

Corporate Administration

Ref. No. AA: GAX:23:ES:101

Date: 03-08-2023

Sub: **AMC of DG set along with associated system installed at Corporate Office: Approval for cancellation of tender & resorting to retender**

1. An indent, duly approved vide [note # 1](#) dated 25-05-2023 has been received from execution group for inviting single tender enquiry to M/s Cummins Sales and Service Pvt. Ltd for AMC of DG set-1 (750 kVA), DG set-2 (750 kVA), DG set-3 (200 kVA) along with associated system installed at BHEL Corporate Office, Asiad, Siri Fort for a period of 02 years.
2. **Estimate:** The indent was accompanied with an estimate sheet summarizing the estimated expenditure for AMC of DG set-1 (750 kVA), DG set-2 (750 kVA), DG set-3 (200 kVA) along with associated system as ₹6,00,186.40 (excl.18% GST). (Estimate sheet enclosed at P-13).
3. In view of above, a proposal was put forward vide [note # 6](#) for the approval of competent authority for following points. Competent authority also accorded their approval.
 - a. Inviting single tender enquiry in single part from OEM M/s Cummins Sales and Services Pvt. Ltd. for the period of 02 years for Comprehensive AMC of DG set-1 (750 kVA), DG set-2 (750 kVA), DG set-3 (200 kVA) along with associated system installed at BHEL Corporate Office, Asiad, Siri Fort.
 - b. Bid submission time of 7 days.
 - c. Waiver of the EMD.
 - d. Approval to utilize **Standing Committee-1** with members from Corp. Administration, PSHQ & Corp. Finance as Tender/Negotiation Committee. The role of Tender/Negotiation Committee shall be as per Work Policy 2016.

The tender was floated on BHEL NIC portal as well as BHEL website on 20.07.2023 with due date of bid submission on 27.07.2023, which was further extended with the due date of submission on 03.08.2023

4. Corp. Admin is in receipt of an email & phone call from M/s Cummins Sales and Services Pvt. Ltd citing issue while uploading the documents to the portal ([P/99](#)). Based on the gained experience, Corp. Administration can relate it to the earlier faced issue in two-part bid system i.e. BHEL NIC portal requires price bid in Macro enabled excel format (xls format). As this issue can't be regularized by issuing a corrigendum, following is proposed for approval.

- a. To cancel the tender from on both the portals i.e. BHEL NIC portal as well as BHEL website.
- b. To re-float the tender with approved terms & conditions vide [note # 6](#) & submitting price bid in excel format (xls).

{As per clause 14.0 of Works Policy & Corp SS&P vide circular no 08 dated 23.06.2022, above requires approval of one step higher than competent authority for ordering i.e. AGM. In view of un-availability of AGM in hierarchy, approval may please be accorded by next higher authority in hierarchy i.e. GM}

- c. Bid submission time of 04 days to be provided.

{As Per Works Policy Chapter-I, clause no 9.2, shortening of bid submission time requires approval of authority competent to invite the tender i.e. AGM. In view of un-availability of AGM in hierarchy, approval may please be accorded by next higher authority in hierarchy i.e. GM}.

Submitted for kind approvals as proposed above.

Vikrant Kumar
Manager (HR-GAX)

Sr. Manager (HR-GAX)

GM (Corp. Admin.)

03/08/2023 11:51 AM

विक्रान्त कुमार | Vikrant Kumar
(प्रबंधक | MANAGER)

Note # 31

03/08/2023 12:07 PM

हबीबुल रहमान | Habibul Rehman
(वरिष्ठ प्रबंधक | SM)

Note # 32

अनुमोदित।