

APPLICATION FORM FOR ENLISTMENT

TO BE FILLED BY CONTRACTORS

CATEGORY

**REGISTRATION
CLASS**

**Bharat Heavy Electricals Limited – Electronics Division,
Mysore Road, Bangalore – 560026**

**APPLICATION FOR ENLISTMENT AS CONTRACTORS
CATEGORY: CIVIL/ELECTRICAL/AIR CONDITIONING/MECHANICAL/HIRING OF
TAXIS/CHAUFFEUR SERVICE/MAINTENANCE/FIRE FIGHTING
(Each Category separate Application to be filled & submitted)**

Supporting Documents be annexed with the application form. (Application found Deficient in any respect are liable to be rejected without further correspondence)

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| REGISTRATION CLASS | |
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| CATEGORY | |
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1. Name of Applicant/Firm

2. Nationality : Indian ☐ Other ☐

3. Address : i) Regd Office.....

ii) Head Office.....

(Attach separate paper for Addresses in offices)

4. i) Telephone Number : Office :

Residence :

Mobile No:

ii) Fax No. :

iii) E-Mail Address :

5. Constitution : Individual ☐ Sole Proprietorship Concern ☐

Partnership Firm ☐ Public Ltd. Company ☐ Private Ltd. Company ☐

6. If partnership firm, names of the partners/ If Company, name of directors

1.....

2.....

3.....

4.....

5.....

6.....

7. Is the Individual/ Sole Proprietor/ any partner /director of company:

- (a) Dismissed Government Servant Yes ☐ No ☐
- (b) Removed from approved list of contractors Yes ☐ No ☐
- (c) Demoted to a lower class of contractors Yes ☐ No ☐
- (d) Having business banned/suspended by any government in the past Yes ☐ No ☐
- (e) Convicted by a court of law Yes ☐ No ☐
- (f) Retired engineer/official from engineering dept. of Govt. of India within last Two years Yes ☐ No ☐
- (g) Director or partner of any other Company/firm enlisted with CPWD or any other department Yes ☐ No ☐
- (h) Member of Parliament or any State Legislative Assembly Yes ☐ No ☐
- If answer to any of the above is 'Yes', furnish details on a separate sheet

8. (a) Name of person holding power of attornery

(b) Nationality Indian ☐ Other ☐

9. Name of Bankers with full address :

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10. Place of business:.....

11. Full time technical staff in applicant's employment :

| | | Numbers. |
|-----|---|----------|
| (a) | Graduate engineers with minimum 10 years experience | |
| (b) | Graduate engineers with 5 to 10 years experience | |
| (c) | Diploma engineers with minimum 5 years experience | |
| (d) | Graduates & Post Graduates (Technical) | |
| (e) | Architects | |
| (f) | Interior Decorators | |
| (g) | Valuators | |
| (h) | Others (Please specify.....) | |

12. Does the applicant have sufficient Tools & Plants, Machinery, Equipment and workshop as per requirements for the class & category applied for
(Attach details on separate sheet) Yes ☐ No ☐

13. (a) Whether already enlisted with BHEL-EDN unit or any other unit of BHEL: Yes ☐ No ☐

(b) If Yes, give details:

- (i) Name of the unit
- (ii) Name of department
- (iii) Class & Category
- (iv) Enlistment authority & address
- (v) Enlistment No. & date
- (vi) Date of validity ☐☐ ☐☐ ☐☐☐☐

(c)

| | |
|--|---|
| Whether registered with any Govt. or Public Sector Undertaking. If so, mention category / Tender limit for which qualified. (Copy shall be enclosed) | Yes / No Tender Limit : Rs. Copy Enclosed / Not enclosed |
| Whether the applicant already listed / registered with this undertaking. If so, mention details such as category / Tender limit for which registration is qualified. (copy shall be enclosed) | Yes / No Tender Limit : Rs. Copy Enclosed / Not enclosed |
| Whether the applicant has under his employment any dismissed Govt. servant / employee of BHEL? If yes, give the details of the person(s). | Yes / No |

14. Is any person working with the applicant a near relative of the officer/official of BHEL Yes ☐ No ☐

If Yes, give detail

15. Details of works completed during the last 7 years (to be enclosed)

(A) Three similar completed works (each not less than 40% of upper limit of registration class).

(B) Two similar completed works (each not less than 50% of upper limit of registration class) .

(C) One similar completed works (each not less than 80% of upper limit of registration class).

Note-1: Similar works means respective category of works executed.

Note-2: Work completion certificate(s) indicating the value of work executed /supply order will be considered as proof of experience.

Note-3: Vendors may select one or more Category of work for which registration is sought. However, necessary supporting and suitable documents in respect of Turn Over, Solvency and experience for each category of work are to be submitted.

16. **Turn over**

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| Turn Over : | |
| Average Turn Over during past 3 Years (Document copy to be enclosed) | 2006-07 : Rs. 2007-08 : Rs. 2008-09 : Rs. |

17. **Solvency**

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| Solvency: Solvency shall be minimum 10% of the upper limit of intended class of vendor registration | Solvency Limit : Acceptable / Not acceptable |
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18. **ESI / PF**

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| Whether the applicant has ESI registration in his / firm own name. | Yes / No |
| (a) If yes, give ESI Registration No. (Copy of certificate to be enclosed) | Registration No. (Copy enclosed / not enclosed) |
| b) If not, whether the applicant is willing to pay ESI dues through BHEL's sub code | Yes / No |
| Whether the applicant has PF registration in his/firm name | Yes / No |
| If yes, give PF Registration No. (Copy of certificate to be enclosed) | Registration No. (Copy enclosed / not enclosed) |
| b) If not, whether the applicant is willing to take their own PF code, if required as per rules | Yes / No |

19. General

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|---|----------------------------|
| Whether the applicant or any of his partners has been blacklisted or removed from the list of approved contractors or demoted to lower class or orders passed banning / suspending business with the applicant etc. by any department / company in the past. (BHEL has the right not to issue tender form in any particular case and also to suspend/remove/demote/ black list a contractor's name in such circumstances) | Yes / No |
| Whether the applicant has read and agreeable to abide by the BHEL General Conditions of the Contract. | Yes / No |
| A list of those persons, who are working with the applicant in any capacity and who are near relatives to any officer in BHEL, should be submitted. The applicant should also intimate the names of such persons who are employed by him subsequently. | Submitted / Not Applicable |

Note-1: The term relative is meant wife, husband, parents, grandparents, children, grand children, brothers, sisters, uncles, aunts and cousins and their in-laws.

Note-2: The contractors are not entitled to tender for works in BHEL, if their near relatives are working in Accounts or Engineering or stores officers of BHEL. Any breach of this condition by any contractor would be sufficient to debar him from enlistment.

20. Service tax

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|---|---|
| Whether the firm has Service Tax registration. If yes, please enclose the copy Registration certificate | Registration No. (Copy enclosed / not enclosed) |
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21. Quality Systems

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| Whether the firm is having established quality system | Yes / No |
| Whether the firm possesses "ISO" accreditation | Yes / No |
| If yes, Give Details | |

22. TECHNICAL:

A. CIVIL

Technical

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| A.1 | Vendors should have Technical Knowledge / Experience in the field of all kind of Civil works such as Major, Minor, Structural, Buildings, Roads, Drainages, Culverts, Water supply culverts, Interiors and other allied works including Service lines etc. |
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Registration class

| A.2 | Class | Contract Value Ranges |
|-----|-------------|------------------------------------|
| | Class – I | Above 50.00 L akhs |
| | Class - II | Above 25.00 Lakhs upto 50.00 Lakhs |
| | Class - III | Above 10.00 Lakhs upto 25.00 Lakhs |
| | Class - IV | Above 5.00 Lakhs upto 10.00 Lakhs |
| | Class – V | Upto 5.00 Lakhs |

B. ELECTRICAL

Technical

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| | Vendors may select one or more types of work(s) for which registration is sought. However, necessary supporting and suitable documents in respect of Turn Over, solvency and experience for each type of work are to be submitted. | |
| | Type of Works for which enlistment is sought: | |
| B.1 | Supply, Erection, Testing & Commissioning works: | |
| | Industrial Electrical works: (i.e. Lighting / Ventilation/ Wiring/ HT & LT cabling /HT & LT panel / Switch Gears etc. | Yes / No |
| B.2 | Repairs & Maintenance works: | |
| B.2.1 | Repair & Maintenance of Illumination, ventilation and Power supply system | Yes / No |
| B.2.2 | Repair & Maintenance of UPS Systems, Inverters & Battery chargers | Yes / No |
| B.2.3 | Repairs & Maintenance of Fire Alarm System and accessories | Yes / No |
| B.2.4 | Repairs & Maintenance of Passenger Lifts / Cargo lifts | Yes / No |
| B.2.5 | Repair & Rewinding of Motors & Alternators | Yes / No |
| B.2.6 | Calibration / Testing / Repair of Protection Relays / Meters / power supply equipment | Yes / No |
| B.2.7 | Filtration of Transformer oil and repair of transformer | Yes / No |
| B.2.8 | Repair and De-scaling of radiators / Heat exchangers | Yes / No |
| B.2.9 | Painting/metalizing of DG set chimneys, Transformer, panel & Fencing etc. | Yes / No |
| B.2.10 | Operation & Maintenance of power supply system i.e. Sub-Stations & DG sets. | Yes / No Copy Enclosed / Not enclosed |
| B.3 | Electrical contractor license valid on date of submission of the application, as mentioned below : | |
| B.3.1 | Class-1 Electrical contractor license taken from Karnataka state Electrical authorities (Copy shall be enclosed) | Yes / No Copy Enclosed / Not enclosed |
| B.3.2 | If the contractor has license from other state authorities, whether the applicant is willing to take the class-1 Electrical contractor license from Karnataka state authorities. | Yes / No |

Registration class

| B.4 | Class | Contract Value Ranges |
|-----|-------------|------------------------------------|
| | Class – I | Above 50.00 L akhs |
| | Class - II | Above 25.00 Lakhs upto 50.00 Lakhs |
| | Class - III | Above 10.00 Lakhs upto 25.00 Lakhs |
| | Class - IV | Above 5.00 Lakhs upto 10.00 Lakhs |
| | Class – V | Upto 5.00 Lakhs |

C. AIR CONDITIONING

Technical

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| | Vendors may select one or more types of work(s) for which registration is sought. However, necessary supporting and suitable documents in respect of Turn Over, solvency and experience for each type of work are to be submitted. | |
| C.1 | Type of Works for which enlistment is sought: | |
| | Supply, Erection, Testing & Commissioning works: (Heating , ventilation, Air conditioning and chilled water systems) | |
| | i) Air conditioning / chilled water system of central/ package/VRF type plants | Yes / No |
| | ii) split and window Air conditioners | Yes / No |
| | iii) other refrigeration equipments | Yes / No |
| | iii) refrigerant and gas lines | Yes / No |
| | iv) Ducting works including insulation, cladding and return air boxing. | Yes / No |
| C.2 | v) De-scaling works | Yes / No |
| | Repairs , operation & Maintenance of Air conditioners works - one time/ Annual contract | |
| | i) Repairs, operation & Maintenance of central / package Air conditioning /chilled water plants | Yes / No |
| | ii) Repairs & Maintenance of window and Split Air conditioners | Yes / No |

Registration class

| C.3 | Class | Contract Value Ranges |
|-----|-------------|------------------------------------|
| | Class – I | Above 50.00 L akhs |
| | Class - II | Above 25.00 Lakhs upto 50.00 Lakhs |
| | Class - III | Above 10.00 Lakhs upto 25.00 Lakhs |
| | Class - IV | Above 5.00 Lakhs upto 10.00 Lakhs |
| | Class – V | Upto 5.00 Lakhs |

D. MECHANICAL

Technical

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| | Vendors may select one or more types of work(s) for which registration is sought. However, necessary supporting and suitable documents in respect of Turn Over, solvency and experience for each type of work are to be submitted. | |
| | Type of Works for which enlistment is sought: | |
| D.1 | Annual Maintenance Contract for: | |
| D.2 | a) EOT Cranes , Jib cranes, Hoists, and Cage lift etc. b)Examination & Load Testing & Certification of EOT cranes, jib cranes, Hoists, Cage lifts and wire ropes and slings as per Statutory under the Factory Rules by authorized competent person . | Yes / No |
| D.3 | Material handling equipments such as Hydraulic hand pallet trucks. Forklifts, Battery operated pallet trucks, Stacker, Platform trucks, scissors lift, & Jowalks along with batteries and battery chargers. | Yes / No |
| D.4 | Mechanical & Electronic Weighing machines and weigh bridge. | Yes / No |
| D.5 | Revomaxc RXA-400 Steam Boilers and water softener used for steam generation for Canteen application. | Yes / No |
| D.6 | Steam line , steam cooking vessels , Hot Packs and kitchen equipments like wet grinders, vegetable cutting ,peeling, and flour mill etc. | Yes / No |
| D.7 | Various capacities of exhaust systems. | Yes / No |
| D.8 | CNC machines such as CNC turret punch, CNC Press Brake, CNC Lathe, CNC Milling M/c. CNC engraving etc. | Yes / No |
| D.9 | Repair & Maintenance of Machineries like various types of Lathes, Drilling ,Milling, Power presses, Hydraulic pressess, Door bending, circular & Band saw,Buss bar bending, Hydraulic Power shearing Guillotine shears, Drilling cum tapping, grinding . Pneumatic presses, punching piercing, engraving, Co2 welding and other welding machines. | Yes / No |
| D.10 | Repair & Maintenance of Barrier and sliding gates. | Yes / No |
| D.11 | Repair & Maintenance of sliding and storage racks. | Yes / No |
| D.12 | Operation & Maintenance of Bore wells , water pumps sets. | Yes / No |
| D.13 | Repair and Maintenance of Portable hand tools such as Electrical sanders, Drill guns, sandering & grinding m/c. | Yes / No |
| | | |

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|------|---|----------|
| D.14 | Repair and Maintenance of Pneumatically & Hydraulically operated Riveting Criimping &fastening tools of various make., | Yes / No |
| D.15 | Repair & Maintenance /replacement of service lines such as water and Air and also laying of new pipelines. | Yes / No |
| D.16 | Carryout Emission testing for fork lifts at EDN Premises. | Yes / No |
| D.17 | Various types of fabrication ,machining, welding , Repairing of components and manufacture of spares for machine tools as per samples/drawings. | |
| | NOTE: Certificates for 3 Nos. of highest value works executed under each type of work may be attached. | |

Registration class

| D.18 | Class | Contract Value Ranges |
|------|-------------|------------------------------------|
| | Class – I | Above 50.00 L akhs |
| | Class - II | Above 25.00 Lakhs upto 50.00 Lakhs |
| | Class - III | Above 10.00 Lakhs upto 25.00 Lakhs |
| | Class - IV | Above 5.00 Lakhs upto 10.00 Lakhs |
| | Class – V | Upto 5.00 Lakhs |

E. COMPRESSOR

Technical

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|-----|--|----------|
| | Vendors may select one or more types of work(s) for which registration is sought. However, necessary supporting and suitable documents in respect of Turn Over, solvency and experience for each type of work are to be submitted. | |
| E.1 | Type of Works for which enlistment is sought: | |
| E.2 | Supply, Erection, Testing & Commissioning works: (compressed air new project works) | |
| | i) Air compressors of stationary/ portable | Yes / No |
| | i) compressed Air lines | Yes / No |
| | ii) water lines | Yes / No |
| | v) De-scaling works | Yes / No |
| E.3 | Repairs , operation & Maintenance of compressor works - one time/ Annual contract | |
| | ii) Repairs , operation & Maintenance of stationary and portable Air compressors | Yes / No |

Registration class

| | | |
|-----|-------------|------------------------------------|
| E.4 | Class | Contract Value Ranges |
| | Class – I | Above 50.00 L akhs |
| | Class - II | Above 25.00 Lakhs upto 50.00 Lakhs |
| | Class - III | Above 10.00 Lakhs upto 25.00 Lakhs |
| | Class - IV | Above 5.00 Lakhs upto 10.00 Lakhs |
| | Class – V | Upto 5.00 Lakhs |

F. HIRING OF TAXIS

Technical

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|-----|---|-------------------------|
| F.1 | Tender Range / Limits for Registration (Rate contract for Monthly / Contingency Hiring of taxis) Contract value for two years: | Rs. 60.00 Lakhs |
| F.2 | Whether the contractor is registered as Tour and Travel Operator / Travel Agency (Copy of self attested registration certificate shall be enclosed) | Enclosed / Not Enclosed |
| F.3 | Tour and Taxi Operator / Travel Agencies should have minimum ten vehicles (other than Maruti Van) in their name/firms name. Such vehicles registration should not be prior to 2006 (Xerox copies of RC books to be enclosed) Note: Maruti Van will not be considered for number of vehicles | Yes / No |

G. CHAUFFEUR SERVICE

Technical

| | | |
|-----|---|------------------------------|
| G.1 | Tender Range / Limit for Registration Contract value per annum: | Rs.10.00 Lakhs |
| G.2 | The contractor should have a valid registration certificate of Establishment issued under Shops and Commercial Establishment Act-1961 / Co-Operative Societies Act / The Indian Partnership Act-1932/ The Company's Act (Copy of self attested registration certificate to be enclosed) | Copy Enclosed / Not enclosed |
| G.3 | The contractor should have Labour license (Copy of self attested Labour license to be enclosed) | Copy Enclosed / Not enclosed |

H. HORTICULTURE, ROAD CLEANING, BUILDING MAINTENANCE & SERVICES

(a) Maintenance of Horticulture gardens, Roads, Sewer Lines and Pathways

Technical

| | | |
|--------|--|-------------------------|
| H(a).1 | Tender Range / Limits for Registration Contract value per annum: | Rs. 30.00 Lakhs |
| H(a).2 | <p>*Experience in maintenance of existing lawn, flowerbeds, plants, trees and bushes.</p> <p>*Cutting and removal of grass, weeds, plants vegetation, etc.</p> <p>*Maintenance of road surface, chambers and its connected septic tank and effluent lines etc.</p> | Enclosed / Not Enclosed |

(b) BUILDING MAINTENANCE

Technical

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|--------|--|-------------------------|
| H(b).1 | Tender Range / Limits for Registration Contract value per annum: | Rs. 35.00 Lakhs |
| H(b).2 | <p>*Experience in maintenance of Building/bathrooms/toilets/allied structures inside factory premises at all heights and levels.</p> <p>*Sweeping/dust removal manually/vacuum cleaners/mechanical device floors, roof slabs, walls doors, etc.</p> <p>*Washing of water closets, urinals, wash basins, drainage lines, fittings, etc.</p> | Enclosed / Not Enclosed |

(c) FIRE FIGHTING EQUIPMENTS UNDER ANNUAL MAINTENANCE CONTRACTS

Technical

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|--------|---|-------------------------|
| H(c).1 | Tender Range / Limits for Registration Contract value per annum: | Rs. 10.00 Lakhs |
| H(c).2 | <p>EXPERIENCE:</p> <ol style="list-style-type: none"> 1) Supervisor-Degree/Diploma holder 2) Technician-SSCL/ ITI with 2-3 years experience <p>NOTE: Certificates for 3 Nos. of highest value works executed under each type of work may be attached.</p> | Enclosed / Not Enclosed |

I. ANNUAL MAINTENANCE WORKS

Technical

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|------|--|----------|
| | Vendors may select one or more types of work(s) for which registration is sought. However, necessary supporting and suitable documents in respect of Turn Over, solvency and experience for each type of work are to be submitted. | |
| I.1 | Type of Works for which enlistment is sought: | |
| I.2 | Repairs , operation & Maintenance of other service works - one time/ Annual contract | |
| i) | Integrated mosquito management / pied piper services/fogging with suitable pesticides etc,. | Yes / No |
| ii) | Cleaning of Sewage Sump & Sludge Removal | Yes / No |
| iii) | Repairs , operation & Maintenance of waste water treatment plants | Yes / No |
| iv) | Repairs, operation & Maintenance of effluent treatment plants | Yes / No |
| v) | Repairs & Maintenance of water purifiers | Yes / No |

I / We certify that I/We will not get myself/ourselves enlisted as contractor(s) in this undertaking more than one name.

I certify that I did not retire as an employee of BHEL during last 2 years. I also certify that I have neither such a person under my employment nor shall I employ any such person within two years of his retirement from BHEL except with the prior permission of BHEL (For individuals seeking enlistment in their own names).

We certify that none of the partners / directors retired as an employee of BHEL during last 2 years. We also certify that we have neither such a person under our employment nor shall we employ any such person within two years of his retirement from BHEL except with the prior permission of BHEL (For limited or partnership firms).

(Strike out whichever is not applicable)

No. of Documents attached

Place:

Signature of Applicant.
(Vendor)

Date :