



**TENDER DOCUMENT**

**For Works Contract**

**For Tender Enquiry No : FCX/TW/24/18**

**For**

**“Disposal of garbage from factory area.”**

**Contact Person :**

Name : **Monika**

Designation : Sr. Manager (CMM)

Email : monikav@bhel.in

PH : 0510 – (2770001 extn 2414)

**Tender Due Date 08/10/2024 at 13 :15 Hrs**

**Tender Opening Date : 08/10/2024 at 14 :00 Hrs**

**Material Management Department**

**BHEL, PO : BHEL, Jhansi 284120 (UP)**

**Factory Civil Department****TENDER DOCUMENT****TENDER ENQUIRY NO. : FCX/TW/24/18****DATE:- 24/09/2024****Detail of Bidder and Documents to be submitted along with Technical Bid**

Please number your documents in continuation with tender documents at bottom (footer) of page.

<b>S.No.</b>	<b>Particular</b>	<b>Detail</b>	
<b>1.</b>	Name of the firm		
<b>2.</b>	Name of the Proprietor/Partners		
<b>3.</b>	Address		
<b>4.</b>	Mobile No.		
<b>5.</b>	E-mail ID		
<b>Documents</b>			
	<b>Particular</b>	<b>Detail</b>	<b>Page No</b>
<b>6.</b>	Acceptance of Terms & conditions Signature on all pages without conditions of contractor	Submitted/ Not submitted	
<b>7.</b>	Blank price bid format duly signed by the contractor.	Submitted/ Not submitted	
<b>8.</b>	Copy of ESI Registration	ESI No-	
<b>9.</b>	Copy of PAN card	PAN No-	
<b>10.</b>	Copy of GST registration	GST No-	
<b>11.</b>	Self declaration as per annexure V on letter head.	Submitted/ Not submitted	
<b>12.</b>	Copy of ownership of firm	Submitted/ Not submitted	
<b>13.</b>	Reciept of tender fees deposition	Amount	
<b>14.</b>	Reciept of EMD deposition	Amount	
<b>15.</b>	Copy of turn over and income tax return for last three FY year i. <b>2021-22</b> ii. <b>2022-23</b> iii. <b>2023-24</b>	Submitted/ Not submitted	

**We hereby accepted above (Signature & seal of bidder)****Seal & Signature OF BHEL contracting authority**

**BHARAT HEAVY ELECTRICALS LIMITED, JHANSI****Factory Civil Department****TENDER DOCUMENT****TENDER ENQUIRY NO. : FCX/TW/24/18****DATE:- 24/09/2024**

<b>16.</b>	Documentary proof (Completion Certificate and WO/PO/LOI) & TDS certificate issued from traces (Form 26AS) for the experience performance report issued by customer for successful execution of the requisite value is to be submitted. In case experience is submitted for work done in BHEL, TDS certificate is not required.	Submitted/ Not submitted	
<b>17.</b>	Copy of PF registration	PF No-	

We will fulfill all the obligations of the contractor and abide by the terms & Conditions mentioned in the enquiry.

Date :-

Signature With Name &amp; Seal

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We hereby accepted above (Signature & seal of bidder)

Seal &amp; Signature OF BHEL contracting authority

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## **NOTICE INVITING TENDER**



**Factory Civil Department****TENDER DOCUMENT****TENDER ENQUIRY NO. : FCX/TW/24/18****DATE:- 24/09/2024****1- NOTICE INVITING TENDER**

<b>S. No.</b>	<b>Particulars</b>	<b>Details</b>
1.	Name of work	<b>Disposal of garbage from factory area.</b>
2.	Tender Evaluation Criteria	As per GTC issued by “Central Contracting Cell” and Tender Documents.
3.	Duration of the Contract	<b>12 Months</b>
4.	Last date of receipt of the Tender	(As on page # 1)
5.	Date of opening Tender	(As on page # 1)
6.	Address for submitting the tender	(As on page # 7)
7.	Earnest Money Deposit (EMD)	<b>Rs 9,974.00</b>
8.	Cost of tender	<b>Nil</b>
9.	Validity of Offer	120 days
10.	Defect liability period	<b>Nil</b>
11.	Reverse Auction	<b>Not applicable</b>
12.	MSME Benefit	<b>As per attached PQR</b>
13.	Start-up scheme Benefit	<b>As per attached PQR</b>

**Note:** The EMD may be accepted only in the following forms:

(i) Electronic Fund Transfer credited in BHEL account (before tender opening)

**BHEL account details: Bank Name: - SBI; A/c No. :- 10670828866; IFSC Code:- SBIN0003807 A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED**

(ii) At BHEL cash office through POS machine **No Demand Drafts shall be accepted.**

The contractors may physically visit the work place before quoting their rates. For relevant details, please visit our website “www.bhel.com” & “www.eprocure.gov.in”

**Note: BHEL takes no responsibility for any delay / loss of documents or correspondence sent by courier or post. Late tenders shall be rejected outright.**

The techno-commercial bid comprising (i) all its sections, (ii) all enclosures in support of various clauses and requirements and (iii) EMD, shall be duly signed and sent in a sealed envelope boldly super-scribing **“PART-I TECHNO COMMERCIAL BID FOR “ Disposal of garbage from factory area.** Similarly, the Price-bid must be duly signed and sent in a sealed envelope boldly super-scribing **“PART-II PRICE “Disposal of garbage from factory area.”** Both these envelopes shall be placed inside 3<sup>rd</sup> sealed envelope super-scribing” duly signed and sent in a sealed envelope boldly super-scribing **“Disposal of garbage from factory area.”**

We hereby accepted above (Signature & seal of bidder)

Seal & Signature OF BHEL contracting authority

**Factory Civil Department**

**TENDER DOCUMENT**

**TENDER ENQUIRY NO. : FCX/TW/24/18**

**DATE:- 24/09/2024**

**The tender shall be addressed to as follows:**

Name : Monika

Designation : Sr. Manager (MM/CCC)

Email : monikav@bhel.in

PH : 0510 – 277 0001 – 2414

Sealed Tenders can be submitted (i) personally, (ii) by Courier/Post

**If submitted personally**

Tender Box

Security Control Room/Office

Administrative Building

Bharat Heavy Electricals Limited

Jhansi-284120 (U P)

**Or if sent through Courier / Post**

Office of

Name : Monika

Designation : Sr. Manager (MM/CCC)

Email : Monikav@bhel.in

PH : 0510 – 277 0001 – 2414

**Or if sent through email**

**Email Id: tenderbox.jhs@bhel.in**

(Kindly do not send on any other email id of any official of BHEL)

**Part-I Techno Commercial bid:**

Part I of the sealed tenders alone will be opened by BHEL in the presence of tenderers who are present at the time & place of opening. A signed blank price-bid copy should be enclosed with this bid. The spaces for prices should be crossed (x).

**Part-II Price bid:**

The price bid should contain prices only. Price bid will be opened only for the parties who qualify in techno commercial bid.

**TO BE SIGNED BY THE TENDERER**

Certified that all Sections of the Tender have been read / complied & agreed to, and each page of the tender offer has been signed & stamped.

(Signature of Authorized person(s))

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**Brief Description of Work / Scope of work**

Name of work: **"Disposal of garbage from factory area"**

The scope of work shall be including but not be limited to the following:

Collection and disposal of garbage like dry vegetation, dry wood, dry leaves and other waste material, non saleable waste polythene, waste paper, gatta and other miscellaneous garbage from various dustbins and other designated areas like rubbish from cleaning of roofs/gutter etc. as per instruction of Engineer in charge. Work includes loading the garbage/rubbish into tractor trolley and unloading the trolley at designated place inside the factory area. Tractor trolley, driver, fuel and all tools (Phawada, Tasla, Panji, Tripal/Polythene with two side rod etc) for collection & disposal of garbage from dustbin and other places & labour for the work are to be provided by contractor.

One trip means loading tractor trolley completely from one or more dustbins and fully unloading all the garbage at designated location.

**Note:**

The above detail is indicative and not exhaustive and shall include any other work not mentioned above but becomes important for successful completion of the entire work.

It is also advised that the bidder shall visit the Jhansi plant and physically see the work area in order to have visualization of the work content involved in the above works.



## **Qualifying Requirements**

The following clauses of PQR will be integral part of tender document:

1. Copy of PAN Card to be submitted.
2. Copy of PF registration.
3. Copy of GST Registration to be submitted.
4. Self-Declaration undertaking duly signed with stamp of the bidder on letter Pad of contractor to be submitted.
5. Copy of independent ESI Registration.
6. Signed copy of blank Price bid.
7. **Work Experience:** Bidder should have experience of executed similar work during last 7 years ending the month previous to the month of issuing tender enquiry either of the following: -

### **FOR NON MSE REGISTERED BIDDERS**

Three similar works each valuing not less than the amount equal to Rs 2.00 Lakhs or

Two similar works each valuing not less than the amount equal to Rs 2.50 Lakhs or

One similar works each valuing not less than the amount equal to Rs 3.99 Lakhs.

### **FOR MSE REGISTERED BIDDERS (MSE bidders have to submit valid UDYAM certificate covering civil work related activities)**

Three similar works each valuing not less than the amount equal to Rs 0.50 Lakhs or

Two similar works each valuing not less than the amount equal to Rs 0.62 Lakhs or

One similar works each valuing not less than the amount equal to Rs 1.00 Lakhs.

Executed Similar Work means bidder has experience of "Any civil construction/maintenance /renovation work" of requisite value even if the contract has not been completed or closed (in any PSU / CPSU / State govt. / Central Govt./ Private sector).

Documentary proof (Completion Certificate and WO/PO/LOI) & TDS certificate issued from traces (Form 16A or 26AS) for the experience performance report issued by Customer for successful execution of the requisite value is to be submitted. In case experience is submitted for work done in BHEL, TDS certificate is not required. For non -BHEL experience, TDS (16A) is mandatory along with WO/PO and completion certificate.

**Note:** If TDS 16A should be verifiable through online portal and work experience value should match with the experience WO given. Customer will be approached for verification of work experience in case TDS form 16 A is not verified online for Non- BHEL Experience. For work experience in BHEL ( post 01.02.2021), Work experience issued through SIDDHI Portal is must as per Corporate Office Guidelines.

8. **Turnover criteria:** Average Annual financial turnover during the last 3 years ending 31st March 2024, should be at least Rs. 1.50 Lakhs (FOR NON MSE BIDDERS) and Rs. 0.37 Lakhs (FOR MSE BIDDERS). (Bidder to

**Factory Civil Department**

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attach audited balance sheet and Profit & Loss Account of last three financial years, ending 31st March 2024, or Certificate of CA as proof of financial T/o for respective years). If T/o details of 3 years are not available, then available years T/o shall be evaluated by dividing it by 3.

**Note:-** Benefits under Start Up Scheme: Considering critical quality aspects and technical specification implications for the work, no relaxation shall be given to Start-up bidders on account of turnover criteria & prior experience.

9. **EMD:** Documentary proof in support of above eligibility criteria along with EMD shall be submitted along with Techno Commercial Bid. **EMD Value – Rs 9,974.00**

10. **The tenderer must submit a valid copy of "Certificate of Registration for Commercial Tractor" along with the tender documents.**

11. The documents required for legal entities under whose name and style contractor has participated in the tender are as follows:

(i) Partnership Firm: Partnership Deed & registration certificate issued by office of registrar of Firms.

(ii) Company: Certified copy Memorandum of Association, Article of Association and Incorporation Certificate.

(iii) Society: Registration certificate issued by Registrar of societies.

(iv) Sole Proprietor-ship: Undertaking on oath (Rs. 100 stamp paper) that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Sole Proprietorship firm namely (\_\_\_\_\_)

12. Bidders are required to submit a self-declaration to avoid cartel formation on their letter head as per the Format enclosed in Annexure A.

**GENERAL TERMS AND CONDITIONS OF ENQUIRY FOR WORKS**  
**CONTRACTS (JHS 2055C R02)**

**UPLOADED IN SEPERATE FILE - PAGE NO 01 TO 14**  
**(To be signed by contractor and submitted along with bid)**

**TECHNICAL SPECIFICATION**

1. The works shall be executed with the directions, instructions, which shall be given to the contractor by BHEL from time to time and as per technical specifications in price schedule and drawings available in the office to give a general idea of the work to be executed and is liable for modifications during the actual execution based on the designs prepared and approved by the Competent authority.
2. If the specifications found wanting relevant technical specifications along with the tender shall be followed. Further missing details relevant CPWD and IS specifications shall be followed. Wherever, there is ambiguity, the decision of BHEL shall be final and binding.
3. For execution of all scheduled items CPWD specifications and relevant IS codes are to be followed. For execution of non-scheduled items specifications enclosed with this tender are to be followed.
4. Specialized works are to be executed by specialized agency with the approval of BHEL.
5. The materials in the scope of contractor shall have to be got approved by the contractor from the Engineer-in-charge before supplying inside the factory area. Testing of these materials (If required) shall be carried out at any BHEL or Govt approved/NABL approved lab whose cost will be borne by the contractor.
6. Contractor shall ensure that quality is maintained in all works connected with this contract all stages as per requirement of BHEL. Contractor shall ensure all inspection, measuring and testing equipment are calibrated by authorized agency/BHEL and valid calibration must be available with them for verification by BHEL.
7. The contractor shall be fully and finally responsible for correctness and quality of his work to the entire satisfaction of the BHEL/Customer.
8. If in the opinion of the contractor any work is insufficiently specified or required modifications, the contractor shall refer the same in writing to the Engineer and obtain his instruction/approval in writing before proceeding with the work. If contractor fails to refer such instance, any excuse for faulty erection, for poor workmanship or delay in completion shall not be entertained.
9. Material reconciliation statement has to be submitted by the contractor as & when required by BHEL.
10. The BHEL reserves the right to deviate either by additions or by deductions from the schedule of items of work given in the tender document after awarding work.
11. The quantity of items in the BOQ can vary to any extent during the execution as per the actual site requirement.
12. In case of any difference between agreement, wording and detailed drawings the interpretation of the BHEL shall be final and binding on the contractor.
13. The final acceptance of work in all items are subject to proper performance regardless of whether the items are paid for or not.
14. If discrepancy in specifications observed between schedule of quantities and general / technical conditions, the specifications in schedule of quantities will have precedence over the general / technical conditions.
15. Water will be supplied free of cost at one point for drinking and construction.
16. Quantity records shall be prepared, maintained and submitted by contractor on regular basis during the course of execution. Test records shall be prepared, maintained and submitted by contractor during the course of execution and as demanded by Engineer-In-Charge. Contractor shall strictly adhere to quality requirements of BHEL.

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17. In case of defective work BHEL will have full right to reject the work or part thereof. Such defective work if any, will have to be rectified by the contractor at his own cost. The opinion of Engineer in charge shall be final in this matter. If the defective work is allowed to stand BHEL shall have the absolute right to reduce the rates for such items and the contractor shall have no claims over such defective work allowed on reduced rates.
18. The contractor shall have to make his own storage sheds for materials to be issued by BHEL (area for storage yard will be provided by BHEL free of cost). If deemed necessary by engineer in charge, the contractor shall make separate store for cement with double lock system. The empty cement bags shall be stocked at one place and at least 90% of them shall be returned to BHEL at BHEL stores in good condition without any additional payment. Therefore, if the total quantity of 90% empty cement bags is not returned by the contractor, the same will be recovered at the rate of Rs 3/- per bag from the bills.
19. For all natural minerals used in the work like sand, aggregate etc royalty certificate (MM-II) must be submitted along with bills.
20. Any electric power required for contractors' lighting/machinery for the purpose of work including fabrication work shall be supplied FREE OF COST at one point by the company on the written request of the contractor, subject to the observance of rules and regulations of Electric board / company. If it is observed that power is being wasted, BHEL shall have the right to recover cost of such consumption including arrears. Power will not be allowed for cooking and room (air) heating in winter season: For this purpose, on written application chargeable power can be allowed. The rates shall be the rates applicable for industrial consumption in U.P.

**21. ACCOUNTING**

- a) Proper method of accounting of steel, TOR steel, cement & scrap material shall be followed. The books of such accounting be offered for auditing by BHEL at pre-decided regular interval.
- b) All debris and surplus materials shall be cleared from the site as and when directed by the Engineer-in-charge. Any temporary structure / stores made by the contractor for the work shall be demolished and site cleared before payment of final bill.
- c) Structural steel wastage /scrap shall be permissible upto 2% of total quantity of issued quantity. The wastage /scrap steel must be return by contract for reconciliation of steel. Wastage scrap beyond 2% will deducted @ Rs.75 per kg.

**22. METHODS OF MEASUREMENTS**

Except where any general or detailed description of the work in quantities expressly shows the contrary, schedule of quantities shall be deemed to have been prepared and measurements shall be taken in accordance with the procedure set forth in the schedule of rates – specification notwithstanding any provision in the relevant standard method of measurement or any general or local custom. In the case of items which are not covered by the CPWD schedule of rates – specification, measurement shall be taken in accordance with the relevant standard method of measurement issued by the Indian standards institution.

23. All safety related equipments like safety harness, gloves, face shield, helmets, safety shoes etc. required for safe working shall be bought by contractor. Nothing extra shall be paid by BHEL on this account. The work is to be carried out by following all the standard and statutory safety precautions/procedures.

**24. FREE ISSUE MATERIAL TO THE CONTRACTOR**

Nil

**Note:** All required tools and tackles are to be brought by the contractor.

**BHARAT HEAVY ELECTRICALS LIMITED, JHANSI****Factory Civil Department****TENDER DOCUMENT****TENDER ENQUIRY NO. : FCX/TW/24/18****DATE:- 24/09/2024****Blank price bid -476**

Sr. No		Description	% Allocation (Item-wise)	Unit	Qty	Rate per Unit (in Rs.)	Amount (in Rs.)
1	NS-1	Collection and disposal of garbage like dry vegetation, dry wood, dry leaves and other waste material, non saleable waste polythene, waste paper, gatta and other miscellaneous garbage from various dustbins and other designated areas like rubbish from cleaning of roofs/gutter etc. as per instruction of Engineer in charge. Work includes loading the garbage/rubbish into tractor trolley and unloading the trolley at designated place inside the factory area. Tractor trolley, driver, fuel and all tools (Phawada, Tasla, Panji, Tripal/Polythene with two side rod etc) for collection & disposal of garbage from dustbin and other places & labour for the work are to be provided by contractor. One trip means loading tractor trolley completely from one or more dustbins and fully unloading all the garbage at designated location.	100.000000%	Per trip	1764.00	#VALUE!	#VALUE!
		<b>Total</b>	<b>100.000000%</b>		<b>P</b>		<b>XX</b>
<b>In words</b>			<b>0.00</b>				

**GST Extra**

We hereby accepted above (Signature &amp; seal of bidder)

Seal &amp; Signature OF BHEL contracting authority

**Annexures (I-XII)**

**Attached below**

**(To be signed by contractor and submitted along with bid)**

**DECLARATION BY BIDDER (on letter pad)**

We declare that the following family firms or sister concern affiliates / subsidiary firms are participating in the tender **No- FCX/TW/24/18**

1.....

2.....

3.....

I..... , hereby declare on behalf of M/s..... and the family firms or sister concern affiliates / subsidiary firms listed above that we are not indulging in cartel formation for tender **No- FCX/TW/24/18**

Name & signature of the bidder  
(Seal)

**SOP For Implementation of Risk and Cost (TOTAL 10  
PAGES)**

**UPLOADED IN SEPARATE FILE**

**(To be signed by contractor and submitted along with bid)**



**Format JS 146 - Price Bid Sheet (in a separate envelope)**

**UPLOADED IN SEPARATE FILE**

**Regarding conflict of interest of bidders-**

*“A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. **The bidder found to have a conflict of interest shall be disqualified.** A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if:*

- a) they have controlling partner (s) in common; **or***
- b) they receive or have received any direct or indirect subsidy/ financial stake from any of them; **or***
- c) they have the same legal representative/agent for purposes of this bid; **or***
- d) they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder; **or***
- e) Bidder participates in more than one bid in this bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ Assemblies from one bidding manufacturer in more than one bid; **or***

- f) *In cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorise only one agent/dealer. There can be only one bid from the following:*
- 1. The principal manufacturer directly or through one Indian agent on his behalf; and*
  - 2. Indian/foreign agent on behalf of only one principal;*
- or**
- g) *A Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid; **or***
- h) *In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business."*