



BHARAT HEAVY ELECTRICALS LIMITED,  
CSU & FP, JAGDISHPUR - 227817

TE No.  
BHE/CSU/FP/  
CVL/SER/005

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## 1.0

### **NOTICE INVITING TENDER**

Sealed bids are invited from the experienced Security Agency contractors having additional experience of providing miscellaneous manpower for housekeeping, sanitation and allied services and fire services under one roof in two part bid system for the following works as detailed below:

Sl. No.	Work Description	Tender Enquiry No. / Date	EMD (in Rs.) *
01	Security, Miscellaneous & Fire services for township & factory.	BHE/CSU/FP/CVL /SER/005 Dt 10.03.12	Rs 200000/-

- EMD Instructions:

**EMD amount as indicated is to be submitted by the bidders.**

Duration of contract : 02 year from the date of award of contract.

Cost of Tender documents : Rs. 500.00 (Rupees Five hundred only)  
Non- refundable

Issue of tender documents : Date: 10.03.2012, Place: Admn. Bldg./CSU

Last date of Issue of tender doc. : Date: 30.03.2012, Time: 12:00 Hrs.

Last date for submission of tender doc: Date: 30.03.2012, Time: 14:00 Hrs.

Date of opening of Tender (Part-A) : Date: 30.03.2012, Time 15:00 Hrs at Admn. Bldg.

### **Note :**

1. A set of tender documents (Non-transferable) can be purchased from our Jagdishpur office or can be downloaded from the web site . The tender may be purchased on any working day (Monday to Saturday) between 13.30 hours and 15.00 hours from HR department, BHEL-CSU & FP, JAGDISHPUR-227817 by paying the prescribed tender fee of Rs.500/= only demand draft in favour of BHEL drawn on State Bank Of India, Payable at IGFC Ltd. Branch, I.A. Jagdishpur. In case the tenderer is downloading the tender



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- documents directly from the web site then DD for Rs 500/- be enclosed along with the tender and submitted before the prescribed date.
2. In case tender documents are requested by post, BHEL- CSU & FP shall not be responsible for any delay due to any reasons (including postal delay) either in receiving the Agency's request nor receipt of tender documents by the agency.
  3. EMD to be deposited along with the tender documents in the form of demand draft favoring B.H.E.L., drawn on State Bank Of India, Payable at IGFCC Ltd. Branch, Jagdishpur. Tenders without EMD shall be rejected outright.
  4. Contract will be governed by all statutory requirements amended from time to time & General terms & conditions of the contract of BHEL.
  5. BHEL reserves the right to reject any or all the tenders without assigning any reasons whatsoever. Decision of BHEL in this regard shall be final & binding to all parties.
  6. EMD of successful bidder shall be adjusted against security deposit. However ,EMD of the unsuccessful bidders shall be refunded after award of work/ services. EMD shall be forfeited in case the L-1 bidder fails to turnup after award of work/ services within the prescribed date.
  7. Only Tenderers who have previous experience in the work of the nature and description detailed in this tender specification are expected to quote for this work. Offer from Tenderer who do not have proven and established experience in the field as per Qualifying Requirement at Annexure NIT – I will not be considered.
  8. BHEL reserves the right to go for Reverse Auction (on line bidding on Internet) instead of opening the submitted sealed paper price bid as per Cl 6.0 of Terms and conditions . Any bidder who do not accept the processing of price bids through Reverse Auction are liable for rejection.

Date: 10.03.2012

Name: Arun Kumar Shinde  
Desig.: Officer/ HR  
BHEL-CSU& FP, Jagdishpur



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Annexure NIT – I

**TENDER FOR PROVIDING SECURITY, MISCELLANEOUS AND FIRE SERVICES AT  
PLANT AND TOWNSHIP AT CSU & FP, JAGDISHPUR**

**A. QUALIFICATION REQUIREMENTS**

1. The Tenderer should have, in the last seven years ending on 31-03-11, successfully completed the job of providing security, miscellaneous and fire services for industrial establishments, society townships, corporate offices, Govt, quasi government, public sectors, institutions or other private commercial establishments on round the clock basis . Values of such services should be as under:
  - a) One job of value of Rs 480 Lakh or above, OR
  - b) Two jobs of value of Rs 300 Lakh or above each, OR
  - c) Three jobs of value of Rs 240 Lakh or above each

And

The Tenderer shall be either private limited co./ Partnership firm / sole proprietorship firm and financially sound and should have achieved an average annual financial turnover of minimum Rs 180 Lakh per year over three consecutive financial years ending on 31.03.2011 also the bidder should have earned profit during the past two years.

2. Tenderer should have successfully deployed approx 200 persons minimum (peak manpower) in total at various locations over one year for combined services for security, miscellaneous and fire services during last seven years.

**B. DOCUMENTS REQUIRED**

The Tenderer shall submit documents in respect of possessing Qualifying requirements as under duly certified and stamped by his authorised signatory:

- a) List of Jobs undertaken with details and value meeting the above conditions.
- b) Copies of work orders issued by customers.
- c) Copies of completion certificates issued by customers.
- d) Copies of audited profit and loss accounts accompanied by relevant schedules for turnover figures.
- e) Copies of U.P. PSARA act registration.
- f) Copies of registration for Service tax, PF, ESI
- g) Latest solvency certificate for Rs 25 Lakhs from scheduled banks as per list attached.
- h) Undertaking that there is no case or charge under investigation/enquiry/trial against him nor any conviction in any court of law nor blacklisted by any organization on any ground.
- i) List of works in hand with value of each work, expected date of completion, present percentage progress with documentary evidence.
- j) Copy of labour licence (central) obtained earlier .



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## **PART – A**

### **1a. BID APPLICATION**

To

-----  
Bharat Heavy Electricals Limited  
CSU & FP, Jagdishpur-227817

Dear sir,

I / We hereby offer to carry out the work .....  
.....against Tender Enquiry No..... dated.....

I /We have carefully perused the following documents connected with the above mentioned work and agree to abide with the same.

- |                                           |            |
|-------------------------------------------|------------|
| 1. Notice Inviting Tender                 |            |
| 2. Bid Application                        |            |
| 3. Bid Questionnaire – A                  |            |
| 4. Bid Questionnaire – B                  |            |
| 5. Declaration by Bidder                  |            |
| 6. Instructions to bidder                 |            |
| 7. Special & General terms and conditions |            |
| 8. Evaluation of price bid                |            |
| 9. Price variation clause                 |            |
| 10.Scope of Work                          |            |
|                                           | }          |
|                                           | (Part – A) |
| 11. Price Bid Format                      |            |
|                                           | }          |
|                                           | (Part – B) |

I/ We further agree to execute all the works referred to in the said documents as per the General terms and conditions.

I / We are in possession of ESI Code and License under CL (R&A) Act.

I declare that, there was never / is no Case or charge under investigation / enquiry / trial against me /us, nor conviction in a Court of Law or suspended or Blacklisted by any organization on any ground.

Signature of Bidder



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Date :

**1b. BID QUESTIONNAIRE - A**

**Tender Enquiry No. :**

**Date :**

**Details of the Contractor:**

a) Name and address of the Firm:

b) Name and address of the proprietor:

c) Is any contract being operated under the control of the bidder in BHEL/Other Public Sector/ Govt.Organisation or reputed Pvt. Org. . Yes / No  
(If yes furnish the details) :

<u>Location/ Addres</u>	<u>Number of person</u>	<u>Value</u>	<u>Date of Completion</u>
-------------------------	-------------------------	--------------	---------------------------

1.

2.

3.

d) Is any relative of bidder employed in BHEL Yes / No  
(If yes Furnish the detail)

Name

Staff no

Location / Area

---

e) The Financial Turnover of past 03 years in the form of Balance sheet/ Form 16 etc & copy of Bank accounts of 06 months to be attached positively.

Signature of the Bidder



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**1c. BID QUESTIONNAIRE - B:**

01	ESI Code No	
02	License under CL (R&A) Act	
03	PAN No.	
04	PF Code No	
05	Service Tax Registration No.	
06	Banker's Name & Address	
07	UP PSARA act registration	
08	Bank A/C No.	
09	Minimum seven years working experience in PSU/Govt. Org./Reputed Private sector essential. (copy to be enclosed)	

Note :

1. Photocopy in support of above wherever applicable should be attached.

Signature of the Bidder  
Date :



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**1d. DECLARATION BY THE BIDDER**

I , ----- , aged-----Yrs., S/o -----,  
residing at -----  
-----

Hereby declare as follows:

- (i) That my nationality is \_\_\_\_\_.
- (ii) That I am a major and eligible to enter into contract / my firm / my company is competent to enter into an agreement.
- (iii) I shall employ only such personnel who have not been found unfit for employment in Organizations such as Central / state / Public undertaking by the Police Authorities.
- (iv) I shall not employ persons against whom Criminal cases are pending or under investigation.
- (v) I shall also not employ persons found guilty of offences involving moral turpitude for executing work in BHEL contracts.
- (vi) That there are no Criminal cases pending or under investigation against me or my firm or company.
- (vii) I have not been found guilty of offences involving moral turpitude nor any of the company directors / partners of my firm have been found guilty of offences involving moral turpitude.
- (viii) Neither myself nor my firm nor my company has been declared insolvent in the past.
- (ix) I have taken due care and efforts to furnish only information which are true in the tender document.
- (x) I shall employ personnel who are more than 18 years of age and having sound physical and mental health.
- (xi) I shall keep Photograph / identity proof / residential proof of the labours to employed against this tender and arrange for police verification.

[Signature with Name & seal of the Bidder]

Date :  
Place :





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## 2.0 INSTRUCTOINS TO BIDDER

- 2.1 Tender documents ( Part A & Part B) duly completed should be sealed separately clearly marked "Technical Bid" & "Price Bid" & Tender No. along with the Earnest money deposit (EMD) and other attachments as required. Both the tender documents again to be kept in a sealed envelope super scribed "Tender Enquiry No. \_\_\_\_\_dated \_\_\_\_\_and then to be deposited in the tender box kept in Administrative Building of BHEL, CSU& FP Jagdishpur
- 2.2 The bidder shall accept all the terms and conditions of the tender. The bid which does not comply with BHEL terms and conditions may be rejected.
- 2.3 Each page should be duly signed be the bidder as a token of acceptance.
- 2.4 The Bid should not carry any conditions. Price/rate should be quoted in clear terms in the format given by BHEL
- 2.5 Any alteration erasure or over-writing may tender the bid invalid. Alteration neatly carried out and duly attested over with the full signature of the bidder however is permitted. All entries in the tender documents should be in one envelope and all the columns in the tender form should be filled without leaving any column blank. Tender document should be complete in all respect.
- 2.6 Name of the bidder should be written on the sealed envelope
- 2.7 Before making the offer the bidders are advised to carefully go through the terms and conditions, which form part of the agreement.
- 2.8 Tender documents duly sealed in an envelope should be deposited in the Tender Box kept at Administrative Building so as to reach **on or before 14-00 Hrs Dt. 30.03.2012**. Bid will be opened **on Dt. 30.03.2012 at 15.00 hours** the same day in the presence of bidders or their representatives who are present for the tender opening the tender opening. The tender documents may also be sent either by registered post / Speed Post / Courier so as to reach on or before the said date and time.
- 2.9 For any further details required, tender issuing officer of BHEL/CSU & FP, JAGDISHPUR 227817 may be contacted in person or through TELEPHONE NOS. (05361-271379).



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- 2.10 BHEL reserves the right to assess the capacity and capability of the parties for pre-qualification. The company also reserves the right to accept or reject any or all the tenders or any part thereof at any stage of process without assigning any reason whatsoever. BHEL's decision in this regard shall be final and binding.
- 2.11 **PRICE BID** - The bidders are required to submit their quotation in the prescribed format given along with the tender documents.  
**The wages should be quoted for each activities** after careful study of the actual job requirement so that, incase the contract awarded, contractor should not express any difficulties in execution of the contract.
- 2.12 **VALIDITY OF RATES** - The rates quoted should be valid for 180 days initially from the date of opening of the bid. However, if there is any change in the minimum wages of labour as per Govt. notification the same shall be made applicable retrospectively.
- 2.13 The bidder will be required to quote the rates against each category under each group.
- 2.14 BHEL reserves the right to award the contract to one or more contractors simultaneously as deemed fit at the initial stage or during the contract period.
- 2.15 BHEL reserves the right to reject any bid, which is technically unacceptable and unworkable. Further BHEL also reserves the right to reject any or all bids without assigning any reasons thereof.
- 2.16 BHEL reserves the right to cancel the contract at the initial stage or during the contract period if work is not found satisfactory.
- 2.17 Successful bidders shall enter into an agreement on stamp paper of Rs.100/= as a token of having accepted the rates, terms and conditions of the contract.
- 2.18 Any written communication required to be sent to the contractor in writing shall be sent at the address mentioned on the tender form or to any other address subsequently intimated by him in writing to BHEL CSU & FP for the purposes.



## 2.0 SPECIAL & GENERAL TERMS AND CONDITIONS

### SPECIAL CONDITIONS

#### Scope of Work:

1. That party shall provide security arrangements for guarding the total plant and township area at BHEL Jagdishpur Distt. CSM Nagar. The party shall provide **security in production plant campus and multistorey township with armed and unarmed guards & Fire services** to protect the property of BHEL CSU & FP, Jagdishpur and also the life and property of the employees / Officers and their families in the Township. The party shall provide Fire service arrangements to the offices, buildings and properties belonging to BHEL CSU & FP, Jagdishpur. The party shall also provide other **miscellaneous and allied services** such as office boy, steno, IT & electrical trained manpower, driver, sanitation, housekeeping and horticulture etc if so required by BHEL. Fire equipments, other relevant facilities if desired & office shall be provided by BHEL.
2. That party shall engage, employ and provide the requisite number of trained personnel and security guards and shall be responsible for payment of their emoluments and other dues payable to them according to their discipline and work. The manpower to be so deployed is to be taken from within the existing security and miscellaneous manpower at BHEL CSU & FP, Jagdishpur as first preference. Additional manpower desired by BHEL to be deployed after tough scrutiny at various stages.
3. That party shall not employ any personnel who is an immediate relative of any employee of the plant.
4. That the personnel so deputed by the party shall be literate and trained Ex-Police and Ex-Military/ defence Personnels.
5. That the party shall provide proper uniform, badges to the Personnels so deputed.
6. That BHEL shall provide free barrack accommodation to the security personnel. The accommodation shall be provided with free facilities such as water, electricity (125 units per month free of charge to the CSO and 75 units per month free of charge to the security Supervisor .
7. The BHEL will provide office, office furniture's, telephone, stationary, torches with cells and bulbs etc. on the request of the party free of cost, if considered appropriate and necessary for the proper discharge of security function. Also, overcoat shall be provided during winters to each security guard, raincoat/ umbrella shall be provided during rains, torches during night shall be provided by BHEL free of cost as per requirement.



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That the aforesaid facilities shall be allowed only at the discretion of Head of the Department (HR) of BHEL.

8. That party shall maintain stock register for items of properties issued by BHEL.
9. The tenure for officers and staff will be decided by the BHEL in consultation with the party.
10. That it will be the responsibility of the party to comply with and implement all the laws applicable on the employees employed by them at the premises of BHEL.
11. That BHEL shall not be liable for any lapses made on the part of the party. The BHEL shall have right to recover the damages arising out of any violation of the labour laws made by the party.
12. That the party shall provide complete continuous security measures throughout 24 hours by changing the personnel in rotation or replacement subject to laws and rules applicable at the relevant time.
13. That the entire responsibilities for taking security measures shall be of the party and the BHEL will not be liable to pay anything for the security charges except as provided in this agreement.
14. a) That in case any officer or a guard is required to move for outstation duties of BHEL, the BHEL will reimburse to the party as under:

SL No	CATEGORY	TRAVELLING CLASS by Indian Rly./Bus	D.A. PER DAY RS.
01	Chief Security Officer	Actual Fare	150/-
02	Security Supervisor & Junior Security Supervisor	II	100/-
03	Others	II	75/-

b) **Conveyance charges for performing** local journeys in connection with official work may be payable actual auto rickshaw fare for Sl.No. 1 and Rs. 2.00



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per Km. for the category at sl.no. 2 & 3. This will be admissible at the sole discretion of the HOD (HR) of BHEL.

15. That the expenditure incurred on cartridges used for the purpose of security and demonstration etc. will be met by BHEL.
16. That the party shall provide complete bio-data of the staff posted at BHEL CSU & FP, Jagdishpur.
17. That periodical surprise checking of staff can be made by BHEL for maintaining the efficiency.
18. **That tenure of this agreement will be for a period of 02 years. However this can be extended for same period with mutual agreement basis. This can be terminated at 03 months notice from either side.**
19. The party will give leave with wages to his employees, who have worked for a period of 240 days or more during a calendar year. To facilitate the proper execution of the Factories Act these leaves shall be allowed during the same year, at the rate of one day for every 20 working days. Person, showing service commencing on a day other than the 1<sup>st</sup> day of January shall be entitled to leave with wages at the above rate (one day for every 20 days of work) only if he has worked for 2/3 of total no. of days in the remainder of the calendar year. The unavailed portion of leave will be paid in cash by the contractor every six month from the start of the contract which can be claimed by the party from BHEL by submitting the proof of the same.
20. The party will pay bonus to its employees in accordance with the Payment of Bonus Act 1965 & will keep all the records as per the requirement of said Act. The same shall be reimbursed by BHEL upon submitting the documentary proof of same.
21. The party shall regularly pay the amount of contribution (i.e. the employer's contribution as well as the employee's contribution in pursuance of any scheme and the employer's contribution in pursuance of the insurance scheme) under the employees PF and misc. provisions Act, 1952 and any other charges on the basis of such contribution for meeting the cost of administering the fund paid or payable by BHEL in respect of employees employed by or through the party. However same shall be reimbursed by BHEL upon submitting the documentary proof of same.



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**Since, BHEL, Jagdishpur is covered under the Employees State Insurance Act, 1948 the following may be noted;**

1. The party will arrange its own ESI Sub Code from the ESI Office, Lucknow and arrange for all other formalities of employees regarding ESI
2. That the party shall regularly deposit the amount of contribution [i.e. the employers' contribution (4.75% of wage) as well as employee's contribution (1.75% of wage) as per the provisions of **Employees State Insurance Act, 1948** every month against the ESI code of the party.
3. The BHEL will reimburse the amount of employer's contribution towards ESI to the party on submission of the proof of deposition by the party.
4. The party shall every month furnish the statement showing recoveries of the contributions in respect of employees employed by them to BHEL.
5. Any change in the provisions' of the Employees State Insurance Act, 1948 in future will be applicable to both BHEL & party.
6. Service Tax or any other statutory Tax shall be payable subject to submission of documentary evidence.
7. The Party may recover from his employees the employee's contribution in accordance with the **provision of the PF and misc. Provisions Act 1952** and the scheme but he **shall not Recover the employer's contribution** or the other charges referred to in above mentioned paragraph from the employees in any manner.
8. The party with in seven days of the close of every month, submit to BHEL statement showing the recoveries of contributions in respect of employees employed by or through them along with the proof of its deposition with R.P.F. commissioner and shall also furnish to BHEL such information as BHEL in the capacity of principal employer is required to furnish under the provisions of the scheme under the employees PF and misc. Provisions Act 1952 to the authorities under the said Act.
9. The party will arrange its own P.F. Code No. from the office of Regional P.F. commissioner and make arrangements for depositing employee's contribution including employer's contribution in the R.P.F. commissioner office.



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22. The party will not be paid any service charges on account of payment of Bonus, P.F., ESI & leave payment. TDS shall not be deducted on such payments.

23. a) That the party of the first part shall ensure that their personnel do not join any union or interfere with the working of the BHEL.

b) On the date of this agreement the following will be the sanctioned strength of the personnel.

CSO (Security) Cum Fire Officer/ Highly Skilled	Security Sup./ Highly Skilled	Armed Guards equivalent to SSW/ Junior Security Supervisor	Guards equivalent to USW	Highly Skilled	Clerk Gr-I/ SW	SSW	USW	TOTAL
01	01	20	49	01	12	22	82	188

The aforesaid strength may be increased or decreased under the Administrative orders of the Head of Unit BHEL, Jagdishpur.

**NOTE : Please note that maximum age for CSO should be 65 years and age for other categories should preferably be upto 60 years.**

24. That in case if the personnel of the party are required to be engaged on extra duty, the BHEL will make payment for the same. The Head of Unit of BHEL will be the appropriate authority to permit such extra deployment and payment thereof.

25. That the BHEL shall pay to the party minimum wages payable to the personnel employed by the party as per Govt. Notification for Ceramic and Pottery Industries from time to time. If there is a specific increase in the minimum wages BHEL shall make payment as per PVC clause.

The following extra charges shall be paid by BHEL. Gun allowance is admissible only when the fire arm is brought during the performance of duty.

SL. NO.	DESCRIPTION	PAYMENT RS. PER MONTH (Rs)
01.	FIREMAN ALLOWANCE / JSS Duty allowance	150/-
02.	CONVEYANCE ALLOWANCE FOR MOTOR CYCLE/SCOOTER/MOPED (Incharge or Officer)	150/-
03.	UNIFORM MAINTENANCE ALLOWANCE FOR ALL STAFF	50/-

a



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addition to above any special allowance as deemed fit by BHEL, for any special duty, shall be payable at the discretion of the Head of the Unit of BHEL, Jagdishpur.

26. That all the payment by BHEL will be made by the Account payee cheques or EFT payment to the party or to their authorised representative. No wage payments will be made to any employee of party directly.

### 3.1 **General terms & conditions.**

3.1.1 The Security Agency shall have experience of handling work force in an industry with a group of more than 20 persons.

3.1.2 Bidder should have the essential License under Contract Labour (Regulation & Abolition) Act 1970. A copy of e license should be submitted along with the bid documents. Successful bidder has to get the endorsement in the license for the areas and nature of work which they will be performing as part of the contract.

3.1.3 Bidder should preferably have independent ESI Employer code under ESI Act 1948.

3.1.4 Bidder should preferably have the independent PF code under Employee Provident Fund and Miscellaneous Provisions Act 1952.

3.1.5 Photocopy of Letter from ESI Corporation and PF commissioner's office, to establish that bidder is independently registered as an employer under ESI and PF to be produced before commencement of work (ESI & PF code to be submitted).

3.1.6 The bidder shall also mention the PAN Number issued by Income Tax Department.

3.1.7 There should be no Case or charge under investigation / enquiry / trial against the Bidder, or conviction in a Court of Law or suspended or Blacklisted by any organization on any ground.

3.1.8 The opinion / decision of BHEL regarding the bid shall be final and conclusive. BHEL reserves the right to reject any or all the bids at any time without assigning any reason.





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- 3.1.9 In case the bidder has a relative employed in BHEL, the authority inviting tender shall be informed of this fact in writing at the time of submission of tender, failing which the tender may be disqualified, or if such fact comes to light subsequently, the contract may be terminated.
- 3.1.10 If the bidder gives wrong information in his tender or creates conditions favorable for the acceptance of his tender, BHEL, CSU & FP reserves the right to reject such tender at any stage.
- 3.1.11 BHEL reserves the right to award the contract to one or more contractor simultaneously as deemed fit at the initial stage or during the contract period.

### 3.2 EARNEST MONEY DEPOSIT (EMD):

- 3.2.1 The Quotation must be submitted along with Earnest Money(EMD) in form of Demand Draft/ Pay order for Rs...../- ( Rupees ..... only) by crossed demand draft in favor of BHEL drawn on State Bank Of India, Payable at IGFC Ltd. Branch, Jagdishpur. Tenders without Earnest Money Deposit will not be considered.
- 3.2.2 The Bidder is not entitled for any interest on the Earnest Money Deposited nor any right for award of the contract. The EMD amount will be forfeited if the bidder, after submitting his tender, revokes his offer or modifies the terms and conditions thereof or fails to take up the work within two weeks of awarding the contract. In the case of successful bidder who has not opted for one time EMD, the EMD amount will be converted and adjusted against security deposit.

### 3.3 SECURITY DEPOSIT:

- 3.3.1 Security deposit of successful bidder will be as under –

Upto Rs. 10 Lakhs	10% of the Contract Value
Above Rs. 10 Lakhs but up to 50 Lakh	- Rs. 1 Lakh + 7.5 % of the amount exceeding above Rs. 10 Lakh
Above Rs. 50 Lakhs	Rs.4 Lakh + 5% of the amount exceeding Rs.50 Lakh



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Security amount should be deposited before start of work by the contractor

Security Deposit is accepted in any one of the following methods.

- I) Demand Draft in favour of BHEL.
- II) Local cheques of scheduled banks, subject to realization
- III) Bank Guarantee from Scheduled Banks/Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.
- IV) EMD of the successful tenderer can be converted and adjusted against the security deposit
- V) The security deposit shall not carry any interest.

3.3.2 Failure to pay the security deposit shall be treated as failure to discharge the duties under the contract and shall result in cancellation of the offer of the contract and the bidder shall be liable to compensate the losses if any incurred by BHEL on this account. The security deposit shall be refunded within a reasonable time after the date of expiry of the contract period subject to the contractor carrying out all obligations and operations as required under the contract.

3.3.3 BHEL reserves the right to appropriate the whole or any part of the amount of the security deposit without prejudice to other claims against the contractor for losses suffered by BHEL due to failures on the part of the contractor or due to termination of contract or contractor becoming disqualified because of liquidation. Such losses, damages, charges, expenses or cost, as assumed by BHEL shall be final and binding the contractor and shall not be called into question.

3.3.4 Failure to deposit the Security Deposit within the stipulated time, may lead to forfeiture of Earnest Money Deposit and Cancellation of the award of work.

3.3.5 BHEL reserves the right of forfeiture of Security Deposit in addition to other claims and penalties in the event of the contractor's failure to fulfill any of the contractual obligations or in the event of termination of contract as per terms and conditions of contract. BHEL reserves the right to set off the Security Deposit, against any claims of any other contracts with BHEL.

3.3.6 **RETURN OF SECURITY DEPOSIT** : If the contractor fully performs and completes the work/ services in all respects to the entire



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satisfaction of BHEL and presents an absolute "No Demand Certificate" in the prescribed form and returns properties belonging to BHEL taken, borrowed or hired by him for carrying out the said works, half the amount of Security Deposit will be released to the contractor after deducting all costs, expenses and other amounts that are to be paid to BHEL under this or other contracts entered into with the Contractor along with the final bill. Balance half of the amount of Security Deposit will be released only after the payment of final bill and submission of the indemnity bond by the contractor absolving him of all liabilities due on him during the course of execution of the contract .

- 3.3.7 No interest shall be payable by BHEL on Earnest Money Deposit, Security Deposit or on any moneys due to the contractor.

### 3.4 STATUTORY REQUIREMENTS:

- 3.4.1 While quoting the rate, the bidders are advised to take care of Minimum wages. Present rate (with effect from 01/10/11 onwards) of minimum wages (Central Govt.) as applicable are as under -

CATEGORY	MONTHLY MINIMUM WAGE + additional payment (RS.) AS ON 01.10.2011
UNSKILLED WORKER	4446 + 2000 = 6446
SEMI SKILLED WORKER	5174 + 2300 = 7474
SKILLED WORKER	6240 + 2500 = 8740
Highly Skilled	7358 + 2500 = 9858
Highly Skilled CSO Cum Fire Officer (1.5 x Highly skilled monthly rates)	11037 + 2500 = 13537

contractor has to pay to his workmen daily Rs 20/- as compensatory allowance and Rs 10/- towards Travel allowance subject to maximum 26 days in a month. This shall be based on attendance of his workmen duly certified by Executive Incharge of the area. Profit margin and TDS will not be applicable in payment of above

The above minimum wages are at prevailing rates. However when tender is finalized, the minimum wages applicable at that time as per Govt. Notification shall be made applicable.

Bidder will be required to comply with all the statutory provisions such as Bonus, PF, EDLI, ESI, Gratuity, Service Tax, compensatory allowance, travel allowance, minimum wages prevailing at the time of payment or arrears thereof, declared Holidays, leave, night shift working allowance, etc. These shall however be reimbursed by BHEL as



per rules. However, contractors are required to take consent of BHEL before disbursement of night shift working allowance payments.

The Income Tax as applicable will be deducted from the bill of contractor.

The contractor shall submit the documentary evidence of payment on account of submission of statutory payments made to the concerned agencies before clearance of bill of next month.

EDLI, PF Admin. Charges, if applicable shall be reimbursed by BHEL on submission of documentary proof.

- 3.4.2 The bidder shall comply with the provisions of the Factories Act 1948, Contract Labour (Regulation and Abolition) Act 1970, ESI Act, Employees Provident Fund and Miscellaneous Act 1952, Minimum Wages Act 1948, Payment of Gratuity Act 1972, Industrial Disputes Act, 1947, Employers Liability Act 1938, Inter State Migrants Workmen (Regulation of employment and conditions of Service) Act 1979 and or any other Laws and Rules that may be applicable from time to time to the workers engaged by him. The bidder, when required by the Company shall produce the registers and records for verification and comply with other directions issued by the company for compliance of the statutory provisions.
- 3.4.3 The Bidder shall fully indemnify the loss if any caused to BHEL due to any default or non-observance of any of the laws, or any omission or commission or inability on the part of the Bidder or his representative.
- 3.4.4 The Bidder shall, keep and produce for inspection at all times, forms, registers and other records required to be maintained under various statutes in order go through them by the Company whenever required.
- 3.4.5 The Bidder shall produce to the Company, the documentary proof of payment of the said statutory dues. Non-observance of the provisions will be construed as default by the Bidder in making such payment, and payment of his bill will be deferred.
- 3.4.6 Each bidder will be required to maintain the daily attendance of his labours in the prescribed Performa for accounting payment of minimum wages, deduction towards ESI & PF Contributions, payment of Bonus, leave etc.



- 3.4.7 The bidder will have to follow the provisions of Payment of Bonus Act 1965 and Rules 1975, and is liable to pay Bonus to his workers. (Minimum prescribed bonus being 8.33% at present).
- 3.4.8 The bidder will have to extend paid National Holidays and Festival Holidays to their workers as per the provisions of Act and the Rules thereof. However, if due to exigencies of work he engages his workmen on National Holidays or Festival Holidays he shall pay additional wages as prescribed under the provisions of the Act.

### **3.5 Other Terms and Conditions**

- 3.5.1 The bidder shall be responsible for safety of his laborers while they are engaged for work connected with BHEL CSU & FP contract.
- 3.5.2 The bidder, as the employer of his workmen, shall manage them. In the event of any dispute arising between the Bidder and his employees, the Bidder alone is solely responsible for resolving the dispute between them and BHEL will in no way be responsible for settling the dispute either statutory or otherwise.
- 3.5.3 The bidder will be solely responsible for executing the agreed work and the employees of BHEL will only oversee the proper execution of work. The contractor or his representatives shall be available in the factory to control his workers and take down instructions from the designated officials of BHEL.
- 3.5.4 The bidder shall engage sufficient number of competent employees for executing the agreed work. The Bidder shall have full control over his employees including w.r.t determining service conditions, discharge, dismiss, or otherwise terminate their services at any time. The bidder shall be solely responsible for any claim arising out of employment or termination of employment of his employees and for statutory payments.
- 3.5.5 The bidder shall employ only such personnel who are medically fit. The company has right to direct the bidder to remove from the premises such of his personnel who may be physically, hygienically, clinically or medically unfit.
- 3.5.6 Contractor shall not employ workmen who are less than 18 years of age.



- 3.5.7 Contractor has to ensure presence of his supervisor in all the shift who should be capable of managing of his workforce, carry out the job smoothly, maintaining and submitting all statutory records and co-ordination with concerned section-in charge.

### **3.6 PERIOD OF CONTRACT**

- 3.6.1 Initially the period of contract will be of 02 year only.
- 3.6.2 The contract could be extended further for period of two years on the rates, terms and conditions if mutually agreed upon.

### **3.7 FAILURE TO COMPLY WITH CONTRACT**

- 3.7.1 Notwithstanding anything contained in any other clause, BHEL reserves the right to terminate the contract due to any failure on the part of the Bidder in discharging his obligations under the contract or in the event of his becoming insolvent or going into liquidation. The decision of the BHEL about the failure on the part of the Bidder shall be final and binding on the bidder.
- 3.7.2 In case of any damage to the existing building, structures, materials, tools, furniture and fixtures, machines etc., caused from contractor's end, the cost of its repairs or replacement will be recovered from the contractor.
- 3.7.3 The cancellation of contract may be either whole or part of the contract at BHEL's option. However the contractor shall continue to operate that part of contract which has not been terminated.
- 3.7.4 The decision of BHEL regarding interpretation of any terms and conditions set forth in the agreement shall be final and binding on the contractor.

### **3.8 PAYMENT TO THE CONTRACTOR**

The periodicity of payment to the Contractor shall be on monthly basis or exigencies if required . The Contractor shall raise the bill for payment as per contractual terms and conditions mentioned in the Contract, which should be duly certified by the BHEL official in charge of the contracted work. However the bill shall be raised by the contractor only after disbursement of wages payable to the workmen before 7<sup>th</sup> day of every month in the presence of the representative of BHEL.



The contractor has to submit in the finance deptt, documentary proof of all the statutory payments along with the bills of next month.

### **3.9 SUB-CONTRACTING**

The contractor shall not sub-contract or transfer or assign the contract in full or in part or any part thereof to any other person or firm or company.

### **3.10 LAWS GOVERNING THE CONTRACT**

- 3.10.1 The contract will be governed by the Laws of India for the time being in force and as amended or made from time to time.
- 3.10.2 All disputes shall be settled in accordance with the Laws of India for the time being in force and as amended from time to time.

### **3.11 LEGAL JURISDICTION:**

In respect of all matters arising out of or pertaining to the contract, the cause of action thereof shall be deemed to have arisen only at JAGDISHPUR, where BHEL - IP is situated. All legal proceedings pertaining to the above matters or dispute shall be instituted only in courts having territorial jurisdiction over the place where BHEL-IP is situated and no other court shall have the jurisdiction.

### **3.12 DUTIES AND RESPONSIBILITIES OF THE CONTRACTOR:**

The duties and responsibilities and obligation of the contractor including statutory responsibilities mentioned in this document is an indicative list and not exhaustive list. Contractors are required to confirm with the concerned authorities for proper and complete compliance.

- 3.12.1** The contractor will not engage any child labour ( i.e any workers below the age if 18 years) and the contractor will abide by the provisions of child labour ( Prohibition & Regulation ) Rules 1988. He should issue appropriate appointment Letter to his Workmen.
- 3.12.2** The following documents / forms under Contract Labour (Regulation & Abolition) Act 1970 and relevant rules therein shall be maintained by each contractor:



- (i) A notice showing the wage period and the place and time of disbursement of wages to be displayed at the place of work and a copy sent by the contractor to the HR Department (Rule 75).
- (ii) A register of workman From XIII (Rule 75)
- (iii) Employment card From XIV (Rule 76)
- (iv) Service Certificate From XV (Rule 77)
- (v) Muster Roll, Wage Register, Deductions Register, overtime Register Etc.
- (vi) Half yearly return to be sent (In duplicate) by the contractor to the licensing officer. From – XXIV (Rule 82 (I) with a copy to HRM Department regularly.
- (vii) All statutory registers and records shall be preserved in original for a period of Ten years and should be made available even after the contract is over for verification.

3.12.3 The contractor shall comply with the provisions of Contract Labour (R & A) Act including provisions relating to welfare and Health facilities as provided under the Contract Labour (R& A) Act 1970 and relevant rules.

3.12.4 You are required to submit the returns required under contract Labour (Regulation & Abolition) Act 1970 and forward a copy to HR Department.

3.12.5 Since, CSU & FP -JAGDISHPUR is a Notified Area under the provisions for ESI Act 1948, the contractor shall comply with the provision of ESI Act, and will be responsible for any liability arising during the tenure of the work contract under the Act, The contractor should ensure ESI coverage and facilities to his workers (I.e. ESI code no. and ESI card etc,.) as per ESI Scheme from ESI authorities including Medical Benefit etc,. The contractor shall arrange for filling of family declaration forms in respect of their contract labors and deposit the same in ESI office for issue of Identity card by ESI authorities. The contractor may deduct required ESI contribution from the wages of their employees as per law and deposit the same (Employees share) along with his contribution to the ESI authorities.

3.12.6 Workmen insured under ESI Act only shall be deployed in contract work.

3.12.7 The bidder shall submit Six Monthly return in Form 6 along with monthly Challans to the appropriate authority under the provisions of Employee's State Insurance Act 1948, under intimation to HR Dept.

3.12.8 Not with standing any thing contrary to this, in the event of accident the contractor shall be required to submit injury report to the concerned





authorities with a copy of the same to the designated BHEL IP Executive immediately and ensure the compliance of the ESI Act and rules made therein.

- 3.12.9 The bidder shall submit the following returns to the appropriate authority under the provisions of Employee's Provident Fund and Misc. Provisions Act 1952, Employees Pension Scheme 1995 under intimation to HR Dept.
- 3.12.10 Monthly return in Form 12 A along with form 5 & 10(addition and deletion) and monthly Challan.
- 3.12.11 Annual Return in Form 6A along with Form 3A.

The Contractor shall maintain the following records as required under the Employees Provident Fund And Miscellaneous Provisions Act 1952, Employee's Pension Scheme 1995

- (i) Declaration of Nomination, Form No.2 Para 33 and 61 (1).
  - (ii) Pass Book.
  - (iii) Cash Book.
  - (iv) Attendance.
  - (v) Wage Register.
- 3.12.12 The contractor shall regularly pay the amount of contribution (employer's contribution as well as the employee's contribution) as per the Employee's Provident Fund and Miscellaneous Provisions Act 1952, Employees Pension Scheme 1995 and Employee's State Insurance Act 1948.
- (i) The contractor may recover from his workmen, the employee's contribution in accordance with the provision of the said act and the Scheme but he shall not recover the employer's contribution or the other charges from his employees in any manner.
  - (ii) The contractor shall submit along with monthly bills to BHEL, statement showing the recoveries of contributions in respect of employees employed by or through him along with the proof of Deposit of such contribution with the Concerned Authority and shall also furnish to BHEL IP such information, in the capacity of principal Employer, is required to furnish under the provisions of the schemes under the Employees P.F. and Misc. provisions Act 1952 and ESI Act 1948 to the authorities under the said acts.



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- (iii) The contractor will arrange for his own P.F. and ESI code No. from the P.F. Authorities and ESI Authorities.

- 3.12.13 In case of revision of Minimum Wage by the Govt. after the award of work by BHEL, the contractor will be liable to pay the difference of increased wages for such period. Any failure to comply with the statutory requirements on the part of contractor shall disqualify such contractor from all contracts awarded to him and his name shall be black listed for further tenders / contracts. In addition, the contractor's security deposit shall be forfeited apart from consequential legal action against him.
- 3.12.14 The contractor shall maintain Form D as per Rule 5 of the PAYMENT OF BONUS ACT 1965. The contractor is further liable to pay bonus to his employees in accordance with the payment of Bonus Act 1965 and will keep all the records in Form C as per the said Act.
- 3.12.15 Contractor shall Supervise the work allotted to him and to be carried out by his employees.
- 3.12.16 Contractor to ensure that the employees deployed in the premises of BHEL are physically and mentally fit and do not have any criminal records.
- 3.12.17 In case contractor fails to make payment of wages to his employees or remittance of contribution to the concerned authorities, the Security deposit / other dues payable under the contract can be utilized by BHEL to discharge the liability of the contractor.
- 3.12.18 The liability for an compensation on account of injury sustained by an employee of the contractor will be exclusively that of the contractor.
- 3.13 **NATIONAL & FESTIVAL HOLIDAYS** (as declared by BHEL, CSU & FP, Jagdishpur): The contractor will give paid National Holidays and Festival Holidays to the workers as per Section 5 of National and Festival Holidays Act. However, if due to the exigency of work if any of his workmen is required to work on National Holiday or Festival Holiday, the contractor will pay wages as per Section 5 sub section 2 and 3 of the said act.
- 3.13.1 Besides the three national holidays 15th August, 26th January and 2nd October, if Govt. declares any other day as a national holiday same will be treated as paid holiday for the purpose of this contract. Accordingly the contractor shall be required to provide paid holiday to its workers for



the same. If any of the contract worker works on such additional declared national holiday, he will be entitled to additional wage for the said day.

3.13.2 GENERAL ELECTIONS: If the general elections are held for State Assembly / Parliament and Government declares a public holiday for exercising the franchise, the contract shall give all his workman half day leave in "A" shift only. The contractor's workmen working B and C shifts will be required to exercise their franchise during their own time.

3.13.3 The Contractor shall maintain the following Documents, Registers, Forms as required under the FACTORIES Act 1948 and Rules 1969.

- |                 |                        |
|-----------------|------------------------|
| (I) Leave Book  | From No. 15 (Rule 121) |
| (II) Nomination | From No. 25 (Rule 127) |

3.13.4 The contractor will extend leave with wage to his workers who have worked for a period of 240 days or more during a calendar year. To facilitate the proper execution of the Factories Act, these leaves shall be allowed during the same calendar year, at the rate of one day for every 20 working days. A worker commencing service on a day other than the 1<sup>st</sup> day of the January shall be entitled to leave with wages at the above rate (one day for every 20 days of work) only if he has worked for 2/3 of total no. of days in the remaining year. The contractor will pay the un-availed portion of leave in cash every Six month from the start of the contract.

3.13.5 Contractor has to ensure that all his workmen are granted one day weekly off after every 48 hrs. of working.

3.13.6 The contractor shall follow safety rules and regulations as per provisions of Factories Act 1948, and Rules at his own expense and arrange for the safety provisions as appended to these conditions or rules framed by the government from time to time.

3.13.7 Security deposit money of contractor will be refunded only after expiry of twelve months from the date of completion of the contract and Inspection report by ESI Authorities. In case any dues are claimed by the ESI Authorities, the dues of the contractor will be settled only after NOC from ESI Authorities.

3.13.8 The Contractor shall be required to deposit service tax as applicable as assessed by Central Excise Authority ( Service tax cell ) JAGDISHPUR before 15<sup>th</sup> of the following month, if same is applicable as per rules in



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force from time to time. The amounts so spent can be claimed from BHEL after submitting the proof of the same.

- 3.13.9 Contractor shall inform his PAN to BHEL. Income tax as applicable will be deducted at source by BHEL from the bill of contractor.
- 3.13.10 All the Registers and Records, forms, Notices maintained under the relevant Acts and Rules should be produced on demand before the Inspector or any other authority under the Act, failing which the contract may be terminated with out any notice.
- 3.13.11 Contractor shall be required to submit a list of his workers to be deployed for the works contract in the enclosed Performa giving details regarding Name of contract worker Fathers Name, permanent and Present Address, Date of Birth, Qualification, Caste-SC/ST/OBC ESI No and family member details.
- 3.13.12 The contractor shall abide by all the labour legislations and other laws including the provisions of Contract Labour (Regulation & Abolition) Act 1970, the Factories Act 1948, The Payment of Wages Act 1936, the Minimum Wages Act 1948, ESI Act and Employees provident Fund Act. and other relevant Acts applicable to his workmen / worker under this contract.
- 3.13.13 The contractor shall promptly furnish all information and document required by BHEL authorities for the purpose of complying with the responsibilities of Occupier of the factory and shall render all the necessary assistance for the same.
- 3.13.14 The contractor will maintain proper discipline of his workmen and will ensure that his workers do not cause any loss or theft or damage to any company's property. The contractor will also be responsible for the good conduct of his workmen.
- 3.13.15 The contractor or his authorized representative shall be required to be present at the work place / site during working hours for the purpose of supervising the work and executing as per contract.
- 3.13.16 The contractor shall not sub-contract or transfer the contract or any part thereof to any other individual, firm or company without the express written permission of BHEL .



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- 3.13.17 The contractor shall ensure and maintain uninterrupted progress of the work in accordance with instructions given to him on behalf of BHEL from time to time. The BHEL shall also be entitled, at its discretion to terminate the contract in full or cancel any part thereof.
- 3.13.18 In case the contractor makes default in commencing the work within the time specified by BHEL without any reasonable cause, disputes any of the terms and conditions of the contract or refuses to execute the contract or any part thereof at any stage, the contract shall, without prejudice to any other right or remedies available to BHEL, be liable to be canceled / terminated in part or in whole. In the event of cancellation / termination of contract, the contractor shall be liable, to compensate BHEL for all losses incurred by BHEL including the loss suffered on account of having the work executed through any other contractor or department as may be convenient to BHEL, in accordance with the exigencies of the work. In case only a part of the contract is canceled, the remaining portion of contract may be allowed be executed by the contractor.
- 3.13.19 The contractor shall, without fail, give up to date information in writing of the attendance of the workers engaged by him. The contractor will also submit the required documents and certificates as prescribed from time to time for the clearance and the payment of the bill.
- 3.13.20 Whenever any sum of money is found to be recoverable from or payable by the contractor, the same will be deducted from any sum that may due or which at any time there after becomes due to the contractor under this contract or under any other contract or from his security deposit. In case the recoveries are not complete even after such deduction, the contractor shall pay the same or the balance thereof from the security deposit. The contractor shall immediately there after pay such further sums as may be required to replenish the shortage caused by such recoveries in the amount of security deposit.
- 3.13.21 In case of failure on the part of the contractor to execute the work awarded to him within the stipulated time the earnest money deposited by him shall be forfeited after a week notice issued by the awarding officer and BHEL may in its discretion award the contract to any other party.
- 3.13.22 In case of any extra work executed by the contractor, the contractor will paid on pro-rata basis.
- 3.13.23 All the terms and conditions as mentioned in work order will also form a part of the agreement.



3.13.24 BHEL Management shall have a right to deduct any sum from the bill of the contractor for making good the loss suffered by a worker or workers by reason of non fulfillment of the conditions of the contract, Non-payment of wages or of deduction made from his or their wages which are not justified by the terms of the contract or non observance of the said contract Labour regulations.

**3.13.25 The contractor shall be responsible for observance of local laws, employment of personnel, payment of taxes etc. As far as possible, workers shall be engaged from the local areas & present work force can be removed or new one inducted only after the consent of BHEL Management.**

3.13.26 The work shall be supervised by the contractor or through their authorized representatives on day-to-day basis.

3.13.27 The contractor shall be wholly responsible for the behavior of the workmen at the work place and outside, in the BHEL premises.

3.13.28 BHEL shall be entitled to recover any payment made on behalf of the contractor under any law or otherwise.

Important Notes:

- i. The manpower to be deployed is to be taken from within the existing one.
- ii. Contractor shall be responsible for the storage and security of material issued to him. Incase of any loss / shortage cost of material shall be deducted from bill.
- iii. The contractor has to properly educate their workmen in safe working practices in consultation with the officer-in-charge and ensure safe working condition.
- iv. Before submitting the bids the contractor should visit the work place, obtain desired clarification to have clear understanding.

3.14 **ARBITRATION** : If at any time, any question, dispute or difference on matter connected with this work order should arise, the same shall be referred for arbitration to a person nominated in this behalf by Head of Unit, BHEL CSU & FP, JAGDISHPUR the award shall be final and binding on both parties.



3.14.1 In any matter pertaining to law, the agreement shall be subject to limits of local jurisdiction.

**4.0 EVALUATION OF PRICE BID:** Rate must be quoted for all the activities mentioned in the price bid Performa as the job would be awarded to successful bidder on Turnkey basis. In case bidder does not quote rates for all activities, BHEL reserves the right to reject such offer.

**Evaluation of the L-1 offer shall be computed on the basis of the GRAND TOTAL Price quoted as per Price Bid at Part- B .**

**The rates quoted by the bidder should be workable and comply to all statutory requirements.**

**5.0 PRICE VARIATION CLAUSE:** In the event of revision to minimum wages by government notification, the rates in the contract would be revised accordingly. The applicable rates would be payable by the contractor to the workmen and other statutory authorities, as per rules, from the effective dates and the same will be reimbursed by BHEL.

## **6.0 REVERSE AUCTION (RA)**

- 6.01 BHEL may go for Reverse Auction (on line bidding on Internet) instead of opening the submitted sealed paper price bid. The decision to go for Reverse Auction will be taken after techno-commercial evaluation. Information and general terms and conditions governing RA are given below.
- 6.02 For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
- 6.03 BHEL will engage the services of a Service Provider who will provide all necessary training and assistance/ demonstration before commencement of on line bidding on internet.
- 6.04 BHEL will inform the Vendors in writing the details of Service Provider to enable them to contact for training/ demonstration.
- 6.05 Business rules like event date, time, start price, bid decrement, extensions etc. also will be communicated through Service Provider for compliance.
- 6.06 Vendors have to fax the Compliance form in the prescribed format (provided by Service provider) before start of Reverse Auction. Without this, the vendor will not be eligible to participate in the event.
- 6.07 BHEL may provide the calculation sheet which will help the Vendors to enable them to fill-in the price and keep it ready for keying in during the Auction.



- 6.08 Reverse auction will be conducted on a scheduled date & time.
- 6.09 At the end of Reverse Auction event, the lowest bid value will be known on the network.
- 6.10 The lowest bidder has to fax the duly signed filled-in prescribed format as provided to BHEL through Service Provider within 24 hours of Auction without fail.
- 6.11 Any variation between the on-line bid value and the signed document will be considered as sabotaging the tender process and will invite disqualification of vendor to conduct business with BHEL as per prevailing procedure.
- 6.12 In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the paper Price bids already submitted and available with BHEL shall be opened as per BHEL's standard practice.

7.00 **PENALTY FOR DELAY**

If the Work/ service is not completed within the specified period and any extension thereof, the Contractor shall be liable to pay penalty for delay in completion of work/ service @ 0.5% of the contract value of every week of delay or part thereof, subjected to a maximum of 10 % of the awarded contract value without BHEL being required to establish and prove the actual loss /damage suffered by BHEL on account of such delay.

8.00 **LIST OF BANKS**

1. State Bank of India.
2. ABN AMRO BANK N.V.
3. Bank of Baroda
4. Canara Bank
5. CITI Bank N.A.
6. Deutsche Bank AG
7. HDFC Bank Ltd
8. ICICI Bank Ltd
9. IDBI Ltd
10. Punjab National Bank
11. Standard Chartered Bank
12. State Bank of Hyderabad
13. State Bank of Travancore
14. The Hongkong and Shanghai Banking Corporation Ltd.
15. Corporation Bank
16. Syndicate Bank
17. Oriental bank of commerce
18. Indian Bank





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**PART- B**

**Price Bid**

Sl.No.	Category	No.	MonthlyRate (Rs)	MonthlyAmount (Rs)
1)	USW	131	6446	844426
2)	SSW	42	7474	313908
3)	SW	13	8740	113620
4)	HSW	2	9858	19716
5)	HSW [ CSO ]	1	13537	13537

Sub. Total 'A' = Rs. 1305207

Add Other Charges

(if any to be quoted with details)

= Rs

Sub Total 'B' = Rs

Add Service Charges @ ---- % on Sub total (A + B)

(To be quoted as %)

= Rs

Add PF @ 13.61 % on Sub Total A =

Rs 177639

Add ESI @ 4.75 % on Sub Total A =

Rs 61997

Sub Total 'C' (= Ser Charge + PF + ESI) =

Rs

Add Service Tax @ 10.3 %

on Sub total (A + B + C)

= Rs

Grand Total (monthly rates)

{= Sub total A + B + C + Ser. Tax}

= Rs



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Note :

1. Grand total price to be calculated in the price bid and filled. L-1 bidder shall be evaluated on the grand total price quoted above.
2. The work/ services will be governed by terms & conditions mentioned in the tender documents and bidder shall be liable to pay the statutory payments as per Cl 3.4 of the special conditions to their workmen and claim for it's reimbursement from BHEL.
3. Tender without EMD shall be rejected.
4. Price bid should be filled as per the chart otherwise Bid will be rejected.
5. Above monthly rates are based on the current applicable minimum wages (central govt.) at the location on normal 26 days working per month, which will be revised in accordance to the Government revision order of minimum wages.

I/ we agree to execute the above work/ services on terms & conditions as per the tender documents and also agree to deposit Security Deposit in line with clause 3.3 of General terms & conditions immediately after award of contract to me.

Signature and seal of the bidder  
Address :