





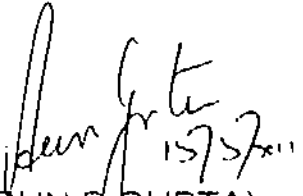
BHEL - JHANSI

TENDER DOCUMENT FOR RATE CONTRACT FOR **2012-13 (FOR ONE YEAR)** **FOR PROCUREMENT OF CHIR / PINE WOOD LOOSE PLANKS &** **PACKING CASE.**

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(O.P. GUPTA)
MANAGER(MM)
Prepared by


(ANURAG GUPTA)
DGM (MM)
Checked by


(ARUN.B. GUPTA)
AGM (MM - H)
Approved by



QUALIFYING CRITERIA

Vendor fulfilling the following requirement will be eligible for this tender.

1. **TURN OVER** - Minimum Rs. 4 Crores per annum in wood work.

Last two years audited A/Cs (including profit & loss account and balance sheet) with schedule and auditor report is to be submitted by bidder.

2. **SUPPLY CAPACITY** - 250 M3 per month

Party to enclose copy of at least two executed purchase order which confirms this Capacity within last 5 years.

3. **SAWING FACILITY** - Party should have their own workshop and sawing facility, details (nos of saw machines) of which have to be provided



Quantities covered by the Rate Contract.

Annual requirement for CHIR/PINE WOOD LOOSE PLANKS & PACKING CASE will be as per enclosed Annexure- III \pm 25%. This requirement is tentative and may vary beyond \pm 25% tolerance depending upon BHEL's order book position and production requirement.



Scope of Supply

ANNEXURE-III
PUR/E5229001

<u>Enquiry Item</u>	<u>Description</u>	<u>Quantity in M³ (Cubic Meter)</u>
01.	Chir/pine wood to CPS AA51401 Rev 03. Loose Plank in following size : Thickness - 25 mm to 50 mm Width - 100 mm to 150 mm Length - 1830 mm to 3650 mm	1152
02.	Chir/pine wood to CPS AA51401 Rev 03. Packing Case / Crates as per enclosed Drawing no. 1477805001 Rev-09, Var-00 to Var-03 and Drg no. 14768050006 Rev-02, Var-00 and Drg no. 14868050002 Rev-04, Var- <u>00</u>	169



Terms and Commercial Conditions

1. THIS ENQUIRY IS ISSUED TO ENTER INTO RATE CONTRACT FOR SUPPLY OF WOODEN PLANKS AND PACKING CASES FOR A PERIOD AS SPECIFIED BELOW.
 - (i) FOR ORDERING : FOR A PERIOD OF ONE YEAR FROM ISSUE OF CONTRACT.
 - (ii) FOR SUPPLY : FOR A PERIOD OF 15 MONTHS FROM ISSUE OF CONTRACT.
2. IT IS MANDATORY TO GIVE THE ELEMENTS OF E.D./CST/OTHER TERMS SEPARATELY, AND NOT INCLUSIVE IN THE QUOTED BASIC PRICE.
3. INSPECTION SHALL BE CARRIED OUT BY BHEL AT BHEL WORKS.
4. RATES TO BE ON FIRM PRICE BASIS, VALID FOR TOTAL R/C PERIOD. NO PVC WILL BE ACCEPTABLE. OFFERS RECEIVED FOR VALIDITY FOR LESS THAN PERIOD SPECIFIED ABOVE OR WITH ANY OTHER CONDITION WILL BE BY PASSED.
5. THE ABOVE MENTIONED QUANTITY IS ON TENTATIVE BASIS AND MAY VARY PLUS MINUS 25% AS PER OUR ACTUAL REQUIREMENT BASIS.
6. QUOTED RATE MUST BE ON F.O.R. BHEL JHANSI BASIS INCLUSIVE OF FREIGHT & INSURANCE. NO OTHER F.O.R. TERMS SHALL BE ACCEPTED.
7. OUR STANDARD PAYMENT TERMS IS 100% PAYMENT AFTER 60 DAYS AFTER ACCEPTANCE OF MATERIAL AT OUR WORKS. PLEASE QUOTE ABOVE PAYMENT TERMS.
8. L-1 VENDOR SHALL BE DECIDED ON LANDED RATE BASIS.
9. PLEASE QUOTE THE RATE IN '**PER CUBIC METER**' BASIS.
10. VALIDITY OF OFFER MUST BE **120 DAYS** FROM THE DATE OF OPENING OF TECHNO COMMERCIAL BID AND VALIDITY PRICE MUST BE 120 DAYS FROM OPENING OF PRICE BID / REVERSE AUCTION.
11. WE MAY FINALIZE ORDERING ON TWO OR MORE SOURCES TO MAINTAIN SMOOTH SUPPLY OF ITEM ON SAME RATE.
12. TENDER MAY BE FINALIZED THROUGH REVERSE AUCTION.
13. OFFER SHALL BE FURNISHED IN TWO BID SYSTEM
13. (A) TENDER SHOULD BE SUBMITTED IN DOUBLE COVER UNDER TWO PART BID SYSTEM I.E. TECHNO COMMERCIAL AND PRICE BID RESPECTIVELY AS INDICATED BELOW.



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ANNEXURE-IV
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13. (B) IN CASE OF POSTAL SUBMISSION- THE OUTER COVER SHOULD ONLY BEAR ENQUIRY NO AND DUE DATE WITH VENDORS NAME AND ADDRESSED TO :

To,
MANAGER(MMX)
ADM BUIDLDING, BHEL JHANSI - 284129

13. (C) THE TWO INNER COVERS SHALL RESPECTIVELY CONTAIN THE TECHNO-COMMERCIAL BID IN ONE AND THE PRICE BID IN ANOTHER. EACH COVER SHALL BE SUPERSCRIBED WITH THE VENDORS NAME, ENQUIRY NO AND SEALED WITH TENDERERS DISTINCTIVE AND ADDRESSED AS SHOWN ON RESPECTIVE COVERS SKETCHED BELOW.

TECHNO- COMMERCIAL BID COVER (PART-A)

VENDOR'S NAME , ENQUIRY NO – E5229001 DUE ON

To,
MANAGER(MMX)
ADM BUIDLDING, BHEL JHANSI - 284129

PRICE - BID COVER (PART- B)

VENDOR'S NAME , ENQURY NO – E5229001 DUE ON

To,
MANAGER(MMX)
ADM BUIDLDING, BHEL JHANSI - 284129

-
- 13 D. THE TENDERS DULY FILLED IN AND COMPLETE IN ALL RESPECTS SHALL BE DROPPED IN THE TENDER BOX LOCATED AT CISF GATE OF OUR ADMINISTRATIVE BUILDING TILL 13.15 HRS ON THE TENDER OPENING DATE AS NOTED IN THE COVERING LETTER. THE TENDERS SENT BY POST / COURIER MUST BE DELIVERED TO MGR (MMX), BHEL, JHANSI ON OR BEFORE 13.15 HRS. ON TENDER DUE DATE.
- 13 E. ALL THE "TECHNO-COMMERCIAL BID' (PART-A)' TENDER RECEIVED SHALL BE OPENED FROM 14:00 HRS IN THE TENDER LOCATED ON TENDER ROOM ON THE TENDER OPENING DATE IN PRESENCE OF TENDERERS OR THEIR REPRESENTATIVES AS MAY BE PRESENT.
- 13 F. TENDERERS ARE ADVISED TO NOTE AND STRICTLY FOLLOW THE TIME SCHEDULES AS NOTED AT PRECEDING PARAS 13 D & 13 E ABOVE TO AVOID INCONVENIENCES LATER AND POSSIBILITY OF NON-ACCEPTANCE OF TENDER BY BHEL.



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ANNEXURE-IV
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- 13 G. **PRICE BID PART B** OF TENDERS SHALL BE CONSIDERED FOR OPENING IN RESPECT OF ONLY THOSE BIDDERS WHO ARE FOUND TO QUALIFY THE TENDER CONDITIONS. AFTER TECHNO COMMERCIAL CONDITION ARE SETTLED THE BIDDERS WHO FULLFILL THE QUALIFYING CRITERIA AND TENDER CONDITION WILL BE INFORMED REGARDING OPENING DATE OF THE PRICE BID SO THAT THEY MAY BE PRESENT AT JHANSI ON THAT DAY.
14. BHEL MAY GO FOR REVERSE AUCTION AND FINALIZE RATE CONTRACT ON THE BASIS OF RATE OBTAINED THROUGH REVERSE AUCTION. DURING REVERSE AUCTION, IF NO BID IS RECEIVED WITHIN SPECIFIED TIME, BHEL, AT ITS DISCRETION, MAY DECIDE TO REVISE OPENING PRICE/ SCRAP THE REVERSE AUCTION PROCESS / PROCEED WITH CONVENTIONAL MODE OF TENDERING (OPENING OF PRICE BID PART B SUBMITTED BY THE TENDERERS EARLIER ALONGWITH TECHNO- COMMERCIAL BID).
15. FOR ANY CLARIFICATION, IF ANY, PLEASE CONTACT ON OR BEFORE DUE DATE ON
- PHONE NO. : 0510-2412482 MOBILE NO : 09453001023
FAX NO. : 0510-2412120



INSTRUCTIONS FOR SUBMISSION OF TENDER

1. The offers against the enquiry shall be submitted in two parts.
The first part called Techno-commercial bid i.e. Part - A shall be un-priced and will be submitted in line with Annexure II to VI.
The second part called Price-Bid i.e. Part-B shall be submitted in the format given along with Annexure-VII with price filled duly signed with seal.
Blank Price Bid page 12 of 23 (Annexure VII) shall be submitted along with part 'A' also. (Please ensure that this is blank i.e. no price is entered. Duly signed with seal. This is to be ensured otherwise offer will not be considered.)
2. The vendors shall submit Part-A and Part-B of their bids in two different sealed envelopes duly super-scribing Enquiry No. and Part No. of the bid. These two parts of the bid shall be kept together in a third envelope super-scribing Enquiry No., due date and time of opening as indicated in the tender document.
3. Part-A of the bid alone shall be opened on the due date in presence of the tenderers in the first instance. This part of the bid shall be examined in detail. Part B of the bid shall be opened only for such of the tenderers whose Techno-Commercial offers are found acceptable by BHEL. Such tenderers shall be intimated the date and time of opening of Part B i.e. price part of their bids. Tenderers must carefully go through all the instructions and conditions before filling in Part B of the bid. Any type of mistake in submission of the bids will make the tender liable for rejection.
4. The bids shall be submitted only in the format given in the tender documents. It may be noted that each page of the tender document has been signed by BHEL. While submitting the bid, these very pages are to be used in original. The tenderer is also required to sign and stamp each and every page of the tender document clearly bring out deviations, if any.
5. Tenders not complying with the above and other requirements of the tender shall be liable for rejection. Tenderers are therefore advised to read all the documents carefully before submission of the bids and ensure the fulfillments of all the technical and commercial parameters.
6. It must be clearly understood that the order concluded pursuant to this tender enquiry shall be governed by the General terms & conditions of the contract as preprinted overleaf of the enquiry. No deviation from these conditions is permitted.



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ANNEXURE-I
PUR/E5219004

7. No over-writing in any of the Annexure of Part-A or Part-B is permitted. Corrections in the bid should normally be avoided. However, when these become essential, bidder shall score out the incorrect information and put the correct information duly endorsing each correction with his signatures.
8. BHEL may go for REVERSE AUCTION and finalize rate contract on the basis of rate obtain through reverse auction. During reverse auction, if no bid is received within specified time, BHEL, at its discretion, may decide to revise opening price/ scrap the reverse auction process/ proceed with conventional mode of tendering (opening of price bid Part B submitted by the tenderers earlier along with techno-commercial bid).
9. General terms and conditions of the REVERSE AUCTION shall be generally as per annexure VIII. However final terms & condition shall be intimated after techno-commercial evaluation of the tender.

We confirm above instructions have been fully understood. We further confirm that price bid has been submitted exactly in line with format at Annexure- VII without addition of any other terms & conditions and if the price bid is found to be conditional (e.g. minimum order, quantity, slab rate, discount for quantity, different terms & pay etc. etc), BHEL has full right not to accept our offer.

Signature of Supplier :

Name :

Designation :

Seal :



TECHNO COMMERCIAL BID (PART – A)

(Supplier should fill up this bid by putting the tick in accepted / not accepted column)

SUPPLIER'S NAME & ADDRESS :-

.....
.....
.....
.....

A. TECHNICAL PART

For Procurement of Chir/Pine Wood Loose Planks
& Packing case as per ANNEXURE III Accepted / Not accepted

B. GENERAL

- B1 Capacity reserved for BHEL, Jhansi in M3, per month M3 Per Month
- B2 Capacity reserved for BHEL, Jhansi in M3, per annum M3 Per Annum
- B3 Present rate of Excise Duty, %
- B4 Present rate of VAT / CST %
- B5 Delivery Period from date of purchase order, Weeks.

C. COMMERCIAL PART

- C1 Validity of the rate contract shall be for one Year from the date of award of contract for ordering and 03 months thereafter for supply. Accepted / Not accepted
- C2 Taxes and duties shall be extra as applicable on the date of actual delivery. Accepted / Not accepted
- C3 Rates quoted in the Price Bid are on F.O.R. BHEL, Jhansi basis. Accepted / Not accepted
- C4 BHEL standard payment terms is 100% Payment after 60 days of acceptance of material at BHEL, Jhansi works. Accepted / Not accepted



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ANNEXURE-VI
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- | | | |
|----|--|-------------------------|
| C5 | Rates Contract may be finalized on the basis of rate Obtained through Reverse Auction. | Accepted / Not accepted |
| C6 | Penalty clause as given in terms and conditions For purchase enquiry(clause at Sl. no. 12). | Accepted / Not accepted |
| C7 | Validity of the rate quoted is 120 days From the date of opening of price bid. | Accepted / Not accepted |
| C8 | L-1 bidder will be decided on the basis of landed rate. (G1x1152+ G2x169) as per formula (Row-1) at page 24 of 24. | Accepted / Not accepted |

Note : If any of the above conditions are not accepted the offer shall be liable for rejection.

C9 Person to be contacted :

.....

C10 Telephone No. :

.....

C11 Fax No. :

.....

C12 E-mail Id. :

.....

Signature of Supplier :

Name :

Designation :

Seal :



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ANNEXURE-VII
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PRICE BID FORMAT (PART-B)

To,
The Manager (MM)
BHEL JHANSI-284129.

Subject :- Price Bid against Annual Rate Contract Enquiry no. E5229001 for supply of Chir / Pine wood Loose Planks packing case.

Dear Sir,

1. We are quoting our minimum basic rate on FOR BHEL, Jhansi basis excluding Excise Duty, Sales Tax (CST or VAT) and any other Govt. Tax / Duty. Details of taxes & duties are given in annexure VI (page 10) Part A of the bid.
2. Basic rate for Enq. # 1 & 2 as per tender document price break up sheet at page no. 24 (Price A) is given below:-

Enq. # 1

Rs.....per M3 (in figures)

Rs..... per M3 (in words)

Enq. # 2

Rs.....per M3 (in figures)

Rs..... per M3 (in words)

NOTE : The price bid submitted in any other fashion or by adding any condition (e. g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if offer has been found technically & commercially acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

Seal :



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ANNEXURE-VII
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Business Rules, Terms & Conditions of Online Reverse Auction for the procurement of
Chir/pine wood planks & packing case against Tender Enquiry No.
E5229001

<u>BUYER'S NAME</u>	BHARAT HEAVY ELECTRICALS LIMITED MM : A & S SECTION, JHANSI
AUCTION TO BE CONDUCTED BY	M/s. C1 India Pvt Ltd C-104, Sector-2, Noida U.P.- 201 301, India Ph. 0120-4746800 Fax No. 120 – 4746810 Mr. Rajesh Singh Mob . 09971964343 E-mail : rajesh.singh@ c1 india.com Mr. Rahul Mob. 09560905559 E-mail : rahul.bhardwaj@c1india.com Mr. Sandeep Mob. 09560805554 E-mail . sandeep.singh@c1india.com
DATE & TIME OF AUCTION	Auction Date : Intimated later on <i>Online Sealed Bid Time : 2:00 PM - 2:30 PM (IST)</i> Online Reverse Auction Time : 3:00 PM - 4:00 PM (IST) Auction website : https://bhcl.cproc.in
DOCUMENTS ATTACHED	1) Business rules for reverse auction (page – 14-18) 2) Terms & conditions of reverse auction (page – 19-21) 3) Process Compliance Statement (page – 22) 4) Contact Information (page – 23)



BUSINESS RULES FOR REVERSE AUCTION

GENERAL TERMS AND CONDITIONS OF REVERSE AUCTION

Against this Enquiry for the subject item/system with detailed scope of supply as per our specification, BHEL-JHANSI may resort to "ONLINE REVERSE AUCTION PROCEDURE" i.e. **ONLINE BIDDING on INTERNET.**

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on Internet.
3. BHEL will inform the vendor in writing in case reverse auction, the details of service provider to enable them to contact and get trained.
4. Business rules like event date, time, start price, bid decrement, extensions, etc. also will be communicated through service provider for compliance
5. Vendors have to email a scanned copy of the Process Compliance Form in the prescribed (provided by service provider) before start of Online Initial Sealed Bid Without this form, the vendor will not be eligible to participate in the event
6. BHEL will provide the calculation sheet (e.g.: EXCEL sheet) which will help to arrive at "Total Cost to BHEL" like packing & forwarding charges, Taxes and duties, Freight charges, Insurance, Service tax for services and loading factors (for non-compliance to BHEL standard Commercial terms and conditions.) for each the vendor to enable them to fill-in the price and keep it ready for keying in during the auction.
7. Reverse auction will be conducted on schedule date & time.
8. At the end of reverse auction event, the lowest bidder value will be known on the network.
9. The lowest bidder has to email a scanned copy of the price break-up duly signed filled-in prescribed format (as per BHEL's price excel sheet) as provided on case-to-case basis to the service provider within 24 hours of reverse auction without fail.
10. Any variation between the on-line bid value and signed document will be considered as sabotaging the tender process and will invite disqualification of vender to conduct business with BHEL as per prevailing procedure.
11. In case BHEL decides not to go for Reverse auction procedure for this tender enquiry, the price bids and price impacts, if any already submitted and available with BHEL shall be opened as per BHEL standard practice.



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ANNEXURE-VIII
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12. Only those vendors, who participate in the Online Initial Sealed Bid, will be eligible to participate in the subsequent Online English Reverse Auction
13. **The reverse auction will be treated as closed only when the bidding process gets closed in all respects for the item listed in the tender.**

Business Rules for finalisation of the procurement

BHEL shall finalise the procurement of the item against this Tender through reverse auction mode. BHEL has made arrangement with **service provider**, who shall be BHEL's authorized service provider for the same. Please go through

the guidelines given below and submit your acceptance to the same along with your Commercial Bid.

1. Computerized reverse auction shall be conducted by BHEL, on pre-specified date, while the vendors shall be quoting from their own offices / place of their choice. Internet connectivity shall have to be ensured by vendors themselves. In extreme case of failure of Internet connectivity, (due to any reason whatsoever may be) it is the bidders' responsibility / decision to send fax communication immediately to **service provider** Furnishing the price the bidder wants to bid online with a request to the service provider to upload the faxed price on line so that the service provider will up load that price on line on behalf of the Bidder. It shall be noted clearly that the concerned bidder communicating this price to service provider has to solely ensure that the fax message is received by the service provider in a readable / legible form and also the Bidder should simultaneously check up with service provider about the clear receipt of the price faxed. It shall also be clearly understood that the bidder shall be at liberty to send such fax communications of prices to be up loaded by the service provider only within the closure of Bid time and under no circumstance it shall be allowed beyond the closure of Bid time / reverse auction. It shall also be noted that the service provider should be given a reasonable required time by the bidders, to upload such prices online and if such required time is not available at the disposal of the Service provider at the time of receipt of the fax message from the bidders, the service provider will not be uploading the prices and either BHEL or the service provider are not responsible for this unforeseen circumstances. In order to ward-off such contingent situation bidders are requested to make all the necessary arrangements/ alternatives whatever required so that they are able to circumvent such situation and still be able to participate in the reverse auction successfully. Failure of power at the premises of vendors during the Reverse auction cannot be the cause for not participating in the reverse auction. On account of this, the time for the auction cannot be extended and neither BHEL nor M/s Xtenza Solutions Pvt. Ltd., Chennai is responsible for such eventualities.
2. **Service provider**, shall arrange to train your nominated person (s), without any cost to you. They shall also explain you, all the Rules related to the Reverse Auction / Business Rules Document to be adopted along with bid manual. You are required to give your compliance on it before start of bid process.



MATERIAL FOR BID : Chir /Pine Wood Loose Planks and Packing Case
as per the specifications and scope of supply finalized with the vendor by BHEL
against Tender No. E5229001

3. **Starting Bid/Bid Decrement:** The opening price of the RA and the bid decrement value shall be available to the bidders 05 minutes before the start of the auction and same shall be displayed on the auction website.

BIDDING CURRENCY AND UNIT OF MEASUREMENT: Bidding and evaluation will be conducted in **Indian Rupees (INR)** of the item. The price bid placed during the "Sealed Bid Auction" as well as "Reverse Auction" shall be the total price for each item. **ITEM. Chir /Pine Wood Loose Planks and Packing Case and Qty : as per enclosed Annexure -II.**

4. **BID PRICE:** The Bidder has to quote the Total Cost to BHEL for the items specified. Calculation sheet to arrive at the Total Cost to BHEL will be provided by BHEL.
5. The technical & commercial terms are as per BHEL Tender Enq. No. E5229001 Vendors technical and commercial bid and subsequent correspondences between BHEL and the vendors regarding commercial terms & conditions
6. **VALIDITY OF BIDS :** The Bid price shall be valid for a period of 120 days from date of price bid opening / Reverse Auction and shall not be subjected to any change whatsoever
7. At the end of the reverse auction, bidder has to provide a detailed break-up for his lowest offer, as per BHEL's price excel sheet, within 24 hours of reverse auction.
8. **Procedure of Reverse Auctioning :**
- i. **Online Initial Sealed Bid:** The opening bid (In the initial auction) of the bidders shall place a bid which shall be same as that quoted in their Final Sealed price submitted to BHEL or lesser. The bidders shall confirm in writing to BHEL that their opening bid shall be same as that quoted in their final sealed price bid submitted against Tender Enq. No. E5229001 If it is found to be otherwise at a later date, the bidder will be disqualified from the tender
 - ii. **Online English Reverse (no ties) Auction {Reverse Auction}:** BHEL will declare its **Opening Price (OP)**, which shall be visible to the all vendors during the start of the reverse Auction. You will be required to start bidding after announcement of Opening Price and decrement amount. Also, please note that the start price of an item in online reverse auction is open to all the participating bidders. Any bidder can start bidding, in the online reverse auction, from the start price itself. If the start price is your own price, you still need to bid in the online reverse auction. Also, please note that the first online bid that comes in the system during the online reverse auction can be equal to the auction's start price, or lesser than the auction's start price by one decrement, or lesser than the auction's start price by multiples of decrement The second online bid and



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onwards will have to be lesser than the L1 rate by one decrement value, or lesser than the L1 rate by multiples of the decrement value.

ANNEXURE-VIII
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- iii Those vendors who have participated in the Initial Sealed Bid Auction, will only be eligible to participate in the subsequent English Reverse Auction.
 - iv Online Initial Sealed Bid will be for **30 minutes** and Online English Reverse (no ties) Auction shall be for a **period of one hour**. If a bidder places a bid in the last 10 minutes of closing of the Reverse Auction and if that bid gets accepted, then the auction's duration shall get extended automatically for another 10 minutes, for the entire auction (i.e. for all the items in the auction), from the time that bid comes in. Please note that the auto-extension will take place only if a bid comes in those last 10 minutes and if that bid gets accepted. If the bid does not get accepted, the auto-extension will not take place even if that bid might have come in the last 10 minutes. In case, there is no bid in the last 10 minutes of closing of Reverse Auction, the auction shall get closed automatically without any extension. However, vendors are advised not to wait till the last minute or last few seconds to enter their bid during the auto-extension period to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.
 - v The bid decrement amount shall be specified by BHEL, before start of bidding.
 - vi Any commercial loading shall be intimated to bidders in advance and it shall be added to price during dynamic auction process. For evaluation purpose, commercial loading if any, shall be added to the quoted price of respective bidder. However for ordering only the final bid placed by you shall be considered.
 - vii After the completion of English Reverse (no ties), the **Closing Price (CP)** shall be available. In case, any commercial loading was made to L1 bidder's price, it shall be de-loaded from the closing price of L1 bidder (CP) for further processing.
 - viii The ratio of CP and originally quoted price shall be applied on all elements of originally quoted prices to arrive at the final price break-up.
9. Successful vendor shall be required to submit the final prices, quoted during the English Reverse (no ties) in the Price Excel Format provided to you after the completion of Auction to BHEL, duly signed and stamped as token of acceptance without any new condition other than those already agreed to before start of auction
 10. During the Online English Reverse (No Ties) Auction, if no bid is received in the auction system/website within the specified time duration of the reverse auction, then **BHEL**, at its discretion, may decide to revise the auction's Opening Price / scrap the online reverse auction process / proceed with the conventional mode of tendering (opening of the hard copy final bids submitted by you earlier to BHEL).
 11. Your bid will be taken as an offer to supply. Bids once made by you, cannot be cancelled / withdrawn and you shall be bound to supply as mentioned above at your final bid price



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Should you back out and not supply as per the rates quoted, BHEL shall take action as appropriate.

ANNEXURE-VIII
PUR/ E5229001

12. You shall be assigned a **Unique User Name & Password** by BHEL (or) **service provider**. **You are advised to change the Password** and edit the information in the Registration Page after the receipt of initial Password from BHEL / e-Procurement Technologies Pvt. Ltd. to ensure confidentiality. All bids made from the Login ID given to you will be deemed to have been made by your company.
 13. You will be able to view the following on your screen along with the necessary fields in the English Reverse (no ties) {Reverse Auction} :-
 - a. Leading Bid in the Auction (only total price)
 - b. Bid Placed by you
 - c. Your Own Rank
 - d. Opening Price & Bid Decrement value.
 14. At the end of the Reverse Auction, BHEL will decide upon the winner. BHEL's decision on award of Contract shall be final and binding on all the Bidders.
 15. BHEL shall be at liberty to cancel the reverse auction process / tender at any time, before ordering, without assigning any reason.
 16. BHEL shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.
 17. Other terms and conditions shall be as per your techno-commercial offers and other correspondences till date.
 18. You are required to submit your acceptance (Process Compliance Form) to the terms/ conditions/ modality given above before participating in the reverse auction.
-



Terms & Conditions of Reverse Auction

1. **LOG IN NAME & PASSWORD** : Each Bidder is assigned a Unique User Name & Password by. The Bidders are requested to change the Password and edit the information in the Registration Page after the receipt of initial Password from **service provider**. All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.
2. **BIDS PLACED BY BIDDER** : The bid of the bidder will be taken to be an offer to execute the work. Bids once made by the bidder cannot be cancelled. The bidder is bound to execute the work the as mentioned above at the price that they bid. Should any bidder back out and not make the supplies at per the rates quoted, BHEL and **service provider**, shall take action as appropriate.
3. **LOWEST BID OF A BIDDER** : In case the bidder submits more than one bid, the lowest bid will be considered as the bidder's final offer to execute the work
4. **AUCTION TYPE** :
 - 1). Online Initial Sealed Bid
 - 2). Online English Reverse (No Ties) Auction (refer Bidder Manual for details)
5. **DURATION OF AUCTION** : The duration of Auction will be for one hour. If a bidder places a bid in the last 10 minutes of closing of the Reverse Auction and if that bid gets accepted, then the auction's duration shall get extended automatically for another 10 minutes, for the entire auction (i.e. for all the items in the auction), from the time that bid comes in. Please note that the auto-extension will take place only if a bid comes in those last 10 minutes and if that bid gets accepted. If the bid does not get accepted, the auto-extension will not take place even if that bid might have come in the last 10 minutes. In case, there is no bid in the last 10 minutes of closing of Reverse Auction, the auction shall get closed automatically without any extension. However, vendors are advised not to wait till the last minute or last few seconds to enter their bid during the auto-extension period to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc (THIS SCHEDULE IS TENTATIVE. IF ANY CHANGE IN SCHEDULE, THE SAME SHALL BE COMMUNICATED TO YOU).
6. **BID DECREMENT** : The minimum Bid decrement shall be available to the Bidders at the start of the auction. The bidder can view the same by clicking on the Item details at the start of the auction. The bidder can bid lower than the Lowest Bid in the auction by a decrement, multiple of the minimum Bid decrement or at least of minimum bid decrement plus multiples of Bid Decrement. Also, please note that the start price of an item in online reverse auction is open to all the participating bidders. Any bidder can start bidding, in the online reverse auction, from the start price itself. If the start price is your own price, you still need to bid in the online reverse auction. Also, please note that the first online bid that comes in the system during the online reverse auction can be equal to the auction's start price, or lesser than the auction's start price by one decrement, or lesser than the auction's start price by multiples of decrement. The second online bid and onwards will have to be lesser than the L1 rate by one decrement value, or lesser than the L1 rate by multiples of the decrement value.



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ANNEXURE-VIII
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7. **VISIBILITY TO BIDDER:** The Bidder shall be able to view the following on his screen along with the necessary fields during English Reverse –NO ties Auction:
- Leading Bid in the Auction
 - Bid Placed by him
 - His Own Rank
 - Start Price & Bid Decrement Value
8. **AUCTION WINNER:** At the end of the Reverse Auction, BHEL will evaluate all the bids submitted and will decide upon the winner.
9. **PROXY BIDS:** Proxy bidding feature is a pro-supplier feature to safe guard the supplier's interest of any Internet failure or to avoid last minute rush. The Proxy feature allows Bidders to place an automated bid against other Bidders in an auction and bid without having to enter a new amount each time a competing Bidder submits a new offer.

The bid amount that a Bidder enters is the minimum that the Bidder is willing to offer. Here the software bids on behalf of the supplier.

- a. The proxy amount is the minimum amount that the Bidder is willing to offer. During the course of bidding, the Bidder cannot delete or change the amount of a Proxy Bid.
- b. Bids are submitted in decrements (decreasing bid amounts). The application automates proxy bidding by processing proxy bids automatically, according to the decrement that
- c. The auction originator originally established when creating the auction, submitting offers to the next bid decrement each time a competing Bidder bids, regardless if competing bids are submitted as proxy or standard bids.

GENERAL TERMS & CONDITIONS : Bidders are required to read the "Terms and Conditions" section of the auction website <https://bhel.eproc.in> using the Login IDs and passwords given to them.

11. OTHER TERMS & CONDITIONS

- a. The Bidder shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other suppliers / bidders.
- b. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
- c. BHEL's decision on award of Contract shall be final and binding on all the Bidders.



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ANNEXURE VII
E5219004

- d. BHEL along with **service provider**, can decide to extend, reschedule or cancel any Auction. Any changes made by BHEL and / or **service provider** after the first posting will have to be accepted if the Bidder continues to access the site after that time.
- e. **Service provider**, shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.
- f. **Service provider**, is not responsible for any damages, including damages that result from, but are not limited to negligence.
- g. **Service provider**, will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.

N.B.

- All the Bidders are required to submit the **Agreement Form / Process Compliance Form** duly signed to **service provider**, before the due date . After the receipt of the Agreement Form, Login ID & Password shall be allotted to the suppliers (bidders).
- After the completion of the Auction event, all the Bidders have to submit the Price Break-up, in BHEL's price excel sheet format, within 24 hours of reverse auction to **Service provider**, for further proceedings.

The List of Items to be procured along with the Quantities and the Auction Start Time & Close Time is as follows.

ITEM DESCRIPTION :

As per BHEL Tender Enq. No. E5219004

Item	Quantity	Opening Prices in Rs / M3	Opening Time	Closing Time
Chir / Pine Wood	± 25%	Would be displayed five minutes before the Auction	15.00 hrs	16.00 hrs
Loose Plank Packing case	± 25%	Would be displayed five minutes before the Auction	15.00 hrs	16.00 hrs



Process Compliance Form

(The bidders are required to print this on their company's letterhead, sign & stamp before emailing a scanned copy)

M/s C1 India Pvt Ltd.
C-104, Sector-2,
Noida
U.P. - 201 301, India

Ph. 0120-4746800
Fax No. 120 – 4746810

Sub : Agreement to the Process related Terms and Conditions for the Reverse Auction

Dear Sir,

This has reference to the Terms & Conditions for the Reverse Auction mentioned in the Tender document for **Chir / Pine wood Loose Planks / packing case. Qty : as per requirement Annexure- III**, against Tender Enq. No. E5229001 by BHEL..

This letter is to confirm that :-

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the Reverse Auction as mentioned in your letter and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.
- 4) We also confirm that we will email a scanned copy or fax the price break-up of our online quoted price, within 24 hours of reverse auction, as per BHEL's price excel sheet.
- 5) We, hereby, confirm that we will honour the Bids placed by us during the auction process.
- 6) We also confirm that we will accept our Rank / Position that will be displayed when the Bidding Time is Over of the Online Reverse Auction.
- 7) We confirm that we have changed the password on the auction website after first log in.

With regards,

Signature with company seal :

Name :

Company / Organization :

Designation within Company / Organization :

Address of Company / Organization :

-- **Scan & email this document to. service provider**

-- **Attach a signed copy of the Agreement Form / Process Compliance Form & send to service provider**



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ANNEXURE-VIII
E5229001

CONTACT INFORMATION

M/s C1 India Pvt. Ltd., Noida

M/s. C1 India Pvt Ltd
C-104, Sector-2,
Noida
U.P. - 201 301, India
Ph. 0120-4746800
Fax No 120 – 4746810

Mr. Rajesh Singh
Mob . 09971964343
E-mail : rajesh.singh@c1india.com

Mr. Rahul
Mob. 09560905559
E-mail : rahul.bhardwaj@c1india.com

Mr. Sandeep
Mob 09560805554
E-mail : sandeep.singh@c1india.com

Auction website : <https://bhel.eproc.in>

**Bharat Heavy Electricals Limited,
Jhansi**

Mr. Anurag Gupta
DGM (MMX)
BHEL, Jhansi – 284129

E mail : anurag@bheljhs.co.in
Phone : 0510-2412211
Cell : 09453001002
Fax : 0510-2412120

(or)

Mr. O.P.Gupta
Manager (MMX)
BHEL, Jhansi – 284129

Email : opgupta@bheljhs.co.in
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Cell : 09453001023
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ANNEXURE-IX
PUR/ E5229001

PRICE BREAK-UP SHEET

TENDER ENQUIRY NO. E5229001

Sl. No	Description	Enquiry item -1	Enquiry item -2
A.	Basic Rate (Rs. Per M3)		
B.	ED & CESS (if applicable)		
C.	CST		
D.	VAT		
E.	Cenvat benefit (same as B)		
F.	Input Tax Credit (same as D)		
G.	Total landed Rate (A+B+C+D-E -F)	G1 (assumed)	G2 (assumed)
H.	Quantity (in M3)	1152	169
I.	FOR BHEL Jhansi Landed Rate on average basis. (Rs. Per M3) = $\frac{G1 \times 1152 + G2 \times 169}{(1152+169)}$		

Signature of bidder :

Name :

Designation :

Seal of company :