

भारत हेवी इलेक्ट्रिकल लिमिटेड
Bharat Heavy Electricals Limited



कॉर्पोरेट डिजिटल ट्रांसफॉर्मेशन
CORPORATE DIGITAL TRANSFORMATION

CDT Hall, 3rd Floor, BHEL House, Sirifort,

New Delhi - 110049

Request for Proposal

FOR

Hiring 50 nos. laptop on rent at CDT, Asiad for 03 days

Ref. No. AA:CDT:LAP(2021) dated 7th Sep 2021

To be signed and stamped by the bidder

Ref. No.: AA:CDT:Lap (2021)

Date: 07th Sep 2021

To,

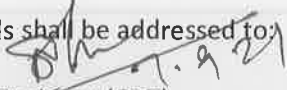
Sub: Enquiry for hiring 50 nos. laptop on rent for 3 days (21st -23rd September 2021), CDT, Asiad

Offer is invited for hiring 50 nos. laptop on rent for 3 days (21st -23rd September 2021), CDT, Asiad as per the terms and conditions of this RFP.

The bidder is expected to examine all instructions, formats, terms, specifications, conditions and all other information in the bidding documents. Failure to submit your response, complete in all respect, in requisite format with all necessary enclosures, may result in rejection of the bid as decided by the BHEL. BHEL's decision in this regard shall be final and binding.

Please ensure that your response is delivered on or before **14.09.2021 at 1500 hrs**. The bid will be opened on the same day at 1530 hrs.

Bids shall be addressed to:


Sr Engineer (CDT)
Bharat Heavy Electricals Limited,
BHEL House, Siri fort
New Delhi - 110049

Thanking you,
Yours faithfully,
For and on behalf of BHEL

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General Instructions to Bidders

S.No.	Key Activity	Date
1	Issuance of Request For Proposal (RFP)	07-09-2021
2	Last date of receiving queries from bidder	14-09-2021 (before tender submission time)
3	Last date and time for submission of bid	14-09-2021: 1500hrs, at CDT, Asiad, New Delhi
4	Bid opening (tentative date)	14-09-2021: 1530hrs, at CDT, Asiad, New Delhi

Introduction:

BHEL is the largest engineering and manufacturing enterprise in India in the energy related/infrastructure sector, today. BHEL was established more than 50 years ago, ushering in the indigenous Heavy Electrical Equipment industry in India - a dream that has been more than realized with a well-recognized track record of performance. The company has been earning profits continuously since 1971-72 and paying dividends since 1976-77.

BHEL manufactures over 180 products under 30 major product groups and caters to core sectors of the Indian Economy viz., Power Generation & Transmission, Industry, Transportation, Telecommunication, Renewable Energy, etc. The wide network of BHEL's 17 manufacturing divisions, four Power Sector regional centers, over 100 project sites, eight service centers and 18 regional offices, enables the Company to promptly serve its customers and provide them with suitable products, Systems and services. The high level of quality & reliability of its products is due to the emphasis on design, engineering and manufacturing to international standards by acquiring and adapting some of the best technologies from leading companies in the world, together with technologies developed in its own R&D centers.

BHEL's vision is to become a world-class engineering enterprise, committed to enhancing stakeholder value. The company is striving to give shape to its aspirations and fulfill the expectations of the country to become a global player.

A) Specific Terms and Conditions**1. Eligibility:**

- 1.1 The lowest bidder shall make available the laptop at the place, for inspection. If BHEL is satisfied with the condition of the laptops, only then, purchase order shall be awarded to the lowest bidder. If the lowest bidder is not able to provide laptops in good condition resulting in non-issue of purchase order, the earnest money of such bidder shall be forfeited.
- 1.2 The bidder must have registration for Goods Service Tax (GST).
- 1.3 Average annual turnover for the last three financial years ending 31/03/2021 should be minimum Rs 40,500/-.

2. DOCUMENTS REQUIRED

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- 2.1 The Bidders should submit documents in support of possessing qualifying requirements as under, duly certified and stamped by their authorized signatory.
- 2.2 Self-certified copy of minimum configurations as mentioned in the specifications with authorized signatory and stamp.
- 2.3 Self-certified copy with authorized signatory with stamp for antivirus installed.
- 2.4 Bidder has to submit a copy of PAN and GSTIN as supporting documents
- 2.5 Audited balance sheet, P/L accounts or certificate from statutory Auditors for the FY 2018-19,2019-20,2020-21.
3. **Specifications**
 - 3.1 The laptops must be with minimum configuration of i3 processor, 4 GB RAM and inbuilt mic and camera in good and workable condition.
 - 3.2 Power cable along with adapter for charging the Laptops.
 - 3.3 Laptop should have Windows 10 Operating system.
4. **Scope**
 - 4.1 Supply of Laptops. The bidder should have minimum 50 laptops of model not older than August 2018
 - 4.2 The laptops must have antivirus client installed with latest component version and updates. The antivirus client must be from reputed vendor.
 - 4.3 The laptops should not have any pirated software or spyware installed.
5. **SLA**
 - 5.1 The Vendor shall ensure the uptime of all the laptops during the entire period of 3 days.
6. **Penalty for SLA Non-Conformance:**
 - 6.1 If no substitute for failed laptop being provided by the bidder within 30 minutes of occurrence of the fault, deduction of the faulty laptop (at unit rate per day) shall be made.
7. **Availability of Spares Laptop**
 - 7.1 The successful bidder may maintain additional Laptop (at least 2 laptop) for SLA compliance and if any additional laptop is required to be stored at BHEL premises for proper SLA compliance, the bidder shall do so.
8. **Payment terms**

Payment will be released within 45 days from the submission of bills complete in all respects after due verification subject to other terms & conditions as mentioned in clause of Taxes & duties along with following document

 - 8.1 SLA reports (certified by BHEL)
 - 8.2 Tax payment proof

The vendor shall not be entitled to any interest with respect to any money which may be due to him from BHEL.



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9. **Place of Delivery:** Ms Monika Bhardwaj, Dy. Engineer (CDT), CDT Hall 3rd Floor BHEL House Sirifort
Asiad New Delhi, Phone No. 011-66337476

10. Instructions and Guidelines to Bidder

10.1 Ethical Standard:

Bidders are expected to observe the highest standard of ethics during the procurement and execution of this Contract. In pursuit of this policy, the Purchaser will reject a proposal for award if it finds out that the Bidder being considered for award has engaged in corrupt or fraudulent practices in competing for the Contract. For the purposes of this provision, the terms set forth below are defined as follows:

- a) **"Corrupt practice"** means the offering, giving, receiving, or soliciting of anything of value to influence the action in the procurement process or in Contract execution; and
- b) **"Fraudulent practice"** means a misrepresentation of facts in order to influence a procurement process including collusive practices designed to establish bid prices at artificial, non-competitive levels to deprive the Purchaser of the benefits of competition;

The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

By signing the Bid Forwarding Letter, the Bidder represents that for the software it supplies, it is the owner of the Intellectual Property Rights in the software. Willful misrepresentation of these facts shall be considered a fraudulent practice without prejudice to other remedies that the Purchaser may take.

10.2 Procedure for Submission & Opening of Bids:

Bids shall be accepted by the official inviting the tenders, in two parts, as described below, on or before the due date & time indicated in the Tender Notice.

Part-I : EMD & Techno-Commercial Bid

This part shall consist of the following:

- 1) EMD of Rs.2,700/- (Rupees Twenty-Seven Hundred only) only in the form of Banker's cheque/ Pay order/ Demand draft in favor of "BHEL" payable at New Delhi or Noida. Electronic Fund Transfer credited in BHEL account may also be accepted before tender opening. Cash deposit as permissible under the extant Income Tax Act (before tender opening) Tender not accompanied with EMD/ EMD submitted in any other forms other than mentioned above will not be accepted. Earnest Money is to be paid by each tenderer for securing fulfilment of any obligations in terms of the NIT.
 - a. Forfeiture of EMD

EMD by the Tenderer will be forfeited as per NIT conditions, if:

- i. After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
- ii. The Contractor fails to deposit the required Security deposit or commence the work within the period as per LOI/ Contract.



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- b. EMD given by all unsuccessful tenderers shall be refunded normally within fifteen days of award of work.
- c. EMD shall not carry any interest.
- d. EMD of successful tenderer will be retained as part of Security Deposit.

2) Bounded volume of:

- a. Technical offer/ details including literature/leaflets. The bidder can offer only as per the requirement of the RFP. The Purchaser reserves the right to accept or reject the technical offer. Price bids of only techno-commercially short-listed vendors will be opened.
- b. Checklist of UN-PRICE BID (Unpriced Copy) as per format enclosed as **Annexure-I** with word "QUOTED" written against all items in price column.
- c. No Deviation Certificate as per format enclosed as **Annexure-II**.
- d. Declaration of GST benefits as per format enclosed as **Annexure-IV**
- e. A copy of complete RFP along with corrigendum, if any, where each page is signed & stamped by the bidder.

Part-II : Price Bid

Price bid containing PRICES only is to be submitted (in the Price Schedule format enclosed as **Annexure-I** only). Prices shall be quoted in Indian Rupees only. Bidder shall give details of Direct Applicable Taxes (between Bidder & BHEL as asked in the Price Bid Format) clearly. Any changes in these Direct Applicable Tax rates during the complete contract period will only be payable as per actuals, subject to submission of documentary evidence. Any other taxes, duties, levies and charges assessed on the bidder by local, national or any statutory authorities will not be payable by BHEL.

Price Bid should not contain any technical details and/or Commercial Terms & Conditions as the same are supposed to be contained in PART-I only, so that the same can be evaluated before opening of Price Bid(s).

10.3 Bid Submission:

- 10.3.1 Bids shall be addressed to the official inviting Bids by name and designation and sent at the following address:

Sr. Engineer/ DGM (CDT)
Bharat Heavy Electricals Limited,
CDT Hall, 3rd Floor, BHEL House, Siri fort,
New Delhi 110049
Telephone no. : (011) 66337477
Email : naveensharma@bhel.in/devendrasharma@bhel.in

- 10.3.2 Bids can also be delivered in person to the official inviting Bids.



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10.3.3 Bids submitted by post shall be sent by "REGISTERED POST" only and shall be posted with due allowance for any postal delay. Bids shall be submitted latest by 1500 Hrs. of the due date. Bids received after the Due Date and Time of submission will be summarily rejected.

10.4 Bid Opening

10.4.1 Bid may be opened on the due date and time as specified in the Enquiry Letter, in the presence of bidder who may like to attend

10.4.2 No correspondence shall be entertained from the bidder after the opening of Bid.

10.4.3 Standard pre-printed conditions of the bidder attached to the offer will not be accepted and only those mentioned in the body of his offer will be considered.

10.4.4 No Literature, Pamphlets other than what is specified is to be enclosed. All such enclosures shall be considered as unread and also will not be considered as part of the quotation.

10.4.5 Manufacturer's name, trade Mark or Patent No., if any, should be specified.

10.4.6 Purchaser reserves the right to negotiate the tender, if required.

10.5 Security Deposit:

10.5.1 Security Deposit means the security provided by the Contractor towards fulfilment of any obligations in terms of the provisions of the contract.

10.5.2 The total amount of Security Deposit with a validity of 03 months will be 3% of the contract value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit.

10.5.3 Modes of deposit:

The balance amount to make up the required Security Deposit of 3% of the contract value may be accepted in the following forms:

- a. Cash (as permissible under the extant Income Tax Act)
- b. Local cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL
- c. Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL
- d. Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)
- e. Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)

(Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith)

10.5.4 Security Deposit shall be released to the Contractor upon fulfilment of contractual obligations as per terms of the contract.

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10.5.5 The Security Deposit shall not carry any interest.

10.6 Validity of Offer:

Offer shall be kept valid for **four months** from the due date of Tender, for Purchaser acceptance.

10.7 Deviations:

Bids shall be submitted strictly in accordance with the requirements and terms & conditions of the Tender Enquiry. Vendors have to submit a "No Deviation Certificate" in the offer as per **Annexure-III**.

Technical & Commercial - No deviation is acceptable.

10.8 Clarification on Bidding Documents:

The Bidder is expected to carefully go through this tender document and understand the functional requirements thoroughly before submitting their offer. All legitimate queries and clarifications regarding this tender must be submitted in writing to the official inviting tender by 07.06.2021.

10.9 Rejection of Bid and Other Conditions

10.9.1 Any format not properly filled, partially filled or not filled will make the bid liable for rejection. Bidders are requested to note that all columns, rows and spaces provided to fill up the data must be filled with relevant data without fail. In case any bidder fails to do so or fills up irrelevant data, BHEL is not bound to seek clarifications on such items and will be free to reject the tender summarily.

10.9.2 No change in specifications, clauses of contract, Terms and Conditions, etc. shall be entertained by BHEL under any circumstances.

10.9.3 Canvassing in any way concerning this tender, wrong declaration, incorrect information, misleading or incorrect certifications, etc. shall make the Bidder debarred to participate in this tender and also for a further period of 3 years in any tender of any of the BHEL units.

10.9.4 The acceptance of bid will rest with the Purchaser and does not bind him to accept the lowest or any bid. The Purchaser reserves to itself, full rights for the following without assigning any reasons, whatsoever:

a) to reject the bid.

b) to increase or decrease the quantities.

10.9.5 If the bidder deliberately gives wrong information in his bid, Purchaser reserves the right to reject such a bid at any stage or to cancel the Order/Contract, if awarded and forfeit the EMD/ security deposit/ Performance Bank Guarantee, if any.

10.9.6 If the Prices/Rates of one or more of the enquired equipment have not been quoted, the offer is liable to be rejected.

10.9.7 Non-compliance with any of the requirements and instructions of the Tender Enquiry may result in the rejection of the bid.



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10.10 Amendment of Bidding Documents:

The Purchaser may at its sole discretion amend the Bidding Documents at any time prior to the deadline for submission of bids. However, in case of such amendment, the bid submission date may be extended at the discretion of the purchaser.

Amendments made prior to submission of bid will be provided in the form of Addenda / Corrigendum to the Bidding Documents and will be posted on the BHEL website (<http://www.bhel.com>) and cpp portal in Tender Notification section under the original tender enquiry number.

10.11 Tender Evaluation:

10.11.1 Total / Gross Total of Prices should be indicated both in words as well as in figures. If there is a difference between price quoted in words and figures or if there is any other price discrepancy, higher value(s) will be considered for evaluation and lower values will be considered for ordering.

10.11.2 All applicable taxes (GST) are to be specified clearly in the Price Bid Format.

Commercial Terms & Conditions for Bidders

1) Taxes & Duties:

Goods & Services Taxes shall be extra and payable as per prevailing rates. Any change in **applicable taxes or imposition of any new applicable tax by GOI, the same shall be borne by BHEL** on submission of documentary proof by the vendor. However, in a case of any decrease in applicable taxes benefit shall be passed on to BHEL.

a) To enable BHEL to avail GST Input tax credit, the vendor shall submit GST compliant Tax invoice containing all the particulars as stipulated under Invoice Rules of GST Law. Such invoice shall be submitted quarterly at BHEL Corporate Office (the completion of work shall be vetted by BHEL representative) in the name of BHEL location (as per the BHEL instruction) and must contain the address and GSTIN of that BHEL

b) Payment shall be made to the vendor only after submission of GST compliant Tax invoice as mentioned above and other relevant documents as per clause 8. However, to protect BHEL's interest for GST input tax credit, GST portion amount along with notional interest on GST credit for 2 months' period (presently rate of interest is @ 24%) shall be withheld and the same shall be released only after confirmation from GST website/portal that such invoice has been declared in GSTR-1 return filed by the vendor within the stipulated time for the relevant period and tax amount thereon has been paid by the vendor to Government within the stipulated time period as per GST Law.

c) In case GST credit is delayed/denied to BHEL or subsequently recovered from BHEL due to non/delay in filing of GSTR-1 Return or delay in/non-payment of tax to Govt. by the vendor or for any other reasons not attributable to BHEL, in such case any financial implication on BHEL on account of delay/loss/recovery from BHEL of such GST Credit along with interest levied/ leviable on BHEL till the time GST credit is available to BHEL, shall be recovered from the vendor's bill and/or adjusted against GST amount not paid as indicated under para 3.1.1 above.

d) Irrespective of refund of GST Credit and interest thereon to BHEL by GST portal upon subsequent declaration of such invoice by vendor in his GSTR-1 for any period after due date of such return and/or payment of GST thereon by the vendor on GST portal, the notional interest

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(presently rate of interest @24%) for delayed period of GST credit (i.e. delay for the period when GST credit is actually allowed and the period when GST credit should have been allowed had the vendor declared such invoice in his GSTR-1 and paid tax thereon in the relevant month as per GST law) shall be recovered from the vendor.

e) GSTIN of BHEL will be provided to the vendor by respective office of BHEL within 30 days from the placement of work order.

f) In general, Statutory variation for GST is payable to the Seller during currency of the contract between Buyer and Seller. Further, for period beyond the currency of the contract, BHEL will reimburse the actual applicable tax even if the same is higher than the amount applicable within the contractual period in case BHEL is able to take the input tax credit. However, the decision of BHEL in this regard will be final and binding on the seller/ contractor otherwise vendor/ contractor has to bear the differential upward increase in tax and ex-works price is to be adjusted accordingly.

g) In case of discrepancy in GST rate corresponding to HSN code and quote rates, the evaluation shall be done on quoted price & correct GST rate shall be considered for ordering (limited to quoted FOR Site Price).

2) Statutory Obligations, if any:

All statutory obligations arising out of this contract (like Insurance, PF, etc. of man power deployed by the bidder) shall rest with the successful bidder.

Bidder should have PF no. and ESI No. for executing the contract. Letter from authority for PF and ESI No to be provided.

3) Liabilities from the Contract

Any liabilities arising out of this contract (like injury, fatal/non-fatal, to the personnel of the successful bidder or any third party/contractor employed by the bidder) shall be to the successful bidder's account only. BHEL shall not be liable in any such eventuality.

4) Exemption:

MSMEs, registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, are entitled to avail the benefit of Public Procurement Policy for Micro and Small Enterprises (MSEs), dated 23.03.2012, subject to furnishing the documentary proof in support of claim along with their request letters and feasibility in terms of ordering and supply.

5) Indemnity:

Bidder shall fully indemnify and keep indemnified the Purchaser against all claims which may be made in respect of the use of System / Software / Item(s) / services supplied / rendered by the Bidder for infringement of any rights protected by patent, registration of designs or trademarks and legality of the Software. However, the Bidder will have no obligation for any claim of infringement arising from third party products not supplied in the order, modifications and technical information/ instructions advised by purchaser and use of products prohibited by product manuals.



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All such claims in this regard will be settled as per Indian Laws.

In the event of any such claims being made against the Purchaser, Purchaser will inform in writing to the Bidder who shall at his own risk and cost either settle any such dispute or conduct any litigation that may arise.

6) Confidentiality:

The Bidder shall keep confidential any information related to this tender. The Bidders shall note that the confidential information will be used only for the purposes of this tender and shall not be disclosed to any third party for any reason whatsoever.

As used herein, the term "Confidential Information" means any information, including without intimation, information created by or for the other party, whether written or oral, which relates to internal controls, computer or data processing programs, algorithms, electronic data processing applications, routines, subroutines, techniques or systems, or information concerning the business or financial affairs and methods of operation or proposed methods of operation, accounts, transactions, proposed transactions or security procedures of either party or any of its affiliates, or any client of either party, except such information which is in the public domain at the time of its disclosure or thereafter enters the public domain other than as a result of a breach of duty on the part of the party receiving such information. It is the express intent of the parties that all the business process and methods used by the Bidder in rendering the services hereunder are the Confidential Information of the Bidder.

At all times during the performance of the Services, the Bidder shall abide by all applicable BHEL's security rules, policies, standards, guidelines and procedures. The Bidder should note that before any of its employees or assignees is given access to the Confidential Information, each such employee and assignees shall agree to be bound by the term of this tender and such rules, policies, standards, guidelines and procedures by its employees or agents.

The Bidder should not disclose to any other party and keep confidential the terms and conditions of this Contract agreement, any amendment hereof, and any Attachment or Annexure hereof.

The obligations of confidentiality under this section shall survive the rejection of the contract.

7) Non-Disclosure Agreement:

The successful bidder shall sign a Non-Disclosure Agreement (NDA) as per BHEL format **Annexure II** in compliance to Information Security Management System.

8) Arbitration:

In all cases of disputes emanating from and in reference to this contract, the matter shall be referred to the arbitration. All disputes or differences between the parties will be resolved through arbitration governed by "The Arbitration and Conciliation Act, 1996" as amended from time to time. The venue of arbitration shall be in New Delhi.

9) Laws Governing the Contract:

The order/ contract shall be executed and governed by the laws of India and the courts of India alone shall have jurisdiction in respect of any matter arising under or in connection with the order/ contract.

Courts at Delhi/ New Delhi shall have exclusive jurisdiction to decide the dispute, if any, arising out of or in respect of the contract to which these conditions are applicable.

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10) Force Majeure:

Vendor shall not be responsible for delay in delivery resulting from acts / events beyond his control, provided notice of the happening of any such act / event is given by the Vendor to the Purchaser within 15 days from the date of its occurrence. Such acts / events shall include but not be limited to acts of God, war, floods, earthquakes, strikes, lockouts, epidemics, riots, fire or Governmental regulations superimposed after the date of order / contract.

11) Limitation of Liability:

The vendor's liability shall be limited to the value of this contract only.

12) Risk Purchase

Client reserves the right to take services from elsewhere at the risk and cost of the Contractor, either the whole or part of

- a) The Systems/Equipment, which the Contractor has failed to deliver within the stipulated delivery period in the concerned Order or if the same were not available, the best and the nearest available substitute(s) thereof which is not technically inferior to the undelivered System/Goods.

The Contractor shall compensate the Client for any loss or additional expense, which the Client may sustain by reason of such purchase. The Client may recover the amount from any money due to the Contractor in respect of this contract or any other contract which the Contractor has with Purchaser. This clause will be operated only after completion of delivery period including extended period with LD, if any.

Recovery on account of purchases made by Purchaser at the risk and cost of Seller/Contractor shall be worked out as follows:

- a) Excess of new purchase cost over old purchase cost, where the total value of new PO is more than total value of old PO.

And

- b) Additional 30% overheads as departmental charges on the ex-works value of new PO.

13) Termination of The Contract & Its Consequences

- b) Purchaser reserves the right to terminate the order/contract, either wholly or in part, upon situations arising due to non-compliance of stipulations of the Order/contract by the Vendor.
- c) Vendor shall continue the performance of the order/contract under all circumstances, to the extent not cancelled.
- d) BHEL reserves the rights to cancel the contract in case the services are not found to be satisfactory.
- e) Consequences: As soon as the contract is cancelled / terminated by BHEL, no payment will be payable to the Vendor.
- f) Also, BHEL reserves the rights to short close the contract on pro-rata basis without assigning any reason.

14) Merger & Acquisition:

In case of merger / acquisition of the bidder / OEM during the contract period, all commitments and liabilities with respect to this contract will pass on to the acquiring entity.

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15) Sub-Contracting:

Order / contract or any part thereof shall not be sub-contracted, assigned or otherwise transferred to any third party without prior written consent of the Purchaser.

16) Special Clauses:

BHEL reserves the right to terminate the contract within the contract period stating reasons, whatsoever, after giving an advance notice of one month.

17) List of Annexures:

Annexure-I: Price Bid Format

Annexure-II: Non-Disclosure Agreement Format

Annexure-III: No-Deviation Certificate Format

Annexure-IV: Declaration of GST benefits



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Annexure-I**Price Bid Format:**

Please quote the best prices for below mentioned items. Subject to terms and conditions as given below: -

Sr. No	Type	Description	Quantity	No. of Days	Rental for unit quantity per day	GST for Unit quantity	Rental for unit quantity per day including GST	Total rental for 50 quantity for 3 days (INR) incl. GST
1.0	Laptop	Processor: i3/i5 or above RAM: 4/8GB Good quality inbuilt Camera and Mic	50	03				

% of GST :.....

Note :

1. The rate should be quoted in Indian Rupees.
2. The total cost should be mentioned in this format. The prices should be fixed and should avoid use of vague terms as "Extra as applicable".

Seal & Signature of the Company



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THIRD PARTY NON-DISCLOSURE AGREEMENT

I, _____, on behalf of the _____ (Name of Company), acknowledge that the information received or generated, directly or indirectly, while working with BHEL on contract is confidential and that the nature of the business of the BHEL is such that the following conditions are reasonable, and therefore:

I warrant and agree as follows:

I, or any other personnel employed or engaged by our company, agree not to disclose, directly or indirectly, any information related to the BHEL. In case such information is required to be exchanged, I shall ensure the secure transfer of business information. Without restricting the generality of the foregoing, it is agreed that we will not disclose such information consisting but not necessarily limited to:

- Technical information: Methods, drawings, processes, formulae, compositions, systems, techniques, inventions, computer programs/data/configuration and research projects.
- Business information: Customer lists, project schedules, pricing data, estimates, financial or marketing data,

On conclusion of contract, I, or any other personnel employed or engaged by our company shall return to BHEL all documents and property of BHEL, including but not necessarily limited to: drawings, blueprints, reports, manuals, computer programs/data/configuration, and all other materials and all copies thereof relating in any way to BHEL's business, or in any way obtained by me during the course of contract. I further agree that I, or any others employed or engaged by our company shall not retain copies, notes or abstracts of the foregoing.

This obligation of confidence shall continue after the conclusion of the contract also.

I acknowledge that the aforesaid restrictions are necessary and fundamental to the business of the BHEL, and are reasonable given the nature of the business carried on by the BHEL. I agree that this agreement shall be governed by and construed in accordance with the laws of country.

I enter into this agreement totally voluntarily, with full knowledge of its meaning, and without duress.

Dated at _____, this ____ day of _____, 20__.

Name

Company

Signature



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To be signed and stamped by the bidder

No Deviation Certificate

This is to certify that our offer is exactly in line with your tender enquiry no. **AA:CDT:LAP(2021)**, dated **7th Sep 2021**. This is to expressly certify that our offer contains no deviation either Technical or Commercial in either direct or indirect form.

Signed By:

Name: _____

Designation: _____

Organization: _____

Date & Place: _____

Phone/Mobile: _____

Email: _____

Stamp & Seal: _____



Ref. No. AA:CDT:LAP (2021) dated 7th Sep 2021
To be signed and stamped by the bidder

Declaration of GST Benefits

To Whom so ever it may concern, I hereby on behalf of my organization declare that I have quoted the rates considering the benefits of Goods and Service Tax (GST) including Input Tax Credit (ITC) in the Price Bid.

(Signature & seal of the bidder)

Place:

Date:



Ref. No. AA:CDT:LAP (2021) dated 7th Sep 2021
To be signed and stamped by the bidder

