to remind the workers to perform their duties safely.
- iii. Apart from safety hoardings, each agency should maintain a safety bulletin board at all their work locations. Such safety bulletin boards should depict the activities being planned for the day, good practices, permit details etc.
- iv. Safety suggestion boxes shall be kept at each subcontractor's office at site for obtaining safety suggestions from the workers. Best suggestions should be implemented and may be rewarded suitably to encourage the workers for safety.
- v. Safety awareness campaigns, competitions, plays, movie shows, songs etc. to be organized for workers at Site and Labor colony from time to time to enhance Safety Awareness

11.9 HSE REWARDS & INCENTIVE SCHEME

Subcontractor shall implement a reward & incentive scheme for workers & supervisors displaying adherence to safety principles. Such workers shall be felicitated in a monthly function, attended by Subcontractor top management and BHEL representatives. Suitable gift shall be given to such workers for encouragement.

11.10 HSE AWARENESS PROGRAM FOR OFFICIALS:

Subcontractor shall arrange monthly HSE awareness program on different topics including medical awareness for all engineers/ supervisors / officials working at site. This program can be part of progress/ safety review meetings.

12. HSE COMMUNICATION AND PARTICIPATION:

12.1 HSE INCIDENT REPORTING, INVESTIGATION & CORRECTIVE ACTION:

- i. All incidents (near misses, property damage, first-aid cases, minor, major and fatal incidents) shall be reported to BHEL as they happen immediately through SMS and Hard/Soft copy as per provided format
- ii. All incidents including near miss, minor, major and fatal incidents shall be recorded
- iii. All incidents shall be investigated for Root Causes and corrective actions ensured to prevent recurrence shall be implemented.
- iv. Work shall be put on hold in the area till corrective actions are verified by BHEL
- v. The Root Cause Analyses and Corrective actions taken shall be recorded

12.2 HSE EVENT REPORTING:

- i. Important HSE events like HSE training, Medical camp etc. organized at site shall be reported to BHEL site management in detail with photographs for publication in different in-house magazines
- ii. Celebration of important days like National Safety Day, World Environment Day etc. shall also be reported as mentioned above.

12.3 MONTHLY HSE REPORTING:

- i. All routine and non-routine HSE activities shall be reported to BHEL on monthly basis by the subcontractor as per provided format. The reporting medium can be hard/soft as per BHEL requirement.
- ii. The period of reporting shall be 25th of the preceding month to 24th of the present month and shall be submitted by the end of the calendar month.
- iii. Report shall include good quality images of HSE Activities

12.4 DAILY HSE ACTIVITY REPORTING:

Daily HSE activities shall be reported by subcontractor to BHEL as per provided format

12.5 HSE SUGGESTIONS:

All workers and employees shall be encouraged to provide suggestions for improvement in Health, Safety & Environment performance at site. The suggestions shall be recorded in a "Suggestions Register" as per provided format. Suggestions found suitable for implementation shall be implemented and recognition / reward to be given to the submitter.

Suggestion Register to be placed at Site and Labor Colony and shall be reviewed on periodic basis

12.6 CLIENT COMMUNICATION:

All HSE related communication from BHEL, customer / external statutory and regulatory agencies to be handled on priority. Same to be recorded and issues to be resolved in expeditious manner

13. SAFETY DURING WORK EXECUTION:

Safety during work execution shall be ensured by following appropriate Safety Rules, providing adequate resources, deploying competent and trained manpower, regular training & inspection and non-conformity resolution. Main aspects are indicated as under:

13.1 OPERATIONAL CONTROL PROCEDURES:

In order to reduce the risk associated with hazardous activities, applicable OCPs (Operational control procedures) will be followed by subcontractor as per BHEL instructions, outcomes of Hazard Analysis & other requirements. This will be done as part of normal scope of work. Illustrative list of reference OCPs is given below.

TABLE 13.1 ILLUSTRATIVE LIST OF REFERENCE OCPs

No.	Topic	No.	Topic	No.	Topic
0	General Safety	22	Steam blowing	44	Material preservation
1	Handling of chemicals	23	Working in confined area	45	Electro-resistance heating
2	Electrical safety	24	Operation of passenger lift, material hoists & cages	46	Blasting
3	Energy conservation	25	Vehicle/ Crane maintenance	47	Transformer charging
4	Welding and gas cutting operation	26	Radiography	48	Handling of battery system
5	Fire safety	27	Waste disposal	49	DG set
6	Use of hand tools	28	Handling & storage of mineral wool	50	Sanitary maintenance
7	First aid	29	Working at night	51	Piling rig operation
8	Food safety at canteen	30	Computer operation	52	Passivation
9	Use of cranes	31	Storage in open yard	53	EDTA Cleaning
10	Storage and handling of gas cylinders	32	Drilling, reaming and grinding(machining)	54	Chemical cleaning of Pre boiler system
11	Manual arc welding	33	Stress relieving	55	Boiler Light up
12	Use of helmets	34	Hydraulic test	56	Rolling and Synchronization
13	Good house keeping	35	Trial run of rotary equipment	57	Loading of Unit

14	Safe excavation	36	Batching	58	Air compressor
15	Working at height	37	Cable laying/tray work	59	Hydra Operation
16	Filling of hydrogen in cylinder	38	Spray insulation	60	Duct Pre-assembly
17	Illumination	39	Compressor operation	61	Resumption of construction activities after lockdown and prevention of coronavirus infection during site operations
18	Handling and erection of heavy metals	40	Gas distribution test		
19	Acid cleaning	41	Cleaning of Hot well / Deaerator		
20	Oil flushing	42	Electrical maintenance	61A	Prevention of Covid-19 infection in labour colony
21	Alkali boil out	43	O&M of control of AC plant & system	62	Truss/ Structure fit-up and alignment

- The reference OCPs shall be suitably modified by subcontractor as per specific requirements to control the hazards.
- In case any other OCP is found to be applicable during the execution of work at site, then subcontractor will prepare and follow those as well.

13.2 WORK PERMIT SYSTEM:

- The following activities shall be carried out by the subcontractor strictly after obtaining Permit to Work from BHEL
 - Height working
 - Hot working
 - Confined space Work
 - Excavation more than 2-meter depth
 - Radiography
 - Heavy / Complex / Critical Lifting Activity
 - Night / Holiday Work
 - Material Loading / Unloading
 - Grating, Safety Net, Safety Facility Removal
 - Live Electrical Maintenance etc. - Lockout / Tagout
 - Beam / truss/ duct/ structure alignment
- The Work Permit Formats shall be provided by BHEL at Site. It is the responsibility of the subcontractor to ensure their availability
- The above list is not exhaustive. BHEL reserves right to introduce additional Permits or modify requirements for usage of existing Permits. The conditions for using the Permit are specified in the Format (General Requirements).
- Where customer is having separate Work Permit System the same shall be followed in conjunction / merged to ensure all activities and checks are covered in all systems.
- Details of working Group to be attached along with work permit request.

- vi. All the Permits along with JSA/HIRA must be initiated by Agency Execution Team
- vii. Permit applicant shall apply for work permit of particular work activity at particular location before starting of the work with Job Hazard Analysis.
- viii. All Permit signatories (including subcontractor's package in-charge and HSE Officer) shall physically visit the work area and check that all the safety control measures necessary for the activity are in place. Only then the permit shall be issued.
- ix. Signatory shall physically visit the area of work and ensure all required safeguards before signing the Permit
- x. Signatory shall periodically visit the area to confirm the availability of required safeguards throughout the currency of the permit
- xi. In case any Permit requirement is not available, work will be stopped till it is made available
- xii. Permit holder shall implement and maintain all control measures during the period of permit. The permit will be closed after completion of the work.
- xiii. Online Work Permit System shall be used whenever provided by BHEL, otherwise hard copy shall be used

13.3 ACTIVITY-SPECIFIC PRECAUTIONS/ CONTROLS

Detailed HSE precautions for various activities undertaken at Site by the subcontractors are specified in **Annexure I**. Same are to be ensured by the Sub-subcontractor while carrying out respective activities at Site

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14. ENVIRONMENTAL CONTROL & SOCIAL RESPONSIBILITY

- i. Environment protection has always been given prime importance by BHEL. Environmental damage is a major concern of the principal subcontractor and every effort shall be made, to have effective control measures in place to avoid pollution of Air, Water and Land and associated life. Banned substances like asbestos and Chlorofluorocarbons such as carbon tetrachloride and trichloroethylene shall not be used. Waste disposal shall be done in accordance with the guidelines laid down in the project specification.
- ii. Any chemical including solvents and paints, required for construction shall be stored in designated bonded areas around the site as per Material Safety Data Sheet (MSDS).
- iii. In the event of any spillage, the principle is to recover as much material as possible before it enters drainage system and to take all possible action to prevent spilled materials from running off the site. The subcontractor shall use appropriate MSDS for clean-up technique
- iv. All subcontractors shall be responsible for the cleanliness of their own areas
- v. Regular dust suppression using sprinklers shall be carried out in respective area
- vi. The subcontractors shall ensure that noise levels generated by plant or machinery are as low as reasonably practicable. Where the subcontractor anticipates the generation of excessive noise levels from his operations the subcontractor shall inform to Construction Manager of BHEL accordingly so that reasonable & practicable precautions can be taken to protect other persons who may be affected.
- vii. It is imperative on the part of the subcontractor to join and effectively contribute in joint measures such as tree plantation, environment protection, contributing towards social upliftment, conversion of packing woods to school furniture, enhancing good relation with local populace etc.
- viii. The subcontractor shall carry out periodic air and water quality check and illumination level checking in his area of work place and take suitable control measure.

15. HOUSEKEEPING

- i. Keeping the work area and access roads clean/ free from debris, removed scaffoldings, scraps, insulation/sheeting wastage /cut pieces, temporary structures, packing woods etc. will be in the scope of the subcontractor. Such cleanings have to be done by subcontractor within quoted rate, on daily basis.
- ii. If such activity is not carried out by subcontractor / BHEL is not satisfied, then BHEL may get it done by other agency and actual cost along with BHEL overheads will be deducted from subcontractor's bill. Such decisions of BHEL shall be binding on the subcontractor
- iii. Dedicated Housekeeping gangs shall be deployed, who shall be provided all required PPEs and safety training
- iv. Mass housekeeping shall be carried out for half a day in a week
- v. Proper housekeeping to be maintained at work place and the following are to be taken care of on daily basis.
- vi. All surplus earth and debris are removed/disposed off from the working areas to identified locations.
- vii. Unused/Surplus cables, steel items and steel scrap lying scattered at different places/elevation within the working areas are removed to identified locations.
- viii. All wooden scrap, empty wooden cable drums and other combustible packing materials, shall be removed from workplace to identified locations.
- ix. Sufficient waste bins shall be provided at different work places for easy collection of scrap/waste. Scrap chute shall be installed to remove scrap from high locations.
- x. Access and egress (stair case, gangways, ladders etc.) path should be free from all scrap and other hindrances.
- xi. Workmen shall be educated through tool box talk about the importance of housekeeping and encourage not to litter.
- xii. Labor camp area shall be kept clear and materials like pipes, steel, sand, concrete, chips and bricks, etc. shall not be allowed in the camp to obstruct free movement of men and machineries.
- xiii. Fabricated steel structures, pipes & piping materials shall be stacked properly.
- xiv. No parking of trucks/trolleys, cranes and trailers etc. shall be allowed in the camp, which may obstruct the traffic movement as well as below LT/HT power line.
- xv. Utmost care shall be taken to ensure over all cleanliness and proper upkeep of the working areas.

16. WASTE MANAGEMENT

- i. Take suitable measures for waste management and environment related laws/legislation as a part of normal construction activities. Compliance with the legal requirements on storage/ disposal of paint drums (including the empty ones), Lubricant containers, Chemical Containers, and transportation and storage of hazardous chemicals will be strictly maintained.
- ii. Details of E-Waste, Hazardous Waste, biomedical waste etc. and their disposal plan, shall be submitted to BHEL every 6 months as per provided **formats**.

16.1 BINS AT WORK PLACE

- i. Sufficient rubbish bins shall be provided close to workplaces.
- ii. Bins should be painted yellow and numbered.
- iii. Sufficient nos. of drip trays shall be provided to collect oil and grease.
- iv. Sufficient qty. of broomsticks with handle shall be provided.
- v. Adequate strength of employees should be deployed to ensure daily monitoring and service for waste management.

16.2 STORAGE AND COLLECTION

- i. Different types of rubbish/waste should be collected and stored separately.
- ii. Paper, oily rags, smoking material, flammable, metal pieces should be collected in separate bins with close fitting lids.
- iii. Rubbish should not be left or allowed to accumulate on construction and other work places.
- iv. Do not burn construction rubbish near working site.

16.3 SEGREGATION

- i. Earmark the scrap area for different types of waste.
- ii. Store wastes away from building.
- iii. Oil spill absorbed by non-combustible absorbent should be kept in separate bin.
- iv. Clinical and first aid waste stored and incinerated separately.

16.4 DISPOSAL

- i. Sufficient containers and scrap disposal area should be allocated.
- ii. All scrap bin and containers should be conveniently located.
- iii. Provide self-closing containers for flammable/spontaneously combustible material.
- iv. Keep drainage channels free from choking.
- v. Make schedule for collection and disposal of waste.

16.5 WARNING AND SIGNS

- i. Appropriate sign to be displayed at scrap storage area
- ii. No toxic, corrosive or flammable substance to be discarded into public sewage system.
- iii. Waste disposal shall be in accordance with best practice.
- iv. Comply with all the requirements of Pollution Control Board (PCB) for storage and disposal of hazardous waste.

17. TRAFFIC MANAGEMENT SYSTEM

17.1 SAFE WORKPLACE TRANSPORT SYSTEM

- i. Traffic routes in a work place shall be suitable for the persons or vehicles using them. This shall be sufficient in number and of sufficient size. This shall reflect the suitability of traffic routes for vehicles and pedestrians.

- ii. Where vehicles and pedestrians use the same traffic routes there shall be sufficient space between them. Where necessary all traffic routes must be suitably indicated. Pedestrians or vehicles must be able to use traffic routes without endangering those at work. There must be sufficient separation of traffic routes from doors, gates and pedestrian traffic routes.
- iii. For internal traffic, lines marked on roads / access routes and between buildings shall clearly indicate where vehicles are to pass.
- iv. Temporary obstacles shall be brought to the attention of drivers by warning signs or hazard cones.
- v. Speed limits shall be clearly displayed for each kind of vehicle.
- vi. Speed ramps preceded by a warning signs or marker are necessary.
- vii. The traffic route should be wide enough to allow vehicles to pass and re-pass oncoming or parked traffic and it may be advisable to introduce on-way system or parking restrictions.
- viii. Safest route shall be provided between places where vehicles have to call or deliver.
- ix. Avoid vulnerable areas/items such as fuel or chemicals tanks or pipes, open or unprotected edges and structures likely to collapse
- x. Safe areas shall be provided for loading and unloading.
- xi. Avoid sharp or blind bends. If this is not possible hazards should be indicated e.g. blind corner.
- xii. Ensure road crossings are minimum and clearly signed.
- xiii. Entrance and gateways shall be wide enough to accommodate a second vehicle without causing obstruction.
- xiv. Set sensible speed limits which are clearly sign posted.
- xv. Where necessary ramps should be used to retard speed. This shall be preceded by a warning sign or mark on the road.
- xvi. Forklift trucks shall not pass over road hump unless of a type capable of doing so.
- xvii. Overhead electric cable, pipes containing flammable hazardous chemical shall be shielded by using goal posts height gauge posts or barriers.
- xviii. Road traffic signs shall be provided on prominent locations for prevention of incidents and hazards and for quick guidance and warning to employees and public. Safety signs shall be displayed as per the project working requirement and guideline of the state in which project is done. Vehicles hired or used shall not be parked within the 15m radius of any working area. Any vehicle, that is required to be at the immediate/near the vicinity, shall be approved by the person in-charge of the site.

17.2 TRAFFIC ROUTE FOR PEDESTRIANS

- i. Where traffic routes are used by both pedestrians and vehicles road shall be wide enough to allow vehicles and pedestrians safely.
- ii. Separate routes shall be provided for pedestrians to keep them away from vehicles. Provide suitable barriers/guard at entrances/exit and the corners or buildings.
- iii. Where pedestrian and vehicle routes cross, appropriate crossing shall be provided.

- iv. Where crowd is likely to use roadway e.g. at the end of shift, stop vehicles from using them at such times.
- v. Provide high visibility clothing for people permitted in delivery area.

17.3 WORK VEHICLE

Work vehicle shall be as safe stable efficient and roadworthy as private vehicles on public roads. Site management shall ensure that drivers are suitably trained. All vehicle e.g. heavy motor vehicle forklift trucks dump trucks mobile cranes shall ensure that the work equipment conforms to the following:

- i. A high level of stability.
- ii. A safe means of access/egress.
- iii. Suitable and effective service and parking brakes.
- iv. Windscreens with wipers and external mirrors giving optimum all round visibility.
- v. Provision of horn, vehicle lights, reflectors, reversing lights, reversing alarms.
- vi. Provision of seat belts.
- vii. Guards on dangerous parts.
- viii. Driver protection - to prevent injury from overturning and from falling objects/materials.
- ix. Driver protection from adverse weather.
- x. No vehicle shall be parked below HT/LT power lines.
- xi. Valid Pollution Under Control certification for all vehicles
- xii. Wheel stopper shall be use during the parking of vehicle
- xiii. Helper to be deployed in each vehicle as per site requirement.

17.4 DAILY CHECK BY DRIVER

1. There should also be daily safety checks containing below mentioned points by the driver before the vehicle is used.

Brakes	Mirrors	Warning signals
Tires	Windscreen waters	Specific safety systems i.e. controls & interlocks
Steering	Wipers	

2. Management should ensure that drivers carry out these checks.

17.5 TRANSPORTATION OF PERSONNEL AND MATERIALS BY VEHICLES

- i. All drivers shall hold a valid driving License for the class of vehicle to be driven and be registered as an authorized BHEL driver with the Administration Department.
- ii. Securing of the load shall be by established and approved methods, i.e. chains with patented tightening equipment for steel/heavy loads. Sharp corners on loads shall be avoided when employing ropes for securing.
- iii. All overhangs shall be made clearly visible and restricted to acceptable limits
- iv. Load shall be checked before moving off and after traveling a suitable distance.
- v. On no account is construction site to be blocked by parked vehicles Drivers of vehicles shall only stop or park in the areas designate by the stringing foreman.

- vi. Warning signs shall be displayed during transportation of material.
- vii. All vehicles used by BHEL shall be in worthy condition and in conformance to the Land Transport requirement.
- viii. Wheel stopper shall be use during the parking of vehicle
- ix. Helper to be deployed in each vehicle as per site requirement.

17.6 MAINTENANCE

All Vehicles used for transportation of man and material shall undergo scheduled inspections on frequent intervals to secure safe operation. Such inspections shall be conducted in particular for steering, brakes, lights, horn, doors etc. Site management shall ensure that work equipment is maintained in an efficient, working order and in good repair. Inspections and services carried out at regular intervals of time and or mileage. No maintenance shall be carried below HT/LT power lines.

18. EMERGENCY PREPAREDNESS AND RESPONSE

- i. Emergency preparedness and response capability of site shall be developed as per Emergency Preparedness and Response plan issued by BHEL
- ii. Availability of adequate number of first aiders and fire warden shall be ensured with BHEL and its subcontractors
- iii. All the subcontractor's supervisory personnel and sufficient number of workers shall be trained for fire protection systems. Enough number of such trained personnel must be available during the tenure of contract. Subcontractor should nominate his supervisor to coordinate and implement the safety measures.
- iv. Assembly point shall be earmarked and access to the same from different location shall be shown
- v. Fire exit shall be identified and pathway shall be clear for emergency escape.
- vi. Appropriate type and number of fire extinguisher shall be deployed as per Fire extinguisher deployment plan and validity shall be ensured periodically through inspection
- vii. Adequate number of first aid boxes shall be strategically placed at different work places to cater emergency need. Holder of the first aid box shall be identified on the box itself who will have the responsibility to maintain the same.
- viii. First aid center shall be developed at site with trained medical personnel and ambulance
- ix. Emergency contact numbers (format given in EPRP) of the site shall be displayed at prominent locations.
- x. Tie up with fire brigade shall be done in case customer is not having fire station.
- xi. Tie up with hospital shall be done in case customer is not having hospital.
- xii. Disaster Management group shall be formed at site
- xiii. Mock drill shall be arranged at regular intervals. Monthly report of the above to be given to BHEL HSE Officer as per prescribed BHEL formats
- xiv. Mock drill shall be conducted on different emergencies periodically to find out gaps in emergency preparedness and taking necessary corrective action

19. HSE INSPECTION

Inspection on HSE for different activities being carried out at site shall be done to ensure compliance to HSE requirements. The subcontractor shall maintain and ensure necessary safety measures as required for inspection and tests HV test, Pneumatic test, Hydraulic test, Spring test, Bend test as applicable, to enable inspection agency for performing Inspection. If any test equipment is found not complying with proper safety requirements then the Inspection Agency may withhold inspection, till such time the desired safety requirements are met.

Online/ App-based HSE Inspection system shall be used for inspection whenever provided by BHEL otherwise Hard-copy based system shall continue

 ☐ OK	☐ NOT OK
Contractor Name:	
Equipment Identification No :	
Inspection Date :	
Next Inspection Date :	
Inspected By :	

Every Inspected Equipment shall display above sticker

19.1 INSPECTION PLAN

Subcontractor shall prepare an inspection plan covering all areas/ activities/ equipment/ hazards and implement the same after getting approval of BHEL. Responsibility to ensure coverage of all areas/ activities rests with the subcontractor.

All Inspections shall be witnessed by BHEL – only then they shall be considered as valid

19.2 INSPECTION REPORTS

Monthly inspection reports as per plan shall be submitted to BHEL HSE Head

19.3 NON-CONFORMANCES

Any non-conformances identified during inspection observed shall be addressed on priority.

The responsibility of resolution shall rest with the Subcontractor Site In-charge

In case immediate closure of non-conformities is not possible:

- work to be halted in the area
- non-conformance to be generated and submitted to responsible person and BHEL
- non-conformance to be resolved through responsible agency / person

Only after closure of non-conformances, work to be allowed to resume

19.4 DAILY HSE CHECKS

Both the Site Supervisors and HSE Officer of Subcontractor are to conduct daily site Safety inspection around work activities and premises to ensure that work methods and the sites

are maintained to an acceptable standard. The following are to form the common subjects of a daily safety inspection:

- i. Personal Safety wears & gear compliance.
- ii. Complying with site safety rules and permit-to-work (PTW).
- iii. Positions and postures of workers.
- iv. Use of tools and equipment etc. by the workers.

The inspection should be carried out just when work starts in beginning of the day, during peak activities period of the day and just before the day's work ends.

19.5 INDICATIVE LIST OF INSPECTIONS AND PERIODICITIES

Indicative list & periodicity of Inspections is given as under. It is the responsibility of the subcontractor to develop an inspection plan covering all areas & activities in the scope.

SL. No.	Format Name	Frequency of check (if applicable)
01	Inspection of First Aid Box	Weekly
02	Inspection of PPE	Weekly
03	Inspection of T&Ps	Monthly
04	Inspection of Cranes	Monthly
05	Inspection of Winches	Monthly
06	Inspection on Height Working	Weekly
07	Inspection on Welding & Gas Cutting	Monthly
08	Inspection on Electrical Installation	Monthly
09	Inspection on Elevator	Weekly
10	Inspection of Excavation	Weekly
11	Inspection of Labor Colony	Monthly
12	Inspection of Illumination Levels	Weekly

The checklists shall be provided by BHEL at Site. It is the responsibility of the subcontractor to ensure their availability before start of work

19.5.1 INSPECTION OF PPE

- i. PPEs shall be inspected by HSE officer at random once in a week as per provided **format** for its compliance to standard and compliance to use and any adverse observation shall be recorded in the PPE register.
- ii. The applicable PPEs for carrying out particular activities are listed below.

19.5.2 INSPECTION OF TOOLS & PLANTS (T&Ps)

- i. A master list of T&Ps shall be maintained by each subcontractor in provided **format**.
- ii. All T&Ps being used at site shall be inspected by HSE officer once in a month as per provided **format** for its healthiness and maintenance.
- iii. The T&Ps which require third party inspection shall be checked for its validity during inspection. The third-party test certificate should be accompanied with a copy of the concerned competent person's valid qualification record.

- iv. BHEL shall be given advance intimation of Third-Party Inspection. BHEL shall associate with Inspection as per discretion.
- v. The validity of T&P shall be monitored as per provided **format**

19.5.3 INSPECTION OF CRANES AND WINCHES

- i. Cranes and winches shall be inspected by the operator through a daily checklist for its safe condition (as provided by the equipment manufacturer) before first use of the day.
- ii. Cranes and Winches shall be inspected by HSE officer once in a month as per provided **format** for healthiness, maintenance and validity of third-party inspection.
- iii. The date of third-party inspection and next due date shall be painted on cranes and winches.
- iv. The operators/drivers shall be authorized by sub-subcontractor based on their competency and experience and shall carry the I-card.
- v. The operator should be above 18 years of age and should be in possession of driving license of HMV man & goods), vision test certificate and should have minimum qualification so that he can read the instructions and check list.

19.5.4 INSPECTION OF HEIGHT WORKING

- i. Any activity carried out at more than 2 m height is classified as height work.
- ii. Inspection of height working shall be conducted daily by Supervisors before start of work to ensure safe working condition including provision of
 - a. Fall arrestor
 - b. Lifelines – connected to rigid & independent structure
 - c. Safety nets deployed below all height work activities
 - d. Fencing and barricading
 - e. Warning signage
 - f. Covering of opening
 - g. Proper scaffolding with access and egress.
 - h. Illumination
- iii. For full duration of height work, constant supervision to be maintained by dedicated HSE personnel
- iv. Inspection on height working shall be conducted once in a week by HSE officer as per provided **format**.
- v. Medical fitness of height worker shall be ensured.
- vi. Height working shall not be allowed during adverse weather.

19.5.5 INSPECTION OF WELDING AND GAS CUTTING OPERATION

- i. Supervisor shall ensure that no flammable items are available in near vicinity during welding and gas cutting activity.
- ii. Gas cylinders shall be kept upright.
- iii. Use of Flash back arrestor shall be ensured at both ends.

- iv. Inspection during welding and gas cutting operations shall be carried out by HSE officer once a month as per provided **format**.
- v. Use of fire blanket to be ensured to avoid falling of splatters during welding or gas cutting operation at height.
- vi. Availability of fire extinguisher at vicinity shall be ensured.

19.5.6 INSPECTION OF ELECTRICAL INSTALLATION / APPLIANCES

- i. Ensure proper earthing in electrical installation
- ii. Use ELCB at electrical booth
- iii. Electrical installation shall be properly covered at top where required
- iv. Use appropriate PPEs while working
- v. Use portable electrical light < 24 V in confined space and potentially wet area.
- vi. Inspection shall be carried out as per provided **format**.

19.5.7 INSPECTION OF ELEVATOR

- i. Elevators shall be inspected by concerned supervisors once in a week as per provided **format**
- ii. All elevators shall be inspected by competent person and validity shall be ensured.
- iii. The date of third-party inspection and next due date shall be painted on elevator.

19.5.8 INSPECTION OF EXCAVATION

Excavation activities shall be inspected as per provided **format**

19.5.9 INTERNAL/ EXTERNAL HSE AUDITS/INSPECTIONS

- i. All non-conformities and observations on HSE identified during internal or external HSE audit shall be disposed of by site in a time bound manner and reported back the implementation status.
- ii. Corrective action and Preventive action on HSE issues raised by certification body issued by BHEL shall be implemented by site and reported to Site management.

20. TERMS AND DEFINITIONS:

1. Incident

Work- related or natural event(s) in which an injury, or ill health (regardless of severity), damage to property or fatality occurred, or could have occurred.

2. Near Miss:

An incident where no ill health, injury, damage or other loss occurs, but it had a potential to cause, is referred to as "Near-Miss".

3. Man-Hours Worked:

The total number of man hours worked by all employees including subcontractors working in the premises. It includes managerial, supervisory, professional, technical, clerical and other workers including contract labors. Man-hours worked shall be calculated from the payroll or time clock recorded including overtime. When this is not feasible, the same shall be estimated by multiplying the total man-days worked for the

period covered by the number of hours worked per day. The total number of workdays for a period is the sum of the number of men at work on each day of period. If the daily hours vary from department to department separate estimate shall be made for each department and the result added together.

4. First Aid Cases:

First aids are not essentially all reportable cases, where the injured person is given medical treatment and discharged immediately for reporting on duty, without counting any lost time.

5. Lost Time Injury:

Any work injury which renders the injured person unable to perform his regular job or an alternative restricted work assignment on the next scheduled work day after the day on which the injury occurred.

6. Medical Cases:

Medical cases come under non-reportable cases, where owing to illness or other reason the employee was absent from work and seeks Medical treatment.

7. Type of Incidents & Their Reporting:

The three categories of Incident are as follows:

8. Non-Reportable Cases:

An incident, where the injured person is given medical help and discharged for work without counting any lost time.

9. Reportable Cases:

In this case the injured person is disable for 48 hours or more and is not able to perform his duty.

10. Injury Cases:

These are covered under the heading of non-reportable cases. In these cases, the incident caused injury to the person, but he still continues his duty.

11. Total Reportable Frequency Rate

Frequency rate is the number of Reportable Lost Time Injury (LTI) per one Million Man hours worked. Mathematically, the formula read as:

$$\text{Number of Reportable LTI} \times 1,000,000 / \text{Total Man Hours Worked}$$

12. Severity Rate:

Severity rate is the Number of days lost due to Lost Time Injury (LTI) per one Million Man hours worked. Mathematically, the formula reads as:

$$\text{Days lost due to LTI} \times 1,000,000 / \text{Total Man Hours Worked}$$

13. Incidence Rate:

Incidence Rate is the Number of LTI per one thousand manpower deployed. Mathematically, the formula reads as:

$$\text{Number of LTI} \times 1000 / \text{Average number of manpower deployed}$$

14. HIRA:

Hazard Identification and Risk Assessment (HIRA) is a process of identifying Hazards in work area and then assessing them properly

15. Method Statement:

A method statement is prepared by the Execution/ Engineering Department detailing the steps, equipment, competencies and safety precautions required for carrying out any activity

16. Job Safety Analysis:

A job safety analysis (JSA) is a procedure which helps integrate accepted safety and health principles and practices into a particular task or job operation. In a JSA, each basic step of the job is to identify potential hazards and to recommend the safest way to do the job. Other terms used to describe this procedure are job hazard analysis (JHA) and job hazard breakdown.

17. Safety Walk:

It's conducted periodically by an official - it's a walk through a portion or whole of a site as a HSE officer who notes down HSE observations, speak to concerned workmen and supervisor on observation, get the same corrected with personal follow up- this sends out a strong message on Management's commitment to safety.

18. Heavy & Complex Lifting:

A heavy and complex lifting activity includes:

1. Lifting above 20 Tons
2. Tandem Lifting using multiple cranes
Total load exceeding 75% of capacity of crane. Depending up the condition of cranes, hydra cranes, winch machines & other lifting accessories
3. Lift of unusual difficulty or geometry or rigging
4. Lift over operating units
5. Any other lift as decided by site HSE / Erection

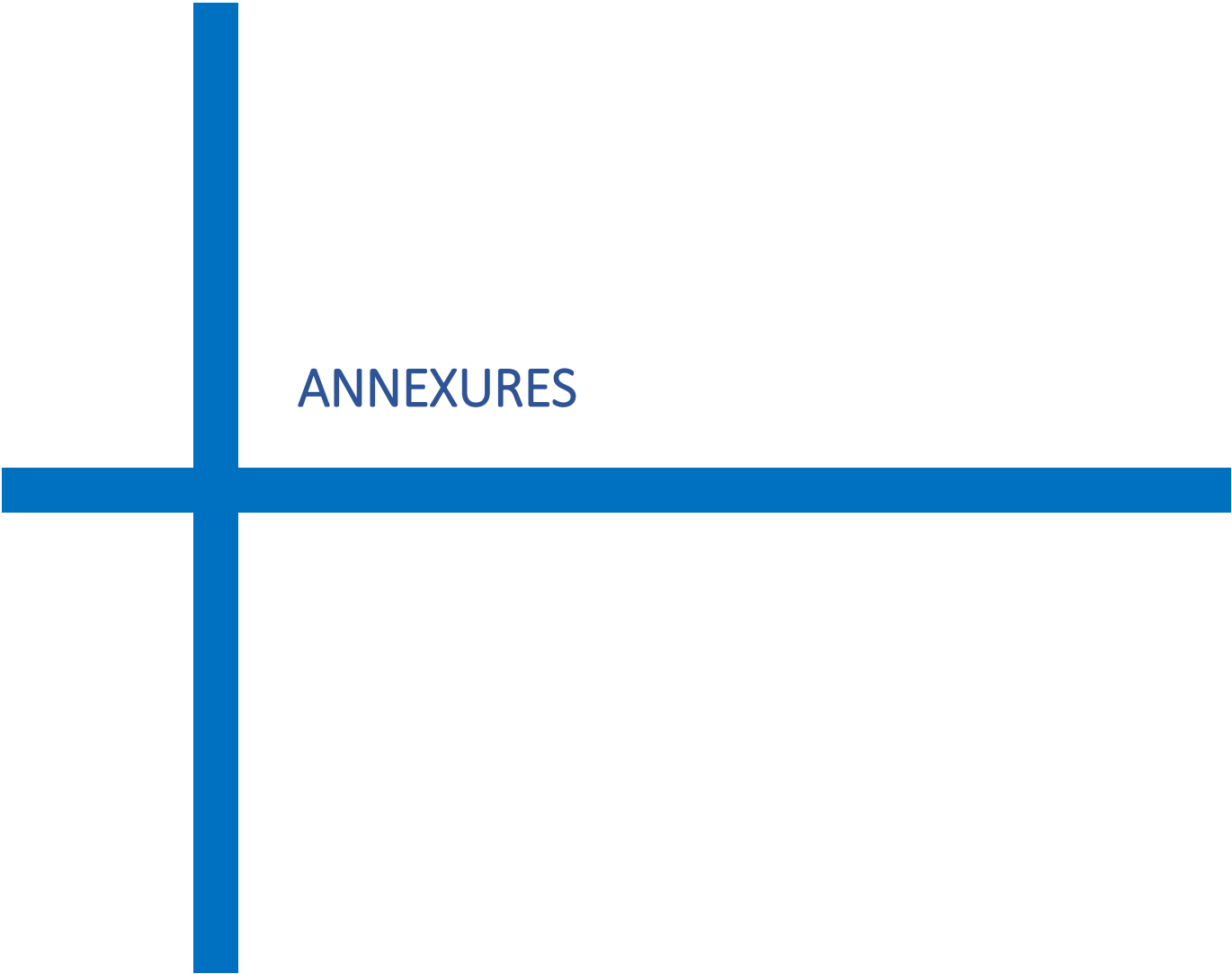
19. Safety Committee:

As per the BOCW, Safety Committee shall be constituted if there are more than five hundred or more construction workers are employed at any site. As per the Factories Act, 1948 it is for 250 workers. It shall be represented by equal number of representatives of employer and construction workers.

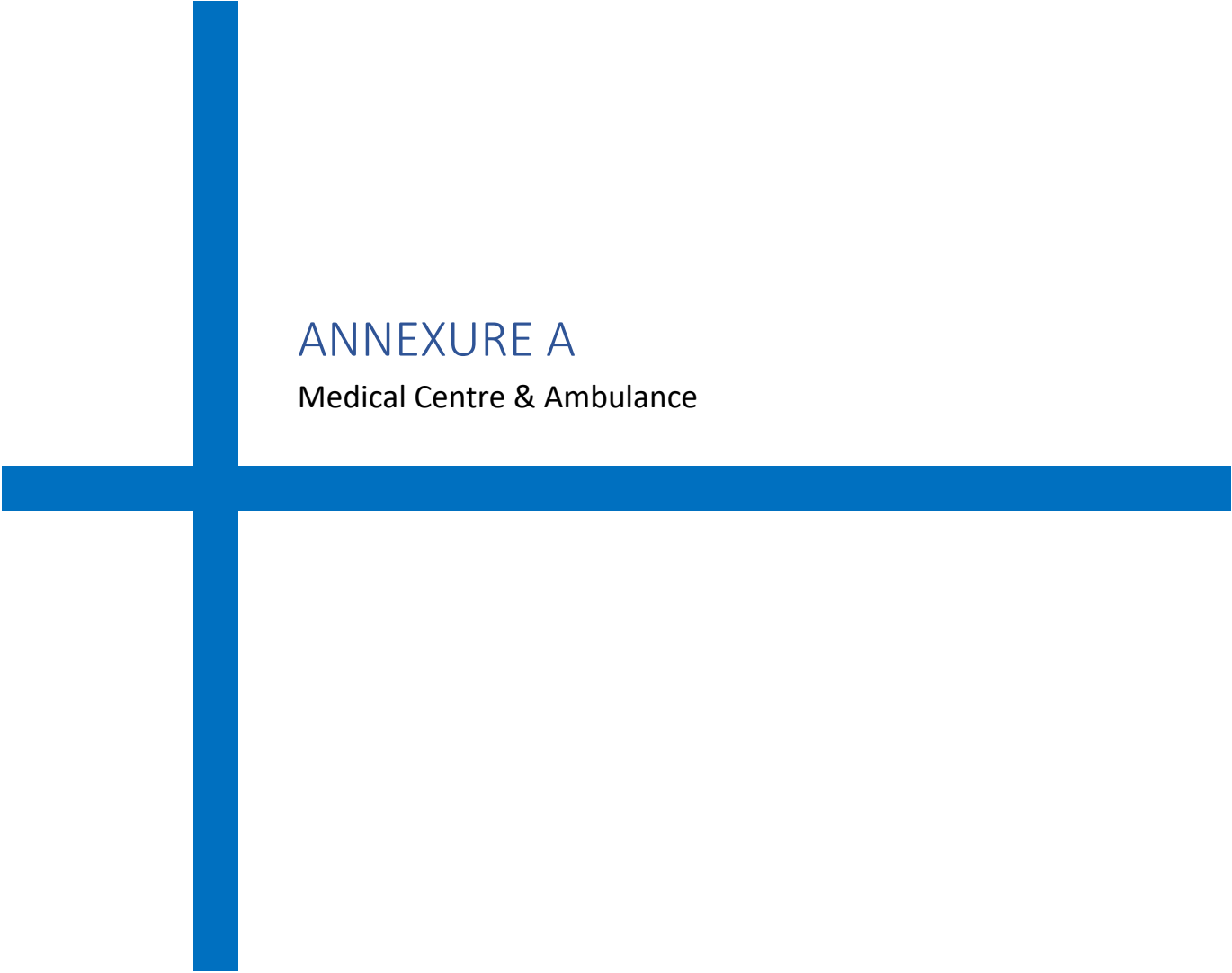
20. Night Work:

Work conducted after sunset when only a fraction of total manpower is available





ANNEXURES



ANNEXURE A

Medical Centre & Ambulance

A. Medical Centre

1. Paramedical staff
 - a. When < 500 workers, 1 Trained Male Nurse (round the clock deployment)
 - b. When >=500 workers*:
 - i. Registered Medical Practitioner (Qualified MBBS) to be deployed for at least 8 hours in a day, 5 days per week
 - ii. 2 Trained Male Nurses (round the clock deployment)
 2. All articles as per Schedule IV of BOCW Central Rules, 1998 to be made available in the Medical Centre (given under for convenience)
 3. Basic Facilities/ Requirements to be provided as per location eg. Refrigerator, Air Conditioner, Anti Venom Serums etc.
 4. Tie-ups with speciality hospitals to be ensured for referring serious patients
- * In case the number of workers is envisaged to exceed 500, a medical practitioner is to be engaged.

SCHEDULE IV (BOCW CENTRAL RULES, 1998) ARTICLES FOR AMBULANCE ROOM [SEE RULE 226 (C)]

- i. A glazed sink with hot and cold water always available.
- ii. A table with a smooth top at least 180 cm x 105 cm.
- iii. Means for sterilising instruments.
- iv. A couch.
- v. Two stretchers.
- vi. Two buckets or containers with close fitting lids.
- vii. Two rubber hot water bags
- viii. A kettle and spirit stove or other suitable means of boiling water.
- ix. Twelve plain wooden splints 900 cm x 100 cm x 6 cm.
- x. Twelve plain wooden splints 350 cm x 75 cm x 6 cm.
- xi. Six plain wooden splints 250 cm x 50 cm x 12 cm.
- xii. Six woollen blankets.
- xiii. Three pairs of artery forceps.
- xiv. One bottle of spiritus annemias arematations (120 ml).
- xv. Smelling salt (60 gm).
- xvi. Two medium size sponges.
- xvii. Six hand towels.
- xviii. Four kidney trays.
- xix. Four cakes of toilet, preferably antiseptic soap.
- xx. Two glass tumblers and two wine glasses.
- xxi. Two clinical thermometers.
- xxii. Two tea spoons.
- xxiii. Two graduated (120 ml) measuring glasses.
- xxiv. Two minimum measuring glasses.
- xxv. One wash bottle (1000 cc) for washing eyes.
- xxvi. one bottle (one litre) carbolic lotion 1 to 20.
- xxvii. Three chairs.
- xxviii. One screen.
- xxix. One electric hand torch.
- xxx. Four first-aid boxes or cupboards stocked to the standards prescribed in
- xxxi. An adequate supply of tetanus toxoid.
- xxxii. Injections—morphia, pethidine, atrophine, adrenaline, coramine, novocaine (6 each).
- xxxiii. Cramine liquid (60 ml).
- xxxiv. Tablets—antihistaminic antispasmodic (25 each).
- xxxv. Syringes with needles—2 cc, 5 cc, 10 cc and 500 cc.

- xxxvi. Three surgical scissors.
- xxxvii. Two needle holders, big and small.
- xxxviii. Suturing needles and materials.
- xxxix. Three dissecting forceps
 - xl. Three dressing forceps
 - xli. Three scalpels.
 - xlii. One stethoscope and a B. P. apparatus.
- xliii. Rubber bandage—pressure bandage.
- xliv. Oxygen cylinder with necessary attachments.
- xlv. Atropine eye ointments.
- xlvi. I. V. Fluids and sets 10 nos.
- xlvii. Suitable, foot operated, covered, refuse containers.
- xlvi. Adequate number of sterilised, paired, latex hand gloves.

B. Ambulance

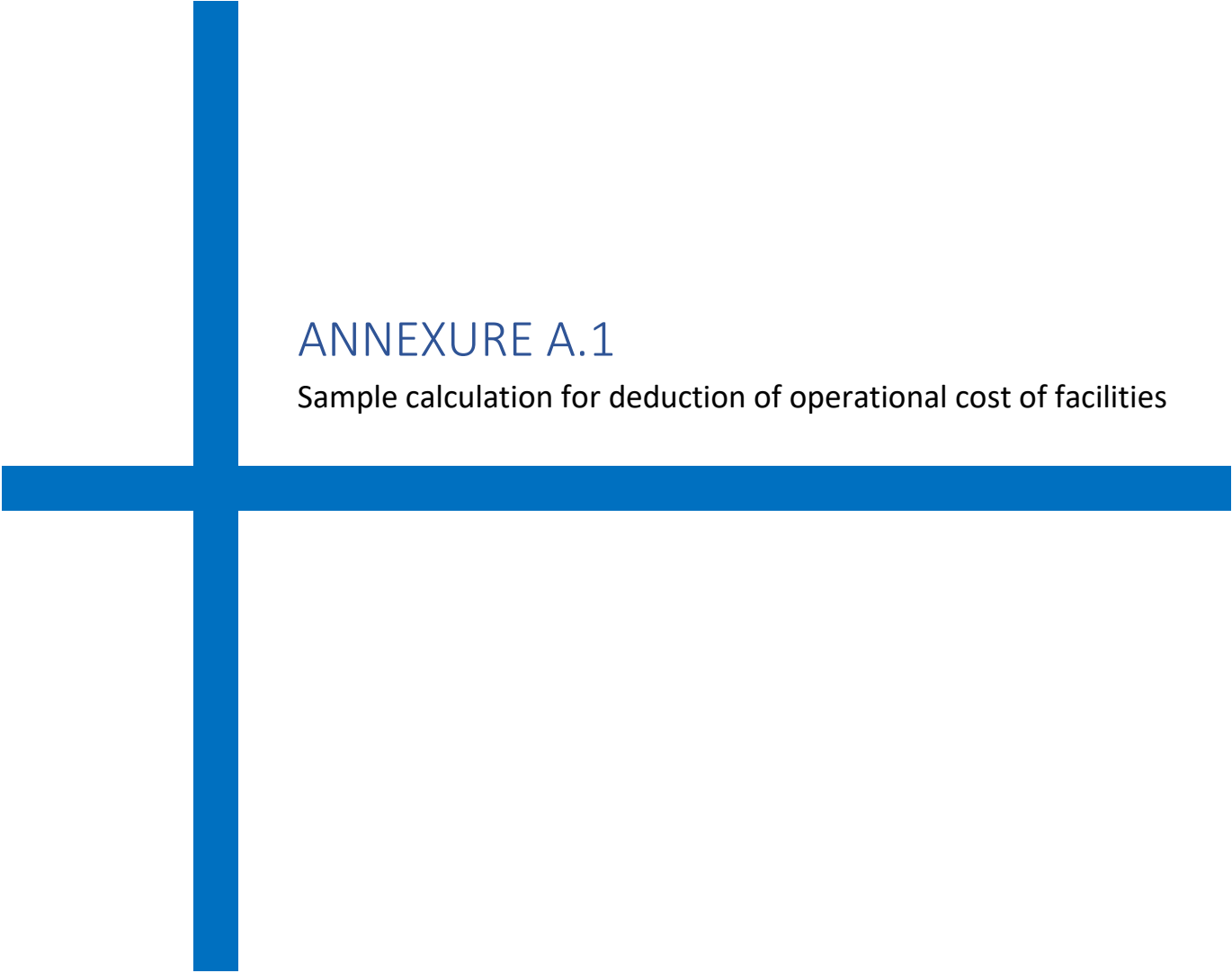
1. When number of workers is <500:
If the distance to a major hospital capable of handling critical injuries expected at Site is ≤ 50 KM from Site, then 1 BLS (Basic Life Support)/ Type B Ambulance otherwise ALS* (Advanced Life Support)/ Type D Ambulance
2. If no. of workers increases to >2000 workers one additional BLS Ambulance to be deployed
3. Minimum Articles as per Schedule V of BOCW Central Rules to be ensured in each Ambulance. (given under for convenience)

*Final call to be taken at Site in consultation with all the contractors

SCHEDULE V (BOCW CENTRAL RULES, 1998) CONTENTS OF AMBULANCE VAN OR CARRIAGE [SEE RULE 227]

The Ambulance Van shall have equipment prescribed as under:

- a) General—a portable stretcher with folding and adjusting devices with the Head of the stretcher capable of being tilted upward. Fixed suction unit with equipment. Fixed oxygen supply with equipment. Pillow with case, sheets, blankets, towels, emergency bag, bed pan, urinal glass.
- b) Safety Equipment—Flaros with life of three thousand minutes, floor lights, flash lights, fire extinguishers (dry power type), insulated guntlets.
- c) Emergency Care Equipment—
 - i. **Resuscitation**—Portable suction unit, portable oxygen unit, bag valve mask, hand operated artificial ventilation unit, airways, mouth gag tracheostomy adapters, short spine board, I.V. FLUIDS with administration unit, B. P. manometer cuff stethoscope.
 - ii. **Immobilisation**—Long and short padded boards, wire ladder splints, triangular bandage—long and short spine boards.
 - iii. **Dressing**—Gauze pads—100 m x 100 mm universal dressing 250 x 1000 mm, roll of aluminium foils—soft roller bandages 150 mm x 5 mm yards adhesive tape in 75 mm roll safety pins, bandage sheets, burn sheets.
 - iv. **Poisoning**—Syrup of Ipecac, activated charcoal pre packeted dose, snake bit kit, drinking water.
 - v. **Emergency Medicines**—As per requirement (under the advice of construction Medical Officer).



ANNEXURE A.1

Sample calculation for deduction of operational cost of facilities

Annexure A.1**Cost Calculation Methodology of Operation of Facilities (Data is indicative only)**

(Period of 48 months is considered - shall be on actual basis)

A. Project Info:

Total time of Project	48 months
Project cost	1000 Crore
No. of packages	10 (A1-A10)

B. Item-wise Calculation:

Item	Nos.	Rate	Unit	Amount
Ambulance with Driver	2		Monthly/Unit	170000
Nurse/First aider	2 X 2 shifts	15000	Per month	30000
Training center one time cost	1	100000	Once	100000
Medical center one time cost	1	200000	Once	200000
Medicines at medical center	1	10000	Monthly	10000
Dust suppression water tank	2	2000	Monthly	4000
Doctor	1	70000	Monthly	70000
Cleaning staff	1	12000	Monthly	12000
Recurring monthly expenditure				296000
Total one-time expenditure				300000

C. Package-wise Deduction Plan for a period of 48 months

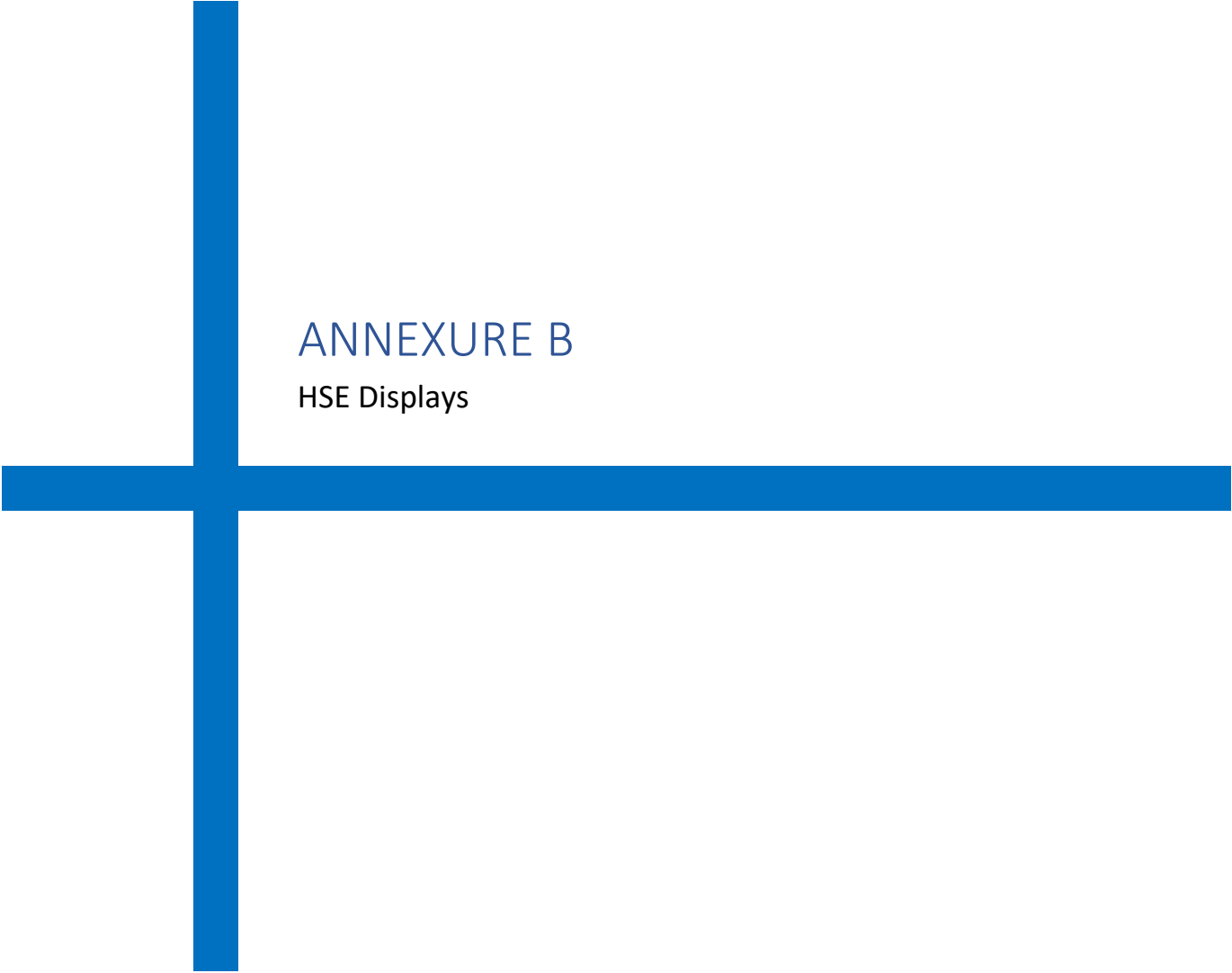
Period (In Months)	6	36	6
	For 1-6 months	For 7-42 months	For 43-48 months
Cost to be incurred from contractors	7%	81%	12%
	1.17% per month	2.25% per month	2.00% per month

D. Calculation For One-Time Running Cost

Packages/ Contracts	A1	A2	A3	A4	A5	A6	A7	A8	A9	A10			
Contract Values (in Thousands)	100000	250000	2000000	200000	500000	1500000	1000000	1000000	250000	200000	7000000		
Share of common facilities one time running cost (in Thousands)	4	11	86	9	21	64	43	43	11	9	Individual Pkg value X Total one time running cost / All Pkg award values		
Timeline of work	1-6	1-8	2-48	6-36	7-15	10-48	6-48	7-40	40-48	41-48			
Month Count of work	6	8	47	31	9	39	43	34	9	8			
Deduction per month (in Thousands)	1	1	2	0	2	2	1	1	1	1	Total of One time Running cost (in thousands)	% deduction share of one time running cost per month	Nos. of active packages in month
Month No.													
1	1	1									2	1%	2
2	1	1	2								4	1%	3
3	1	1	2								4	1%	3
4	1	1	2								4	1%	3
5	1	1	2								4	1%	3
6	1	1	2	0			1				5	2%	5
7		1	2	0	2		1	1			8	3%	6
8		1	2	0	2		1	1			8	3%	6
9			2	0	2		1	1			7	2%	5
10			2	0	2	2	1	1			8	3%	6
11			2	0	2	2	1	1			8	3%	6
12			2	0	2	2	1	1			8	3%	6
13			2	0	2	2	1	1			8	3%	6
14			2	0	2	2	1	1			8	3%	6
15			2	0	2	2	1	1			8	3%	6
16			2	0		2	1	1			6	2%	5
17			2	0		2	1	1			6	2%	5
18			2	0		2	1	1			6	2%	5
19			2	0		2	1	1			6	2%	5
20			2	0		2	1	1			6	2%	5
21			2	0		2	1	1			6	2%	5
22			2	0		2	1	1			6	2%	5
23			2	0		2	1	1			6	2%	5
24			2	0		2	1	1			6	2%	5
25			2	0		2	1	1			6	2%	5
26			2	0		2	1	1			6	2%	5
27			2	0		2	1	1			6	2%	5
28			2	0		2	1	1			6	2%	5
29			2	0		2	1	1			6	2%	5
30			2	0		2	1	1			6	2%	5
31			2	0		2	1	1			6	2%	5
32			2	0		2	1	1			6	2%	5
33			2	0		2	1	1			6	2%	5
34			2	0		2	1	1			6	2%	5
35			2	0		2	1	1			6	2%	5
36			2	0		2	1	1			6	2%	5
37			2			2	1	1			6	2%	4
38			2			2	1	1			6	2%	4
39			2			2	1	1			6	2%	4
40			2			2	1	1	1		7	2%	5
41			2			2	1		1	1	7	2%	5
42			2			2	1		1	1	7	2%	5
43			2			2	1		1	1	7	2%	5
44			2			2	1		1	1	7	2%	5
45			2			2	1		1	1	7	2%	5
46			2			2	1		1	1	7	2%	5
47			2			2	1		1	1	7	2%	5
48			2			2	1		1	1	7	2%	5
Total	4	11	86	9	21	64	43	43	11	9	300	100%	

D. Calculation For Recurring Running Cost

Packages/ Contracts	A1	A2	A3	A4	A5	A6	A7	A8	A9	A10		
Contract Values (in Thousands)	100000	250000	2000000	200000	500000	1500000	1000000	1000000	250000	200000	7000000	
Timeline of work	1-6	1-8	2-48	6-36	7-15	10-48	6-48	7-40	40-48	41-48	Total of Recurring cost (in thousands)	Nos. of active packages in month
Month No.	6	8	47	31	9	39	43	34	9	8		
1	85	211									296	2
2	13	31	252								296	3
3	13	31	252								296	3
4	13	31	252								296	3
5	13	31	252								296	3
6	8	21	167	17			83				296	5
7		15	120	12	30		60	60			296	6
8		15	120	12	30		60	60			296	6
9			126	13	31		63	63			296	5
10			95	10	24	72	48	48			296	6
11			95	10	24	72	48	48			296	6
12			95	10	24	72	48	48			296	6
13			95	10	24	72	48	48			296	6
14			95	10	24	72	48	48			296	6
15			95	10	24	72	48	48			296	6
16			104	10		78	52	52			296	5
17			104	10		78	52	52			296	5
18			104	10		78	52	52			296	5
19			104	10		78	52	52			296	5
20			104	10		78	52	52			296	5
21			104	10		78	52	52			296	5
22			104	10		78	52	52			296	5
23			104	10		78	52	52			296	5
24			104	10		78	52	52			296	5
25			104	10		78	52	52			296	5
26			104	10		78	52	52			296	5
27			104	10		78	52	52			296	5
28			104	10		78	52	52			296	5
29			104	10		78	52	52			296	5
30			104	10		78	52	52			296	5
31			104	10		78	52	52			296	5
32			104	10		78	52	52			296	5
33			104	10		78	52	52			296	5
34			104	10		78	52	52			296	5
35			104	10		78	52	52			296	5
36			104	10		78	52	52			296	5
37			108			81	54	54			296	4
38			108			81	54	54			296	4
39			108			81	54	54			296	4
40			103			77	51	51	13		296	5
41			120			90	60		15	12	296	5
42			120			90	60		15	12	296	5
43			120			90	60		15	12	296	5
44			120			90	60		15	12	296	5
45			120			90	60		15	12	296	5
46			120			90	60		15	12	296	5
47			120			90	60		15	12	296	5
48			120			90	60		15	12	296	5
Total	143	388	5676	329	235	3102	2334	1772	132	96	14208	



ANNEXURE B

HSE Displays

A. Types of Displays**1. Based on Content**

SN	Type
1.	HSE Hazards & Precautions Height Work, Housekeeping, Fire Safety, PPEs, Hot Work, Lifting & Rigging Activity, Site-specific Hazards – eg. for Refineries, Nuclear plants etc.; COVID Precautions; Environment Protection etc.
2.	Other Displays, Signage etc. HSE Policy, ISO Certificate, Safety Statistics, Assembly Area Location/ Route, Emergency Contact Numbers, Site Safety Rules & Regulations, Speed Limit, Work in Progress, Lock-Out Tag-Out (LOTO) Boards etc.

2. Based on Mounting

[Type 1]	[Type 2]	[Type 3]
Flex Sign Boards of Wooden Frame – directly mounted on Structures (walls, stairs, railings etc.)	Flex Sign Boards with Wooden Frame – mounted on metallic/ wooden legs – preferably double-sided	Coloured weather-proof Paintings on Walls (after due concurrence of BHEL/ Customer – Type 1 in case of no concurrence/ space)

B. General Requirements:

- Displays should be weather-proof as per installation location, i.e. rain-proof, wind-proof and sun-proof.
- Installation location and size to ensure visibility for the intended viewers (workers and moving personnel)
- Displays to have at least 50% graphical elements preferably (as applicable). Language should be understandable by majority of the workers
- Displays to be relevant to the hazards in the area
- Proper installation to ensure boards don't obstruct activities and should not be prone to fall so as to pose danger
- In case of multiple elevations (eg. Boiler, Power-house etc.), each elevation to have displays for applicable hazards including Height-Work, Housekeeping
- For temporary work locations, posters/ boards may be erected and shifted after task is over
- Minimum size of displays should be A1 unless otherwise specified
- In case of damage, displays shall be reviewed and repaired/ replaced
- In areas where night work is envisaged, fluorescent displays shall be installed and these should comprise of at least 20-30% of total displays
- Total Number of displays to be not less than 1 per 10 workers and are to be dynamically updated based on number of workers

C. Area-wise Displays

Below is list of Area-wise displays that are to be installed at Sites (Numbers, locations may be adjusted for specific requirements)

SN	Area	Suggested Subjects	Minimum Size	Minimum Quantity	Locations
1	Walls/ Foundations/ Cement Structures etc. belonging to the package area	Safety Hazards Prevention and other HSE Awareness content	[Type 3]	As per BHEL assessment from time to time	
2	Site Interior Roads belonging to the package area	At least every 20 meters: 1. Speed Limit Indication, Safe Driving board 2. Boards for hazard awareness	1.As needed [Type 2] 2. A1 or equivalent each [Type 2]	As indicated	Sides of Roads; Height to ensure good visibility
3	Specific Package Areas	A. Common At entry to respective Package/ Work Area, each contractor to put up daily updated board with following for each shift: 1. Scope of work and start date 2. Emergency Contact Numbers 3. Emergency Assembly Location, Escape Plan 4. Locations and supervisors of various gangs in the area, 5. Current Work permit Details 6. Safety Supervisor Location assignments - Names, Mobile Nos., Assigned Locations 7. Details (Name, Contact No. etc.) of Package In-charge - Contractor & BHEL 8. Details (Name, Contact No. etc.) of Safety In-charge - Contractor & BHEL 9. LTI Free Man-days & details of last LTI also to be indicated In addition, Area-Specific Displays as indicated in Table 1	A0 [Type 2]	1 per Package Area	Entry/ Ground Level

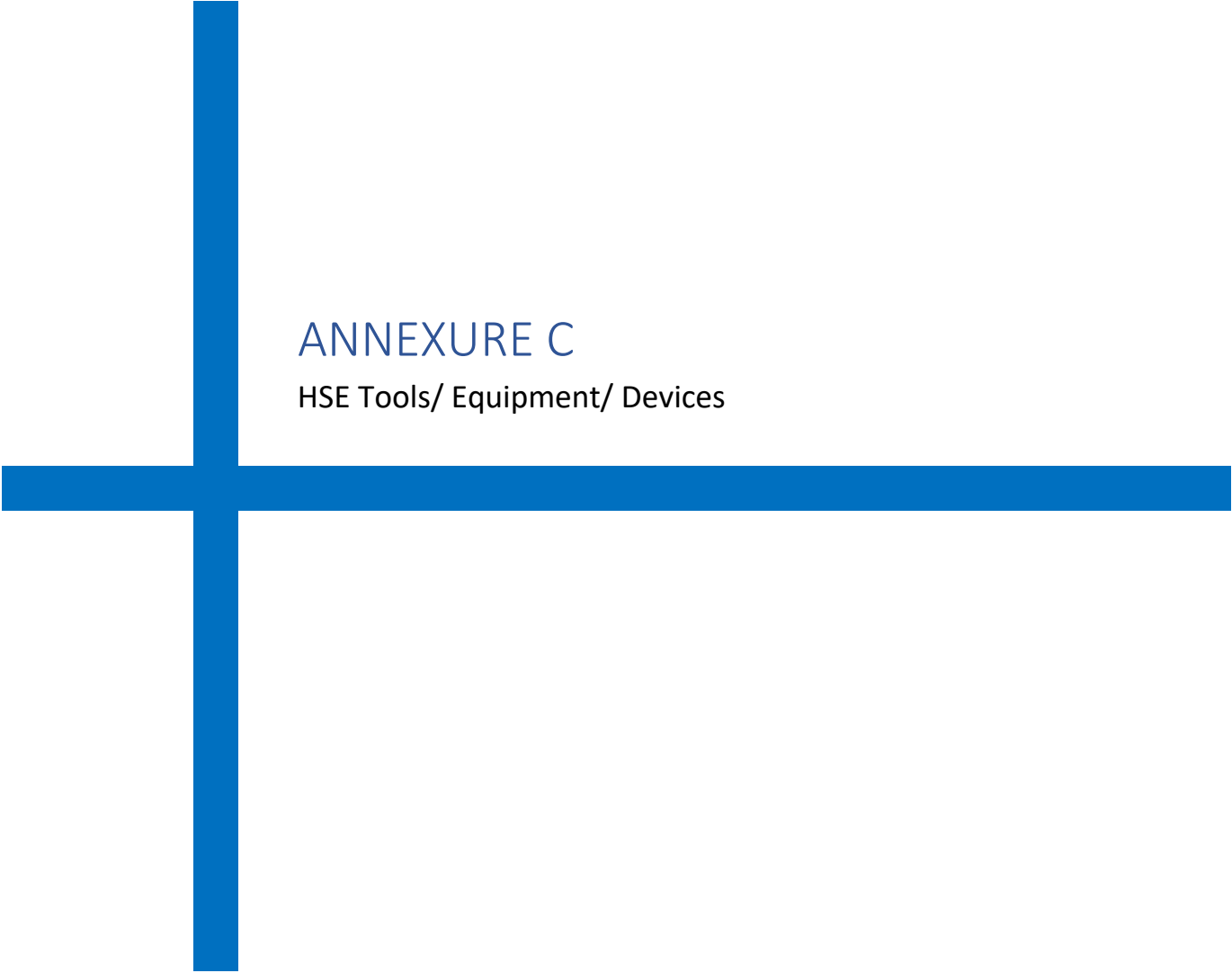
Table 1
(Area/ Package-wise HSE Display Plan – As applicable)

Prepared By (Subcontractor)				
S. No.	Area	Suggested Minimum No. of Displays & Types	Type	Numbers Installed
1	Boiler	3 per working elevation	[Type 1]	
2	Powerhouse	5 per elevation	[Type 1]	
3	ESP	5 Per Pass	[Type 1]	
4	Buildings	5 per elevation	[Type 1]	
5	Cooling Tower (NDCT/ IDCT/ ACC)	20 per Structure	[Type 1]	
6	Chimney	20 per Structure	[Type 1]	
7	Fabrication Yard	10 per Yard	[Type 2]	
8	Batching Plant	5 per Plant	[Type 1]	
9	Material Storage Yard – Open	20 per Yard	[Type 2]	
10	Material Storage Shed – Semi-Closed/ Closed	10 per Shed	[Type 1]	
11	Electrical Booths	2 per booth + Line diagram, Emergency contact details	[Type 1]	
12	Medical & First Aid Centre	2 per Centre	[Type 1]	
13	Rest Shed	2 per Shed	[Type 1]	
14	Canteen	2 per Canteen	[Type 1]	
15	Drinking Water Area	1 Per Outlet	[Type 1]	
16	Washing Water Area	1 Per Outlet	[Type 1]	
17	Training Centre	10 per room	[Type 1/2]	
18	Assembly Area	5	[Type 1/2]	
19	Stairs	1 per landing elevation	[Type 1]	
20	Cylinder Storage Area	5 + Signage: Type of Gas, Empty, Filled etc.	[Type 1/2]	
21	Labor Colony	Electrical Safety with Distribution Plan/ Line Diagram - 1 COVID Precautions Posters – 5 Safety Awareness Posters – 10 Hygiene awareness posters - 2	[Type 1]	
22	Others	As per requirement	[Type 1/2]	

Date:

Sign (Contractor)

Sign (BHEL)



ANNEXURE C

HSE Tools/ Equipment/ Devices

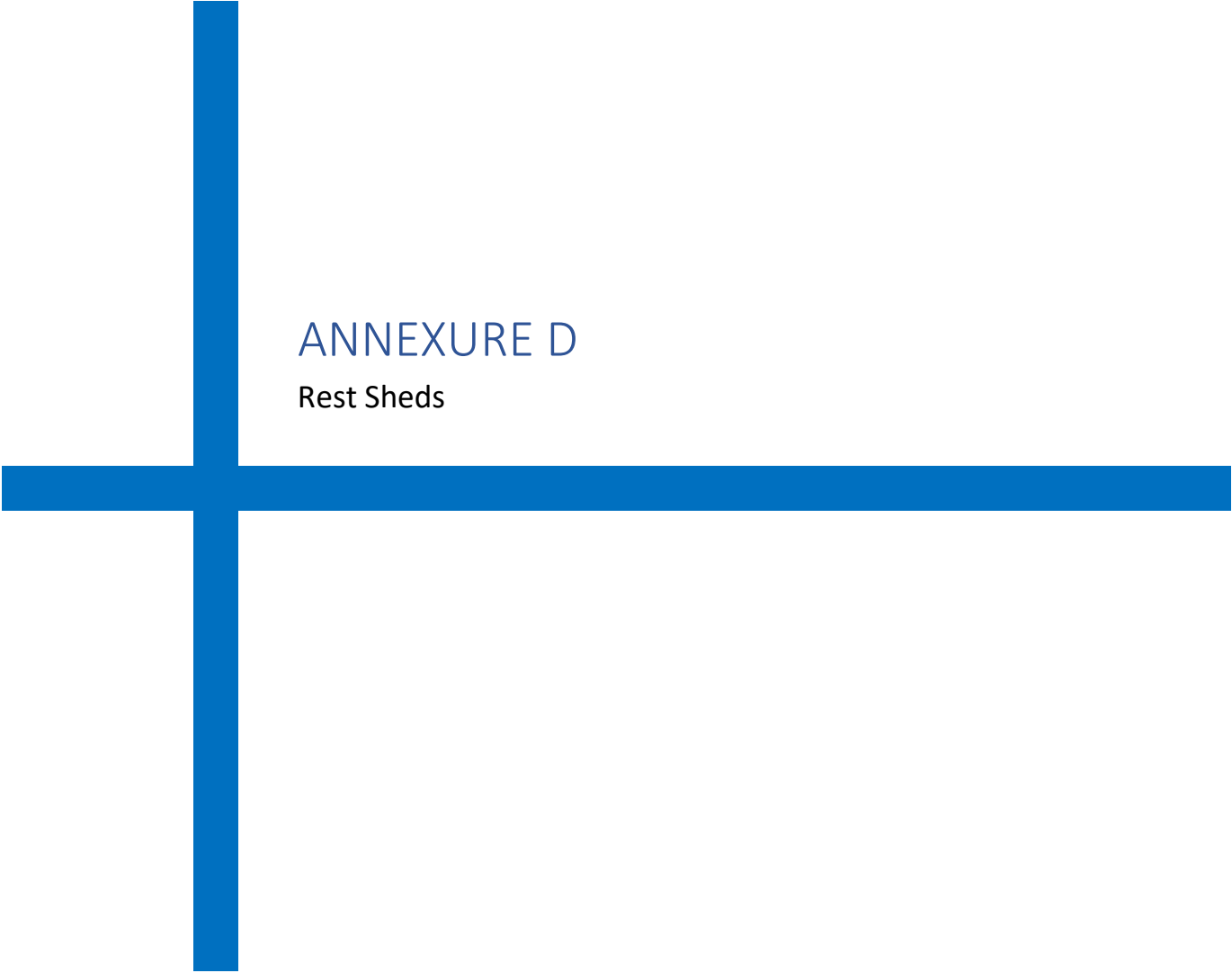
Following equipment conforming to relevant IS/ISO/BS Codes/ Standards in indicated quantities shall be ensured by subcontractor. This list is tentative, not exhaustive. Quantity and date/ period of deployment shall be as per site requirement.

A. HSE Tools/ Equipment/ Devices

SN	Item
1	Lifelines
2	Retractable Fall Arrestors
3	Safety Nets (10m X 5m) fire proof double mesh
4	Sky Climbers
5	Fire Blanket
6	Honey Bee Removal Suit & Kit
7	Scaffolding Pipes
8	Flashback Arrestors
9	Barricading Tape
10	Binoculars
11	Walkie-Talkies
12	LOTO kit
13	24-Volt light
14	Sand Buckets
15	Hard barricading Pipes
16	Standby Fire kits
17	Hand-held Megaphone
18	Small Public Address System
19	Foldable Stretcher
20	Height Rescue Kit (Non-Motorized)
	(Others:)

B. Test & Measurement Devices

SN	Device
1	ELCB Tester
2	Multi meter (Light cables)
3	Earth Resistance Meter
4	Lux Meter
5	Sound Meter
6	Anemometer
7	Breath Analyzer (Alcohol)
8	Multi-gas dozi-meter/ detector
9	Gas leakage detector / alarm
10	Gas monitor (confined space)
11	Radiation meter & Badges
12	Blood Pressure Monitor
13	Fire detectors
14	Hand held signaling light
	(Others:)



ANNEXURE D

Rest Sheds

1. Determining the Number, Sizes and Locations of Rest Shelters

i. **Numbers:**

The number of rest shelters shall be determined based on maximum number of workers at any one time (across all shifts). Formula is:

W_{max} = Maximum number of workers at any time in the Site

Space per worker = 1.1 sq meter

Total space required, $T_{space} = W_{max} \times 1.1$

Based on total space requirement calculated above, the number of rest sheds can be decided according to availability of locations and concentration of workers – so as to ensure the required space.

ii. **Locations:**

The rest sheds should be so located so as to minimize the distance to be travelled by the workers from their locations of work considering all the practical constraints

iii. **Other:**

The Rest shelter should be fenced so that it cannot be used as parking area.

2. Design & Construction of Rest Sheds

a. **Permanent/ Long duration Rest Sheds**

- i. For locations where, permanent rest sheds can be constructed without possibility of removal for relatively long period of time, a semi-closed shed can be constructed covered with tin roof and supported with well-grouted beams. The floor of the shed to be preferably cemented/ solidified.
- ii. Adequate structural requirements suitable to the local weather (wind/ rain etc.) to be ensured.
- iii. The design of the rest shed to be approved by Civil Engineering Department of BHEL Site before commencing work

b. **Temporary/ Movable/ Portable Rest Sheds**

- i. For locations where, permanent rest sheds cannot be constructed either due to non-availability of permanent location or other reasons, temporary rest shed shall be constructed.
- ii. Temporary rest sheds shall comprise of Tent arrangement carried out by professional agencies

3. Amenities in Rest Sheds

a. **Essential Amenities**

Following amenities shall be essentially ensured in a rest shed:

- i. Hygienic environment with regular cleaning and housekeeping (with records)
- ii. Adequate illumination
- iii. Adequate ventilation/ heating as per weather conditions
- iv. Clean Drinking water source
- v. Hand Washing area
- vi. Toilets & Urinals
- vii. Benches/ mats for sitting/ lying
- viii. Any other essential requirement deemed necessary by the Site
- ix. Dust bins of sufficient quantity/ size that are vacated each day/ as per requirement

b. **Additional/ Optional Amenities**

Following amenities are optional but are recommended to enhance the level of satisfaction of work force:

- i. Hot/ Cold drinks (Tea, Coffee, Glucose etc.) as per requirement
- ii. Snacks
- iii. Fans/ Coolers/ Heating arrangements as per requirement and weather conditions
- iv. A nice, welcoming interior design, music etc.
- v. Water cooler

4. Health & Safety Requirements of Rest Sheds

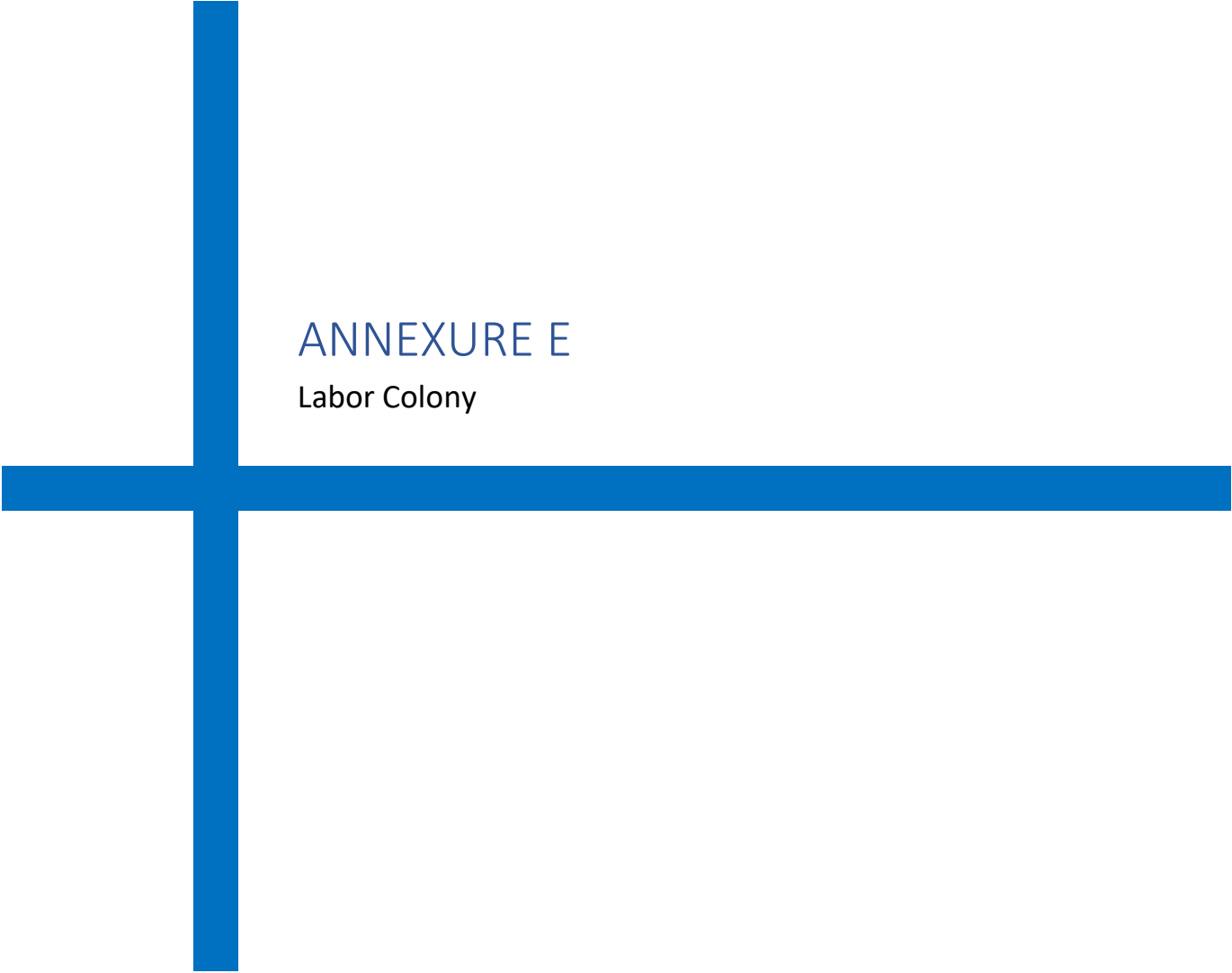
Use of asbestos in construction is banned and shall not be used.

In addition, following essential Safety features shall be ensured in Rest sheds:

- i. Availability of Fire extinguishers (preferably CO2 type)
- ii. Display of Safety Posters
- iii. Pest/ reptile protection
- iv. Mosquito prevention measures

5. Note:

Any suitable closed spaces/ newly constructed buildings etc. available at project may also be used for the purpose of rest shed with due concurrence of BHEL



ANNEXURE E

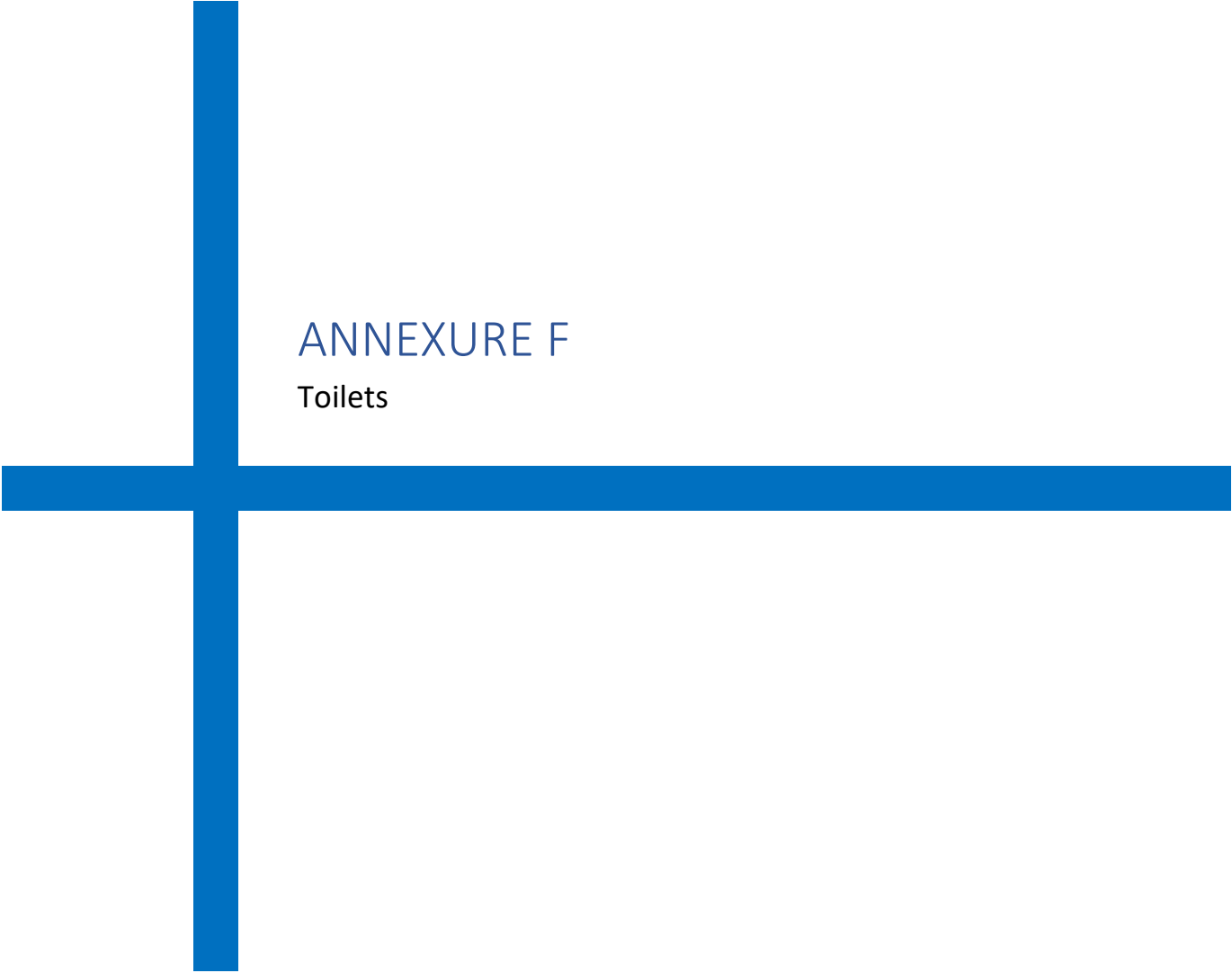
Labor Colony

1. These Guidelines suggest minimum requirements. However, additional requirements based on feasibility and circumstances, while adhering to directions of GOI/District Administration/Local Authority guidelines to be considered
2. Norms for social distancing, training/ awareness, face masks, disinfection, sanitization, gate entry, quarantine, medical, action in case of suspect cases of COVID and other communicable diseases etc. to be followed as per Govt. and BHEL guidelines issued from time to time
3. Labor colony to be developed as close to the Site as possible to avoid lengthy commute
4. A "Suggestion Register" shall be made available at the labor colony for residents. The feedback shall be reviewed on weekly basis and acted upon by concerned Contractor. Same shall be reviewed periodically by authorized BHEL Site Official.
5. **Canteens, Latrines & Urinals, Washing Facilities, Creches, Residential Accommodation and other infrastructure/ facilities:**
Numbers/ Quantities and Features of these facilities shall be in line with the following as applicable:
 - a. BOCW Act & State Rules
 - b. The Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Act & State Rules
 - c. Factories Act & State Rules
 - d. Other Relevant Acts & Rules
6. **Cleanliness & Hygiene/ Housekeeping:**
 - a. Regular cleaning of the labor colony to be ensured.
 - b. Daily cleaning of Sanitary facilities.
 - c. Proper drainage system to prevent water-logging
 - d. Regular fogging to prevent spread of mosquitoes
 - e. Prevention of foul smell through necessary interventions
 - f. Dust suppression as per requirement
 - g. Cutting of Grass at regular intervals and other necessary measures to prevent pests & reptiles
 - h. Stray animals to be banned from labor colony.
 - i. Outside every common facility, eg. Toilet, washroom, food hall/ canteen etc., provision of washbasin with flowing water and soap (preferably liquid soap) to be ensured
7. **Power Supply Layout:**
Electrical supply Layout of Labor Colony shall have the provision of Safety devices like MCBs, ELCBs etc. and to be clearly displayed
8. **Washing & Drinking Water Availability**
 - a. Adequate water to be provided in line with: "Estimation of Water Requirements for Drinking and Domestic Use (Source: National Building Code 2016, BIS)"
 - b. Drinking water tank to be cleaned every week and sticker for the same pasted on the tank
 - c. Drinking water source should be tested as per IS 10500
9. **Waste Disposal:** Separate bins for dry, wet and biomedical waste to be installed. These bins to be evacuated regularly
10. **Training & Awareness/ Displays**
 - a. **HSE Awareness Displays:** Posters/ banners/ boards to be displayed in labor colony. Subjects of displays shall be precautions for applicable hazards at work site.
 - b. **Emergency Contact Numbers** including that of Doctor, Hospital, Labor Colony Supervisor, HSE Officials to be displayed prominently

11. Doctor Visits:

Regular and need-based visits by Doctors to be ensured through tie-ups etc.

12. Inspection & Review: Regular inspection of labor accommodation to be carried out by the Contractor as per prescribed format. Last inspection date, inspector and next due date to be prominently indicated near main gate**13.** Provision of a Fair Price shop in the premises to be ensured as per requirement**14.** Adequate arrangements to be ensured in case of children/ families



ANNEXURE F

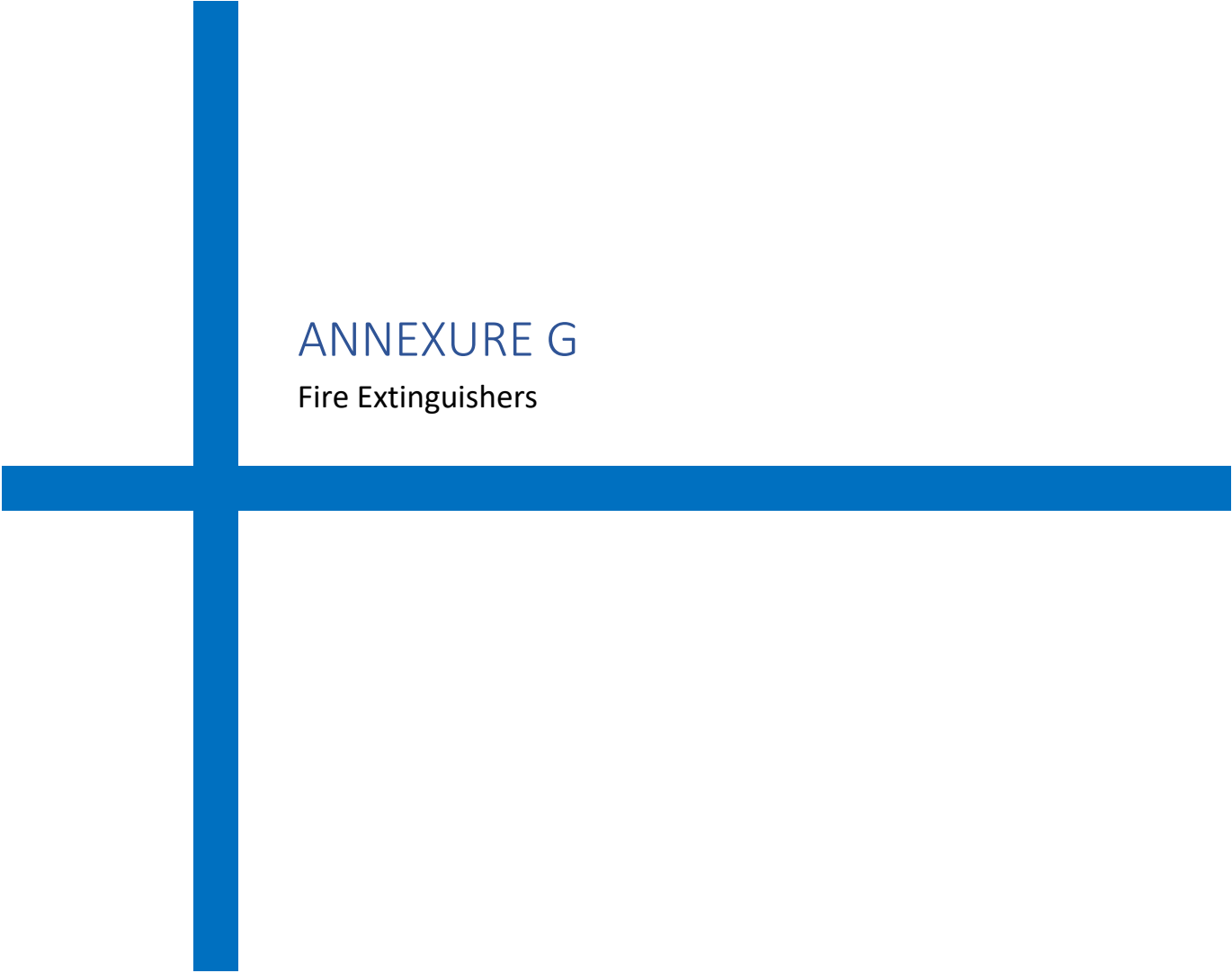
Toilets

Toilets (Latrines and urinals shall be ensured at Site and Labor Colony in accordance with the Inter-State Migrant Workmen Act, 1979 as given below:

LATRINES	URINALS
1. Latrines shall be provided in every establishment on the following scale, namely: - - Where females are employed, there shall be at least one latrine for every 25 females; - Where males are employed, there shall be at least one latrine for every 25 males: Provided that where the number of males or females exceeds 190, it shall be sufficient if there is one latrine for 25 males or females, as the case may be, up to the first 100, and one for every 30 thereafter 2. Every latrine shall be under cover and so partitioned off as to secure privacy, and shall have a proper door and fastenings.	1. There shall be at least one urinal for male workers up to fifty and one for female up to fifty employed at a time: Provided that where the number of male or female workmen, as the case may be, exceeds 500 it shall be sufficient if there is one urinal for every fifty females up to the first 500 and one for every 100 or part thereof thereafter. 2. The urinals shall be designed and located so as to ensure privacy.

Important:

- Where workers of both sexes are employed there shall be displayed outside each block of latrine and urinal a notice in the language understood by the majority of the workers '**For Men Only**', or '**For Women Only**', as the case may be.
- The notice shall also bear the figure of a man or of a woman, as the case may be.
- The latrines and urinals shall be conveniently situated and accessible to workers at all times at the establishment.
- The latrines and urinals shall be adequately lighted and shall be maintained in a clean and sanitary condition at all times.
- Latrines and urinals other than those connected with a flush sewage system shall comply with the requirements of the public health authorities.
- Water shall be provided by the means of tap or otherwise so as to be conveniently accessible in or near the latrines and urinals.
- At Site, on ground, **Modular Bio-toilets** as per industry standard specifications and regular professional cleaning shall be ensured. The toilets should be sufficient in number and easily accessible to workers from every work area
- At Site, in various elevations, suitable urinals with proper drainage to be ensured at each elevation in line with IS 2064 (1993). Same to be cleaned regularly



ANNEXURE G

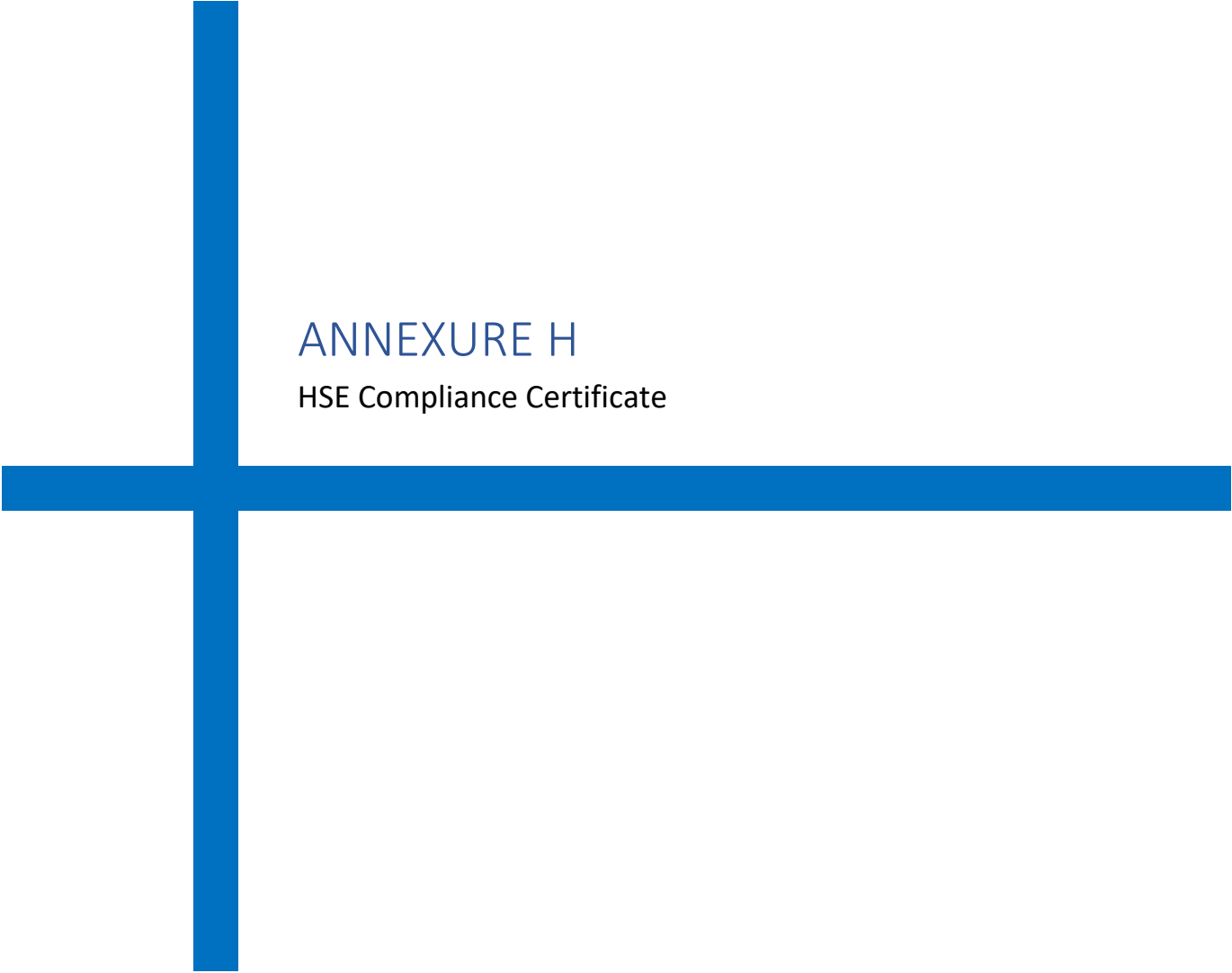
Fire Extinguishers

SN	Type of Fire Risk (Class of Fire)	Extinguishing Medium & Relevant INDIAN STANDARD	Scale of Equipment (Minimum recommended)
1.	CLASS 'A' Fires involving ordinary combustible materials like wood, paper, textiles, rubber etc. (Ordinary hazard or low fire load)	WATER Soda acid type, water type (gas pressure) and water type (constant air pressure) IS: 934 -1976; IS: 940 -1976; IS: 6234 -1971	For every 600 square meter floor area or part, one 9-litre capacity. Minimum 4 numbers per floor or room; should not be required to travel more than 15 meter to reach any extinguisher.
2.	CLASS 'A' (Extra hazard & high fire load)	-do	-do – (Also, consult local fire authority).
3.	CLASS 'A' (Special hazards)	-do	-do – Extra provision For every 100 square meter floor area or part, one 4.5 Kg. CO ₂ ; minimum 2 numbers per room; should not be required to travel more than 10 meter to reach any extinguisher.
4.	CLASS 'B' (Fires in flammable liquids like oils, solvents, petroleum, products, varnishes, paints, etc. where blanketing effect is essential) (Storage and handling in small quantities)	FOAM / CARBON DIOXIDE / DRY CHEMICAL POWDER IS: 933 -1976; IS: 2878 1976; IS: 2171 1976; IS: 4308 -1982	For every 50 square meter floor area or part, 2 numbers 9 -liters foam or 5 kg dry powder; should not be required to travel more than 10 m in the area of storage to reach any extinguisher.
5.	CLASS 'B' (Bulk storage other than in tank form))	-do -	-do- (but minimum 3 numbers per room)
6.	CLASS 'C' (Fires involving gaseous substances under pressure where it is necessary to dilute the burning gas at a very fast rate with an inert gas or powder) (storage and handling of gas cylinders)	CARBON DIOXIDE / DRY CHEM. POWDER. The best way to extinguish such fire is by stopping the flow of fuel gas to the fire. Container is kept cool with water spray. IS: 2878 1976; IS: 2171 -1976; IS: 4308 -1982	For every 100 square meter floor area or part; 2 numbers, 10 kg powder extinguisher or 6 kg CO ₂ ; minimum 3 nos. per room; should not be required to travel more than 10 meter to reach any extinguisher.
7.	CLASS 'D' Fires involving metals like magnesium, aluminum, zinc, potassium etc. where the burning metal is reactive to water and which require special extinguishing media or technique	SPECIAL DRY POWDER IS: 2171 -1976 IS: 4861 -1968	For every 50 square meter floor area or part, 2 nos. 5 kg special dry powder; minimum 3 nos. per room; should not be required to travel more than 10 meter to reach any extinguisher.
8.	MIXED OCCUPANCY (electrical); Generators; Transformers; etc.	CARBON DIOXIDE DRY POWDER, IS: 2878 1976; IS: 2171 -1976	For every 100 square meter floor area or part one 10 kg CO ₂ . Minimum 2 numbers for every location should not be required to travel more than 10 meter to reach an extinguisher.

Note: Due to peculiarities of the power plant construction sites, there would be locations in the construction areas of Boiler, Turbine, Generator, Transformer, etc. where different types of fire risk (classes of fire) may co-exist. Special care shall be taken while selecting and installing portable fire extinguishers for such locations so that all types of fire risk that may co-exist, are adequately covered. Similar special care shall be taken for storage areas.

a. All Electrical welding booths shall be equipped with appropriate Fire Extinguisher

- b. Appropriate Fire Extinguishers shall be made within easy reach of all welding operations
- c. Fire extinguishers shall be regularly tested and last checked date to be indicated on each. Master list shall be prepared with location and details
- d. Providing appropriate fire-fighting equipment at designated work place and nominate a fire officer/warden adequately trained for his job.
- e. Subcontractor shall provide enough fire protecting equipment of the types and numbers at his office, stores, temporary structure in labour colony etc. Such fire protection equipment shall be easy and kept open at all times.
- f. The fire extinguishers shall be properly refilled and kept ready which should be certified at periodic intervals. The date of changing should be marked on the Cylinders.
- g. All other fire safety measures as laid down in the “codes for fire safety at construction site” issued by safety coordinator of BHEL shall be followed.
- h. Non-compliance of the above requirement under fire protection shall in no way relieve the subcontractor of any of his responsibility and liabilities to fire incident occurring either to his materials or equipment or those of others.
- i. Emergency contacts nos. must be displayed at prominent locations
- j. Tarpaulin being inflammable should not be used (instead, only non-infusible covering materials shall be used) as protective cover while preheating, welding, stress relieving etc. at site.



ANNEXURE H

HSE Compliance Certificate

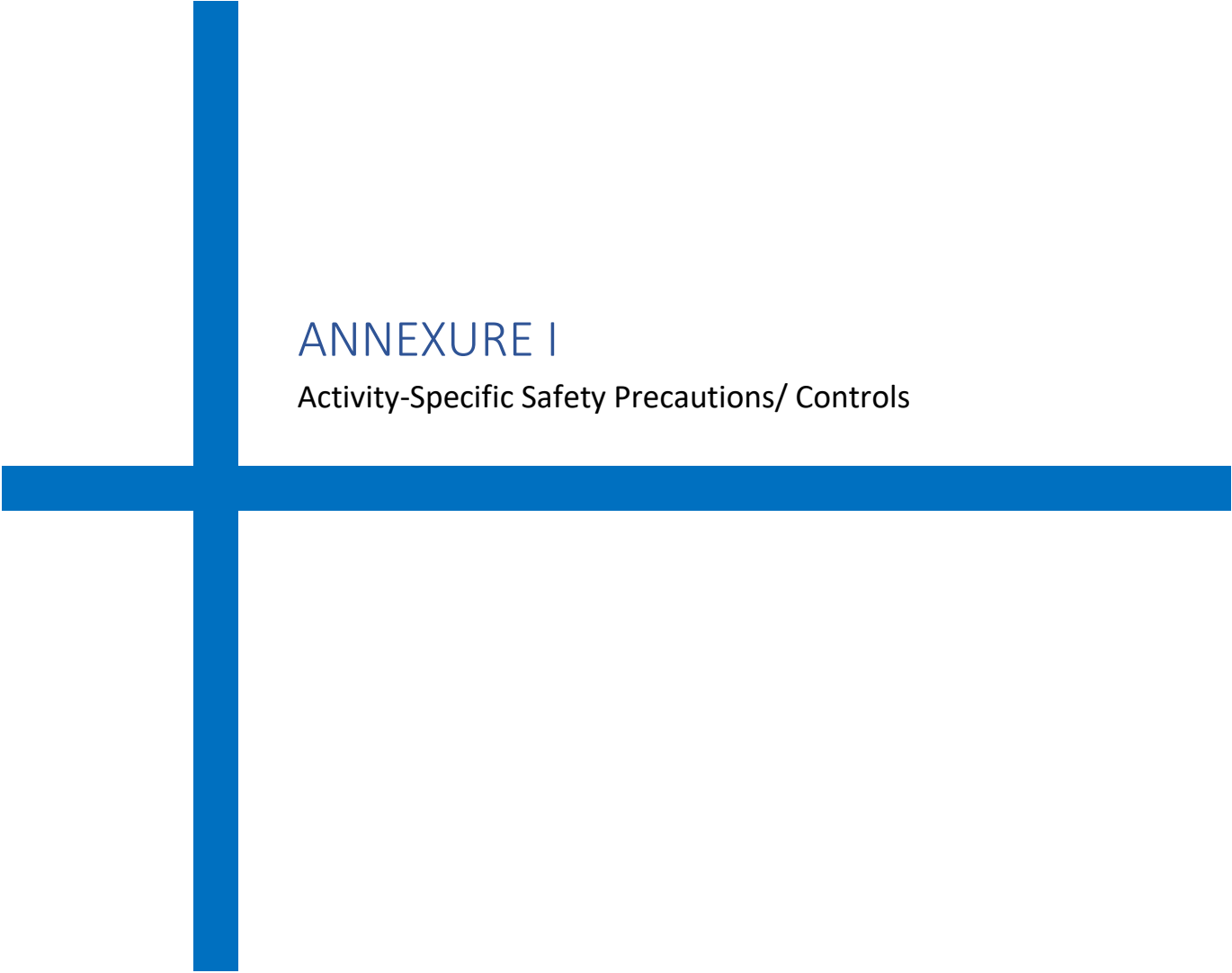
Bill Ref no: _____ Date: _____

NAME OF THE AGENCY: _____ Work-Area/Package: _____

Sl. No.	Description	Remarks
1	<u>HOUSE KEEPING:</u>	
1.1	All working areas at site (specific to the agency) are free from garbage's, scraps & any other undesired non-plant materials. There is no encroachment in safe passage of man, material & T&P to carry out activities safely	
1.2	All the plant materials under the custody of the agency are stacked & stored properly.	
2	<u>GENERAL ILLUMINATION:</u>	
2.1	ALL the working areas at site & office of the agency including passages are having proper & sufficient illumination.	
3	<u>STATUTORY & REGULATORY REQUIREMENT:</u>	
3.1	Sufficient water for drinking & other purposes and sanitation in work area and labour colony are available.	
3.2	Periodical Medical check-up of workers & staff done regularly & report submitted to BHEL	
3.3	Regular EYE testing is done for Crane operators/Welders and data's are available with agency	
3.4	All the T&P, Cranes etc used by the agency are having proper T.Cs & Fitness certificate available from competent authority.	
4	<u>SAFETY COMPLIANCE:</u>	
4.1	Number of Tool box meetings between Safety officers, erection staff & workers of the agency held in this month with location mentioned	
4.2	All precautions & Safety measures including PPE compliances are taken before working at HEIGHT	
4.3	Permit for working at Height is taken & complied accordingly	
4.4	ELCB is used in Construction Power Supply source by the agency & Proper Distribution board and electrical cabling has been used by the agency and regularly checked by electrician & safety officer of the agency	
4.5	Unsafe areas barricaded properly & unsafe opening closed properly	
4.6	Proper Platforms & Hand-rails used In areas earmarked earlier	
4.7	Proper safety signage's, Slogans & Emergency contact phone numbers including FIRE contact nos. are made available by the agency in locations mentioned	
5	Whether any penalty imposed by BHEL towards non-compliance of above points.	

<u>VENDOR'S SIGNATURE</u>	
Erection Engineer	
HSE Officer	
Site-in-Charge	

<u>BHEL'S SIGNATURE</u>	
Erection Engineer	
HSE Officer	
Package-in-Charge	



ANNEXURE I

Activity-Specific Safety Precautions/ Controls

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General

The philosophy of hierarchy of controls as below shall be followed

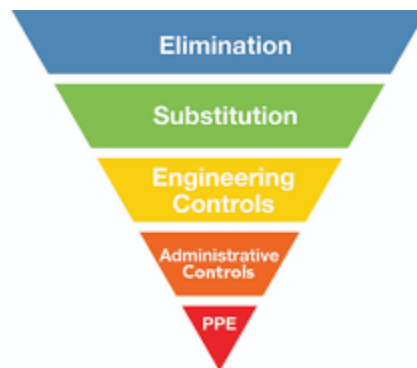


Fig. 1.1

It shall be ensured that there are multiple protections against any accident/ incident. For example, for height work there shall be safe platforms and walkways, Safety Nets and Lifelines for hooking double lanyard Safety harness by workers.

Monitoring and modifying worker behavior shall be part of ensuring safety. All personnel should be competent and trained for the job

Brief Safety guidelines for various hazardous activities are indicated below, besides the mandatory requirements based on Hazard Identification studies, HSE Procedures, Operational Control Procedures, Work Permits, applicable Indian Standard Codes and other provisions detailed in this document. Constant supervision at all times to be maintained by Execution & Safety Team to ensure implementation of these provisions.

1. WORK AT HEIGHT:

- a. All work at height above 2 meter above ground level without complete platforms, handrails and other related fall protection shall require a work permit in the prescribed form. This shall require approval by the competent authority. The HSE officer of sub-contractors shall follow the checklist religiously by physically verifying the condition of the work area before recommending for approval.
- b. Prior to the start of work at elevation, the HSE Officer involved with the work must meet the work supervisor to review the scope of work, and must review all the possible fall hazards and effective safety responses. The evaluation / analysis must be documented and kept on file and on site by the HSE Officer.
- c. Whenever a fall hazard or other exposure exists for working at heights more than 2.0m/6ft, the nature and scope of work will be evaluated for conditions and environmental factors before selecting the appropriate fall protection system (active, passive or a combination of measures, as appropriate).
- d. All Engineering and Administrative Controls including barricading, safe platform, Safety Nets etc. shall be made available at work location. Under no circumstances, there shall be total reliance on PPEs only
- e. **Safety Nets**
 - i. Contractor shall maintain sufficient stock of Safety Nets for deployment
 - ii. Safety Nets as per IS: 11057:1984 should be used extensively for prevention / arrest men and materials falling from height.
 - iii. The safety nets shall be fire resistant, duly tested and shall be of ISI marked.

- iv. Safety Nets shall be deployed below all platforms where height work is envisaged. Duration of work, delay shall be no excuses for non-installation of Safety Net
- f. Reaching beyond barricaded area without lifeline support, moving with support of bracings, walking on beams without support, jumping from one level to another, throwing objects and taking shortcut must be discouraged.
- g. Monkey Ladder shall be fitted with cages. Rope ladder should be discouraged.
- h. In case of pipe-rack, persons should not walk on pipes and walk on platforms only.
- i. In case of roof work, walking ladder/ platform should be provided along with lifeline and/ or fall arrestor.
- j. For chimney or structure painting, both hanging platform and men should be anchored separately to a firm structure along with separate fall arrestor.
- k. The procedures for the safety response to identified fall hazards developed and rescue plans must be reviewed with all individuals exposed to the hazards.
- l. The HSE Officer must establish an inspection process of fall protection systems. Some equipment requires documented inspections by its manufacture on a regular schedule. Such equipment must have evidence of the inspection and re-certification process on it. This information must be reviewed before the equipment is actually used. Individuals must visually inspect the fall protection equipment before each use. Failure to complete this inspection process could result in serious injury or death.
- m. Immediately remove from service any fall protection equipment that is identified as defective, damaged, or has been subjected to an impact. Damaged fall protective equipment must be destroyed to prevent re-use and not be discarded into trash containers, as the worn or damaged equipment could be unintentionally re-used.
- n. Aerial lifting devices, excluding scissor lifts require the use of full body harnesses and lanyards in any elevated position.
- o. Where Height related works are applicable then rescue team (consist of 5- 10 person) shall be identified and trained for potential rescue.

1.1 Personnel fall protection system must include:

a. Safety Harness

All height workers must use Full Body Safety harness with double lanyards with shock absorber (only). The primary lanyard is never unhooked until the secondary lanyard is secure. The design of the working platform should be such that under no circumstances, worker should have both lanyards unhooked while at height.

b. Lanyard

- i. The type of work and the environment conditions determine lanyard and lifeline selection. If welding, chemical cleaning that may damage lanyards, connectors or lifelines, sandblasting, etc., either protect the components or use more appropriate type of system.
- ii. Lanyards and lifelines must incorporate, or be used with, an appropriate deceleration (shock absorbing) device. Deceleration devices include rope grabs, rip-stitch lanyards, specially woven lanyards, tearing, or deforming lanyards, automatic self-retracting lifelines and lanyards which dissipate or limit the energy imposed on the employee during fall arrest.
- iii. Once in use, the system's effectiveness is to be monitored. In some cases, a program for cleaning and maintaining the system may be necessary. Lanyard and lifelines must use locking snap hooks only and under

no circumstances must two lanyard snap hooks be connected.

c. Lifeline

All lifelines in general are to be made of min 12mm dia. steel rope (plastic coated) and tied to columns with 3 clamps at each end. Wherever columns are not available to tie the lifelines, the vertical posts as per the design below are to be provided after carrying out drop load test initially. A load of 240kg to be dropped off the mid-point of lifeline in this test.

d. Lifeline Post

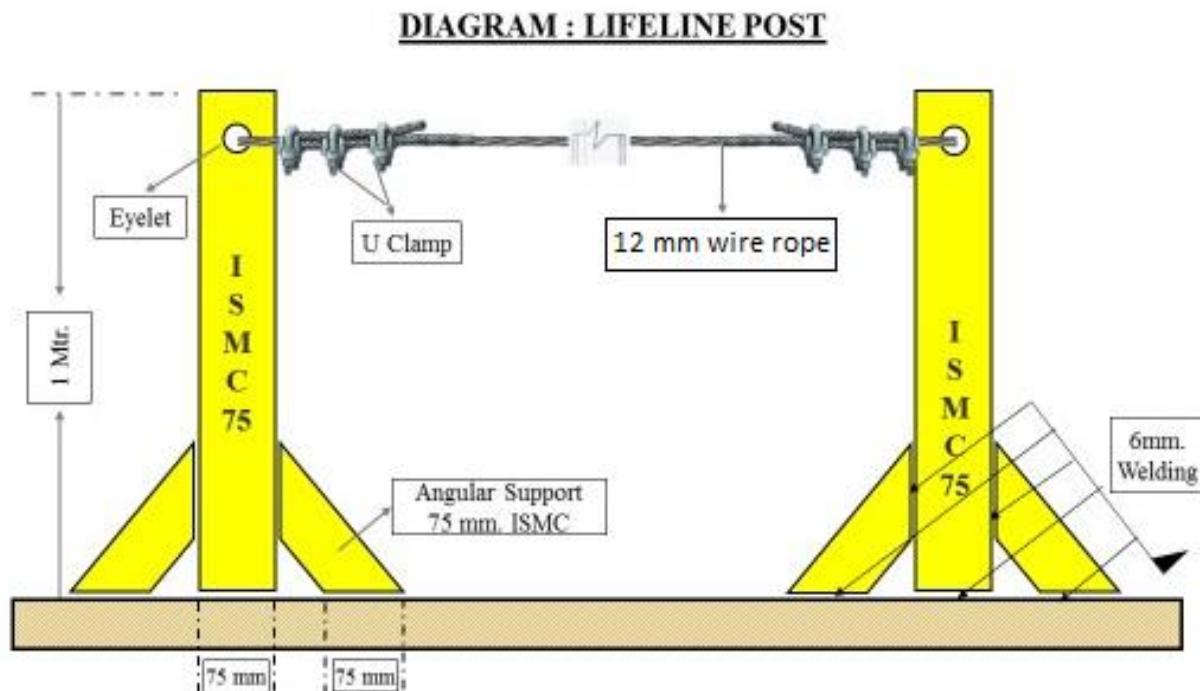


Fig. 2.1 Lifeline Post

- i. The support at vertical post shall be fixed at end-to-end (welded/ bolted). The maximum length of one end to another end shall be 6 meters
- ii. If the length of a lifeline is more than 6 meters, then intermediate vertical post(s) are to be used. Such intermediate post(s) will act as supports and the lifeline rope should simply pass through the eyelets (holes) of such supports without being anchored
- iii. The lifeline need not be wrapped / clamped to any intermediate post
- iv. Such intermediate posts must be used at an interval of every 6 meters
- v. The post(s) in which the original lifeline is to be installed should be capable of sustaining a tensile stress of 2268 Kgs.
- vi. In a horizontal lifeline installation, maximum allowable sagging is 500-600 mm
- vii. For a single spun lifeline, no more than 3(Three Nos.) persons are allowed to work; for more than two workers, another lifeline should be installed
- viii. Horizontal lifeline should be so installed that it does not impede safe movement of workers
- ix. All the installation work must be carried out by competent person with adequate knowledge

1.2 Working Platform

- a. Working platforms, gangways and stairways shall be so constructed that they do not sag unduly or unequally and if the height of the platform gangways provided is more than 3.6 m above ground level or

floor level, they shall be closely boarded and shall have adequate width, which shall not be less than 750 mm and be suitably fenced.

b. Precautions against the fall of Materials, Persons and Collapse of Structures:

- i. Every opening in the floor or a building or in a working platform shall be suitably barricaded to prevent the fall of persons by providing suitable fencing or railing whose minimum height shall be 90 cm.
- ii. Adequate precautions should be taken such as the provision of fencing, or barriers to protect any person who might be injured by the fall of materials, or tools or equipment being raised or lowered. Hard barricading shall be made at such places made of scaffolding pipe & clamps covered with reflective net. Cradle may be used for lifting materials - however this shall be made of MS angles and flats only and duly certified by the HSE officer. Operators may also use designed containers for lifting small tools.
- iii. Guardrails (including scaffolding) erected over/adjacent working areas must have the guardrails screened (opening < 0.5), to prevent material from falling outside the platform/decking.
- iv. Guardrails must be able to withstand a 200-pound force exerted in any one direction.
- v. Where necessary to prevent danger, guys, stays or supports should be used or other effective precautions should be taken to prevent the collapse of structures or parts of structures that are being erected, maintained, repaired, dismantled or demolished.
- vi. All openings through which workers are liable to fall should be kept effectively covered or fenced and indicated in the most appropriate manner.
- vii. Guardrails and toe-board/barricades and sound platform conforming to IS: 4912-1978 and other Indian laws and regulations as depicted below should be provided.

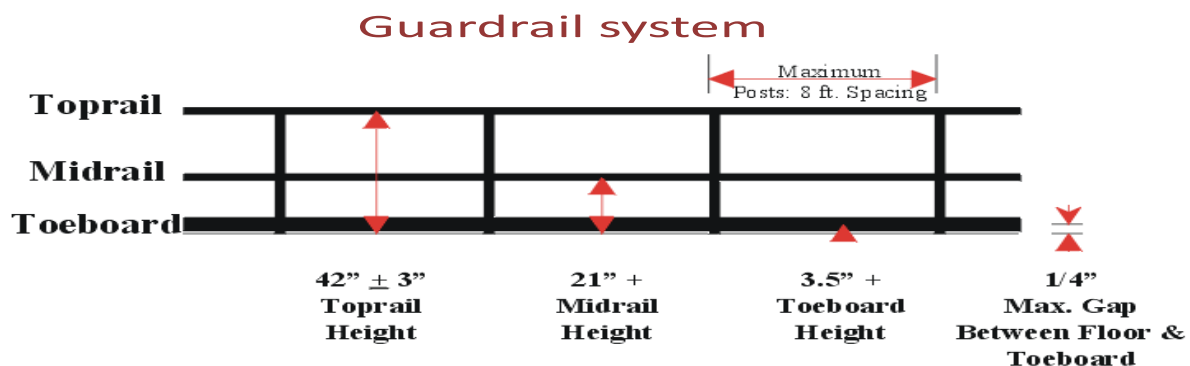


Fig. 2.2 Guard Rail System

- viii. Guardrails shall be provided to protect workers from falling from elevated work places. The rails are generally made of MS pipes of suitable dia. Rebar shall not be used for any handrails, ladder or cover purpose. Wherever the guard-rails and toe-boards cannot be provided:
 - a. adequate safety nets or safety sheets shall be erected and maintained; or
 - b. adequate safety harnesses shall be provided and used and / or
 - c. adequate fall arrestor shall be provided and used.

As mentioned under PPE clause, all these PPEs shall be defect free and regularly inspected for any defect. The full body safety harness shall have double lanyard only with max 1.8m length.

- ix. The monkey ladders shall have sufficient fall arrestors. Adequate lifelines of 8mm steel wire rope shall be provided across the work area.
- x. The HSE officer shall recommend appropriate PPEs after analyzing hazards and risks involved.

1.3 Scaffolding

All scaffolds shall be conformant to the relevant standards including IS 3696 and IS 4014 as applicable. A sketch of the scaffolds proposed to be used shall be prepared and approval of the BHEL Engineer obtained prior to construction / use. Only cup lock type scaffoldings will be allowed in site. Where cup lock type scaffolding arrangement is not feasible by the virtue of the location, in that case only pipe and clamp type scaffolding will be allowed.

- a. The scaffolding work must be carried out by a competent person, who shall train the scaffold users on safety aspects
- b. All scaffolds shall be erected / dismantled by scaffolding crew under direct supervision of competent scaffolding supervisors.
- c. All scaffolds shall be capable of supporting 4 times maximum intended load and erected on sound, rigid footing, capable of carrying the maximum intended load without settling or displacement. Bamboo scaffolding is not permitted for use on site.
- d. Each employee on the scaffold shall use an approved safety harness attached to an independent lifeline. The lifeline is to be securely attached to substantial members of the structure (not the scaffold itself) or to securely rigged lines, which shall safely suspend a worker in event of a fall.
- e. Guard rails and toe boards shall be installed on all open sides and ends of platforms more than (2) meters above ground or floor
- f. Scaffold planks must be at least 5 cm x 25 cm (2" x 10") full thickness lumber scaffold grade or better.
- g. Scaffold planks shall not span distances greater than 2.5 meters (8 feet).
- h. Scaffold planks shall extend over end supports not less than 6 inches nor more than 12 inches and be secured to the scaffold. Scaffolding and accessories with defective parts shall be immediately repaired or replaced.
- i. All scaffolding must be a minimum of two planks wide. No one may work from a single plank.
- j. Scaffold planks must be inspected before use. Planks that have been damaged must be removed from the site.
- k. Access ladders must be provided for each scaffold. Climbing the end frames is prohibited unless the design incorporates an approved ladder.
- l. Adequate mudsills or other rigid footing capable of withstanding the maximum intended load must be provided.
- m. Scaffolds more the 6 meters (20 feet) in height must be tied to the building or structure at intervals which do not exceed 4 meters (13 feet) vertically and 6 meters (20 feet) horizontally.
- n. Do not overload scaffolds. Material should be brought up as needed. Scaffolding must not be loaded in excess of its rated capacity.
- o. Barrels, boxes, kegs, blocks or similar unstable object must never be used as work platforms or to support scaffold.
- p. Where persons must work under or pass under a scaffold then a 18 gauge wire mesh screen must be installed between the toe board and guard rail.
- q. Employees exposed to overhead hazards while working on a scaffold will be protected by 5 cm (2") thick planks.
- r. Wooden/bamboo ladders shall not be allowed at any cost. Ladder's rungs shall be fitted /welded

properly. Before every use the rungs should be checked for safe use.

- s. Wooden scaffolds shall not be used in areas where fire / fire products are expected
- t. Ropes made of jute / Plastic and other fire prone material shall not be used to tie up scaffolding components together
- u. The platform should have permanent hand rail and mid rail with Toe board without fail.
- v. All platforms are to be tightly planked for the full width of the scaffold, except as may be necessary for entrance openings. Platforms shall be secured in place.
- w. On suspension scaffolds designed for a working load of 500 pounds, no more than two workers are permitted to work on the scaffold simultaneously. On suspension scaffolds with a working load of 750 pounds, no more than three workers are permitted on the scaffold simultaneously.

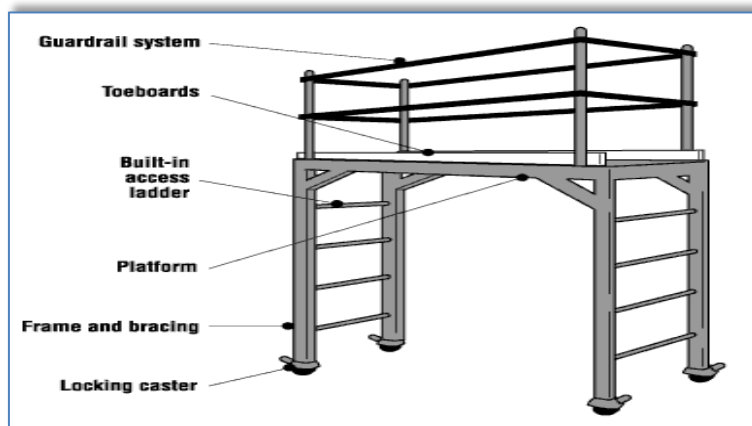
x. Requirements for different types of Scaffolds:

A. Suspended Scaffold

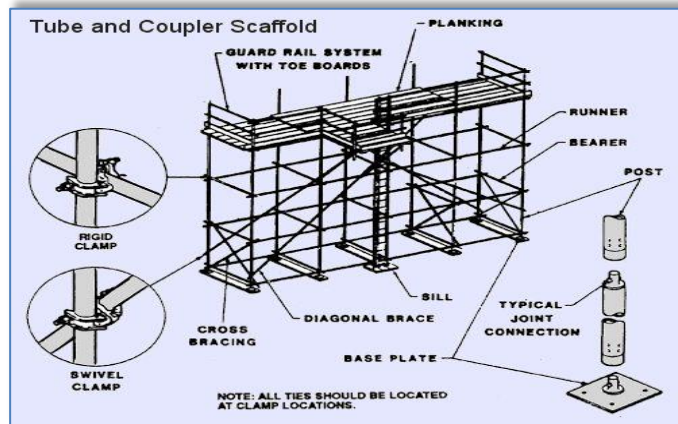
- i. Suspended scaffolds are platforms suspended by ropes, or other non-rigid means, from an overhead structure.
- ii. Requirements for use are to be preapproved by HSE Head, under a specific Permit to Work.

B. Rolling Scaffolds

- i. The height of rolling scaffolds shall not exceed three times the minimum base dimension.
- ii. The minimum base dimension of rolling scaffold will be 1.25 meters (4 feet).
- iii. Adequate help must be provided when moving a rolling scaffold.
- iv. Secure or remove all loose materials, equipment and tools before moving a rolling scaffold.
- v. No one is permitted to ride a rolling scaffold when it is being moved. Castor brakes must be locked-on when the scaffold is not being moved.



Rolling Scaffold



Tube & Coupler Scaffold

Fig. 2.3 Types of Scaffolds

1.4 Ladder Safety

A sketch of the ladders proposed to be used shall be prepared and approval of the BHEL Engineer obtained prior to construction / use

a. Safe Use of Ladders:

- i. Fall protection is required when working on a ladder above 2 meters and when climbing above nearby guardrails.

- ii. Ladders must be inspected prior to use and by a competent person quarterly, with documentation.
- iii. Use portable ladders for height up to 4 M only
- iv. Provide fixed ladders for height above 4 M
- v. Place the ladder at an angle of 75 degrees (approx.) from the horizontal (1:4)
- vi. Extend ladder at least 1 M above the top landing
- vii. Secure top and bottom of the ladder firmly to prevent displacement- anti skid lining at the bottom
- viii. Ensure that the width of the ladder is not less than 300 mm and distance between rungs is not more than 300 mm
- ix. Provide landings of minimum size 600 x 600 mm at intervals not more than 6 M for fixed ladders. Check the ladders daily for any defects
- x. Ensure that the areas around base and top of the ladder are clear. Getting on and off the ladder is more hazardous than using it. Use a mudsill if the ladder is to rest on soft, loose or rough soil
- xi. Do not use ladders of conducting material near power lines, and only use ladders near power line or other energized system with exposed parts if they are confirmed locked-out and de-energized.
- xii. Stand no higher than the fourth rung from the top for carrying out any job standing on a ladder.
- xiii. Never reach out from a ladder to perform work where your belt buckle protrudes past the ladder rung.
- xiv. Always face the ladder while climbing up or down
- xv. Maintain three-point contact while climbing up or down a ladder i.e. two hands and one foot or two feet and one hand on the ladder at all the times.
- xvi. Avoid climbing up or down a ladder while carrying anything in hands. Lift tools, equipment and materials with a rope.
- xvii. Work from portable and extension ladders near guardrail where fall exposure exists over the guardrail regardless of height, and above 2.0 mtr. heights from the working/walking surface will require the use of personal fall arrest equipment

2. EXCAVATION & CIVIL WORKS

All safety precautions shall be taken for foundation and other excavation works as per IS-3764.

2.1 Excavation

The following safety measures are to be ensured before and during excavation:

- a. All Excavation activities more than with depth of 1.22 meter or more shall require an Excavation Work Permit
- b. Check for underground utilities like electrical / telephone cables, sewage, water lines and proper care has to be exercised to protect and prevent damage to it.
- c. Electrical cables and service lines to be identified using cable detector/locator device before carrying out the excavation work
- d. Proper and adequate slope is maintained while excavating
- e. Adequate shoring or sheeting is done wherever required to prevent soil sliding
- f. Safe access through ladder or steps for exit & entry to excavation
- g. No material /excavated soil is kept within one meter from the edge
- h. Safe way is planned and provided for movement of HEM /transport equipment near excavation
- i. Safety helmet and shoes/gum boots are provided and worn by the workmen at excavation works

- j. Dewatering arrangement is made where water seepage is prevailed.
- k. Stop blocks are provided to avoid vehicles reversing into the excavated trenches
- l. Danger signs /Caution boards are displayed at work spot
- m. Hard Barricading is provided at excavated pits. It should be made of scaffolding pipe and clamp with reflective nets.
- n. All Excavated area of depth 3mtr or more is to be hard barricaded with pipe.

Soil Type	Height/Depth ratio	Slope Angle
Stable Rock	Vertical	90 deg.
Type A	$\frac{3}{4} : 1$	53 deg.
Type B	1 : 1	45 deg.
Type C	$1\frac{1}{2} : 1$	34 deg.

Determining Soil Type		
Type	Description	Examples
A	Cohesive soils with an unconfined compressive strength of 1.5 tons per square foot or greater.	Clay, silty clay, sandy clay, clay loam and in some cases: silty clay loam and sandy clay loam.
B	Cohesive soils with unconfined compressive strength greater than 0.5 tsf but less than 1.5 tsf.	Angular gravel (similar to crushed rock), silt, silt loam, sandy loam and, in some cases silty clay loam and sandy clay loam.
C	Cohesive soils with unconfined compressive strength greater than 0.5 tsf or less.	Granular soils such as gravel, sand and loamy sand; submerged soil or soil from which water is freely seeping; submerged rock that is not stable.

Fig. 3.1 Excavation Reference

2.2 Piling

Ensure the following precautionary measures before starting piling works:

- a. Inspection of piling equipment by responsible person for its condition before initiating piling operation.
- b. Checklist and OCP for piling to be prepared using manufacturer's instructions and used
- c. Testing and its certification wire rope, slings, D-shackles, chain pulley blocks using in the process of piling work by competent person
- d. Adequate support and secured foundation of the piling equipment to avoid toppling
- e. Hoses should be lashed and adequately secured
- f. Proper work platform is to be provided on piling frame
- g. Safe work procedures and close supervision to prevent unsafe acts of operators/any unsafe conditions that may arise
- h. Only experienced and trained operators are engaged for the piling operation
- i. Provision of Personal Protective Equipment (PPE) like safety shoes/gumshoes/safety helmet/safety belt etc. and its use by their workmen.
- j. Special care and precautions If work is near electrical live cables/ electrical equipment
- k. Cordoning of work area to prevent un authorized entry
- l. Guarding of revolving parts
- m. Specific measures to prevent over turning of pile driver/missing of hammer/ hammer movement out of range

2.3 Batching Plant Operation

Following Safety considerations for batching plant are to be ensured:

- 1. Modern type batching plant should be used in which all the moving parts are protected and emergency

and safety features are incorporated.

2. Installation of external Electric moto-vibrators in the feeding hopper of all batching plants to reduce human intervention.
3. Installation of safety devices like pull-chord on both the sides of conveyor for stopping the conveyor in emergency
4. Workers carrying cement / sand to be given appropriate PPEs like respiratory masks & gloves.
5. Conveyor belt/rotating parts must be guarded properly.
6. Safety awareness shall be inculcated in workmen about the risk involved in rotating parts.
7. The agency shall ensure to erect the batching plant as per drawing including installation of all safety devices as provided by manufacturer and witnessed by BHEL Engineer in charge before starting of machine in future.
8. Safety audit to also focus on Batching plant.
9. The site shall impose penalty on the agency who has violated the safety norms as per contract.

2.4 Mobile Plant

Mobile plant includes tractors, trailers, dumpers, excavators, bulldozers, road rollers etc. for earthmoving purpose and concrete mixers, concrete transit mixtures, concrete pumps etc for concreting purpose. Due to the very nature of their function and movement in difficult terrains, congested areas, working in tandem with manual work and other operations the danger is inherent.

Automatic reverse camera with reverse horn connected with reverse gear is compulsory for all moving machineries.

Following Safety measures to be ensured for Mobile Plant:

- a. Where movement around site is involved, routes should be planned, obstruction free and well maintained
- b. Observe specified speed limits
- c. Operating personnel should be aware of associated risks and its preventive measures
- d. Only experienced, trained and authorized persons with valid license (wherever applicable) should operate the mobile equipment/vehicles
- e. Provide and use Warning lights and reverse horn for cautioning the people around
- f. Operation should be on level and stable ground with adequate working clearance.
- g. Loading of out riggers/stabilizers should be well within safe ground bearing capacity
- h. No person should be on equipment or vehicle during loading and unloading of material
- i. Operators should be protected by warning barriers or switching off power when working in close proximity of overhead power lines
- j. The equipment /vehicles should be well maintained and provided with effective brake system and other safety devices (wherever require)
- k. Rotating parts of equipment should be adequately guarded
- l. Provide necessary personal protective appliances and ensure its use by the operating personnel Ensure effective measures at source to control harmful emissions, dust, fumes contaminating atmosphere and cause health hazards to the operators and people in the vicinity.
- m. No overloading/over stressing of vehicles/plant is allowed
- n. Hoses, pipes, receivers, gauges and valves involved in carrying out hydraulic fluid/ compressed air should be checked for leaks and tested prior to operation.

- o. Adequate safe clearance for swing and movement is to be judged during operation of Concrete mixer
- p. Setting of machines on firm and level ground with wheel locked to prevent movement of machine
- q. Proper instructions and Special precautions are to be ensured to prevent entry in to the danger zone of projectile of bucket while dropping bucket
- r. Operator leaving work spot should ensure that the equipment/vehicle is kept in neutral position and place on firm and level ground.
- s. The hand brake should be kept in position and block road wheels as additional safety measure
- t. Blades/buckets should be kept low while moving
- u. The dozer blades should not be used as brakes except in emergency
- v. The ground should be examined for its bearing capacity and general safety especially when operating road roller at the edges of slopes, embankments.
- w. The roller should not be moved downhill with the engine out of gear
- x. If operating near excavations the following precautionary measures are to be ensured
- y. Barricading, edge protection to prevent fall of persons/vehicles over running while reversing etc.
- z. Suitable support system and adequate allowance to avoid the danger of side collapsing
- aa. Experienced signaler /attendant should be always accompanied with operator/driver for proper direction /signal and also to caution others in the working Zone during operation of mobile plant

2.5 Concrete Vibrators

- a. Revolving parts/belt drives should be adequately guarded and Vibrating unit shall be completely enclosed and have suitable overload relays and effectively earthed
- b. Ensure sufficient length of cable to the Vibrator.
- c. Ensure electric starters and other accessories are firmly fixed adequately supported
- d. Ensure locking of needle load while inserting needle in to the vibrator,
- e. Ensure periodical lubrication and maintenance

2.6 Concrete Mixers

- a. Setting of machines on firm and level ground with wheel locked to prevent movement of machine
- b. Proper instructions and Special precautions are to be ensured to prevent entry in to the danger zone of projectile of bucket while dropping bucket

3. WELDING & GAS CUTTING SAFETY (HOT WORK)

- a. All Hot Work shall require a Hot Work Permit
- b. Inbuilt Voltage Reduction Device (VRD) equipped arc welding machine will only be allowed for work.
- c. There shall be flash-back arrestors conforming to IS-11006 at both cylinder and burner ends. Damaged tube and regulators must be immediately replaced.
- d. All safety precautions shall be taken for welding and cutting operations as per IS-818.
- e. When possible, items to be welded, cut, heated, etc. shall be moved to a safe location free of combustible or flammable material. If this is not possible, then all combustibles/ flammables that can be removed from the area shall be removed within a 35-foot circumference and a positive means of confining arcs and sparks generated by the process shall be ensured and additional person(s) shall be stationed as fire-watch for the area(s) still exposed, along with obtaining the Hot Work Permit as applicable.
- f. Appropriate fire-fighting equipment is to be available in close proximity of any welding and gas cutting operations at all times suitable for the type of Fire.

- g. Drums, tanks, and similar containers that have contained flammable or toxic material shall not be welded, cut, or heated until they have been made safe by water filling, thorough cleansing or similar accepted practices. The container shall also be ventilated during the welding, cutting, or heating process.
- h. Proper ventilation is required for any welding or torch operations performed in a confined space.
- i. Any welding or gas cutting operations performed on metals of toxic compounds or coating such as zinc, stainless steel, lead, cadmium, chromium, and beryllium shall be properly ventilated and/or proper respiratory protection shall be worn by any person that could be exposed to fumes, vapors, and gasses created by the welding and gas cutting processes.
- j. Wherever it is practical, all arc welding operations shall be shielded to prevent direct light rays or sparks from contacting persons in the vicinity or from reaching areas normally used to travel through or into the vicinity. Where this is not practical, persons who shall be in the area are to use proper eye and skin protection. Other persons who are not participating in the welding or gas cutting operations are not to be allowed into the hazard zone.
- k. Welders and other employees who are exposed to arc welding radiation shall wear suitable clothing and protective apparel to prevent burns and other types of ultraviolet radiation damage to the skin.
- l. Arc welding machines shall be shut down when being moved or when they are not in continuous use. Electrode holders left unattended shall have electrodes removed and shall not be left where they might contact employees or conducting objects.
- m. Arc welding power supply cable shall be of proper rating and material, e.g. copper.
- n. Welders shall guard against allowing materials adjacent to or behind them to reflect radiation back toward them or towards others in the area. Reflected radiation can cause skin burns and eye flash burns.
- o. Valve caps shall be in place when cylinders are not in use. Valve caps shall never be used for lifting the cylinder vertically.
- p. Torches shall only be lit by approved strikers; never with matches, cigarette lighters, or hot-work.
- q. **Splatter / Slag Collector:**

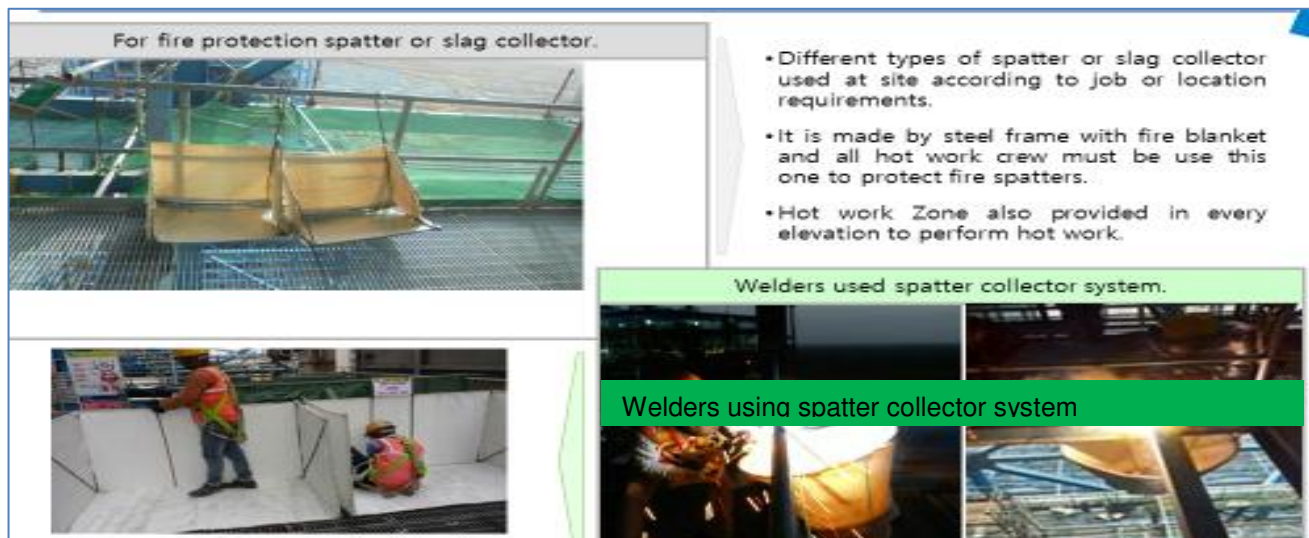


Fig. 4.1 Splatter / Slag Collector

While carrying out job at height, the sparks or molten slag shall be prevented from falling down by putting a fire-resistant (non-asbestos) sheet or patter/ slag collector or even MS Sheet. The passage of falling sparks

or molten slag shall be barricaded till ground floor and any cable/ tubes/ any other objects interfering in the passages shall either be removed or covered with Fire-resistant sheet or MS Sheet.

r. COMPRESSED GAS

- i. All cylinder valves shall be closed when any work is finished and when any Cylinders are empty or being moved. Valve protection caps shall be placed and secured properly before gas cylinders are transported, moved or stored.
- ii. Compressed gas cylinders shall be secured in an upright position with chain or appropriate means during storage & use. However, a trolley shall be used for transportation.
- iii. Compressed gas cylinders shall always be secured from tipping or falling, whether in use, in storage or in transit. The cylinders shall always be secured upright, except during times when actually being hoisted or carried.
- iv. When cylinders are transported by powered vehicle they shall be secured in a vertical position.
- v. Regulators shall be removed when cylinders are not in use or are in transit, unless the cylinder is firmly secured on a special carrier designed for this purpose.
- vi. Gas cylinders are not allowed to be used in man-basket when occupied.
- vii. Cylinders containing oxygen or fuel gasses shall not be taken into confined spaces.
- viii. Oxygen cylinders shall be stored a minimum of 6 meters from fuel gas cylinders or shall have an approved firewall between them.
- ix. All cylinders shall be kept at a safe distance from welding or cutting operations or shielded from arc/sparks / slag.
- x. All cylinders shall be placed where they cannot become part of the electrical circuit.
- xi. Oxygen and acetylene shall not be stored together. Oxygen must be separated from acetylene (or ANY fuel gas) or combustible material by at least 20ft or a barrier with a 30-minute fire resistance rating.
- xii. All Cylinders should be stored upright in a designated area with labels for the type of gas. All applicable precautions to be ensured during storage
- xiii. Oxygen and fuel gas regulators, hoses and associated equipment shall not be altered and shall be in proper working order while in use.
- xiv. Compressed air can be extremely dangerous if allowed to penetrate the skin. As such, the use of compressed air to clean off yourself or other workers shall be strictly prohibited.
- xv. All gas cylinders shall be stored in upright position. Suitable trolley shall be used for cylinder movement, the design of which shall be submitted to BHEL Engineer for approval.
- xvi. No of cylinders shall not exceed the specified quantity as per OCP
- xvii. Cylinders shall be moved by tilting and rolling them on their bottom edges. They shall not be intentionally dragged, struck or permitted to strike each other violently.
- xviii. All cylinder should be kept only in cylinder trolley.
- xix. Cylinder shall be transported in upright vertical position by suitable mean.

4. LIFTING & RIGGING SAFETY

- a. All Heavy / Complex Lifting operations as defined in Clause 6.12 shall require a Lifting Work Permit. A written rigging procedure and plan must be prepared for all individual heavy/ complex lifting operations.

- b. All the cranes and lifting tools & tackles shall be inspected on daily / weekly basis as well as monthly by expert as per applicable formats.
- c. In addition, inspection / certification as mandated by law shall be carried out wherein these shall be tested and certificates of fitness shall be obtained from 3rd party State Govt. approved competent agency before deploying at site and later periodically. BHEL shall be given advance intimation of any such inspections
- d. The last date of Third-Party Inspection and the next Due date shall be conspicuously displayed on all cranes. A copy of certificate shall be pasted on operator's cabin of all the lifting equipment.
- e. Specifically designed heavy steel plates lifting clamps shall be used for lifting heavy metal sheets. Manmade lifting clamp chapa shall not be used for lifting/shifting of plates.
- f. Following requirements shall be mandatorily followed, wherever applicable:
 - i. The manufacturer's instruction for maintenance shall also be followed. All safety measures shall be followed.
 - ii. All tools tackles, lifting appliances; material-handling equipment etc. used by the subcontractor shall be of safe design and construction.
 - iii. The operators, slingers and signalers shall be qualified as per IS 13367 (part-1):2003 "Safe use of cranes- code of practices".
 - iv. There shall be a person responsible for co-ordination among cranes where multiple cranes are used, and lifting over load chart of the crane to be avoided.
 - v. Mobile phone should be banned for crane operator and lifting operation. Only walkie talkie shall be allowed in rigging/Lifting purpose.
- g. Lifts/Movements between 5 Tons and 20 Tons:
 - i. Shall include a rigging plan, detailing schematic representation of the handling/lifting operations that must be included on the Method Statement.
 - ii. When performing similar lifts of identical items, only one rigging plan need be prepared, provided each of the lifts can be performed in accordance with the rigging plan.
- h. Lifts/Movements Less Than 5 Tons:
 - i. An equipment rigging plan is not required for lifts less than 5 tons, safety measures are covered in the JSA. This could change as per BHEL requirement

i. Personnel Lifts (Man-Basket / Jhoola):

The design of personnel man basket shall be submitted to BHEL Engineer for approval before use. Relevant permit (Height work & others as applicable) shall be completed prior to lifting any people, along with a rigging plan.

- i. A separate Lifeline / fall arrestor anchored to a fixed structure outside of Jhoola shall be provided for the workers inside the basket. All occupants of the basket shall have Safety Harnesses equipped with rope grabs, which are to be hooked to the vertical lifeline.
- ii. Man-basket shall be used where access through ladders or scaffolding is not feasible.
- iii. Man-baskets shall be designed and engineered by a manufacturer (job made man-baskets are not allowed, unless designed and tested by a certified engineer), and built robust with MS Angles and flats or plates or channels only.
- iv. Guard rails top and mid, must be in place and screened-in to avoid material from falling out of

basket. The factor of safety shall be 200%.

- v. It shall have a door with double latches and shall open inside. Anchor points shall be identified within the man-basket.
- vi. The man-basket shall be thoroughly inspected and load tested and a trial run performed without personnel before being put to job.
- vii. It shall be treated as a lifting tool (T&P Item) and shall undergo same certification cycle and inspection as other lifting equipment.
- viii. An additional sling of required lifting capacity shall be fixed the man-basket main lifting point and attached to the crane above the ball or block.
- ix. While lifting man-basket, the crane shall maintain a uniform speed of lift without any swing.
- x. Once man-basket reaches the destination, the lift brakes shall be locked as long as the basket
 - a. remains at that point. The same care shall be taken in its descent.
- xi. As for hanging man-basket, the same shall be hung off a rigid structure with help U-shaped handle welded to man-basket. This shall be tested once in a year by a competent person.
- xii. Use of Rebar steel for making and monkey-ladder must be avoided.

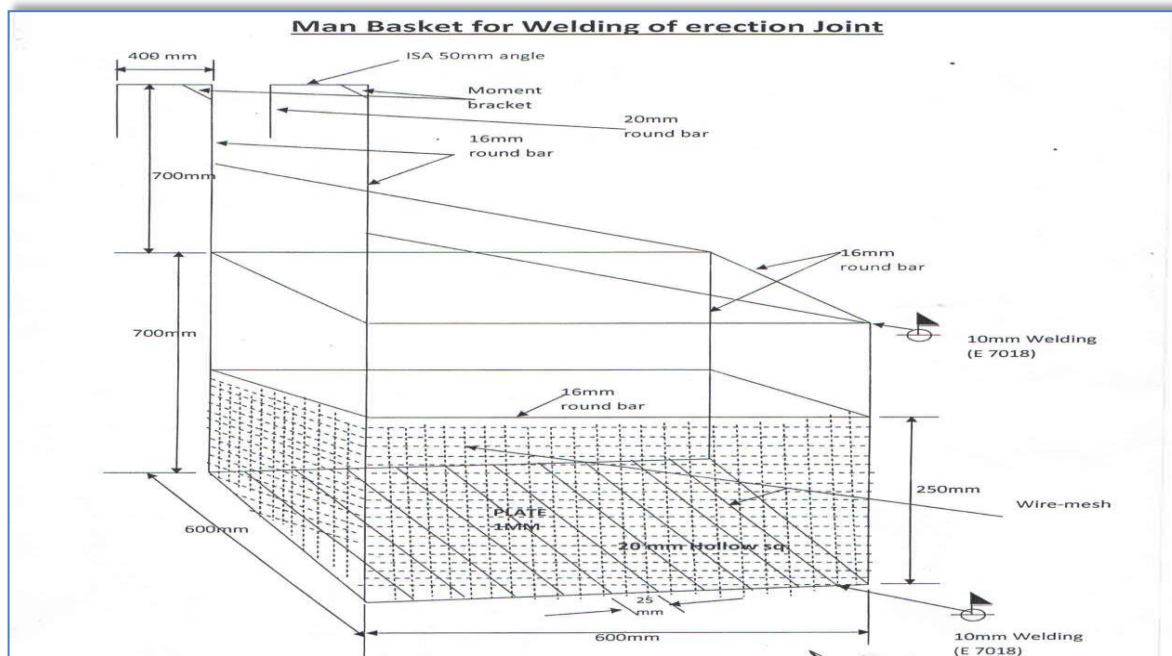


Fig. 5.1 Man Basket for Welding Erection Joint

4.1 Cranes & Hoisting Equipment:

This section provides the guidelines to ensure proper rigging and lifting activities are accomplished safely and in accordance with applicable specifications, codes, and regulations.

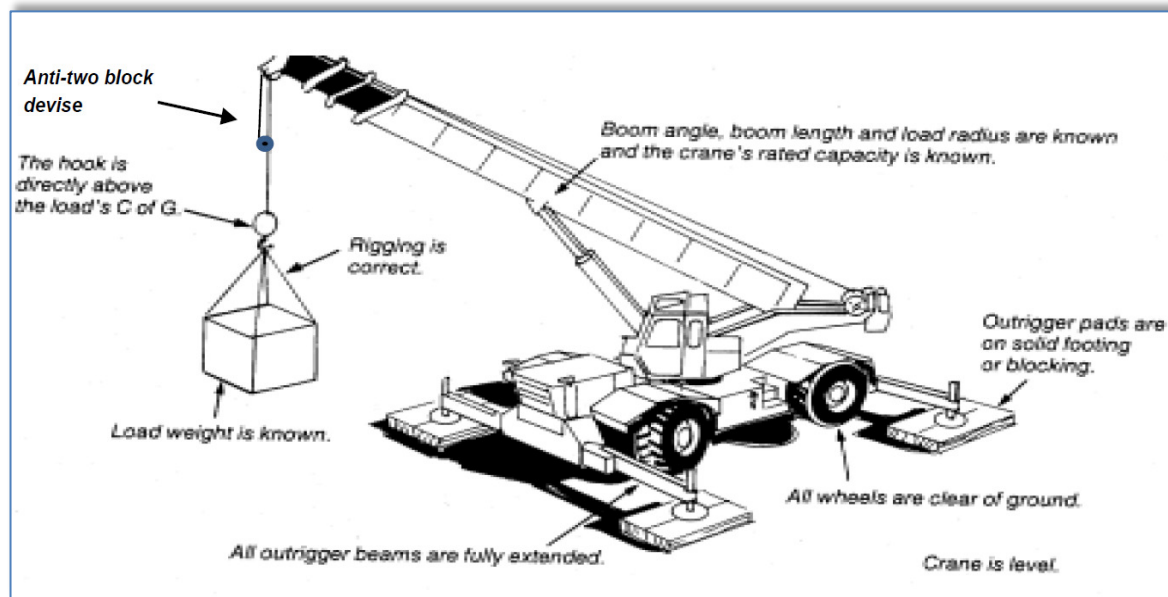


Fig. 5.2 Proper Crane Setup

- a. On every crane or piece of hoisting equipment notices of all rated load capacities, recommended operating speeds, and any hazard warnings or special instructions shall be conspicuously posted. All instructions and warning shall be visible from the equipment operator's station.
- b. Cranes shall have an Anti-Two-block safety device installed
- c. All mobile cranes shall have overload and backup alarms, load angle indicators and limit switches
- d. All areas within swing radius of cranes that are potentially accessible by pedestrian, vehicular, or equipment movement shall be barricaded to prevent anyone or any vehicle or equipment from being struck by the crane or hoisting equipment, or its load(s).
- e. No part of the lifting equipment or its load shall be within the distance as specified in the Indian Electricity Act from an energized power line
- f. Cranes shall have annual certified third-party inspection and be inspected before use by the operator. Any defects shall be corrected before use. Logs of crane inspection shall be kept with the crane.
- g. Make certain that the rigging personnel, material, and equipment have the necessary capabilities for the job and are in safe condition.
- h. Communicate with person(s) directly responsible for accomplishing the work and / or work area to establish requirements/responsibilities and make certain that all preparatory work is complete.
- i. Mats/Pads must be used on all lifting equipment, equipped with out riggers.
- j. Pick and carry must have the load secured to the rig in front.
- k. Only BHEL Approved Plate Lifting Spreader Beam configuration shall be used (Sample in Fig. 11.3.5.3)
- l. Crane operators must follow the following:
 - i. Pass an annual Operator's Physical examination
 - ii. Carry a valid training certification card at all time while operating issued by the Govt. or other recognized institute.

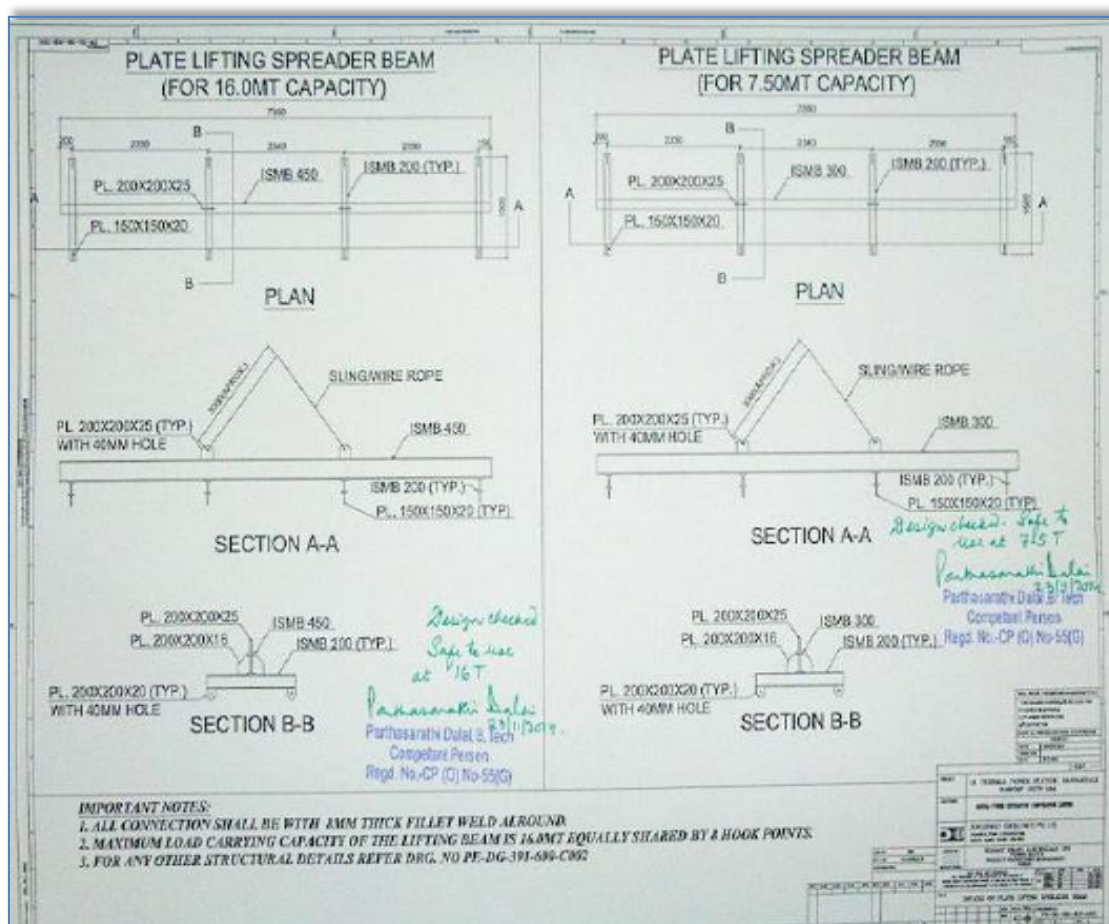


Fig. 5.3 Typical Plate Lifting Spreader Beam Configuration for 7.5 MT and 15 MT Loads

m. Safe Rigging Practices

- Review the planned operation and requirements with the operator and rigging crew.
- Ensure a pre-lift meeting is conducted with crane operator, tagline operator, signal personnel, and Safety Manager.
- Designate a qualified person from the rigging crew to observe clearance of the equipment and give timely warning for all operations where it is difficult for the operator to maintain the desired clearance by visual means.
- Clear the lift area of all unnecessary personnel.
- Hydras shall only be allowed for loading & unloading works & shall not be allowed to move with load

n. Rules for Safe Rigging

- Use loops, thimbles and corner pads to prevent damage to slings when used around corners or on cutting edges.
- Never allow wire rope to lie on the ground for any length of time or on rusty steel or near solvents, chemicals or corrosive substances.
- Slings must not be pulled from between or under loads with load resting on the sling.
- Keep all rope away from flame cutting or welding operations.
- Never use rope as sling material.
- Never wrap a wire rope completely around a hook.

- vii. Do not bend wire rope near any attached fitting.
- viii. The sling must be selected to suite the most heavily loaded leg rather than the total weight when using multi-legged sling to lift loads in which one end is heavier than the other.
- ix. When using 3 and 4-legged sling configurations, any two legs must be capable of supporting the entire load.
- x. Where possible, wire rope choker hitches must include a shackle with the eye around the shackle pin to prevent breaking wires of the choke. The choker hitch must be “snugged down” prior to lifting, not after tension is applied.
- xi. Unless authorized by the hook manufacturer when more than two rope eyes are placed over a hook, install a shackle, pin resting in the hook, and place the rope eyes in the bowl of the shackle.
- xii. Properly rig all loads to prevent dislodgment of any part.
- xiii. Use guide ropes or tag lines to prevent the rotation or uncontrolled motion of the load when necessary.
- xiv. Loads must be safely landed and properly blocked before being unhooked and unslung. Tag lines must not be used in situations that jeopardize the safety of the lift.
- xv. Lifting beams must be plainly marked with their weight and designed working load and must only be used in the manner for which they were designed.
- xvi. The hoist rope or chain must never be wrapped around the load. The load must be attached to the hook by slings or other rigging devices that are adequate for the load being lifted.
- xvii. Multiple part lines must not be twisted around each other.
- xviii. The hook must be brought over the center of gravity of load before the lift is started.
- xix. If there has been a slack rope condition, determine that the rope is properly seated on the drum and in the sheaves prior to lifting.
- xx. Keep hands away from pinch points as the slack is being taken up.
- xxi. Leather gloves are recommended when handling wire rope.
- xxii. Avoid impact loading caused by sudden jerking when lifting or lowering. Lift the load gradually until the slack is eliminated.
- xxiii. Never ride on a load that is suspended.
- xxiv. Avoid allowing the load to be carried over the heads of any personnel.
- xxv. Never work under a suspended load until the load has been adequately supported from the floor and all conditions have been approved by the supervisor in charge of the operation.
- xxvi. Never leave a load suspended unless emergency evacuation is required.
- xxvii. Never make temporary repairs to sling.
- xxviii. The capacity of a sling is determined by its angle, construction, type of hitch and size.
- xxix. Never lift loads with one leg of a multi-leg sling until the unused legs are made secure.
- xxx. Never point load a hook unless it is especially designed and rated for such use.
- xxxi. Make certain that the load is broken free before lifting and that all legs are taking the load.
- xxxii. When using two or more slings on a load make certain all slings are made from the same materials.
- xxxiii. Lower the loads on to adequate blocking to prevent damage to the slings.
- xxxiv. Materials and equipment being hoisted must be loaded and secured to prevent any movement which could create a hazard in transit.

- xxxv. The weight of the hook, load block and any material handling devices must be included when determining crane capacity.
- xxxvi. Calculated weights cannot exceed load chart without written approval.
- xxxvii. Personnel must be completely clear of loads being picked up or set down by crane. Tag lines will be used to control the loads. Loads must not be touched by hand while placing/ moving.

o. Slings

The following are rules for safe use of synthetic slings:

- i. Synthetic slings must be marked to show the rated capacity for each type of hitch and type of web material.
- ii. Nylon web slings must not be used where fumes, vapors, sprays or mists or liquids of acids or phenolic are present. Web slings with aluminum fittings must apply in this category.
- iii. **Synthetic web slings must be removed from service and destroyed if any of the following conditions are present:**
 - a. Acid or caustic burns
 - b. Melting or charring of any part of the sling surface
 - c. Snags, punctures, tears or cuts
 - d. Broken stitches
 - e. Distortion of fittings
 - f. Synthetic web slings of polyester or nylon must not be used at or come in contact with temperatures in excess of 82°C
 - g. Polypropylene web slings must not be used at or come in contact with temperatures in excess of 93°C
 - h. Insulated hooks must be tested yearly to ensure insulation integrity to at least manufacturer's specifications.

p. Wire Rope Slings must be removed from service and destroyed if any of the following conditions are present:

- i. In (10) randomly distributed wires broken in one (1) rope lay, or five (5) broken wires in one (1) strand in one (1) rope lay.
- ii. Wear or scraping of one-third the original diameter of outside wires.
- iii. Kinking, crushing, bird caging or any other damage resulting in distortion of the wire rope structure such as:
- iv. Evidence of heat damage.
- v. End attachments that are cracked, deformed worn.
- vi. Corrosion of the rope or end attachments.

q. Metal mesh slings must be immediately removed from service if any of the following conditions are present:

- i. A broken weld or broken brazed joint along the sling edge.
- ii. Reduction in wire diameter of 25 percent due to abrasion or 15 percent due to corrosion.
- iii. Lack of flexibility due to distortion or corrosion.

r. Requirements of Plate Clamps:

- i. The rated load of the plate clamp must be marked on the main structure.

- ii. Care must be taken to make certain the load is correctly distributed for the plate clamp being used.
- iii. Do not allow load or plate clamp to come into contact with any obstruction.
- iv. The plate clamp must not be used for side pulls or sliding the load.
- v. When lifting stainless steel or special alloys, ensure plate clamp is designed for use on the specific metal.

s. Signaling Practices:

- The "slinger" is responsible for attaching and detaching the load to and from the crane. He shall:
 - have received appropriate training on general safe lifting operations;
 - be capable of selecting lifting gears suitable for the loads;
 - liaise with the operator and direct the movement of the crane safely.
- The "signaller" is responsible for relaying the signal from the slinger to the crane operator. He shall:
 - have received appropriate training on general safe lifting operations;
 - be able to direct the movement of the crane and loads.

Suggested hand signals



Note: During the lifting operation, either the slinger or signaller shall communicate with the operator. Other communication methods (e.g., wireless walkie-talkies, telephones, etc.) may also be used.

Fig. 5.4 Recommended Signaling Practices

5. DEMOLITION WORK

Before any demolition work is commenced and also during the process of the work the following shall be ensured, besides using the Work Permit:

- a. All roads and open areas adjacent to the work site shall either be closed, suitably protected or restricted for movement
- b. No electric cable or apparatus which is liable to be a source of danger nor a cable or an apparatus used by the operator shall remain electrically charged.

- c. All practical steps shall be taken to prevent danger to persons employed from the risks of fire or explosion or flooding. No floor, roof or other part of the building shall be so overloaded with debris or materials as to render them unsafe.

6. T&PS GENERAL

- a. All T&Ps/ MMEs should be of reputed brand/appropriate quality & must have valid test /calibration certificates bearing endorsement from competent authority of BHEL.
- b. Subcontractor to also submit monthly reports of T&Ps deployed and validity test certificates to BHEL safety Officer as per the format/procedure of BHEL.
- c. Tagging and punching in all lifting tool is compulsory with SWL, sr. no. and due date.
- d. All T&Ps shall be inspected by authorized Third Party agency as per applicable frequency. BHEL shall be kept informed of any such scheduled inspection
- e. All T&Ps shall be internally inspected in each quarter and colour coded.

7. CHEMICAL HANDLING

- a. Displaying safe handling procedures & MSDS for all chemicals such as lube oil, acid, alkali, sealing compounds etc. at work place.
- b. Where it is necessary to provide and/or store petroleum products or petroleum mixture & explosives, the subcontractor shall be responsible for carrying out such provision / storage in accordance with the rules & regulations laid down in the relevant petroleum act, explosive act and petroleum and carbide of calcium manual, published by the chief inspector of explosives of India. All such storage shall have prior approval if necessary from the chief inspector of explosives or any other statutory authority. The subcontractor shall be responsible for obtaining the same.
- c. The used containers of chemicals shall be segregated and disposed of suitably
- d. In case the used containers need to be re-used, all traces of the chemical to be removed by thorough cleaning with detergents etc. under trained supervision

8. ELECTRICAL SAFETY

- a. Only electricians licensed by appropriate statutory authority shall be employed by the subcontractor to carry out all types of electrical works. The subcontractor shall maintain adequate number of qualified electricians to maintain his temporary electrical installations.
- b. No PDB or any other distribution board shall be more than 03 (three) years of purchase. Only modern PDB with industrial sockets as shown in layout below to be allowed to use at site.
- c. Power supply to all equipment at site to be routed through MCBs of appropriate rating. A 'Power Supply Distribution Plan' shall be prepared and submitted to BHEL Engineer for approval
- d. All power supplies through cables shall be underground or overhead with height > 3mtrs.
- e. All power distribution boxes shall be locked and the key controlled by site management of concerned subcontractor.
- f. All individual equipment & tools at site shall be powered through Earth Leakage Circuit Breakers of 30 mA sensitivity.
- g. These MCBs and ELCBs shall be regularly tested as per Clause 14
- h. All fuses and fuse wires shall be of standard size and rating.
- i. All electrical appliances used in the work shall be in good working condition and shall be properly double earthed other than armour earthing.

- j. All extension boards shall have separate switches for all sockets / connections.
- k. All portable electric tools used by the subcontractor shall have safe plugging system (industrial top & socket) to source of power and be appropriately earthed.
- l. Providing adequate no. of 24 V sources and ensure that no hand lamps are operating at voltage level above 24 Volts especially in confined spaces like inside water boxes, turbine casings, condensers etc.
- m. Electrical appliance shall have proper earthing and for appliances equal to & more than 415V shall have two separate earthing (as per IS-3043-1987)

n. Portable Electric Lights

- i. Portable electric lights used in wet or potentially wet locations must be either low voltage type (24 volts or less) or protected by a GFI (ground fault interrupter).
- ii. They must be visually checked before each use and periodically while in use to assure their original integrity is maintained.
- iii. Cords with cuts, breaks, deep abrasions, etc. shall be taken out of service immediately.
- iv. Repairs to extension cords shall only be performed by qualified/ licensed electricians.
- v. Must not be allowed to lie in wet or potentially wet areas.

o. Underground Cables:

- i. Every electric line or cable of unknown origin that is discovered or exposed during a digging, drilling, probing, or similar operation is to be considered as energized and life threatening.
 - ii. The senior company employee on the site will ensure that all necessary safety precautions are taken in order to isolate the line from all workers and the public.
 - iii. Such precautions may include halting the operation if appropriate.
 - iv. The senior company employee on the site is to then contact the proper authorities to have the line identified and either confirmed to be abandoned and/or made safe for continuing the work.
 - v. Any and all underground lines that are discovered or become severed must be considered energized on both sides, and be treated accordingly.
- p. Details of earth resource and their test date to be given to BHEL safety officer as per the prescribed formats of BHEL
 - q. The subcontractor shall use only properly insulated and armoured cables and conform to the requirement of Indian Electricity Act and Rules for all wiring, electrical applications at site.
 - r. BHEL reserves the right to replace any unsafe electrical installations, wiring, cabling etc. at the risk & cost of the subcontractor.
 - s. No maintenance work shall be carried out on live equipment
 - t. Adequate precautions shall be taken to prevent danger for electrical equipment. No materials on any of the sites of work shall be so stacked or placed as to cause danger or inconvenience to any person or the public
 - u. The subcontractor shall carefully follow the safety requirement of BHEL/ the purchaser with the regard to voltages used in critical areas.
 - v. Wiring and Branch Circuits Must be protected by a proper amperage over-current device such as a HRC fuse or circuit breaker. Such installations must be located so as to prevent physical damage to the wire conductors & panels.

- w. The sub-contractor shall supply modern power distribution board of different combination (1-phase & 3-phase). All the distribution of power should be through modern PDB. Equipment drawing is mentioned below.

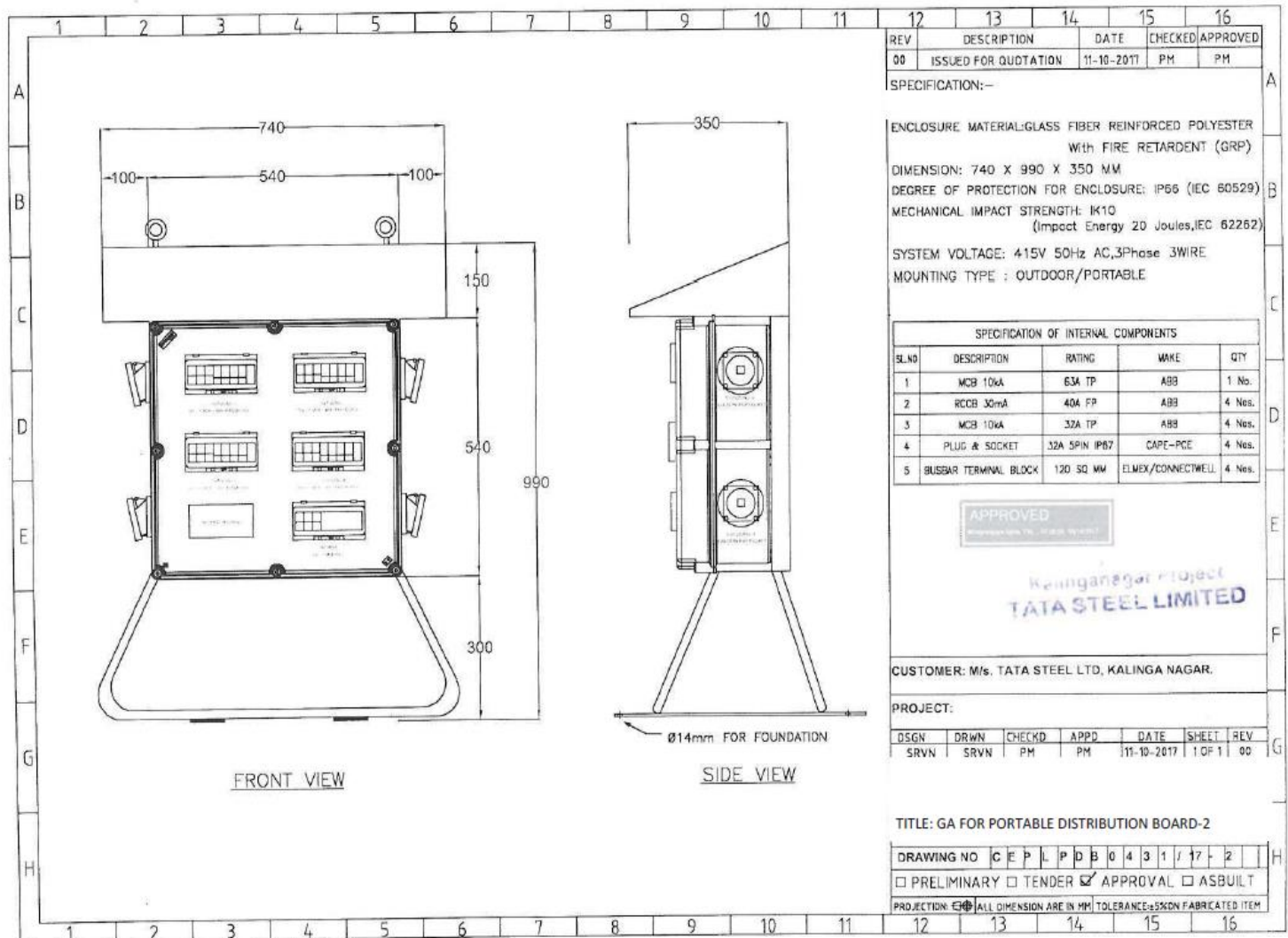


Fig. 9.1 Layout of a modern Power Distribution Board

x. General Electrical Safety

- In general, equipment or machinery being moved or transported must maintain minimum clearances of 25 ft. to all power lines.
- TAG IN/ TAG OUT must be in force in Switch Room and all Distribution Boxes for live power line. The authorized person's name and contact no shall be displayed
- Ensure "double insulated" three - core cables and three pin connectors are used and are properly ground "all insulated" types, all electrical tools and appliances must be manufactured for industrial use.
- All connections shall be electrically and mechanically sound and properly insulated. Taped joints are not permitted. Connections to socket outlets must be made with proper plugs (industrial top and socket).
- Splices in electrical cords are not permitted. Repairs must be made at the socket connection and retain the same mechanical and dielectric condition of the original connection.

- vi. Damaged or defective electric tools, equipment and extension cords, etc. must not be used and shall be tagged out of service, removed from the work area and taken back to stores.
- vii. Only licensed electricians are authorized to repair and work on electrical equipment. Tampering with electric tools or equipment by others could result in termination.
- viii. Temporary electric cabling should be elevated 2.2 meters above the floor/ground or covered for protection. It must be kept clear of walkways and other locations where it may be exposed to damage or create a tripping hazard.
- ix. Energized wiring in junction boxes, circuit breaker panels and similar places must be covered and locked at all times.
- x. Areas with live high voltage wires or terminals must be barricaded against entry and warning signs posted Danger – High Voltage and Authorized Personnel Only.
- xi. Personnel should never work on energized equipment, de-energizing (lockout/tag out) the equipment is always the first requirement.
- xii. The lockout and tag out procedure will be used when testing or working on, or around, energized installation.
- xiii. Working around energized equipment should never be done alone. A second electrician must always be available for assistance.
- xiv. If lockout/tag out of the work is infeasible (must be demonstrated), work on energized electrical circuits must be approved by the Site In-charge. All safety precautions necessary must be taken, PPE use must be evaluated per the exposure and used, i.e high/low voltage gloves, insulated shoes, overcoats/aprons, face shields, and other protective equipment like insulated tools, blankets, mats, etc. must be used.
- xv. The welding machines earth leads shall be properly fixed without loose contacts. The earth cable only has to be used. No steel members shall be used as earth leads.
- xvi. Electrical crews must be qualified for the equipment and tools they work on, including being trained in Cardio-Pulmonary Resuscitation (CPR) methods and First Aid for rendering help in the event of electric shock.

y. Qualified Persons for Electrical Works

(One who is trained and wiremen licensed to Govt. of Respective State and familiar with the construction, operation and safety hazards of the equipment upon which they are permitted to work.)

- i. Qualified persons are intended to be only those who are well acquainted/experienced with and thoroughly conversant in the electric equipment and electrical hazards involved with work being performed.
- ii. Only qualified persons may be permitted to work on or near exposed energized parts. Such persons are required to have been trained in three specific areas:
- iii. Qualified persons must be capable of working safely on energized circuits;
- iv. Must be familiar with the proper use of special precautionary techniques and procedures bases on equipment and exposure; and
- v. Must be familiar with required personal protective equipment, insulating and shielding materials, and insulated tools.

- vi. Qualified persons are expected to be able to evaluate unknown situations and adjust their activities in such a way that only safe work practices are used. Such behavior is the responsibility of the qualified person.
- vii. It is possible and likely for an individual to be 'qualified' with regard to certain equipment in the work place, and unqualified on other equipment they must know their limitation and stop work if not qualified on what equipment they were to work on.
- viii. An employee who is undergoing on-the-job training, who, in the course of such training, has demonstrated an ability to perform duties safely at his or her level of training, and who is under the direct supervision of a qualified person is considered to be a qualified person for the performance of those duties. The process must be documented as proof.

z. Mandatory PPEs of electrical work on LV & HV

- i. HV arc flash suit with protective hood (for protection of face and head) as specified for hazard risk category-4 in NFPA-70E or similar IS specification for working on HT switch gear (for all voltage >690 V) to the concerned licensed electrician or competent person.
- ii. LV arc flash jacket/FR as specified for hazard risk category-4 in NFPA-70E or similar IS specification having ATPV rating of 8.5 to 9 cal/cm² for working on LV (>260V and ≤690V) to the concerned licensed electrician or competent person.



- iii. The LV arc flash jacket as shown above shall be worn continuously while working on LV (>260V and ≤690V). The color specification of LV arc flash jacket should be blue.
- iv. Electrical hand gloves should have following specification: Flame resistance, arc flash and cut protection of voltage rating (>260V and ≤690V).
- v. Electrical safety over shoe of relevant IS make for foot protection of licensed electrician or competent person while working in HV & LV line or equipment.

9. USE OF HAND TOOLS AND POWER-OPERATED TOOLS

a. General Provisions

- i. All hands and power tools and similar equipment, shall be maintained in safe condition.
- ii. When power operated tools are designed to accommodate guards, they shall be equipped
- iii. with such guards, when in use;
- iv. Belts, gears, shafts, pulleys, sprockets, spindles, drums, fly wheels, chains and other reciprocating, rotating or moving parts of the equipment shall be similarly guarded;
- v. Personnel using hand and power tools and exposed to the hazard of falling, flying, abrasive, and splashing objects, or exposed to harmful dusts, fumes, mists, vapors, or gases shall be provided with the particular personal protective equipment necessary to protect them from the hazards;

- vi. All hand-held powered platen sanders, grinders, grinders with wheels of 5 cm or less, routers, planers, laminate trimmers, nibblers, shears, scroll saws and jigsaws with blade shanks of 0.5 cm wide or less shall be equipped with only a positive on-off control.
- vii. All hand-held powered drills, tappers, fastener drivers, horizontal, vertical or angle grinders with wheels greater than 5 cm in diameter, disc sanders, belt sanders, reciprocating saws, saber saws and other operating powered tools shall be equipped with a momentary contact on control provided that turnoff can be accomplished by a single motion of the same finger or fingers that turn it on.

b. Hand Tools

- i. The subcontractor shall not issue or permit the use of unsafe hand tools;
- ii. Wrenches including adjustable pipe end and socket wrenches shall not be used when saws are sprung to the point that slippage occurs;
- iii. Impact tools such as drift pins, wedges and chisels shall be kept free of mushroomed heads;
- iv. The wooden handles of tools shall be kept free of splinters or cracks and shall be kept tight on the tools.

c. Power Operated Tools

- i. Electric power operated tools shall be either of the approved double-insulated type or shall be grounded;
- ii. The use of electric cords for hoisting or lowering loads shall not be permitted;
- iii. Pneumatic power tools shall be secured to the hose or whip by some positive means to prevent the tool from becoming incidentally disconnected;
- iv. Safety clips or retainers shall be securely installed or maintained on pneumatic impact (percussion) tools to prevent attachments from being incidentally expelled;
- v. All pneumatically riveting machine staplers and other similar equipment provided with automatic fastener feed, which operate at more than 7 kg/cm² pressure at the tool a safety device on the muzzle to prevent the tool from ejecting the fasteners unless the muzzle is in contact with the work surface;
- vi. Compressed air shall not be used for cleaning purposes except when the pressure is reduced to less than 2 kg/cm² and that too with effective chip guarding. The 2 kg/cm² pressure requirement does not apply to concrete form, mill scale and similar cleaning purposes;
- vii. The manufacturer's safe operating for hoses, pipes, valves, filters and other fittings shall not be exceeded;
- viii. Only personnel who has been trained in the operation of the particular tool shall be allowed to operate power-actuated tools;
- ix. The tool shall be tested each day before loading to see that the safety devices are in proper working condition. The method of testing shall be accordance with the manufacturer's recommended procedure;
- x. Any tool found not in proper working order, or that which develops a defect during use, shall be immediately removed from service and not used until properly repaired;
- xi. Tools shall not be loaded until just prior to the intended firing time. Neither loaded nor empty tools are to be pointed at any other person. Hands shall be kept clear of the open barrel end;
- xii. Loaded tools shall not be left unattended;
- xiii. Fasteners shall not be driven into very hard or brittle materials including, but not limited to, cast iron, glazed tiles, surface hardened steel, glass block, live rock, face brick or hollow tiles;

- xiv. Driving into materials that can be easily penetrated shall be avoided unless backed by a
- xv. substance that will prevent the pin or fastener from passing completely through and creating a flying missile hazard on the other side;
- xvi. No fastener shall be driven into a palled area caused by an unsatisfactory fastening;
- xvii. Only non-sparking tools shall be used in an explosive or flammable atmosphere;
- xviii. All tools shall be used with the correct shield, guard or attachment as recommended by the manufacturer.

d. Abrasive Wheels and Tools

- i. All grinding wheel must be ISO certified only.
- ii. All grinding machines shall be supplied with sufficient power to maintain the spindle speed at safe levels under all conditions of normal operation;
- iii. Grinding machines shall be equipped with suitable safety guards;
- iv. The maximum angular exposure of the grinding wheel periphery and sides shall not be more than 900, except that when the work requires contact with the wheel below the horizontal plane of the spindle, the angular exposure shall not exceed 1200. In either case, the exposure shall begin not more than 8.650 above the horizontal plane of the spindle. Safety guards shall be strong enough to withstand the bursting of the wheel;
- v. Floor and bench-mounted grinders shall be work-rests, which shall be rigidly supported and readily adjustable. Such work-rests shall be kept at a distance not to exceed 5 mm from the surface of the wheel;
- vi. Cup type wheels used for external grinding shall be protected by either revolving cup guard or a band type guard;
- vii. When safety guards are required, they shall be mounted as to maintain proper alignment with the wheel and the guard and the guard and its fastening shall be adequate strength to retain the fragments of the wheel in case of incidental breakage. The maximum angular exposure of the grinding wheel periphery and sides shall not exceed 1800;
- viii. Portable abrasive wheel used for internal grinding shall be provided with suitable safety flanges;
- ix. When safety flanges are required, they shall be used only with wheels designed to fit the flanges. Only safety flanges, of a type and design and properly assembled so as to ensure that the pieces of the wheel will be retained in case of incidental breakage, shall be used;
- x. All abrasive wheels shall be closely inspected and ring tested before mounting to ensure that they are free from cracks or defects;
- xi. Grinding wheels shall fit freely on the spindle and shall not be forced on. The spindle nut shall be tightened only enough to hold the wheel in place;
- xii. All employees using abrasive wheels shall be protected by suitable eye protection equipment.

e. Wood Working Tools

- i. All fixed power-driven woodworking tools shall be provided with a disconnect switch that can either be locked or tagged in the off-position;
- ii. The operating speed shall be attached or otherwise permanently marked on all circular saws over 0.5 m in diameter or operating at over 3000 peripheral rpm. Any saw so marked shall not be operated at a speed other than that marked on the blade. When a marked saw is re-tensioned for a different speed,

the marking shall be corrected to show the new speed;

- iii. Automatic feeding devices shall be installed on machines wherever the nature of the work will permit. Feeder attachments shall have the feed rolls or other moving parts covered or guarded so as to protect the operator from hazardous points;
- iv. All portable power-driven circular saws shall be equipped with guards above and below the base plate or shoe. The upper guard shall cover the saw to the depth of the teeth, except for the minimum arc required to permit the base to be tilted for bevel cuts. The lower guard shall cover the saw to the depth of the teeth, except for the minimum arc required to allow proper retraction and contact with the work. When the tool is withdrawn from the work, the lower guard shall automatically and instantly return to the covering position.

10. START UP, COMMISSIONING AND TESTING:

There are various activities involved prior to commissioning- the major ones are -Hydraulic Test, Steam Blowing, Transformers Charging, Boiler Light Up, Rolling and Synchronisation and Full loading of unit.

- a. These activities shall be personally supervised by the site executive along with the commissioning engineer.
- b. Appropriate Work Permits shall be taken as applicable
- c. The readiness of upstream and downstream system shall be ensured before taking up.
- d. These shall be handled strictly by the authorized persons only and the team shall be suitably briefed about the activity including hazards & risks involved and control plan by the concerned executive-in-charge before start.
- e. Entry of persons to the area of activity shall be suitably restricted and the emergency functions like Ambulance, first aid center and Fire station shall be intimated about the plan well in advance.
- f. Tag-in/ Tag-out shall be in place while charging transformer and whenever necessary.
- g. Electricians with valid wiremen license only shall be permitted to work on power lines.
- h. The area and the passage shall be adequately illuminated.

11. FIRE SAFETY

- a. The Fire Prevention, Protection and Preparedness Program is an integral part of the overall HSE Program. Effort and consideration must be given to safety, life and potential for delays in construction schedules and plant startup, as well as protection of property on a given project. The purpose of which is to prevent
 - i. Inception of fire
 - ii. Loss of life or personal injury
 - iii. Loss of Property
 - iv. Interruption of operations
- b. Site-in-charge / Safety Officer will make periodical review of the site Fire Protection, Prevention Preparedness Programme, Site conditions and available fire protection equipment. It is very imperative that the Sub-contractors along with BHEL to establish good contact with Local fire station for availability of Fire tender in case of emergencies, in addition to their own fire equipment.
- c. Fire Protection, Prevention and Preparedness Inspections - The Contractor /Sub-Contractor will be required to make frequent fire prevention inspections of his work site and operating facilities. Deficiencies will be corrected at once.
- d. Area where Hot work activities are carried out (Gas cutting / Welding/ any other spark producing work)

above a working spot, a GI / fire-resistant non-asbestos sheet or suitable material shall be placed to prevent the fall of hot sparks. A bucket of water shall be kept nearby while doing hot work

- e. Hot work shall be preferably carried out in a designated area with a standing Hot Work Permit, to be renewed monthly. The designated area shall have fire extinguishers.
- f. Any hot work outside designated area shall require a Hot Work permit and fire watch. No flammable material shall be stored within 35 feet from any fire load.

12. PAINTING:

- a. Requirements provide a detailed procedure to be implemented by all concerned employees and sub-contractors involved in painting activities.
- b. Significant Environmental Hazards:
 - i. Chemical hazard due to inhalation of lead fumes (lead containing paint)
 - ii. Chemical hazard due to inhalation of VOC's from painting operations
 - iii. VOC's from painting and coating operation
 - iv. Disposal of paints and coats drums
- c. Control Procedure for Painting:
 - i. Chemical products used in painting and coating operation shall have proper MSDS sheet in place. Whenever any doubt arises with respect to handling and safety point of view it should be accessed to all concerned.
 - ii. Toxic substances and hazards relate the toxic chemicals shall be identified.
 - iii. Proper PPE shall be used including plastic gloves appropriate overall etc.,
 - iv. Arrangement for cleaning of spillage shall be ensured
- d. Only trained workers shall be allowed and proper training should be imparted to the works.
- e. Exposure limits of the toxic substances shall be checked before starting the work and nobody shall be allowed to carry the work beyond the permissible limit.
- f. Ventilation or exhaust facility shall be provided at place where painting and coating operations are carried out.
- g. Overalls shall be supplied by the contractors/subcontractors to the workmen and adequate facilities shall be provided to enable the painters to wash at the cessation of work.
- h. Smoking, open flames or sources of ignition shall not be allowed in places where paints and other flammable substances are stored.
- i. A caution board in national /regional language "**smoking strictly prohibited**" shall be displayed in the vicinity.
- j. Suitable fire extinguishers/sand buckets shall be kept available at places where flammable paints are stored, handled or used.
- k. In case of indoor painting or painting in confined spaces, exhaust ventilating shall be provided. If adequate ventilation is not provided a proper respirator shall be provided and used by persons who are trained and fit tested.
- l. The VOC's from painting and coating operations shall not exceed the permissible level of CPCB/ SPCB norms. The paints and coats must be selected as per the guidelines.
- m. Workers shall thoroughly wash their hands and feet before leaving the work.

13. “HAZARDOUS ENERGY” CONTROL PROCEDURE/ LOCKOUT/TAGOUT (LOTO)

Hazardous Energy Control Procedures, known as "Lockout/Tagout (LOTO)" refers to specific practices and procedures to safeguard employees from the unexpected energization or startup of machinery and equipment, or the release of hazardous energy during service or maintenance activities.

Contractors must develop and submit a written LOTO program. This requires that a designated qualified individual turns off and disconnects the machinery or equipment from its energy source(s) before performing service or maintenance and that the authorized employee(s) either lock and tag the energy- isolating device(s) to prevent the release of hazardous energy and test the machine or equipment to verify that the energy has been isolated effectively.

a. Minimum Requirements:

The following are minimum requirements that must be included in the Contractor's LOTO program:

- i. Inspection of equipment by a trained individual who is thoroughly familiar with the equipment operation and associated hazards.
- ii. Identification and labeling of lockout devices. Purchase of locks, tags, and blocks. Development of a standard written operating procedure, permitted through a controlling authority that is followed by all workers.

b. General Requirements

The following steps must be taken to protect workers that install or service equipment and systems:

Follow the hazardous energy procedures and statutory regulations. Follow the manufacturer's service/repair instructions. Identify and label all sources of hazardous energy. Before beginning work, accomplish the following:

- i. De-energize all sources of hazardous energy:
- ii. Disconnect or shut down engines or motors.
- iii. De-energize electrical circuits.
- iv. Block fluid (gas or liquid) flow in hydraulic or pneumatic systems.
- v. Block or secure machine parts against motion.
- vi. Block or dissipate stored energy.
- vii. Discharge capacitors.
- viii. Release or block springs that are under compression or tension.
- ix. Vent fluids from pressure vessels, tanks, or accumulators—but never vent toxic, flammable, or explosive substances directly into the atmosphere.
- c. Lockout and tag out all forms of hazardous energy including electrical breaker panels, control valves, etc. Make sure that only one key exists for each of your assigned locks and that access to the key is controlled. Verify by test and/or observation that all energy sources are de- energized.
- d. After completion of the work, accomplish the following:
 - i. Inspect repair work before removing the lock and activating the equipment.
 - ii. Make sure that only the worker that installed the lock removes his/her assigned lock.
 - iii. Make sure that all workers are clear of danger points before re-energizing the system.

e. LOTO Procedure**PURPOSE AND SUMMARY**

This procedure provides the requirements and responsibilities of Hazardous Energy Control and the process for Lockout / Tag out (LOTO) of energy isolating devices (valves, circuit breakers, disconnect, etc.). Its use

shall ensure that machinery, equipment, or systems are isolated from all potentially hazardous energy to prevent unexpected energization, startup, or release of stored energy which may cause personnel injury or property damage.

This procedure applies to all BHEL personnel and subcontractors working on the WBPDC (1X660MW) STAGE-III projects where equipment must be taken out of service for the performance of work activities such as installation, maintenance, repair, construction, or equipment removal. The procedure may also be used to isolate equipment of which the energization or operation may present danger to personnel or property. Lockout / tag out are not required for electrical equipment that can be unplugged from the source and the person performing the work has control of the plug.

This procedure shall be applied to prevent injury or damage caused by the unexpected release of active or stored energy. Hazardous energy sources could be in the form of the following:

- Electrical
- Hydraulic
- Chemical
- Thermal
- Mechanical
- Pneumatic

Preplanning of work activities includes the identification of all potential hazardous energy sources so that they may be properly controlled and isolated, locked, and tagged out.

Prior to initiating work activities on or around locked out / tagged out equipment, the equipment must be tested and tried by or in the presence of the person(s) performing the work activities.

RESPONSIBILITIES

- The Engineers in Charge is responsible for implementing and enforcing this procedure and approving lockouts /tag outs that impact the operation of the project.
- The Engineer in Charge is responsible for authorizing Lockout /Tag out Requests.
- The Lockout / Tag out Coordinator is responsible for maintaining the Lockout / Tag out Log. Each shift should have a designated Lockout / Tag out Coordinator.
- The Isolator is responsible for determining the proper isolation devices and device positions required to isolate all potential energy sources so that the work stated on the Lockout /Tag out Request Permit may be safely performed. The Isolator must be familiar with the equipment and energy type(s) that require isolation. For this reason, in some cases the Isolator may be more than one person (i.e. Engineer, System Operator and/or Electrician). The Isolator shall position the specified device points, and apply locks and tags, and sign the tags and the LOTO Permit isolation point blocks.
- The Safety Manager is responsible for conducting an annual audit that is documented to ensure all procedures and requirements are current and being followed as written.

DEFINITIONS

Affected Employee: -

An employee whose job requires him/her to operate or use machinery or equipment on which servicing or maintenance is being performed under a lock out/tag out procedure or whose job requires him/her to work in an area in which servicing or maintenance is being performed under a lockout/tag out procedure

Authorized Employee: -

An employee who implements a lockout/tag out procedure on machinery, equipment, or systems in order that servicing or maintenance may be performed. Often an authorized employee and an affected employee may be the same person.

Danger “Do Not Operate” Tag

A tag used to identify energy isolation devices and specify the required position of the device. The tag should be affixed to the isolation device such that it is in plain view of anyone attempting to operate the device. The tags shall be sequentially numbered and shall specify the lockout/ tag out request number. The tag shall also state the purpose, and the expected duration of the lockout /tag out

Isolation Device

A device that is designed and intended to prevent the passage of energy. These devices, usually located at the energy source, are typically valves, circuit breakers, etc. Isolation devices should have a means of being locked in position

Lockout Device

A device that uses a positive physical means such as a lock, either key or combination type to maintain an energy isolation device in the safe position and prevent the inadvertent energization of machinery, equipment, or systems. Device locks should serve no other purpose other than hazardous energy control isolation

Lockout Tag out Request Permit

A pre-numbered form used to request that machinery, equipment or systems be taken out of service. A Lockout/Tagout Request Permit may be initiated by any one requiring energy isolation for work activities or for taking faulty equipment out of service

Lockout / Tag out Request Log

A record of all Lockout /Tag out Request Permits shall be maintained by the Lockout /Tag out Coordinator.

PROCEDURE**1. REQUESTING A LOCKOUT / TAGOUT PERMIT**

When machinery, equipment, or systems are partially or completely taken out of service for work activities or equipment protection, a lockout / tag out shall be requested. The requestor shall be familiar with scope of work required and shall provide a brief description of the work on the Lockout / Tag out Request Permit. The requestor shall also provide the proposed start time and estimated duration of lockout / tag out. If familiar with the machinery, equipment, or system to be taken out of service, the requestor may identify the devices that are required to be isolated. The LOTO Request Permit shall be forwarded to the Authorized Lockout / Tag out Coordinator for reviewed and signature, along with Permit to Work number to be entered on the LOTO Request Permit.

- a. The Lockout / Tag out Coordinator shall record the necessary information on the Lockout / Tag out Request Log and forward the request to the Engineer in Charge for approval.
- b. The Safety Manager or Engineer in Charge shall review the Lockout / Tagout Request Permit for impact on project operations. Project operations could be impacted by the equipment being taken out of service or by the required isolation to take the equipment out of service. If project operations are impacted by the Lockout / Tagout, the request shall be forwarded to the Engineer in Charge for approval.
- c. The Engineer in Charge shall provide the lockout / tag out isolation points necessary to perform the task stated on the request. The device identification, device location, device position, and locking mechanism

shall be entered into the appropriate blocks on the Lockout / Tag out Request Permit.

- d. The Engineer in Charge indicates approval of the Lockout / Tagout Request Permit by signing in the appropriate space on the request. If the Lockout /Tag out Request Permit is rejected, the Engineer in Charge shall return it to the requestor, via the Lockout / Tagout Coordinator with a written explanation of the rejection.
- e. Once approved, the Lockout / Tag out Request Permit shall be forwarded to the Lockout / Tag out Coordinator to assign tags and locks.
- f. The log shall show current status of all Lockout / Tag out Request Permits from submittal to approval, through lifting of locks and tags to final closeout. The log shall be maintained by the Lockout / Tag out Coordinator in their office.

2. PLACEMENT OF LOCKS AND TAGS

- a. The tags shall be filled out to match the information on the LOTO Request Permit. Appropriate locks for the types of isolation devices specified shall be collected and placed with the tags and the Lockout / Tag out Request Permit.
- b. The isolator(s) shall take the device locks, tags, and the Lockout / Tagout Request Permit to position the specified isolation devices, sign and hang the tags, and place the locks. If the isolator does not agree with or understand the Lockout / Tagout Request Permit, or has a problem performing the isolation, the problem should be brought to the attention of the Safety Representative or Area Supervisor immediately and the lockout / tag out should be postponed until the situation is resolved.
- c. Once the Isolator has placed all “locks” on isolation points, they will “test ”and “try” the machinery, equipment, or system to ensure all hazardous energy has been completely removed and the isolation is one totally accomplished, and has initialed and signed the Lockout /Tag out Request Permit indicating all isolation points have been confirmed. Examples of “lock”, “test” and “try”:
 - by checking that all locks on the LOTO Request Permit have been applied and are in the specified position open/closed, on/off, etc.; metering test of electrical circuits, opening of drain valves, checking pressure gauges or indicators; and try by pushing start buttons and on/off switches, etc.
 - Testing shall be performed by person(s) knowledgeable of the energy source(s) being isolated (e.g., an electrician should meter electrical circuits).
- d. A copy of the completed Lockout /Tag out Request Permit shall remain with the Work Package and used as part of the daily Pre-Job Briefings

3. WORKING UNDER A LOCKOUT / TAGOUT REQUEST

- a. Prior to starting the work activity, the person(s) performing the work shall review the Lockout / Tag out Request Permit and place the necessary tags and personal locks on the identified isolation devices. Personal locks may be placed only on devices that have already been locked and tagged in accordance with the Lockout / Tag out Request Permit.
 - All personal locks shall be accompanied by a tag that is signed and dated by the worker(s) and specifies the work activity being performed.
 - Personal locks should be of a different color than device locks for ready identification.
- b. Verification of the effectiveness of the isolation by the Isolator shall be performed for Worker’s working under the lockout / tag out, by demonstrating the checks on “lock”, “test” and “try”,
- c. When the work activity is finished, personal locks and tags shall be removed and the Safety Representative

shall be notified that the Lockout / Tagout is no longer required. If work under a lockout / tag out is to be delayed or interrupted for a period in excess of 24 hours, personal locks shall be removed until the work restarts. Personal locks shall be removed prior to the worker(s) leaving the project at the end of shift unless the key(s) are maintained at the project.

4. REMOVAL OF LOCKS AND TAGS

- a. When the lockout / tag out is no longer required, the Safety Representative or Area Supervisor shall obtain the Lockout / Tagout Request Permit from the work package for LOTO removal. Prior to removing locks or tags that may allow equipment to be energized, a check shall be made to verify that the equipment is free to safely operate (i.e., will not cause damage or injury). The locks and tags shall be removed and returned to the Lockout / Tagout Coordinator. Isolation devices may be repositioned at the discretion of the Engineer in Charge according to operational requirements. The Isolator shall complete the Lockout / Tagout Request Permit indicating each lock and tag has been removed and the Safety Representative or Area Supervisor forward to the Lockout / Tagout Coordinator.
- b. The Lockout / Tagout Coordinator shall discard the tags and maintain the completed Lockout / Tagout Request Permit for future reference.
- c. In the event that an employee leaves the job site without removing the personal lock I tag, the following measures shall be taken and documented. The measures listed below are a minimum set of guidelines and under all circumstances, refer to the site-specific safe work plan for detailed procedures:
 - Attempt calling / contacting the employee to return to the site for removal.
 - In the event an employee cannot be contacted, the Site Manager and Safety Manager shall sign an Emergency Lockout/Tagout Removal Form, which has been completed by the Area Supervisor.
 - Employee shall be notified upon returning to the site, prior to beginning any work.

5. INTERRUPTION OF A LOCKOUT / TAGOUT

Operational Emergency

The Engineer in Charge / Safety Manager /Area Supervisor may deem it necessary to temporarily remove the locks and tags from isolation devices, prior to the end of the work activity. The standard procedure for removal of locks and tags shall be followed. Extreme caution shall be taken by the Isolator removing the locks and tags to prevent personnel injury.

Testing

When the performance of a work activity requires the functional testing of a machine, component, or system, the locks and tags may be temporarily removed in accordance with the tag removal, to perform the test. As a result of the testing, if it is determined that the equipment needs further work, the locks and tags shall be positioned back on to the device. If it is not necessary to replace all the locks and tags, then the unnecessary locks and tags may be returned to the Lockout / Tagout Coordinator. The Engineer in Charge shall initial the Lockout / Tag out Request Permit in the removal block to indicate that these locks and tags have been removed. When testing has been satisfactorily completed, the locks and tags shall be removed.

ISOLATION DEVICES

- In most industrial applications, there are isolation devices that were not designed to accommodate a locking device. In these instances, an acceptable alternative that physically obstructs or prevents the use of the isolation device shall be found. Chains shall be placed on valves or electrical panels. Wires shall be determinate, pulled back, taped, and secured.

- If an isolation device does not accept a lock, a tag only is acceptable; however, all possible precautions shall be undertaken to provide a level of safety for the workers. The tag shall be readily visible to anyone attempting to operate the device.
- If more than one Lockout / Tagout Request Permit requires that a single isolation device be locked and tagged, a lock and tag for each request shall be placed. Each lock in itself prevents the inadvertent operation of the device.

GROUP / COMPLEX LOCKOUT

In a multiple lockout / tag out procedure, each person working on the machinery or equipment must place a lock or tag on the energy isolating device. If the energy isolating device will not accept multiple locks or tags, a hasp (a multiple lockout device, may be used. The locks or tags must be placed in such a way that energy cannot be restored to the machinery or equipment until every lock or tag is removed. As each employee involved no longer needs to maintain lockout / tag out protection that employee removes his - her lock and/or tag. The employee attaching the lock or tag is the only person authorized to remove the lock or tag.

6. TRAINING

The training must include recognition of hazardous energy source, type and magnitude of energy available, methods and means necessary for energy isolation and control. Each authorized employee shall receive adequate training. The training should address that all affected employees are instructed in the purpose and use of the energy control procedure. There should be training provisions included for any other employee whose work operations are or may be in an area where energy control procedures may be utilized. The employee training should also address when tag out systems are used including the limitations of a tag (tags are warning devices and do not provide physical restraint). The training should also include that a tag is not to be removed without authorization. The tag is never to be ignored or defeated in any way. Retraining is required when there is a change in job assignments, in machines, a change in the energy control procedures, or a new hazard is introduced. All training and I or retraining must be documented with employee's name and dates of training.

7. PROGRAM REVIEW

The lockout / tag out program must be reviewed at least annually. The review must ensure that procedures are being followed and that they are effective. A documented review of the inspection must include the date, the equipment, employees involved & the inspector. The inspector must be someone other than those actually using the lockout / tag out in progress.

ATTACHMENTS

#1. Danger (DO NOT OPERATE) Tags



#2. Device & Personal Locks and Multi Lock Hasp:



#3. Lockout / Tagout Request Permit

		LOCKOUT / TAGOUT REQUEST PERMIT			LOTO Request Permit No.: Work Permit No.:		
Equip. Out of Service:	LOTO Date Required by: ____/____/____	Estimated Duration:		LOTO Requested Date:			
Scope of Work:				LOTO Authorization Signed by:			
				Date:			
				LOTO Removal Authorization Signed by:			
				Date: Time:			
Tag No.	Device to be Tagged / Locked I.D. No.	Device Location	Device Position OPEN / CLOSE D -	Lock No.	Tag/Lock Placed by Print/Sign - Date/Time		Tag /Lock Removed by Print/Sign - Date/Time
Comments Instructions: Attachment 3.Lockout / Tag out Request Permit:							

#4. Lockout / Tag out Request Log

LOTO Permit No.	Request or Name	Equipment & Location	Est. Work Completed Date	Approval Date	LOTO Placed Date	LOTO Removed Date	Comments

14. RISK ASSESSMENT

Risk and Hazard Analysis

In order to produce an overall Project EHS Plan, a project must be assessed for its risks. There are two components to the risk and hazard analysis. The procedure used to examine and plan for the identified risks and hazards is called a General Hazard and Risk Assessment.

JSA/HIRA review

Prior to commence the following activities Method statement and JSA/HIRA to be prepared by the concern engineer in coordination with EHS officer and submit to the client for review and approval. After getting approval the work will be started under PTW after clearance. For HIRA and criteria for the defining the high, medium & low risk the relevant annexure be referred. In case any deviations required in the approved method statement the concerned engineer/supervisor has to prepare additional HIRA/JSA to cover the new activities and associated risk. Following activities to be covered,

- Deep excavation (more than 5 feet)
- Significant concrete pouring (like heavy foundation, TG deck, Slab casting etc.)
- Confined entry
- Blasting
- Working on electrical/ energized equipment's
- Steel erection more than 5-Ton weight
- Working at height prior to completion of stairs/ladders/hand railing etc.

Definition:

HAZARD - Any potential or present danger to persons or property within the project site, e.g., oil on the floor is a hazard.

INCIDENT - An unintended happening that may result in injury, loss or damage, e.g., Slipping on the oil is an Incident.

INJURY – Physical harm, the result of an Incident, e.g., a sprained wrist from the fall would be an injury.

Hazard Analysis Document

- For high risk and dangerous work identified, the Applicant shall complete and submit a Hazard Analysis Document together with the PTW request. It will be a JSA (Job Safety Analysis) or Preliminary Hazard Analysis Checklist. And it shall be reviewed and approved by respective Construction and HSE Representatives.
- Issues such as work interface, coordination, drawings, toolbox meetings and work type/duration shall be detailed and included with supporting documentation for the Applicant's request for PTW.
- If applicable, Hazard Analysis Document shall be used as the foundation for development of Safe Work Method Statement. Each hazard identified shall be addressed in the Safe Work Method Statement and be submitted as part of the Applicant's submittal package.

Evaluation of Sub-contractor Risk Assessments includes

- Experience and expertise in performing similar type work.
- Duration of work performed
- Location of the work to be performed.

- Nature of the work to be performed.
- Potential for a subcontractor performing the work to expose themselves, other persons or employees, to hazards.
- Potential for exposure to work site hazards.

Review of Subcontractor specific issues

Preventive and protective measures must be introduced according to the following order of priority

- Eliminating the hazard by removing the activity from the work process. Examples include substitution with less hazardous chemicals, using different manufacturing processes, etc.
- Controlling the hazard at its source through use of engineering controls. Examples include local exhaust ventilation, isolation rooms, machine guarding, acoustic insulating, etc.
- Minimizing the hazard through design of safe work systems and administrative or institutional control measures. Examples include job rotation, training safe work procedures, lock-out and tag-out, workplace monitoring, limiting exposure or work duration, etc.
- Providing appropriate personal protective equipment (PPE) in conjunction with training, use, and maintenance of the PPE.

15. HSE PREPAREDNESS FOR ADVERSE CLIMATES AND WEATHER

All Preventive and Precautionary measures to ensure Health & Safety of workers in all possible adverse weather conditions based on the analysis of the local area conditions to be taken by the subcontractor

15.1 SUMMER

1. The Working Time and Lunch Hour will be as per instruction of Statutory Authorities (no work between 11am to 3:30pm). However, in case temp comes down due to rain/cloudy weather work will continue as per normal routine.
2. During long lunch break, worker will be allowed to go back home for rest. Those who will like to stay back will avail at the facility of rest shed or other designed area.
3. They will be allowed to take small break during work as per their need.
4. Water sprinkling will be done on roads to reduce dust concentration.
5. Workers will be provided with adequate cool drinking water and Butter milk/Lemon water etc.
6. Adequate ORS stock will be made available at the work location in the First-Aid Box for use as needed and at First-aid Centre for emergency need.
7. Fire prevention shall be on high alert, with removal of dry grass and bushes, etc, inside and outside the surrounding work areas. No smoking, and control of open flame/sparks shall be maintained and monitored.
8. Worker will be informed about the Do's and Don'ts to be followed during summer in the Pre Job Brief.

Dos & Don'ts

1. Drink plenty of cool water and other non-alcoholic fluid and keep body well hydrated.
2. Eat salt in food to replenish loss of salt through sweating.
3. Avoid over physical exercise.
4. Have adequate sleep at night.
5. Eat light and less spicy food
6. Avoid eating food which was cooked long time ago.

7. Nobody should use small water bodies such as pits, running rain water through crevices etc. for drinking and cleaning purpose as it may be unhygienic.

Emergency Handling

In case of emergency due to heat disorder:

1. Rescue the victim from workplace and place under shed.
2. If to be rescued from height, use stoke basket or rescue kit.
3. Inform Ambulance immediately.
4. If nearby any air conditioned room/shed is available, place him inside the room/shed.
5. Administer First aid by trained First aider for Heat Disorder
6. If conscious, give him ORS solution to drink.
7. If required send the victim hospital immediately.

15.2 MONSOON**A. Height Work & Structural Safety:**

1. Ensure that all height work platforms are barricaded and avoid any highly hazardous
2. Height work.
3. Ensure that all personnel have good quality and intact safety shoes
4. Stop all dangerous height work during rain
5. Explain Do's and Don'ts to workers during Tool Box Meetings
6. Ensure that there are no weak structures, boards etc. that can fall during high winds
7. Do not allow any loose material (e.g. GI sheet, Ply board, empty cement bag, aluminium foil, foam sheets etc.) on roof sheds or top of structures.
8. Do not permit any one to ride up or come down scaffolds frame work during heavy wind or rain.
9. Provide "anchor" of adequate strength to scaffolds and other high-rise structures.
10. All rest sheds and GI sheds will be anchored into the round and wall and roof panels will be secured with J hook to prevent shed from blowing over or parts/pieces becoming airborne. Proper earthing per IS standard is also to be installed.
11. Do not go alone nor permit anyone to stay at tower-tops, roof-tops, high structures or on electrical poles during the course of stormy weather or heavy rain.

B. Electrical:

1. All electrical connections / loads have to be routed through ELCB / RCCB (residual current circuit breaker) whose rating should be 30mA.
2. RCCB operational checks need to be done DAILY / WEEKLY during monsoon season.
3. Avoid joints on power cables which need to be laid over-head or under-ground, better not to have any joint at all. In case joints become essential, such cables must be housed rigidly and insulation must be provided as per approved standard. The joint shall be suitable for outdoor use.
4. All electrical distribution board shall be properly covered at top and sides to protect from rain water. Extension boards shall be protected from rain water.
5. Ensure proper "earthing" for each and every electrical appliance.
6. Double earthing need to be provided for 3-phase power supply and for voltage more than 220V.

7. Provide lightening arrestors at the top of Boiler 3 and boiler 4 and rest sheds which are not covered by existing lightening arrestor of other installation.

C. Others:

1. Maintain smooth flow on open drains. i.e. no obstruction or blockade shall be made on storm water drains. If required, make temporary drains.
2. Arrange back-filling of excavated pits on war-footing basis.
3. Arrange bringing down booms of all cranes, hydra machines during stormy weather (wind speed 40-50 km/hr)
4. Confirm that all gantry cranes are effectively choked to prevent rolling and toppling.
5. Do not forget to deep ready a dew battery operated lights at site-offices during rainy season.
6. Avoid using wet damp clothes.
7. Hard Barricade excavated zone filled with water with scaffolding pipe & clamp with reflective net
8. Engage diesel operated water pump to dewater work area. For electrically operated water pump, the starter shall be protected from rain water. All rotating parts shall be guarded. Ensure availability of sufficient water pumps.

D. Health and hygiene:

1. Monsoon reduces the immunity of our body and makes us vulnerable to many diseases which are commonly associated with this season. It is time for us to keep our body challenging against disease by boosting our immunity and taking safety measures against these diseases.
2. The diseases associated with monsoon are Malaria, Jaundice, Gastro-intestinal infections, like typhoid, cholera etc. apart from these viral infections like cold and cough also make their presence felt. Majority of above said diseases are on account of:
3. Puddle of water formed due to rain become breeding grounds for mosquitoes which spread disease like, malaria and dengue fever. As a precautionary measure against mosquito-bite disease one can use mosquito net around the end which is better choice to mosquito repellents like mats and coils.
4. Pollution of drinking water during monsoon is very common. It is very necessary to drink clean and pure water when water-borne monsoon diseases like diarrhoea and gastro-intestinal infections threaten us.
5. Walking in dirty water during rainy season leads of numerous fungal infection which affect toes and nails. Diabetic patients have to take a special care about their feet. Keeping feet always dry and clean is very necessary. Avoid walking in dirty water. Keep shoes socks and raincoats dry and clean.

E. Workmen will be made aware of following Do's and Don'ts:

1. Do not sleep in daytime.
2. Avoid over physical exertion.
3. During lightning and thunder storm, do not take shelter under tree. Take shelter inside rest shed or store room.
4. Wash vegetables with clean water and steam them well to kill germs.
5. Avoid eating un-cooked foods and salads should be washed properly before consumption.
6. Drink plenty of water and keep body well-hydrated.
7. Always keep the surrounding area dry and clean. Don't allow to get water accumulated around.
8. Keep body warm as viruses attack immediately when body temperature goes down.

9. Do not enter air conditioned room with wet hair and damp cloths.
10. Dry your feet and webs with soft dry cloth whenever they are wet.
11. Eat light and less spicy food.
12. Avoid eating food which was cooked long time ago.
13. Eat salt in food to replenish loss of salt through sweating.

15.3 EMERGENCY WEATHER CONDITIONS

Cyclone/Severe thunder storm

In the event of Cyclone/Severe thunder storm, alert will be issued by subcontractor on notification received by Govt. authorities/Metrological departments Customer or BHEL.

The actions required during cyclone/rough weather:

1. Check and advice subcontractors to clean-up work area. Pick up all loose and unused material of respective supervisor's area.
2. Tie to secure all gas cylinders to avoid displacement and unsafe conditions which could be due to wind pressure.
3. Secure portable electricity generating sets and other equipment, pumps, hoses etc.
4. Make preparation for removal of water logging.
5. Take review of work activity and make preparation for removal of equipment and material from vulnerable areas.
6. Isolate/turn off all electrical power form the main panel/switches. Secure and anchor panels properly.
7. Recheck anchorage/tie of all temporary structures/sheds, tall objects, cranes, rigs, scaffolds etc. to avoid toppling due to wind force.
8. Cranes boom shall be secured, either locked or lowered the booms as reasonably and practicably possible and rigs to safe position for the safety point of view.
9. Group up all trash barrels, wooden pallets, forms; wooden decks etc. and anchor properly.
10. Welding machines, air compressors and such equipment are to be grouped together and secured to the stable objects. Welding leads, electrical cables, hoses are to be rolled up and secured properly.
11. Set on site vehicles on high ground in the site area with brakes set firmly.
12. Anchor all tanks, vessels, gas cylinders that may be moved by high wind and water.
13. Evacuate job site.

Personnel Evacuation:

1. Personnel Evacuation will be required if predicted wind speed and storm surge heights are beyond acceptable limits as per the instructions from Govt. Authorities/ Metrological departments or Customer.
2. Once the warning is received for personnel evacuation, an emergency response team shall be formed. The team will work with local authorities and other agencies formed/deployed to evacuate and transport all personnel involved in the project to the cyclone shelter.
3. Cyclone may be followed by the calm "EYE", be aware of it. If the wind suddenly drops, don't assume the cyclone is over. Violent wind may resume from the opposite side direction. Wait for the official "All clear Signal".

4. After the cyclone, do not go outside until officially communicated about safe situation outside. Use recommended routes for returning. Do not panic or rush while returning.
5. Checking of gas leaks and well-being of electrical appliances is essential before leaving the site.
6. Follow local communications for official warning and advice. The construction Manager shall also obtain updates from customer/metrological departments and communicate to the personnel on project site.

15.4 PREVENTION OF COVID-19 (COVID-19 HERE TO BE READ AS COVID-19 AND OTHER PANDEMICS/ COMMUNICABLE DISEASES) AT PROJECT SITE & LABOUR COLONY:

Resumption of Construction Activities after Lock Down and Prevention of Coronavirus Infection during Site Operations and OCP 61A: Prevention of COVID-19 Infection in Labor Colony will be strictly followed.

A. Preventive measures at project site:

- BHEL and Agencies shall nominate COVID Marshalls, who will be responsible for monitoring the COVID prevention measures and apprising management on the same.
- Mandatory health check-up for every worker/ official joining the site
- All activities to be carried out using least amount of paperwork and physical proximity as far as possible.
- **HSE Observer App** to be used to monitor HSE Activities and follow up with agencies for closure of non-conformities.

a. Strict Control at the Gate/ Banning Entry to Anyone Not Wearing Masks

- i. Security personnel at the gate may erect a barricade preferably approx. 10 meters from the gate and only allow personnel who are wearing proper masks inside.
- ii. Public address system may be used to warn any non-compliant visitors
- iii. Near entry gate, round markers at minimum 1-meter distance to be ensured so that distancing is ensured
- iv. A hand-wash or hand sanitiser facility is preferable at the gate to allow entry after hand wash or hand sanitisation. These are also to be provided at key locations to enable hand wash / hand sanitisation before starting work, before eating, etc.
- v. Gutkha, Paan, tobacco etc. to be banned from the site. Spitting to be strictly prohibited.

b. Screening at Gate with Contactless Thermometer & Action on Suspected Cases

- i. Security Personnel at the Gate to screen each person entering the premises using a non-contact infrared thermometer, which is duly serial numbered and calibrated.
 - ii. In case any site worker/ official is found to have fever more than 99 Degrees Fahrenheit or found coughing/ sneezing, he/she may be advised rest till recovery and entry to be permitted after obtaining clearance from medical officer/assistance/attendants.
- Parcel to be collected from gate by concerned person preferably with provision of Special Box
 - Any construction material received at site, unless properly sanitized, to be kept undisturbed for at least 3 days and to be used only after that period.
 - During Toolbox Talks, minimum 1-meter distance between any two workers to be ensured

c. During site execution activities:

For all site execution activities, social distancing is to be maintained. In case this is not possible due to nature of work, speciality of work, etc, ensure sensitisation of the labour/staff involved and use of appropriate PPEs, especially mandatory face mask. In any case, close working to be allowed only in special

circumstances and ensuring these activities are preferably time staggered to the extent possible

d. In office premises:

- i. Sharing of items like pens, water bottles etc. in office premises to be avoided
- ii. Doors preferably to be in open condition to avoid contact
- iii. All common touch points to be frequently disinfected in a day.

e. Regular disinfection of all Areas, Equipment and facilities

- i. A dedicated disinfectant gang to be identified for the task by each agency. The disinfectant gang to be provided full body suits for the task.
- ii. All areas (including office premises, site areas, chairs, tables, furniture etc.), tools & equipment to preferably be disinfected by dedicated gang every day before resumption of work.
- iv. Common touch points like handrails, lift buttons, door/window knobs or handles, vehicle door handles, taps, conference room & dining hall tables/chairs, common sofas/chairs, visitor sofa/chairs, files & folders, etc to preferably be disinfected regularly at frequent intervals every day.
- v. Pool vehicles, to be disinfected after every use. Social distancing to be maintained inside the common pool vehicles as per Govt./ statutory body guidelines.

f. Disinfecting the operator/driver touch points of Vehicles/cranes, T&Ps etc.

Disinfection to also be carried out for all Cranes, Vehicles, Equipment, consoles, T&Ps etc. which come into contact with operating personnel.

g. Posters on COVID-19

Sufficient Posters on COVID-19 to be ensured across the site in languages understood by most workers.

h. Brief guidelines for hand washing are as below:

- i. Soap to be provided at each wash basin and replenished regularly.
- ii. Washing with soap for at least 20 seconds is recommended.
- iii. As a general guideline, for every 100 workers, 1 wash-basin may be provided at site areas.
- iv. Close queue to be avoided near wash-basins and 1-meter distance to be maintained. Round markers at 1-meter distance can be ensured as guidance

Composition of Disinfectant:

- i. Readily available 1% hypochlorite solution or 4%
- ii. Liquid chlorine-1% solution
- lii. Surgical spirit-95% alcohol content
- iv. Hand sanitizer should have: Isopropyl alcohol-75%, Glycerol-1.45%, Hydrogen Peroxide-0.125%

B. Prevention of COVID-19 Infection in Labor Colony:

- Spacing of minimum 2 meters between living areas of workers inside a room may be maintained. Preferably, the living area of each worker may be partitioned using sheet of cloth, plastic etc.
- Rooms to be properly ventilated as far as possible
- Sanitation to be given prime importance and personal hygiene to be promoted
- Face masks shall be worn by everyone inside the colony premises
- Spitting of Pan. Gutkha etc. inside the colony and urinating etc. outside the toilets to be strictly avoided
- Regular visits by Doctors to the labor colony can be arranged on non-working day for check-up of all workers
- **Identification of "COVID Wardens" (CWs) by each agency for maintaining the following:**
 - i. Keeping an eye on the health of workers and report any suspected cases of fever, coughing etc. to the

management

- ii. Keeping an eye on the social distancing measures in the labor colony and report any non-conformances to the management.
- iii. Educate the workers about social distancing and COVID prevention measures.
- Training/ Awareness regarding COVID-19 to be provided to workers regularly.
- Workers to be instructed to maintain social distancing of minimum 1 m at all time
- **Posters on COVID-19:** Sufficient Posters on COVID-19 to be ensured across the labor colony in languages understood by most workers.
- All workers to be instructed to inform any suspected cases of illness (individual or others) to an emergency contact number of CW, the emergency contact numbers and CW contact numbers to be displayed at prominent locations
- **Inspection & Review**
 - i. Daily Inspection by concerned COVID Wardens and reporting to Agency
 - ii. Regular inspection by Agency & BHEL

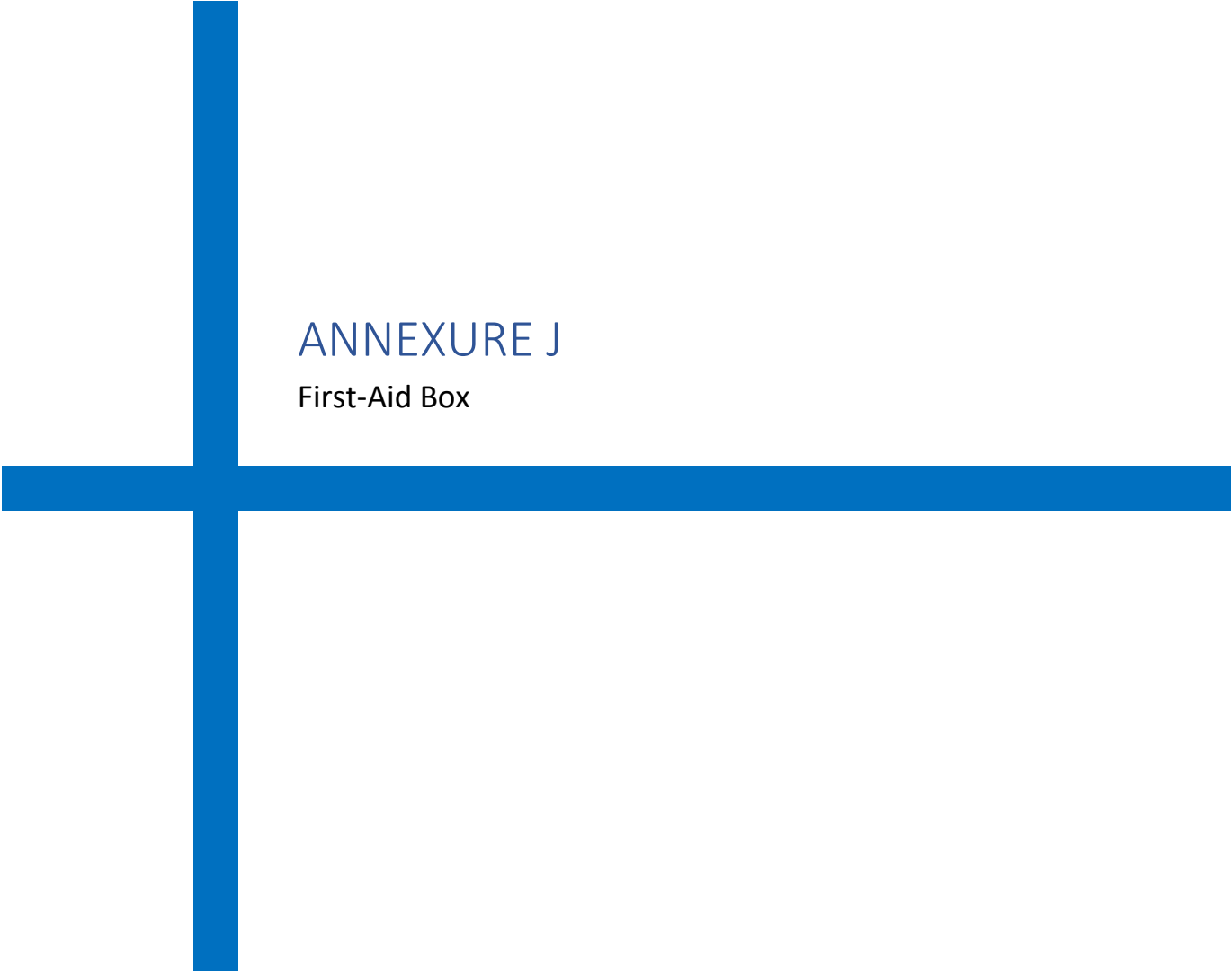
15.5 Noise Mitigation

High noise is harmful to the human health and it can cause impairment if exposed for long duration at regular intervals, and also cause disruption in nearby communities.

- Noise monitoring shall be carried out in all construction locations periodically.
- Use of silent DG is allowed at site during construction.
- Low noise generation equipment's to be preferred.
- Work areas where noise levels exceed the 85db shall be posted as hearing protection required.
- Use of PPEs / ear plug/ear muff for personnel entering into high noise area.
- Activities generation High noise will be planned in day shift.

Noise Level Chart

Parameter	Night Noise level dBA	Daytime Noise Level dBA
At 1-meter from each piece of equipment	85	85
At Property boundary	70	70



ANNEXURE J

First-Aid Box

Details & Contents of First Aid Box as per Contract Labor (Regulation & Abolition Act), Central Rules, 1971

- (1) The first-aid box shall be distinctively marked with a Red Cross on a white background and shall contain the following items, namely:

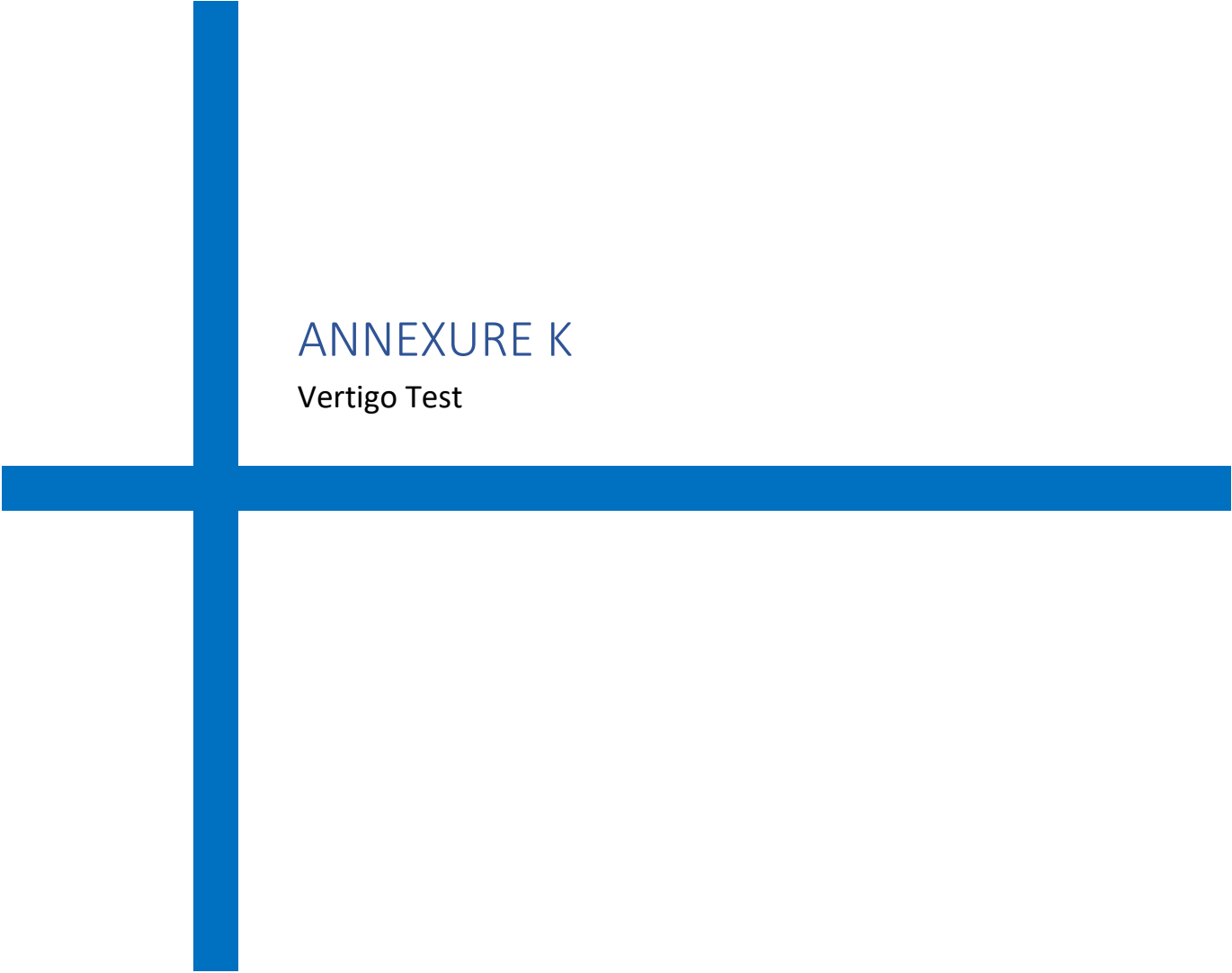
(a) For establishments in which the number of contract labor employed does not exceed fifty, each first aid box shall contain the following equipment:

(i)	6 small sterilized dressings
(ii)	3 medium size sterilized dressings
(iii)	3 large size sterilized dressings
(iv)	6 pieces of sterilized eye pads in separate sealed packets.
(v)	6 roller bandages 10 cm wide.
(vi)	6 roller bandages 5 cm wide.
(vii)	One tourniquet
(viii)	A supply of suitable splints
(ix)	Three packets of safety pins.
(x)	Kidney tray.
(xi)	3 large sterilized burn dressings.
(xii)	1 (30ml) bottle containing a two percent alcoholic solution of iodine
(xiii)	1 (30 ml) bottle containing Sal volatile having the dose and mode of administration indicated on the label
(xiv)	1 snake bite lancet
(xv)	1 (30gms) bottle of potassium permanganate crystals.
(xvi)	1 pair scissors
(xvii)	1 copy of the First-Aid leaflet issued by the Director General, Factory Advice Service and Labor Institutes, Government of India.
(xviii)	A bottle containing 100 tablets (each of 5 grains) of aspirin
(xix)	Ointment for burns
(xx)	A bottle of suitable surgical anti-septic solution

(b) For establishment in which the number of contract labor exceeds fifty each first-aid box shall contain the following equipment:

(i)	12 small sterilized dressings
(ii)	6 medium size sterilized dressings
(iii)	6 large size sterilized dressings.
(iv)	6 large size sterilized burn dressings
(v)	6 (15 grams) packets sterilized cotton wool
(vi)	12 pieces of sterilized eye pads in separate sealed packets.
(vii)	12 roller bandages 10 cm wide.
(viii)	12 roller bandages 5 cm wide.
(ix)	One tourniquet.
(x)	A supply of suitable splints.
(xi)	Three packets of safety pins.
(xii)	Kidney tray.
(xiii)	Sufficient number of eye washes bottles filled with distilled water or suitable liquid clearly indicated by a distinctive sign which shall be visible at all times.
(xiv)	4 per cent Xylocaine eye drops, and boric acid eye drops and soda by carbonate eye drops.
(xv)	1 (60ml) bottle containing a two percent alcoholic solution of iodine
(xvi)	One (two hundred ml) bottle of mercurochrome (2 per cent) solution in water.
(xvii)	1 (120ml) bottle containing Sal volatile having the dose and mode of administration indicated on the label.
(xviii)	1 roll of adhesive plaster (6 cmX1 meter)
(xix)	2 rolls of adhesive plaster (2 cmX1 meter)
(xx)	A snake bite lancet.
(xxi)	1 (30 grams) bottle of potassium permanganate crystals.
(xxii)	1 pair scissors
(xxiii)	1 copy of the First-Aid leaflet issued by the Director-General, Factory Advice service and labor Institutes, Government of India.
(xxiv)	a bottle containing 100 tablets (each of 5 grains) of aspirin
(xxv)	Ointment for burns
(xxvi)	A bottle of a suitable surgical anti septic solution.

- (2) Adequate arrangement shall be made for immediate recoupment of the equipment when necessary.



ANNEXURE K

Vertigo Test

Vertigo Test Procedure/ Guidelines

This document specifies minimum requirements for vertigo test. These may be supplemented by any additional requirements deemed fit by the medical examiner/ HSE department)

Fear of height may be physiological or psychological. Therefore, to rule out any possibility of physiological factor, detailed medical check-up of workers is carried out before vertigo test. Medical check-up of workers includes the following:

history of past illnesses (like epilepsy, drug allergy, diabetics/ hypertension, unconsciousness etc.), general physical examination (like height, weight, BMI, build and nourishment etc.), measurement of pulse rate, Blood Pressure, respiratory rate.

After this check-up, those who are found suitable for height work by examining doctor, are allowed to undergo vertigo test.

During this health check-up, psychology of workers is also studied. If any worker finds it extremely difficult/ frightening to climb the monkey ladder & walk on the beam, during/after performing vertigo test or even before performing, then he is treated as disqualified.

As per standard, during vertigo test, worker is allowed to climb on a foundation through monkey ladder, walk on a beam, then steps down at the other end of beam, through monkey ladder. Height of the beam should be at least six feet from ground level. All necessary safety precautions are taken during this test. Worker has to wear full body harness with double lanyard. A horizontal lifeline is run parallel to the beam and worker has to put his lanyards into the lifeline. Additionally, a safety net is also put below the beam for rescue of the victim in case of a fall from beam.

Following activities are suggested to be carried out during testing:

1. Walking Bench Training:

- a. Person should walk over the channel. He should maintain balance & walk without much problem.
- b. If the person has problem to balances himself on repeated chances, he may be having flat foot or some other problem. So, he may not be fit for height work.

2. Rope Climb Training:

Person should be able to climb the rope up to the top channel for ensuring that in case of fall, a person hanging on the safety harness, will be able to safely climb back to the platform within minimum time period before the safety harness start breaking down under the load.

3. Height Work Training:

Person should walk freely on the middle channel while holding the top channel with the help of safety harness.

4. Ladder for Vertical fall arrestor Training:

Vertical fall arrestor rope is fixed from top to bottom of the ladder. It will ensure:

- Usage of vertical fall arrestor.
- Usage of two lanyards of a safety harness.
- Ensure 3-point contact on the ladder while climb.

5. Chair for work at height Training:

- Climb though vertical ladder with two lanyard ropes.
- Hooking of two lanyard ropes to life line. With this safe arrangement, he can walk to chair.
- Sits in the chair safely, comes out & walks back to the vertical ladder & come down from vertical ladder. After completion of vertigo test, blood pressure of worker is again measured. If it is not within acceptable limits for any worker, concerned worker is denied height pass.

Only those who pass the above training are to be considered as fit for height work.

General Conditions of Contract

(Common for Power Sector Regions)

2021

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CHAPTER -1

1. GENERAL INSTRUCTION TO TENDERERS

1.1. DESPATCH INSTRUCTION

- i) The General Conditions of Contract form part of the Tender specifications. **All pages of the tender documents shall be duly signed, stamped and submitted along with the offer in token of complete acceptance thereof. (For E-Tender, bidders shall use electronic Signature viz Digital Signature Certificate while uploading on the e-procurement portal.** The information furnished shall be complete by itself. The tenderer is required to furnish all the details and other documents as required in the following pages.
- ii) Tenderers are advised to study all the tender documents carefully. Any submission of tender by the tenderer shall be deemed to have been done after careful study and examination of the tender documents and with the full understanding of the implications thereof. Should the tenderers have any doubt about the meaning of any portion of the Tender Specification or find discrepancies or omissions in the drawings or the tender documents issued are incomplete or shall require clarification on any of the technical aspect, the scope of work etc., he shall at once, contact the authority inviting the tender well in time (so as not to affect last date of submission) for clarification before the submission of the tender. Tenderer's request for clarifications shall be with reference to Sections and Clause numbers given in the tender documents. The specifications and terms and conditions shall be deemed to have been accepted by the tenderer in his offer. Non-compliance with any of the requirements and instructions of the tender enquiry may result in the rejection of the tender.
- iii) Integrity pact (IP) shall be applicable for all tenders / contracts if indicated in NIT. This integrity pact shall be issued as part of the Tender documents and shall be submitted by the bidder along with Techno-commercial bid duly filled, signed and stamped by the authorized signatory who signs the bid. Only those vendors / bidders who have entered into such an IP with BHEL shall be considered qualified to participate in the bidding. Entering into this pact shall be a preliminary qualification.

1.2. SUBMISSION OF TENDERS

- 1.2.1 The tenderers must submit their tenders to Officer inviting tender as per instructions in the NIT.
- 1.2.2 Tenders submitted by post (i.e. by 'REGISTERED POST / by COURIER') shall be sent with due allowance for any postal/courier delays. BHEL takes no responsibility for delay, loss or non-receipt of tenders sent by post/courier. **The tenders received after the specified time of their submission are treated as 'Late Tenders' and shall not be considered under any circumstances.** Offers received by Email shall be considered as per terms of NIT. E-Tenders shall be submitted through E-Procurement portal as per instruction in NIT. Tenderers to upload offers well in advance in order to avoid last minute congestion in e-procurement website. However, after submission of the tender, the tenderer can re-submit revised tender but before due date and time of submission of tender as notified.
- 1.2.3 Tenders shall be opened by Officer of BHEL at the time and date as specified in the NIT, in the presence of such of those tenderers or their authorized representatives who would like to be present (In case of Manual Tenders). BHEL reserves the right to go ahead with opening of the

Tender even in case of no representative is present on the specified date and time. For e-tenders, bidders may mark their presence online through provisions available in e-procurement portal.

- 1.2.4 Tenderers whose bids are found techno commercially qualified shall be informed about the date and time of opening of the Price Bids and such Tenderers may depute their representatives to witness the opening of the price bids (In case of Manual Tenders). BHEL's decision in this regard shall be final and binding.

- 1.2.5 Before submission of Offer, the tenderers are advised to inspect the site of work and the environments and be well acquainted with the actual working and other prevalent conditions, facilities available, position of material and labour, means of transport and access to Site, accommodation etc. No claim will be entertained later on the grounds of lack of knowledge of any of these conditions.

The tenderer may get aware about weather conditions, contingencies & other circumstances which may influence or affect their tender prices. Invariable of inspection by the tenderer, the tenderer shall be considered deemed acquainted with all site conditions such as rain patterns, hazardous conditions, soil patterns, local factors etc. Tenderer to have satisfied himself in all respect before quoting his rates and no claim will be entertained later on the grounds of lack of knowledge of any of these conditions.

1.3. **LANGUAGE**

- 1.3.1 The tenderer shall quote the rates in English language and international numerals. These rates shall be entered in figures as well as in words. Tenderers are requested to refer the clauses of NIT/ Vol-II "Price Bid" for more details. For the purpose of the tenders, the metric system of units shall be used.
- 1.3.2 All entries in the tender shall either be typed or written legibly in ink. Erasing and over-writing is not permitted and may render such tenders liable for rejection. All cancellations and insertions shall be duly attested by the tenderer.

1.4 **PRICE DISCREPANCY:**

- 1.4.1 **Price Bid opening:** During opening of price bids (submitted through conventional method or through E-Procurement system), if there is any difference between the amount in figures and in words, the amount quoted by the bidder in words shall be taken as correct.
- 1.4.2 **Reverse Auction:** In case of Reverse Auction, the successful bidder shall undertake to execute the work as per overall price offered by him during the Reverse Auction process. (Guidelines as available on www.bhel.com on "**supplier registration page**").

1.5 **QUALIFICATION OF TENDERERS**

- i) Only tenderers who have previous experience in the work of the nature and description detailed in the Notice Inviting Tender and/or tender specification are expected to quote for this work duly detailing their experience along with offer.
- ii) Offers from tenderers who do not have proven and established experience in the field shall not be considered.
- iii) The offers of the bidders who are on the banned/ hold list and also the offer of the bidders, who engage the services of the banned/ hold firms, shall be rejected. The list of **banned/ hold firms** is available on BHEL web site www.bhel.com. (Refer clause 28.0 of NIT)
- iv) Offers from tenderers who do not comply with the latest guidelines of Ministry/Commissions of Govt. of India shall not be considered.

1.6. EVALUATION OF BIDS

- i) Technical Bids submitted by the tenderer will be opened first and evaluated for fulfilling the Pre-Qualification criteria and other conditions in NIT/Tender documents, based on documentary evidences submitted along with the offer.
- ii) In case the same qualifying experience is claimed by more than one agency, then:
 - a. The agency who has executed the work as per documentary evidence submitted shall only be qualified. Scope of qualifying work should be totally with the agency who has executed and in case it is only labour and consumables without T&P, then the credentials of execution is assigned to the first agency and not to the agency who has executed only as labour supply contractor. Further, BHEL reserves the right to ask for any other proof for the said job.
 - b. However, if the same is on account of subletting part of scope by one agency to another agency in a project of BHEL, experience of both the agencies may be considered for the sublet portion of the work provided subletting has been done with the approval of BHEL.
- iii) In case the qualifying experience is claimed by private organizations (sub-agency) based on 'Work Order' and 'Experience Certificates' from a non-BHEL organization (main agency), then it shall be the responsibility of sub-agency to submit (in addition to the experience certificate from main agency) relevant certificate regarding qualifying experience from the end Customer or the Turnkey-Contractor (if any) who has awarded the work to main agency, as a proof for having executed subject qualifying work. BHEL reserves the right to ask for any other proof for the said job.
- iv) Assessing Bidder's Capacity for executing the current tender shall be as per Notice Inviting Tender.
- v) Price Bids of shortlisted bidders shall only be opened either through the conventional/electronic price bid opening with/without Reverse Auction, at the discretion of BHEL. Unless specified otherwise in the tender, the L1 bidder amongst all the shortlisted bidders shall be considered for award. However, the L1 bidder shall have no claim on the award & BHEL reserves the right to award the tender at its sole discretion.
- vi) Price Bids of unqualified bidders shall not be opened. Reasons for rejection shall be intimated in due course after issue of LOI/LOA to successful bidder either through system generated e-mail or through letter/e-mail.
- vii) Bidders are advised to also refer to clause no 2.9.4 regarding evaluation of their performance in ongoing projects for the current tender.

1.7. DATA TO BE ENCLOSED

Full information shall be given by the tenderer in respect of the following. Non-submission of this information may lead to rejection of the offer.

i) **INCOME TAX PERMANENT ACCOUNT NUMBER**

Certified copies of Permanent Account Numbers as allotted by Income Tax Department for the

- Company/Firm/Individual Partners etc. shall be furnished along with tender.
- ii) **ORGANIZATION CHART**
The organization chart of the tenderer's organization, including the names, addresses and contact information of the Directors/Partners shall be furnished along with the offer.
 - iii) An attested copy of the Power of Attorney, in case the tender is signed by an individual other than the sole proprietor.
 - iv) **IN CASE OF INDIVIDUAL TENDERER:**
His / her full name, address, PAN and place & nature of business.
 - v) **IN CASE OF PARTNERSHIP FIRM:**
The names of all the partners and their addresses, A copy of the partnership deed/instrument of partnership duly certified by the Notary Public shall be enclosed.
 - vi) **IN CASE OF COMPANIES:**
 - a) Date and place of registration including date of commencement certificate in case of Public Companies (certified copies of Memorandum and articles of Association are also to be furnished).
 - b) Nature of business carried on by the Company and the provisions of the Memorandum relating thereof.

1.8 AUTHORIZATION AND ATTESTATION

Tenders shall be signed by a person duly authorized/empowered to do so, for which a Power of Attorney is to be submitted along with the tender offer. For company, a Power of Attorney (as per format in Volume-I D) shall be submitted.

1.9 EARNEST MONEY DEPOSIT

1.9.1 Every tender must be accompanied by the prescribed amount of Earnest Money Deposit (EMD) in the manner described herein.

- i) EMD shall be furnished before tender opening / along with the offer in full as per the amount indicated in the NIT.
- ii) The EMD is to be paid only in the following forms:
 - a) Cash deposit as permissible under the extant Income Tax Act (before tender opening).
 - b) Electronic Fund Transfer credited in BHEL account (before tender opening).
 - c) Banker's cheque / Pay order / Demand draft, in favour of 'Bharat Heavy Electricals Limited' and payable at Regional HQ issuing the tender (along with offer).
 - d) Fixed Deposit Receipt (FDR) issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL) (along with offer). The Fixed Deposit in such cases shall be valid for at least six months from the due date of tender submission.

In case EMD amount is more than Rs. Two Lakhs, Tenderer has the option to submit Rs. Two lakhs in the forms described above in clause no. 1.9.1. (a) to (d) and the remaining amount over and above Rs. Two Lakhs in the form of Bank Guarantee from Scheduled Bank (along with the Offer). The Bank Guarantee in such cases shall be valid for at least six months from the due date of tender submission. The Bank Guarantee format for EMD shall be in the prescribed formats.

- iii) No other form of EMD remittance shall be acceptable to BHEL.

1.9.2 EMD by the Tenderer will be forfeited as per NIT conditions, if:

- i) After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
 - ii) The Contractor fails to deposit the required Security deposit or commence the work within the period as per LOI/ LOA/ Contract.
- EMD by the tenderer shall be withheld in case any action on the tenderer is envisaged under the

provisions of extant "Guidelines on Suspension of business dealings with suppliers/ contractors" and forfeited/ released based on the action as determined under these guidelines.

1.9.3 EMD shall not carry any interest.

1.9.4 EMD given by all unsuccessful tenderers shall be refunded normally within fifteen days of award of work.

1.9.5 Cash portion of EMD of successful tenderer will be retained as part of Security Deposit. EMD submitted in the form of Bank Guarantee/ FDR shall be retained by BHEL until the receipt of at least 50% of the Security Deposit.

1.10 SECURITY DEPOSIT

1.10.1 (i) Upon acceptance of Tender, the successful Tenderer should deposit the 5% of the contract value as Security Deposit towards fulfilment of any obligations in terms of the provisions of the contract.

1.10.1 (ii) Bidder agrees to submit performance security required for execution of the contract within the time period mentioned in clause 1.10.2. In case of delay in submission of Security Deposit, interest (SBI rate + 6%) for the delayed period on the amount of SD due for submission, shall be submitted by the bidder. Further, if performance security is not submitted till such time the first bill becomes due, the amount of performance security due shall be recovered as per terms defined in NIT / contract, from the bills along with due interest as mentioned herein above.

1.10.1 (iii) Bidder agrees to submit the Security Deposit as above for execution of the contract within the time period.

1.10.2 (i) For contracts exceeding Rs 20 lakhs, the security Deposit should be furnished before start of the work by the contractor. If requested by the contractor, cash recovery of initial 50% of the specified Security Deposit, including the retained EMD can be made from bills submitted by contractor. For such delay in submission of initial 50% of the required Security Deposit for execution of the contract, interest shall be levied for the delayed period of submission at (SBI rate + 6%) on the security required to be submitted. Balance 50% Security deposit shall be recovered at the rate of 10% of the gross amount progressively from each of the running bills of the contractor till the total amount of the required security deposit is collected.

1.10.2 (ii) In case of small value contracts not exceeding Rs. 20 lakhs, work can be started before the required Security Deposit is collected.

1.10.2 (iii) Payment can be released only after collection/ recovery of initial 50% Security Deposit.

1.10.3 The balance amount to make up the required Security Deposit of 5% of the contract value may be accepted in the following forms.

- i) Cash (as permissible under the extant Income Tax Act).
- ii) Local cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL.
- iii) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL).

- iv) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format for Security Deposit shall be in the prescribed formats.
- v) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL).
- vi) Security deposit can also be recovered at the rate of 10% of the gross amount progressively from each of the running bills of the contractor till the total amount of the required security deposit is collected. However, in such cases at least 50% of the required Security Deposit, including the EMD, should be deposited in any form as prescribed before start of the work and the balance 50% may be recovered from the running bills as described above.

Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

1.10.4 The Security Deposit shall not carry any interest.

1.10.5 In case the value of work exceeds the awarded / accepted value, the Security Deposit shall be correspondingly enhanced as given below:

- i) The enhanced part of the Security Deposit shall be immediately deposited by the Contractor or adjusted against payments due to the Contractor.
- ii) Contract value for the purpose of operating the increased value of Security Deposit due to Quantity Variation, shall be exclusive of Price Variation Clause, Over Run Compensation and Extra works done on manday rates.
- iii) The recoveries made from running bills (cash deduction towards balance SD amount) can be released against submission of equivalent Bank Guarantee in acceptable form, but only once, before completion of work, with the approval of competent authority of BHEL.

1.10.6 The validity of Bank Guarantees towards Security Deposit shall be initially up to the completion period as stipulated in the Letter of Intent/ Award + Guarantee Period + 3 months, and the same shall be kept valid by proper renewal by the contractor till the acceptance of Final Bills of the Contractor by BHEL.

1.10.7 BHEL reserves the right of forfeiture of Security Deposit in addition to other claims and penalties in the event of the Contractor's failure to fulfill any of the contractual obligations or in the event of termination of contract as per terms and conditions of contract. BHEL reserves the right to set off the Security Deposit against any claims of other contracts with BHEL.

1.11 RETURN OF SECURITY DEPOSIT

Security Deposit shall be released to the contractor upon fulfillment of contractual obligations as per terms of the contract including completion of Guarantee Period after deducting all expenses / other amounts due to BHEL under the contract / other contracts entered into with them by BHEL.

1.12 BANK GUARANTEES

Where ever Bank Guarantees are to be furnished/submitted by the contractor, the following shall be complied with

- i) Bank Guarantees shall be from Scheduled Banks / Public Financial Institutions as defined in the Companies Act. Bank Guarantees issued by Co-Operative Banks/ Financial Institutions shall not be accepted.
- ii) The Bank Guarantees shall be as per prescribed formats.
- iii) It is the responsibility of the bidder to get the Bank Guarantees revalidated/extended for the required

- period as per the advice of BHEL Site Engineer / Construction Manager. BHEL shall not be liable for issue of any reminders regarding expiry of the Bank Guarantees.
- iv) In case extension/further extensions of any Bank Guarantees are not required, the bidders shall ensure that the same is explicitly endorsed by the Construction Manager and submitted to the Regional HQ issuing the LOI/LOA.
 - v) In case the Bank Guarantees are not extended before the expiry date, BHEL reserves the right to invoke the same by informing the concerned Bank in writing, without any advance notice/communication to the concerned bidder.
 - vi) Bidders to note that any corrections to Bank Guarantees shall be done by the issuing Bank, only through an amendment in an appropriate non judicial stamp paper.
 - vii) The Original Bank Guarantee shall be submitted to Subcontracting Department of the respective Region of BHEL.

1.13 VALIDITY OF OFFER

The rates in the Tender shall be kept open for acceptance for a minimum period of **SIX MONTHS** from latest due date of offer submission (including extension, if any). In case BHEL (Bharat Heavy Electricals Ltd) calls for negotiations, such negotiations shall not amount to cancellation or withdrawal of the original offer which shall be binding on the tenderers.

1.14 EXECUTION OF CONTRACT AGREEMENT

The successful tenderer's responsibility under this contract commences from the date of issue of the Letter of Intent/ Award by Bharat Heavy Electricals Limited.

The successful tenderer shall be required to execute an agreement in the prescribed form, with BHEL, within a reasonable time after the acceptance of the Letter of Intent/Award, and in any case before releasing the first running bill. The contract agreement shall be signed by a person duly authorized/empowered by the tenderer. The expenses for preparation of agreement document shall be borne by BHEL.

1.15 REJECTION OF TENDER AND OTHER CONDITIONS

- 1.15.3 The acceptance of tender will rest with BHEL which does not bind itself to accept the lowest tender or any tender and reserves to itself full rights for the following without assigning any reasons whatsoever: -
- a. To reject any or all of the tenders.
 - b. To split up the work amongst two or more tenderers as per NIT.
 - c. To award the work in part if specified in NIT.
 - d. In case of either of the contingencies stated in (b) and (c) above, the time for completion as stipulated in the tender shall be applicable.
- 1.15.4 Conditional tenders, unsolicited tenders, tenders which are incomplete or not in the form specified or defective or have been materially altered or not in accordance with the tender conditions, specifications etc. are liable to be rejected.
- 1.15.5 Tenders are liable to be rejected in case of unsatisfactory performance of the tenderer with BHEL or tenderer under suspension (hold/banning) by any unit / region / division of BHEL or tenderers who do not comply with the latest guidelines of Ministry/Commissions of Govt of India. BHEL reserves the right to not consider a bidder for further processing of tender in case it is observed that they are overloaded and may not be in a position to execute this job as per the required schedule in line with clause no. 9.0 of the 'NIT'. The decision of BHEL will be final in this regard.

- 1.15.6 If a tenderer who is a proprietor expires after the submission of his tender or after the acceptance of his tender, BHEL may at their discretion, cancel such tender. If a partner of a firm expires after the submission of tender or after the acceptance of the tender, BHEL may then cancel such tender at their discretion, unless the firm retains its character.
- 1.15.7 BHEL will not be bound by any Power of Attorney granted by changes in the composition of the firm made subsequent to the execution of the contract. BHEL may, however, recognize such power of Attorney and changes after obtaining proper legal advice, the cost of which will be chargeable to the contractor concerned.
- 1.15.8 If the tenderer deliberately gives wrong information in his tender, BHEL reserves the right to reject such tender at any stage or to cancel the contract if awarded and forfeit the Earnest Money/Security Deposit/any other money due.
- 1.15.9 Canvassing in any form in connection with the tenders submitted by the Tenderer shall make his offer liable to rejection.
- 1.15.10 In case the Proprietor, Partner or Director of the Company/Firm submitting the Tender, has any relative or relation employed in BHEL, the authority inviting the Tender shall be informed of the fact as per specified format, along with the Offer. Failing to do so, BHEL may, at its sole discretion, reject the tender or cancel the contract and forfeit the Earnest Money/Security Deposit.
- 1.15.11 The successful tenderer should not sub-contract part or complete work detailed in the tender specification undertaken by him without written permission of BHEL's Construction Manager/Site in charge. The tenderer is solely responsible to BHEL for the work awarded to him.
- 1.15.12 The Tender submitted by a techno commercially qualified tenderer shall become the property of BHEL who shall be under no obligation to return the same to the bidder. However unopened price bids and late tenders shall be returned to the bidders, in case of Conventional/ Paper bid.
- 1.15.13 Unsolicited discount received after the due date and time of Bid Submission shall not be considered for evaluation. However, if the party who has submitted the unsolicited discount/rebate becomes the L-1 party, then the awarded price i.e. contract value shall be worked out after considering the discount so offered.
- 1.15.14 BHEL shall not be liable for any expenses incurred by the bidder in the preparation of the tender irrespective of whether the tender is accepted or not.

1.16 INTIMATION OF CHANGE OF NAME/RE-CONSTITUTION OF THE ORGANIZATION

In the event of the organization (Proprietorship/Partnership/Company) undergoing any change of name or reconstitution, prior intimation of the same shall be given to BHEL. Upon such changes coming into effect, the same is to be intimated to BHEL immediately with supporting documents as applicable. Further, the new entity has to intimate BHEL in writing that they will honor all the earlier commitments in respect of the subject contract.

CHAPTER-2

2.1 **DEFINITION:** The following terms shall have the meaning hereby assigned to them except where the context otherwise requires

- i) BHEL shall mean Bharat Heavy Electricals Limited (of the respective Power Sector Region inviting the Tender), a company registered under Indian Companies Act 1956, with its Registered Office at BHEL HOUSE, SIRI FORT, NEW DELHI – 110 049, or its Power Sector Regional Offices or its Authorized Officers or its Site Engineers or other employees authorized to deal with any matters with which these persons are concerned on its behalf.
- ii) “EXECUTIVE DIRECTOR” or “GENERAL MANAGER (In- charge)” or “GENERAL MANAGER” shall mean the Officer in Administrative charge of the respective Power Sector Region.
- iii) “COMPETENT AUTHORITY” shall mean BHEL Officers who are empowered to act on behalf of BHEL.
- iv) “ENGINEER” or “ENGINEER IN CHARGE” shall mean an Officer of BHEL as may be duly appointed and authorized by BHEL to act as “Engineer” on his behalf for the purpose of the Contract, to perform the duty set forth in this General Conditions of Contract and other Contract documents. The term also includes ‘CONSTRUCTION MANAGER’ or ‘SITE INCHARGE’ as well as Officers at Site or at the Headquarters of the respective Power Sector Regions.
- v) “SITE” shall mean the places or place at which the plants/equipments are to be erected and services are to be performed as per the specification of this Tender.
- vi) “CLIENT OF BHEL” or “CUSTOMER” shall mean the project authorities with whom BHEL has entered into a contract for supply of equipments or provision of services.
- vii) “CONTRACTOR” shall mean the successful Bidder/Tenderer who is awarded the Contract and shall include the Contractor’s successors, heirs, executors, administrators and permitted assigns.
- viii) “CONTRACT” or “CONTRACT DOCUMENT” shall mean and include the Agreement of Work Order, the accepted appendices of Rates, Schedules, Quantities if any, Offer submitted by contractor including acceptance to General Conditions of Contract, Special Conditions of Contract, Instructions to the Tenderers, Drawings, Technical Specifications, the Special Specifications if any, the Tender documents, subsequent amendments /corrigendum to Tender mutually agreed upon and the Letter of Intent/Award/Acceptance issued by BHEL. Any conditions or terms stipulated by the contractor in the tender documents or subsequent letters shall not form part of the contract unless, specifically accepted in writing by BHEL in the Letter of Intent/Award and incorporated in the agreement or amendment thereof.
- ix) “GENERAL CONDITIONS OF CONTRACT” shall mean the ‘Instructions to Tenderers’ and ‘General Conditions of Contract’ pertaining to the work for which above tenders have been called for.

x)	“TENDER SPECIFICATION” or “TENDER” or “TENDER DOCUMENTS” shall mean General Conditions, Common Conditions, Special Conditions, Price Bid, Rate Schedule, Technical Specifications, Appendices, Annexures, Corrigendums, Amendments, Forms, Procedures, Site information etc. and drawings/documents pertaining to the work for which the tenderers are required to submit their offers. Individual specification number will be assigned to each Tender Specification.
xi)	“LETTER OF INTENT/ AWARD” shall mean the intimation by a Letter/Fax/email to the tenderer that the tender has been accepted in accordance with provisions contained in the letter. The responsibility of the contractor commences from the date of issue of this letter and all terms and conditions of the contract are applicable from this date.
xii)	“COMPLETION TIME” shall mean the period by ‘date/month’ specified in the ‘Letter of Intent/Award’ or date mutually agreed upon for handing over of the intended scope of work, the erected equipment/plant which are found acceptable by the Engineer, being of required standard and conforming to the specifications of the Contract.
xiii)	“PLANT” shall mean and connote the entire assembly of the plant and equipments covered by the contract.
xiv)	“EQUIPMENT” shall mean equipment, machineries, materials, structural, electricals and other components of the plant covered by the contract.
xv)	“TESTS” shall mean and include such test or tests to be carried out on the part of the contractor as are prescribed in the contract or considered necessary by BHEL in order to ascertain the quality, workmanship, performance and efficiency of the contractor or part thereof.
xvi)	“APPROVED”, “DIRECTED” or “INSTRUCTED” shall mean approved, directed or instructed by BHEL.
xvii)	“WORK or CONTRACT WORK” shall mean and include supply of all categories of labour, specified consumables, tools and tackles and Plants required for complete and satisfactory site transportation, handling, stacking, storing, erecting, testing and commissioning of the equipments to the entire satisfaction of BHEL.
xviii)	“SINGULAR AND PLURALS ETC” words carrying singular number shall also include plural and vice versa, where the context so requires. Words imparting the masculine Gender shall be taken to include the feminine Gender and words imparting persons shall include any Company or Associations or Body of Individuals, whether incorporated or not.
xix)	“HEADING” – The heading in these General Conditions are solely for the purpose of facilitating reference and shall not be deemed to be part thereof or be taken as instructions thereof or of the contract.
xx)	“MONTH” shall mean calendar month unless otherwise specified in the Tender.
xxi)	‘Day’ or ‘Days’ unless herein otherwise expressly defined shall mean calendar day or days of twenty-four (24) hours each. A Week shall mean continuous period of seven (7) days.

xxii)	"COMMISSIONING" shall mean the synchronization testing and achieving functional operation of the Equipment with associated system after all initial adjustments, trials, cleaning, re-assembly required at site if any, have been completed and Equipment with associated system is ready for taking into service.
xxiii)	"WRITING" shall include any manuscript type written or hand written or printed statement or electronically transmitted messages, under the signature or seal or transmittal of BHEL.
xxiv)	"TEMPORARY WORK" shall mean all temporary works for every kind required in or for the execution, completion, maintenance of the work.
xxv)	'CONTRACT PRICE' or 'CONTRACT VALUE' shall mean the sum mentioned in the LOI/LOA/Contract Agreement subject to such additions thereto or deductions there from as may be made under provisions hereinafter contained.
xxvi)	'EXECUTED CONTRACT VALUE' shall mean actual value of works executed by the contractor and certified by BHEL. This value shall not include PVC, ORC, Extra Works and Taxes.
xxvii)	"COMMENCEMENT DATE" or "START DATE" shall mean the commencement/start of work at Site as per terms defined in the Tender.
xxviii)	"SHORT CLOSING" or "FORE CLOSING" of Contract shall mean the premature closing of Contract, for reasons not attributable to the contractor and mutually agreed between BHEL and the contractor.
xxix)	"TERMINATION" of Contract shall mean the pre mature closing of contract due to reasons as mentioned in the contract.
xxx)	"DE MOBILIZATION" shall mean the temporary winding up of Site establishment by Contractor leading to suspension of works temporarily for reasons not attributable to the contractor.
xxxi)	"RE MOBILIZATION" shall mean the resumption of work with all resources required for the work after demobilization.
2.2	LAW GOVERNING THE CONTRACT AND COURT JURISDICTION The contract shall be governed by the Law for the time being in force in the Republic of India. Subject to clause 2.21.1.1 of this contract, the Civil Court having original Civil Jurisdiction at Delhi for PSNR, at Kolkata for PSER, at Nagpur for PSWR and at Chennai for PSSR, shall alone have exclusive jurisdiction in regard to all matters in respect of the Contract.
2.3	ISSUE OF NOTICE
2.3.1	<u>Service of notice on Contractor</u> Any notice to be given to the Contractor under the terms of the contract shall be served by sending the same by Registered Post/Speed Post to or leaving the same at the Contractor's last known address of the principal place of business (or in the event of the contractor being a company, to or at its Registered Office). In case of change of address, the notice shall be served at changed address as notified in writing by the Contractor to BHEL. Such posting or leaving of the notice shall be deemed to be good service of such notice and the time mentioned to the condition for doing any act after notice shall be reckoned from the date so mentioned in such notice.

2.3.2 Service of notice on BHEL

Any notice to be given to BHEL in-charge/Region under the terms of the Contract shall be served by sending the same by post to or leaving the same at BHEL address or changed address as notified in writing by BHEL to the Contractor.

2.4 USE OF LAND

No land belonging to BHEL or their Customer under temporary possession of BHEL shall be occupied by the contractor without written permission of BHEL.

2.5 COMMENCEMENT OF WORK

2.5.1 The contractor shall commence the work as per the time indicated in the Letter of Intent/Award from BHEL and shall proceed with the same with due expedition without delay.

2.5.2 If the contractor fails to start the work within stipulated time as per LOI/ LOA or as intimated by BHEL, then BHEL at its sole discretion will have the right to cancel the contract. The Earnest Money and/or Security Deposit with BHEL will stand forfeited without any further reference to him without prejudice to any and all of BHEL's other rights and remedies in this regard.

2.5.3 All the work shall be carried out under the direction and to the satisfaction of BHEL.

2.6 MEASUREMENT OF WORK AND MODE OF PAYMENT:

2.6.1 All payments due to the contractors shall be made by e mode only, unless otherwise found operationally difficult for reasons to be recorded in writing.

2.6.2 For progress running bill payments: - The Contractor shall present detailed measurement sheets in triplicate, duly indicating all relevant details based on technical documents and connected drawings for work done during the month/period under various categories in line with terms of payment as per contract. The basis of arriving at the quantities, weights shall be relevant documents and drawings released by BHEL. These measurement sheets shall be prepared jointly with BHEL Engineers and signed by both the parties.

2.6.3 These measurement sheets will be checked by BHEL Engineer and quantities and percentage eligible for payment under various groups shall be decided by BHEL Engineer. The abstract of quantities and percentage so arrived at based on the terms of payment shall be entered in Measurement Book and signed by both the parties.

2.6.4 Based on the above quantities, contractor shall prepare the bills, along with statutory documents, in prescribed format and work out the financial value. These will be entered in Measurement Book and signed by both the parties. Payment shall be made by BHEL after effecting the recoveries due from the contractor.

2.6.5 All recoveries due from the contractor for the month/period shall be effected in full from the corresponding running bills unless specific approval from the competent authorities is obtained to the contrary.

2.6.6 Measurement shall be restricted to that portion of work for which it is required to ascertain the financial liability of BHEL under this contract.

- 2.6.7** The measurement shall be taken jointly by persons duly authorized on the part of BHEL and by the Contractor.
- 2.6.8** The Contractor shall bear the expenditure involved if any, in making the measurements and testing of materials to be used/ used in the work. The contractor shall, without extra charges, provide all the assistance with appliances and other things necessary for measurement.
- 2.6.9** If at any time due to any reason whatsoever, it becomes necessary to re-measure the work done in full or in part, the expenses towards such re measurements shall be borne by the contractor unless such re measurements are warranted solely for reasons not attributable to contractor.
- 2.6.10** Passing of bills covered by such measurements does not amount to acceptance of the completion of the work measured. Any left out work has to be completed, if pointed out at a later date by BHEL.
- 2.6.11** Final measurement bill shall be prepared in the final bill format prescribed for the purpose based on the certificate issued by BHEL Engineer that entire works as stipulated in tender specification has been completed in all respects to the entire satisfaction of BHEL. Contractor shall give unqualified "No Claim" Certificate. All the tools and tackles loaned to him should be returned in satisfactory condition to BHEL. The abstract of final quantities and financial values shall also be entered in the Measurement Books and signed by both parties to the contract. The Final Bill shall be prepared and paid within a reasonable time after completion of work.
- 2.7 RIGHTS OF BHEL**
BHEL reserves the following rights in respect of this contract during the original contract period or its extensions if any, as per the provisions of the contract, without entitling the contractor for any compensation.
- 2.7.1** To withdraw any portion of work and/or to restrict/alter quantum of work as indicated in the contract during the progress of work and get it done through other agencies to suit BHEL's commitment to its customer or in case BHEL decides to advance the date of completion due to other emergent reasons/ BHEL's obligation to its customer.
In case of inadequate manpower deployed by the contractor, BHEL reserves the right to deploy additional manpower through any other agency for expediting activities in the interest of the project. Supplied manpower shall be put on job by the contractor and payments and other statutory compliances related to manpower shall be the contractor's responsibility. In case of contractor's failure to fulfill his obligations in respect of such manpower, BHEL reserves the right to take necessary action as per contract conditions.
- 2.7.2.1** To terminate the contract or withdraw portion of work and get it done through other agency, at the risk and cost of the contractor after due notice of a period of 14 days' (this period can be reduced in case of urgency or increased otherwise) by BHEL in any of the following cases:
- i). Contractor's poor progress of the work vis-à-vis execution timeline as stipulated in the Contract, backlog attributable to contractor including unexecuted portion of work does not appear to be executable within balance available period considering its performance of execution.
 - ii). Withdrawal from or abandonment of the work by contractor before completion of the work as per contract.
 - iii). Non-completion of work by the Contractor within scheduled completion period as per Contract or as extended from time to time, for the reasons attributable to the contractor.

- iv). Termination of Contract on account of any other reason (s) attributable to Contractor.
- v). Assignment, transfer, subletting of Contract without BHEL's written permission.
- vi). Non-compliance to any contractual condition or any other default attributable to Contractor.

Risk & Cost Amount against Balance Work:

Risk & Cost amount against balance work shall be calculated as follows:

$$\text{Risk \& Cost Amount} = [(A-B) + (A \times H/100)]$$

Where,

A= Value of Balance scope of Work (*) as per rates of new contract

B= Value of Balance scope of Work (*) as per rates of old contract being paid to the contractor at the time of termination of contract i.e. inclusive of PVC & ORC, if any.

H = Overhead Factor to be taken as 5

In case (A-B) is less than 0 (zero), value of (A-B) shall be taken as 0 (zero).

* Balance scope of work (in case of termination of contract):

Difference of Contract Quantities and Executed Quantities as on the date of issue of Letter for 'Termination of Contract', shall be taken as balance scope of Work for calculating risk & cost amount.

Contract quantities are the quantities as per original contract. If, Contract has been amended, quantities as per amended Contract shall be considered as Contract Quantities.

Items for which total quantities to be executed have exceeded the Contract Quantities based on drawings issued to contractor from time to time till issue of Termination letter, then for these items total Quantities as per issued drawings would be deemed to be contract quantities.

Substitute/ extra items whose rates have already been approved would form part of contract quantities for this purpose. Substitute/ extra items which have been executed but rates have not been approved, would also form part of contract quantities for this purpose and rates of such items shall be determined in line with contractual provisions.

However, increase in quantities on account of additional scope in new tender shall not be considered for this purpose.

NOTE: In case portion of work is being withdrawn at risk & cost of contractor instead of termination of contract, contract quantities pertaining to portion of work withdrawn shall be considered as 'Balance scope of work' for calculating Risk & Cost amount.

LD against delay in executed work in case of Termination of Contract:

LD against delay in executed work shall be calculated in line with LD clause no. 2.7.9 of GCC, for the delay attributable to contractor. For limiting the maximum value of LD, contract value shall be taken as Executed Value of work till termination of contract.

Method for calculation of "LD against delay in executed work in case of termination of contract" is given below.

- i). Let the time period from scheduled date of start of work till termination of contract excluding the period of Hold (if any) not attributable to contractor = T1
- ii). Let the value of executed work till the time of termination of contract = X
- iii). Let the Total Executable Value of work for which inputs/fronts were made available to contractor and were planned for execution till termination of contract = Y
- iv). Delay in executed work attributable to contractor i.e. $T2 = [1 - (X/Y)] \times T1$
- v). LD shall be calculated in line with LD clause (clause 2.7.9) of the Contract for the delay attributable to contractor taking "X" as Contract Value and "T2" as period of delay attributable to contractor.

2.7.2.2 In case Contractor fails to deploy the resources as per requirement, BHEL can deploy own/hired/otherwise arranged resources at the risk and cost of the contractor and recover the expenses incurred from the dues payable to contractor. Recoveries shall be actual expenses incurred plus 5% overheads or as defined in TCC.

2.7.3 Recoveries arising out of Risk & Cost and LD or any other recoveries due from Contractor

Following sequence shall be applicable for recoveries from contractor:

- a) Dues available in the form of Bills payable to contractor, SD, BGs against the same contract.
- b) Demand notice for deposit of balance recovery amount shall be sent to contractor, if funds are insufficient to effect complete recovery against dues indicated in (a) above.
- c) If contractor fails to deposit the balance amount to be recovered within the period as prescribed in demand notice, following action shall be taken for balance recovery:
 - i) Dues payable to contractor against other contracts in the same Region shall be considered for recovery.
 - ii) If recovery cannot be made out of dues payable to the contractor as above, balance amount to be recovered, shall be informed to other Regions/Units for making recovery from the Unpaid Bills/Running Bills/SD/BGs/Final Bills of contractor.
 - iii) In-case recoveries are not possible with any of the above available options, Legal action shall be initiated for recovery against contractor.

2.7.4 To terminate the contract or to restrict the quantum of work and pay for the portion of work executed in case BHEL's contract with their customer are terminated for any reason, as per mutual agreement.

2.7.5 To effect recovery from any amounts due to the contractor under this or any other contract or in any other form, the moneys BHEL is statutorily forced to pay to anybody, due to contractor's failure to fulfill any of his obligations. BHEL shall levy overheads of 5% on all such payments along with interest as defined elsewhere in the GCC.

2.7.6 While every endeavor will be made by BHEL to this end, they (BHEL) cannot guarantee uninterrupted work due to conditions beyond their control. The Contractor will not be normally entitled for any compensation/extra payment on this account unless otherwise specified elsewhere in the contract.

2.7.7 BHEL may permit or direct contractor to demobilize and remobilize at a future date as intimated by BHEL in case of following situations for reasons other than Force majeure conditions and not attributable to contractor:

- i) suspension of work(s) at a Project either by BHEL or Customer,
or
- ii) where work comes to a complete halt or reaches a stage wherein worthwhile works cannot be executed and there is no possibility of commencement of work for a period of not less than three months

In such cases, charges towards demobilization and remobilization shall be as decided by BHEL after successful remobilization by contractor at site, and decision of BHEL shall be final and binding on the contractor. After remobilization, all conditions as per contract shall become applicable. In case Contractor does not remobilize with adequate resources or does not start the work within the period as intimated, then BHEL reserves the right to get the balance works done at the Risk & Cost of the Contractor. Duration of the contract/time extension shall be revised suitably. In case of any conflict, BHEL decision in this regard shall be final and binding on the contractor.

2.7.8 In the unforeseen event of inordinate delay in receipt of materials, drawings, fronts etc. due to which inordinate discontinuity of work is anticipated, BHEL on its own or contractor's request at its discretion may consider to short close the contract in any of the following cases:

- a) The balance works (including but not limited to Trial Operation, PG Test etc.) are minor vis a vis the scope of work envisaged as per the contract.
- b) There has been no significant work in past 6 months OR no significant work is expected in next 6 months (example in Hydro projects or in projects where work has stopped due to reasons beyond the control of BHEL).
- c) The balance works cannot be done within a reasonable period of time as they are dependent on unit shut down or on other facilities of customer or any other such reasons not attributable to the contractor.

At the point of requesting for short closure, contractor shall establish that he has completed all works possible of completion and he is not able to proceed with the balance works due to constraints beyond his control. In such a case, the estimated value of the unexecuted portion of work (or estimated value of services to be provided for carrying out milestone/stage payments like Trial Operation/PG Test etc.) as decided by BHEL, shall however be reduced from the final contract value.

Note: The Contractor shall not be eligible for any compensation on account of Quantity Variation arising out of short-closure of contract as per clause no. 2.7.8 (b) above.

2.7.9 LIQUIDATED DAMAGES/PENALTY

At the end of total work completion as certified by BHEL Engineer, and upon analysis of the total delay, the portion of time extensions attributable to (i) Contractor alone, (ii) Force majeure conditions, and (iii) BHEL, shall be worked out. The total period of time extensions shall be the sum of (i), (ii) and (iii) above and shall be equal to period between the scheduled date of completion and the actual date of completion of contract. LD shall be imposed/levied for the portion of time extensions solely attributable to contractor and recoverable from the dues payable to the contractor.

If the contractor fails to maintain the required progress of work which results in delay in the completion of the work as per the contractual completion period, BHEL shall have the right to impose Liquidated Damage/Penalty at the rate of 0.5% of the contract value, per week of delay or part thereof subject to a maximum of 10% of the contract value. For this purpose, the period for which LD is applicable shall be worked out based on portion of time extension granted solely attributable to contractor at the end of the contract. Contract Value for this purpose, shall be the final executed value exclusive of ORC, Extra Works executed on Manday rate basis, Supplementary/ Additional Items and PVC.

2.8 RESPONSIBILITIES OF THE CONTRACTOR IN RESPECT OF LOCAL LAWS, EMPLOYMENT OF WORKERS ETC.

The following are the responsibilities of the contractor in respect of observance of local laws, employment of personnel, payment of taxes etc. The subcontractor shall fully indemnify BHEL against any claims of whatsoever nature arising due to the failure of the contractor in discharging any of his responsibilities hereunder:

2.8.1 As far as possible, Unskilled Workers shall be engaged from the local areas in which the work is being executed.

- 2.8.2** The contractor at all times during the continuance of this contract shall, in all his dealings with local labour for the time being employed on or in connection with the work, have due regard to all local festivals and religious and other customs.
- 2.8.3** The contractor shall comply with all applicable State and Central Laws, Statutory Rules, Regulations, Notifications etc. such as Payment of Wages Act, Minimum Wages Act, Workmen Compensation Act, Employer's Liability Act, Industrial Disputes Act, Employers Provident Act, Employees State Insurance Scheme, Contract Labour (Regulation and Abolition) Act, 1970, Payment of Bonus & Gratuity Act, Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act 1996, The Building and Other Construction Workers' Welfare Cess Act 1996 and other Acts, Rules, and Regulations for labour/workers as applicable and as may be enacted by the State Government and Central Govt. during the tenure of the Contract and having force or jurisdiction at Site. The Contractor shall also comply with provisions of and give all such notices to the local Governing Body, Police and other relevant Authorities as may be required by the Law.
- 2.8.4** The Contractor shall obtain independent License under the Contract Labour (Regulations and Abolition) Act, 1970 for engaging contract labour as required from the concerned Authorities based on the certificate (Form- V or as applicable) issued by the Principal Employer/Customer.
- 2.8.5** The contractor shall pay and bear all taxes, fees, license charges, Cess, duties, deposits, tolls, royalties, commission or other charges which may be leviable on account of his operations in executing the contract.
- 2.8.6** While BHEL would pay the inspection fees and Registration fees of Boiler/Electrical Inspectorate, all other arrangements for site visits periodically by the Inspectorate to site, Inspection certificate etc. will have to be made by contractor. However, BHEL will not make any payment to the Inspectorate in connection with contractor's Welders/Electricians qualification tests etc.
- 2.8.7** Contractor shall be responsible for provision of Health and Sanitary arrangements (more particularly described in Contract Labour Regulation & Abolition Act), Safety precautions etc. as may be required for safe and satisfactory execution of contract.
- 2.8.8** The contractor shall be responsible for proper accommodation including adequate medical facilities for personnel employed by him.
- 2.8.9** The contractor shall be responsible for the proper behavior and observance of all regulations by the staff employed by him.
- 2.8.10** The contractor shall ensure that no damage is caused to any person/property of other parties working at site. If any such damage is caused, it is responsibility of the contractor to make good the losses or compensate for the same.
- 2.8.11** All the properties/equipments/components of BHEL/their Client loaned with or without deposit to the contractor in connection with the contract shall remain properties of BHEL/their Client.
- 2.8.12** The contractor shall use such properties for the purpose of execution of this contract. All such properties/equipments/components shall be deemed to be in good condition when received by the

contractor unless he notifies within 48 hours to the contrary. The contractor shall return them in good condition as and when required by BHEL/their Client. In case of non-return, loss, damage, repairs etc. the cost thereof as may be fixed by BHEL Engineer will be recovered from the contractor.

2.8.13 In case the contractor is required to undertake any work outside the scope of this contract, the rates payable shall be those mutually agreed upon if the item rates are not mentioned in existing contract.

2.8.14 Any delay in completion of works/or non-achievement of periodical targets due to the reasons attributable to the contractor, the same may have to be compensated by the contractor either by increasing manpower and resources or by working extra hours and/or by working more than one shift. All these are to be carried out by the contractor at no extra cost.

2.8.15 The contractor shall arrange, coordinate his work in such a manner as to cause no hindrance to other agencies working in the same premises.

2.8.16 All safety rules and codes applied by the Client/BHEL at site shall be observed by the contractor without exception. The contractor shall be responsible for the safety of the equipment/material and works to be performed by him and shall maintain all light, fencing guards, slings etc. or other protection necessary for the purpose. Contractor shall also take such additional precautions as may be indicated from time to time by the Engineer with a view to prevent pilferage, accidents, fire hazards. Due precautions shall be taken against fire hazards and atmospheric conditions. Suitable number of Clerical staff, watch and ward, store keepers to take care of equipment/materials and construction tools and tackles shall be posted at site by the contractor till the completion of work under this contract.

The contractor shall arrange for such safety devices as are necessary for such type of work and carry out the requisite site tests of handling equipment, lifting tools, tackles etc. as per prescribed standards and practices.

Contractor has to ensure the implementation of Health, Safety and Environment (HSE) requirements as per directions given by BHEL/Customer. The contractor has to assist in HSE audit by BHEL/Customer and submit compliance Report. The contractor has to generate and submit record/reports as per HSE plan/activities as per instruction of BHEL/Customer.

2.8.17 The contractor will be directly responsible for payment of wages to his workmen. A pay roll sheet giving all the payments given to the workers and duly signed by the contractor's representative should be furnished to BHEL site for record purpose, if so called for.

Contractor shall create awareness amongst their workforce by helping & encouraging in opening bank accounts and to encourage them to adopt digital mode of transactions. While releasing wages/ salary to their workers/ supervisors/ staff, Contractor shall comply with the GOI's guidelines for maximizing such transactions through Non-Cash / digital means.

2.8.18 In case of any class of work for which there is no such specification as laid down in the contract, such work shall be carried out in accordance with the instructions and requirements of the Engineer.

2.8.19 Also, no idle charges will be admissible in the event of any stoppage caused in the work resulting in contractor's labour and Tools & Plants being rendered idle due to any reason at any time.

- 2.8.20** The contractor shall take all reasonable care to protect the materials and work till such time the plant/equipment has been taken over by BHEL or their Client whichever is earlier.
- 2.8.21** The contractor shall not stop the work or abandon the site for whatsoever reason of dispute, excepting force majeure conditions. All such problems/disputes shall be separately discussed and settled without affecting the progress of work. Such stoppage or abandonment shall be treated as breach of contract and dealt with accordingly.
- 2.8.22** The contractor shall keep the area of work clean and shall remove the debris etc. while executing day-to-day work. Upon completion of work, the contractor shall remove from the vicinity of work, all scrap, packing materials, rubbish, unused and other materials and deposit them in places specified by the Engineer. The contractor will also demolish all the hutments, sheds, offices etc. constructed and used by him and shall clean the debris. In the event of his failure to do so, the same will be arranged to be done by the Engineer and the expenses recovered from the contractor.
- 2.8.23** The contractor shall execute the work in the most substantial and workman like manner in the stipulated time. Accuracy of work and timely execution shall be the essence of this contract. The contractor shall be responsible to ensure that the quality, assembly and workmanship conform to the dimensions and clearance given in the drawings and/ or as per the instructions of the Engineer.
- 2.8.24** The Contractor to note that some of BHEL's T&Ps/MMDs may not be insured. The Contractor will take necessary precautions and due care to protect the same while in his custody from any damage/ loss till the same is handed over back to BHEL. In case the damage / loss is due to carelessness/ negligence on the part of the contractor, the Contractor is liable to get them repair/ replaced immediately and in case of his failure to do so within a reasonable time, BHEL will reserve the right to recover the loss from the contractor.
- 2.8.25** For all works having contract value of Rs. 5,00,000/- or above, BHEL shall recover the amount of compensation paid to victim(s) by BHEL towards loss of life/ permanent disability due to an accident which is attributable to the negligence of contractor, agency or firm or any of its employees as detailed below.
- a) Victim: Any person who suffers permanent disablement or dies in an accident as defined below.
- b) Accident: Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the manufacturing/ operation and works incidental thereto at BHEL factories/ offices and precincts thereof, project execution, erection and commissioning, services, repairs and maintenance, trouble shooting, serving, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by the company or during any works/ during working at BHEL Units/ Offices/ townships and premises/ Project Sites.
- c) Compensation in respect of each of the victims:

i. In the event of death or permanent disability resulting from Loss of both limbs:
Rs. 10,00,000/- (Rs. Ten Lakh).

ii. In the event of other permanent disability: Rs.7,00,000/- (Rs. Seven Lakh)

d) Permanent Disablement: A disablement that is classified as a permanent total disablement under the proviso to section 2 (I) of the Employee's Compensation Act, 1923.

2.8.26 Contractor shall be fully responsible for their T&Ps and other material mobilized at site. In any case, BHEL shall not be liable for any damage/loss/misuse of any item(s) belong to the contractor.

2.9 EXECUTION PLAN, PROGRESS MONITORING, MONTHLY REVIEW AND PERFORMANCE EVALUATION

2.9.1 A tentative plan/ programme for completion of the contractual scope of work as per the time schedule given in the contract shall be made jointly by BHEL and Contractor, before commencement of work. The above programme shall be supported by month wise deployment of resources viz Manpower, T&P, Consumables, etc. Progress will be reviewed periodically (Daily/Weekly/Monthly) vis-à-vis this jointly agreed programme.

Subsequently, every month, quarterly rolling plan will be made by BHEL based on budgeted targets. Monthly plan in F-14 format shall be drawn from this Quarterly plan. Monthly plan shall necessarily include activities required for achieving targets/ milestones unless inputs/ fronts are not available. While planning and arriving on asking rate all available inputs shall be taken into consideration.

Vendor will be required to execute the monthly plan in that month in addition to make full efforts to minimize the cumulative shortfall attributable to him up to the month.

BHEL may require monthly work plan up to one and half times of average monthly value and demand matching manpower.

Where, Average Monthly Value = Total Contract Value (as per latest revision) / Period of Contract (in months)

Provided, this requirement is reflected in the rolling quarterly plan two months in advance.

If the Contractor refuses to sign the F-14 format, those F-14 formats requiring Contractor's signature shall be deemed to have been signed and accepted by the Contractor, if communicated to the Contractor through email or any other mode as stated in clause 2.3.1.

The Contractor shall submit periodical progress reports (Daily/Weekly/Monthly) and other reports/information including manpower, consumables, T&P mobilization etc. as desired by BHEL.

2.9.2 Monthly progress review between BHEL and Contractor shall be based on the agreed programme as above, availability of inputs/fronts etc., and constraints if any, as per prescribed formats (i.e. Form F-14). Manpower, T&P and consumable reports as per prescribed formats shall be submitted by contractor every month. Release of RA Bills shall be contingent upon certification by BHEL Site Engineer of the availability of the above prescribed formats duly filled in and signed.

2.9.3 The burden of proof that the causes leading to any shortfall is not due to any reasons attributable to the contractor is on the contractor himself. The monthly progress review shall record shortfalls attributable to (i) Contractor, (ii) Force Majeure Conditions, and (iii) BHEL

2.9.4 Performance of the Contractor shall be assessed as per prescribed formats and shall form the basis for 'Assessment of Capacity of Bidder' for Tenders where the Contractor is a bidder. BHEL reserves the right to revise the evaluation formats during the course of execution of the works.

2.10 TIME OF COMPLETION

2.10.1 The time schedule shall be as prescribed in the Contract. The time for completion shall be reckoned from the date of commencement of work at Site as certified by BHEL Engineers.

2.10.2 Time being the essence of the contract, the entire work shall be completed by the contractor within the time schedule or within such extended periods of time as may be allowed by BHEL under clause 2.11.

2.11 EXTENSION OF TIME FOR COMPLETION

2.11.1 If the completion of work as detailed in the scope of work gets delayed beyond the contract period, the contractor shall request for an extension of the contract and BHEL at its discretion may extend the Contract.

2.11.2 Based on the F-14 formats, the works balance at the end of original contract period less the backlog attributable to the contractor shall be quantified, and the number of months of 'Time extension' required for completion of the same shall be jointly worked out. Within this period of 'Time extension', the contractor is bound to complete the portion of backlog attributable to the contractor. Any further 'Time extension' or 'Time extensions' at the end of the previous extension shall be worked out similarly.

2.11.3 However, if any 'Time extension' is granted to the contractor to facilitate continuation of work and completion of contract, due to backlog attributable to the contractor alone, then it shall be without prejudice to the rights of BHEL to impose penalty/LD for the delays attributable to the contractor, in addition to any other actions BHEL may wish to take at the risk and cost of contractor.

2.11.4 Planning, progress monitoring, monthly review and performance monitoring shall be carried out as per clause 2.9 of GCC.

2.12 OVERRUN COMPENSATION - Not Applicable

2.13 INTEREST BEARING RECOVERABLE ADVANCES- Not Applicable

2.14 QUANTITY VARIATION

2.14.1 Variation in Final Executed Contract Value

The quantities given in the contract are tentative and may change to any extent (both in plus side and minus side). No compensation becomes payable in case the variation of the final executed contract value is within the limits of Minus (-) 15% of awarded contract value. Also, no compensation becomes payable in case the contract gets partially executed/ short closed/ terminated/ work withdrawn under Rights of BHEL mentioned in Clause 2.7 of GCC. In case of work terminated/ short closed under clause 2.7.4 of GCC, compensation may be considered only if BHEL receives compensation from customer.

Compensation due to variation of final executed contract value in excess of the limits defined in clause above, shall be as follows:

- i) In case the finally executed contract value reduces below the lower limit of awarded Contract Value due to quantity variation specified above, the Contractor will be eligible for compensation @ 15% of the difference between the lower limit of the awarded contract value and the actual executed

contract value.

- ii) In case the finally executed contract value increases above the awarded Contract Value due to quantity variation, the Contractor is not eligible for any compensation.

2.14.2 Variation in Individual Quantities of BOQ Item(s)

The quantities given in the contract are tentative and may change to any extent (both in plus side and minus side). No compensation becomes payable in case the variation of the quantity of individual BOQ item(s) is within the limits of Plus (+) 100% of the quantity in the original price schedule.

In case executed quantity for a particular BOQ item(s) exceeds two times the quantity in the original price schedule (100% increase), then the revision in rates for such BOQ item(s) for the quantity in excess of two times the quantity in the original price schedule including any subsequent increase in quantity, may be considered based on request from the Contractor, however, BHEL decision in this regard shall be final. Revised rates for subject BOQ item(s) shall be worked out on the basis of prevailing market rates mutually agreed between BHEL and Contractor. PVC/ ORC will not be applicable for these revised rates.

BHEL, however, retains the right to arrange the excess quantity through any other source for expediting activities in the interest of the Project.

Note: (a) Revision in rates under clause 2.14.2 will remain admissible in those cases also, where, the Contractor is eligible for compensation under clause 2.14.1 i).

(b) The value of work executed at revised rates due to variation in Individual Quantities of BOQ Item(s) shall be included while calculating the finally executed contract value in clause no. 2.14.1 above.

2.15 EXTRA WORKS

- 2.15.1** All rectifications/modifications, revamping and reworks required for any reasons not due to the fault of the contractor, or needed due to any change in deviation from drawings and design of equipments, operation/maintenance requirements, mismatching or due to damages in transit, storage and erection/commissioning and other allied works which are not very specifically indicated in the drawings, but are found essential for satisfactory completion of the work, will be considered as extra works.
- 2.15.2** Extra works arising on account of the contractor's fault, irrespective of time consumed in rectification of the damage/loss, will have to be carried out by the contractor free of cost. Under such circumstances, any material and consumable required for this purpose will also have to be arranged by the contractor at his cost.
- 2.15.3** All the extra work should be carried out by a separately identifiable gang, without affecting routine activities. Daily log sheets in the pro-forma prescribed by BHEL should be maintained and shall be signed by the contractor's representative and BHEL engineer. No claim for extra work will be considered/entertained in the absence of the said supporting documents i.e. daily log sheets. Signing of log sheets by BHEL engineer does not necessarily mean the acceptance of such works as extra works.
- 2.15.4** BHEL retains the right to award or not to award any of the major repair/rework/modification/rectification/fabrication works to the contractor, at their discretion without assigning any reason for the same.

2.15.5 After eligibility of extra works is established and finally accepted by BHEL engineer/designer, payment will be released on competent authority's approval at the following rate.

MAN-HOUR RATE FOR ELIGIBLE EXTRA WORKS: Single composite average labour man-hour rate, including overtime if any, supervision, use of tools and tackles and other site expenses and incidentals, consumables for carrying out any major rework/ repairs/ rectification/ modification/ fabrication as certified by site as may arise during the course of erection, testing, commissioning or extra works arising out of transit, storage and erection damages, payment, if found due will be at Rs 108/- per man hour.

2.15.6 The above composite labour man hour rate towards extra works shall remain firm and not subject to any variation during execution of the work. PVC will not be applicable for extra works. Rate revision, Over Run Charges/compensation etc. will not be applicable due to on extra works.

2.15.7 Extra Works for Civil Packages shall be regulated as follows –

- i) Rates for Extra Works arising due to (1) non availability of BOQ (Rate Schedule), OR (2) change in Specifications of materials/works (3) rectification/modification/dismantling & re-erecting etc. due to no fault of Contractor, shall be in the order of the following:
 - a) Item rates are to be derived from similar nature of items in the BOQ (Rate Schedule) with applicable escalation derived from All India Consumer Price Index for Whole Sale Commodities.
 - b) As per latest edition of CPWD-DSR with applicable escalation derived from All India Consumer Price Index for Whole Sale Commodities OR Notification issued by the office of CPWD for 'Cost Index' in that Region where the project is being executed with applicable escalation derived from All India Consumer Price Index for Whole Sale Commodities, whichever is less.
 - c) Item rates are to be worked out on the basis of market rates prevailing on the date of execution mutually agreed between BHEL and Contractor.
- ii) PVC and ORC will not be applicable for (i) above.

2.16 SUPPLEMENTARY ITEMS

2.16.1 For NON Civil Works

Supplementary items are items/works required for completion of entire work but not specified in the scope of work. Subject to certification of such items/works as supplementary items by BHEL Engineer, rates shall be derived on the basis of any one of the following on mutual agreement:

- i) Based on percentage breakup/rates indicated for similar/nearby items.
- ii) In case (i) above does not exist, then BHEL/site may derive the percentage breakup/rates to suit the type of work.

2.16.2 For Civil Works

- i) Rates for Supplementary Works/Additional Works arising out due to additions/alterations in the original scope of works as per contract subject to certification of BHEL Engineer shall be worked out as under:
 - a) Item rates which are available in existing BOQ (Rate Schedule) shall be operated with applicable escalation derived from All India Consumer Price Index for Whole Sale Commodities
 - b) Items of works which are not available in existing BOQ shall be operated as an 'Extra Works' and rate shall be derived as per clause no 2.15.7
- ii) Execution of Supplementary Works/Additional Works through the Contractor shall be at the sole discretion of BHEL, and shall be considered as part of executed contract value for the purpose of

- Quantity Variation as per clause 2.14
- iii) BHEL Engineer's decision regarding fixing the rate as above is final and binding on the contractor.
 - iv) PVC and ORC will not be applicable for (i) above.

2.17 PRICE VARIATION COMPENSATION

PVC shall be applicable only, during the extended period of contract (if any) after the scheduled completion period and for the portion of work delayed for the reasons not attributable to the contractor.

2.17.1 In order to take care of variation in cost of execution of work on either side, due to variation in the index of LABOUR, HIGH SPEED DIESEL OIL, WELDING ROD, CEMENT, STEEL, MATERIALS, Price Variation Formula as described herein shall be applicable.

2.17.2 85% component of Contract Value shall be considered for PVC calculations and remaining 15% shall be treated as fixed component. The basis for calculation of price variation in each category, their component, Base Index, shall be as under:

SL NO.	CATEGORY	INDEX/ AVERAGE MINIMUM WAGE	PERCENTAGE COMPONENT ('K')				
			CIVIL PACKAGES (See Note A/B/C)			MECHANICAL PACKAGES	Electrical , C&I Material Management/ Handling and other labour oriented packages
			A	B	C		
i)	LABOUR (ALL CATEGORIES)	(a) 'MONTHLY ALL-INDIA AVERAGE CONSUMER PRICE INDEX NUMBERS FOR INDUSTRIAL WORKERS' published by Labour Bureau, Ministry of Labour and Employment, Government of India. (50% weightage out of component 'K') (Website: labourbureau.nic.in) (b) Arithmetical average of minimum wages of Unskilled, Semi-skilled, Skilled and Highly skilled workers as applicable at project site location (50% weightage out of component 'K')	40	25	30	65	80
ii)	HIGH SPEED DIESEL OIL	Name of Commodity: HSD Commodity Code: 1202000005 (See Note E)	5	3	5	5	5
iii)	WELDING ROD	Name of Commodity: MANUFACTURE OF BASIC METALS Commodity Code: 1314000000 (See Note E)				15	
iv)	CEMENT	Name of Commodity: ORDINARY PORTLAND CEMENT Commodity Code: 1313050003 (See Note E)		20	30		
v)	STEEL (Structural and Reinforcement Steel)	Name of Commodity: MILD STEEL: LONG PRODUCTS Commodity Code: 1314040000 (See Note E)		25			

vi)	All OTHER MATERIALS (Other than Cement & Steel)	Name of Commodity: ALL COMMODITIES Commodity Code:1000000000 (See Note E)	40	12	20		

Note: A) Cement & Steel: Free Issue (BHEL Scope)

B) Cement & Steel: In Contractor Scope

C) Cement in Contractor Scope, and Steel is Free Issue (BHEL Scope)

D) For Composite packages (i.e. Civil+Mechanical+Electrical and/or C&I or Civil+Mechanical or Mechanical+Electrical and/or C&I), the COMPONENT ('K') for various categories shall be as per respective packages as above.

E) As per the 'MONTHLY WHOLE SALE PRICE INDEX' for the respective Commodity and Type, published by Office of Economic Adviser, Ministry of Commerce and Industry, Government of India. (Website: eaindustry.nic.in). Revisions in the index or commodity will be re-adjusted accordingly.

2.17.3 #

2.17.4 Payment/recovery due to variation in index shall be determined on the basis of the following notional formula in respect of the identified COMPONENT ('K') viz LABOUR, HIGH SPEED DIESEL OIL, WELDING ROD, CEMENT, STEEL, MATERIALS.

$$P = K \times R \times \frac{(X_N - X_0)}{X_0}$$

Where,

P = Amount to be paid/recovered due to variation in the Index for Labour, High Speed Diesel Oil, Welding Rod, Cement, Steel and Materials

K = Percentage COMPONENT ('K') applicable for Labour, High Speed Diesel Oil, Welding Rod, Cement, Steel and Materials

R = Value of work done for the billing month (Excluding Taxes and Duties if payable extra)

X_N = Revised Index for Labour, Revised Average Minimum Wages for Labour, Revised Index for High Speed Diesel Oil, Welding Rod, Cement, Steel and Materials for the billing month under consideration

X₀ = Index for Labour, Average Minimum Wages for Labour, Index for High Speed Diesel Oil, Welding Rod, Cement, Steel and Materials as on the Base date

2.17.5 PVC shall not be payable for the ORC amount, Supplementary/Additional Items, Extra works. However, PVC will be payable for items executed under quantity variation of BOQ items under originally awarded contract.

2.17.6 Base date for PVC calculation shall be calendar month of the scheduled completion date.

2.17.7 The contractor shall furnish necessary monthly bulletins in support of the requisite indices from the relevant websites along with his Bills.

2.17.8 The contractor will be required to raise the bills for price variation payments on a monthly basis along with the running bills irrespective of the fact whether any increase/decrease in the index for relevant categories has taken place or not. In case there is delay in publication of bulletins (final figure), the provisional values as published can be considered for payments and arrears shall be paid/recovered on getting the final values.

2.17.9 PVC shall be applicable only, during the extended period of contract (if any) after the scheduled completion period and for the portion of work delayed for the reasons not attributable to the contractor, as follows:

For PVC computation of the n^{th} month:

Let the cumulative delay attributable to the Contractor is D_n in the n^{th} month as per Form-14.

Considering R_n as the billing value for the n^{th} month, PVC for the n^{th} month shall be calculated as follows:

- a) PVC for the portion of R_n for an amount of $D_{(n-1)}$ shall be payable as per indices for the $(n-1)^{\text{th}}$ month.
- b) PVC for the balance portion of R_n shall be payable as per indices for the n^{th} month

In case $D_{(n-1)}$ is greater than R_n , then entire R_n shall be payable as per indices for the $(n-1)^{\text{th}}$ month and the balance portion of $D_{(n-1)}$ shall be adjusted from $R_{(n+1)}$ of the $(n+1)^{\text{th}}$ month and will be payable as per indices for the $(n-1)^{\text{th}}$ month. The above process shall be continued for subsequent month(s) also till full $D_{(n-1)}$ is consumed.

- i) For milestones mentioned in the contract, PVC shall be applicable as per average of the indices from the month of base date till the month of execution of milestone.
- ii) PVC shall not be applicable for time extension provided for the delays solely attributable to the contractor. No PVC is payable during the period of Provisional Time Extension till grant of final time extension. Applicability of PVC will be decided at the time of grant of final time extension.
- iii) The total amount of PVC shall not exceed 15% of the cumulatively executed contract value. Executed contract value for this purpose is exclusive of PVC, ORC, Supplementary/Additional Items and Extra works except items due to quantity variation.

Note: Work Planning in F-14 format to be meticulously done as per Clause 2.9 of this GCC.

2.18 INSURANCE

2.18.1 BHEL/their customer shall arrange for insuring the materials/properties of BHEL/customer covering the risks during transit, storage, erection and commissioning.

2.18.2 It is the sole responsibility of the contractor to insure his materials, equipment, workmen etc. against accidents and injury while at work and to pay compensation, if any, to workmen as per Workmen's compensation Act. The work will be carried out in a protected area and all the rules and regulations of the client /BHEL in the area of project which are in force from time to time will have to be followed by the contractor.

2.18.3 If due to negligence and or non-observation of safety and other precautions by the contractors, any accident/injury occurs to the property / manpower belong to third party, the contractor shall have to pay necessary compensation and other expense, if so decided by the appropriate authorities.

2.18.4 The contractor will take necessary precautions and due care to protect the material, while in his custody from any damage/ loss due to theft or otherwise till the same is taken over by BHEL or customer. For lodging / processing of insurance claim, the contractor will submit necessary

documents. BHEL will recover the loss including the deductible franchise from the contractor, in case the damage / loss is due to carelessness / negligence on the part of the contractor. In case of any theft of material under contractor's custody, matter shall be reported to Police by the contractor immediately and copy of FIR and subsequently police investigation report shall be submitted to BHEL for taking up with insurance. However, this will not relieve the contractor of his contractual obligation for the material in his custody.

2.19 STRIKES & LOCKOUT

- 2.19.1 The contractor will be fully responsible for all disputes and other issues connected with his labour. In the event of the contractor's labour resorting to strike or the Contractor resorting to lockout and if the strike or lockout declared is not settled within a period of one month, BHEL shall have the right to get the work executed through any other agencies at risk and cost of contractor under Clause 2.7.
- 2.19.2 For all purposes whatsoever, the employees of the contractor shall not be deemed to be in the employment of BHEL.

2.20 FORCE MAJEURE

- 2.20.1 "Force Majeure" shall mean circumstance which is: a) beyond a party's control, b) The party could not reasonably have provided against before entering into the contract, c) Having arisen, such party could not reasonably have avoided or overcome, and d) Is not substantially attributable to the other party. Such circumstances include but not limited to
- i) Exceptionally adverse climatic conditions at the site which are unforeseeable having regard to climate data available or published in the country for the geographical location of the site.
 - ii) War, hostilities (whether war be declared or not), invasion, act of foreign enemies.
 - iii) Rebellion, terrorism, revolution, insurrection, military or usurped power, or civil war.
 - iv) Riot, commotion or disorder by persons other than the contractor's personnel and other employees of the contractor and sub-contractors.
 - v) Strike or lockout not solely involving the contractor's personnel and other employees of the contractor and sub-contractors.
 - vi) Encountering munitions of war, explosive materials, ionizing radiation or contamination by radio-activity, except as may be attributable to the contractor's use of such munitions, explosives, radiation or radio- activity.
 - vii) Natural catastrophes such as earthquake, tsunami, volcanic activity, hurricane or typhoon, flood, fire, cyclones etc.
- 2.20.2 The following events are explicitly excluded from Force Majeure and are solely the responsibilities of the non-performing party: a) any strike, work-to-rule action, go-slow or similar labour difficulty (b) late delivery of equipment or material (unless caused by Force Majeure event) and (c) economic hardship.
- 2.20.3 If either party is prevented, hindered or delayed from or in performing any of its obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances thereof within 15 (fifteen) days after the occurrence of such event.
- 2.20.4 The party who has given such notice shall be excused from the performance or punctual performance of its obligations under the Contract for so long as the relevant event of Force Majeure continues and to the extent that such party's performance is prevented, hindered or delayed. The Time for Completion shall be extended by a period of time equal to period of delay caused due to such Force Majeure event.

- 2.20.5 Delay or non-performance by either party hereto caused by the occurrence of any event of Force Majeure shall not
- i) Constitute a default or breach of the Contract.
 - ii) Give rise to any claim for damages or additional cost expense occasioned thereby, if and to the extent that such delay or non-performance is caused by the occurrence of an event of Force Majeure.
- 2.20.6 BHEL at its discretion may consider short closure of contract after 1 year of imposition of Force Majeure in line with extant guidelines. In any case, Contractor cannot consider deemed short-closure after 1 year of imposition of Force Majeure.

2.21 ARBITRATION & CONCILIATION

2.21.1 ARBITRATION:

2.21.1.1 Except as provided elsewhere in this Contract, in case Parties are unable to reach amicable settlement (whether by Conciliation to be conducted as provided in Clause 2.21.2 herein below or otherwise) in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the Contract; or, the respective rights and liabilities of the Parties; or, in relation to interpretation of any provision of the Contract; or, in any manner touching upon the Contract (hereinafter referred to as the 'Dispute'), then, either Party may, commence arbitration in respect of such Dispute by issuance of a notice in terms of section 21 of the Arbitration & Conciliation Act, 1996 (hereinafter referred to as the 'Notice'). The Notice shall be addressed to the Head of the Power Sector Region issuing the Contract and shall contain the particulars of all claims to be referred to arbitration in sufficient detail and shall also indicate the monetary amount of such claim. Within 60 days of receipt of the complete Notice, the Head of the BHEL Power Sector Region issuing the Contract shall offer names of three proposed Arbitrators to the invoking Party advising to choose any one of the three names to be appointed as Sole Arbitrator. On getting confirmation from the invoking Party regarding the Arbitrator chosen from among the names so offered, the Head of the BHEL Power Sector Region issuing the Contract, shall appoint such chosen person as the Sole Arbitrator for conducting the arbitration. The language of arbitration shall be English.

The Arbitrator shall pass a reasoned award.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder as in force from time to time shall apply to the arbitration proceedings under this clause. The seat of arbitration shall be _____ (the place from where the contract is Issued). The Contract shall be governed by and be construed as per provisions of the laws of India. Subject to this provision 2.21.1.1 regarding ARBITRATION, the principal civil court exercising ordinary civil jurisdiction over the area where the seat of arbitration is located shall have exclusive jurisdiction over any DISPUTE to the exclusion of any other court.

2.21.1.2 In case of Contract with Public Sector Enterprise (PSE) or a Government Department, the following shall be applicable:

In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract(s) between Central Public Sector Enterprises (CPSEs)/ Port Trusts inter se and also between CPSEs and Government Departments/Organizations (excluding disputes concerning Railways, Income Tax, Customs & Excise Departments), such

dispute or difference shall be taken up by either party for resolution through AMRCD (Administrative Mechanism for Resolution of CPSEs Disputes) as mentioned in DPE OM No. 4(1)/2013-DPE(GM)/FTS-1835 dated 22-05-2018 as amended from time to time.

2.21.1.3 The cost of arbitration shall initially be borne equally by the Parties subject to the final allocation thereof as per the award/order passed by the Arbitrator.

2.21.1.4 Notwithstanding the existence of any dispute or differences and/or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of its obligations under this Contract with due diligence and expedition in a professional manner unless the dispute inter-alia relates to cancellation, termination or short-closure of the Contract by BHEL.

2.21.2 **CONCILIATION:**

If at any time (whether before, during or after the arbitral or judicial proceedings), any Disputes (which term shall mean and include any dispute, difference, question or disagreement arising in connection with construction, meaning, operation, effect, interpretation or breach of the agreement, contract), which the Parties are unable to settle mutually, arise inter-se the Parties, the same may, be referred by either party to Conciliation to be conducted through Independent Experts Committee (IEC) to be appointed by competent authority of BHEL from the BHEL Panel of Conciliators.

Notes:

1. No serving or a retired employee of BHEL/Administrative Ministry of BHEL shall be included in the BHEL Panel of Conciliators.
2. Any other person(s) can be appointed as Conciliator(s) who is/are mutually agreeable to both the parties from outside the BHEL Panel of Conciliators.

The proceedings of Conciliation shall broadly be governed by Part-III of the Arbitration and Conciliation Act 1996 or any statutory modification thereof and as provided in Procedure 2.3 to this GCC. The Procedure 2.3 together with its Formats will be treated as if the same is part and parcel hereof and shall be as effectual as if set out herein in this GCC.

The Contractor hereby agrees that BHEL may make any amendments or modifications to the provisions stipulated in the Procedure 2.3 to this GCC from time to time and confirms that it shall be bound by such amended or modified provisions of the Procedure 2.3 with effect from the date as intimated by BHEL to it.

2.21.3 **No Interest payable to Contractor**

Notwithstanding anything to the contrary contained in any other document comprising in the Contract, no interest shall be payable by BHEL to Contractor on any moneys or balances including but not limited to the Security Deposit, EMD, Retention Money, RA Bills or the Final Bill, or any amount withheld and/or appropriated by BHEL etc., which becomes or as the case may be, is adjudged to be due from BHEL to Contractor whether under the Contract or otherwise.

2.22 **RETENTION AMOUNT**

2.22.1 Retention Amount shall be 5% of executed contract value and shall be recovered at the rate of 5% from each Running Bill admitted, including PVC Bills. Alternatively, BG, in line with clause 1.12 of GCC, equivalent to 5% of Contract Value against Retention Amount can also be submitted before

payment of first RA Bill. The validity of the said BG shall be initially for the contract period & shall be extended, if so required, up to acceptance of final bill. In case of increase in contract value, additional BG for 5% of differential amount shall be submitted by Contractor before payment of next RA Bill due. In case, contractor opts cash deduction from RA bills in the beginning & subsequently offers to submit BG later on, then refund of deducted retention amount may be permitted against submission of equivalent BG only once during the contract period.

2.22.2 Refund of Retention Amount shall be as follows:

100% of Retention Amount/ BG against Retention Amount shall be released along with Final Bill after deduction all expenses/ other amounts due to BHEL under the contract/ other contracts entered into with them (contractor) by BHEL.

2.23 PAYMENTS

Payments to Contractors are made in any one of the following forms: -

2.23.1 Running Account Bills (RA Bills)

- i) These are for interim payments when the contracts are in progress. The bills for such interim payments are to be prepared by Contractor in prescribed formats (RA Bill forms).
- ii) Payments shall be made according to the extent of work done as per measurements taken up to the end of the calendar month and in line with the terms of payments described in the Tender documents.
- iii) Recoveries on account of electricity, water, statutory deductions etc. are made as per terms of contract.
- iv) Full rates for the work done shall be allowed only if the quantum of work has been done as per the specifications stipulated in the contract. If the work is not executed as per the stipulated specifications, BHEL may ask the contractor to redo the work according to the required specifications, without any extra cost. However, where this is not considered necessary 'OR' where the part work is done due to factors like non-availability of material to be supplied by BHEL 'OR' non availability of fronts 'OR' non availability of drawings, fraction payment against full rate, as is considered reasonable, may be allowed with due regard for the work remaining to be done. BHEL decision in this regard will be final and binding on the contractor.
- v) In order to facilitate part payment, BHEL at its discretion may further split the contracted rates/percentages to suit site conditions, cash flow requirements according to the progress of work, subject to following:
 - a) Provided no 'part' payment is recommended till 25% of work in the item rate is executed.
 - b) Payment of item rate to be made in not more than three instalments, last stage payment to be not lower than 20% of the item rate.

2.23.2 Final Bill

Final Bill' is used for final payment on closing of Running Account for works or for single payment after completion of works. 'Final Bill' shall be submitted as per prescribed format after completion of works as per scope and upon material reconciliation, along with the following:

- i) 'No Claim Certificate' by Contractor
- ii) Clearance certificates where ever applicable viz. Clearance Certificates from Customer, various Statutory Authorities like Labour department, PF Authorities, Commercial Tax Department etc.
- iii) Indemnity Bond as per prescribed format.

BHEL shall settle the final bills after deducting all liabilities of Contractor to BHEL.

2.24 PERFORMANCE GUARANTEE FOR WORKMANSHIP

2.24.1 Even though the work will be carried out under the supervision of BHEL Engineers the Contractor will be responsible for the quality of the workmanship and shall guarantee the work done for a period of Twelve months from the date of commencement of guarantee period as defined in Technical Conditions of Contract, for good workmanship and shall rectify free of cost all defects due to faulty erection detected during the guarantee period. In the event of the Contractor failing to repair the defective works within the time specified by the Engineer, BHEL may proceed to undertake the repairs of such defective works at the Contractor's risk and cost, without prejudice to any other rights and recover the same from the Security Deposit.

2.24.2 BHEL shall release the Security Deposit subject to the following

- i) Contractor has submitted 'Final Bill'
- ii) Guarantee period as per contract has expired
- iii) Contractor has furnished 'No Claim Certificate' in specified format
- iv) BHEL Site Engineer/Construction Manager has furnished the 'No Demand Certificate' in specified format
- v) Contractor has carried out the works required to be carried out by him during the period of Guarantee and all expenses incurred by BHEL on carrying out such works is included for adjustment from the Security Deposit refundable.

2.25 CLOSING OF CONTRACTS

The Contract shall be considered completed and closed upon completion of contractual obligations and settlement of Final Bill or completion of Guarantee period whichever is later. Upon closing of Contract, BHEL shall issue a performance/ experience certificate as per standard format, based on specific request of Contractor as per extant BHEL guidelines.

2.26 SUSPENSION OF BUSINESS DEALINGS

BHEL reserves the right to take action against Contractors who either fail to perform or Tenderers/Contractor who indulge in malpractices, by suspending business dealings with them in line with BHEL guidelines issued from time to time.

2.27 LIMITATION ON LIABILITY:

Notwithstanding anything to the contrary in this Agreement or the Work Order or any other mutually agreed document between the parties, the maximum liability, for damages, of the contractor, its servants or agents, shall under no circumstances exceed an amount equal to the Price of the Agreement or the Work Order. The Supplier shall not in any case be liable for loss of profit or special, punitive, exemplary, indirect or consequential losses whatsoever. This shall not be applicable on the recoveries arising out of Risk and Cost, recoveries made by Customer from BHEL on account of Contractor, any other type of recoveries for workmanship, material, T&P etc. due from the contractor.

2.28 OTHER ISSUES

- 2.28.1 Value of Non judicial Stamp Paper for Bank Guarantees and for Contract Agreement shall be not less than Rs 100/- unless otherwise required under relevant statutes.
- 2.28.2 In case of any conflict between the General Conditions of Contract and Special Conditions of Contract, provisions contained in the Special Conditions of Contract shall prevail.
- 2.28.3 Unless otherwise specified in NIT, offers from consortium/ JVs shall not be considered.
- 2.28.4 BHEL may not insist for signing of Contract Agreements in respect of low value and short time

period contracts like providing services for Hot water flushing, Chemical Cleaning, Transportation, Geo-Technical works, Hiring of T&Ps/ Vehicles/ Equipments etc. and work shall be executed as per the terms of LOI/LOA/Work Order. BHEL may not insist for signing of Contract Agreements in respect of works costing upto Rs. 2 lakhs (upto Rs. 5 lakhs in case scheduled completion period is not more than 3 months).

Rev 01

1st June
2012

FORMS & PROCEDURES

(Document No. PS:MSX:F&P)

BHARAT HEAVY ELECTRICALS
LIMITED



FORMS & PROCEDURES

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: will be released later

OFFER FORWARDING LETTER / TENDER SUBMISSION LETTER
(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

Offer Reference No:.....

Date:.....

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir,

Sub : Submission of Offer against Tender Specification No:

I/We hereby offer to carry out the work detailed in the Tender Specification issued by Bharat Heavy Electricals Limited, Power Sector-....., in accordance with the terms and conditions thereof.

I/We have carefully perused the following listed documents connected with the above work and agree to abide by the same.

1. Amendments/Clarifications/Corrigenda/Errata/etc issued in respect of the Tender documents by BHEL
2. Notice Inviting Tender (NIT)
3. Price Bid
4. Technical Conditions of Contract
5. Special Conditions of Contract
6. General Conditions of Contract
7. Forms and Procedures

Should our Offer be accepted by BHEL for Award, I/we further agree to furnish 'Security Deposit' for the work as provided for in the Tender Conditions within the stipulated time as may be indicated by BHEL.

I/We further agree to execute all the works referred to in the said Tender documents upon the terms and conditions contained or referred to therein and as detailed in the appendices annexed thereto.

I/We have deposited/depositing herewith the requisite Earnest Money Deposit (EMD) as per details furnished in the Check List.

Authorised Representative of Bidder

Signature :

Name :

Address :

Place:

Date:

DECLARATION BY AUTHORISED SIGNATORY OF BIDDER

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir,

Sub : **Declaration by Authorised Signatory**

Ref : 1) NIT/Tender Specification No:
2) All other pertinent issues till date

I/We, hereby certify that all the information and data furnished by me with regard to the above Tender Specification are true and complete to the best of my knowledge. I have gone through the specifications, conditions, stipulations and all other pertinent issues till date, and agree to comply with the requirements and Intent of the specification.

I further certify that I am authorised to represent on behalf of my Company/Firm for the above mentioned tender and a valid Power of Attorney to this effect is also enclosed.

Yours faithfully,

(Signature, Date & Seal of Authorized
Signatory of the Bidder)

Date:

Enclosed : Power of Attorney

DECLARATION BY AUTHORISED SIGNATORY OF BIDDER

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir,

Sub : **Declaration by Authorised Signatory regarding Authenticity of submitted documents.**

Ref : 1) NIT/Tender Specification No:
2) All other pertinent issues till date

I/We, hereby certify that all the documents submitted by us in support of possession of “Qualifying Requirements” are true copies of the original and are fully compliant required for qualifying / applying in the bid and shall produce the original of same as and when required by Bharat Heavy Electricals Limited.

I / We hereby further confirm that no tampering is done with documents submitted in support of our qualification as bidder. I / We understand that at any stage (during bidding process or while executing the awarded works) if it is found that fake / false / forged bid qualifying / supporting documents / certificates were submitted, it would lead to summarily rejection of our bid / termination of contract. BHEL shall be at liberty to initiate other appropriate actions as per the terms of the Bid / Contract and other extant policies of Bharat Heavy Electricals Limited.

Yours faithfully,

(Signature, Date & Seal of Authorized
Signatory of the Bidder)

Date:

NO DEVIATION CERTIFICATE

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir,

Sub : **No Deviation Certificate**

Ref : 1) NIT/Tender Specification No:,

2) All other pertinent issues till date

We hereby confirm that we have not changed/ modified/materially altered any of the tender documents as downloaded from the website/ issued by BHEL and in case of such observance at any stage, it shall be treated as null and void.

We also hereby confirm that we have neither set any Terms and Conditions and nor have we taken any deviation from the Tender conditions together with other references applicable for the above referred NIT/Tender Specification.

We further confirm our unqualified acceptance to all Terms and Conditions, unqualified compliance to Tender Conditions, Integrity Pact (if applicable) and acceptance to Reverse Auctioning process.

We confirm to have submitted offer in accordance with tender instructions and as per aforesaid references.

Thanking you,

Yours faithfully,

(Signature, date & seal of authorized
representative of the bidder)

DECLARATION CONFIRMING KNOWLEDGE ABOUT SITE CONDITIONS
(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir,

Sub : **Declaration confirming knowledge about Site conditions**

Ref : 1) NIT/Tender Specification No:
2) All other pertinent issues till date

I/We, _____ hereby declare and confirm that we have visited the Project Site as referred in BHEL Tender Specifications and acquired full knowledge and information about the Site conditions including Wage structure, Industrial Climate, the Law & Order and other conditions prevalent at and around the Site. We further confirm that the above information is true and correct and we shall not raise any claim of any nature due to lack of knowledge of Site conditions.

I/We, hereby offer to carry out work as detailed in above mentioned Tender Specification, in accordance with Terms & Conditions thereof.

Yours faithfully,

(Signature, Date & Seal of Authorized
Representative of the Bidder)

Date :

Place:

DECLARATION FOR RELATION IN BHEL

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder failing which the offer of Bidder is liable to be summarily rejected)

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir,

Sub : **Declaration for relation in BHEL**

Ref : 1) NIT/Tender Specification No:,

I/We hereby submit the following information pertaining to relation/relatives of Proprieter/Partner(s)/Director(s) employed in BHEL

Tick(✓) any one as applicable:

1. The Proprieter, Partner(s), Director(s) of our Company/Firm DO NOT have any relation or relatives employed in BHEL

OR

2. The Proprieter, Partner(s), or Director(s) of our Company/Firm HAVE relation/relatives employed in BHEL and their particulars are as below:

(i)

(ii)

Signature of the Authorised Signatory

Note:

1. Attach separate sheet, if necessary.
2. If BHEL Management comes to know at a later date that the information furnished by the Bidder is false, BHEL reserves the right to take suitable against the Bidder/Contractor.

NON DISCLOSURE CERTIFICATE

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

NON DISCLOSURE CERTIFICATE

I/We understand that BHEL PS __ is committed to Information Security Management System as per their Information Security Policy.

Hence, I/We M/s.....
who are submitting offer for providing services to BHEL PS __ against
Tender Specification No:_____,
hereby undertake to comply with the following in line with Information
Security Policy of BHEL PS __, _____

- To maintain confidentiality of documents & information which shall be used during the execution of the Contract.
- The documents & information shall not be revealed to or shared with third party which shall not be in the business interest of BHEL PS__.

(Signature, date & seal of Authorized
Signatory of the bidder)

Date:

BANK ACCOUNT DETAILS FOR E-PAYMENT

(To be given on Letter head of the Company /Firm of Bidder, and **ENDORSED (SIGNED & STAMPED) BY THE BANK** to enable BHEL release payments through Electronic Fund Transfer (EFT/RTGS))

1. Beneficiary Name :
2. Beneficiary Account No. :
3. Bank Name & Branch :
4. City/Place :
5. 9 digit M ICR Code of Bank Branch :
6. IFSC Code of Bank Branch :
7. Beneficiary E-mail ID :
(for payment confirmation)

NOTE: In case Bank endorsed certificate regarding above has already been submitted earlier, Kindly submit photocopy of the same

FORMAT FOR SEEKING CLARIFICATION

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir,

Sub : **Request for Clarification**Ref : 1) NIT/Tender Specification No:
2) All other pertinent issues till date

Sl no	Reference clause of Tender Document	Existing provision	Bidder's query	BHEL's clarification
1				
2				
3				
4				
5				
6				

Yours faithfully,

(Signature, date & seal of Authorized
Representative of the Bidder)

CAPACITY EVALUATION OF BIDDERS FOR CURRENT TENDER

SL NO.	DESCRIPTION OF WORK (Similar to Tendered Scope)	WORK ORDER REF & DATE	CONTRACT VALUE (Rs. LACS)	CUSTOMER NAME & ADDRESS	CURRENT STATUS OF THE JOB ALONG WITH LATEST MILE STONE COMPLETED	%AGE OF WORK COMPLETE D	VALUE OF BALANCE WORK (Rs. Lacs)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

NOTES:

1. BIDDERS ARE REQUIRED TO FURNISH ALL THE JOBS OF SIMILAR NATURE WHICH THEY ARE EXECUTING (IN PROGRESS) AT THE TIME OF SUBMISSION OF TENDER, AS PER ABOVE FORMAT.

2. BIDDERS HEREBY UNDERTAKE THAT THEY HAVE FURNISHED THE DETAILS SOUGHT AS PER POINT NO. 1 IN TOTALITY AND THAT THE DETAILS FURNISHED IS COMPLETE IN ALL RESPECT.

3. BHEL WILL TAKE APPROPRIATE ACTION AS DEEMED FIT , IN CASE, IT IS FOUND AT A LATER DATE THAT THE CONTRACTOR HAD SUPPRESSED THE FACTS AND HAVE NOT FURNISHED THE CORRECT & COMPLETE INFORMATIONS.

DATE :
PLACE:

Signature

Name, Designation & Seal of Bidder

CONTRACT AGREEMENT

Form No: F-10 (Rev 00)

BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)

Power Sector – Region

.....

.....

CONTRACT AGREEMENT

AGREEMENT NO. _____

NAME OF WORK	
NAME OF THE CONTRACTOR WITH FULL ADDRESS	
VALUE OF WORK AWARDED	
LETTER OF AWARD NO.	
TIME ALLOTTED FOR COMPLETING THE WORK (DATE OF COMPLETION)	

SIGNATURE OF CONTRACTOR

(SIGNATURE OF BHEL OFFICER)

CONTRACT AGREEMENT

THIS AGREEMENT MADE THIS _____ DAY OF _____ between BHARAT HEAVY ELECTRICALS LIMITED (A Government of India Enterprise) a Company incorporated under the Companies Act, 1956, having its Registered Office at BHEL House, Siri Fort New Delhi-110049 (herein after called BHEL) of the ONE PART.

AND

M/S _____
_____ (hereinafter called the 'Contractor') of the
SECOND PART.

WHEREAS M/s -----state that they
have acquired and possess extensive experience in the field of -----

And Whereas in response to an Invitation to Tender No. ----- issued by BHEL for
execution of ----- the contractor submitted their offer
No.-----dated -----And whereas BHEL has accepted the
offer of the Contractor on terms and conditions specified in the Letter of Award No.-----
-----dated -----read with the references cited therein.

THIS AGREEMENT WITNESSES AND it is hereby agreed by and between the parties as follows:

1. That the contractor shall execute the work of -----and more particularly described in Tender Specification No -----including Drawings and Specifications (hereinafter called the said works) in accordance with and subject to terms and conditions contained in these presents, instructions to Tenderers, General Conditions of Contract, Special Conditions, Annexures, Letter of Award dated ----- and such other instructions, Drawings, Specifications given to him from time to time by BHEL.
2. The Contractor is required to furnish to BHEL Security deposit in the form of cash/ approved securities/ Bank Guarantee valid upto ----- for a sum of Rs.----- towards satisfactory performance and completion of the Contract.
3. The Contractor has furnished a Bank Guarantee bearing no.-----dated ----- for a sum of Rs.-----executed by ----- in favour of BHEL towards Security Deposit valid upto -----

OR

The Contractor has furnished to BHEL an initial Security Deposit of Rs.-----in the form of cash / approved Securities/ B.G No.----- dated ----- for Rs.-----executed by ----- in favour of BHEL valid upto ----- and has agreed for recovery of the balance security deposit by BHEL @ 10% of the value of work done from each running bill till the entire Security Deposit is recovered.

OR

The contractor has furnished to BHEL an initial Security Deposit of Rs.-----(Rs.----- vide Bank draft No.-----dated -----and by adjusting EMD of Rs.----- submitted vide Bank draft No.----- dt.-----) and has agreed for recovery of balance Security Deposit by BHEL @ 10% of the value of work done from each running bill till the entire security deposit is recovered.

4. The Contractor hereby agrees to extend the validity of the Bank Guarantee for such further period or periods as may be required by BHEL and if the Contractor fails to obtain such extension(s) from the Bank, the Contractor, shall pay forthwith or accept recovery of Rs.----- from the bills in one installment and the contractor further agrees that failure to extend the validity of the Bank Guarantee or failure to pay the aforesaid amount in the manner specified above shall constitute breach of contract. In addition to above, BHEL shall be entitled to take such action as deemed fit and proper for recovering the said sum of Rs.-----

OR

In case the contractor furnishes the bank guarantee at a later date the contractor hereby agrees to extend the validity of bank guarantee for such further period or periods as may be required by BHEL and if the contractor fails to obtain such extension(s) from the bank, the contractor shall pay forthwith or accept recovery of the amount of bank guarantee given in lieu of security deposit from the bills in one installment and the contractor further agrees that failure to extend the validity of bank guarantee or failure to pay the aforesaid amount in the manner specified above shall constitute breach of contract. In addition to above, BHEL shall be entitled to take such action as deemed fit and proper for recovering the said sum.

5. That in consideration of the payments to be made to the Contractor by BHEL in accordance with this Agreement the Contractor hereby covenants and undertakes with BHEL that they shall execute, construct, complete the works in conformity, in all respects, with the terms and conditions specified in this Agreement and the documents governing the same.
6. That the Contractor shall be deemed to have carefully examined this Agreement and the documents governing the same and also to have satisfied himself as to the nature and character of the Works to be executed by him.
7. That the Contractor shall carry out and complete the execution of the said works to the entire satisfaction of the Engineer or such other officer authorised by BHEL, within the agreed time schedule.
8. That BHEL shall, after proper scrutiny of the bills submitted by the Contractor; pay to him during the progress of the said works such sum as determined by BHEL in accordance with this Agreement.
9. That this Agreement shall be deemed to have come into force from ----- the date on which the letter of Award has been issued to the Contractor.
10. That whenever under this contract or otherwise, any sum of money shall be recoverable from or payable by the Contractor, the same may be deducted in the manner as set out in the General Conditions of Contract or other conditions governing this Agreement.
11. That all charges on account of Octroi, Terminal and other taxes including sales tax or other duties on material obtained for execution of the said works shall be borne and paid by the Contractor.
12. That BHEL shall be entitled to deduct from the Contractor's running bills or otherwise Income Tax as per prevailing Income Tax Act.
13. That BHEL shall be further entitled to recover from the running bills of the Contractor or otherwise such sum as may be determined by BHEL from time to time in respect of

CONTRACT AGREEMENT

Form No: F-10 (Rev 00)

consumables supplied by BHEL, hire charges for tools and plants issued (Where applicable) and any other dues owed by the Contractor.

14. That it is hereby agreed by and between the parties that non-exercise, forbearance or omission of any of the powers conferred on BHEL and /or any of its authorities will not in any manner constitute waiver of the conditions hereto contained in these presents and the liability of the Contractor with respect to compensation payable to BHEL or Contractor's obligations shall remain unaffected.
15. It is clearly understood by and between the parties that in the event of any conflict between the Letter of Award and other documents governing this Agreement, the provisions in the Letter of Award shall prevail.

16. The following documents

1. Invitation to Tender No-----
and the documents specified therein.
2. Contractor's Offer No-----
dated-----.
3. _____
4. _____
5. _____
6. Letter of Award No. _____ dated _____.
7. _____

shall also form part of and govern this Agreement.

IN WITNESS HEREOF, the parties hereto have respectively set their signatures in the presence of

WITNESS

1.

2.

WITNESS

1.

2.

(CONTRACTOR)
(to be signed by a person holding
a valid Power of Attorney)

(For and on behalf of BHEL)

PROFORMA OF BANK GUARANTEE (in lieu of SECURITY DEPOSIT)

In consideration of Bharat Heavy Electricals Limited (hereinafter referred to as the 'Employer' which expression shall unless repugnant to the context or meaning thereof, include its successors and permitted assigns) incorporated under the Companies Act, 1956 and having its registered office at BHEL House, Siri Fort, Asiad, New Delhi – 110049 through its Unit at Bharat Heavy Electricals Limited, Power Sector Northern Region, HRDI & PSNR Complex, Plot no. 25, Sector – 16 A, Noida - 201301 having agreed to exempt (Name of the Vendor / Contractor / Supplier) with its registered office at _____¹ (hereinafter called the said "Contractor" which term includes supplier), from demand under the terms and conditions of the Contract reference No. _____ dated _____² valued at Rs. ³ (Rupees -----)³ (hereinafter called the said Contract), of Security Deposit for the due fulfilment by the said Contractor of the terms and conditions contained in the said Contract, on production of a Bank Guarantee for Rs. _____⁴ (Rupees _____ only),

We _____ (indicate the name and address of the Bank) having its Head Office at _____ (address of the head Office) (hereinafter referred to as the Bank), at the request of _____ [Contractor(s)], being the Guarantor under this Guarantee, do hereby irrevocably and unconditionally undertake to forthwith and immediately pay to the Employer, an amount not exceeding Rs. _____ without any demur, immediately on demand from the Employer and without any reservation, protest, and recourse and without the Employer needing to prove or demonstrate reasons for its such demand.

Any such demand made on the bank, shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____.

We undertake to pay to the Employer any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s) in any suit or proceeding pending before any Court or Tribunal or Arbitrator or any other authority, our liability under this present being absolute and unequivocal.

The payment so made by us under this guarantee shall be a valid discharge of our liability for payment hereunder and the Contractor(s) shall have no claim against us for making such payment.

We, further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Contract and that it shall continue to be enforceable till all the dues of the Employer under or by virtue of the said Contract have been fully paid and its claims satisfied & the Employer certifies that the terms and conditions of the said Contract have been fully and properly carried out by the said contractor(s) or acceptance of the final bill or discharge of this guarantee by the Employer, whichever is earlier. This guarantee shall initially remain in force upto and including _____⁵ and shall be extended from time to time for such period as may be desired by the Employer. Unless a demand or claim under this guarantee is made on us in writing on or before the _____⁶, we shall be discharged from all the liability under this guarantee thereafter.

We, _____ (indicate the name of the Bank) _____ further agree with the Employer that the Employer shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Contract or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or

PROFORMA OF BANK GUARANTEE (in lieu of SECURITY DEPOSIT)

from time to time any of the powers exercisable by the Employer against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Contract and we shall not be relieved from our liability by any reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act or omission on the part of the Employer or any indulgence by the Employer to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

The Bank also agrees that the Employer at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee that the Employer may have in relation to the Contractor's liabilities.

This Guarantee shall not be determined or affected by liquidation or winding up, dissolution or change of constitution or insolvency of the Contractor but shall in all respects and for all purposes be binding and operative until payment of all money payable to the Employer in terms thereof. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s).

We,..... Bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Employer in writing.

Notwithstanding anything to the contrary contained hereinabove:

- a) The liability of the Bank under this Guarantee shall not exceed..... ⁴
- b) This Guarantee shall be valid up to ⁵
- c) Unless the Bank is served a written claim or demand on or before ⁶ all rights under this guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities under this guarantee irrespective of whether or not the original bank guarantee is returned to the Bank.

We, _____ Bank, have power to issue this Guarantee under law and the undersigned as a duly authorized person has full powers to sign this Guarantee on behalf of the Bank.

Date _____ Day of _____
for _____ (indicate the name of the Bank) _____

(Signature of Authorised signatory)

- ¹ ADDRESS OF THE VENDOR/ CONTRACTOR/ SUPPLIER.
- ² DETAILS ABOUT THE NOTICE OF AWARD/ CONTRACT REFERENCE
- ³ CONTRACT VALUE
- ⁴ BG AMOUNT IN FIGURES AND WORDS
- ⁵ VALIDITY DATE
- ⁶ DATE OF EXPIRY OF CLAIM PERIOD

PROFORMA OF BANK GUARANTEE (in lieu of SECURITY DEPOSIT)

Note:

1. Bidders are advised that expiry of claim period may be kept 3-6 months after validity date..
2. The BG should be on Non-Judicial Stamp paper/ e-stamp paper of appropriate value as per Stamp Act prevailing in the State(s) where the BG is submitted or is to be acted upon or the rate prevailing in the State where the BG was executed, whichever is higher. The Stamp Paper/ e-stamp paper shall be purchased in the name of Vendor/ Contractor/ Supplier/ Bank issuing the guarantee.

3. In Case of Bank Guarantees submitted by Foreign Vendors.

a. From Nationalized/ Public Sector/ Private Sector/ Foreign Banks (BG issued by Branches in India) can be accepted subject to the condition that the Bank Guarantee should be enforceable in the town/ city or at nearest branch where the Unit is located i.e. Demand can be presented at the Branch located in the town/city or at nearest branch where the Unit is located.

b. From Foreign Banks (wherein Foreign Vendors intend to provide BG from local branch of the Vendor country's Bank)

b.1 In such cases, Bank Guarantee issued by **any of the Consortium Banks only** will be accepted by BHEL. As such, Foreign Vendor needs to make necessary arrangements for issuance of Counter- Guarantee by Foreign Bank in favour of the Indian Bank's (BHEL's Consortium Bank) branch in India. All charges for issuance of Bank Guarantee/ counter-Guarantee should be borne by the Foreign Vendor.

b.2 In case, Foreign Vendors intend to provide BG from Overseas Branch of our Consortium Bank (e.g. if a BG is to be issued by SBI Frankfurt), the same is acceptable. However, the procedure at **sl.no. b.1** will required to be followed.

b.3 The BG issued may preferably be subject to Uniform Rules for Demand Guarantees (URDG) 758 (as amended from time to time).

BANK GUARANTEE FOR INTEREST BEARING REFUNDABLE ADVANCE

B.G. No.

Date

This deed of Guarantee made this _____ day of _____ two thousand _____ by < **Name and Address of Bank** > hereinafter called the "The Guarantor" (which expression shall unless repugnant to the context or meaning thereof be deemed to include its successors and assigns) in favour of M/S Bharat Heavy Electricals Limited a Company incorporated under the Companies Act, 1956, having its registered office at BHEL House, Siri Fort, New Delhi - 110049 through its unit at Bharat Heavy Electricals Limited, Power Sector Northern Region, HRDI & PSNR Complex, Plot no. 25, Sector - 16 A, Noida - 201301, hereinafter called "The Company" (which expression shall unless repugnant to the context or meaning thereof be deemed to include its successors and assigns).

WHEREAS M/s. _____ (hereinafter referred to as the Contractor) have entered into a Contract arising out of Letter of Intent no. _____ dtd _____ (hereinafter referred to as "the Contract") for the < **Name of work** > with the Company.

AND WHEREAS the Contract inter-alia provides that the Company will pay to the Contractor interest bearing advance of Rs. _____ (Rupees _____ only) on certain terms and conditions specified in the Contract subject to the Contractor furnishing a Bank Guarantee for Rs. _____ (Rupees _____ only) in favour of the Company.

AND WHEREAS the Company has agreed to accept a Bank Guarantee from a Bank to cover the said advance.

AND WHEREAS the Contractor has approached the Guarantor and in consideration of the arrangement arrived at between the Contractor and the Guarantor, the Guarantor has agreed to give the Guarantee as hereinafter mentioned in favour of the Company.

NOW THIS DEED WITNESSES AS FOLLOWS:-

- (1) In consideration of the Company having agreed to advance a sum of Rs. _____ (Rupees _____ only) to the Contractor, the Guarantor do hereby guarantee the due recovery by the Company of the said advance with interest thereon as provided according to the terms and conditions of the Contract. If the said Contractor fails to utilise the said advance for the purpose of the Contract and /or the said advance together with interest as aforesaid is not fully recovered by the Company the Guarantor do hereby unconditionally and irrevocably undertake to pay to the Company without demur and merely on a demand, to the extent of the said sum of Rs. _____ (Rupees _____ only) any claim made by the Company on them for the loss or damage caused to or suffered by the Company by reasons of the Company not being able to recover in full the advance with interest as aforesaid.

BANK GUARANTEE FOR INTEREST BEARING REFUNDABLE ADVANCE

-
- (2) The decision of the Company whether the Contractor has failed to utilise the said advance or any part thereof for the purpose of the Contract and / or as to the extent of loss or damage caused to or suffered by the Company by reason of the Company not being able to recover in full the said sum of Rs. _____ with interest if any shall be final and binding on the Guarantor, irrespective of the fact whether the Contractor admits or denies the default or questions the correctness of any demand made by the Company in any Court Tribunal or Arbitration proceedings or before any other Authority.
 - (3) The Company shall have the fullest liberty without affecting in any way the liability of the Guarantor under this Guarantee, from time to time to vary any of the terms and conditions of the Contract or extend time of performance by the Contractor or to postpone for any time and from time to time any of the powers exercisable by it against the Contractor and either enforce or forebear from enforcing any of the terms and conditions governing the Contract or securities available to the Company and the Guarantor shall not be released from its liability under these presents by any exercise by the Company of the liberty with reference to the matters aforesaid or by reasons of time being given to the Contractor or any other forbearance, act or commission on the part of the Company or any indulgence by the Company to the Contractor or of any other matter or thing whatsoever which under the law relating to sureties would, but for this provision have the effect of so releasing the Guarantor from its liability under this guarantee.
 - (4) The Guarantor further agrees that the Guarantee herein contained shall remain in full force and effect during the period till the Company discharges this Guarantee, subject to however, that the Company shall have no claim under this Guarantee after _____ i.e. (the present date of validity of Bank Guarantee unless the date of validity of this Bank Guarantee is further extended from time to time, as the case may be) unless a notice of the claim under this Guarantee has been served on the Guarantor before the expiry of the said period in which case the same shall be enforceable against the Guarantor notwithstanding the fact that the same is enforced after the expiry of the said period.
 - (5) The Guarantor undertakes not to revoke this Guarantee during the period it is in force except with the previous consent of the Company in writing and agrees that any liquidation or winding up or insolvency or dissolution or any change in the constitution of the Contractor or the Guarantor shall not discharge the Guarantor's liability hereunder.
 - (6) It shall not be necessary for the Company to proceed against the Contractor before proceeding against the Guarantor and the Guarantee herein contained shall be enforceable against them notwithstanding any security which the Company may have obtained or obtain from the Contractor shall at the time when proceedings are taken against the Guarantor hereunder be outstanding or unrealised.
 - (7) Notwithstanding anything contained herein before, our liability under the Guarantee is restricted to Rs. _____ (Rupees _____). Our guarantee shall remain in force until _____, i.e. the present date of validity of Bank Guarantee unless the date of validity of this Bank Guarantee is further extended from time to time. Unless a claim or demand under this guarantee is made against us on or before-----, we shall be discharged from our liabilities under this Guarantee thereafter.

BANK GUARANTEE FOR INTEREST BEARING REFUNDABLE ADVANCE

- (8) Any claim or dispute arising under the terms of this document shall only be enforced or settled in the courts at New Delhi/ Delhi only.
- (9) The Guarantor hereby declares that it has power to execute this Guarantee under its Memorandum and Articles of Association and the executant has full powers to do so on its behalf under the Power of Attorney dated_____ (To be incorporated by the Bank) granted to him by the proper authorities of the Guarantor.

IN WITNESS whereof the _____(Bank) has hereunto set and subscribed its hand the day, month and year first, above written.

(Name of the Bank)

Signed for and on behalf of the Bank
(Designation of the Authorized Person Signing the Guarantee)

(Signatory No.-----)

DATED:

SEAL

=====

Notes :

1. The BG shall be executed on non-judicial stamp papers of adequate value procured in the name of the Bank in the State where the Bank is located.
2. The BG is required to be sent by the executing Bank directly to BHEL at the address where tender is submitted / accepted, under sealed cover.

FORM for EXTENSION OF VALIDITY OF BANK GUARANTEE

1. To be typed on non judicial Stamp Papers of value as applicable in the State of India from where the BG has been issued or the State of India where the BG shall be operated
2. The non judicial stamp papers shall be purchased in the name of the Party on whose behalf the BG is being issued or the BG issuing Bank

BANK GUARANTEE No:

Date:.....

To

(Write Designation and Address of Officer of BHEL inviting the Tender)

Dear Sir

Sub : Validity of Bank Guarantee No:..... Dated for
 Rs in favour of yourself, expiry date
, on account of M/s in respect of
 Contract Number....., (herein after called the Original bank Guarantee)

At the request of M/s....., we Bank,
 having its branch Office at and having Head office
 at, do hereby extend our liability under the above mentioned Bank Guarantee
 number..... dated for a further period of Months/years
 from to expire on

Except as provided above, all other terms and conditions of the Original Bank Guarantee No
 Dated..... shall remain unaltered and binding on us.

Kindly treat this extension as an integral part of the original Bank Guarantee to which it
 would be attached.

Yours faithfully

Signature.....

Name & Designation.....

Power of Attorney/Signing Power No

Seal of Bank



PS-

MONTHLY PLAN & REVIEW WITH CONTRACTOR

Page 1 of 6

Name of Project		Contract No.	
Name of Work		Name of Contractor	

PART- A: PLAN/ REVIEW OF WORK FOR THE MONTH OF

Date of Plan/ Review.....

SN.	Description of Work	Unit of Measur- ement	Unit Rate	Planned		Cumulative Shortfall attributable to contractor upto last month (Refer Note 1)		Achieved		Shortfall attributable to BHEL w.r.t Plan (as per Col. 3 of Part- D)		Cumulative Shortfall attributable to Contractor upto & including this month		REMARKS (Reasons for Shortfall attributable to Contractor. Supporting documents to be kept as record.)
				(QTY Planned for the month as per Part –C of last month)										
(a)	(b)	(c)	(d)	A		B		C		D		E=A+B-C-D		
				Phy.	Financial	Phy	Financial	Phy.	Financial	Phy.	Financial	Phy.	Financial	
	Value of Other Items not mentioned above but planned to be executed in this month													
Total					ΣA		ΣB		ΣC		ΣD		ΣE	

BHEL

(Sign with name, designation and date)

CONTRACTOR

(Sign with name, designation and date)



PS-

MONTHLY PLAN & REVIEW WITH CONTRACTOR

Page 2 of 6

Name of Project		Contract No.	
Name of Work		Name of Contractor	

PART- A: Contd.....

Note 1: **In addition to the work planned as per Col. 'A', Contractor shall also make full efforts to minimize the 'Cumulative shortfall attributable to contractor upto the month' as mentioned in Col. 'B' by enhancing its resources, so as to achieve the completion of activities as per agreed schedule. In case contractor is not able to execute the entire shortfall, then BHEL 'Engineer in-charge', shall decide the priority of work to be executed and it shall be binding on the contractor.**

Note 2: Percentage Shortfall attributable to contractor w.r.t. "Plan - Shortfall attributable to BHEL" for the month = $[(\Sigma E - \Sigma B) / (\Sigma A - \Sigma D)] \times 100$
In case, $(\Sigma E - \Sigma B)$ is negative, then it shall be treated as zero percent."

Note 3: Form 14 should include all items being planned in the current month, and all items against which shortfall was attributable to contractor till previous month. However, for practical reason, if it is not possible to mention some of the items in Form-14 being planned to be executed in this month, then also value of such items shall necessarily be included in calculation of Total Value.

Note 4: In case reason for shortfall attributable to contractor is w.r.t. T&P and Manpower, it should be in conformity with Part B1 and B2.

BHEL

(Sign with name, designation and date)

CONTRACTOR

(Sign with name, designation and date)



PS-

MONTHLY PLAN & REVIEW WITH CONTRACTOR

Page 3 of 6

Name of Project		Contract No.	
Name of Work		Name of Contractor	

PART – B-1: PLAN/REVIEW OF DEPLOYMENT OF MAJOR T&Ps FOR THE MONTH OF

Date of Plan/ Review.....

CONTRACTOR'S SCOPE: -

SN.	PLAN				DEPLOYMENT STATUS			
	Major T&P to be deployed as per work planned for the month	QTY	Deployment Period (in days)	Weightage assigned to planned T&P (in fraction such that $\Sigma C = 1$)	Actual Deployed Quantity	Actual Deployment Period (in days)	Weighted T&P Deployed	REMARKS (Works affected due to non-deployment of T&Ps)
		A	B	C	D	E	$F = (C \times D \times E) / (A \times B)$	

Note: In case, $E > B$, it shall be considered as $E = B$. Similarly, in case $D > A$, it shall be considered as $D = A$.Percentage of T&P Deployed = $\Sigma F \times 100$ **BHEL SCOPE: -**

SN.	PLAN			DEPLOYMENT STATUS		
	Major T&P to be deployed as per work planned for the month	QTY	Deployment Period (in days)	Actual Deployed Quantity	Actual Deployment Period (in days)	REMARKS (Works affected due to non-deployment of T&Ps)

BHEL

(Sign with name, designation and date)

CONTRACTOR

(Sign with name, designation and date)



PS-

MONTHLY PLAN & REVIEW WITH CONTRACTOR

Page 4 of 6

Name of Project		Contract No.	
Name of Work		Name of Contractor	

PART – B-2: PLAN/ REVIEW OF DEPLOYMENT OF MANPOWER FOR THE MONTH OF

Date of Plan/ Review.....

CONTRACTOR'S SCOPE: -

SN.	Area of Work	Category of Labour	No. of Labour required as per category	Deployment Period (in days)	No. of Labour actually deployed	Actual Deployment Period (in days)	REMARKS (Works affected due to non-availability of labour)
			A	B	C	D	

$$\text{Percentage of Manpower Deployed} = 100 \times \frac{\sum(C \times D)}{\sum(A \times B)}$$

BHEL

(Sign with name, designation and date)

CONTRACTOR

(Sign with name, designation and date)



PS-

MONTHLY PLAN & REVIEW WITH CONTRACTOR

Page 5 of 6

Name of Project		Contract No.	
Name of Work		Name of Contractor	

PART – C: PLAN(PHYSICAL) FOR THE NEXT MONTH i.e.

Date of Plan

SN.	Description of work	Original Planned Quantity	Planned Quantity (excluding shortfalls attributable to contractor till date)	Unit of Measurement	T&Ps Required				Manpower Required		REMARKS (Reasons for difference in Original Planned Quantity w.r.t. Planned quantity to be given)
					Contractor Scope		BHEL Scope		Category of Labour	No. of Labour required as per Category	
					Major T&P to be deployed as per work planned for the month	Quantity	Major T&P to be deployed as per work planned for the month	Quantity			

Note 1: Planned quantity should be based on available/ expected fronts/ inputs in the next month

Note 2: “Original Planned Quantity” shall be as per latest jointly agreed programme between BHEL and Contractor before commencement of work or at the time of latest Time Extension, as the case may be.

BHEL

(Sign with name, designation and date)

CONTRACTOR

(Sign with name, designation and date)



PS-

MONTHLY PLAN & REVIEW WITH CONTRACTOR

Page 6 of 6

Name of Project		Contract No.	
Name of Work		Name of Contractor	

PART – D: REASONS FOR SHORTFALL ATTRIBUTABLE TO BHEL IN RESPECT OF PLAN FOR THE MONTH.....

SN.	Description of Work (from Part-A)	Quantities Affected		Reasons for Shortfall attributable to BHEL	Agency responsible for reasons for Shortfall	Remarks (Supporting Documents in respect of agency responsible)
		(Physical Quantity)	Unit of Measu- rement			
1	2	3	4	5	6	7

Note1: Reasons for shortfall shall include non-availability of fronts/ drawings/ materials/ T&P (BHEL Scope)/ clearances etc. and other hindrances for which contractor is not responsible.

Note2: Agency responsible may be BHEL Site/ MUs/ Design Centre/ BHEL Customer/ other Contractors etc.

BHEL

(Sign with name, designation and date)

Project		Vendor			Package/Unit	
Sl. No.	Parameter for Measurement	Classification	Max Score	Score Obtained	Measurement Key/Scheduled date	Supporting Documents
#1.01	Cumulative number of days in the month, the nominated Quality Officer or his authorised nominee was not available	QUALITY	1.5		Quality Officer or his authorised nominee should be available for all the days of working at site	Daily Log Book entry/Incident Registers/letter references
#1.02	Number of instances of non- compliance wrt FQP, Standard Drawings, Specifications, E&C Manuals etc.	QUALITY	1.5		No deviation from FQP, Standard Drawings, Specifications, E&C Manuals etc. is allowed without BHEL Engineer's approval.	Daily Log Book entry/Incident Registers/letter references
#1.03	Percentage submission of test certificates for batches of welding electrodes, cement, sand, aggregate, consumable, Paints etc. as applicable for this month OR In case of MM & MH package, monthly checks for Storage/Preservation of material.	QUALITY	1		Submission of 100% Test certificates for materials as per FQP is mandatory. MM & MH package: Storage/Preservation as per manual/procedure.	Daily Log Book entry/Incident Registers/letter references
#1.04	Number of incidences of improper storage & preservation (not in accordance to the guidelines of BHEL MUs or approved FQP) of materials, consumables (viz. gases, welding electrodes & fluxes, fuel etc.) & bought-out items (paints, fasteners etc.) under the custody of the contractor	QUALITY	1		Total number of non-compliances	Daily Log Book entry/Incident Registers/letter references
#1.05	Rework/ Rejection instances in a month necessitated due to deviation from Standard Drawings /Specifications /Manuals /E&C procedures /FQPs or due to Poor Workmanship by contractor	QUALITY	2		Reworks/ Rejection should be as minimum as possible. Total number of reworks/ rejections due to reasons attributable to contractor.	Daily Log Book entry/Incident Registers/letter references
#1.06	Delay in preparation & submission of signed protocols / log sheets / site register / NDT test reports as per approved FQP/ Qualified Welder List along with photocopies of Welder ID cards / Welder Performance Evaluation records etc. in the month OR in case of MM / MH package reconciliation statement / verification report.	QUALITY	1		Within 2 days of measurements taken or within first 3 working days of next month, as advised by BHEL Engineer	Daily Log Book entry/Incident Registers/letter references
#1.07	Number of instances for Major equipment/product failure due to negligence/improper work/poor workmanship by contractor	QUALITY	1		No such event should happen	Daily Log Book entry/Incident Registers/letter references
#1.08	Total number of complaints received in the month on the quality of finish / aesthetics	QUALITY	1		Total number of non-compliances	Daily Log Book entry/Incident Registers/letter references

Name and Signature of BHEL Package In-charge

Name and Signature of Contractor

Project		Vendor			Package/Unit	
Sl. No.	Parameter for Measurement	Classification	Max Score	Score Obtained	Measurement Key/Scheduled date	Supporting Documents
#2.01	Cumulative number of days of delay in submission of Plan FOR THE MONTH supported by deployment plan of Major T&Ps and Manpower (as per Form F-14) and relevant construction/layout drawings - like A4 plan / elevation views of plan status for structures / pressure parts/Civil Works, Piping isometrics for piping, Layout / PID / System reference sketch, Unloading / storage plans etc.as applicable.	PERFORMANCE	5		Number of days delayed from second working day of the month	Daily Log Book entry/Incident Registers/letter references
#2.02	Percentage of timely submission of Daily Reports for Progress of work, Resources, Consumables etc.	PERFORMANCE	1.5		Percentage of timely submission of daily reports/ Scheduled date is successive next day for each day	Daily Log Book entry/Incident Registers/letter references
#2.03	Number of days delayed for submission of FQP log sheets / protocols / Monthly Progress Reports for the work executed during the month under measurement	PERFORMANCE	1.5		Number of days delayed/Scheduled date is first 2 working days of next month	Daily Log Book entry/Incident Registers/letter references
#2.04	Percentage Shortfall attributable to contractor w.r.t. "Plan - Shortfall attributable to BHEL" for the month as per Form-14	PERFORMANCE	35		As per Part-A of Form-14	Progress review formats
#2.05	Number of days delayed in submission of Running bills with complete supporting documents (including updated reconciliation statement of BHEL issued material) for the month	PERFORMANCE	2		Number of days delayed / Scheduled date is 7th day of next month	Daily Log Book entry/Incident Registers/letter references
#2.06	Number of times the Top Management of contractor did not respond to critical issues of site, for the month	PERFORMANCE	1		Total number of instances	Daily Log Book entry/Incident Registers/letter references
#2.07	Cumulative number of days in the month the works were stopped / refused on interpretation of contract clauses/scope due to tendency of taking undue advantage by interpreting contract clauses in their favour	PERFORMANCE	2		Cumulative number of days lost	Daily Log Book entry/Incident Registers/letter references
#2.08	Number of times rework was refused by contractor	PERFORMANCE	1		Total number of non-compliances	Daily Log Book entry/Incident Registers/letter references

Name and Signature of BHEL Package In-charge

Name and Signature of Contractor

Project		Vendor			Package/Unit	
Sl. No.	Parameter for Measurement	Classification	Max Score	Score Obtained	Measurement Key/Scheduled date	Supporting Documents
#2.09	Cumulative number of days in the month recording / logging was not done in daily log / history register / hindrance register / soft form in a PC maintained at BHEL Site Office	PERFORMANCE	1		Cumulative number of days recording or logging was not done / all days of the month	Daily Log Book entry/Incident Registers/letter references
#3.01	Percentage of Manpower Deployed w.r.t. Plan for the month as per Form-14.	RESOURCES	7		As per Part-B2 of Form-14	Daily Log Book entry/Incident Registers/letter references
#3.02	Percentage of T&P Deployed w.r.t. Plan for the month as per Form-14.	RESOURCES	7		As per Part-B1 of Form-14	Daily Log Book entry/Incident Registers/letter references
#3.03	Cumulative number of major instances in the month hampering / affecting progress of work due to breakdown or non-availability of major T&P and MME for the work, under the scope of Contractor	RESOURCES	3		Cumulative number of instances	Daily Log Book entry/Incident Registers/letter references
#3.04	Cumulative number of major instances in the month hampering / affecting progress of work due to non-availability of Consumables/ use of improper consumables under the scope of contractor	RESOURCES	3		Cumulative number of instances	Daily Log Book entry/Incident Registers/letter references
#4.01	Number of non-compliances during the month for Statutory requirements like validity of Labour Licence, Insurance Policy, Labour Insurance, PF, BOCW Compliance etc. and any other applicable laws/ Regulation, Electrical Licence, T&P fitness certificate, Contractors' All Risk Policy etc. as applicable	SITE INFRASTRUCTURE & SERVICE	1		Total number of non-compliances	Daily Log Book entry/Incident Registers/letter references
#4.02	Cumulative number of days in a month poor illumination is reported at storage area, erection area, pre-assembly area and other designated areas by BHEL site.	SITE INFRASTRUCTURE & SERVICE	0.5		Total number of non-compliances/random checks	Daily Log Book entry/Incident Registers/letter references
#4.03	Cumulative number of days of non-availability of well-maintained toilets facilities for workers (separate for men and women) and non-availability of potable drinking water stations for workers in specified areas.	SITE INFRASTRUCTURE & SERVICE	1		Total number of non-compliances/random checks	Daily Log Book entry/Incident Registers/letter references

Name and Signature of BHEL Package In-charge

Name and Signature of Contractor

Project		Vendor			Package/Unit	
Sl. No.	Parameter for Measurement	Classification	Max Score	Score Obtained	Measurement Key/Scheduled date	Supporting Documents
#4.04	Total number of instances in the month, Housekeeping NOT attended to in spite of instructions by BHEL -i.e. removal / disposal of surplus earth / debris / scrap / unused / surplus cable drums / other electrical items / surplus steel items / packing materials, thrown out scrap like weld butts, cotton waste etc. from the working area to identified locations	SITE INFRASTRUCTURE & SERVICE	2		Total number of non-compliances/random checks	Daily Log Book entry/Incident Registers/letter references
#4.05	Total number of instances in a month, Site Office with reasonably good facilities including enough nos. of computers and printers etc. for use by office and supporting staff was not made available/maintained.	SITE INFRASTRUCTURE & SERVICE	0.5		No discrepancy during regular or surprise visits	Photograph and report of the Engineer
#5.01	Number of days delayed in making labour payments for the last month	SITE FINANCE	2		Number of days delayed / Scheduled date is 7th day of next month	Daily Log Book entry/Incident Registers/letter references
#5.02	Number of complaints from labour/ sub supplier/ sub-contractor for non-receipt of payments from contractor	SITE FINANCE	1.5		Total number of complaints or reporting	Daily Log Book entry/Incident Registers/letter references
#5.03	Number of times the site operations were hampered for want of funds at the disposal of site-in-charge.	SITE FINANCE	1.5		Total number of non-compliances	Daily Log Book entry/Incident Registers/letter references
#6.0	Performance against HSE Parameters (as per Annexure-AA)	HSE	10		Score as per Safety Performance Evaluation System, scaled down to 10	Safety Performance Evaluation System
Total			100			

Less Deduction in Score Due to Fatal Accidents attributable to the Contractor @ 20 points/ accident	
Less Deduction in Score Due to Major Accidents (Permanent Disability or bodily injury by which person injured is prevented to resume to work within 48 hours or more after accident,, Major Damage to Equipment etc.) attributable to the contractor @ 15 points/ accident	
Less Deduction in Score Due to Minor Accidents attributable to the contractor @ 2 points/ accident	
Less Deduction in Score Due to not Maintaining of Labour Colony (if applicable) as per BHEL HSE policy @3 points in a month on verification any day	
Final Score	

Name and Signature of BHEL Package In-charge

Name and Signature of Contractor

Project		Vendor			Package/Unit	
Sl. No.	Parameter for Measurement	Classification	Max Score	Score Obtained	Measurement Key/Scheduled date	Supporting Documents
	Performance Score Summary for the Month	Total Score	Score Obtained			
	QUALITY	10				
	PERFORMANCE	50				
	RESOURCES	20				
	SITE INFRASTRUCTURE & SERVICE	5				
	SITE FINANCE	5				
	HSE	10				
	OTHERS (deductions if any)	0		-		
	TOTAL	100				

Note:

- 1) It is only indicative and shall be as per the online format issued by BHEL time to time.
- 2) No request will be entertained after specified date of current month w.r.t. changes requested in the scores of immediate previous month.

Name and Signature of BHEL Package In-charge

Name and Signature of Contractor

Monthly Safety Performance Evaluation of Contractor

SL	Parameter for Measurement	M/O	Wt	Supporting Documents
1a	Induction training for new workers conducted through audio-visual medium & documented ?	M	1	Induction Training Records
1b	Tool box talk conducted regularly as per plan, and documented?	M	1	Toolbox Talk Records
1c	Contractor in charge and safety in charge attended safety meetings?	M	2	Minutes of Meeting
1d	Whether observations in safety meetings are complied before next meeting?	M	2	-do-
1e	Preparation and submission of Monthly HSE report within stipulated time	M	1	Report submission date
1f	Preparation and submission of Incident/near-miss report and RCA Report (as applicable) within stipulated time	M	1	Incident/ Near Miss Records
1g	Carrying out Inspections and submission of Inspection reports within stipulated time	M	1	Inspection Records
1h	Regular Job Specific Training ensured for High Risk Workers (through audio-visual medium) as per plan	M	1	Training & Attendance Records
2a	Whether the contractor is registered under BOCW	M	2	BOCW Registration Certificate
2b	Availability of Qualified safety officer (1 for every 500 labour)	M	2	Safety Officer qualification & experience records
2c	Availability of Qualified safety supervisor (1 for every 100 labour)	M	2	Safety Officer qualification & experience records
2d	All the workers are provided and using safety helmets and safety shoes/gum boots	M	2	PPE Issue Records, Inspection/ non-conformity records
2e	Housekeeping done on regular basis and scrap removal at site	M	1	Housekeeping records, Inspection/ non-conformity records
2f	Usage of Goggles/Face shields and Hand gloves for gas cutter and grinders		1	PPE Issue Records, Inspection/ non-conformity records
2g	Wall openings & floor openings are guarded?		1	Inspection/ non-conformity records
2h	Adequate illumination provided in all working area?		1	Inspection/ non-conformity records
2i	Safety posters, sign boards and emergency contact numbers in all prominent location are displayed?		1	Inspection/ non-conformity records
2j	Availability of automatic reverse horns, Main horn, hook latches for Vehicles, mobile cranes, Hydras		1	Inspection/ non-conformity records
2k	Ban of carrying mobile phones to work place is implemented for workers		1	Inspection/ non-conformity records
2l	Availability of Tags & Inspection Certificates for Cranes of all capacities		1	Master T&P List with internal & external test details
2l.2	Availability of Tags & Inspection Certificates for Winches of all capacities		1	Master T&P List with internal & external test details
2l.3	Availability of Tags & Inspection Certificates, colour coding for Chain pulley blocks		1	Master T&P List with internal & external test details
2l.4	Availability of Tags & Inspection Certificates for Vehicles - Trailers, Dozers, Dumpers, Excavators, Mixers etc.		1	Master T&P List with internal & external test details
2l.5	Availability of Tags & Inspection Certificates for Welding machines, grinders, Drilling machines, etc.		1	Master T&P List with internal & external test details

2l.6	Availability of Tags & Inspection Certificates, colour coding for Wire rope slings etc.		1	Master T&P List with internal & external test details
2l.7	Availability of Tags & Inspection Certificates for Batching plants		1	Master T&P List with internal & external test details
2m.1	Use of Lifting Permit as per requirement		1	Permit Records
2m.2	Use of Height Permit as per requirement		1	Permit Records
2m.3	Use of Hot Work Permit as per requirement		1	Permit Records
2m.4	Use of Excavation permit as per requirement		1	Permit Records
2m.5	Use of Confined space work permit as per requirement		1	Permit Records
2m.6	Use of Grating removal and safety net removal permit as per requirement		1	Permit Records
2m.7	Use of Lockout-Tag out permit as per requirement		1	Permit Records
2m.8	Use of Radiography permit as per requirement		1	Permit Records
2m.9	Use of Night/ Holiday Work Permit as per requirement		1	Permit Records
2m.10	Use of Any other Applicable Permit as per requirement		1	Permit Records
3a	Material safety data sheet(MSDS) available for all chemicals and displayed in usage and storage area?		1	Inspection/ non-conformity records
3b	Spillages of oil/concrete and other chemical is controlled and cleaned by proper method in case of spill?		1	Inspection/ non-conformity records
3c	Availability of adequate number of urinals in workplace and in elevations and maintained	M	1	
3d	Availability of rest rooms for workers at site	M	1	
3e	Availability of Drinking water facility at work spot		1	
3f	Hygienic Labour colony is provided for workers.		1	
4a	Is heavy/complex critical lifting permit obtained for heavy, complex materials before handling/erection activity?		1	Work Permit records
4b	Whether area below lifting activities barricaded		1	Inspection/ non-conformity records
4c	Availability of experienced rigging foreman		1	Experience details of rigging foreman
4d	Is agency is following proper storage and handling procedure as per manufacturer standard for all hazardous material?		1	Procedure for storage & handling
4e	Are oxygen and acetylene cylinders are transported to work place from storage area in trolleys		1	
5a	Whether all deep excavation has been protected by barrier		1	Inspection/ non-conformity records
5b	Sloping/benching & shoring provided for excavation as per requirement?		1	-do-
5c	Proper access and egress provided for excavations?		1	-do-
5d	Blasting is done in controlled manner?		2	-do-
6a	Whether Electrical booth is equipped with CO ₂ fire extinguishers and fire buckets filled with sand?		2	Inspection/ non-conformity records
6b	Availability of Illumination lamp in electric booth?		1	-do-
6c	whether Caution Boards have been displayed?		1	-do-
6d	Usage of Metal Plug top for all hand power tools ?		1	-do-
6e	Usage of Insulated welding cables.		1	-do-
6f	Electrical Booth/Distribution Board to be covered by proper Canopy.		1	-do-
6g	Availability of functional & individual 30mA ELCB / RCCB and MCB for protection and conducting periodical check-up?		1	-do-
6h	Double earthing for panel boards and all machinery & proper earth pit with regular inspection available?		1	-do-
6i	Whether Electrician is qualified and experienced		1	Qualification & Experience records of electrician
6j	Availability and usage of Rubber hand gloves by electrician?		1	Inspection/ non-conformity records

7a	Whether Scaffolding pipes made with steel or aluminium, are being used and checked periodically by experienced/ certified scaffolder?		2	Inspection/ non-conformity records
7b	8mm Stainless Steel wire rope with plastic cladding is provided for life line (Vertical / Horizontal) during height work?		2	-do-
7c	Availability of emergency lighting in case of power failure		1	-do-
7d	Whether all the openings are covered with Safety Nets made of fire proof Nylon?		1	-do-
7e	Whether MS pipe rails around staircases & platforms in usage are provided with top, middle rails and toe guard ?		1	-do-
7f	Whether Ladder with vertical life line /Fall arrestor is available to climb?		1	-do-
7g	Whether all workers deployed for working at height have been issued height pass after undergoing vertigo test?		1	Height Pass records
7h	Whether all workers deployed for height work / climbing ladder are provided and using Double lanyard safety belt?		1	PPE Issue records, inspection/ non-conformity reports
7i	Is all hand tools/Small material used by height workers is tied firmly to prevent fall?		1	-do-
8a	Flash back arrestors for all gas cutting sets is available on Torch side and cylinder side		1	Inspection/ non-conformity records
8b	Oxygen/Acetylene/LPG cylinders not in use have caps in place and stored separately?		1	-do-
8c	Availability of Face screen, Hand gloves, and Apron, for welders		1	-do-
8d	Protection from falling hot molten metal during metal cutting / welding at height by providing GI sheet below the cutting area especially in fire prone areas		1	-do-
9a	Pre-employment medical check-up done for all workers and submitted?		1	Medical check records
9b	Availability of first aid centre, with MBBS doctor(Own or Sharing basis)	M	2	Attendance records
9c	Availability of Ambulance facility 24 hours (Own or sharing basis)	M	2	-do-
9d	Is First aid trained personnel's are available and their names are displayed at site?	M	1	-do-
9e	Availability of Emergency vehicle at site		1	
9f	Periodical medical check-up is conducted for all the workers and submitted?		1	Medical check records
9g	Availability of sufficient number of first aid box as per standard list and maintaining record		1	Inspection records
10a	Availability of Fire extinguishers, buckets at all vulnerable points		2	Fire extinguisher records
10b	Periodic fire mock drill conducted?		1	Fire, Mock drill records
10c	Are all flammable materials are stored separately?		1	
10d	Periodic grass cutting is done in material storage area?		1	
10e	Availability of 24V DC lighting in confined space work area		1	
10f	Availability of exhaust fan in confined space work area		1	

Note:

- M: Mandatory; O: Optional. Points other than mandatory can be excluded with appropriate justification (scope etc.) by BHEL. Score obtained in selected parameters divided by maximum possible score of selected parameters shall be multiplied by 10 for use in as per point Sl. no. # 6.0 as detailed at page 4 of Form F-15.
- There shall be deduction of marks from overall score for Fatal/ Major/ Minor Accidents and for not maintaining labour colony, as detailed at page 4 of Form F-15.

MILESTONE COMPLETION CERTIFICATE
(issued by BHEL on the specific request of Contractor)

Ref :

Date:

To,

(Name & address of Contractor)

Dear Sir,

References

1. Contract No:
2. Job Description:

This is to hereby confirm that the following Milestone Activity has been achieved in respect of the Contract /Job under reference

Sl No	Milestone Activity	Remarks

This certificate is issued as per your request vide letter no
without any prejudice to the rights of BHEL in line with the terms and conditions of the
above referred Contract

Yours faithfully,

For and on behalf of Bharat Heavy Electricals Limited

Construction Manager/Head (Subcontracts)

CONTRACT COMPLETION CERTIFICATE
(Issued by BHEL/HQ on the specific request of Contractor)

Ref :

Date:

To Whom so ever it may concern

1	DESCRIPTION OF WORK	
2	NAME AND ADDRESS OF THE CONTRACTOR	
3	CONTRACT NO	
4	CONTRACT VALUE	
5	LETTER OF INTENT/ AWARD NO. & DATE	
6	CONTRACT PERIOD//CONTRACT DURATION	
7	DATE OF START/COMPLETION	
8	FINAL EXECUTED VALUE	
9	PERFORMANCE	GOOD SATISFACTORY UNSATISFACTORY

This certificate is issued as per your request vide letter no
without any prejudice to the rights of BHEL to use this certificate for evaluation of your offers for future tenders

Yours faithfully,

For and on behalf of Bharat Heavy Electricals Limited

Head (Subcontracts)

INDEMNITY BOND

(To be executed on a Non Judicial Stamp Paper of the requisite value as per Stamp Duty prevalent in the respective State)

 This Indemnity Bond executed by <name of company> having their Registered Office at <xxxxxxxxxx> in favour of M/s Bharat Heavy Electricals Limited, a Company incorporated under the Companies Act, 1956, having its Registered Office at BHEL House, Siri Fort, Asiad, New Delhi - 110049 through its Unit at Power Sector-_____ Region, _____, _____ State. (Hereinafter referred to as the Company)

And whereas the Company has entered into a Contract with M/s xxxxxxxxx, the executants of this Deed (hereinafter referred to as the Contractor) as its contractor in respect of the work of "xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx".

AND WHEREAS under the provisions of GCC further stipulates that the Contractor shall indemnify the Company against all claims of whatever nature arising during the course of execution of Contract including defects liability period of <xx Months > i.e till <xx xx xxxx>

Now this deed witness that in case the Company is made liable by any Authority including Court to pay any claim or compensation etc. in respect of all labourers or other matters at any stage under or relating to the Contract with the Contractor, the Contractor hereby covenants and agrees with the Company that they shall indemnify and reimburse the Company to the extent of such payments and for any fee, including litigation charges, lawyers' fees, etc, penalty or damages claimed against the Company by reason of the Contractor falling to comply with Central/States Laws, Rules etc, or his failure to comply with Contract (including all expenses and charges incurred by the Company).

The Contractor further indemnifies the Company for the amount which the Company may be liable to pay by way of penalty for not making deductions from the Bills of the Contractor towards such amount and depositing the same in the Government Treasury.

INDEMNITY BOND

(To be executed on a Non Judicial Stamp Paper of the requisite value as per Stamp Duty prevalent in the respective State)

The Contractor further agree that the Company shall be entitled to with hold and adjust the Security Deposit and/or with hold and adjust payment of Bills of Contractor pertaining to this Contract against any payment which the Company has made or is required to make for which the Contractor is liable under the Contract and that such amount can be withheld, adjusted by the Company till satisfactory and final settlement of all pending matters and the Contractor hereby gives his consent for the same.

The Contractor further agrees that the terms of indemnity shall survive the termination or completion of this contract.

The contractor further agrees that the liability of the contractor shall be extended on actual basis notwithstanding the limitations of liability clause, in respect of :

1. breach of terms of contract by the contractor
2. breach of laws by the contractor
3. breach of Intellectual property rights by the contractor
4. breach of confidentiality by the contractor

Nothing contained in this deed, shall be construed as absolving or limiting the liability of the Contractor under said Contract between the Company and the Contractor. That this Indemnity Bond is irrevocable and the condition of the bond is that the Contractor shall duly and punctually comply with the terms and the conditions of this deed and contractual provisions to the satisfaction of the Company.

In witness where of M/s xxxxxxxxxxxxxx these presents on the day, month and year first, above written at xxxxxxxx by the hand of its signatory Mr. xxxxxxxxxxxx.

Signed for and on behalf of
M/s xxxxxxxxxxxxxxxx

Witness:

1
2

CONSORTIUM AGREEMENT

(To be executed on Rs. 50/- Non – Judicial Stamp Paper)

THIS AGREEMENT is made and executed on this _____ day of _____, by and between (1) M/s _____, (The First Party, i.e, the Bidder) a company incorporated under the Company's Act 1956, having its registered office at _____(herein after called the "Bidder", which expression shall include its' successors, administrators, executors and permitted assigns) and (2) M/s _____, (The Second Party, i.e, the associates), a company incorporated under the Company's Act 1956, having its registered office at _____ (herein after called the " Associates", which expression shall include its' successors, administrators, executors and permitted assigns).

WHEAEAS the Owner, Bharat Heavy Electricals Ltd, a Government of India Undertaking, proposes to issue / issued an NIT (herein after referred to as the said NIT) inviting bids from the individual Bidders for undertaking the work of _____, at _____ (herein after referred to as the said works).

WHEREAS the said NIT enables submission of a bid by a Consortium subject to fulfillment of the stipulations specified in the said NIT.

AND WHEREAS M/s _____ (The First Party, i.e, the Bidder) will submit its proposal in response to the aforesaid invitation to bid by the Owner for _____ as detailed in the Bid doc. no. < TENDER REF----->

AND WHEREAS M/s _____ (The First Party, i.e the Bidder) itself is meeting all the qualifying requirements except the qualifying requirements of _____ (as detailed in the NIT) and in order to fully meet the qualifying requirements of NIT, this tie-up agreement is being entered into with M/s _____ (The Second Party, the Associates) , who fully meet the balance part of the said works (_____).

WHEREAS the First Party and the Second Party are contractors engaged in the business of carrying out various items of works. WHEREAS the two parties have agreed to constitute themselves into a consortium for the purpose of carrying out the said works, and that the consortium will be continued till the completion of the works in all respects.

WHEREAS the parties have agreed to certain terms and conditions in this regard:

CONSORTIUM AGREEMENT

NOW THEREFORE THIS AGREEMENT WITNESSETH AS FOLLOWS :

1. First and Second parties hereby constitute themselves into a Consortium for the purpose of bidding and undertaking the said works pursuant to the said NIT as hereinafter stated.
2. The First Party will be the leader (Lead Partner) and will be responsible for the entire works.

CONSORTIUM AGREEMENT

3. The First Party shall undertake the following part(s) of work detailed in the NIT namely _____

4. The Second Party shall undertake the following part(s) of work detailed in the said NIT namely _____

5. The parties hereby declare and confirm that each of them will fulfill the required minimum qualifying requirements as prescribed in the said NIT for the works agreed to be undertaken by them as stated here-in-above.
6. It is also agreed between the parties hereto that all of them shall be individually and severally responsible for the completion of the said works as per the schedule. Further, if the Employer/Owner sustains any loss or damage on account of any breach of the Contracts, we the, Consortium partners individually and severally undertake to promptly indemnify and pay such losses / damages caused to the Employer/Owner on its written demand without any demur, reservation, contest or protest in any manner whatsoever.
7. The parties hereby agree and undertake that they shall provide adequate finances, suitable Tools, Plants, Tractors, Trailers, other transportation equipment, other Tools & Plants, Measuring & Monitoring Equipments (MMEs), Men and Machinery etc. for the proper and effective execution of the works to be undertaken by them as specified here-in-above.
8. It is agreed interse between the parties hereto that all the consequences liabilities etc., arising out of any default in the due execution of the said works shall be borne by the party in default, that is by party in whose area of works default has occurred, provided however, so far as M/s Bharat Heavy Electricals Limited is concerned, all the parties shall be liable jointly and severally.

CONSORTIUM AGREEMENT

IN WITNESS HEREOF the parties above named have signed this agreement on the day month and year first above written at _____(Place) .

WITNESS

For

1. NAME
2. OFFICIAL ADDRESS

(FIRST PARTY)

WITNESS

For

1. NAME
2. OFFICIAL ADDRESS

(SECOND PARTY)

[The successful bidder shall have to execute the " JOINT DEED OF UNDERTAKING " in the format to be made available by BHEL at the time of awarding].

BHARAT HEAVY ELECTRICALS LIMITED
DIVISION.....
Claim for Refund of Security Deposit
(Para 4.7.4 of Works Accounts Manual)

Ref No.:

Date:

- 1 Name and address of the contractor
- 2 Contract Agreement/Work Order No.
- 3 Date of contract agreement/work order
- 4 Name of the work undertaken
- 5 Date of commencement of the work
- 6 Date of completion of the work
- 7 Period of Maintenance
- 8 Date on which the final bill was paid
- 9 Last date of making good the defect, if any, during maintenance period
- 10 Expenditure incurred by BHEL during maintenance period, if any, recoverable
- 11 Date on which security deposit refund falls due as per contract

- 12 Amount deposited/recovered

Details	Mode	Amount

- 13 LESS amounts recoverable (with details)

- (i) Amount spent by BHEL on maintenance :
- (ii) Payments made on behalf of contractor :
- (iii) Court dues / penalties / compensation :
- (iv) Other recoveries for services etc. :
- (v) Security deposit released with final bill (%) :

- 14 Net amount recommended for release (12-13)

Details	Mode	Amount

Date:

Signature of Engineer in Charge

CERTIFICATE TO BE FURNISHED BY THE CONTRACTOR

I/We have no claim or demand outstanding against BHEL for the work done or for labor or material supplied or any other account arising out of or connected with the contract agreement/work order (No.....dated) and the payment of this bill shall be in full and final

Date:

Signature of Contractor

CERTIFICATE TO BE FURNISHED BY SENIOR ENGINEER

Certified that

– The payment recommended for release is in order and there are no demands other than those included in the claim outstanding from the contractor;

The maintenance period as per the contract agreement is over and the contractor has carried out the works required to be carried out by him during
– the period of maintenance to our satisfaction, and all expenses incurred by the company on carrying out such works have been included for adjustment;

– All the objections raised so far have been settled;

– A note of refund of security deposit has been made in the measurement book and contract agreement/work order.

Date:

Signature of Senior Engineer

FOR USE IN FINANCE DEPARTMENT

Passed for

Rs.....(Rupees.....
.....only)

Accountant

Accounts Officer

REFUND OF GUARANTEE MONEY

BHARAT HEAVY ELECTRICALS LIMITED
POWER SECTOR, _____ REGION

Ref No:

Date:

1. Name and Address of Contractor :
2. Contract Agreement/LOI/ LOA No. :
3. Date of Contract Agreement/LOI/ LOA :
4. Name of the Work undertaken :
5. Date of commencement of the Work :
6. Date of Completion of the Work :
7. Period of Maintenance :
(Guarantee Period)
8. Date on which the Final Bill was paid :
9. Last date of making good the defect :
during Maintenance Period
10. Expenditure incurred by BHEL during :
Maintenance Period, if any, recoverable
11. Date on which Guarantee Money refund:
falls due as per Contract
12. Amount of Guarantee Money to be refunded:
13. Less Amounts recoverable (with details)
 - a. Amount spent by BHEL on maintenance :
 - b. Payments made by BHEL on behalf of Contractor:
 - c. Court dues/penalties/compensation :
 - d. Other recoveries for Services, etc :
 - e. Total of 'a' to 'd' :
14. Net Amount recommended for release (12-13) :

Signature of BHEL Engineer

Date: _____

REFUND OF GUARANTEE MONEY

BHARAT HEAVY ELECTRICALS LIMITED
POWER SECTOR, _____ REGION

CERTIFICATE TO BE FURNISHED BY THE CONTRACTOR

I/We have no claim or demand outstanding against BHEL _____, for the work done or for labour or material supplied or any other account arising out of or connected with the Contract Agreement/LOI/ LOA (No _____ dated _____) and the payment of this bill shall be in full and final settlement of all my/our claims and demands including the 'Deposits' of the Contract Agreement/LOI/ LOA referred to.

Signature of Contractor

Date:

CERTIFICATE TO BE FURNISHED BY SENIOR ENGINEER/CONSTRUCTION MANAGER

1. Certified that
 - a. The payment recommended for release is in order and there are no demands other than those included in the claim outstanding from the Contractor
 - b. Maintenance period (Contract Guarantee period) is over and the Contractor has carried out the works required to be carried out by him during the period of maintenance (Guarantee) to our satisfaction, and all expenses incurred by the Company on carrying out such works have been included for adjustment
 - c. All objections raised so far have been settled
 - d. A note for refund of Guarantee Amount has been made in the Measurement Book and Contract Agreement/Work Order

Signature of BHEL Engineer

Construction Manager

Date:-----

FOR USE IN ACCOUNTS DEPARTMENT

Passed for Rs _____ (Rupees _____ only)

Accountant

Accounts Officer

ACKNOWLEDGE BY THE CONTRACTOR

Received Rs _____ in full and final settlement of my/our claim

Signature of Contractor

Date:

**POWER OF ATTORNEY for SUBMISSION OF TENDER/SIGNING CONTRACT
AGREEMENT (To be typed on non-judicial stamp paper of minimum Rs. 100/- and
Notarized)**

KNOW ALL MEN BY THESE PRESENTS, that I/We do hereby make, nominate, constitute and appoint Mr , whose signature given below herewith to be true and lawful Attorney of M/s..... hereinafter called 'Company', for submitting Tender/entering into Contract and inter alia, sign, execute all papers and to do necessary lawful acts on behalf of Company with M/s Bharat Heavy Electricals Ltd, Power Sector _____ Region, _____, in connection with
.....
.....
..... vide Tender Specification No : _____, dated _____.

And the Company do hereby agree to ratify and confirm all acts, deeds, things or proceedings as may be lawfully done by the said attorney and by or on behalf of the company and in the name of the company, by virtue of the powers conferred herein and the same shall be binding on the company and shall have full force and effect.

IN WITNESS WHEREOF the common seal of the company has been hereunto affixed in the manner hereinafter appearing on the document.

Dated at _____, this _____ day of _____

Director/CMD/Partner/Proprietor

Signature of Mr.....(Attorney)

Attested by: Director/CMD/Partner/Proprietor

Witness

Notary Public

ANALYSIS OF UNIT RATES QUOTED

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

Offer Reference No:.....

Date:.....

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir,

Sub : Analysis of Unit Rates Quoted

Ref : Tender Specification No:

Analysis of Unit Rates quoted by us in respect of above Tender is as detailed

SN	DESCRIPTION	% OF QUOTED RATE	REMARKS
01	SITE FACILITIES VIZ., ELECTRICITY, WATER OTHER INFRASTRUCTURE.		
02	SALARY AND WAGES + RETRENCHMENT BENEFITS		
03	CONSUMABLES		
04	T&P DEPRECIATION & MAINTENANCE		
05	ESTABLISHMENT & ADMINISTRATIVE EXPENSES		
06	OVERHEADS		
07	PROFIT		
	TOTAL	100%	

Yours faithfully,

(Signature, Date & Seal of Authorized Representative of the Bidder)

BHARAT HEAVY ELECTRICALS LIMITED
DIVISION.....
Running Account Bill
(Para 4.3.1 of Works Accounts Manual)

Name of the Contractor

Name of the Work:

Sanctioned Estimate:

Code No.:

Contract Agreement No.:

Dated:

Division:

Date of written order to
commence the Work:

Date of commencement
of work:

Due date of completion as per
agreement

Date of approval of Competent Authority for time extension as applicable
(copy to be enclosed).

Departmental Bill No.

Date:

Sub-Division:

Period of work covered in this
bill:

I. ACCOUNT OF WORK EXECUTED

Adhoc payment for work not previously measured **			Item No. of work	Description of work	Quantity as per agreement	Quantity executed upto date	Rate	Unit	Payment on the basis of actual measurement upto date	Quantity executed since last RA bill	Payment on the basis of actual measurement since last running account bill	Remarks
Total as per last running account bill	Since last running account bill	Total upto date										
1	2	3	4	5	6	7	8	9	10	11	12	13

** 1. Whenever payment is made on adhoc basis without actual measurements the amount in whole rupees should be entered in columns 1 to 3 only and not in columns 7 to 12
2. Whenever there is an entry in column 12 on the basis of actual measurement, the whole of the amount previously paid without detailed measurement should be adjusted by a minus entry in column 2 equivalent to the amount shown in column 1, so that the total upto date in column 3 may become nil.

Total value of work done upto date (A) -----

Deduct value of work shown on the last Running Account Bill (B) -----

Net value of work done since last Running Account Bill (C) -----

Rupees (in words) Only

Note :
Wherever adhoc payments to contractors against running bills are made in accordance with the extant Works Policy, the amount so paid shall be adjusted.

II. MEMORANDUM OF PAYMENTS

		I	II
1.	Total value of work actually measured as per Account No. I, Column 10	(A) -----	-----
2.	Total upto date adhoc payment for work covered by approximate or plan measurements as per Account I, Col. 3	(B) -----	-----
4.	Total upto date payments [(A)+(B)]	(C) -----	-----
	Total amount of payments already made as per entry (D) of last Running Account Bill No. dated forwarded to the Accounts Department on	(D) -----	-----
6.	Balance [(C) - (D)]		-----
7.	Payments now to be made:	-----	
	a) by cash / cheque	-----	
	b) by deduction for value of materials supplied by BHEL vide Annexure A attached	-----	
	c) by deduction for hire of tools and plant vide Annexure B attached	-----	
	d) by deduction for other charges vide Annexure C attached	-----	
	e) by deduction on account of security deposit	-----	
	f) by deduction on account of Income Tax	-----	-----

Note : Amounts relating to items 4 to 6 above should be entered in column II and those relating to item 7 in column I. The amount shown against item 6 and the total of item 7 should agree with each other.

III. CERTIFICATE OF THE ENGINEER IN CHARGE

1	The measurements on which the entries in column 7 to 12 of Part I of this Bill (Account of work executed) are based were made by ----- and are reorded at pages - ----- of Measurement Book No. ----- (Name and Designation)
2	Certified that the methods of measurement are correct and the work has been carried out in accordance with the terms and conditions, schedules, specifications and drawings etc. forming part of the contract agreement, subject to deviations included in the deviation statement (Annexure D)
3	Certified that in addition to and quite apart from the quantities of work actually executed as shown in column 10 of Part I, some work has actually been done in connection with several items and the value of the such work is, in no case, less than the adhoc payments as per column 3 of Part I, made or proposed to be made, for the convenience of the contractor in anticipation of, and subject to the results of, detailed measurement which will be made as soon as possible.
4	Certified that measurements by Engineer-incharge and test check of prescribed percentage of measurements by the concerned superior authorities has been carried out.
5	Certified that there are no pending recoveries from the contractor on account of chargeable items (e.g T&P, consumables, material, etc.) issued either by BHEL or by the customer and other recoveries like power, water, quarter, tax liability towards declaration forms etc.
6	Certified that with regard to the free issues, regular reconciliation is being done, completed upto ----- and there are no recoveries pending from the contractor on account of such issues in excess of requirement for execution of work as per contract.
7	Certified that there is no pending recovery for damaged material issued free of cost.
8	Certified that the contractor has fulfilled all the requirements as per contract with reference to statutory obligations (PF, ESI, Minimum Wages, BOCW, Insurance etc.), support services such as service manpower, computer system , T&P etc

Signature of Contractor

Signature of Engineer in Charge

Designation:

Date:

Date:

IV. CERTIFICATE OF THE SENIOR ENGINEER

1	Certified that the measurements have been check measured to the prescribed extent by at site and also by the undersigned and the relevant entries have been initialed in the Measurement Book. (vide pages) (Name and Designation)
2	Certified that all the measurements recorded in the measurement book have been correctly billed for
3	Certified that all recoverable amounts in respect of materials tools and plant etc. and other charges have been correctly made vide annexures A to C attached.

Certified for payment * of Rs. (Rupees only)

* Here specify the net amount payable.

Date:

Signature of Senior Engineer

V. ENTRIES TO BE MADE IN THE FINANCE DEPARTMENT

Accounts Bill No. dated

Entered in Journal Book vide entry No. dated

Passed for Rs.

Less Deductions Rs.

Net amount payable Rs.

(Rupees only)

Payable to Shri / M/s by cheque / cash

Entered in Contractors ledger No. Page

Estimate No :

Debit

Credit

(Gross amount)

(Deductions)

Name of Work :

Account code head

Total

Code No.:

ALLOCATION

Assistant

Date:

Accountant

Date:

Finance Executive

Date:

ANNEXURE A

Statement showing details of materials issued to the contractor Shri / M/S..... in respect of Contract Agreement / Work Order No.....Dated..... and covered by the agreement

Sl.No.	Stores Issue Voucher No. and date	Issue voucher No. and date allotted by stores to the SIV	Description of material issued issued to the contractor	Quantity issued		Quantity actually incorporated in the work	Balance quantity with contractor		If recoverable from the contractor				
				Free	Chargeable		Free	Chargeable	Rate at which recoverable	Amount recoverable	Amount recovered upto previous bill	Balance now recovered	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Total

Certified that (balance quantity of free issue material as per Col. 8 above) is physically available with the Contractor.

Signature of Contractor

Date:

Signature of Engineer in Charge

Date:

Signature of Senior Engineer

Date:

ANNEXURE B

Statement showing tools and plant issued to the contractor Shri/M/s..... in respect of Contract Agreement No.....Dated.....

Sl. No.	Description of Tools and Plant Issued	Period for which issued	Rate at which recovery is to be made	Amount recoverable	Amount recovered upto previous bill	Balance Recovered now	Remarks
1	2	3	4	5	6	7	8

TOTAL

Signature of Contractor

Date :

Signature of Engineer in Charge

Date :

Signature of Senior Engineer

Date:

ANNEXURE C

Form WAM 6 (Contd.)

Statement showing details of other recoveries to be made from the contractor Shri/M/s-----in respect of contract Agreement No. Dated

S. No.	Particulars	Unit	Quantity	Rate	Amount recoverable	Amount recovered up to previous bill	Amount now recovered	Remarks
1	2	3	4	5	6	7	8	9
1	Water charges							
2	Electricity charges							
3	Seignorage charges							
4	Medical charges							
5	Cost of empty gunny bags and empty containers not returned							
6								
7								
8								

TOTAL

Signature of Contractor

Date :

Signature of Engineer in Charge

Date :

Signature of Senior Engineer

Date:

ANNEXURE D
DEVIATION STATEMENT

Name of the Contractor:

Contract Agreement No

Name of Work:

Date:

S. No.	Description of Item	Unit	Quantity as per agreement	Quantity as executed	Quantity further anticipated	Total quantity anticipated on completion	Rate as per agreement	Rate as executed	Amount as per agreement	Amount as executed	Amount further anticipated	Total Amount anticipated on completion	Difference		Reason for deviation with authority, if any
													Excess	Savings	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Signature of Engineer in Charge

Date :

Signature of Senior Engineer

Date :

BHARAT HEAVY ELECTRICALS LIMITED
DIVISION.....
.....And Final Bill
(Para 4.3.2 of Works Accounts Manual)

Departmental Bill No:

Date:

Name of the Contractor:

Name of the Work:

Division:

Date of Written order to commence the work:

Sub-Division:

Sanctioned Estimate:

Contract Agreement/ Work Order No:

Date of actual completion of the work:

Date of commencement of the Work:

Dated:

Due date of completion as per Agreement:

I. ACCOUNT OF WORK EXECUTED

Adhoc payment for work not previously measured **			Item no. of the agreement / work order	Description of work	Quantity as per agreement	Quantity executed upto date	Rate	Unit	Payment on the basis of actual measurement upto date	Quantity since last running account bill	Payment on the basis of actual measurement since last running account bill	Remarks
Total as per last running account bill	Since last running account bill	Total upto date										
1	2	3	4	5	6	7	8	9	10	11	12	13

** Whenever there is an entry in column 12 on the basis of actual measurement, the whole of the amount previously paid without detailed measurement should be adjusted by a minus entry in column 2 equivalent to the amount shown in column 1, so that the total upto date in column 3 may become nil.

Total value of work done upto date (A) -----

Deduct value of work shown on the last Running Account Bill (B) -----

Net value of work done since last Running Account Bill (C) -----

Rupees (in words) Only

I/ We hereby certify that I/We have performed the work as per the terms and conditions of Contract Agreement/Work Order No.....Dated.....for which payment is claimed as above and that I/We have no further claim under this agreement/work order.

Date:

III CERTIFICATE OF THE ENGINEER IN CHARGE

Designation:

IV CERTIFICATE OF THE SENIOR ENGINEER

1. Certified that I have personally inspected the work and that the work has been physically completed on the due date in accordance with the terms and conditions, schedules, specifications and drawings etc., forming part of the contract agreement, subject to the deviations noted in Deviation Statement (Annexure D).
2. Certified that the measurements have been check measured to the prescribed extent by..... and by the undersigned at site and the relevant entries have been initiated in the measurement book (vide pages.....) (Name and Designation)
3. Certified that the methods of measurement are correct.
4. Certified that the measurements have been technically checked with reference to contract drawings, deviations etc.
5. Certified that the measurements recorded in the measurement book have been correctly billed for at the contract rates or approved rates.
6. Certified that all recoverable amounts in respect of stores, tools and plant, water, electricity charges etc. have been correctly made vide Annexures A to C and that there are no other demands outstanding against the contractor on this contract.
7. Certified that the issues of all stores as per statement attached (whether charged to the contractor or direct to the work) have been technically checked and represent fair and reasonable issues for the items of work executed vide Annexure E.
8. Certified that all statutory requirements including PF, ESI, Minimum wages, Insurance, GST, BOCW, etc. are complied with by the Contractor. This should be duly backed by the relevant documents.

Certified for payment of * Rs.....(Rupees.....only).

*Here specify the net amount payable

Signature of Senior Engineer

Date

IV ENTRIES TO BE MADE IN THE FINANCE DEPARTMENT

Passed for.....Rs.....
Less Deductions.....Rs.....
Net Amount Payable.....Rs.....
(Rupees.....only)

Account code head	Debit	Credit
	(Gross Amount)	(Deductions)
TOTAL		

Assistant

Date:

Accountant

Date:

Finance Executive

Date:

ANNEXURE A
Part I

Statement showing details of materials issued to the contractor Shri / M/S.....in respect of Contract Agreement / Work Order No.....Dated..... and covered by the agreement.

Sl.No.	Stores Issue Voucher No. and date	Issue voucher No. and date allotted by stores to the SIV	Description of material issued issued to the contractor	Quantity issued	Quantity actually incorporated in the work	Whether recoverable from the contractor or supplied free	If recoverable from the Contractor				
							Rate at which recoverable	Amount recoverable	Amount recovered upto previous bill	Balance now recovered	Remarks

1	2	3	4	5	6	7	8	9	10	11	12

Total

Signature of Contractor
Date:

Signature of Engineer in Charge
Date:

Signature of Senior Engineer
Date:

ANNEXURE A
Part II

Statement showing details of materials issued to the contractor Shri / M/S..... in respect of Contract Agreement / Work Order No.....Dated..... and not covered by the agreement

Sl.No	Stores Issue Voucher No. and Date	Issue Voucher No. and date allotted by stores to the SIV	Description of material issued to the contractor	Quantity issued	Quantity actually incorporated in the work	Issue Rate	Amount recoverable	Amount recovered upto previous bill	Balance now recovered	Remarks

1	2	3	4	5	6	7	8	9	10	11

TOTAL
Add Departmental Charges
Add GST (Wherever applicable)

GRAND TOTAL

Signature of Contractor
Date:

Signature of Engineer-in-Charge
Date:

Signature of Senior Engineer
Date:

Note: Cost of materials recovered in this bill should be shown against item 4 (a) of the memorandum of payments. The amounts of taxes and departmental charges recovered in this bill should be incorporated in Annexure C.

ANNEXURE B

Statement showing tools and plant issued to the contractor Shri /M/S.....in respect of contract Agreement / Work Order No.....Dated.....

Sl.No.	Description of Tools and Plant Issued	Period for which issued	Rate at which recovery is to be made	Amount recoverable	Amount recovered upto previous bill	Balance now recovered	Remarks
1	2	3	4	5	6	7	8

TOTAL

Signature of Contractor

Date

Signature of Engineer-in-Charge

Date

Signature of Senior Engineer

Date

ANNEXURE C

Statement showing details of other recoveries to be made from the contractor Shri/M/s..... In respect of Contract Agreement / Work Order No.....Dated.....

Sl.No.	Particulars	Unit	Quantity	Rate	Amount recoverable	Amount recovered upto previous bill	Amount now recovered	Remarks
1	2	3	4	5	6	7	8	9
1	Water charges							
2	Electricity charges							
3	Medical charges							
4	Cost of empty gunny bags and empty containers not returned							
5								
6								
7								

TOTAL

Signature of Contractor

Date

Signature of Engineer in Charge

Date

Signature of Senior Engineer

Date

**ANNEXURE D
DEVIATION STATEMENT**

Name of the Contractor:

Contract Agreement/Work Order No.

Name of the Work:

Date:

SL. No.	Description of Item	Unit	Quantity as per agreement	Quantity as executed	Rate as per agreement	Rate as executed	Amount as per agreement	Amount as executed	Difference		Reason for the deviation with authority, if any
									Excess	Savings	
1	2	3	4	5	6	7	8	9	10	11	12

Signature of Engineer in Charge

Signature of Senior Engineer

Date:

Date:

ANNEXURE E

Statement showing the consumption of materials issued to the contractor Shri/M/s..... in respect of Contract Agreement / Work Order No.....Dated.....

Name of the Work:

ON RECOVERY BASIS

SL. No.	Description of material	Unit	Quantity actually issued	Quantity actually incorporated in the work	Balance	Particulars of disposal of balance	Quantity to be issued as per approved data for work actually done	Variation in consumption (difference between column 5 & 8)		Rate chargeable for excess/short consumption, if any	Amount Recoverable for excess/short consumption, including materials not returned, if any	Remarks
								More	Less			
1	Cement											
2	Bricks											
3	Wood											
4	Asbestos Sheet											
5	Iron Material											
6												
7												

Signature of Contractor

Signature of Engineer in Charge

Signature of Senior Engineer

Date:

Date:

Date:

Note

1. The quantities shown in columns 4 and 5 above should tally with those shown in columns 5 & 6 respectively of Annexure A (Part I and II)

2. Data statement of theoretical consumption should be attached in support of quantity specified in column 8.

ANNEXURE F

Statement showing details of materials issued to the contractor Shri/M/s..... in respect of Contract Agreement / Work Order No.....dated.....

Name of the Work:

FREE OF COST											
Sl.No	Stores Issue Voucher No.	Description of material	Unit	Quantity issued	Quantity required as per data	Quantity consumed in the work	Balance (if any)	Nature of disposal for the balance	Rate chargeable for material not returned	Amount recoverable for material not returned	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

Signature of Contractor
Date:

Signature of Engineer in Charge
Date:

Signature of Senior Engineer
Date:

ANNEXURE G
QUESTIONNAIRE TO BE ANSWERED BY THE ENGINEER IN CHARGE AND SENIOR ENGINEER
(Correct particulars and answers to be recorded)

1. Name of the Work:
2. Name of the Contractor:
3. Date of commencement of the Work:
4. Contract agreement /Work Order No. and date:
5. Reference to the supplementary Agreement No. if any:
6. Whether administrative approval and technical sanction has been accorded by the competent authority? If so, cite reference?
7. Whether sanction of the competent authority and financial concurrence of the Finance Department for award of the work has been accorded? If so, cite reference.
8. Whether the work has been completed in time? If not whether penalty has been levied or sanction of the competent authority for extension of time granted and communicated to the Finance Department with reasons for grant of extension? (Due and actual date of completion of the work and reference to letter No. and date granting the extension of time should be given).
9. (a) Whether the rates allowed in the bill have been checked with the contract agreement?
 (b) Whether the rates for extra/supplemental items have been approved by the competent authority and the sanction communicated to the Finance Department together with rate analysis? If so, cite reference
10. Whether deviations have been approved by the competent authority? If yes, give reference to the approval; if not, give reasons.
11. Whether the rates of recovery of stores issued to the contractor which are not provided for in the contract agreement have been settled in consultation with Finance?
12. Whether discrepancies pointed out by the Finance department in the stores statement have been reconciled and accepted by the Finance Department?
13. Whether materials issued to the contractor in excess of the theoretical requirements have been returned to the Stores department and the No. and date of such returned stores vouchers have been shown in Stores statement? If not, whether the cost of such excess materials has been recovered at the prescribed rate? Whether consumption statements in respect of materials chargeable to the work have been attached to the bill?
14. Whether consumption of materials shown has been technically checked by Senior Engineer?
15. Whether materials issued and used in the work is not less than that required for consumption in work according to our specifications? If consumption is less, whether necessary recovery has been made in the bill?
16. Whether measurements have been checked by the Engineer and Senior Engineer to the extent required and certificates of check recorded in the measurement books?
17. Whether contractor has signed the bill and the measurement books without reservations? If not, whether reasons have been intimated to the Finance Department?
18. Whether arithmetical calculations have been checked and certificate recorded in the measurement books by a person other than the one who calculated initially?
19. Whether any work was done at the risk and cost of the contractor and whether such cost has been recovered from him? Give particulars.
20. Whether all advance payments on running accounts have been recovered?
21. Whether all the recoveries due for services given to the contractor like rent of accommodation, water charges, electricity charges have been recovered and whether payments made by the company on behalf of the contractor have been adjusted?
22. Whether the files containing abstracts from measurement books/standard measurement books have been completed/updated?
23. Whether hire charges for tools & plant have been recovered and the statement of hire charges with full details attached?
24. Whether the certificate of workmanship and completion of work according to specifications, drawings etc. is recorded by Engineer Incharge/Senior Engineer and whether recoveries have been made for defective works, if any?
25. Whether all corrections in the bill/measurement books etc. have been neatly made and attested and there are no overwriting?
26. Whether final measurements have been taken as soon as possible after completion of the work and the certificate of completion issued? If not, whether reasons for delay have been recorded and communicated to finance department?
27. In respect of quantities reduced in the final bill as compared to the running payment, whether adequate reasons have been recorded and communicated to finance department?
28. Whether the expenditure has been classified correctly according to heads of account recorded in the sanctioned estimate?
29. Whether the work has been completed within the estimated cost? If not, what is the percentage of excess over the sanctioned estimate/ administrative approval? In case the excess is beyond the competency of the Senior Engineer, what action has been taken for obtaining the approval of the authority competent to sanction the excess?
30. (a) If the contractor has furnished bank guarantee in lieu of cash security deposit towards proper execution of works and guarantee against defects during the maintenance period, whether the period of currency of the bank guarantee covers the entire maintenance period?
 (b) If not whether security deposit has been proposed to be recovered from the final bill?
31. Whether all the previous audit objections raised on running account bills have been settled? If so, cite references.

Signature of Engineer in Charge
 Date:

Signature of Senior Engineer
 Date:

PROFORMA OF BANK GUARANTEE (in lieu of EARNEST MONEY)
(On non-Judicial stamp paper of appropriate value)

Bank Guarantee No.....

Date.....

To

BHARAT HEAVY ELECTRICALS LIMITED
POWER SECTOR NORTHERN REGION,
HRDI & PSNR COMPLEX, PLOT NO. 25,
SECTOR – 16 A, NOIDA – 201301, U.P.

Dear Sirs,

In accordance with the terms and conditions of Invitation for Bids/ Notice Inviting Tender No.....¹ (Tender Conditions), M/s. having its registered office at ² (hereinafter referred to as the 'Tenderer'), is submitting its bid for the work of.....³ invited by M/s Bharat Heavy Electricals Limited (A Govt. of India Undertaking) a company incorporated under the Companies Act, 1956, having its registered office at BHEL House, Siri Fort, Asiad, New Delhi – 110049 through its Unit at Bharat Heavy Electricals Limited, Power Sector Northern Region, HRDI & PSNR Complex, Plot no. 25, Sector – 16 A, Noida – 201301, U.P.

The Tender Conditions provide that the Tenderer shall pay a sum of Rs as Earnest Money Deposit in the form therein mentioned. The form of payment of Earnest Money Deposit includes Bank Guarantee executed by a Scheduled Bank.

In lieu of the stipulations contained in the aforesaid Tender Conditions that an irrevocable and unconditional Bank Guarantee against Earnest Money Deposit for an amount of ⁴ is required to be submitted by the Tenderer as a condition precedent for participation in the said Tender and the Tenderer having approached us for giving the said Guarantee,

we, the[Name & address of the Bank]..... having our Registered Office at(hereinafter referred to as the Bank) being the Guarantor under this Guarantee, hereby irrevocably and unconditionally undertake to forthwith and immediately pay to the Employer without any demur, merely on your first demand any sum or sums of Rs. ⁴(in words Rupees.....) without any reservation, protest, and recourse and without the beneficiary needing to prove or demonstrate reasons for its such demand.

Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____.

PROFORMA OF BANK GUARANTEE (in lieu of EARNEST MONEY)
(On non-Judicial stamp paper of appropriate value)

We undertake to pay to the Employer any money so demanded notwithstanding any dispute or disputes raised by the Vendor/ Contractor/ Supplier in any suit or proceeding pending before any Court or Tribunal, Arbitrator or any other authority, our liability under this present being absolute and unequivocal.

The payment so made by us under this Guarantee shall be a valid discharge of our liability for payment hereunder and the Tenderer shall have no claim against us for making such payment.

We Bank further agree that the Employer shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Tender or to extend the time of submission of from time to time or to postpone for any time or from time to time any of the powers exercisable by the Employer against the said Tenderer and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Tenderer or for any forbearance, act or omission on the part of the Employer or any indulgence by the Employer to the said Tenderer or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

The Bank also agrees that the Employer at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Tenderer and notwithstanding any security or other guarantee that the Employer may have in relation to the Tenderer's liabilities.

This Guarantee shall be irrevocable and shall remain in force upto and including.....⁵ and shall be extended from time to time for such period as may be desired by the Employer.

This Guarantee shall not be determined or affected by liquidation or winding up, dissolution or change of constitution or insolvency of the Tenderer but shall in all respects and for all purposes be binding and operative until payment of all money payable to the Employer in terms hereof. However, unless a demand or claim under this Guarantee is made on us in writing on or before the ⁶ we shall be discharged from all liabilities under this Guarantee.

We, ... Bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Employer in writing.

Notwithstanding anything to the contrary contained hereinabove:

- a) The liability of the Bank under this Guarantee shall not exceed.....⁴.....
- b) This Guarantee shall be valid up to ⁵
- c) Unless the Bank is served a written claim or demand on or before _____⁶ all rights under this guarantee shall be forfeited and the Bank shall be relieved and

PROFORMA OF BANK GUARANTEE (in lieu of EARNEST MONEY)
(On non-Judicial stamp paper of appropriate value)

discharged from all liabilities under this guarantee irrespective of whether or not the original bank guarantee is returned to the Bank.

We, _____ Bank, have power to issue this Guarantee under law and the undersigned as a duly authorized person has full powers to sign this Guarantee on behalf of the Bank.

For and on behalf of
(Name of the Bank)

Date.....

Place of Issue.....

- ¹ Details of the Invitation to Bid/ Notice Inviting Tender
- ² Name and Address of the Tenderer
- ³ Details of the Work
- ⁴ BG Amount in words and Figures
- ⁵ Validity Date
- ⁶ Date of Expiry of Claim Period

Note:

1. Bidders are advised that expiry of claim period may be kept 3-6 months after validity date..
2. The BG should be on Non-Judicial Stamp paper/ e-stamp paper of appropriate value as per Stamp Act prevailing in the State(s) where the BG is submitted or is to be acted upon or the rate prevailing in the State where the BG was executed, whichever is higher. The Stamp Paper/ e-stamp paper shall be purchased in the name of Vendor/ Contractor/ Supplier/ Bank issuing the guarantee.

3. In Case of Bank Guarantees submitted by Foreign Vendors.

a. From Nationalized/ Public Sector/ Private Sector/ Foreign Banks (BG issued by Branches in India) can be accepted subject to the condition that the Bank Guarantee should be enforceable in the town/ city or at nearest branch where the Unit is located i.e. Demand can be presented at the Branch located in the town/city or at nearest branch where the Unit is located.

b. From Foreign Banks (wherein Foreign Vendors intend to provide BG from local branch of the Vendor country's Bank)

b.1 In such cases, Bank Guarantee issued by **any of the Consortium Banks only** will be accepted by BHEL. As such, Foreign Vendor needs to make necessary arrangements for issuance of Counter- Guarantee by Foreign Bank in favour of the Indian Bank's (BHEL's Consortium Bank) branch in India. All charges for issuance of Bank Guarantee/ counter-Guarantee should be borne by the Foreign Vendor.

PROFORMA OF BANK GUARANTEE (in lieu of EARNEST MONEY)
(On non-Judicial stamp paper of appropriate value)

- b.2** In case, Foreign Vendors intend to provide BG from Overseas Branch of our Consortium Bank (e.g. if a BG is to be issued by SBI Frankfurt), the same is acceptable. However, the procedure at **sl.no. b.1** will required to be followed.
- b.3** The BG issued may preferably be subject to Uniform Rules for Demand Guarantees (URDG) 758 (as amended from time to time).

PROFORMA OF BANK GUARANTEE (in lieu of RETENTION AMOUNT)

B.G. NO.

Date

In consideration of Bharat Heavy Electricals Limited (hereinafter referred to as the 'Employer' which expression shall unless repugnant to the context or meaning thereof, include its successors and permitted assigns) incorporated under the Companies Act, 1956 and having its registered office at _____¹ through its Unit at.....(name of the Unit) having agreed to exempt (Name of the Vendor / Contractor / Supplier) with its registered office at _____² (hereinafter called the said "Contractor" which term includes supplier), from demand under the terms and conditions of the Contract reference No. _____ dated _____³ valued at Rs. ⁴ (Rupees -----)⁴ (hereinafter called the said Contract), of Retention Amount for the due fulfilment by the said Contractor of the terms and conditions contained in the said Contract, on production of a Bank Guarantee for Rs. _____ 5 (Rupees _____ only),

We ____ (indicate the name and address of the Bank) having its Head Office at _____ (address of the head Office) (hereinafter referred to as the Bank), at the request of _____ [Contractor(s)], being the Guarantor under this Guarantee, do hereby irrevocably and unconditionally undertake to forthwith and immediately pay to the Employer, an amount not exceeding Rs. _____ without any demur, immediately on demand from the Employer and without any reservation, protest, and recourse and without the Employer needing to prove or demonstrate reasons for its such demand.

Any such demand made on the bank, shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____.

We undertake to pay to the Employer any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s) in any suit or proceeding pending before any Court or Tribunal or Arbitrator or any other authority, our liability under this present being absolute and unequivocal.

The payment so made by us under this guarantee shall be a valid discharge of our liability for payment hereunder and the Contractor(s) shall have no claim against us for making such payment.

We, further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Contract and that it shall continue to be enforceable till all the dues of the Employer under or by virtue of the said Contract have been fully paid and its claims satisfied & the Employer certifies that the terms and conditions of the said Contract have been fully and properly carried out by the said contractor(s) or acceptance of the final bill or discharge of this guarantee by the Employer, whichever is earlier. This guarantee shall initially remain in force upto and including _____⁶ and shall be extended from time to time for such period as may be desired by the Employer. Unless a demand or claim under this guarantee is made on us in writing on or before the _____⁷, we shall be discharged from all the liability under this guarantee thereafter.

PROFORMA OF BANK GUARANTEE (in lieu of RETENTION AMOUNT)

We, _____(indicate the name of the Bank)_____ further agree with the Employer that the Employer shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Contract or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Employer against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Contract and we shall not be relieved from our liability by any reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act or omission on the part of the Employer or any indulgence by the Employer to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

The Bank also agrees that the Employer at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee that the Employer may have in relation to the Contractor's liabilities.

This Guarantee shall not be determined or affected by liquidation or winding up, dissolution or change of constitution or insolvency of the Contractor but shall in all respects and for all purposes be binding and operative until payment of all money payable to the Employer in terms thereof. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s).

We..... BANK lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Employer in writing.

Notwithstanding anything to the contrary contained hereinabove:

a) The liability of the Bank under this Guarantee shall not exceed.....⁵

b) This Guarantee shall be valid up to ⁶

c) Unless the Bank is served a written claim or demand on or before ⁷ all rights under this guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities under this guarantee irrespective of whether or not the original bank guarantee is returned to the Bank.

We, _____ Bank, have power to issue this Guarantee under law and the undersigned as a duly authorized person has full powers to sign this Guarantee on behalf of the Bank.

Date _____ Day of _____

for_____(indicate the name of the Bank)____

(Signature of Authorized signatory)

PROFORMA OF BANK GUARANTEE (in lieu of RETENTION AMOUNT)

- ¹ ADDRESS OF THE EMPLOYER. i.e. Bharat Heavy Electricals Limited
- ² ADDRESS OF THE VENDOR /CONTRACTOR / SUPPLIER.
- ³ DETAILS ABOUT THE NOTICE OF AWARD/CONTRACT REFERENCE
- ⁴ CONTRACT VALUE
- ⁵ BG AMOUNT IN FIGURES AND WORDS
- ⁶ VALIDITY DATE
- ⁷ DATE OF EXPIRY OF CLAIM PERIOD

Note:

1. Units are advised that expiry of claim period may be kept 3-6 months after validity date. It may be ensured that the same is in line with the agreement/ contract entered with the Vendor.

2. The BG should be on Non-Judicial Stamp paper/e-stamp paper of appropriate value as per Stamp Act prevailing in the State(s) where the BG is submitted or is to be acted upon or the rate prevailing in the State where the BG was executed, whichever is higher. The Stamp Paper/e-stamp paper shall be purchased in the name of Vendor/Contractor/Supplier /Bank issuing the guarantee.

3. In line with the GCC, SCC or contractual terms, Unit may carry out minor modifications in the Standard BG Formats. If required, such modifications may be carried out after taking up appropriately with the Unit/Region's Law Deptt.

4. In Case of Bank Guarantees submitted by Foreign Vendors-

a. From Nationalized/Public Sector / Private Sector/ Foreign Banks (BG issued by Branches in India) can be accepted subject to the condition that the Bank Guarantee should be enforceable in the town/city or at nearest branch where the Unit is located i.e. Demand can be presented at the Branch located in the town/city or at nearest branch where the Unit is located.

b. From Foreign Banks (wherein Foreign Vendors intend to provide BG from local branch of the Vendor Country's Bank)

b.1 In such cases, in the Tender Enquiry/ Contract itself, it may be clearly specified that Bank Guarantee issued by **any of the Consortium Banks only** will be accepted by BHEL. As such, Foreign Vendor needs to make necessary arrangements for issuance of Counter- Guarantee by Foreign Bank in favour of the Indian Bank's (BHEL's Consortium Bank) branch in India. It is advisable that all charges for issuance of Bank Guarantee/ counter- Guarantee should be borne by the Foreign Vendor. The tender stipulation should clearly specify these requirements.

b.2 In case, Foreign Vendors intend to provide BG from Overseas Branch of our Consortium Bank (e.g. if a BG is to be issued by SBI Frankfurt), the same is acceptable. However, the procedure at **sl.no. b.1** will required to be followed.

b.3 The BG issued may preferably be subject to Uniform Rules for Demand Guarantees (URDG) 758 (as amended from time to time). The BG Format provided to them should clearly specify the same.

**STATEMENT OF CLAIMS/COUNTER CLAIMS TO BE SUBMITTED TO THE
IEC BY BOTH THE PARTIES**

1. Chronology of the Disputes
2. Brief of the Contract/MoU/Agreement/LOI/LOA
3. Brief history of the Disputes:
4. Issues:
5. Details of Claim(s)/Counter Claim(s):

SI. No.	Description of claim(s)/Counter Claim	Amount (in INR)Or currency applicable in the contract	Relevant contract clause

6. Basis/Ground of claim(s)/counter claim(s) (along with relevant clause of contract)

Note– *The Statement of Claims/ Counter Claims may ideally be restricted to maximum limit of 20 pages. Relevant documents may be compiled and submitted along with the statement of Claims/ Counter Claims. The statement of Claims/ Counter Claims is to be submitted to all IEC members and to the other party by post as well as by email.*

FORMAT FOR NOTICE INVOKING CONCILIATION CLAUSE BY BHEL FOR REFERRING THE DISPUTES TO CONCILIATION THROUGH IEC

To,

M/s. (Stakeholder's name)

Subject: **NOTICE FOR INVOCATION OF THE CONCILIATION CLAUSE OF THE CONTRACT BY BHEL**

Ref: Contract No/MoU/Agreement/LOI/LOA& date _____.

Dear Sir/Madam,

As you are aware, with reference to above referred Contract/MoU/Agreement/LOI/LOA, certain disputes have arisen, which, in spite of several rounds of mutual discussions and various correspondences have remained unresolved. The brief particulars of our claims which arise out of the above- referred Contract/MoU/Agreement/LOI/LOA are reproduced hereunder:

Sl. No.	Claim description	Amount involved

As you are aware, there is a provision in the captioned Contract/MoU/Agreement/LOI/ LOA for referring disputes to conciliation.

In terms of Clause -----of Procedure i.e., Annexure ----- to the Contract/MoU /Agreement / LOI / LOA, we hereby seek your consent to refer the matter to Conciliation by Independent Experts Committee to be appointed by BHEL. You are invited to provide your consent in writing to proceed with conciliation into the above mentioned disputes within a period of 30 days from the date of this letter along with details of counter-claims, if any, which you might have with regard to the subject Contract/ MoU/ Agreement/ LOI/ LOA.

Please note that upon receipt of your consent in writing within 30 days of the date of receipt of this letter by you, BHEL shall appoint suitable person(s) from the BHEL Panel of Conciliators.

This letter is being issued without prejudice to our rights and contentions available under the contract and law.

Thanking you
Yours faithfully

Representative of BHEL

Note: The Format may be suitably modified, as required, based on facts and circumstances of the case.

**FORMAT FOR NOTICE INVOKING CONCILIATION CLAUSE BY A
STAKEHOLDER FOR REFERRING THE DISPUTES TO CONCILIATION
THROUGH IEC**

To,

BHEL (Head of the Unit/Division/Region/Business Group)

Subject: **NOTICE FOR INVOCATION OF THE CONCILIATION CLAUSE OF THE
CONTRACT BY A STAKEHOLDER**

Ref: Contract No/MoU/Agreement/LOI/LOA& date _____.

Dear Sir/Madam,

As you are aware, with reference to above referred Contract/MoU/Agreement/LOI/LOA, certain disputes have arisen, which, in spite of several rounds of mutual discussions and various correspondences have remained unresolved. The brief particulars of our claims which have arisen out of the above-referred Contract/MoU/Agreement/LOI/LOA are enumerated hereunder:

Sl. No.	Claim description	Amount involved

As you are aware, there is a provision in the captioned Contract/MoU/Agreement/LOI/ LOA for referring inter-se disputes of the Parties to conciliation.

We wish to refer the above-said disputes to Conciliation as per the said Clause of the captioned Contract/MoU/Agreement/LOI/ LOA. In terms of Clause -----of Procedure i.e., Annexure ----- to the Contract/MoU /Agreement / LOI / LOA, we hereby invite BHEL to provide its consent in writing to proceed with conciliation into the above mentioned disputes within a period of 30 days from the date of this letter along with details of counter-claims, if any, which it might have with regard to the subject Contract/ MoU/ Agreement/ LOI/ LOA and to appoint suitable person(s) as Conciliator(s) from the BHEL Panel of Conciliators.

This letter is being issued without prejudice to our rights and contentions available under the contract and law.

Thanking you
Yours faithfully

Representative of the Stakeholder

Note: The Format may be suitably modified, as required, based on facts and circumstances of the case.

FORMAT FOR INTIMATION TO THE STAKEHOLDER ABOUT APPOINTMENT OF CONCILIATOR/IEC

To,

M/s. (Stakeholder's name)

Subject: **INTIMATION BY BHEL TO THE STAKEHOLDER AND CONCILIATOR(S) ABOUT APPOINTMENT OF CONCILIATOR/IEC**

Ref: Contract No/MoU/Agreement/LOI/LOA& date _____.

Sir,

This is with reference to letter dated ----- regarding reference of the disputes arising in connection with the subject Contract No /MoU/Agreement/LOI/LOA to conciliation and appointment of Conciliator(s).

In pursuance of the said letter, the said disputes are assigned to conciliation and the following persons are nominated as Conciliator(s) for conciliating and assisting the Parties to amicably resolve the disputes in terms of the Arbitration & Conciliation Act, 1996 and the Procedure ---- to the subject Contract/MoU/Agreement/LOI/LOA, if possible.

Name and contact details of Conciliator(s)

a)

b)

c)

You are requested to submit the Statement of Claims or Counter-Claims (strike off whichever is inapplicable) before the Conciliator(s) in Format 29 (enclosed herewith) as per the time limit as prescribed by the Conciliator(s).

Yours faithfully,

Representative of BHEL

CC: To Conciliator(s)... for Kind Information please.

Encl: As above

Note: The Format may be suitably modified, as required, based on facts and circumstances of the case.

PROCEDURE FOR CONDUCT OF CONCILIATION PROCEEDINGS

1. The proceedings of Conciliation shall broadly be governed by Part-III of the Arbitration and Conciliation Act 1996 or any statutory modification thereof and as provided herein:
2. The party desirous of resorting to Conciliation shall send an invitation/notice in writing to the other party to conciliate specifying all points of Disputes with details of the amount claimed. The party concerned shall not raise any new issue thereafter. Parties shall also not claim any interest on claims/counter-claims from the date of notice invoking Conciliation till the conclusion of the Conciliation proceedings. If BHEL is to initiate Conciliation, then, the invitation to Conciliate shall be extended to the concerned Stakeholder in **Format-30** hereto. Where the stakeholder is to initiate the Conciliation, the notice for initiation of Conciliation shall be sent in **Format-31** hereto.
3. The party receiving the invitation/notice for Conciliation shall within 30 days of receipt of the notice of Conciliation intimate its consent for Conciliation along with its counter-claims, if any.
4. The Conciliation in a matter involving claim or counter-claim (whichever is higher) up to Rs 5 crores shall be carried out by sole Conciliator nominated by BHEL while in a matter involving claim or counter-claim (whichever is higher) of more than Rs 5 crores Conciliation shall be carried out by 3 Conciliators nominated by BHEL. The appointment of Conciliator(s) shall be completed and communicated by the concerned Department/Group of BHEL Unit/Division/Region/Business Group to the other party and the Conciliator(s) within 30 days from the date of acceptance of the invitation to conciliate by the concerned party in the **Format-32**. The details of the Claim, and counter-claim, if any, shall be intimated to the Conciliator(s) simultaneously in **Format-29**.
5. The Parties shall be represented by only their duly authorized in-house executives/officers and neither Party shall be represented by a Lawyer.
6. The first meeting of the IEC shall be convened by the IEC by sending appropriate communication/notice to both the parties as soon as possible but not later than 30 days from the date of his/their appointment. The hearings in the Conciliation proceeding shall ordinarily be concluded within two (2) months and, in exceptional cases where parties have expressed willingness to settle the matter or there exists possibility of settlement in the matter, the proceedings may be extended by the IEC by a maximum of further 2 months with the consent of the Parties subject to cogent reasons being recorded in writing.

- 7.** The IEC shall thereafter formulate recommendations for settlement of the Disputes supported by reasons at the earliest but in any case within 15 days from the date of conclusion of the last hearing. The recommendations so formulated along with the reasons shall be furnished by the IEC to both the Parties at the earliest but in any case within 1 month from the date of conclusion of the last hearing.
- 8.** Response/modifications/suggestions of the Parties on the recommendations of the IEC are to be submitted to the IEC within time limit stipulated by the IEC but not more than 15 days from the date of receipt of the recommendations from the IEC.
- 9.** In the event, upon consideration, further review of the recommendations is considered necessary, whether by BHEL or by the other Party, then, the matter can be remitted back to the IEC with request to reconsider the same in light of the issues projected by either/both the Parties and to submit its recommendations thereon within the following 15 days from the date of remitting of the case by either of the Parties.
- 10.** Upon the recommendations by the Parties, with or without modifications, as considered necessary, the IEC shall be called upon to draw up the Draft Settlement Agreement in terms of the recommendations.
- 11.** When a consensus can be arrived at between the parties only in regard to any one or some of the issues referred for Conciliation the draft Settlement Agreement shall be accordingly formulated in regard to the said Issue(s), and the said Settlement Agreement, if signed, by the parties, shall be valid only for the said issues. As regards the balance issues not settled, the parties may seek to resolve them further as per terms and conditions provided in the contract.
- 12.** In case no settlement can be reached between the parties, the IEC shall by a written declaration, pronounce that the Conciliation between the parties has failed and is accordingly terminated.
- 13.** Unless the Conciliation proceedings are terminated in terms of para 22 (b), (c) & (d) herein below, the IEC shall forward his/its recommendations as to possible terms of settlement within one (1) month from the date of last hearing. The date of first hearing of Conciliation shall be the starting date for calculating the period of 2 months.
- 14.** In case of 3 members IEC, 2 members of IEC present will constitute a valid quorum for IEC and meeting can take place to proceed in the matter after

seeking consent from the member who is not available. If necessary, videoconferencing may be arranged for facilitating participation of the members. However, the IEC recommendations will be signed by all members. Where there is more than one (1) Conciliator, as a general rule they shall act jointly. In the event of differences between the Members of IEC, the decision/recommendations of the majority of the Members of IEC shall prevail and be construed as the recommendation of the IEC.

- 15.** The Draft Settlement Agreement prepared by the IEC in terms of the consensus arrived at during the Conciliation proceedings between the Parties shall be given by the IEC to both the parties for putting up for approval of their respective Competent Authority.
- 16.** Before submitting the draft settlement agreement to BHEL's Competent Authority viz. the Board Level Committee on Alternative Dispute Resolution (BLCADR) for approval, concurrence of the other party's Competent Authority to the draft settlement agreement shall be obtained by the other party and informed to BHEL within 15 days of receipt of the final draft settlement agreement by it. Upon approval by the Competent Authority, the Settlement Agreement would thereafter be signed by the authorized representatives of both the Parties and authenticated by the members of the IEC.
- 17.** In case the Draft Settlement Agreement is rejected by the Competent Authority of BHEL or the other Party, the Conciliation proceedings would stand terminated.
- 18.** A Settlement Agreement shall contain a statement to the effect that each of the person(s) signing thereto (i) is fully authorized by the respective Party(ies) he/she represents, (ii) has fully understood the contents of the same and (iii) is signing on the same out of complete freewill and consent, without any pressure, undue influence.
- 19.** The Settlement Agreement shall thereafter have the same legal status and effect as an arbitration award on agreed terms on the substance of the dispute rendered by an arbitral tribunal passed under section 30 of the Arbitration and Conciliation Act, 1996.
- 20.** Acceptance of the Draft Settlement Agreement/recommendations of the Conciliator and/or signing of the Settlement Agreement by BHEL shall however, be subject to withdrawal/closure of any arbitral and/or judicial proceedings initiated by the concerned Party in regard to such settled issues.
- 21.** Unless otherwise provided for in the agreement, contract or the Memorandum of Understanding, as the case may be, in the event of likelihood of prolonged

absence of the Conciliator or any member of IEC, for any reason/incapacity, the Competent Authority/Head of Unit/Division/Region/Business Group of BHEL may substitute the Conciliator or such member at any stage of the proceedings. Upon appointment of the substitute Conciliator(s), such reconstituted IEC may, with the consent of the Parties, proceed with further Conciliation into the matter either de-novo or from the stage already reached by the previous IEC before the substitution.

22. The proceedings of Conciliation under this Scheme may be terminated as follows:

- a.** On the date of signing of the Settlement agreement by the Parties; or,
- b.** By a written declaration of the IEC, after consultation with the parties, to the effect that further efforts at conciliation are no longer justified, on the date of the declaration; or,
- c.** By a written declaration of the Parties addressed to the IEC to the effect that the Conciliation proceedings are terminated, on the date of the declaration; or,
- d.** By a written declaration of a Party to the other Party and the IEC, if appointed, to the effect that the Conciliation proceedings are terminated, on the date of the declaration; or,
- e.** On rejection of the Draft Settlement Agreement by the Competent Authority of BHEL or the other Party.

23. The Conciliator(s) shall be entitled to following fees and facilities:

Sl No	Particulars	Amount
1	Sitting fees	Each Member shall be paid a Lump Sum fee of Rs 75,000/- for the whole case payable in terms of paragraph No. 27 herein below.
2	Towards drafting of settlement agreement	In cases involving claim and/or counter-claim of up to Rs 5crores. Rs 50,000/- (Sole Conciliator) In cases involving claim and/or counter-claim of exceeding Rs 5 crores but less than Rs 10 crores. Rs 75,000 (per Conciliator)

Sl No	Particulars	Amount
		In cases involving claim and/or counter-claim of more than Rs 10 crores. Rs 1,00,000/- (per Conciliator) Note: The aforesaid fees for the drafting of the Settlement Agreement shall be paid on the, Signing of the Settlement Agreement after approval of the Competent Authority or Rejection of the proposed Settlement Agreement by the Competent Authority of BHEL.
3	Secretarial expenses	Rs 10,000/- (one time) for the whole case for Conciliation by a Sole Member IEC. Where Conciliation is by multi member Conciliators –Rs 30,000/- (one time)- to be paid to the IEC
4	Travel and transportation and stay at outstation Retired Senior Officials of other Public Sector Undertakings (pay scale wise equivalent to or more than E-8 level of BHEL)	As per entitlement of the equivalent officer (pay scale wise) in BHEL.
	Others	As per the extant entitlement of whole time Functional Directors in BHEL. Ordinarily, the IEC Member(s) would be entitled to travel by air Economy Class.
5	Venue for meeting	Unless otherwise agreed in the agreement, contract or the Memorandum of Understanding, as the case may be, the venue/seat of proceedings shall be the location of the concerned Unit / Division / Region /

Sl No	Particulars	Amount
		Business Group of BHEL. Without prejudice to the seat/venue of the Conciliation being at the location of concerned BHEL Unit / Division / Region / Business Group, the IEC after consulting the Parties may decide to hold the proceedings at any other place/venue to facilitate the proceedings. Unless, Parties agree to conduct Conciliation at BHEL premises, the venue is to be arranged by either Party alternately.

- 24.** The parties will bear their own costs including cost of presenting their cases/evidence/witness(es)/expert(s) on their behalf. The parties agree to rely upon documentary evidence in support of their claims and not to bring any oral evidence in IEC proceedings.
- 25.** If any witness(es) or expert(s) is/are, with the consent of the parties, called upon to appear at the instance of the IEC in connection with the matter, then, the costs towards such witness(es)/expert(s) shall be determined by the IEC with the consent of the Parties and the cost so determined shall be borne equally by the Parties.
- 26.** The other expenditures/costs in connection with the Conciliation proceedings as well as the IEC's fees and expenses shall be shared by the Parties equally.
- 27.** Out of the lump sum fees of Rs 75,000/- for Sitting Fees, 50% shall be payable after the first meeting of the IEC and the remaining 50% of the Sitting Fees shall be payable only after termination of the conciliation proceedings in terms of para 22 hereinabove.
- 28.** The travelling, transportation and stay at outstation shall be arranged by concerned Unit as per entitlements as per Serial No. 4 of the Table at para 23 above, and in case such arrangements are not made by the BHEL Unit, the same shall be reimbursed to the IEC on actuals limited to their entitlement as per Serial No. 4 of the Table at Para 23 above against supporting documents. The IEC Member(s) shall submit necessary invoice for claiming the fees/reimbursements.
- 29.** The Parties shall keep confidential all matters relating to the conciliation proceedings. Confidentiality shall extend also to the settlement agreement,

except where its disclosure is necessary for purposes of its implementation and enforcement or as required by or under a law or as per directions of a Court/Governmental authority/ regulatory body, as the case may be.

- 30.** The Parties shall not rely upon or introduce as evidence in any further arbitral or judicial proceedings, whether or not such proceedings relate to the Disputes that is the subject of the Conciliation proceedings:
- a.** Views expressed or suggestions made by the other party in respect of a possible settlement of the Disputes;
 - b.** admissions made by the other party in the course of the Conciliator proceedings;
 - c.** proposals made by the Conciliator;
 - d.** The fact that the other Party had indicated his willingness to accept a proposal for settlement made by the Conciliator.
- 31.** The Parties shall not present the Conciliator(s) as witness in any Alternative Dispute Resolution or Judicial proceedings in respect of a Disputes that is/was the subject of that particular Conciliation proceeding.
- 32.** None of the Conciliators shall act as an arbitrator or as a representative or counsel of a Party in any arbitral or judicial proceeding in respect of a Disputes that is/was the subject of that particular Conciliation proceeding.
- 33.** The Parties shall not initiate, during the Conciliation proceedings, any arbitral or judicial proceedings in respect of a Disputes that is the subject matter of the Conciliation proceedings except that a Party may initiate arbitral or judicial proceedings where, in his opinion, such proceedings are necessary for preserving his rights including for preventing expiry of period of limitation. Unless terminated as per the provisions of this Scheme, the Conciliation proceedings shall continue notwithstanding the commencement of the arbitral or judicial proceedings and the arbitral or judicial proceedings shall be primarily for the purpose of preserving rights including preventing expiry of period of limitation.
- 34.** The official language of Conciliation proceedings under this Scheme shall be English unless the Parties agree to some other language.