

TENDER NOTICE
TENDER NO.BHEL/ADMIN/SHOPS01/2013

Sealed two-part bids are invited by the Estate Officer for Licensing of shop premises in different trades situated in various sectors of the company's township as detailed below subject to the terms and conditions detailed in this Tender Notice. The tenderers shall submit their offer along with this document signed on all pages as acceptance of each of the terms and conditions listed.

DETAILS ARE AS FOLLOWS:

- Place : Description of Shops furnished in ANNEXURE - B
- Type of Space : Built up space covered with mostly RCC roof.
- License Fee : License Fee shall be fixed by Tender. Minimum Reserve License Fee Rs. 50/- per square Metre per month and final Licence Fee shall be fixed based on valid bids.
- Periodicity of payment: License Fee together with allied charges (Service Tax, Cess & water charges wherever applicable) shall be payable once in six months in advance at the beginning of 6 months period.
- Service Tax : Service tax @ 12 % or at the applicable rates payable on the Licence fees to be borne by the occupant.
- EB charges : EB charges have to be borne by the successful tenderer during the licence period and should be remitted of their own as per meter reading. EB deposit also to be borne by the successful tenderer. Any increase in rates proposed by TNEB will have to be borne by the occupant.
- Water charges: As fixed by BHEL based on consumption has to be paid in addition to the licence fees.
- Eligibility : Experience in the respective trade / field for a minimum of 2 years.
- Period of allotment: 5 years from the date of allotment. During the allotted period of 5 years, licence fees will be subject to revision once in a year with 10% increase. BHEL may at its discretion consider renewal after 5 years, subject to the other party agreeing to BHEL's terms and conditions and revised licence fee.

TERMS & CONDITIONS

(1) Earnest Money Deposit:

Each Tender must be submitted together with a Demand Draft for the value specified against each shop (given in ANNEXURE – A) drawn on any Nationalized Bank in favour of “Bharat Heavy Electricals Limited, Tiruchirappalli-14” payable at Tiruchirappalli-14 towards Earnest Money Deposit (EMD). Tenders received without Earnest Money Deposit shall be summarily rejected. Cheques will not be accepted. The Demand Draft towards EMD amount may be kept in a separate envelope.

Earnest Money deposit of unsuccessful tenderers shall be refunded after expiry of validity period of the tender. In the case of successful tenderer, earnest money deposit will be adjusted towards the Security Deposit or it may be forfeited in case the successful tenderer refuses to accept the award of licence or fails to complete the required formalities and occupy the premises within the specified and permitted time, and delay in starting the actual operation beyond the permitted time.

(2) Security Deposit:

Successful bidder shall deposit a sum equivalent to six months License fee as Interest free Security deposit and the same will be returned without interest after the license period is over and after vacant possession of the building is handed over by the occupant. Refund will be subject to full settlement of dues payable to company, and adjustment against damages, if any.

- (3) Selection of successful Bidder shall be made by a Tender Committee appointed by BHEL. The technical bid will be opened on the specified date and the tenderers will be evaluated to find the suitability. The financial bids of the technically accepted offers will be opened on a date to be specified later. The successful bidder will be selected, based on the highest rate of Licence Fee offered and on the basis of his experience in the business, performance, reputation etc., in the relevant field. The decision of the Tender Committee shall be final in this regard.
- (4) Tenderer, in his own interest, should inspect the proposed premises / place before submitting tender.
- (5) The successful tenderer shall have necessary licence as required by Govt. authorities/statutory authorities for running the proposed shop.

- (6) The tenderer shall submit the technical bid (without mentioning the price) (Part A, as given on pages 6 and 7 of this document) and the Price Bid (Part B, as given on pages 8 and 9) in two separate sealed envelopes and superscribed as Tender for shop no. : Technical Bid/Price Bid. These two envelopes and the envelope containing the DD for EMD are to be put in a sealed cover with inscription on the top left side "Tender for Shop No._____ for_____(Business name)and dropped in the sealed tender box placed in the office of Estate Officer on or before **2 pm** on **29/05/2013**. The management shall not be responsible for any loss or delay in receipt of the tender sent by post/courier. The tenderer's name, address, phone number, mobile number and e-mail id, if any shall be written on the left side of the sealed cover, without fail. The tender bid shall be legibly written, and any bid lower than the reserve licence fees shall be summarily rejected.
- (7) The technical bids will be opened on **29/05/2013** at **2-30 pm**, in the presence of those tenderers who wish to be present.. For any failure to intimation due to incomplete/incorrect address/phone no:/e-mail id etc. or otherwise, BHEL shall not be responsible. It shall be the primary duty of the tenderer to enquire and attend the proceedings.
- (8) The Price bids of the technically qualified offerers will be opened on a date to be specified.
- (9) Successful Tenderer shall complete all formalities within 15 days time including deposit of security deposit and execution of Licence Deed prescribed by BHEL and shall start his business within 60 days from the date of allotment of building. On failure to commence business within the said 60 days, the Tender shall stand cancelled and the loss suffered by BHEL in this regard shall be appropriated from the Earnest money/Security deposit deposited by the Tenderer.
- (10) Tenderer should declare about the employment of any terminated/dismissed employee of BHEL/Government/Govt. Organizations. This declaration should be made on a separate sheet and form part of this document.
- (11) The shop premises allotted shall be utilized for running the specified business/trade only and shall not be used for any other purpose/business without the written consent of BHEL. The Licence granted shall not be Sub-licensed either fully or in part to any third parties.
- (12) Shops shall be run effectively and shall not be closed except on weekly holidays /public holidays. Shops shall not be kept open beyond the specified timings.
- (13) The Price of goods proposed to be sold or the fee for the services to be rendered shall be exhibited in front of the Shop Premises.

- (14) The period of Licence will be for five years. During the license period, the license fee will be increased every year by 10%. BHEL may at its discretion consider renewal after 5 years, subject to the other party agreeing to BHEL's terms and conditions and revised licence fee. However, failure or delay exceeding one month on the part of the Tenderer to pay the licence fees shall confer a right on BHEL to terminate the Licence without further notice to the Tenderer.
- (15) Compliance with the various statutory requirements, norms and rules and regulations prescribed will be the responsibility of the licensees including the financial implications thereof. The successful Tenderer, before the commencement of business, shall timely obtain all licensees such as Trade Licence Eating House Licence and all ancillary licenses/ permissions/ clearances that may be required to be obtained by the Licensee from any authority/authorities at their own cost for the operation of the outlet. The successful tenderer shall solely be responsible to ensure and keep such Licenses valid throughout the licence period.
- (16) The successful tenderer or his employees shall maintain harmony in the township and shall not indulge in any illegal activities in the township premises. In case of any such event /activities detrimental to company's interest/decency/morality etc., the company shall have the right to terminate the agreement on one week's notice.
- (17) All taxes and Government levies as applicable from time to time like expenditure tax, entertainment tax, sales tax etc. if any will be payable over and above the amount of licence fee.
- (18) The successful tenderer shall take comprehensive insurance to cover all type of damages to the property and casual / walk-in guests, his staff, stocks, stores, spares, equipment, etc. No additions/altrerations are to be carried out in the licensed premises without the prior permission of BHEL. Additions/alterations, if done, are to be of temporary nature and should be removed at the time the contract period is over.
- (19) Model licence Deed will be provided by BHEL for execution to the successful tenderer on allotment. Licence Deed to be furnished in Non Judicial Stamp Paper of sufficient value by the licensee.
- (20) The blank Tender application form can be obtained from the office of Estate Officer, BHEL, Tiruchirappalli-620014, on payment by demand draft of Rs.150/- in favour of "Bharat Heavy Electricals Limited, Tiruchirappalli-620014" from 02/05/2013 10 am onwards. Application forms shall be obtained before 12 noon on **29/05/2013**. The application forms can also be downloaded from the internet and submitted along with a separate Demand Draft for Rs.150/- towards application fee. This DD should be kept along with the Demand Draft drawn towards EMD.

- (21) The Tender documents/application form duly filled in, along with EMD should be submitted through post or in person at the following address on or before 02-00 pm on **29/05/2013**:

**THE ESTATE OFFICER
Building No. 24 Ground Floor
BHARAT HEAVY ELECTRICALS LIMITED
Tiruchirappalli - 620 014.**

Any tenders /documents received after the said time is liable to be rejected.

- (22) Allotees shall regularly remit all PF, ESI and other statutory dues in their own code, for the employees if any, working under them.
- (23) The Public Premises (Eviction of unauthorized occupants) Act, 1971 will be applicable to all allotments in our Township.
- (24) Estate Officer reserves the right to accept or reject any or all tenders without assigning any reasons therefor.
- (25) This is only an invitation for receipt of tenders and there is no commitment on the part of BHEL for allotment.

BHARAT HEAVY ELECTRICALS LIMITED**(A Govt. of India Undertaking)**

Tiruchirappalli 620 014.

ADMINISTRATION

FAX: 0431-2520076 PHONE : 2577103/2577323 E-MAIL: kmurali@bheltrv.co.in

**SHOP TENDER APPLICATION 2013- 2014****PART-A : TECHNICAL BID**Shop
No.

Tender No.BHEL:ADMN.:EO:SHOPS01/2013

Date:

DD No. & Dt.

Sl. No	Description	Remarks
01	Name and location of the shop (விண்ணப்பிக்கும் கடையின் பெயர் மற்றும் பகுதி)	
02	Proposed Business to be carried out in the Shop (விண்ணப்பிக்கும் கடையில் தொடங்க உத்தேசித்துள்ள தொழில் பற்றிய விவரம்)	
03	Name & Address of the Tenderer. விண்ணப்பதாரர் பெயர் மற்றும் விலாசம்	
04	Whether Individual or Company or Partnership Firm? தனி நபரா அல்லது நிறுவனமா?	
05	Name & address of Directors and / or Partners (in case of Company or Partnership firm) or name & address of the Proprietor (s) in the case of sole proprietorship firm. (documentary evidence to be enclosed). நிறுவனம் எனில் இயக்குனர் மற்றும் பங்குதாரர்களின் விபரம், விலாசம்.	
06	Present place of business. தற்போது வியாபாரம் செய்யும் இடம்	
07	Experience (Use separate sheets wherever necessary - Proof to be enclosed) குறிப்பிட்ட வியாபாரத்தில் உள்ள அனுபவம்	
08	Name and branch of Bankers கணக்கு வைத்து இருக்கும் வங்கியின் பெயர்.	
09	Provident Fund / ESI Code Nos.	
10	Whether the tenderer has been issued with a licence under the Contract Labour Regulation & Abolition Act? If so, the details. ஒப்பந்ததாரர் சட்டத்தின் கீழ் அனுமதி பெற்று இருந்தால் அதன் விபரம்	

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11	Working capital of the Tenderer. விண்ணப்பதாரரின் முதலீட்டு தொகை.	
12	Is the Tenderer is an Income-Tax Assessee? If so, PAN number and Income-Tax clearance certificate for the last three years has to be produced. விண்ணப்பதாரர் வருமானவரி கட்டுபவரா? ஆம் எனில் முழு விபரம் தேவை.	
13	Have the accounts of the Firm / Company Been audited for the previous year. If so, Furnish a copy of audited accounts of the previous three years. நிறுவனம் எனில் கடந்த மூன்று ஆண்டுகளில் தணிக்கை செய்யப்பட்ட கணக்கு விபரம்.	
14	DD No., Date, Name of the Bank and amount towards Earnest Money Deposit. E.M.D தொகைக்கு ஆன விபரம்.	
15	Whether any litigation (both Civil and Criminal) pending at present against the Tenderer. If so the details. விண்ணப்பதாரரின் பெயரில் வழக்குகள் (உரிமையியல் / குற்றவியல்) நீதிமன்றத்தில் நிலுவையில் இருந்தால் முழு விபரம்.	
16	Any other information the tenderer would like to furnish. விண்ணப்பதாரர் வேறு ஏதேனும் குறிப்பிட விரும்பினால் குறிப்பிடவும்.	

Note: i) This tender terms is valid for 05 Yrs on license basis with 10% increase in license fees **every year**. BHEL holds right to retender the shop after 05 yrs or may extend the validity after satisfaction of the performance with fresh terms and conditions. ii) The DD for EMD should be kept in a separate envelope.

Place:

Signature

Date :

(Name & Address of the Tenderer with Official Seal)

DECLARATION

I / We hereby declare that I / We have not been banned and de-listed by any Government Department / Financial Institution / Court. I have also fully understood and agree to the terms and conditions furnished in the tender and will abide accordingly. I agree that BHEL reserves its right to reject any or all tenders without assigning any reasons whatsoever.

Place:

Signature

Date :

(Name & Address of the Tenderer with Official Seal)

குறிப்பு : தமிழாக்கம் எளிதில் புரிந்துகொள்வதற்காக மட்டும்

BHARAT HEAVY ELECTRICALS LIMITED**(A Govt. of India Undertaking)**

Tiruchirappalli 620 014

ADMINISTRATION

FAX: 0431-2520076 PHONE : 2577103/2577323 E-MAIL: kmurali@bheltrv.co.in

AN ISO 9001
COMPANY**SHOP TENDER APPLICATION 2013-14****PART-B : PRICE BID**

Tender No. BHEL:ADMN.:EO:SHOPS01/2013 Date:

Shop No.		DD No. & Dt.	
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Sl. No	Description	Remarks
01	Name and location of the shop (விண்ணப்பிக்கும் கடையின் பெயர் மற்றும் பகுதி)	
02	Proposed Business to be carried out in the Shop (விண்ணப்பிக்கும் கடையில் தொடங்க உத்தேசித்துள்ள தொழில் பற்றிய விவரம்)	
03	QUOTATION (Rent Rs / Sq. Mtr / Month) (நான் / நாங்கள் குறிப்பிடும் ஒரு சதுர மீட்டருக்கு, ஒரு மாதத்திற்கு அதிகபட்ச வாடகை)	Rs.
04	Name & Address of the Tenderer. விண்ணப்பதாரர் பெயர் மற்றும் விலாசம்	
05	Whether Individual or Company or Partnership Firm? தனி நபரா அல்லது நிறுவனமா?	
06	Name & address of Directors and / or Partners (in case of Company or Partnership firm) or name & address of the Proprietor (s) in the case of sole proprietorship firm. (documentary evidence to be enclosed). நிறுவனம் எனில் இயக்குனர் மற்றும் பங்குதாரர்களின் விபரம், விலாசம்.	
07	Present place of business. தற்போது வியாபாரம் செய்யும் இடம்.	
08	Experience: (Use separate sheets wherever necessary- Proof to be enclosed) குறிப்பிட்ட வியாபாரத்தில் உள்ள அனுபவம்	
09	Name of Bankers கணக்கு வைத்து இருக்கும் வங்கியின் பெயர்.	
10	Provident Fund / ESI Code Nos.	
11	Whether the tenderer has been issued with a licence under the Contract Labour Regulation & Abolition Act? If so, the details. ஒப்பந்ததாரர் சட்டத்தின் கீழ் அனுமதி பெற்று இருந்தால் விபரம் தேவை.	

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12	Working capital of the Tenderer. விண்ணப்பதாரரின் முதலீட்டு தொகை.	
13	Is the Tenderer is an Income-Tax Assessee? If so, PAN number and Income-Tax clearance certificate for the last three years has to be produced. விண்ணப்பதாரர் வருமானவரி கட்டுபவரா? ஆம் எனில் முழு விபரம் தேவை.	
14	Have the accounts of the Firm / Company Been audited for the previous year. If so, Furnish a copy of audited accounts of the previous three years. நிறுவனம் எனில் கடந்த மூன்று ஆண்டுகளில் தணிக்கை செய்யப்பட்ட கணக்கு விபரம்.	
15	DD No., Date, Name of the Bank and amount towards Earnest Money Deposit. E.M.D தொகைக்கு ஆன விபரம்.	
16	Whether any litigation (both Civil and Criminal) pending at present against the Tenderer. If so the details. விண்ணப்பதாரரின் பெயரில் வழக்குகள் (உரிமையியல் / குற்றவியல்) நீதிமன்றத்தில் நிலுவையில் இருந்தால் முழு விபரம்.	
17	Any other information the tenderer would like to furnish. விண்ணப்பதாரர் வேறு ஏதேனும் குறிப்பிட விரும்பினால் குறிப்பிடவும்.	

Note: i) This tender terms is valid for 05 Yrs on license basis with 10% increase in license fees every year. BHEL holds right to retender the shop after 05 yrs or may extend the validity after satisfaction of the performance with fresh terms and conditions.

Place:

Signature

Date :

(Name & Address of the Tenderer with Official Seal)

DECLARATION

I / We hereby declare that I / We have not been banned and de-listed by any Government Department / Financial Institution / Court. I have also fully understood and agree to the terms and conditions furnished in the tender and will abide accordingly. I agree that BHEL reserves its right to reject any or all tenders without assigning any reasons whatsoever.

Place:

Signature

Date :

(Name & Address of the Tenderer with Official Seal)

குறிப்பு : தமிழாக்கம் எளிதில் புரிந்துகொள்வதற்காக மட்டும்

ANNEXURE - A**EARNEST MONEY DEPOSIT (EMD) TO BE PAID AGAINST EACH SHOP**

(Name of the earlier business is given just to identify the shop)

Sl.no	Sector	Shop No	Name of earlier business	Rooms	Area in Sq.Mtrs	EMD (PROPOSED) Rs.
1	A	AC 43	FISH SHOP(MARY MADHA MUTTON STALL)	1	15.12	5000
2	A	ACR-01	RESIDENCES (A sector shopping first floor)	1	23.5	5000
3	A	ACR-02	RESIDENCES (A sector shopping first floor)	1	26.6	5000
4	A	ACR-03	RESIDENCES (A sector shopping first floor)	1	26.8	5000
5	A	ACR-04	RESIDENCES (A sector shopping first floor)	1	26.8	5000
6	A	ACR-05	RESIDENCES (A sector shopping first floor)	1	27.6	5000
7	A	ACR-06	RESIDENCES (A sector shopping first floor)	1	27.6	5000
8	A	ACR-07	RESIDENCES (A sector shopping first floor)	1	34.3	5000
9	A	ACR-08	RESIDENCES (A sector shopping first floor)	1	34.81	5000
10	A	ACR-09	RESIDENCES (A sector shopping first floor)	1	34.81	5000
11	A	ACR-10	RESIDENCES (A sector shopping first floor)	1	35.52	5000
12	B	BC 21 & 22	SEA KINGS ICECREAMS	2	80	12000
13	C	CC05	FRUIT & JUICE SHOP	1	27	5000
14	C	CC13	OLD WATCH SHOP	1	14	5000
15	E	EC 06	SWAMI STORES	1	9	5000
16	K	KC	MUTTON STALL	1	12	5000
17	K	KC	CHICKEN STALL	1	12	5000
18	K	KC	FISH STALL	1	12	5000
19	K	KC 05	ELECTICAL & ELECTRONICS SHOP	1	27	5000
20	K	KC 08	ADIPARASAKTHI ENTERPRISES	1	12	5000

ANNEXURE – B

DETAILS OF SPECIFIC BUSINESS/PROPOSED BUSINESS FOR EACH SHOP

Sl.no	Sector	Shop No	Area in Sq.Mtrs	Suggested shops
1	A	AC 43	15.12	Fish shop
2	K	KC	12	Chicken Shop
3	K	KC	12	Fish shop
4	K	KC	12	Mutton Stall
5	A	ACR-01	23.5	<p>1. Open for any type of business other than banned ones.</p> <p>2. List of Suggested shops is given as List-I. The list is only suggestive and not exhaustive. (Refer ANNEXURE – C)</p> <p>3. The list of banned businesses is given in the List-II. (Refer ANNEXURE – C)</p>
6	A	ACR-02	26.6	
7	A	ACR-03	26.8	
8	A	ACR-04	26.8	
9	A	ACR-05	27.6	
10	A	ACR-06	27.6	
11	A	ACR-07	34.3	
12	A	ACR-08	34.81	
13	A	ACR-09	34.81	
14	A	ACR-10	35.52	
15	B	BC 21& BC 22	80	
16	C	CC05	27	
17	C	CC13	14	
18	E	EC 06	9	
19	K	KC 08	12	
20	K	KC 05	27	

SUGGESTED BUSINESSES
(The list is suggestive and not exhaustive)

List-I

1	BANKS & ATMS	23	GODOWN FOR EXISTING SHOPS
2	BAKERY AND SWEETS	24	HARDWARE SHOP
3	BATTERY/INVERTER SHOP	25	HOUSE DECORATIONS SHOP
4	BEAUTY PARLOUR	26	ICE-CREAM SHOP
5	BOOKS AND STATIONARIES	27	INTERNET CAFÉ
6	CAR SERVICING	28	JEWELLERS
7	COACHING CENTRES	29	MEDICAL STORE
8	COFFEE SHOP	30	MINI SUPER MARKET
9	COMPUTER SALES /SERVICING	31	MOBILE SALES AND SERVICE
10	CONFECTIONARIES &CAKES	32	PETTY SHOP
11	CONSUMER DURABLES/NON DURABLES	33	PROVISION SHOP
12	COURIER SERVICE	34	PHYSICAL FITNESS INSTRUMENTS SHOW ROOM
13	CYCLE/TWO WHEELER SALES	35	READYMADE DRESS SHOP
14	CYCLE REPAIR SHOP	36	SHOE MARTS
15	DRIVING LEARNING SCHOOL	37	SPORTS SHOW ROOM
16	ELECTRICAL APPLIANCES	38	TELEVISION SHOWROOM/SERVICING
17	FAST FOOD CORNER	39	TRAVEL AGENCY
18	FLORIST	40	TWO WHEELER SERVICE STATIONS
19	FRUITS SHOP	41	UTENSILS SHOP
20	FRUIT JUICE SHOP	42	VIDEO GAME CENTRE
21	FURNITURE SHOW ROOM		
22	GARMENTS/TEXTILES		

BANNED BUSINESS

List-II

1. WINE SHOP
2. BARS
3. CIGARRETE SHOP
4. PAN/GUTKHA SHOP
5. CASINOS
6. CLUBS
7. LOTTERIES
8. PAWN BROKERS
9. ANY OTHER SHOP NOT IN THE INTEREST OF THE COMMUNITY