

**ANNEXURE – A of Enquiry No.**

DESCRIPTION	RATE in %	REMARKS
<p>1.Firm Professional fee payable for collection of concessional form /Certificate under CST ACT / VAT ACT of various States in India in respect of listed amount (as per Annexure-2) for invoices raised by BHEL-Ranipet on its customers as per Annexure-1.</p> <p>2. The rate shall be quoted as a % of the value of the forms to be collected. The value of the form means basic value (100%-material cost) + Excise Duty charged by BHEL.</p> <p>3. Only one rate shall be quoted irrespective of the years for which the c-forms to be collected. The rate quoted in any other manner other than the fixed % as explained above is not acceptable.</p> <p>4. While offering rate, the party shall consider all out of pocket expenditure. No rate shall contain clause for reimbursement of expenditure of any nature at actuals.</p> <p>5. Rate shall not be quoted with price variation clause.</p>		<p>NOTE:</p> <p>ONLY ONE RATE SHALL BE QUOTED IN THE SECOND COLUMN.</p> <p>The applicable service tax rate_____%.</p> <p>The Service Tax Head Under which registration made _____</p>
COLUMN1	COLUMN 2	COLUMN 3

**Signature of the Contractor**

**FEED BACK REPORT**

**Report No.** :

**Report Date** :

Customer met	Potential amount / in Rs.	C-Form Value / Rs.	Remarks

**Addressed to** :

**Sri S. Srinivasan**  
**AGM / Commercial**  
**Bharat Heavy Electricals Limited,**  
**Boiler Auxiliaries Plant,**  
**Indira Gandhi Industrial**  
**Complex,**  
**Ranipet-632 406.**  
**Phone : 04172-254587**  
**Fax : 04172 -241158**  
**Cell : 9443700761**  
**E-Mail : [ssrini@bhelrpt.co.in](mailto:ssrini@bhelrpt.co.in)**  
**[smsamy@bhelrpt.co.in](mailto:smsamy@bhelrpt.co.in)**  
**[rptfinst@bhelrpt.co.in](mailto:rptfinst@bhelrpt.co.in)**

## **1.0 EARNEST MONEY DEPOSIT & SECURITY DEPOSIT:**

Earnest Money Deposit and Security Deposit will be as per the Tender Documents.

### **1.1 Earnest Money Deposit (EMD):**

1.1.1 Earnest Money is to be paid by each tenderer to ensure that the tenderer does not refuse to execute the work after it is awarded to him. The rate of earnest money deposit shall be as under:

- Works costing up to Rs. 2 lakhs : Nil
- Works costing more than Rs. 2 lakhs and up to Rs. 5 lakhs : Rs. 10,000/-
- Works costing more than Rs. 5 lakhs and up to Rs. 10 lakhs : Rs. 20,000/-
- Works costing more than Rs.10 lakhs and up to Rs. 20 lakhs : Rs. 40,000/-
- Works costing more than Rs.20 lakhs and up to Rs. 30 lakhs : Rs. 60,000/-
- Works costing more than Rs.30 lakhs and up to Rs. 50 lakhs : Rs.1,00,000/-
- Works costing more than Rs.50 lakhs and up to Rs.100 lakhs : Rs.1,50,000/-
- Works costing more than Rs.100 lakhs : Rs. 2,00,000/-

One time EMD will also be Rs. 2 lakhs.

For SAS jobs and other smaller/ routine type of jobs such as maintenance/ servicing etc., the maximum value of EMD as well as one time EMD will be Rs.1,00,000/-.

EMD is to be collected in cash (as permissible under Income Tax Act), Pay order or Demand Draft only.

1.1.2 EMD by the Tenderer will be forfeited as per Tender Documents if:

- i) After opening the tender, the tenderer revokes his tender within the validity period or increases his earlier quoted rates.
- ii) The tenderer does not commence the work within the period as per LOI / Contract. In case the LOI / contract is silent in this regard then within 15 days after award of contract.

1.1.3 EMD given by all unsuccessful tenderers shall be refunded normally within fifteen days of acceptance of award of work by the successful tenderer.

1.1.4 EMD shall not carry any interest.

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