

भारत हेवी इलेक्ट्रिकल्स लिमिटेड
BHARAT HEAVY ELECTRICALS LIMITED

सामान्य प्रशासन समूह-भेल सदन / COMMON ADMIN GROUP-BHEL SADAN
प्लॉट सं. -25, सैक्टर-16 ए, फ़िल्म सिटी / PLOT No.-25, SECTOR-16A, FILM CITY
नोएडा - 201301 (उ. प्र.) / NOIDA- 201301 (U.P.)



Single Tender Document for

**Removal and Disposal of the accumulated debris from BHEL SADAN Campus,
Plot No. - 25, Sector-16A, Film City Noida.**

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भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Ltd.

सामान्य प्रशासन समूह - भेल सदन परिसर, सैक्टर-16 A, नोएडा - 201301 (यूपी.),
COMMON ADMIN GROUP- BHEL SADAN CAMPUS, Sector-16 A, Noida-201 301 (UP)

एकल निविदा आमंत्रित करने की सूचना / NOTICE FOR INVITING SINGLE TENDER

To,
M/s. Sapphire Facility Solutions Pvt. Ltd.
GN-2, Garhi, Sector- 68,
Noida (Uttar Pradesh) - 201301

Contact Person: Mr Naveen Pandey, M: +91- 7428876950
E-Mail id: hr@sapphifacility.com

Subject: Removal and Disposal of the accumulated debris from BHEL – SADAN Campus, Plot No.-25, Sector- 16A, Film City, Noida.

We are pleased to invite your most competitive offer in sealed cover with Tender No. for subject work proposal for BHEL-SADAN, Noida. The rate will be quoted inclusive of all taxes, cartage etc. and in BOQ/Price Bid format (Annexure – A) with terms and conditions. The bid shall be submitted in the Tender Box placed at the Security Check / Building Reception of BHEL SADAN, Plot No. 25, Sector-16A, Film City, Noida-201301, well before the due date and time.

A. INSTRUCTIONS FOR THE BIDDERS:

- 1) The offer shall be submitted as per the instructions of tender document. Only one set of tender document duly signed & stamped on each page shall be submitted as detailed further. Tenderer should note specifically that all pages of tender document, including the NIT page for this particular tender shall be submitted by them as a part of their offer. In case of any clarification, bidder may contact this office.
- 2) Bid should be free from correction, overwriting, using corrective fluid, etc. any interlineation, cutting, erasure or overwriting shall be valid only if they are attested under full signature (s) of person (s) signing the bid else bid shall be liable for rejection.
- 3) *This is a Conventional Tender. The Bidder should respond by submitting their offer only in Hard copy (Paper Bid) through courier/ Speed Post/ By Hand only.*
- 4) The bid shall be submitted in the Tender Box placed at the Security Check / Building Reception of BHEL SADAN, Plot No. 25, Sector-16A, Film City, Noida-201301, well before the due date and time. The tender should not be addressed to any individual by name and must be addressed only by designation to:

**SR ENGINEER (HR – ADMIN. / CAG & NBP)
BHEL – SADAN BUILDING
PLOT NO – 25 SECTOR-16A, FILM CITY
NOIDA - 201301**

- 5) Tender must be submitted in single parts, i.e., Single Bid along with Price Bid.
- 6) Before quoting, tenderers are also requested to go through General Terms & conditions, Special Terms & conditions of tender, Scope of work, and all other documents which are part of tender and shall form part of the agreement to be entered into.

(Seal & Signature of the bidder)

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SKNDIPKAN

- 7) The tenderer's signature on the tender documents shall be considered as confirmation of having read, understood, and accepted all conditions of the tender, unless any specific deviation is quoted in the bid.
- 8) All corrections / cancellations / insertions, if any, made in the tender documents shall be duly attested by the bidder concerned.
- 9) Each and every page of the tender documents shall be duly signed by the authorized signatory only.
- 10) Bidder is required to strictly adhere to the Bid opening date and time as specified in the tender documents.
- 11) Vendor is not required to be present at the BHEL office during the tender opening process. BHEL does not guarantee that tenders will be opened at the specified date and time, as the schedule may change due to reasons beyond its control.
- 12) Price Bid should contain only percentage as specified in the Price bid format.
- 13) Rates must be quoted in figures as well as in words.
- 14) BHEL reserves the right to accept or reject any or all offers without assigning any reason thereof. Also BHEL shall not entertain any correspondence from bidders in this matter.
- 15) In case any typing error/other clerical errors is noticed by the tenderer, in the tender documents, the same must be pointed out and got clarified before submission of offer, or else, BHEL's interpretation shall prevail & shall be binding on the tenderer.
- 16) The Tenderer should accept all terms & conditions of the tender unconditionally. Tenders with deviations from terms and conditions shall be rejected.
- 17) Tenderer is requested to go through the scope of work, visit the site/location etc. and get fully acquainted with the work place and prevailing working conditions to get all their doubts clarified regarding the subject work before submitting the offer. Engineer-in-charge's decision will be full and final in the event of any doubt. Any queries regarding this tender may be clarified from Sr. Engineer (HR- ADMIN/NBP), on Mobile No.- +91 9717173544, or e-mail : sandipan@bhel.in.

B. SCOPE OF WORK:

Excavating Cleaning and Disposal of building rubbish / malba / debris / similar unserviceable, dismantled or waste materials, heaves up to 2 M height from road level by mechanical means, including loading, transporting, unloading to the designated location outside BHEL SADAN Noida boundary wall / dumping ground or as approved by Engineer-in-charge for all leads including all lifts involved.

Activity includes Clearing and cleaning the approx. area of 200 SQ MT in front of ESS building of all the malba, debris, garbage, wastes, rubbish, vegetation, bushes miscellaneous scraps etc. lying mixed in heaves up to height up to 2 M with the help of manual and mechanical means including loading, cartage, unloading outside BHEL SADAN boundary wall at designated location/dumping. Rate is inclusive of all T&P, mechanical transport consumables, labours, sundries, etc. required for proper completion of work as per direction of Engineer-in-charge.

C. DOCUMENTS TO BE SUBMITTED ALONG WITH TENDER/ NIT:

1. Complete tender document in all respects duly signed & stamped on each and every page as a token of acceptance of all the terms and conditions of tender.
2. Declaration certificate as per Annexure-B must be signed and stamped.
3. Deviation / No deviation certificate as per Annexure-C must be signed and stamped.
4. Bidder's details as per Annexure-D must be signed and stamped.

D. SPECIAL CONDITIONS:

1. All tools, tackles and equipment, including but not limited to JCB, Hydra, Tractor-Trolley, etc., shall be arranged and provided by the contractor at his own cost. No tools or machinery shall be provided by BHEL.
2. In case of any doubt regarding the scope and quality of work, Engineer in Charge's clarification and decision will be final and binding on the contractor.
3. The contractor shall complete the work, including rectification and making good, within the assigned period, including holidays, by deploying adequate manpower.
4. The contractor will have to make his own arrangement for transportation of water to the site of work from nearest available water point at no extra cost.
5. The work will be done up to the satisfaction of Engineer in Charge along. If the quality of work is not up to the mark re-work will be done without any extra claim.
6. Any damage of BHEL material like Water supply pipe line/ Electric Power supply line/ Fire Hydrants etc. or BHEL's own belonging due to the negligence of contractor's worker, the recovery will be done from the contractor.
7. After completion of the work, the contractor shall leave the site neat and clean.

E. GENERAL TERMS & CONDITIONS:-

- (1) BHEL has the right to reject all or any of the tenders and accept any tender(s) irrespective of its / their being the lowest / highest.
 - (2) The Tenderers are required to quote for the complete scope of work. Tenders for part of the work or incomplete in any respect are liable to be rejected.
 - (3) Rates/amount/percentage quoted by the bidder will be firm for the contract period. No price variation and escalation due to increase in labour / material cost will be allowed.
 - (4) The Rates/amount/percentage quoted by the bidder are deemed to be inclusive of all and any other incidental works required to complete the work and inclusive of all the taxes including GST.
 - (5) The rate should be indicated both in words and figures. All entries in the Tenders must be written in ink or typewritten. Over-writing should be avoided. Corrections, if any, should be attested with signature by the bidder.
 - (6) The evaluation currency for this tender shall be INR (Indian National Rupee).
- (7) **VALIDITY OF RATES:** The rates in the Tender shall be kept open for acceptance for a minimum period of 30 days from last due date of offer submission (including extension, if any). In case BHEL (Bharat Heavy Electricals Ltd) call for negotiations, such negotiations shall not amount to cancellation or withdrawal of the original offer which shall be binding on the tenderers.
- (8) **EVALUTION CRITERIA:** Estimated rates have been disclosed in the Price format and percentage rate tenders are invited. Accordingly, the basic amount as per basic rates has been calculated against item. Bidders have to quote a single overall percentage, (+) above, (-) below or at par with the tender rates in Excel Price Bid format. The same quoted percentage will be applied on the item of the BOQ. Evaluation of bid will be on total cost to 'BHEL'. The order will be placed on your offer subjected to the reasonability of rates.
- (9) **CORRECTION OF ARITHMETIC ERRORS:** Provided that the bid is substantially responsive, BHEL shall correct arithmetical errors on the following basis:
- (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the BHEL there is an obvious misplacement of the decimal point in the

- unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
- (ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
 - (iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.
 - (iv) If there is any discrepancy between total quoted amount and actual total amount after applying quoted percentage (above/ below/ at par), the actual total amount after applying quoted percentage shall be prevailing and corrected.
- (v) If the bidder does not accept the correction of errors, the bid shall be liable to disqualification.

(10) **WATER & ELECTRICITY:** Water and electricity shall be supplied to the contractor by BHEL subject to the following conditions: -

- a) Water & Electricity shall be provided free of cost.
- b) Contractor shall make his/ their own arrangement of water/ electricity connection and laying of pipelines of water/connection from existing main of source of supply as directed by Engineer in charge.
- c) BHEL do not guaranty to maintain uninterrupted supply of water/ electricity and it will be incumbent on the contractor to make alternative arrangement for proper supply of the same at his/ their own cost in the event of any break down in the government water/ electricity mains so that the progress of his/ their work is not held up for the want of the same. No claim of damage or refund will be entertained on account of such break down.

(11) **CARE OF BUILDINGS:** Care shall be taken by the contractor to avoid damage to the existing buildings during execution of work. He shall be responsible for repairing all the damages and restoring the same to their original finish at his cost.

(12) **WORKMANSHIP:** Good workmanship is an essential requirement to be complied with. The entire work shall conform to sound engineering practice. In case of bad workmanship re-work will be done by the contractor on no extra claim.

(13) **SUPERVISION OF WORK:** The contractor will deploy sufficient numbers of Supervisors/ Engineers of appropriate qualification and experience to ensure proper execution of work. They will carry out instructions of Engineer-in-charge and other senior officers of BHEL during the progress of work.

(14) **COMPLETION PERIOD:** The entire works shall be completed within 01 Month (30 Days) time period from the date of issue of work order.

(15) **QUANTITY VARIATION:** **QUANTITY VARIATION:** Depending on actual site conditions the individual BOQ item quantities given in the contract may change to any extent limited to $\pm 30\%$ of the awarded contract value. The quoted rates for individual items shall remain firm irrespective of any variations in the individual quantities.

In case the finally executed contract, value increases above the awarded Contract Value due to quantity variation, there will be no upward revision in the rates for the individual items and also contractor is not eligible for any compensation.



(16) **L.D. FOR FOR DELAY:** In case there is a delay attributable to contractor in completing the work in Completion period from the date of award of the Work Order, L.D./Penalty will be imposed @ $\frac{1}{2}\%$ (i.e. 0.5 %) per week of delay. However, the total penalty due to delay will be up to maximum 10% of total contract value. LD/Penalty will be calculated on the total contract value.

(17) **SUBLETING:** The Contractor shall not sublet, transfer or assign the full work or any part thereof to any other person/company/organization.

(18) PAYMENT TERMS:

- a) No advance payment or the payment for mobilization of work will be made to the Contractors. Running bills payment (If demanded by Contractors) excluding GST portion, against the work executed shall be made to the Contractor. GST amount shall be released only after confirmation from GST portal that such invoice has been declared in GSTR-1 return filed by contractor and is available in GSTR-2B of BHEL within the stipulated time for the relevant period and tax amount thereon has been paid by contractor to Govt. within the stipulated time period as per GST Law. However only one running bill will be accepted in a month. **The payment of 90 % of running bill will be made and 10 % will be withhold, which will be released along with full & final bill.**
- b) The payment of final bill will be made only after obtaining certificate of satisfactory completion & satisfactory quality of the work as per tender by the Engineer-in-Charge, clearance of the site & clearance of all the liabilities on Contractors' part. No claim will be entertained after signing the final bill.
- c) No payment shall be made for the work done without the permission of Engineer-in-Charge.
- d) Bills raised by the Contractors shall be certified by the official in-charge of BHEL and the payments will be made against running/ final bill excluding GST portion, within 90 days for Non MSME (whereas 60 days for Medium Enterprises and 45 days for Micro & Small Enterprises) by NEFT/ RTGS from the date of receipt of in-discrepant bill subject to conditions mentioned at S. No. 17 (i.e. Taxes & Duties). The Contractors shall not be entitled to any interest with respect to any money, which may be due to him from BHEL.
- e) Payment shall be made for the actual executed quantity of work after recording joint measurement on Bill Invoice / Measurement Book (MB) by Engineer-in-Charge.
- f) The measurement will be checked by BHEL Engineer and quantities and percentage eligible for payment under various groups shall be decided by BHEL Engineer. The abstract of quantities and percentage so arrived at based on the terms of payment shall be entered on Bill Invoice / Measurement Book and signed by both the parties.
- g) Based on the above quantities, contractor shall prepare the bills, along with statutory documents, in prescribed format and work out the financial value. These will be entered on Bill Invoice / Measurement Book and signed by both the parties. Payment shall be made by BHEL after effecting the recoveries due from the contractor.
- h) All recoveries due from the contractor for the month/period shall be effected in full from the corresponding running bills unless specific approval from the competent authorities is obtained to the contrary.
- i) Measurement shall be restricted to that portion of work for which it is required to ascertain the financial liability of BHEL under this contract.
- j) The measurement shall be taken jointly by persons authorized on the part of BHEL and by the Contractor.
- k) The Contractor shall bear the expenditure involved if any, in making the measurements and testing of materials to be used/ used in the work. The contractor shall, without extra charges, provide all the assistance with appliances and other things necessary for measurement.
- l) If at any time due to any reason whatsoever, it becomes necessary to re-measure the work done in full or in part, the expenses towards such re-measurements shall be borne by the contractor unless such re-measurements are warranted solely for reasons not attributable to contractor.

- m) Measurement shall be recorded on Bill Invoice / Measurement Book and the Bill entries will be counter-signed by the contractor.
- n) The contractor shall be liable for indemnifying the BHEL from any liability on account of his employees and/or meeting any Statutory Obligations required under labour Laws of the Central/State Government(s). BHEL will therefore not assume any responsibility thereto.
- o) BHEL is not responsible for any injury/death caused to the employees provided by contractor at BHEL. It will be the responsibility of contractor to abide with the all the provisions of the Workmen Compensation Act, 1923 and no compensation, whatsoever shall be paid by BHEL in this regard.
- p) The Contractor shall bear the expenditure involved if any, in making the measurements and testing of materials to be used/ used in the work. The contractor shall, without extra charges, provide all the assistance with appliances and other things necessary for measurement.

(19) TAXES AND DUTIES:

- a) To enable BHEL to avail GST input tax credit, contractor shall submit GST compliant Tax invoice containing all the particulars as stipulated under invoice Rules of GST Law. Payment shall be made to the contractor only after submission of GST compliant Tax invoice. The contractor shall raise GST compliant invoice affixing GSTIN of BHEL's unit availing the services.
- b) BHEL reserves the right to protect its interest against any loss on account of availability of GST credit.
- c) GSTIN of BHEL is "09AAACB4146P2ZC".
- d) Any new/ change in statutory levy as and when made applicable by the Government shall become applicable against documentary evidence.
- e) Payment to the contractor will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST, as amended from time to time and a certificate to this effect shall be provided to the contractor by BHEL.
- f) Invoice submitted should be in the format as specified under GST Laws viz. all details as mentioned in Invoice Rules like GSTIN registration number, invoice number, quantity, rate, value, taxes with nomenclature – CGST, SGST, IGST mentioned separately, HSN (Harmonized System of Nomenclature) Code/ SAC (Services Accounting Code) Code etc.
- g) The vendor shall ensure strict compliance under GST Act & Rules so that input tax credit is available to BHEL. In case of any loss to BHEL on account of non-compliance by vendor, the same shall be to vendor's account. BHEL has a right to take necessary steps to protect its interest at the time of release of payment.

(20) RECOVERY FROM CONTRACTOR: Whenever under the contract, any sum of money shall be recoverable from or payable by the contractor, the same may be deducted from any sum then due or which at any time thereafter may become due to the contractor under the contract or under any other contract with BHEL or from his security deposit, or the contractor shall pay the claim on demand without any terms & conditions.

(21) POST TECHNICAL AUDIT OF WORK AND BILLS: BHEL reserves the right to carry out a post payment audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc. and to enforce recovery of any sums becoming due as a result thereof in the manner provided into the proceeding sub-paragraph provided however, that no such recovery shall be enforced after three years of passing the final bill.

(22) BONUS CLAUSE, PVC & ORC are not applicable for the Subject NIT.

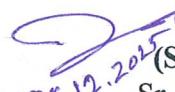
The price quoted shall remain firm during the contract period including any extension of the original contract period and no price variation compensation shall be paid by BHEL for whatsoever reason.

The contractor will not be entitled to any compensation/extra payment/ cost overrun compensation on this account.

(23) **ARBITRATION / CONCILIATION:** In the event of any dispute arising between the parties hereafter referred as BHEL and Contractor in respect of or connected with this contract, General & Special terms & conditions of tender, then the same shall be referred to Arbitration and Arbitrator will be nominated by the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be final and binding on both the parties. However, any differences or doubt pertaining to meaning/ interpretation of any phrase word used in terms or in the schedule of services, their nature and manner of rendering of such services shall be the excepted matter and be referred to the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be the final and binding. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modification and re-enactment thereof will apply to such arbitration provided however, in all matters the venue of proceedings will be Delhi and only Delhi or appropriate Courts will have jurisdiction over the same.

(24) **RISK CLAUSE:** In case the contractor do not accept the work awarded to him or do not turn up after the award of work, BHEL shall have the right without any prejudice to get the work done through any other alternate agency at the risk and cost of Contractor. The additional cost including loss, if any incurred by BHEL will be recovered from the Contractor.

For & on behalf of "BHEL"


OK.12.2025 (Sandipan Goswami)
Sr. Engineer (CAG/NBP)

ANNEXURE: A
BILL OF QUANTITY (PRICE BID)

Name of Work : Removal and Disposal of the accumulated debris from BHEL – SADAN Campus, Plot No.-25, Sector- 16A, Film City, Noida.

NIT No.- : AA_CAG_BSN_2025 -26_MALBA DISPOSAL :14 Dated: 04.12.2025

Period of Completion: 01 Month (30) days from the date of placement of order.

Sl. No.	Description of Item	Unit	Qty.	Rate inclusive of all including GST (Rs.)	Amount inclusive of all including GST (Rs.)
1	<p>Excavating Cleaning and Disposal of building rubbish / malba / debris / similar unserviceable, dismantled or waste materials, heaves up to 2 M height from road level by mechanical means, including loading, transporting, unloading to the designated location outside BHEL SADAN Noida boundary wall / dumping ground or as approved by Engineer-in-charge for all leads including all lifts involved.</p> <p>Activity includes Clearing and cleaning the approx area of 200 SQ MT in front of ESS building of all the malba, debris, garbage, wastes, rubbish, vegetation, bushes miscellaneous scraps etc. lying mixed in heaves up to height up to 2 M with the help of manual and mechanical means including loading, cartage, unloading outside BHEL SADAN boundary wall at designated location/dumping. Rate is inclusive of all T&P, mechanical transport consumables, labors, sundries, etc. required for proper completion of work as per direction of Engineer In Charge.</p>	CUM	122	696.00	84912.00
2	Percentage Above/ Below (+/-) / at par with S. No. 1 in ₹				
3	Total Amount inclusive of all including GST (@ _____ %) after applying % of serial no. 2 (Rs)				

Note:

1. Bidders has to quote only a single overall percentage, (+) above, (-) below or at par with the tender rates in Price Bid format.
2. The same quoted percentage will be applied on every item of the BOQ.
3. Bidder has to write applicable GST % for above price format.
4. Work Order will be issued after applying quoted percentage and excluding GST portion for every item of BOQ and GST will be mentioned extra in Work Order in the same price format. The total amount quoted will remain same in Work Order.

ANNEXURE: B**DECLARATION**

I / We, do hereby declare that I/We have not been suspended / delisted / blacklisted by any other Govt. Ministry / Department/Public Sector Undertaking/ Autonomous Body/Financial institution/Court. We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication.

(Signature of the Bidder)

Place:

Date:


संदीपन गोस्वामी / SANDIPAN GOSWAMI
वर्ति. अभियंता / Sr. Engineer
एम.सी.पी. / एम.जी. / N.B.P. / C.A.G.
भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electricals Ltd.
श्रीगंगां ईल. सदन, क्रॉस नं. 25, सेक्टर-16ए, नोएल-201301 (H.P.)
मोबाइल: 9810212000, फॉक्स: 0132-201301 (H.P.)

**ANNEXURE: C****No Deviation Certificate**

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of the above tender and there is no deviation in the terms & conditions of tender. We confirm that the offer submitted by us is confirming to all the terms and conditions mentioned in the tender document. We hereby undertake and confirm that we have understood the scope of services properly and shall carry out the job as mentioned in this tender.

(Signature of the Bidder)**संदीपन गोस्वामी / SANDIPAN GOSWAMI****बटि. अंकितांता / Sr. Engineer****भारत हेली इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electricals Ltd.****वी.एच.ई.एल. सदन, प्लॉट नं. 25, सेक्टर-16ए, नोएडा-201301 (उ.प.)****BHEL, Sadan, Plot No. 25, Sector-16A, NOIDA-201301 (U.P.)**

ANNEXURE: D

BIDDER'S DETAILS

Name of the Contractor /Party/ Firm	
Name of Representative	
Postal Address	
Phone/ Landline Nos.	
Mobile Nos.	
Fax No.	
E-Mail Address	
Web Site Address (If Any)	
Bank details for payment through NEFT/RTGS and for release of EMD*	<p>Name of Bank:</p> <p>Branch:</p> <p>Account No.:</p> <p>IFSC No.:</p> <p>MICR No.:</p>

Note: Submit a cancelled cheque for verification of above bank details.

(Signature of the Bidder)

संदीपन गोस्वामी / SANDIPAN GOSWAMI
वरि. अभियंता / Sr. Engineer
एन.डी.पी. / डी.ए.जी. / N.B.P. / C.A.G.
भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electricals Ltd.
पी.एन. है.एस. सर्ट. नं. 25, सेक्टर-16ए, नोएडा-201301 (उ.प.)
पृष्ठा 13, Plot No. 25, Sector-16A, NOIDA-201301 (U.P.)

(Seal & Signature of the bidder)