



**BHARAT HEAVY ELECTRICALS LIMITED**  
**HEEP HARIDWAR INDIA-PIN 249403**  
**FAX NO: 0091 1334 226462**  
**PHONE NO: 8899026770**

**BHEL ENQUIRY No: T/T206/21/2196C1**

M/s.....

**Sub: BHEL-HEEP/PPX\_T/OT/2022/O\_Rings/01**

The Heavy Electricals Equipment Plant (HEEP) located in Haridwar, India is one of the major manufacturing plants of Bharat Heavy Electricals Ltd. The core business of HEEP includes design and manufacture of large steam and gas turbines, turbo generators and so on.

The tender is invited on **the NIC E-Procurement Portal** (<https://eprocurebhel.co.in/nicgep/app>) from the manufacturers (registered as well as unregistered) for the item Sealing Ring as per details mentioned in **Annexure-3** (Item Details). **The Offer shall be submitted on the designated E- Procurement portal only.**

**SPECIAL INSTRUCTIONS OF ENQUIRY-**

1. All vendors to provide point wise reply/confirmation along with relevant supporting documents to each and every point of **Annexure** -1 (Pre-Qualification Requirement/PQR) for all enquiry items. Non-compliance of these may lead to rejection of offer as these are essential condition for participating in tender enquiry.
2. **Quality Requirement-**
  - a. Testing & Certification shall be as per ordering specification.
  3. Vendor to offer best delivery schedule. Delivery is not sacrosanct.
  4. The evaluation currency for this tender shall be INR.
  5. Late delivery Penalty for Late Deliveries shall be applicable @0.5% per week or part thereof on the value of respective delayed supplies subject to maximum of 10% of the value of respective delayed supplies. If vendor doesn't confirm late delivery penalty clause in their offer, then it will be presumed to be acceptable. No further query will be entertained in this regard after opening of techno-commercial bid part-1.
6. Vendor Contract clause regarding **GST ITC and provision for E-Invoices w.e.f. 01.04.2021:**
  - a. W.e.f. 01.04.2021, vendor to ensure submission of E-Invoice who is having turnover of more than ₹50 Cr.
  - b. It has been specified by the Govt. that it is mandatory to mention a **valid unique invoice Reference No. (IRN)** and QR code as generated from Govt. portal on a Tax Invoice. Based on such information, GST ITC as claimed by BHEL in GST Returns shall be matched with the corresponding details uploaded by supplier in E-Invoicing System.
  - c. In case the vendor /contractor delays or fails to provide all the documents as per the Purchase order / Work Order at the time of submitting Tax invoice to BHEL, any subsequent financial loss to BHEL on account of vendor/contractor shall be to vendor's / contractor's account. BHEL has further right to take necessary steps to protect its interest at the time of release of payment. This further requires inclusion of IRN and QR code on tax invoice as announced by Govt. of India w.e.f. 01.04.2021.
7. Procurement directly from Manufacturers/ suppliers shall be preferred. However, in case of submission of offer through agents including dealers/ traders/ distributors/ stockiest/ Channel partners etc. on behalf of manufacturer or the manufacturer themselves insists for making suppliers through their such agents only, following guidelines will be followed.
  - a. Either the agent could bid on behalf of the manufacturer / supplier or the manufacturer / supplier could bid directly but not both.
  - b. In case bids are received from both the manufacturer / supplier and the agent, the bid received from agent shall be ignored.

- c. The agent shall not allow to represent more than one manufacturer / supplier in the same tender.
- d. Agent should submit the authorization letter from the manufacturer clearly indicating details like Name, e-mail and address of manufacturer and relationship with agent and its validity to be submitted with bid. The authorization letter should be tender specific.
- e. In case order is to be placed and executed by agent following aspects are to be ensured:
- Manufacturer of the agent should meet the PQR as defined in tender.
  - Agent should have annual turnover of at least equal to ₹ **02 Lacs** during one financial year and the net worth of the agent should be positive.
  - Manufacturer and bidder / agent should jointly confirm Guarantee for the quality of product and timely delivery as stipulated in the NIT.
8. Please submit your offer only for the above requirement subject to our **GENERAL INSTRUCTIONS AND STANDARD TERMS & CONDITIONS (GISTC: Version June-2021, Rev: 06)**. Please visit our site [www.hwr.bhel.com](http://www.hwr.bhel.com) for General Instructions and Standard Terms & Conditions (GISTC) for Tender Enquiries. All the bidders/vendors must ensure compliance of these GISTC. GISTC can also be referred by login to B2B Portal for Registered Vendors.
9. **Vendor to submit duly filled and signed Non-Disclosure Agreement (NDA) i.e. Annexure: 4 (NDA) to get the drawings and specifications from BHEL. The dully filled NDA shall be submitted to following mail ids: [kaushal@bhel.in](mailto:kaushal@bhel.in); [deepakkumar1@bhel.in](mailto:deepakkumar1@bhel.in).**
10. The tender documents can be downloaded from the web sites <https://eprocarebhel.co.in/nicgep/app/> / [www.bhel.com](http://www.bhel.com) / [www.hwr.bhel.com](http://www.hwr.bhel.com).
11. "As per the OM No. F.No. 1(2)(1)/2016-MA dtd. 09.02.2017 issued from the Office of Development Commissioner (Micro, Small & Medium Enterprises), "Traders and agents should not be allowed to avail the benefits extended under the PP Policy."

In view of this, it is clarified that benefits of MSE (such as EMD Waiver, Tender fee exemption, Price preference, Payment preference etc.) will be given only to those MSE Vendors who are manufacturers of offered items against the NIT. **No MSE benefits shall be provided to Agents / Stockists / Dealers / Traders etc. for the items offered but not manufactured by themselves."**

## 12. **INSTRUCTIONS TO BIDDERS FOR SUBMITTING OFFER**

### **DEFINITION:**

**Registered Vendors** - Are those who are registered with BHEL, Haridwar for Megawatt rating/ Size/ Weight of tendered components in respective steel grade or machining of such items.

**Un-registered Vendors** - Are those who are not registered with BHEL, Haridwar for Megawatt rating/ Size/ Weight of tendered components in respective steel grade or machining of such items.

**TECHNICAL QUALIFICATION:** Technical Requirement, Pre-Qualifying Requirements/PQR & Drawings to be submitted. It is the mandatory requirement. Offer of vendors not meeting these requirements may not be considered.

## 13. **ESSENTIAL INSTRUCTIONS**

**Un-registered vendors may be approved by BHEL, if found suitable, on the basis of data furnished by them in Supplier Registration Form (SRF) for Foreign Vendors or Indigenous Vendors (as applicable).** Vendor Registration Form shall be filled only by unregistered vendors on our website [www.bhel.com](http://www.bhel.com).

BHEL team may visit the vendor(s) works for verification of capability and capacity claimed in tender documents/offer(s).

14. **The tender shall be submitted in two parts in separate cover as described below on or before the due date:**

### **Part I (Cover-1) - Containing the following:**

1. Pre-Qualifying Requirements/**PQR** as per **Annexure-1 (PQR)**
2. Techno-commercial terms and conditions as per **Annexure-2 (Techno-commercial terms and conditions)**

### 3. Annexure-5 (Self-Certification Certificate (MII))

#### Part II (Cover-2) - Containing the following

#### 1. Price Bid as per attached Annexure-6 (Price Bid Format)

| Salient Details of Notice Inviting Tender (NIT) |   |  |
|---|---|--|
| Sl. No.   | Issue   | Description  |
| 1.  | Item details                                      | As per Annexure - <b>Item details</b>  |
|   | Issue of Tender Documents                         | From BHEL eProcurement website <a href="https://eprocurebhel.co.in/nicgep/app">https://eprocurebhel.co.in/nicgep/app</a><br>(Tender documents will be available for downloading from BHEL e-Procurement website till due date of submission)   |
|   | Due Date Of Offer Submission                      | Refer <a href="https://eprocurebhel.co.in/nicgep/app">https://eprocurebhel.co.in/nicgep/app</a><br><b>Offer to be submitted in online only through e-procurement Portal.</b><br>(Bidders are requested to visit website to view corrigendum/ addenda/ amendments/ extension/ modification etc. before submitting offer).   |
|   | Opening of Tender (Techno-Commercial Bid, Part-1) | Refer <a href="https://eprocurebhel.co.in/nicgep/app">https://eprocurebhel.co.in/nicgep/app</a><br><b>This tender being an e-tender, it shall be opened online only through the E-Procurement Portal. Participating bidders may witness the Opening online only.</b>   |
|   | Latest Updates                                    | Latest updates on the important dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Errata, Modifications, Revisions, etc to Tender Specifications will be hosted in BHEL e-tender portal <a href="https://eprocurebhel.co.in/nicgep/app">https://eprocurebhel.co.in/nicgep/app</a> and not in the newspapers. Bidders to keep themselves updated with all such information |

#### E-Procurement Portal Inputs

**Procedure for Submission of Offer for E – Tender-**Procedure for Submission of Tender is available in the “Bidder Manual for BHEL Bidders” at E-tender portal <https://eprocurebhel.co.in/nicgep/app> . Terms and conditions mentioned therein shall form integral part of the NIT and bidders shall abide by the same.

#### **Hardware and Software requirements for participating in e-tender**

Please refer the website for the minimum system requirements and setting document for Bidders under the link: <https://eprocurebhel.co.in/nicgep/app>

#### Digital Signature

To know the procedure for obtaining Digital Signature Certificate (DSC), suppliers who are not having the DSC are advised to visit our website [http://www.bhel.com/home.php/Tender Notifications/Sample Checklist](http://www.bhel.com/home.php/Tender%20Notifications/Sample%20Checklist).

#### **NIC portal Helpdesk Contacts**

For any technical related queries please call at 24 x 7 Help Desk Number  
0120-4001 002  
0120-4200 462  
0120-4001 005

0120-6277 787

International bidders are requested to prefix 91 as country code

Email Support

Address: A) For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority

Technical - [support-eproc@nic.in](mailto:support-eproc@nic.in)

**Note**

**Offers/tenders submitted in the E-tender portal shall only be considered for further evaluation. Offers sent by FAX / E-mail / any mode other than E-tender would not be entertained and shall be out rightly rejected.**

**SPECIAL NOTE: All documents to be submitted should be uploaded in respective places in the E-Tender portal as per the list mentioned given in this NIT. BHEL shall not be responsible for in-complete documents.**