

**CENTRALISED STAMPING UNIT, JAGDISHPUR**

TENDER DOCUMENT NO./DATED	<b>BHEL/CSU/Scrap/02 dated 26.05.2010</b>
SCOPE	<u>Collection &amp; disposal of Scrap- CRNGO scrap</u> from Blanking Line & Notching machine pit on continual basis to keep the machines running and sheet metal scrap, bundle covers such as paper, plastic, strips, jute & wooden scrap etc. on regular basis to keep the shop area clear for production activities and its loading / unloading and transportation to scrap yard / identified place
EARNEST MONEY	Rs.20,000/-
TENDER DUE DATE/ TIME	16.06.2010, 15.00 hrs
ENCLOSURES	1. NIT 2. ANNEXURE –A: TECHNICAL BID 3. ANNEXURE –B: PRICE BID 4. ANNEXURE –C: CHECKLIST

Note : Tender document can be downloaded from BHEL website [www.bhel.com](http://www.bhel.com)

**ISSUED TO**

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**ISSUED BY**

# BHARAT HEAVY ELECTRICALS LIMITED

CSU, JAGDISHPUR, SULTANPUR (U.P.)

## NOTICE INVITING TENDER

Sealed open tender for fixing of rate contract are invited from reliable Contractors / Parties / Persons of repute for the following work.

**Tender Enquiry No.:-BHEL/CSU/Scrap/02 dated 26.05.2010**

SI No.	DESCRIPTION OF WORK	ESTIMATED QTY	EARNEST MONEY	DATE OF TENDER OPENING
1.	<u>Collection &amp; disposal of Scrap</u> - CRNGO scrap from Blanking Line & Notching machine pit on continual basis to keep the machines running and sheet metal scrap, bundle covers such as paper, plastic, strips, jute & wooden scrap etc. on regular basis to keep the shop area clear for production activities and its loading / unloading and transportation to scrap yard / identified place	<b>1380 MT</b>	Rs. 20,000/-	16.06.2010

The rates quoted and accepted for the contract will be valid for a period upto 31.03.2011 w.e.f. the date of award of Work Order. The earnest money will be deposited for complete estimated quantity/ amount.

Tender documents can be obtained from the office of the undersigned during office hours on or before 15.06.2010 on any working day except Sunday/ Holiday free of cost or can be downloaded from BHEL website [www.bhel.com](http://www.bhel.com).

The last date for submission of tenders, dully filled in along with Earnest Money in a separate envelope is 16.06.2010 up to 14.00 hrs in the box kept in CSU Administrative building.

Tenders will be opened on the same day at 15.00 hrs sharp in CSU Administrative building. Tenders without Earnest Money are liable to be rejected.

Earnest Money may be deposited in Demand draft in favour of 'Bharat Heavy Electricals Limited' payable at SBI, IGFCC Jagdishpur.

Other terms & conditions, working procedure & special terms, & conditions of the contract can be seen / discussed in the office of the undersigned on any working day during office thereof.

AGM (CSU) reserves the right to reject any or all tenders without assigning any reason thereof.

Please refer other terms & conditions at annexure enclosed.

**CONTRACTOR:**

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**PART - A : TECHNICAL BID**

NAME OF WORK : **Scrap Collection in CSU.**

<b>ITEM</b>	<b>DESCRIPTION / NATURE OF WORK</b>
1.	<u>Collection &amp; disposal of Scrap</u> - CRNGO scrap from Blanking Line & Notching machine pit on continual basis to keep the machines running and sheet metal scrap, bundle covers such as paper, plastic, strips, jute & wooden scrap etc. on regular basis to keep the shop area clear for production activities and its loading / unloading and transportation to scrap yard / identified place

**1. Nature & Scope of Work**

- 1.1 Collection of CRNGO scrap from Blanking Line pit & Notching scrap from Nothing machine on continual basis to keep the machines running and its transportation to scrap yard.
- 1.2 Collection of bundle covers, sheet metal scrap, paper, plastic, strips, jute etc. on regular basis to keep the shop area clear for production activities and its loading / unloading and transportation to scrap yard / identified place.
- 1.3 Collection of wooden scrap on regular basis to keep the shop area clear the production activities and its loading, unloading and transportation to scrap yard / identified place .
- 1.4 Work of daily collection CRNGO scrap from Blanking Line pit ( 3 metres deep) & Notching scrap from Nothing Line, bundle covers, jute, paper, plastic, metal and wood scrap from process in CSU, its weighing and transportation to scrap yard/identified place.
- 1.5 The different types of scraps shall be collected separately, transported and disposed to separately identified places in scrap yard/identified place
- 1.6 The scrap size will be of 1000mm cut scrap or continuous scrap after blanking operation.
- 1.7 The scrap yard will be inside BHEL CSU premises as identified by BHEL.
- 1.8 Safe transportation of scrap removed from Blanking line pit and manufacturing block to the scrap yard will be sole responsibility of the contractor.
- 1.9 All facilities, vehicles, tools & tackles for safe transportation of scrap shall be arranged by the contractor.
- 1.10 The scrap collected shall be taken to Weighbridge and get measured and certified by BHEL official before disposal to scrap yard.

- 1.11 The requirement is for unskilled nature of work of scrap collection and disposal as per requirement on regular basis from presses to keep the machines running without interruption. It must be ensured that the machine must not be stopped for scrap removal and that the machine should not suffer any stoppages for the reason of non-removal of scrap. In case of any clarification or explanation is required in understanding the work requirement it should be sought from the concerned shop Executive/ Supervisor.
- 1.12 The workers deployed by the contractors may be unskilled labours.
- 1.13 The successful contractor or his representative shall have to maintain day to day contract with CSU officials. Report on every working day at 8:00 AM to undertaking and supervision of the work. He has to deploy sufficient workers in I, II, III shifts, as per work requirement, even on Sundays and Holidays. The contractor shall be responsible for the good conduct of his employees.
- 1.14 Payment terms will be as following:
- i.) Payment will be done on the basis of scrap removed as certified by BHEL Engineer.
  - ii.) Payment will be done according to the rates in Work Order issued to the contractor. The rates will remain firm for the entire contract period.
  - iii.) Payment will be done on monthly basis.
  - iv.) Service tax will be paid extra.
  - v.) Income Tax at the prevailing rate on gross value of work done and applicable surcharge and education cess shall be deducted from the running bills as per relevant rules unless exempted by the Income Tax Authorities.
- 1.11 Following documents are to be submitted along with the tender documents:
- i.) Service Tax registration.
  - ii.) Last 2 year Income tax returns.
  - iii.) ESI registration.
  - iv.) PF registration.
  - v.) PAN No. copy
- 1.12 Basic purpose of works contract is to achieve planned production of the department on continual basis. It must be ensured that the machine must not be stopped for scrap removal and that the machine should not suffer any stoppages for the reason of non-removal of scrap.
- 1.13 In case planned monthly production is not met due to the reason of non-removal of scrap by the works contractor and the performance of the contractor is not found to be satisfactory BHEL reserves the right to cancel the order and the security deposit submitted will be forfeited.

1.14 No idle labour charges will be admissible in the event of any stoppage of work resulting in the contractor's workmen being rendered idle due to any reason at any time.

1.15 All disputes between the parties to the contract arising out of or in relation to the contract, other than those for which the decision of the Engineer or any other person is by the contract expressed to be final and conclusive, shall after written notice by either party to the contract to the other party, be referred to sole arbitration of the General Manager or his nominee.

**2. General Terms and Conditions:**

1. Contractor shall abide by all the rules, regulation and discipline at the shop floor during the course of working and shall ensure the safety & security of the instrument and the workers.
2. Contractor will strictly follow the rules and regulations issued by the Central / State Government with respect to labour laws.
3. BHEL will not be responsible any way for any mishap / accident that may happen during the execution of works contracts.
4. The works contract shall be valid up to 31.03.2011.
5. Contractor should fulfill all conditions of BHEL contracts as provided in instructions to contractors and statutory instructions to contractors as enclosed.
6. Contractor shall provide needed personal protection safety equipments to his workers.
7. Statuary compliances shall be essentially followed by the contractor and the contractor if found to have violated the statutory provisions as provided in the enclosed instructions would be liable to be terminated.
8. There will be no sub-contracting of the work contract.
9. List of persons likely to be engaged for this works contract to be submitted.
10. Security Deposit at 10% of the Work Order value shall be collected from the successful tenderer after award of work before start of the work. Security Deposit may be furnished in DD in favor of 'Bharat Heavy Electricals Limited' payable at SBI, IGFCC Jagdishpur.
11. BHEL reserves the option of extending the contract for a period of three months with the consent of the contractor on same terms & conditions and at the same rates as per work order.
12. The estimated quantities as shown in the tender documents are only indicative in nature. The actual quantity may vary.

<b>Bidder Acceptance (Y / N)</b>

**PERSONAL PROTECTION SAFETY EQUIPMENTS REQUIRED FOR ITEM A & B**

1. Helmet
2. Gloves Lather
3. Dangri
4. Uniform
5. Safety Shoes
6. Soap

**EARNEST MONEY : Rs. 20,000/-**

**PROCEDURE FOR SUBMISSION OF TENDER QUOTATION :**

Tender quotation to be submitted as follows in 2 part bid system: -

**Part – A : Techno – commercial bid**

Techno- commercial bid containing all techno-commercial conditions and point by point confirmation of tender specification requirements. Deviation, if any also to be clearly mentioned.

**Part – B : Price bid**

Price bid mentioning only the price per MT (rate).

**Instructions for submitting the bids**

1. Part – A bid to be placed in a sealed envelope mentioning Tender enquiry No., Name of work contract, contractor details and super scribed as “Technical-commercial bid”. EMD in the form of DD is to be submitted in a separate envelope.
2. Part “B” to be placed in a separate sealed mentioning Tender Enquiry No., Name of work contract, contractor details and super scribed as “Price bid”.
3. Both the above envelopes should be placed inside the outer third sealed envelope mentioning tender works description and reference no.

**PART - B: PRICE BID**

ITEM	DESCRIPTION/ NATURE OF WORK	ESTIMATED QTY	RATE QUOTED(in Rs./MT)		Any Taxes (in Rs./MT)	Total in Rs.=(Rate+ taxes) X Estimated Qty
			In Fig.	In Words		
1.	Collection & disposal of Scrap-CRNGO scrap from Blanking Line & Notching machine pit on continual basis to keep the machines running and sheet metal scrap, bundle covers such as paper, plastic, strips, jute & wooden scrap etc. on regular basis to keep the shop area clear for production activities and its loading / unloading and transportation to scrap yard / identified place	1380MT				
<b>GRAND TOTAL</b>						

L-1 Party shall be identified on the basis of Grand Total.

**TECHNICAL/COMMERCIAL BID CONDITION CONFIRMATION SHEET**

SL NO.	CRITERIA	STATUS	EVALUATION BY BHEL
1	Scope of works clearly understood and in line of that all the papers of tender document signed and seal affixed to them	Yes / No	
2	In case of non availability of material, maintenance problem of equipment if persons are idling no claim for their wage will be made by the contractor from BHEL.	Yes / No	
3	We have known and will abide by all the statutory requirement of works contracts of BHEL.	Yes / No	
4	Occasional delay in payment by BHEL will not be pretext for delay in payment to the workers by the contractor.	Yes / No	
5	We agree that completion of the job is essence of works contract and for fulfilling this with due permission of BHEL extended work will be done after normal (8 Hours) working hours for that no over time payment shall be claimed for BHEL.	Yes / No	
6	Precaution shall be taken to avoid rework. However if any rework and rejection is there no claim shall be made for rework.	Yes / No	
7	In case of absence / leave of the workers alternative arrangement shall be made so that work do not suffer.	Yes / No	
8	Earnest Money Details.	DD No. Amount -	
9	We are aware that 2 bid system means price bid only technically qualified contractors will be opened thus all the requirement of the technical bid shall be fulfilled while submitting the tender.	Yes / No	
10	Whether agreed to BHEL payment terms as per Annx-A	Yes / No	
11	Whether agreed to BHEL penalty terms as per Annx-A	Yes / No	